

**Planning Board
Meeting Minutes
Monday, May 11, 2026
5:30 PM**

Present: John Arnaud, Sharon Bryant, Michael Careccia, Kyle Case, Tammy Greene, Lucy McCarl, Dontrell Parson, Joey Petrack, Edward Terry
City Staff: Matt Duchan, Kim Staines, Hannah Williams
Absent Curtis Baker

Opening Session

1. A quorum was established.
2. Chairperson McCarl called the joint meeting with Board of Adjustment to order.
3. Upon a motion by Vice-Chair Case and seconded by Board Member Careccia, Planning Board voted 7 to 0 to approve April 13, 2026 minutes as presented.

New Business

1. Director Hannah Williams discussed proposed changes to the Joint Rules of Procedure. After discussion, updates will be made to the meeting time and public participation sections. Proposed changes will be brought back to the board at the June 8, 2026, meeting.
2. Matt Duchan presented proposed changes to the Historic Preservation Ordinance. After discussion, a motion was made by Board Member Bryant to approve the Ordinance Amendment and call for a Public Hearing for City Council to consider the request on June 16, 2026, motion seconded by Board Member Arnaud. Planning Board voted 7 to 0 to approve, as presented with changes.

Other Business

1. Staff provided an updated list of issued zoning permits to the board, as general information.

Adjournment

There being no further business, Chairperson McCarl adjourned the meeting at 7:02 p.m.

**Lucy McCarl
Chairperson**

**Hannah Williams
Planning Director**