

**CITY OF LENOIR
COMMITTEE OF THE WHOLE
CITY HALL, THIRD FLOOR CONFERENCE ROOM
TUESDAY, OCTOBER 28, 2025
8:30 A.M.**

- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. PUBLIC SAFETY
 - A. Update; Police Department –Andy Wilson, Police Chief
 - 1. Third Quarter Report
 - 2. Loitering/Trespass Ordinance
 - 3. Shotguns
 - B. Update; Fire Department – Norman Staines, Fire Chief
 - 1. Third Quarter Report
- IV. PUBLIC SERVICES
 - A. Update; Public Services Public Works Director Jon Hogan
 - 1. Introduction/discussion-Triangle Park Landscape Proposal
 - B. Update; Public Services Public Utilities Director Jeff Church
- V. COMMUNITY DEVELOPMENT
 - A. Lenoir Tourism Development Authority: The Lenoir Tourism Development Authority met on Thursday, October 9. The next meeting will be held Thursday, November 13 at City Hall, Third Floor Conference room at 4:00 p.m.
 - B. Lenoir Business Advisory Board: The Lenoir Business Advisory Board will meet on Thursday, October 30 at City Hall, Third Floor Conference room at 6:00 p.m.

Economic & Main Street Director Brenda Floyd will present a report of the meetings and current projects.
 - C. Planning Board: The Planning Board met on October 13. Planning Director Hannah Williams will present a report of the meeting and current projects.
 - 1. Downtown Sidewalk Use Ordinance
 - 2. ZOA 2-25 Setback Encroachment
 - 3. Commercial Code Enforcement
 - D. Parks & Recreation Advisory Board: The Parks & Recreation Advisory Board met on Monday, October 20. Administrative Assistant Juliana Tripician will present a report of the meeting and current projects.

VI. FINANCE & ADMINISTRATION

- A. Update –Donna Bean, Finance Director
- B. Update: David Coffey, Interim Director of Special Projects and Grants
 - 1. Mini-Brooks Exemption Engineering Services-The Campus
- C. Update: Joshua Harris, Public Information Officer
 - 1. September Communications Report

VII. OTHER

- A. November Calendar

VIII. ADJOURN



Lenoir Police Department

Council Action Form



I. Agenda Item:

3rd Quarter 2025 Report to present to Council at the October Committee of the Whole meeting.

II. Background Information:

Department stats for the months of July - December 2025 for Council Review.

III. Staff Recommendation:

IV. Reviewed by:

City Attorney: _____ Date: _____

City Manager: _____ Date: _____

Police Chief: Charles A. Wilson Date: 10/22/2025



Chief Andy Wilson
Third Quarter Report
July - September, 2025



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

DEPARTMENTAL TRAINING

School Resource Training Hours		104
National SRO Annual Training Conference (C. Smith, C. Rubio)		64
SRO Training (J. Banks)		40
Special Response Team Training Hours		226
SRT Non-Specified		200
Preventing / Countering Violent Extremism (J. Hamrick)		24
UAS - Remote Pilot License Re-Certification (M. Coffey)		2
State Mandated Training Hours		155
DCI General Inquiries		2
General Instructor Update (2025)		1
Evidence Handling: Best Practices (2025)		6
Juvenile Justice (2025)		12
LE Mental Health / Cultivating Resiliency (2025)		10
Leading by Example - Ethics (2025)		16
Legal Update (2025)		36
Legislative Update (2025)		20
Recognizing & Responding to Hazardous Substances (2025)		12
Security Awareness Training		24
TO Communication Barriers, Handling Crisis & Critical Situations, Mental Health/Cultivating Resiliency, Resolving Conflict (2025)		16
Supplemental Training Hours		817
At Scene Traffic Crash Investigation (J. Pyle)		80
Basic Evidence Management (M. Collier, Z. Walker)		16
Driver Training		4
e-Warrants		24
Evidence Management for Supervisors (M. Collier, D. Eller, Z. Walker)		24
Field Training Officer Training (J. Brown, H. King)		80
Flock Camera System (Administrator, Alert Tools, Search Tools)		31
General Instructor Certification (J. Massey, J. Pennell, C. Rubio)		276
Interview & Interrogation		80
Intox EC/IR Operator School (J. Pyle)		40
Intoximeter Re-certification (M. Zambrano)		8
New Hire (Conduct, De-escalation, Firearms, Garrity, IT, OC, Narcan, Pursuit, SCAT, Taser, UOF, Weapons)		106
Property & Evidence Management (Z. Poythress)		16
Understanding & Responding to Civil Processes		32
Supervisory Training Hours		144
Background Investigation (B. MacLeod)		16
Chief Leadership Institute (J. Herman, N. Blache)		80
NC FBI Command College (D. Brown, B. MacLeod)		48
TOTAL TRAINING HOURS		1446



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

DEPARTMENTAL ACTIVITIES

Achievements & Announcements

American Legion Post 29 Officer of the Year: Sergeant B. MacLeod

Apprenticeship - NC Community College System Program Ends/Certificates Issued: J. Brown, H. King, J. Pyle, A. Ryerse

Certificates: C. Bumgarner (FBI-NAA Graduate), C. Miller (Accident Reconstruction), C. Smith (CDL-B), M. Collier & Z. Walker (Evidence)

Golden Tickets: M. Foust (Apr), M. Foust/C. Miller (Jun), L. Barrett, J. Brown, S. Clark, M. Severt, Z. Walker (Aug), L. Barrett (Sep)

Promotions: MJR A. Wilson to Chief, CPT C. Stilwell to MJR, LT M. Crisp to CPT, SGT Moser to LT, DET L. Annas to SGT, CPL M. Zambrano to SGT, J. Pennell, C. Miller, J. DiBella, & C. Smith to CPL, Comm Dir D. Eller to Prop/Evid, MTO A. Hollingsworth to Comm Dir

Transfers: CPT J. Herman to Support, LT C. Bumgarner to C Platoon, S. Woodward & A. Ryerse to DET, K. Coulter, J. Pyle, D. Inman to SRO, C. Robinson, C. Lynn, J. Kerley & N. Hollar to PT

Committees & Meetings

Child Abuse/Fatality Prevention, Criminal Justice Advisory Committee, Cust Svc, FTO/Trg, FOP, SCAT & Svr meetings

FBI-NAA Conferences

ABC, Crime Stoppers, Robins Nest, Shelter Home & Veteran's Stand-Down Board Meetings

Demos, Events & Tours

Block Party, Harambee Festival, K9 Demo, Sculpture

Blood Drive & Mobile Bus, Charlie Kirk Vigil

Child Car Safety Seat / Safe Kids Events

Community: Employee Litter Sweep, Fireworks, Rotary Presentation, Walk for Life

Downtown: Blackberry Festival, Cruise-In, Glow Run, Movie & Music, Sundown 4-Mile, Tattoo Festival, Wood/Fire/Smoke

Governor's Highway Safety Initiatives, Job Fairs & Promotional Processes

Employee Appreciation

Retirements: Chief Phelps (LPD), Shirley Cannon (City), Bob Thomas (ATTY)

Department Upgrades & Equipment

Flock Camera System, Page Gate Implemented, Re-Designed/Updated IDs, Updated Agreements

Orientation & Training

BLET: P. Eller & E. Lovette (Trainees)

City-Wide Training: Communications & Customer Service

e-Warrants Training with Magistrates

Field Training: E. Alward, J. Earp, R. Reed & D. Inman (Officers)

Intern Completion: Sarah Summers (ASU)

New Hires: A. Absher, N. Connor & Z. Smith (Officers); V. Brown & S. Taylor (TOs)

Programs & Other Mentions

Book Bags for Kids

Military Reserve Duty: D. Inman, G. Warren & M. Zambrano

Social District Off Duty Detail (weekend nights)



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CRIMES AGAINST PERSONS

NIBRS	Charge Description	3Q22	3Q23	3Q24	3Q25
13A	Aggravated Assault	11	6	6	9
11D	Forcible Fondling	2	4	10	3
11A	Forcible Rape	4	1	3	3
11B	Forcible Sodomy	2	0	1	1
64A	Human Trafficking (Commercial Sex Acts)	0	0	0	0
64B	Human Trafficking (Involuntary Servitude)	0	0	0	0
36A	Incest	0	1	1	1
13C	Intimidation	4	2	16	15
09C	Justifiable Homicide	0	0	0	0
100	Kidnapping / Abduction	2	1	1	1
09A	Murder / Non-Negligent Manslaughter	0	0	0	0
09B	Negligent Manslaughter	0	0	0	0
11C	Sexual Assault with Object	0	2	0	0
13B	Simple Assault	104	78	67	87
36B	Statutory Rape	0	1	0	1
TOTALS		129	96	105	121

CRIMES AGAINST SOCIETY

NIBRS	Charge Description	3Q22	3Q23	3Q24	3Q25
720	Animal Cruelty	2	1	1	1
40B	Assisting / Promoting Prostitution	0	0	0	0
35A	Drug / Narcotic Violations	74	56	64	67
35B	Drug Equipment Violations	21	17	24	40
39A	Gambling (Betting / Wagering)	0	0	0	0
39C	Gambling (Equipment Violations)	0	0	0	0
39B	Gambling (Operating / Promotion)	0	0	0	0
39D	Gambling (Sports Tampering)	0	0	0	0
370	Pornography / Obscene Materials	2	1	1	2
40A	Prostitution	0	0	0	0
40C	Purchasing Prostitution	0	0	0	0
520	Weapons Law Violations	9	4	18	8
TOTALS		108	79	108	118



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CRIMES AGAINST PROPERTY

NIBRS	Charge Description	3Q22	3Q23	3Q24	3Q25
200	Arson	0	0	2	2
510	Bribery	0	0	0	0
220	Burglary / Breaking & Entering	54	29	48	46
250	Counterfeiting / Forgery	1	0	4	1
290	Destruction/ Damage/ Vandalism of	61	38	52	53
270	Embezzlement	0	1	0	0
210	Extortion / Blackmail	1	0	0	0
26G	Hacking / Computer Invasion	0	0	0	0
26F	Identity Theft	0	1	2	2
23H	Larceny (All Other)	55	47	56	61
23D	Larceny (From Building)	9	8	11	11
23E	Larceny (From Coin-Operated Machines / Devices)	1	1	0	0
23F	Larceny (From Motor Vehicles)	18	20	12	20
23G	Larceny (Motor Vehicle Parts and Accessories)	1	1	2	4
23A	Larceny (Pick-Pocket)	0	0	0	0
23B	Larceny (Purse Snatching)	0	0	0	0
23C	Larceny (Shoplifting)	35	17	21	21
240	Motor Vehicle Theft	20	11	18	10
26B	Fraud (Credit / Debit Card / ATM)	10	16	10	10
26A	Fraud (False Pretense / Swindle / Confidence Game)	16	7	17	11
26C	Fraud (Impersonation)	2	1	1	6
26D	Fraud (Welfare)	0	0	0	0
120	Robbery	0	0	4	2
280	Stolen Property	1	3	5	1
26E	Wire Fraud	0	1	0	0

TOTALS	285	202	265	261
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CRIME STOPPERS

Description	3Q22	3Q23	3Q24	3Q25
Calls Received	70	35	32	62
Illegal Narcotics Recovered	\$0	\$0	\$0	\$0
Rewards Paid	\$675	\$0	\$575	\$700
Stolen Property Recovered	\$0	\$0	\$0	\$6,000
Total Arrests	0	0	2	4



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

GROUP B OFFENSES

NIBRS	Charge Description	3Q22	3Q23	3Q24	3Q25
90A	Bad Checks	0	2	1	0
90B	Curfew / Loitering / Vagrancy	0	0	0	0
90C	Disorderly Conduct	4	5	5	2
90D	Driving under Influence	6	3	8	16
90E	Drunkenness	0	0	1	4
90F	Family Non Violent Offenses	58	32	42	50
90G	Liquor Law Violations	2	1	0	0
90H	Peeping Tom	0	0	0	0
90I	Runaways	4	12	6	3
90J	Trespass of Real Property	0	0	4	7
90Z	All Other Offenses (Person / Property / Society)	1	2	6	2
TOTALS		75	57	73	84

CALLS FOR SERVICE

Description	3Q22	3Q23	3Q24	3Q25
Alarms	341	348	366	317
Animal Complaints	102	100	95	86
Civil Disturbances	222	232	265	234
Domestic Disturbances	269	223	216	243
Field Contacts	74	92	174	143
Follow-Ups	331	217	266	240
Foot Patrols	39	72	19	40
Incomplete 911s	622	747	652	657
Loud Noise Complaints	41	47	66	46
Special / House Checks	2366	3047	3194	2488
Stranded Motorists	119	126	144	117
Suspicious Persons	772	688	768	668
Suspicious Vehicles	285	272	313	228
Warrant Service	214	245	192	183
TOTALS	5797	6456	6730	5690

Group B offenses are non-reportable and consist of Crimes Against Society, except bad checks, runaway juvenile, and all other offenses.
Runaway juvenile is not classified as a crime by the FBI, but we feel documentation is warranted.



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CANINE ACTIVITIES

Description	3Q22	3Q23	3Q24	3Q25
Building Searches	10	1	2	8
Building Search Apprehensions	0	1	1	1
Call Outs	0	0	0	0
Demonstrations	0	2	0	1
Currency Seized	\$0	\$0	\$0	\$0
Assist Narcotics Searches	3	3	6	42
Assist Narcotics Seizures	0	1	3	33
Narcotic Utilizations	38	15	6	42
Street Value of Seized Narcotics	\$11,354	\$2,188	\$660	\$34,854
Tracks	4	0	1	2
Tracks Apprehensions	0	0	0	0
Training Hours	32	50	5	71
Utilizations	49	18	11	53

CHARGES / ARRESTS

Description	3Q22	3Q23	3Q24	3Q25
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Felony Charges

Adult	159	126	171	161
Juvenile	1	0	1	1

Misdemeanor Charges

Adult	491	626	503	623
Juvenile	5	11	13	9

TOTALS	656	763	688	794
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<i>Figures to the right are arrests stemming from charges above. Involuntary Commitments are included in misdemeanor arrest totals.</i>	Felony Arrests	106	86	118	118
	Misdemeanor Arrests	416	516	422	482
	Involuntary Commitments	50	61	67	85



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

TRAFFIC

Description	3Q22	3Q23	3Q24	3Q25
Crashes				
Crashes with Injuries	44	65	54	48
Crashes with Property Dmg	224	323	190	175
TOTALS	268	388	244	223

<i>Figures to the right are included in the totals above.</i>	Fatalities	1	1	0	1
	Hit & Runs	53	68	42	52
	Parking Lots	72	110	37	68

In the third quarter of 2025, there was 1 pedestrian injured.

Tickets	3Q22	3Q23	3Q24	3Q25
Handicap Tickets Issued	0	0	1	0
Parking Tickets Issued	30	19	28	4
Parking Tickets Paid	17	44	27	4
Traffic Citations Issued	730	545	464	680
Warning Tickets Issued	215	274	362	289

Top Five Contributing Circumstances 3Q25

Failure to Yield Right of Way	37
Failure to Reduce Speed	28
Improper Backing	28
Inattention	23
Improper Turn	15

Top Five Crash Locations 3Q25

Blowing Rock Blvd / ABC Ct	5
Blowing Rock Blvd / Hospital Ave	5
Blowing Rock Blvd / Commercial Ct	3
Blowing Rock Blvd / Nuway Cir	3
Blowing Rock Blvd / McLean Dr	3



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

ADMINISTRATIVE

ABC Permits 9

Khushi Food Mart (830 Connelly Spgs. Rd.)	Malt Bev (Beer), Fortif./Unfortif. Wine (off premise)
Shop & Save (2108 Norwood St SW)	Malt Bev (Beer), Fortif./Unfortif. Wine (off premise)
Fairvalue Grocery (2025 Morganton Blvd. SW)	Malt Beverage & Wine (off premise)
Addict Help (Special One-Time Fairground event)	Malt Bev. & Spirituous Liquor (sell - on premise)
Western Piedmont Symphony (3 Special JEBCC events)	Malt Bev., Wine & Liquor by the Drink (on premise)
Tortilleria & Carnitas (1302 Harper Ave. NW #B)	Malt Beverage (Beer) - off premise
Longhorn Steakhouse (975 Blowing Rock Blvd. NW)	Malt Bev., Wine & Liquor by the Drink (on premise)

Backgrounds 12

One extension of premise was approved for Frankie's Bar & Pizza (1016 Harper Ave. NW) during the Tattoo Festival.

COMMUNICATIONS

Description	3Q22	3Q23	3Q24	3Q25
CAD Requests DSS	54	72	25	9
Criminal History Requests	77	64	49	62
Entered CAD Calls	9757	10388	10617	9881
Interpreter Requests (all Spanish)	7	5	2	7
Number of Monthly Validations	221	225	224	220
Utility Calls	113	74	64	56

There were 7 Interpreter Requests for the 3rd Quarter of 2025; all were for Spanish.

RECORDS

Description	3Q22	3Q23	3Q24	3Q25
CAD Reports	\$50	\$75	\$45	\$120
Fingerprints	\$40	\$20	\$25	\$35
Parking Ticket Payments	\$95	\$310	\$355	\$40
Reports	\$60	\$20	\$5	\$30

TOTALS	\$245	\$425	\$430	\$225
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PROPERTY & EVIDENCE

Description	3Q22	3Q23	3Q24	3Q25
Evidence Destroyed	2035	756	270	1211
Evidence Received	646	586	518	829
Evidence Items To Date	49008	51087	53186	55578

In 3rd quarter 2025, 39 pounds of unused, unwanted medication was collected from the lobby drop box.



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

GENERAL INVESTIGATIONS

Description	3Q22	3Q23	3Q24	3Q25
Interviews / Forensic Interviews	109 / 8	107 / 6	154 / 3	159 / 12
Recovered Stolen Property	\$266,108	\$13,506	\$16,156	\$33,424
Recovered Stolen Vehicles (number of)	15	9	18	5
Recovered Stolen Vehicles (value of)	\$91,000	\$82,500	\$88,101	\$55,500
Narcan Use	28	22	12	22
Overdoses	60	38	24	26
<i>Opioid Induced Overdoses</i>	37	29	20	14
Suicides	2	3	0	3
Unattended Deaths	12	12	10	7

Narcan is used to reverse fatal drug overdoses. In third quarter 2025, its administration likely saved 13 lives.

CASE STATUSES

Description	3Q22	3Q23	3Q24	3Q25
Open	132	64	83	130
Inactive	335	250	181	208
CBA (Cleared by Arrest)	108	95	66	314
Exceptionally Cleared	6	13	3	3
Unfounded	40	31	46	23

TOTALS	621	453	379	678
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NUISANCE

Description	3Q22	3Q23	3Q24	3Q25
Offenses				
Abandoned / Junk Vehicle	3	2	4	2
Graffiti	0	3	3	3
Health and Safety	4	7	8	8
Junk and Debris	18	9	21	29
Miscellaneous	1	1	1	4
Tall Grass or Vegetation	30	23	18	53

TOTALS	56	45	55	99
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Case Statuses

City Abated	8	8	9	4
Owner Abated	31	35	26	35



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

NARCOTICS ACTIVITIES

Description	3Q22	3Q23	3Q24	3Q25
Arrests	10	3	8	3
Charges	28	9	21	8
Arrests While Assisting Other Agencies	0	0	0	0
Charges While Assisting Other Agencies	0	0	0	0
Cases Opened or Initiated Within City Limits	48	24	11	12
Cases Opened or Initiated While Assisting Other Agencies	9	17	12	32
Cash and Property Seized	\$26,540	\$1,527	\$10,042	\$594
Cash and Property Seized While Assisting Other Agencies	\$42,314	\$200	\$9,431	\$9,326
Illegal Narcotics Seized	\$435,188	\$87,867	\$223,878	\$78,424
Illegal Narcotics Seized While Assisting Other Agencies	\$1,812,258	\$106,788	\$444,075	\$522,869
Knock and Talks	0	4	0	6
Search Warrants	18	12	10	5
Total Assists and Joint Investigations	9	17	12	32
Vehicle Seizures	0	0	0	0

NARCOTICS CONFISCATED

Description	3Q25	
Drug Name	Quantity	Value
Alprazolam	18 du	\$450
Buprenorphine	9 du	\$225
Carisoprodol	1 du	\$10
Cocaine	293.2 gm	\$29,320
Crack Cocaine	6.3 gm	\$1,260
Fentanyl	31.4 gm	\$18,840
Marijuana	941.1 gm	\$7,529
Marijuana Plants	2	\$5,000
Methamphetamine	94.1 gm	\$14,115
Oxycodone	63 du	\$1,575
Percocet	4 du	\$100
TOTAL		\$78,424



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

For the Alcoholic Beverage Commission Board's reporting requirements, listed below are alcoholic violations and drug charges from inside the city limits of Lenoir for the quarters below:

ALCOHOLIC VIOLATIONS

Description	3Q22	3Q23	3Q24	3Q25
Consuming an Alcoholic Beverage on a Public Road				1
Consuming at an Off-Premise Establishment	1			1
Consuming Underage of 21				1
Contributing to the Delinquency of a Minor		2	3	1
Defrauding a Drug / Alcohol Screening Test				
Driving While Subject to Impairing Substances	4	4	5	12
Disorderly Conduct				
Driving Under the Influence				
Driving While Impaired			4	2
Drunkenness				
Hold Until Sober	2	5	9	1
Impaired Driving Revocation	1			
Intoxicated and Disruptive	1	2		4
Open Container	1			1
Possess / Sale of Non-Taxed Alcoholic Beverage				
Possessing an Open Container in Passenger's Area				
Public Consumption	1			
Sell/Give Malt Beverage and/or Unfortified Wine to < 21		1		
Transporting an Open Container After Consuming			1	1
TOTALS	11	14	22	25

DRUG CHARGES

Description	3Q22	3Q23	3Q24	3Q25
Felony Drug Charges	27	61	61	51
Misdemeanor Drug Charges	41	26	23	46
TOTALS	68	87	84	97

What's New in Nuisance?

- The Investigation's Division receives complaints from various sources about nuisances in the city limits of Lenoir.

Please see the map on the next page for a visible view of the code enforcement reports the detectives have documented this quarter.

Please note duplicate visits have been limited to one incident per address for mapping purposes

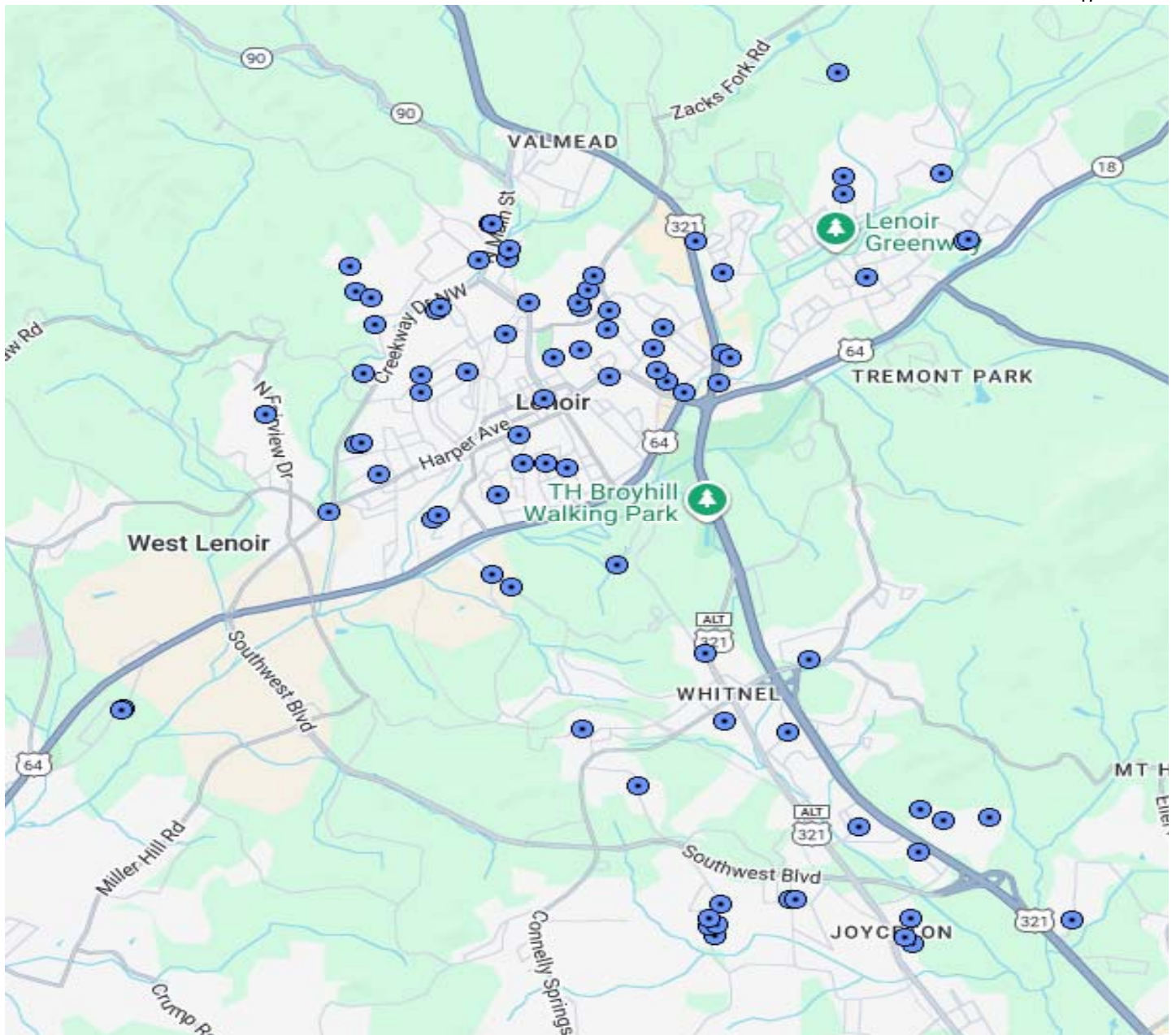
- The following pictures are some before and after shots of properties in the city that detectives have been working on this quarter. Take a look!

This city abated property is located at 711 Glenview Dr



This owner abated property is located at 954 Blowing Rock Blvd





2110 SW HAVEN CIR	818 SW CHESTERFIELD CIR	2101 SW WALT ARNEY RD	525 NW WENTWORTH CIR
127 NW MAIN ST	1025 SW COLLEGE AV	2303 SW WALT ARNEY RD	907 SW HARRISBURG DR
1102 NW ADVENT CIR	1519 SW BARCOSE ST	527 NW VANCE ST	2315 SW CENTRAL DR
413 NW HOSPITAL AV	1202 NE LOWER CREEK DR	421 SW REALTY ST	220 GEORGETOWN RD
1060 NW WARREN PL	1120 NE LOWER CREEK DR	309 SW SPRUCE ST	2314 SW CENTRAL DR
201 NE PENNELL ST	516 NW STONEWALL ST	1897 HARPER AV	1650 SW BERKLEY ST
1119 NW PIEDMONT DR	114 SW DOVE ST	839 NW MONTCLAIR CIR	414 SW KENTWOOD ST
1487 SW OVERLOOK DR	443 NW HARPER AV	1304 NW MEADOWLANE DR	1537 SW WALT ARNEY RD
1009 SW GROVE AV	418 NW FOLK ST	937 NW MEADOWLANE DR	1502 SW UNDERDOWN AV
2410 NW GABRIEL LN	2116 SW WALT ARNEY RD	837 NW MONTCLAIR CIR	1510 SW UNDERDOWN AV
318 NW GLENDALE ST	239 SW DRUM CIR	1624 NW HAYES PL	2318 LAKESIDE TERRACE CIR
311 NW HARRINGTON ST	438 NW FOLK ST	515 NW BEALL ST	118 SE PLYMOUTH RD
501 NW BROADWAY ST	441 NW FOLK ST	511 NW WILLOW ST	206 NW NEWLAND PL
2205 SW WALT ARNEY RD	125 NE COMMERCIAL CT	311 NW SHARON AV	311 NW SHARON AV
MULBERRY ST/PENNTON AV	1324 SE HIBRITEN DR	1257 SW NORWOOD ST	1257 SW NORWOOD ST
711 NE GLENVIEW ST	910 NE HAWTHORNE DR	2327 SE HONEYSUCKLE PL	2327 SE HONEYSUCKLE PL
2780 FAIRWOOD DR	934 NE HAWTHORNE DR	954 BLOWING ROCK BLVD	954 BLOWING ROCK BLVD
114 NW PALMER ST	2531 SW OLD MORGANTON RD	748 SW HARRISBURG DR	748 SW HARRISBURG DR
712 NW CONLEY PL	2529 SW OLD MORGANTON RD	1403 NE SCENIC PL	1403 NE SCENIC PL



Lenoir Police Department

Calls For Service

18

*115 NE ABC CT
LENOIR, NC 28645*

July 1, 2025 thru September 30, 2025

ANIMAL COMPLAINT LAW	1
SPECIAL CHECK	2
SUSPICIOUS PERSON	2

Total Calls:	5
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Lenoir Police Department

Calls For Service

19

*1326 SW CONNELLY SPRINGS RD
LENOIR, NC 28645*

July 1, 2025 thru September 30, 2025

ASSIST OTHER LAW ENFORCEMENT	1
ESCORT FUNERAL	6
SPECIAL CHECK	7
TRAFFIC STOP	4

Total Calls:	18
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Chief Norman Staines
Third Quarter Report
July - September 2025

OVERVIEW

Thank you for taking the time to look through the Lenoir Fire Department's quarterly report. This report is designed to give you an understanding of the day-to-day operations of our department and staff for the third quarter of 2025. The third quarter of the year has been busy for our department and staff.

MAJOR EVENTS:

July:

- New Covenant United Methodist Church Fire Station visit (1st).
- Provide medical and fire standby for annual City of Lenoir Fireworks Display (5th).
- Provide medical and fire standby for annual Blackberry Festival (11th and 12th).
- Provide fire truck display as part of Dulatown Outreach (17th).
- Hosted quarterly Caldwell County Fire Chiefs Council at Station 2 (24th).

August:

- Driver Operator Brian Watson was recognized as American Legion Post 29 Firefighter of the Year (5th).
- Chief Houck and Powell attended the South Atlantic Fire Rescue Expo in Raleigh (4th – 9th).
- Ranger 1 (UTV) was on display at South Atlantic Fire Rescue Expo in Raleigh (4th – 9th).
- Awarded a Disaster Relief Grant in the amount of \$50,000 to enhance wildland suppression capabilities (13th).
- Provided medical standby for Sundown 4 Miler Race (16th).
- Provided medical standby for Hibriten High School Football Games (22nd and 29th).
- Hosted a Communities in School birthday party at Station 2 (23rd).
- Captain Tip White retired after 27 years of service to the City of Lenoir (30th).

September:

- Effective September 1st, Scott Brawley was promoted to Captain, Brian Watson was promoted to Lieutenant and Shane Bowman was promoted to Driver Operator.
- Chief Jacobs attended the NC Association of Rescue & EMS Convention (4th-6th).
- Provided medical standby for William Lenoir Middle School Football Games (3rd and 24th).
- Firefighter Ethan McLean attended the first Level 2 offering of the NC Association of Rescue and EMS Rope's Rescue School held at Mount Jefferson State Park (12th – 14th).
- Provided medical standby for Hibriten High School Football Games (4th, 18th and 26th).
- Hosted quarterly Retiree Breakfast (September 5th).
- Provided medical standby for Sculpture Celebration at Broyhill Walking Park (6th).
- Provided a fire truck display and standby at Workout Anytime in observance of 9/11 (11th).

- Provided medical standby at Hibriten High School for youth football (13th).
- Fourteen on-duty staff participated in City of Lenoir litter sweep (19th).
- Provided medical standby each day of the Caldwell County Agricultural Fair (24th – 28th).
- Captain Mike Clark (28 years) and Captain Thad Diliard (29 years) both retired from the City of Lenoir effective September 30, 2025.



Live burn at 1110 Powell Road

RESPONSES / INCIDENTS / CALLS FOR SERVICE

INCIDENT COUNT

INCIDENT TYPE	3 rd Quarter 2024 # INCIDENTS	3 rd Quarter 2025 # INCIDENTS
MEDICAL	614	554
FIRE	424	235
TOTAL	1,038	789

PRE-INCIDENT VALUE – VS – DOLLAR LOSSES – VS PROPERTY SAVED

	PRE-INCIDENT VALUE	LOSSES	PROPERTY SAVED
2024 – 3 rd QUARTER	\$745,400	\$326,800	\$418,600
2025 – 3 rd QUARTER	\$3,490,600	\$180,000	\$3,310,600

Count of Incidents with Property Loss: 9

Percent of Property Value Saved: 89.33%

Count of Incidents with Content Loss: 8

Percent of Content Value Saved: 78.84%

LIGHTS AND SIREN AVERAGE FOR ALL CALLS (MM:SS) FIRST ARRIVING APPARATUS

2024 – 3 rd QUARTER	5:52
2025 – 3 rd QUARTER	3:05

AVERAGE TIME ON SCENE (MM:SS)

2024 – 3 rd QUARTER	42:36
2025 – 3 rd QUARTER	43:15



COUNT OF INCIDENTS BY APPARATUS

	2024 – 3 rd QUARTER	2025 – 3 rd QUARTER
Battalion	180	151
Car 1	17	15
Car 2	20	2
Car 3	36	26
Car 4	9	2
Engine 1	218	184
Engine 2	152	105
Engine 3	164	157
Ladder 1	118	140
Ladder 2	149	66
Personal	0	0
QRV – 1	294	206
QRV – 2	135	105
QRV – 3	91	86
Ranger 1 (UTV)	0	13
Rescue 1	73	138
Rescue 10	21	10
Support 1 (UTV)	13	0
S-10 (Command Trailer)	0	0
ST1 – Headquarters	6	1
ST2 – Station 2	2	0
ST3 – Station 3	0	0
Tower 1	5	3
Truck 17	3	0
Truck 18	0	0
TOTAL FOR ALL APPARATUS	1,709	1,410

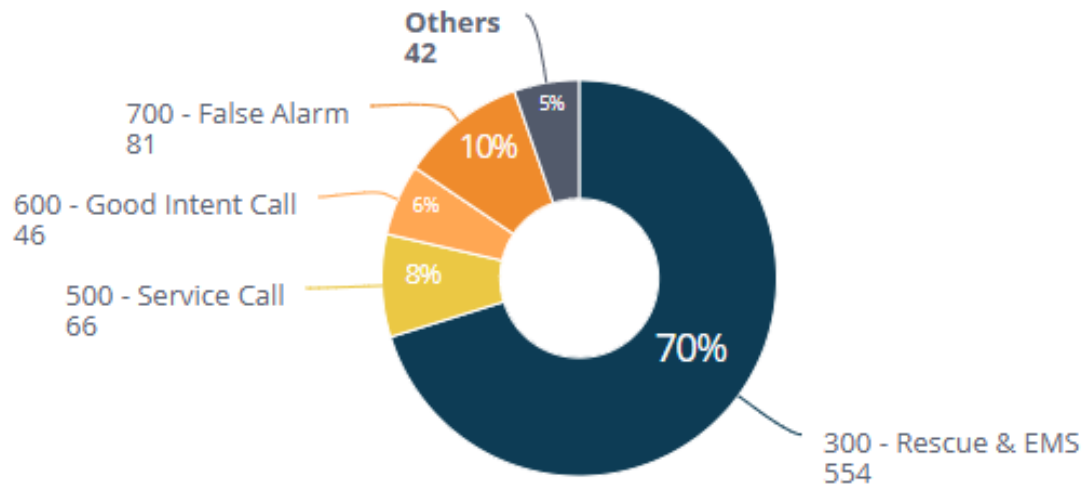
Count of Incidents per Station

	July 2025	August 2025	September 2025	Station Totals
Station 1	173	143	134	450
Station 2	63	60	58	175
Station 3	61	54	43	164
Monthly Total	297	257	235	789

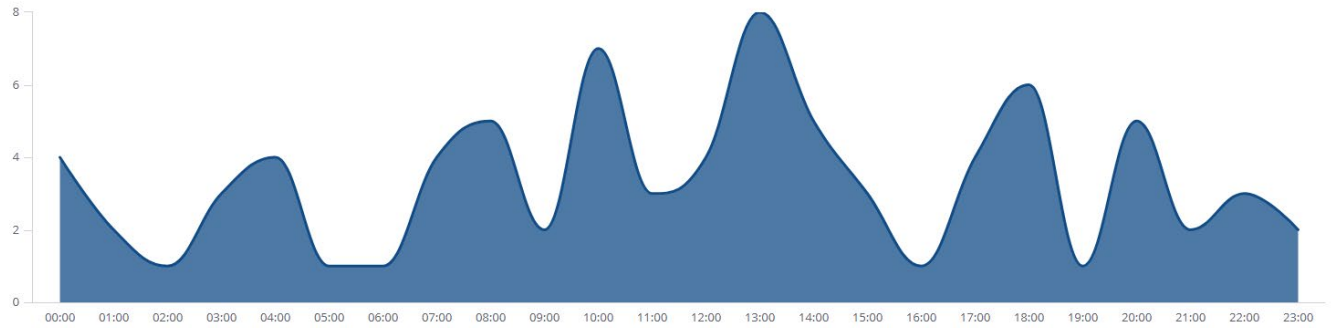
Breakdown of Major Incident Types

MAJOR INCIDENTS	# INCIDENTS	% of TOTAL
Fires	15	1.9%
Overpressure rupture, explosion, overhear – no fire	1	0.1%
Rescue & Emergency Medical Services	554	70.2%
Hazardous Condition (No Fire)	23	2.9%
Service Call	66	8.4%
Good Intent Call	46	5.8%
False Alarm & False Call	81	10.3%
Severe Weather & Natural Disaster	3	0.4%
Special Incident	0	0.0%
TOTAL	789	100.0%

Percentage of Incident Type Group

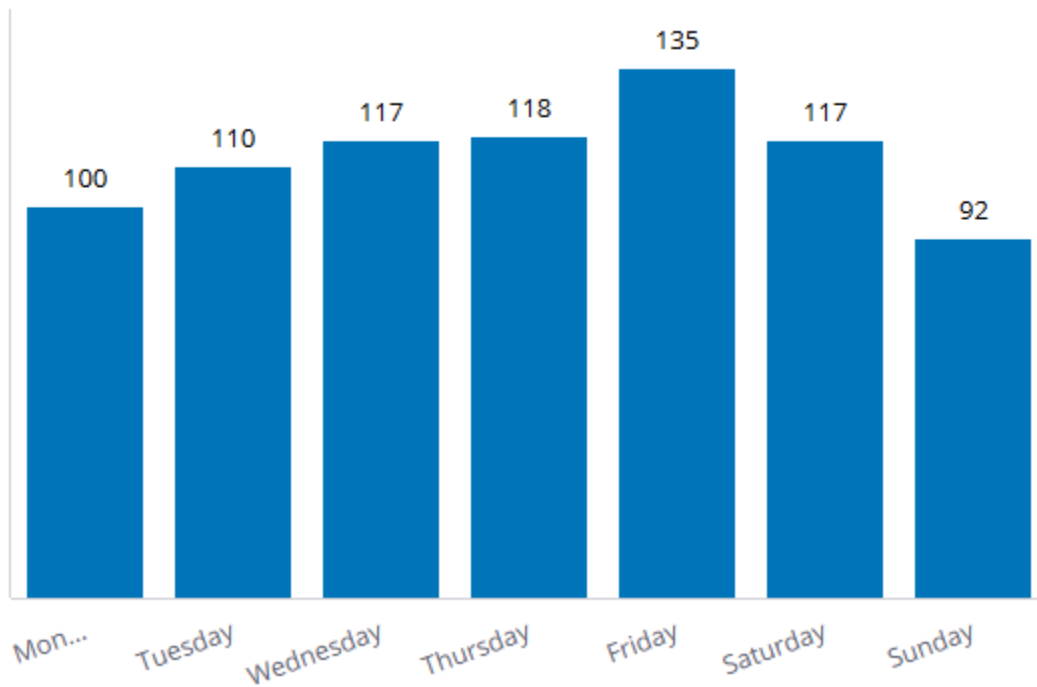


Downed plane on Cottrell Hill Road

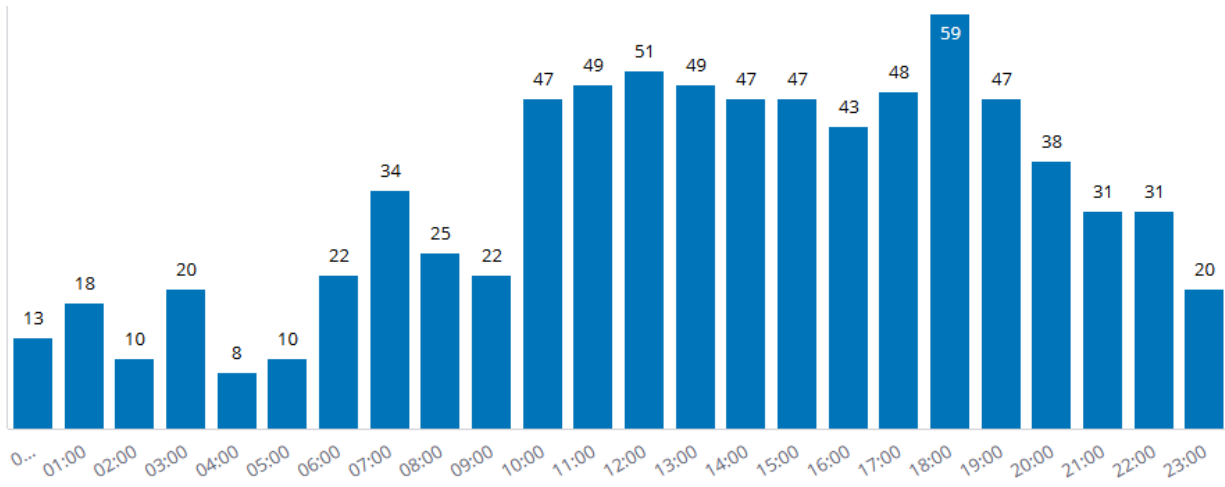
Fire Alarms over Time

Incidents with False Alarms: 81

Percentage of Incidents with False Alarms: 10.27%

Incident County by Day of Week

Incident County by Hour of Day



Trench Rescue Certification Class

TRAINING REPORT

In the second quarter, our department participated in **5,110.5** hours of training. This accounts for both on and off duty training.

Student Hours by Month

	Total
July	1,338.0
August	2,192.5
September	1,580.0
Total	5,110.5

July: During the month staff focused training on apparatus operations.

August: During the month staff completed their monthly EMS training on Legal and Documentation. In August, 12 staff members completed their TR – Trench Rescue certification by successfully completing the 48 hours class. Staff trained on water supply operations during the month.

September: During the month staff completed their monthly EMS training on Ambulance Operations. All staff completed annual training on wildland fire suppression (R130), which included an overview of the newly purchased Fire Shelters. Staff completed a Pro Pack and foam review. The remainder of the month focused on training at 1110 Powell Road until a training burn was completed on September 27th.

FIRE PREVENTION ACTIVITIES

In the third quarter of 2025 the department delivered 4 fire prevention presentations / public education programs. We were able to perform these programs for businesses, schools, and religious groups and had an estimate of 98 participants.

0-4 years (preschool)	29
5-10 years (elementary)	40
11-13 years (middle school)	0
14-18 years (high school)	0
Adults (19-61)	20
Seniors (62+)	0
Total Participants	89

No smoke detectors were installed in the second quarter of 2025. Detectors can be requested, if available, and installed for free to our citizens by calling one of our stations and scheduling installing.

FIRE MARSHAL's REPORT

Fire Marshal – This quarter 204 fire code inspections were completed within the Lenoir City Limits.

- The Fire Marshal investigated two (2) compliants this quarter. These two locations were 1841 Restaurant and LHS Apartments. Staff will work with the business owner to reslove any issues found.
- The Fire Marshal worked on plans with Exela (Augusta Plnat), Exela (Max Plant), Caldwell County Fairgrounds, UPS, Tortilleria & Carnitas Guerrenense, First Baptist Church Daycare, Longhorn Steakhouse, Greer Labs # 4, LHS Gymnasium, Cube Smart and JBS Meat Packing.
- Assisted with Lenoir PD and NC SBI on removal of ammo can with light explosives found in front of Station 1.
- Fire Department used approximately 33,721 gallons of water on fires and during training.
- Burning Issues:
 - 19 illegal burns
 - 4 legal burn
- Permits – 2 Burn Permit, 2 Fire Protection Change, 1 Fire Protection Impairment, 3 Special Amusement, 5 Special Event, 0 Hot Works, 0 Tank Removal, 0 Operational Permit, 5 Tents, 0Fumigation and 1 Fireworks/Pyrotechnics.

Fire Investigations - In accordance with N.C.G.S. Chapter 58 article 79, all fires that occur inside the City Limits of Lenoir are investigated for cause and determination. We have certified fire investigators on each shift and they work under the direct supervision of our Fire Marshal. This quarter we had 29 investigations that occurred in the City with below being of higher impact:

- House fire: Folk Street, Walt Arney Road, Hogan Drive and Old Farm
 - Commercial fires: LCS Environmental (2 fires),
 - Wildland fires: None
- Total acres burned within the City: 0

Emergency Management - The Fire Marshal also acts as the City of Lenoir's Emergency Manager under the direct supervision of the Fire Chief. This position works closely with local and State Emergency Management and partners with the LEPC to respond and mitigate hazardous/disasterous incidents or situations.

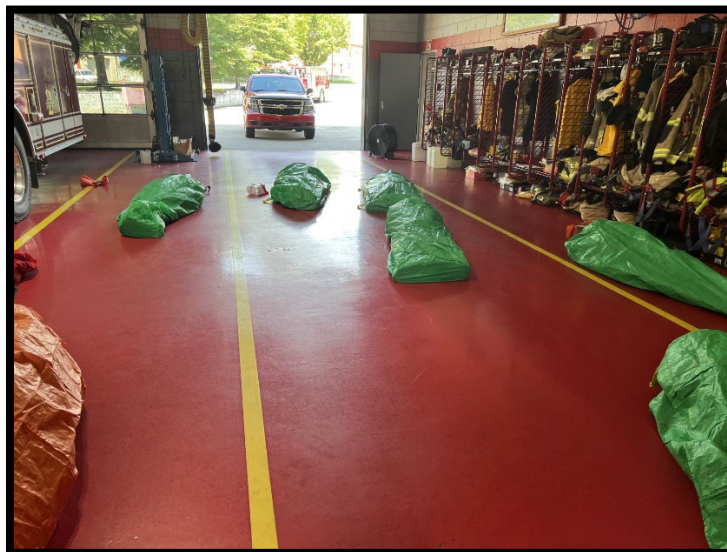
- Gas leaks: Beall Street, Hickory Blvd, Pennell, Newland and Blowing Rock Blvd.
- Fuel Spill: Norwood Street, saddle tank on transfer truck
- Search: Lost person on Jim Barger (Bike Trail)
- Plane Crash: Cottrell Hill Road, but was just outside City
- Multiple storm preparations with three (3) resulting in calls and damage
- Flooding within the City resulting in multiple calls and requiring assistance of removing several citizens from their homes. Flooding also caused a diesel fuel spill.

Other

- Standbys:
 - Events 21
 - For EMS 0
 - Lift Assists 20
 - Invalid 8



Ranger 1 on display at SAFRE in Raleigh



Staff participating in annual wildland fire shelter deployment training.



9/11 Tribute at Workout Anytime



Diesel fuel spill on Norwood Street.

DOWNTOWN SIDEWALK USE ORDINANCE

SIDEWALK CAFES AND OUTDOOR DISPLAYS

Definitions

The following words, terms and phrases, when used in this article, will have the meanings ascribed to them in this section.

Outdoor Display refers to items that are placed in the public right-of-way which may be in the form of permanent uses such as, but not limited to planters, benches, and other stable furniture, and temporary uses such as storefronts, shelving, and A-frame signs.

Permanent display refers to any item that will remain at its designated outdoor location in perpetuity until the business operator decides to remove the item, and provided that the item is constructed with sturdy material so as to not be displaced but is movable if necessary. Examples include enclosed sidewalk café furniture and planters.

Sidewalk Café refers to an outdoor dining area located on or adjacent to a public sidewalk directly adjacent to an eating and/or drinking establishment in the Lenoir Municipal Service District, maintained by the business operator, consisting typically of tables and chairs and authorized decorative and accessory displays and devices as approved by the City of Lenoir Planning Department on an annual basis.

Temporary display refers to any item that will be removed from its designated outdoor location after business hours, and is lightweight and not built of sturdy materials that would allow for the item to remain on the street when a business is closed. Examples include unenclosed sidewalk cafes, outdoor furniture, A-frame signs.

Permit Required to Operate

Except as may be provided elsewhere in City code, no business operator or other person affiliated with a business may use a public sidewalk or street as an outdoor dining, display, or retail area, nor place thereon any platform, tables, chairs, furniture, seating materials, or other similar items, unless issued a sidewalk-use permit in conformance with this section, and the Sidewalk Use Guidebook, as may be amended.

Eligibility

Any person or entity that operates a legally established business or organization that is adjacent to a city-maintained sidewalk or street may apply to the City for permanent or temporary use of the entity's abutting sidewalk or street as a sidewalk café or outdoor display in accordance with this section and the provided Sidewalk Use Guidebook. The application and applicable fees must be submitted to the city, along with any supporting documentation, which will then be reviewed by the Planning Director or designee for the compliance with this section and the Sidewalk Use Guidebook. Businesses must operate within the Lenoir Municipal Service District and zoned B-3 (Central Business District).

Administrative Review

- a. The Planning Director or their designee will review and comment on the application materials.
- b. If deemed necessary by the Planning Director or their designee, the application and supporting materials may be circulated to technical staff which may include Police, Fire, Streets, Public

Works, Public Utilities, Risk Management, Parks and Recreation, and Downtown Development Departments.

- c. The Planning Director or their designee will approve, approve with conditions, or deny the application for outdoor displays.
- d. City Council will approve sidewalk cafes, pending a full and complete initial application reviewed by the Planning Director or their designee.

Permit Denial

A permit may be denied if it is found that the application fails to demonstrate compliance with requirements set forth by this section and/or that the granting of the permit would not be in the public interest or would jeopardize public safety.

Any applicant denied a permit to operate a sidewalk café or erect an outdoor display of any kind will receive a written statement outlining the grounds on which the denial is based. The applicant may appeal the denial of the permit to the Board of Adjustment (BOA) within 30 days after the certified receipt of the written denial, and the BOA may take such action as it finds necessary. Following a final decision, applicants must not re-apply for one calendar year.

Term, Transfer, and Fees

The maximum period of approval for a sidewalk use permit is one calendar year. Permits are non-transferable or assignable in any manner without the prior written consent of the Planning Director. All sidewalk use permits are subject to initial approval following submittal of a complete application, and re-approval annually in January of the following year. For outdoor displays, business operators must re-apply annually. All sidewalk cafes and outdoor displays must renew annually public liability insurance in the amount of \$1,000,000 insuring against personal injury, wrongful death, and property damage, including the city as a party insured and insuring the city against any liability resulting from the uses permitted pursuant to this article.

The application fees are due at the time of application submittal.

Revocation, Suspension, and Civil Penalty

The City specifically retains the right to revoke sidewalk use permits at any time if the Planning Department deems revocation or suspension to be in the best interest of the public health, safety or welfare, or where the applicant has failed to comply with applicable requirements or is found to have provided false or misleading information in the permit application.

The City has the right, through the Planning Director, to suspend or prohibit sidewalk use operation at any time and for any necessary period of time because of conflicts or problems in the use of the sidewalk area. Such problems or conflicts may arise from, but are not limited to, repairs to the street or sidewalk, demonstrations or emergencies occurring in the area, parades, marches, festivals, and other similar events that may require suspension of sidewalk use. In the event of one of the aforementioned occurrences, the business operator may propose an adjusted sidewalk use to accommodate the needs of the event.

Failure to meet the requirements, as laid out in the following articles, will result in the business operator being subject to the Civil Penalties schedule ([Sec. 1-15. \(e\)](#)) if corrections are not made in a time period expressly specified by the Planning Director. The order must be in writing, directed to the person doing the work or activity, state the specific work or activity to be stopped, the reasons therefor, and the

conditions under which the work or activity may be resumed. A copy of the order will be delivered to the holder of the sidewalk use permit and to the owner of the property involved (if that person is not the holder of the sidewalk use permit) by personal delivery, electronic delivery, or first-class mail. Refusal to accept the notice will not relieve the violator of the obligation to pay the penalty.

However, if, in the opinion of the Planning Director, police department, and/or fire department, the unlawful condition is of imminent danger or peril to the public, the city may, without notice, proceed to abate, and the cost thereof will be charged against the property.

Obstructions

G.S. 160A-296 imposes upon cities the duty to keep public streets and sidewalks free from unnecessary obstructions. This section applies to all obstructions of whatever nature, whether temporary or permanent.

Removal of non-permitted or permissible obstructions

It is unlawful for any person to permit, locate, or erect any obstruction that will interfere with the use of street or sidewalk by the public without a sidewalk use permit. Any obstruction that remains on any street or sidewalk after notice or demand for its removal by the city will be deemed a public nuisance, and it is the duty of the City Code Enforcement Officer to abate such nuisance by the summary removal of the obstruction, and to charge the cost thereof to the person responsible.

Compliance with Americans with Disabilities Act (ADA)

There must be a five-foot-wide unobstructed contiguous walkway within the public sidewalk area for use by pedestrians, and handicapped accessibility must be provided as required by law. The outdoor activity must not impede pedestrian or vehicular traffic. The sidewalk use must provide adequate access in compliance with the Americans with Disabilities Act (ADA), with adequate access determined at the city's sole discretion.

Exceptions

The provisions of this section do not apply to the following circumstances:

1. Signs of duly constituted government bodies, public benches, and any other item placed by the city.
2. Standard covered garbage cans, at the time and place designated by order of the Public Works Director.
3. In the case of a written permit for construction, maintenance, advertising, and such other purposes as provided by the City ordinance.
4. Loading, unloading, moving, or transporting materials.

Setbacks and separation requirements

1. The placement of obstructions must leave at least five feet of unobstructed paved space of sidewalk, excluding the curb, bricked utility area, or city planter, measured from any permanent or temporary sidewalk use object for the passage of pedestrians.
 - a. On sidewalks at least twelve (12) feet in width, excluding the curb, the maximum distance that obstruction may be placed from the wall or front of the place of business must be 36 inches (three feet).

- b. On sidewalks at least seven (7) feet in width but less than twelve (12) feet in width, excluding the curb, the maximum distance that the obstruction may be placed from the wall or front of the place of business must be 24 inches (two feet).
 - c. On sidewalks less than seven feet in width, excluding the curb, no obstructions will be placed on the sidewalks or streets.
 - d. Tables, chairs, and other furnishings must be placed a minimum of six feet from any vehicular travel lane.
- 2. In accordance with North Carolina Fire Code, no fire exits or lanes may be blocked and must remain clear at all times.
- 3. The placement of obstructions will not impede any alleyway, driveway, building entrance or exit, sight triangle, emergency entrance or exit, fire hydrant or standpipe, ventilation areas, utility access, or ramps necessary to meet accessibility requirements under the Americans with Disabilities Act (ADA).
- 4. Obstructions will not impede any public infrastructure or amenities, such as trash receptacles, benches, bicycle racks, utility poles or other similar objects. A three-foot buffer must be established between sidewalk use items and public amenities.
- 5. Public infrastructure and amenities placed by the City of Lenoir, NCDOT, or any other governmental agency are exempt from setback and separation requirements of this subsection, provided that Americans with Disabilities Act and applicable Building Code requirements are duly met.
- 6. Temporary objects placed as part of a permitted special event are exempt from sidewalk use permitting, provided that the setback and separation requirement of this section are met. Objects must be removed at the end of the special event.

Sidewalk Café Operation

Operation of a sidewalk café must conform to the following requirements:

- a. All tables, chairs and other items must be placed so as to not present a sight hazard to vehicular traffic or a hazard to pedestrians. Use of public amenities such as city benches or seats is prohibited. Further, tables and chairs used for sidewalk cafe operation must be constructed and utilized so as to protect the public safety. Permanent sidewalk café furniture material must be of a commercial grade for outdoor use, sturdy, safe, of quality workmanship, must be consistent and complementary to the business operator's property, and must not be out of character with the business district where the furniture will be located. All outdoor dining furniture must be movable. Umbrellas must be secured with a minimum base weight of at least 60 pounds.
- b. A physical barrier separating the permitted area from the unobstructed contiguous sidewalk is required for permanent sidewalk cafes, as approved in the permitting process.
- c. Temporary sidewalk cafes, which includes the tables, chairs, umbrellas, cushions, and other items, excepting planters and sturdy furniture, must be removed at the end of each day's operation or during the period of the year when the temporary sidewalk café ceases operation. No materials will be stored in the public right-of-way and the sidewalk must be restored to its normal condition.
- d. The business operator must maintain in a clean and sanitary manner all areas where sidewalk cafes or outdoor displays are present, including maintaining appropriate trash receptacles, sweeping on a daily basis the full right-of-way where displays are located and immediately

cleaning and washing any liquid, food, debris, broken glass and other trash from the right-of-way.

- e. Overnight storage of trash and refuse for the sidewalk cafe will not be permitted within the outdoor dining area or on adjacent sidewalk areas, and the business operator must remove all trash and litter as it accumulates.
- f. The business operator must agree to cease part of or all sidewalk uses in order to allow for construction, maintenance, or repair of any street, sidewalk, utility, or public building, by NCDOT, the city, its agents or employees, or by any other governmental or public entity.
- g. Notwithstanding any other provisions of this Code, alcoholic beverages may be served in approved sidewalk cafes provided that the following requirements are met:
 - 1. The sidewalk cafe must be part of an eating and/or drinking establishment and must otherwise be authorized, permitted, or licensed under the state law and this Code to serve and sell alcoholic beverages for on-premises consumption.
 - 2. The sidewalk cafe must be included as part of the premises for which an ABC permit is issued pursuant to state law for the purpose of applying and enforcing state laws regarding the sale or consumption of alcoholic beverages, and/or display an official social district participating business sign in a visible location during the times when the social district is active. A customer may not bring an alcoholic beverage into a non-permittee business that does not display the social district sign.
 - 3. Signs must be posted, visible at all exit points from the sidewalk cafe, that it is unlawful to remove alcoholic beverages from the premises, unless sold under social district standards.
 - 4. The business will not have violated any law, regulation, or ordinance relating to the possession, sale, transportation or consumption of intoxicating beverages or controlled substances for the three years preceding the commencement of the sale of alcoholic beverages at the sidewalk cafe.
 - 5. No outdoor bar is allowed within the sidewalk cafe, nor will outdoor preparation of alcoholic beverages be permitted except that wine may be decanted or beer poured at a table.
 - 6. Any alcoholic beverages served and consumed at an approved sidewalk cafe must be served and consumed in glasses or cups which bear no markings other than the social district beverage logo or the name of the business operating the sidewalk café.
- h. At all times the business operator must comply with all other local, state or federal laws, ordinances and regulations, including but not limited to health, safety and welfare rules, laws and regulations.

Outdoor Display Operation

Businesses utilizing outdoor displays as part of a sidewalk use permit must conform to the following requirements:

- a. Except as permitted by the Planning Director or in conjunction with approved special event permits, it is unlawful for any person to obstruct entirely or in part any right-of-way, street or sidewalk of city, by displaying, offering for sale or selling, at auction or otherwise, any goods, wares, or merchandise thereon.

- b. In those circumstances where the building in which a business is located is contiguous with a public sidewalk, merchants and operators of said business may make limited use of the sidewalk in accordance with items classified as temporary display during business hours. In such circumstances, adjacent sidewalks may be used for decoration, display of wares, and/or a portable A-frame sign advertising the business so long as at least a continuous five-foot width of unobstructed sidewalk is accessible. Businesses are prohibited from attaching displays to buildings or awnings.
- c. Advertising and/or displaying signage on benches, umbrellas, or other applicable furniture is prohibited.
- d. Amplified sound equipment and excessive lighting, including but not limited to rapid flashing, moving, and/or excessive brightness, is prohibited. New exterior lighting must be designed to reduce glare or project exclusively onto signage and/or away from the public right-of-way which includes both pedestrian and vehicular traffic areas. Any lighting deemed distracting by the public or by the Planning Director is subject for review.
- e. It is unlawful to place any building material upon any public right-of-way without prior permission from the Planning Director or their designee, and then only under such reasonable restrictions as may be prescribed by them for the public safety. For further rules regarding placement of materials, refer to Page 3 *Setback and separation requirements*.

Additional Requirements for NC Department of Transportation (NCDOT) Streets

An applicant for a sidewalk use permit on a NC Department of Transportation-maintained street must meet all separate NCDOT requirements.

LENOIR SIDEWALK USE GUIDEBOOK AND MANUAL

CITY OF

LENOIR
NC ★ CREATE WITH US

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LENOIR'S SIDEWALK USE GUIDEBOOK

Purpose

The City of Lenoir's Sidewalk Use Guidebook outlines appropriate sidewalk usage in the Municipal Service District (see map on page 13). This manual is supplemental to the Sidewalk Use Ordinance in **Sec. XXX** in the Lenoir Zoning Ordinance and maintained by the Planning Department to clarify and illustrate the concepts contained in the Sidewalk Use Ordinance. While it is intended to provide guidance for commercial use of the public sidewalk, each site is unique, so there may be instances where Planning Staff require additional design interventions or make exceptions. Pedestrian activity, emergency access, or utility-related constraints are examples of unique circumstances that may be considered. In addition to what is included in this manual, business owners and operators must adhere to all local, state, and federal laws.

For business owners to use the sidewalk, business owners must obtain a yearly permit, must be mindful that they are using the public right-of-way, and must ensure that:

- Pedestrian traffic flow and safety are not impeded and ADA standards are met.
- All modifications shall maintain compatibility with and strengthen the historic architectural setting.
- Permitted outdoor spaces shall be kept free of litter, debris, and hazards and maintained in good repair by the business owner

Types of Sidewalk Use Included in this Guidebook

1. *Sidewalk Café* refers to an outdoor dining area located on or adjacent to a public sidewalk directly adjacent to an eating and/or drinking establishment in the Lenoir Municipal Service District, maintained by the business operator, consisting typically of tables and chairs and authorized decorative and accessory displays and devices as approved by the City of Lenoir Planning Department on an annual basis. Sidewalk cafes are further classified into permanent and temporary, based on the design of the permitted area, sidewalks where they can operate, and whether they are removed off of the sidewalk at close of business.
2. *Outdoor display* refers to items that are placed in the public right-of-way which may be in the form of permanent uses such as, but not limited to planters, benches, and other stable furniture, and temporary uses such as storefronts, shelving, and A-frame signs.

Types of Sidewalk Uses Not Included in this Guidebook

- Food Trucks/Food Carts
- Mobile Vendors
- Special Event Permits
- Streetery/Parklets (use of on-street parking)
- Outdoor Dining on Private Property



APPLICATION PROCESS

To apply for a sidewalk café or an outdoor display, businesses must submit the Sidewalk Use application to the Lenoir Planning Department.

Application materials required for sidewalk cafes and outdoor displays:

1. Identification of whether the business will be applying for a sidewalk café or outdoor display
2. Name, address, phone number, and email address for the business operator(s)
3. The proposed location of the sidewalk use(s)
4. A diagram illustrating the placement of tables, chairs, walkway area, location of entrances and exits to the restaurant with dimensions, or, a diagram illustrating the placement of outdoor displays clarifying if they are permanent or temporary. The diagram must include evidence of a five-foot wide unobstructed walkway.
5. Documentation of public liability insurance in the amount of \$1,000,000 insuring against personal injury, wrongful death, and property damage, including the city as a party insured and insuring the city against any liability resulting from the uses permitted pursuant to this article.
6. Copies of all permits and licenses showing required approvals by the county health department and any other applicable regulatory agencies.
7. Consent to enter into a hold-harmless agreement with the city.
8. The application fee required at the time of application to cover the costs of processing and researching the application, and subsequently issuing the permit once requirements are met.
9. Other information deemed necessary by the Planning Director.

Permit Terms

- Sidewalk café permits are subject to City Council review and approval. Outdoor displays are subject to review and approval by the Planning Department.
- Both types of sidewalk use permits are subject to initial approval following submittal of a complete application, and re-approval annually in January of the following year. Permit renewal applications must be submitted by January 1 each year to the Planning Department. Once issued, a permit shall be valid from the date of issuance through the subsequent December 31st.
- Permit holders must:
 - keep current all licenses and permits required for business operations.
 - agree to keep and maintain for the duration of the permit general liability insurance.
 - undergo annual site inspections and inspections at any time.
 - be liable for all damages repairs to the streetscape, sidewalks, streets, and other amenities that directly relate to the use of the permitted space.
 - remove all components of permitted space upon permit non-renewal or termination of the permitted business.
- Sidewalk use permits are non-transferrable.
- Any costs incurred by the City for removal or storage of tables, chairs, and other structures shall be the responsibility of the business. The City is not responsible for any damages or loss of equipment.

SETBACK AND SEPARATION REQUIREMENTS

The placement of obstructions must leave at least five feet of unobstructed paved space of sidewalk, excluding the curb, bricked utility area, or city planter, measured from any permanent or temporary sidewalk use object for the passage of pedestrians.

- **On sidewalks at least twelve (12) feet in width, excluding the curb, the maximum distance that obstruction may be placed from the wall or front of the place of business shall be 36 inches (three feet).**
 - **On sidewalks at least seven (7) feet in width but less than twelve (12) feet in width, excluding the curb, the maximum distance that the obstruction may be placed from the wall or front of the place of business shall be 24 inches (two feet).**
 - **On sidewalks less than seven feet in width, excluding the curb, no obstructions shall be placed on the sidewalks or streets.**
1. Tables, chairs, and other furnishings shall be placed a minimum of six feet from any vehicular travel lane.
 2. In accordance with North Carolina Fire Code, no fire exits or lanes may be blocked and must remain clear at all times.
 3. The placement of obstructions shall not impede any alleyway, driveway, building entrance or exit, sight triangle, emergency entrance or exit, fire hydrant or standpipe, ventilation areas, utility access, or ramps necessary to meet accessibility requirements under the Americans with Disabilities Act (ADA).
 4. Obstructions shall not impede any public infrastructure or amenities, such as trash receptacles, benches, bicycle racks, utility poles or other similar objects. A three-foot buffer must be established between sidewalk use items and public amenities.
 5. Public infrastructure and amenities placed by the City of Lenoir, NCDOT, or any other governmental agency are exempt from setback and separation requirements of this subsection, provided that Americans with Disabilities Act and applicable Building Code requirements are duly met.
 6. Temporary objects placed as part of a permitted special event are exempt, provided that the setback and separation requirement of this section are met.

Setbacks and Separation Requirements

For sidewalks less than 7' wide

Downtown Buildings

5'-wide unobstructed sidewalk as required by ADA



No eligible area for outdoor use



A-Frame signs only along remaining clearance



Harper Avenue and Main Street Intersection



Ashe Avenue (South Sidewalk)

These sidewalks are too narrow for sidewalk cafes or outdoor displays; only A-Frame signs will be approved.

Sidewalk Segments Under 7'

Ashe Ave (South)

Downum St

Harper Ave - Church to Mulberry

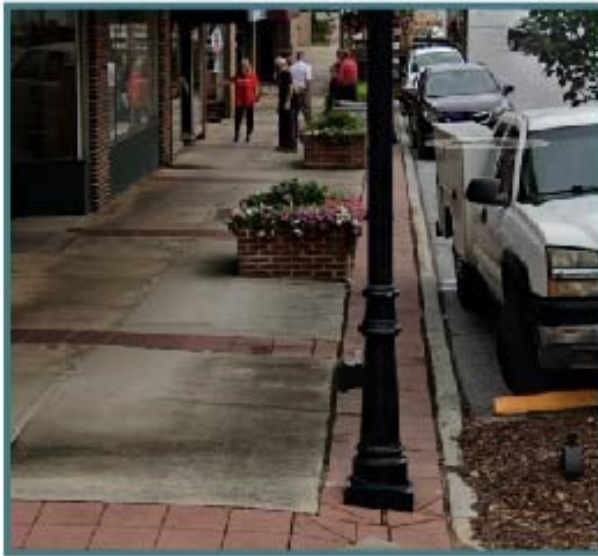
West Ave - Downum to Willow

Willow St - Harper to College (East)

Harper Ave - Boundary to Willow

Setbacks and Separation Requirements

For sidewalks 7-12' wide



Main Street and Harper Avenue Intersection



Church Street between Harper and West

These sidewalks are wide enough for outdoor displays and A-Frame signs; sidewalk cafes will not be approved.

Sidewalk Segments between 7' - <12'

Ashe Ave (North)

Boundary St

Church St

Harper Ave - Mulberry to Ridge

Main St - Harper to West

Mulberry St

N Main St - West to Ashe (West)

West Ave - Ridge to Main

Willow St - Harper to College (West)

Willow St - West to Harper

West Ave - Main to Boundary (South)

Setbacks and Separation Requirements

For sidewalks over 12' wide

Downtown Buildings

Eligible area for outdoor display or temporary sidewalk cafe (maximum 3' wide)

5'-wide unobstructed sidewalk as required by ADA



A-Frame signs only along remaining clearance



North Main Street



West Avenue

These sidewalks are wide enough for temporary sidewalk cafes, outdoor displays, and A-Frame signs; permanent sidewalk cafes are not allowed.

Sidewalk Segments between 12-14.999'

N Main St - West to Ashe (East)

West Ave - Boundary to Willow (South)

Setbacks and Separation Requirements

For sidewalks over 15' wide

Downtown Buildings

Eligible area for outdoor use OR sidewalk cafe with permanent barrier

Permanent Barrier for Sidewalk Cafe

5'-wide unobstructed sidewalk as required by ADA



A-Frame signs only along remaining clearance



West Avenue and Church Street Intersection

The north side of West Avenue between Main Street and 1002 West Avenue allows for all sidewalk uses

Sidewalk Segments Over 15'

West Ave - Main to Lenoir PD - North

SIDEWALK CAFE OPERATION

Operation of a sidewalk café shall conform to the following requirements:

- a. All tables, chairs and other items shall be placed so as to not present a sight hazard to vehicular traffic or a hazard to pedestrians. Use of public amenities such as city benches or seats is prohibited. Further, tables and chairs used for sidewalk cafe operation shall be constructed and utilized so as to protect the public safety. Furniture material must be of a commercial grade for outdoor use, sturdy, safe, of quality workmanship, must be consistent and complementary to the business operator's property, and must not be out of character with the business district where the furniture will be located. Non-sturdy furniture and other items shall be removed at the end of the business day. All outdoor dining furniture shall be movable.
- b. A physical barrier separating the permitted area from the unobstructed contiguous sidewalk, is required for permanent sidewalk cafes, as approved in the permitting process.
- c. For temporary sidewalk cafes, the tables, chairs, umbrellas, cushions, and other items, excepting planters and sturdy furniture, shall be removed at the end of each day's operation or during the period of the year when the temporary sidewalk café ceases operation. No materials shall be stored in the public right-of-way and the sidewalk must be restored to its normal condition.
- d. The business operator shall maintain in a clean and sanitary manner all areas where sidewalk cafes or outdoor displays are present, including maintaining appropriate trash receptacles, sweeping on a daily basis the full right-of-way where displays are located and immediately cleaning and washing any liquid, food, debris, broken glass and other trash from the right-of-way.
- e. Overnight storage of trash and refuse for the sidewalk cafe shall not be permitted within the outdoor dining area or on adjacent sidewalk areas, and the business operator shall remove all trash and litter as it accumulates.
- f. The business operator shall agree to cease part or all sidewalk uses in order to allow for construction, maintenance, or repair of any street, sidewalk, utility, or public building, by NCDOT, the city, its agents or employees, or by any other governmental or public entity.
- g. Notwithstanding any other provisions of this Code, alcoholic beverages may be served in approved sidewalk cafes provided that the following requirements are met:
 1. The sidewalk cafe shall be part of an eating and/or drinking establishment and shall otherwise be authorized, permitted, or licensed under the state law and City of Lenoir Code to serve and sell alcoholic beverages for on-premises consumption.
 2. The sidewalk cafe must be included as part of the premises for which an ABC permit is issued pursuant to state law for the purpose of applying and enforcing state laws regarding the sale or consumption of alcoholic beverages, and/or display an official social district participating business sign in a visible location during the times when the social district is active. A customer may not bring an alcoholic beverage into a non-permittee business that does not display the social district sign.
 3. Signs shall be posted, visible at all exit points from the sidewalk cafe, that it is unlawful to remove alcoholic beverages from the premises, unless sold under social district standards.
 4. The business shall not have violated any law, regulation, or ordinance relating to the possession, sale, transportation or consumption of intoxicating beverages or controlled substances for the three years preceding the commencement of the sale of alcoholic beverages at the sidewalk cafe.
 5. No outdoor bar is allowed within the sidewalk cafe, nor shall outdoor preparation of alcoholic beverages be permitted except that wine may be decanted or beer poured at a table.
 6. Any alcoholic beverages served and consumed at an approved sidewalk cafe must be served and consumed in glasses or cups which bear no markings other than the social district beverage logo or the name of the business operating the sidewalk café.
- h. At all times the business operator must comply with all other local, state or federal laws, ordinances and regulations, including but not limited to health, safety and welfare rules, laws and regulations.

OUTDOOR DISPLAY OPERATION

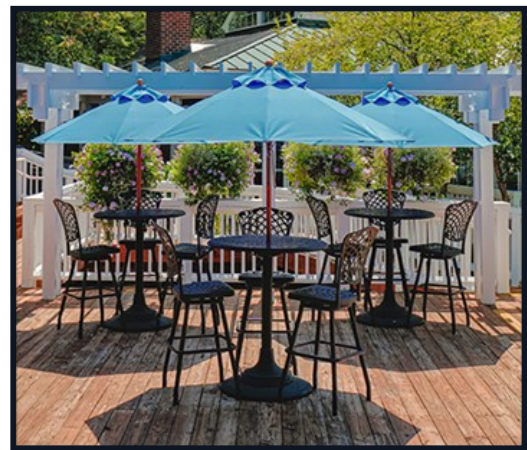
Businesses utilizing outdoor displays as part of a sidewalk use permit must conform to the following requirements:

- a. Except as permitted by the Planning Director or in conjunction with approved special event permits, it shall be unlawful for any person to obstruct entirely or in part any right-of-way, street or sidewalk of city, by displaying, offering for sale or selling, at auction or otherwise, any goods, wares, or merchandise thereon.
- b. In those circumstances where the building in which a business is located is contiguous with a public sidewalk, merchants and operators of said business may make limited use of the sidewalk in accordance with items classified as temporary display during business hours. In such circumstances, adjacent sidewalks may be used for decoration, display of wares, and/or a portable A-frame sign advertising the business so long as at least a continuous five-foot width of unobstructed sidewalk is accessible. Businesses are prohibited from attaching displays to buildings or awnings.
- c. Advertising and/or displaying signage on benches, umbrellas, or other applicable furniture is prohibited.
- d. Amplified sound equipment and excessive lighting, including but not limited to rapid flashing, moving, and/or excessive brightness, are prohibited. New exterior lighting must be designed to reduce glare or project exclusively onto signage and/or away from the public right-of-way which includes both pedestrian and vehicular traffic areas. Any lighting deemed distracting by the public or by the Planning Director is subject for review.
- e. It shall be unlawful to place any building material upon any public right-of-way without prior permission from the Planning Director or their designee, and then only under such reasonable restrictions as may be prescribed by them for the public safety. For further rules regarding placement of materials, refer to Page 3 *Setback and separation requirements*.

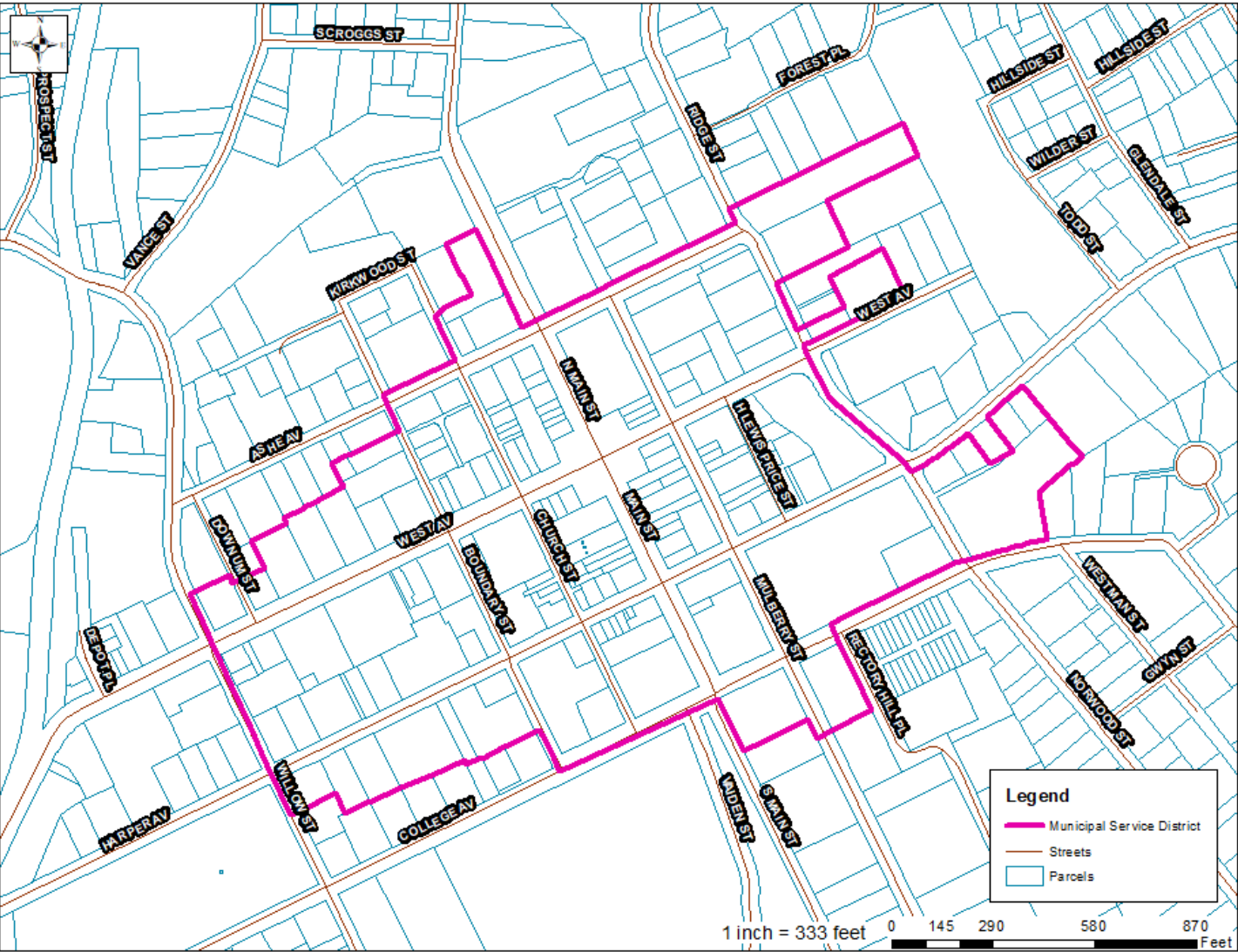


APPROPRIATE SIDEWALK FURNITURE, BARRIERS, AND PLANTERS

1. Tables, chairs, and other furnishings must be constructed predominantly of metal (aluminum, steel, wrought iron, etc.).
2. Commercial umbrellas must be made with outdoor fabric and a metal or commercial grade plastic stand. Advertising messages may not be displayed from tables, chairs, umbrellas, or other furnishings. Umbrellas must provide a height clearance of at least 6 1/2 feet from the lowest point of their canopy.
3. Sidewalk café stanchions/posts constructed of metal (aluminum, steel, wrought iron, etc.), wood (wood must be painted or stained, railings that are steel chain coated with black plastic, heavy duty black plastic chain, heavy duty black rope or black velour rope), or commercial grade planters must be installed to identify the designated sidewalk café area.



LENOIR'S MUNICIPAL SERVICE DISTRICT



N·FOCUS

Local Government Services

October 14, 2025

Hannah Williams, AICP, CZO
 Planning Director
 City of Lenoir
 PO Box 958
 801 West Avenue NW
 Lenoir, NC 28645

Dear Hannah,

Per your request, I am pleased to submit this proposal for John Ganus, CHCO, CZO to update the City's minimum housing ordinance and rewrite the minimum standards for non-residential buildings.

The fee for this project including attendance at one (1) Council Meeting (date & time tbd) is One Thousand Eight Hundred Seventy-Five and no/100's (\$1,875.00) Dollars.

Should you have any questions regarding this proposal, please advise. Once the Acceptance of this proposal has been executed, you may return to me via e-mail.

Thank you for the opportunity to serve the City of Lenoir.

Respectfully,

Patti Rader

Patti Rader, Manager

ACCEPTANCE on behalf of the Local Government by:

 Signature

 Date

 Printed name of authorized person signed above

Seal of the unit of Local Government

 City of Lenoir Financial Summary As of 9/30/2025 					
General Fund					
	2025-2026 Budget	9/30/2025	% of Budget	Change from Previous Year	9/30/2024
Total Revenue	\$ 25,241,845.00	\$ 14,617,749.98	58%	\$ (263,545.65)	\$ 14,881,295.63
Expenditures	\$ 25,241,845.00	\$ 6,647,872.05	26%	\$ 598,805.04	\$ 6,049,067.01
Over/Under	\$ -	\$ 7,969,877.93		\$ (862,350.69)	\$ 8,832,228.62
Downtown District					
	2025-2026 Budget	9/30/2025	% of Budget	Change from Previous Year	9/30/2024
Revenues	\$ 271,550.00	\$ 20,080.90	7%	\$ 3,114.74	\$ 16,966.16
Expenditures	\$ 271,550.00	\$ 58,102.87	21%	\$ 5,713.83	\$ 52,389.04
Over/Under	\$ -	\$ (38,021.97)		\$ (2,599.09)	\$ (35,422.88)
Water/Sewer Fund					
	2025-2026 Budget	9/30/2025	% of Budget	Change from Previous Year	9/30/2024
Revenues	\$ 11,963,721.00	\$ 3,140,743.13	26%	\$ 170,253.93	\$ 2,970,489.20
Expenditures	\$ 11,963,721.00	\$ 2,260,925.88	19%	\$ (86,635.84)	\$ 2,347,561.72
Over/Under	\$ -	\$ 879,817.25		\$ 256,889.77	\$ 622,927.48

		City of Lenoir Financial Summary By Department As of 9/30/2025		
General Fund				
		BUDGET	9/30/2025	% OF BUDGET
REVENUE				
PROPERTY TAXES	\$	11,051,130.00	\$ 12,073,306.81	109%
SALES TAX	\$	6,341,600.00	\$ 614,542.62	10%
FRANCHISE TAX	\$	2,410,000.00	\$ 592,463.05	25%
SOLID WASTE FEE	\$	1,111,000.00	\$ 281,905.18	25%
OTHER	\$	4,328,115.00	\$ 1,055,532.32	24%
TOTAL	\$	25,241,845.00	\$ 14,617,749.98	58%
EXPENDITURES				
LEGISLATIVE	\$	417,895.00	\$ 133,529.27	32%
ADMINISTRATIVE	\$	978,543.00	\$ 335,629.03	34%
FINANCE	\$	1,045,766.00	\$ 280,860.64	27%
PLANNING	\$	571,876.00	\$ 180,200.38	32%
POLICE	\$	8,092,222.00	\$ 2,023,351.16	25%
FIRE	\$	6,265,816.00	\$ 1,384,722.84	22%
RECREATION	\$	1,700,504.00	\$ 533,789.93	31%
PUBLIC WORKS				
Administrative	\$	301,040.00	\$ 260,956.10	87%
Cemetery & Grounds	\$	1,242,833.00	\$ 361,580.97	29%
Building Maintenance	\$	461,039.00	\$ 117,885.38	26%
Sanitation	\$	1,531,540.00	\$ 558,469.07	36%
Streets	\$	2,281,934.00	\$ 360,968.70	16%
Vehicle Services	\$	350,837.00	\$ 115,928.58	33%
TOTAL	\$	25,241,845.00	\$ 6,647,872.05	26%
OVER/UNDER		-	\$ 7,969,877.93	
Downtown District				
		BUDGET	9/30/2025	% OF BUDGET
TOTAL REVENUES	\$	271,550.00	\$ 20,080.90	7%
TOTAL EXPENDITURE	\$	271,550.00	\$ 58,102.87	21%
OVER/UNDER		-	\$ (38,021.97)	
Water/Sewer Fund				
		BUDGET	9/30/2025	% OF BUDGET
REVENUE				
WATER SALES	\$	7,500,043.00	\$ 2,037,803.99	27%
SEWER SALES	\$	3,699,678.00	\$ 1,008,686.85	27%
CAPITAL RESERVE	\$	1,300,000.00		
OTHER	\$	764,000.00	\$ 94,252.29	12%
TOTAL REVENUES	\$	13,263,721.00	\$ 3,140,743.13	24%
EXPENDITURES				
ADMIN & ENGINEERING	\$	563,036.00	\$ 132,584.10	24%
WATER RESOURCES	\$	446,702.00	\$ 99,015.67	22%
RHODHISS PLANT	\$	2,717,859.00	\$ 496,137.49	18%
WATER DISTRIBUTION	\$	2,942,820.00	\$ 720,229.46	24%
WASTEWATER COLLECTION	\$	3,126,772.00	\$ 235,089.11	8%
WASTEWATER PRETREATMENT	\$	197,139.00	\$ 44,943.64	23%
GUNPOWDER WASTEWATER PL	\$	899,194.00	\$ 151,051.78	17%
LOWER CREEK WASTEWATER PL	\$	2,370,199.00	\$ 381,874.63	16%
TOTAL EXPENDITURE	\$	13,263,721.00	\$ 2,260,925.88	17%
OVER/UNDER	\$	-	\$ 879,817.25	

September 2025 Communication Report

CITY OF **LENOIR**
NC ★ CREATE WITH US

By Joshua Harris, Communication & Public Information Director

10/3/2025

CONTENT CREATION

News Releases

6

Photos

122

Videos

2

Web Updates

77

Podcast/Radio

Social Posts

96

Q&A

27

eSign

1

Council

1

Committees

13

PUBLIC ENGAGEMENT

Website Total Views

39,792

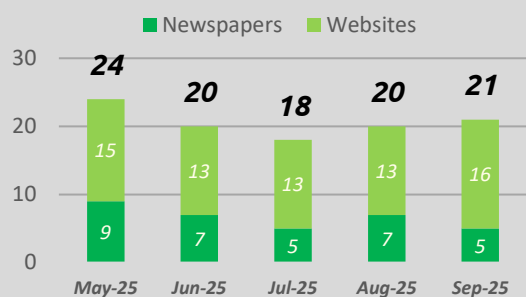
+/-

1.4%

Website Top Pages

- 1 Payment Options
- 2 Jobs
- 3 Water & Sewer Service
- 4 Property Taxes
- 5 Search
- 6 Police
- 7 Solid Waste
- 8 LAFC
- 9 Calendar

Media Coverage



Social Followers

Total

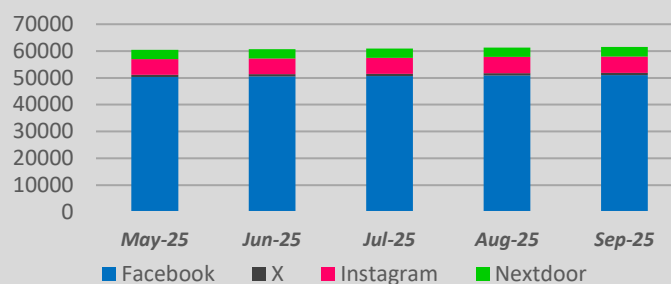
62,347

+/-

0.25%

New this month

155



Social Engagement

	Total	+/-
Reach	190,725	13.4%
Engagement	7,820	-24.6%
Posts	96	-18.6%

Video Views

5,427

Watch Time Hrs

53.7

	Views	Hours
Facebook	5,293	39.0
YouTube	118	14.7

News Releases

6

- 9/5** Lenoir Splash Pad closing for the season
- 9/12** City removing stop light at College Avenue and Mulberry Street
- 9/17** City hosting drop-in info session on Finley Avenue Area Water Improvement Project
- 9/18** Help us keep Lenoir clean and beautiful!
- 9/19** City replacing stormwater pipe on Pennell Street, road may be temporarily closed
- 9/30** City celebrates renovations at MLK Jr. Center

Photos

122

<i>Date</i>	<i>#</i>	<i>Subject</i>	<i>Date</i>	<i>#</i>	<i>Subject</i>
9/2	18	Council Meeting Cindy Day Constil			
9/19	23	Employee Litter Sweep Fall 2025			
9/25	6	Finley Avenue Area water project meeting			
9/25	48	MLK Jr Center ribbon cutting			
9/26	4	beach house on Hospital Avenue			
9/26	23	Broyhill Walking park			

Photos

122



City Council proclaims Constitution Day



2nd Quarter Golden Ticket Winners



Fall Employee Litter Sweep



Finley Avenue Area Water Improvement Project Meeting



MLK Jr. Center Ribbon Cutting



MLK Jr. Center Tour

Social Posts

96

Top Facebook

#1 - Police



Today, on
#NationalPoliceWom...

Fri Sep 12, 1:13pm

👁 101.1K ❤ 999
💬 136 🔄 28

#2 - City



Starting Monday, Sept.
15, 2025, the City wil...

Fri Sep 12, 8:55am

👁 62K ❤ 113
💬 76 🔄 63

#3 - Parks



Join Us for Sgt.
Ruff's Color Run! 🐕 ...

Fri Sep 19, 12:12pm

👁 34.8K ❤ 127
💬 30 🔄 54

#4 - Fire



Retirement
Announcement After...

Tue Sep 30, 6:23pm

👁 28.5K ❤ 445
💬 162 🔄 7

#5 - Downtown



Today, the City and
County had the...

Fri Sep 12, 11:41am

👁 2.3K ❤ 30
💬 0 🔄 4

Top X



City of Lenoir, NC · Sep 12, 2025

📊 88

❤ 2

💬 0

🔄 0



Starting Monday, Sept. 15, 2025, the City will begin the process of removing the traffic signal at the intersection of College Avenue and Mulberry ...



City of Lenoir, NC · Sep 26, 2025

📊 83

❤ 3

💬 0

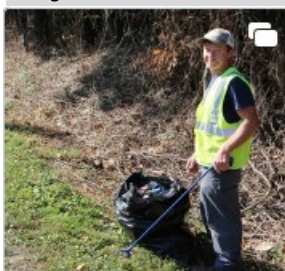
🔄 0



City of Lenoir employees picked up litter on several roads in Lenoir last week. About 40 people from Downtown, Fire, Parks & Recreation, Planning, ...

Top Instagram

City



City of Lenoir
employees picked up...

Fri Sep 26, 1:48pm

👁 1.5K ❤ 43
💬 1 🔄 1

Downtown



Today, the City and
County had the...

Fri Sep 12, 11:41am

👁 1.2K ❤ 26
💬 0 🔄 2

City

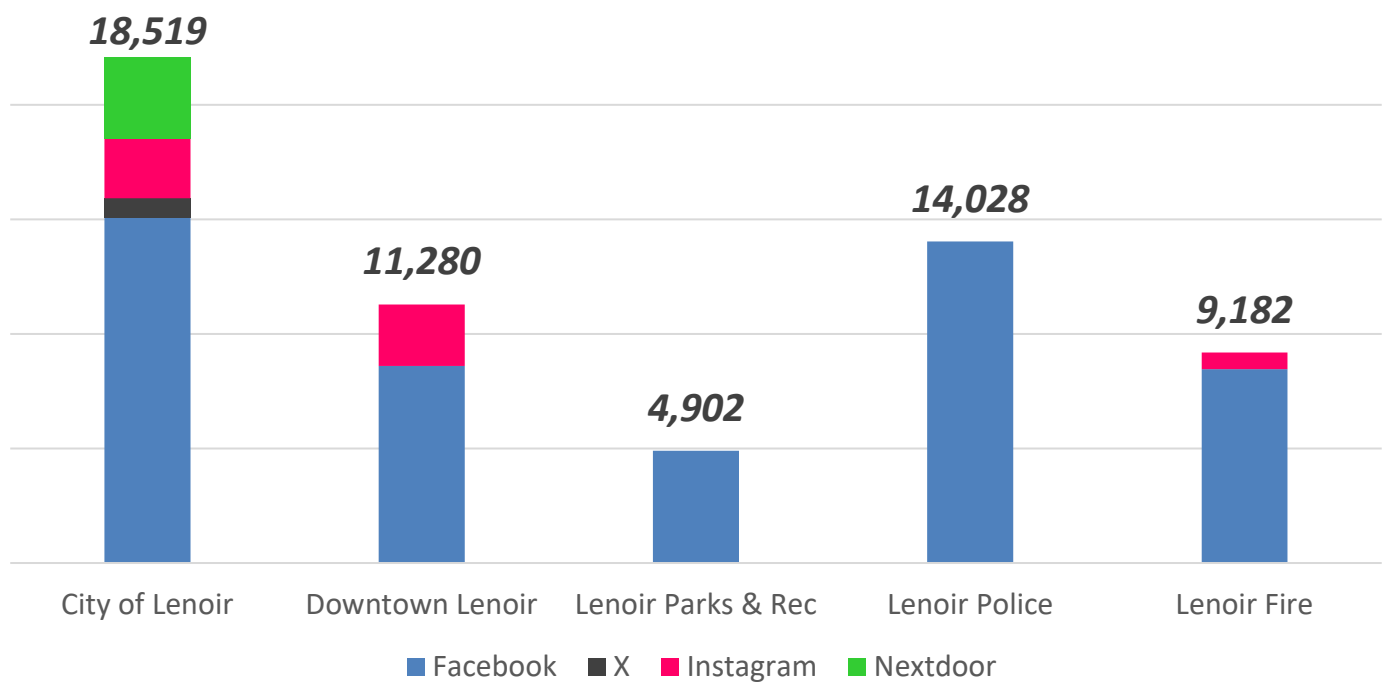


Starting Monday, Sept.
15, 2025, the City wil...

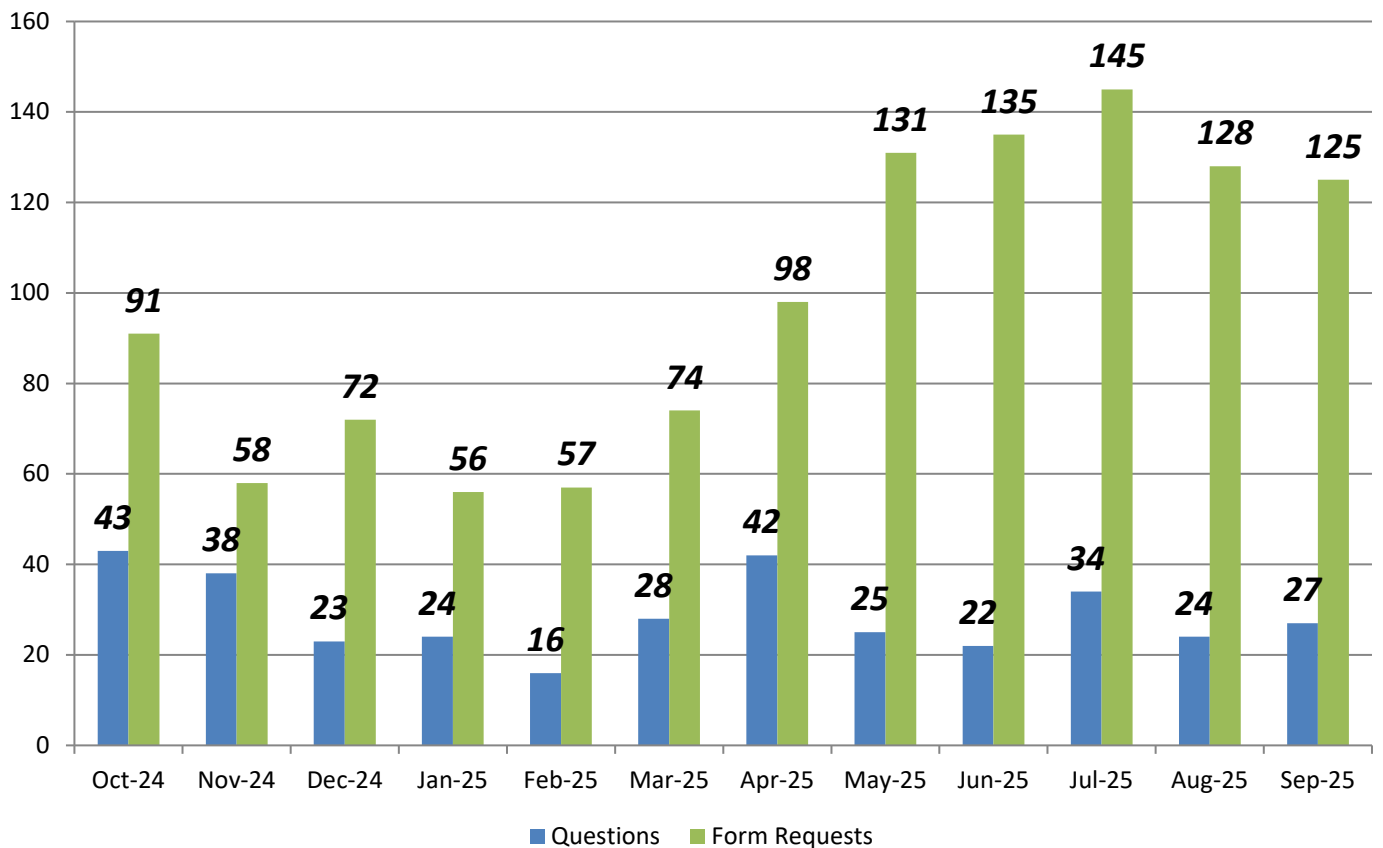
Fri Sep 12, 8:59am

👁 1.2K ❤ 21
💬 0 🔄 8

Social Comparison



Questions & Form Requests



Q&A

27

259 North Fairview Drive, Trash is on side of Frontier Way & in my yard as well

213 North Fairview Drive, People living in storage building which is located within the road right away. Across from Miracle Church.

I'm calling to see if I need to get a permit to install a wheelchair lift in Lenoir.

I am trying to get a Green Yard Waste Cart. I have searched the City website and can only find a request for an additional garbage can any idea on when the Christmas parade is?

Following up on my previous email asking about getting a directional shield installed on this light. Looking at pricing it would be \$50

Just new to area and looking at what is happening in Lenoir.

Tree fell blocking street, Lee Roy Lane

The new sidewalk in front of Burger King looks very neat, but the trees next to the road need to be cleaned up as well. With the tree I am just trying to find some information on trying to go about registering for the trunk or treat this year? I'm not sure what you have

1056a or 1060 Warren please nw, Outdoor storage/accumulation junk or trash

The city needs to do something about the poor traffic management with the light at Norwood & Morganton Blvd at the golf course.

There is a large broken branch above the Greenway near the Lenoir Soccer Complex on Zacks Fork. It is near where a large tree fell at 3309 Helton Dr Lenoir, Overgrowth of grass, weeds, Noise complaints

Well, another option the city did at Mulberry and College with the flashing lights! Only problem I see is it's backwards. Mulberry, IM How do I apply for the Christmas event vendor

1618 Hayes pl NW, Overgrowth of grass, weeds, Trash and debris, Rotten, damaged, or dilapidated sheds

3337 rocky road, lenoir, 3 malnourished dogs, very skinny, hip bones are sticking out. 1 was outside with no food or water and 2 were

Hey when I subscribed and clicked all the different notify me headers on the city of lenoir.com page...I am not notified about any of I received a water leak notice and wanted to check on that

Will you be bringing back the Wood Fire and Smoke festival in 2026? I heard through a friend you were going to have it this year but

I am inquiring if I am zoned to add a tiny home as extension of my home. We have a small home and cannot accommodate family well

I recently moved into a home on crump rd lenoir. There is no garbage cart at this residence and I do not know how to get one provided

My name is Brandon Reid Barnett and The Lenoir Police Office Woman has my picture ID of my physical license card please text me if

My name is Shane Johnson, a junior at App State majoring in Parks and Recreation Management, seeking a summer internship. I would

Request a street wash at Armstrong Ct and Manchester Dr. A lot of mud and dirt along the curb from yard renovation.

Hi, My name is Rudy & Gretel Suarez & I own a piece of land in Lenoir. I need some recommendation's on a reputable home builder

**CITY OF LENOIR
COUNCIL ACTION FORM**

I. Agenda Item:

Execution of Mini-Brooks Act exemption for the Campus Improvement Project 3rd party testing.

Background Information:

The City of Lenoir (City) is currently in the preconstruction phase of the Campus Improvement Project. Throughout the construction phase, it will be necessary for the City will to utilize 3rd party inspections to verify proper construction techniques are being utilized. Some of the inspections will require the testing of the compression strength of the concrete used for foundations, the connections of the structural steel installed, testing the asphalt installed in the parking areas, etc. Staff would like to recommend an engineering firm that is already familiar with the project to perform the needed testing. The firm staff recommends is Catawba Valley Engineering and Testing (CVET). CVET performed the initial geotechnical testing for the project and is therefore already familiar with the project.

Staff anticipates the cost of these inspections will not exceed \$50,000.00. Therefore, pursuant to G.S. 143-64.32 which authorizes units of local government to exempt contracts to perform architectural, engineering, or surveying services (collectively “design services”) from the qualifications-based selection requirements of G.S.143-64.31 if the estimated fee is less than \$50,000; and the estimated fee for design services for the above-described project is less than \$50,000.

II. Staff Recommendation:

Staff recommends execution of Mini-Brooks Act exemption for the Campus Improvement Project 3rd party testing.

III. Reviewed by:

City Attorney: _____

Finance Director: _____

Director of Special Projects and Grants: _____

Risk and Purchasing Manager: _____

Attachments:

• Mini-Brooks Act Exemption Memo

City of Lenoir
Mini-Brooks Act Exemption Memo

Date: October 28, 2025

To: City Council

From: David Coffey

Subject: 3rd Party Inspections on the Campus Project

The City of Lenoir (City) is currently in the preconstruction phase of the Campus Improvement Project. Throughout the construction phase, it will be necessary for the City will to utilize 3rd party inspections to verify proper construction techniques are being utilized. Some of the inspections will require the testing of the compression strength of the concrete used for foundations, the connections of the structural steel installed, testing the asphalt installed in the parking areas, etc. Staff would like to recommend an engineering firm that is already familiar with the project to perform the needed testing. The firm staff recommends is Catawba Valley Engineering and Testing (CVET). CVET performed the initial geotechnical testing for the project and is therefore already familiar with the project.

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With council approval, staff would like to enter into contract negotiations with CVET.



November 2025



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2 Daylight Saving Time Ends	3	4 6:00 p.m. City Council Election Day	5 9:00 a.m. Staff Mtg	6	7	8
9	10 Noon-City/County Services Committee 5:30 p.m. Planning Board	11 City Offices Closed Veterans Day 11:00 a.m. Veterans Day Event (D.T. Stage)	12	13 4:00 p.m. LTDA 6:00 p.m. LBAB (City Hall Third Floor)	14	15
16	17	18	19 Noon-Foothills Regional Airport Authority	20 2:00 p.m. ABC Board	21	22
23	24	25 Turkey Tuesday Giveaway 5:00 p.m. MLK Center	26	27 City Offices Closed Holiday	28 City Offices Closed	29
30						

City of Lenoir
P.O. Box 958
Lenoir, N.C. 28645
www.cityoflenoir.com
757-2200 / 757-2162 fax

Joseph L. Gibbons, Mayor
Scott E. Hildebran, City Manager
Shirley M. Cannon, City Clerk