

**MINUTES
BOARD OF ADJUSTMENT MEETING
November 23, 2020
5:30 PM**

VIA TELECONFERENCE:

James Bradshaw, Sharon T. Bryant, Mac Martin, Leah Hamilton, Lucy McCarl, Tim Scobie

STAFF PRESENT VIA TELECONFERENCE:

Jenny Wheelock, Hannah Williams, Lauren McKinney

A quorum was established and Chairperson Bryant called the meeting to order.

MINUTES:

Board Member Scobie moved approval of the meeting minutes of January 27, 2020 as corrected. Board Member McCarl seconded the motion, which was voted upon and passed by unanimous vote.

NEW BUSINESS: Review updated Rules of Procedure

Jenny Wheelock, Planning Director reviewed the Rules of Procedure and explained a change that would allow the Planning Board to amend as needed.

The new Rules of Procedure will be presented at the January meeting.

ADJOURNMENT:

There being no further business to be brought before the Board, Chairperson Bryant adjourned the meeting at 6:20 p.m.

Sharon T. Bryant, Chair

Jenny Wheelock, Planning Director