



## AGENDA

CITY OF LENOIR  
CITY COUNCIL MEETING  
905 WEST AVENUE  
TUESDAY, JUNE 3, 2025  
6:00 P.M.



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### I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. Special Recognition: On behalf of City Council, Mayor Gibbons will present Senior Detective Jason Parker with a resolution upon his 26 years of dedicated and outstanding service to the City of Lenoir, citizens and Police Department.

### II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

- A. FY2025-2026 Annual Budget: A public hearing will be held to receive public comments regarding the Annual Budget for the fiscal year beginning July 1, 2025 through June 30, 2026 for the City of Lenoir. Upon conclusion of the public hearing, Council may take action on adoption of the enclosed FY2025-2026 Budget Ordinance.

### III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of the City Council minutes of the meeting of Tuesday, May 20, 2025 as submitted.
- B. Minutes: Approval of the minutes of the City Council Budget Meeting of Thursday, May 22, 2025 as submitted.
- C. Budget Amendment: Staff request for amendments to be made to the annual budget ordinance for the fiscal year ending June 30, 2025 as follows:
  - 1. Approve the utilization of additional general fund revenues for needed expenditures.
  - 2. Approve the allocation of general fund expenditures for such obligations as professional services, equipment such as police radios, improvements to the TH Broyhill Walking Park, Wetland's Grant equipment, and for needed repairs for various equipment and buildings during the fiscal year.
  - 3. Approve the re-allocation of enterprise fund expenditures.
  - 4. Approve the utilization of additional funds for Main Street revenue and expenditures for the clock tower.
- D. Authorization Resolution: Staff recommends approval of an Authorization Resolution to authorize the City Manager and Finance Director to execute and accept the funding offer of Session Law 2024-53 Hurricane Helene Disaster Funding Grant for Technical Assistance for Assessments and Design Regionalization Project. Note: This funding will assist in providing funds to aid in design costs for the Lenoir/Valdese water interconnect project.
- E. City Access Easement; CY Real Estate, LLC: Staff recommends City Council authorization for City staff to grant an access easement to CY Real Estate, LLC, Attn: Lenoir Golf Club, for a 40-foot wide easement to be used for access and maintenance of property owned by Lenoir Golf Club near Hibriten Drive (SR1178) and Hotel Street, subject to the satisfaction of the City Attorney and City Manager prior to formal execution of the same.

- F. McGill Associates, P.A. Environmental Assistance, Task Order #3: Staff recommends execution of Task Order #3 as prepared by McGill Associates, P.A. for environmental permitting assistance necessary for the OVT Pavilion site.
- G. Contract Amendment; Maurer Architecture: Approval of a Contract Amendment with Maurer Architecture to accommodate a fee increase of \$37,500 due to Mechanical Electrical Plumbing (MEP) scope modifications at the LHS Auditorium and Gymnasium and the addition of a dumpster enclosure.
- H. Sidewalk Café Permit Renewal; Fercott Fermentables: Approval of a Sidewalk Café Permit as submitted by Fercott Fermentables, 107 Main St. NW with the following conditions:
  - 1. Current copy of Certificate of Liability Insurance naming the city as the certificate holder must be provided to the Planning Department.
  - 2. Alcoholic beverages sold and consumed in the Fercott sidewalk café shall be in Social District containers, according to the Social District Management and Maintenance Plan.
  - 3. A 5-foot clear pedestrian path must be maintained to provide access to the public sidewalk adjacent to Main Street.
  - 4. The sidewalk café shall only operate during Social District hours, as outlined by the Social District ordinance (Sec. 13-92), Lenoir Code of Ordinances).
  - 5. Any fixtures aside from the table and chairs shall be subject to the Planning Director's review.
- I. Resolution: Approval of a resolution presented to Senior Detective Jason Parker in honor and recognition upon his 26 years of dedicated and outstanding service to the City of Lenoir, citizens and Police Department.

#### **IV. REQUESTS AND PETITIONS OF CITIZENS**

#### **V. REPORTS OF BOARDS AND COMMISSIONS**

- A. Jennifer Cannon, Plan Administrator Western Piedmont Council of Governments, will hold a second public meeting to receive public comments for the FY2025 – 2029 Consolidated Plan for the City of Lenoir and the Unifour HOME Consortium, and the FY2025 Action Plan. This Consolidated Plan, as required by the U.S. Department of Housing and Urban Development (DHUD), identifies needs, outlines goals, develops action plans and prepares budgets for the City of Lenoir and the Unifour HOME Consortium, for the use of Community Development Block Grant (CDBG) funds and HOME funds for the next five years, beginning July 1, 2025 and ending June 30, 2029 as submitted.

The following items are submitted for City Council's consideration of approval.

- 1. Capital Project Budget Ordinance; FY2025 Unifour Consortium HOME Program in the amount of \$1,284,230.65 as submitted.
- 2. Capital Project Budget Ordinance; FY2025 Community Development Block Grant Program (CDBG) in the amount of \$136,612.00 as submitted.

#### **VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER**

##### **A. Items of Information**

- 1. The Summer Concert Series will be held on Friday, June 6 with the band Scarlet Darlin performing on the stage area from 6:00 p.m. until 10:00 p.m. The band AL G Friends will play on Friday, June 20.
- 2. A Cruise-In event will be held on Saturday, June 7 from 3:00 p.m. – 9:00 p.m. in the downtown area.
- 3. The City/County Services Committee will meet on Monday, June 9 at noon at the J.E. Broyhill Civic Center.

4. The Economic Development Advisory Committee will meet Tuesday, June 10 at 8:15 a.m. at the J.E. Broyhill Civic Center.
5. The Lenoir Business Advisory Board will meet on Thursday, June 12 at 6:00 p.m. at City Hall, 3<sup>rd</sup> Floor.

**B. Items for Council Action**

1. Minimum Housing Order; 708 Ridgeway Place SW: Staff recommends approval of an Order of Abatement directing Staff to proceed with the demolition and removal of the structure located at 708 Ridgeway Place SW, Parcel-ID 06 201-2-23 and NCPIN #2758148217 as submitted.
2. Minimum Housing Order; 831 Montclair Circle: Staff recommends approval of an Order of Abatement directing Staff to proceed with a notice to vacate and close the property, NCPIN#2840503049 as submitted.

**C. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY**

**D. REPORT AND RECOMMENDATIONS OF THE MAYOR**

- A. Annual Board Appointment/Re-Appointments: Mayor Gibbons will recommend a list of individuals to be appointed/re-appointed to the City's Authorities/Boards/Commissions for various term lengths. These appointments were announced at the May 20 City Council meeting.

**ABC BOARD (3-Year)**

Jerry Brooks (2028)

**Foothills Airport Authority (2-Year)**

Joe Gibbons (2027)

**Lenoir Housing Authority (5-year)**

Hunter Greer (2030)

**Business Advisory Board (3-year)**

Margaret Forney (2028)

Darrin McKinney (2028)

John Moore (2028)

Sean Williams (2028)

**Planning Board/Historic Preservation Commission (3-year)**

Curtis Baker (2028)

Sharon Bryant (ETJ) (2028)

Dontrell Parson (2028)

Joey Petrack (2028) \*new appointment

**Board of Adjustments (3-year)**

Sharon Bryant (ETJ) (2028)

Michael Careccia (Alternate) (2028)

**Recreation Advisory Board (4-year)**

Application Pending (2027)

Application Pending (2027)

James Robertson (2028)

Scott Barnett (2028)

Michael Dineen (2029)

Rick Pierce (2029)

**Lenoir Tourism Development Authority (4-year)**

Jesse Plaster (2029)

Matthew Underwood (2029)

**IX. REPORT AND RECOMMENDATIONS OF COUNCIL MEMBERS**

**X. ADJOURNMENT**





# RESOLUTION

## *In Recognition of Dedicated Service*



**WHEREAS**, on the 14<sup>th</sup> of February, in the year 2005, Jason Mark Parker was appointed Patrol Officer II for the City of Lenoir Police Department by Chief Joey Reynolds and has admirably and with great distinction, served the citizens of Lenoir during the tenures of three Police Chiefs;

**THAT**, prior to being hired by the City of Lenoir, Jason served as a Deputy with the Catawba County Sheriff's Office, a Caseworker for Caldwell County Health and Human Services, and served his country as an Operation Specialist with the United States Navy where he received the following medals and decorations: National Defense, Joint Meritorious Unit Medal, Silver Wreath Award and Southwest Asia Service Medal;

**THAT**, due to his diligent performance and exemplary leadership skills, Jason was promoted to Master Patrol and School Resource Officer in 2008 and transferred to Investigations in 2013 where he moved up in the ranks to his current position as Senior Detective;

**THAT**, Jason has been invaluable as a Mentor to new officers and served in a number of capacities to include Financial Crimes, Crime Scene and Homicide Investigations, Special Response Team, Crisis Intervention and Negotiations Team, Evidence Custodian, Gang Investigators Association, Crime Stoppers Program, D.A.R.E. Instructor, and Bike Patrol;

**THAT**, while working for Lenoir, Jason received the Advanced Law Enforcement Certificate from the NC Criminal Justice Education and Training Standards Commission, completed Police Law Institute, and served on a number of Committees and Task Forces to include NC Anti-Counterfeiting, Money Laundering, and Juvenile Crime Prevention Council;

**THAT**, Detective Parker has played an active, vital role in the community and shown his willingness to go above and beyond what is expected for the department, city, and community. He has received a number of accolades throughout his career to include American Legion Officer of the Year, Golden Ticket Customer Service Award, Certificate of Merit, Hostage Negotiator, 20-year Safe Driver Award, and Caldwell County Rotary Officer of the Year;

**THAT**, society and law enforcement has undergone many changes and challenges over the last 26 years, and Jason has stayed abreast through those changing trends to remain an effective leader, role model and mentor to all whom he meets;

**THAT**, Jason has humbly served the citizens of the City of Lenoir and Caldwell County and will be retiring on June 1, 2025 with over 26 years of creditable service in the North Carolina Local Government Retirement System.

**THEREFORE, BE IT RESOLVED**, by authority of the Mayor and City Manager, and on behalf of the City Council, that Senior Detective Jason Mark Parker been an exemplary employee and is himself the epitome of the professional Law Enforcement Officer. His contributions to the safety and well-being of the citizens of Lenoir and officers of the Lenoir Police Department will be held in high esteem and in remembrance by this governing body, as well as all persons impacted by his accomplishments, generosity, and compassion for those in need;

**THIS**, the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Joseph L. Gibbons, Mayor

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Scott E. Hildebran, City Manager

## CITY OF LENOIR COUNCIL ACTION FORM

- I. **Agenda Item: FY 2025-2026 Annual Budget:** A public hearing is scheduled to receive public comments regarding the annual budget for the fiscal year beginning July 1, 2025 through June 30, 2026 for the City of Lenoir.
- II. **Background Information:** The Recommended FY 2025-26 Budget is comprised of General Fund - \$25,241,845, Special District Fund - \$271,550, Tourism Development Fund - \$125,000 and Water/Sewer Fund - \$13,263,721, for a total operating budget of \$38,902,116.

The proposed General Fund budget is balanced with the property tax rate of 46¢ per \$100 of assessed property value, a reduction of 11¢ per \$100 and is the lowest tax rate in over 25 years. The budget maintains the current Rescue Readiness Tax Rate of 0.85¢ per \$100 of assessed property value for a total tax rate of 46.85¢ per \$100. The recommended budget includes an increase in planning fees. All other fees and charges remain unchanged.

Under North Carolina law, each county must conduct a countywide revaluation of all real property (land, buildings, and other permanent improvements) within the county at least every eight years for tax assessment determination. The purpose of revaluation is to re-establish equity among properties that may have appreciated or depreciated in value at different rates since the county's revaluation in 2021. In 2025, Caldwell County completed the real property revaluation process. Personal property and motor vehicles are assessed for taxation every year.

NC General Statute 159-11 requires local governments to publish the revenue-neutral property tax rate after a revaluation. Per the statute, "the revenue-neutral property tax rate is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue that would have been produced for the next fiscal year by the current tax rate if no reappraisal had occurred". This general statute also provides instruction on how the rate is to be calculated: 1) Determine a rate that would produce revenues equal those produced for the current fiscal year, and 2) Increase the rate by a factor equal to the average annual growth. The revenue neutral rate is the tax rate that would generate the same amount of revenue the City would expect to receive if no revaluation had occurred, including growth. Based on the revaluation information from Caldwell County, the estimated revenue-neutral property tax rate equals 45.05¢ per \$100.

The proposed Downtown Municipal Service District budget is balanced with the downtown tax rate of 18¢ per \$100 of assessed district property value and with the use of general funds. Based on the revaluation information from Caldwell County, the estimated revenue-neutral property tax rate for the municipal service district equals 17.39¢ per \$100 of assessed value.

The proposed Water and Sewer Fund budget totals \$13,263,721 and includes a 2.3% increase in water and sewer rates. The City has traditionally used the annual Consumer Price Index - South Region for All Urban Consumers (CPI) as a gauge and guide when considering increases in water and sewer rates. This year the CPI was

2.3% in February of 2025. The average increase for a customer with 5,000 gallons of usage per month would be \$1.28 per month. The Water and Sewer Fund budget utilizes a retained earnings appropriation of \$1,300,000 for capital expenditures, as recommended in our Water and Sewer Capital Plan developed by McGill Associates.

In accordance with NCGS 159-12, the Recommended Budget has been submitted to the Mayor and City Council and made available for public inspection and notice given that a public hearing will be held on Tuesday, June 3, 2025, beginning at 6:00 p.m., for the purpose of receiving input from citizens wishing to comment on the proposed budget.

<https://www.cityoflenoir.com/549/FY-2025-26-Budget-Proposal>

III. **Staff Recommendation:** Upon conclusion of the public hearing, Council may take action on adoption of the enclosed FY 2025-26 Budget Ordinance.

IV. **Reviewed by:**

**City Attorney:**

**City Manager:**





CITY MANAGER  
SCOTT E. HILDEBRAN

CITY OF LENOIR  
NORTH CAROLINA

MAYOR  
JOSEPH L. GIBBONS

CITY COUNCIL  
J. T. BEAL  
T. H. PERDUE  
J. I. PERKINS  
R. S. PRESTWOOD  
K. R. ROGERS  
D. F. STEVENS  
C. D. THOMAS

May 20, 2025

Honorable Mayor Gibbons and Members of the City Council:

Pursuant to Section 159-11 of the North Carolina General Statutes (NCGS), Local Government Budget and Fiscal Control Act, I am pleased to submit the Recommended Fiscal Year (FY) 2025-2026 Budget for your review and consideration. This document provides a financial plan for the upcoming fiscal year and was developed in accordance with the City Council's Priorities established in both the February Strategic Planning Retreat and the March Budget Retreat as well as during Council and Departmental meetings held over the past year.

The recommended budget addresses Council's 2025 Priorities including: offering competitive compensation and benefits for recruitment and retention, increasing support for code enforcement and city beautification, evaluating long-term downtown parking needs, continuing to fund and support water and sewer infrastructure, implementing the new comprehensive plan, and updating the Lenoir Comprehensive Pedestrian Plan and improving walkability.

The proposed budget takes into account our current economic challenges such as concerns about rising costs, labor market conditions, increasing health and general liability insurance costs, tariff and trade uncertainty and overall financial market volatility.

A work session to review the Recommended FY 2025-2026 Budget is scheduled to be held on Thursday, May 22, 2025, at 6:00 p.m. and a public hearing on the budget is scheduled on Tuesday, June 3, 2025, at 6:00 p.m.

#### General Fund

The proposed General Fund budget totals \$25,241,845 and is balanced with the property tax rate of 46¢ per \$100 of assessed property value, a reduction of 11¢ per \$100 and is the lowest tax rate in over 25 years. The budget maintains the current Rescue Readiness Tax Rate of 0.85¢ per \$100 of assessed property value for a total tax rate of 46.85¢ per \$100. The recommended budget includes an increase in planning fees. All other fees and charges remain unchanged.

Under North Carolina law, each county must conduct a countywide revaluation of all real property (land, buildings, and other permanent improvements) within the county at least every eight years for tax assessment determination. The purpose of revaluation is to re-establish equity among properties that may have appreciated or depreciated in value at different rates since the county's revaluation in 2021. In 2025, Caldwell County completed the real property revaluation process. Personal property and motor vehicles are assessed for taxation every year.





Based on the revaluation, there was a 44.88% increase in assessed values for real property. Personal property values decreased by approximately 10.00%. Personal property generally refers to movable assets such as computers, boats, and business assets such as machinery, office furniture and electronics. Registered motor vehicle values remain unchanged. Public service company properties are assessed by the State of North Carolina and the projections will not be available until the fall of this year.

Overall, the combined actual values for real property, personal property, registered motor vehicles, and public service companies for 2024 compared to the estimated values for 2025 have changed in total 21.96%.

NC General Statute 159-11 requires local governments to publish the revenue-neutral property tax rate after a revaluation. Per the statute, "the revenue-neutral property tax rate is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue that would have been produced for the next fiscal year by the current tax rate if no reappraisal had occurred". This general statute also provides instruction on how the rate is to be calculated: 1) Determine a rate that would produce revenues equal those produced for the current fiscal year, and 2) Increase the rate by a factor equal to the average annual growth. The revenue neutral rate is the tax rate that would generate the same amount of revenue the City would expect to receive if no revaluation had occurred, including growth. Based on the revaluation information from Caldwell County, the estimated revenue-neutral property tax rate equals 45.05¢ per \$100.

Nearly 79% of the General Fund's revenue comes from property tax (44%), sales tax (25%) and franchise tax (10%) revenue. The remainder comes from a combination of state-shared revenue, investment earnings, and sales and services. Staff is conservatively projecting revenues based on FY 2023-2024 actual collections for the coming year.

The Recommended General Fund Budget includes borrowing for a new ladder fire truck utilizing the Rural Economic Development Loan and Grant (REDLG) program with a 7-year, 0% interest rate loan through Blue Ridge Energy. The budget does not use any general fund balance.

#### Downtown Municipal Service District

The proposed Downtown Municipal Service District budget totals \$271,550 and is balanced with the downtown tax rate of 18¢ per \$100 of assessed district property value and with the use of general funds. Based on the revaluation information from Caldwell County, the estimated revenue-neutral property tax rate for the municipal service district equals 17.39¢ per \$100 of assessed value.

#### Water and Sewer Fund

The proposed Water and Sewer Fund budget totals \$13,263,721 and includes a 2.3% increase in water and sewer rates. The City has traditionally used the annual Consumer Price Index - South Region for All Urban Consumers (CPI) as a gauge and guide when considering increases in water and sewer rates. This year the CPI was 2.3% in February of 2025. The average increase for a customer with 5,000 gallons of usage per month would be \$1.28 per month.

The Water and Sewer Fund budget utilizes a retained earnings appropriation of \$1,300,000 for capital expenditures, as recommended in our Water and Sewer Capital Plan developed by McGill Associates.

#### Multi-Year Capital Projects

Over the past few years, the City of Lenoir has received substantial funding for multi-year capital projects that take an extended period of time to complete. The funding has been received from a variety of sources - the American Rescue Plan, State-directed appropriations, Community Development Block Grant (CDBG), numerous other grants, and private donations.



These funds will be utilized to complete City Council prioritized capital projects. Some of the projects include more greenway connections and expansions, Aquatic Center renovation, a Parks and Recreation master plan, Fire Department sink-hole repair, Finley Avenue Water Improvements, the Hospital Avenue Sidewalk project, cybersecurity infrastructure, wayfinding signage, The Campus at the Historic Lenoir High School improvements, Harper Avenue Streetscape Project, and the Lenoir-Valdese Water Interconnection. Staff continues to seek grant opportunities and utilize grant funding to accomplish our capital goals.

The proposed operating budget does not specifically allocate any of this funding. Staff will present budget amendments and/or capital project ordinances as funds are obligated for these capital projects. A comprehensive list of projects and funding sources is included in the proposed budget packet for information.

#### Budget Highlights

The key components of this budget are:

- Core services are continued with revenue projections estimated in a realistic, conservative manner. The projections include consideration for the continued uncertainties of the future economic environment.
- Employee Compensation: The City, like most employers, is experiencing workforce challenges in the recruitment and retention of employees. City Council and Management continue to recognize that our talented employees are vital to the delivery of quality municipal services and are our most important resource. As the top strategic priority, the budget includes a Cost of Living Adjustment (COLA) of 3.75% for all employees and funds our holiday longevity bonus program. The budget funds the mandated increase in the NC Local Governmental Employees' Retirement System (LGERS) employer contribution rate, effective July 1, 2025. The law enforcement rate will increase from 15.10% to 16.10%, while the non-law enforcement rate will move from 13.60% to 14.35%. The City's group health insurance premiums will increase by approximately 27%, while maintaining the current plan benefit levels. The cost of the City's property and liability insurance will increase by 14% while the workers' compensation insurance was basically flat.
- Street Resurfacing: The budget allocates \$420,000, to continue implementation of our Pavement Plan. The State Powell Bill funding is expected to remain stable in the coming year. In addition, the budget includes \$137,750 in funding for strategic paving for various Council priorities.
- Downtown: Funding is included to support our Downtown Master Plan, to expand downtown decorations, and to add planters. The Downtown attendant's position has been re-organized to increase visibility and service to the Downtown District.
- Code Enforcement: The budget includes more than \$100,000 for building demolitions, foreclosures and \$35,000 in funding for contracted Western Piedmont Council of Governments (WPCOG) Code Enforcement Services (two days per week/four hours per day) to assist with nuisance and code enforcement in response to the City Council's priorities.
- Technology: There is funding for computer and information technology upgrades throughout the organization to enhance and improve operations and security.
- Environmental: The outsourcing of management and oversight of our Federal Phase II Stormwater Program to the WPCOG Stormwater Partnership continues and the budget funds an ongoing mapping of our stormwater system.
- The budget funds all debt obligations.

Recommended General Fund capital investments total \$1,560,725, a decrease of \$163,525 from FY 2024-2025. Staff will use capital funding for various projects and purchases including:

- Ladder Fire truck replacement

- Trucks and utility terrain vehicles (UTV) for various departments
- Equipment upgrades and vehicle replacements for the Police department
- Automated garbage truck replacement
- Mulberry Recreation Center improvements

A complete list of General Fund capital purchases is included in the budget packet.

Recommended Water and Sewer Fund capital investments total \$3,024,000, an increase of \$1,101,850 from the previous year which is primarily due to the Ridge Street Sewer Replacement. Water and Sewer Fund capital projects include:

- Repairs and building renovations at the Water Treatment Plant
- Renovations at the Public Services building
- Replacement pick-up trucks
- Ridge Street and East Harper Avenue sewer replacement
- Raw pump and valve replacements

A complete list of Water and Sewer Fund capital purchases is included in the budget packet.

Downtown Municipal Service District capital funding totals \$30,000.

#### Summary

In closing, the Recommended FY 2025-2026 Budget is balanced in accordance with State Statutes and attempts to address City Council's goals and priorities for the coming fiscal year. As outlined in the highlights, the proposed budget increases employee compensation and continues funding code enforcement. Staff is currently working to complete the new Living Lenoir 2045 Comprehensive Plan, and the budget allocates more than \$3 million for water and sewer capital improvements.

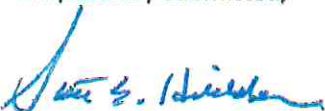
The Recommended FY 2025-2026 Budget will allow the City to maintain and enhance current service levels. I want to thank our staff for continuing to find cost savings and maximize resources to accomplish budget initiatives.

I would like to recognize and commend the efforts of Finance Director Donna Bean for her hard work and dedication in the preparation of this budget. Her thoroughness and guidance in the management of our financial operations is greatly appreciated.

Finally, I would also like to express my gratitude to the Department Directors, Team Lenoir, and City Council for your engagement, collaboration, and contributions on this important policy document. Our primary goal, each and every day, via our employee-led customer service initiative, remains to provide "Service Beyond Measure."

Come "Create With Us" in Lenoir!

Respectfully submitted,



Scott E. Hildebran  
City Manager



**A10 THE NEWS-TOPIC** Saturday-Sunday, May 24-25, 2025**0900 LEGALS****NOTICE OF  
PUBLIC HEARING  
CITY OF LENOIR**

Pursuant to N.C.G.S. §159-12, notice is hereby given that the proposed budget for the City of Lenoir for the fiscal year beginning July 1, 2025 and ending June 30, 2026, has been presented to City Council. The budget is on file in the City Clerk's office and available for public inspection from 8:30 a.m. until 5:00 p.m. Monday through Friday. The budget is also available online at [www.city-offlenoir.com/budget-proposal](http://www.city-offlenoir.com/budget-proposal). City Council will also conduct a public hearing on Tuesday, June 3, 2025 at 6:00 p.m., at the City/County Chambers, 905 West Avenue, NW, Lower Level, to receive public comments regarding the proposed budget. Contact the City Clerk's office at (828) 757-2205 for additional information.

City of Lenoir  
Shirley M. Cannon,  
MMC, NCCMC  
City Clerk

May 24, 2025

**PUBLIC NOTICE**

The Collettsville Volunteer Fire and Rescue Department Inc will hold the annual meeting on Monday, June 16th, 2025 at Fire Station 1 located at 5430 Adako Rd in Collettsville. The meeting will begin at 7:00 p.m. Elections for board members will be held during this time, the Community is invited and encouraged to attend.

May 24, 31, June 7, 2025

**NORTH CAROLINA  
CALDWELL COUNTY  
NOTICE TO CREDITORS**

THE UNDERSIGNED, having qualified as Administrator of the Estate of Renee Robbins Runde, Renee Runde, deceased late of Caldwell County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 12th day of August, 2025 or this No-

**0900 LEGALS**

tice will be pleaded in bar of their recovery. All persons indebted to said Estate please make immediate payment to the undersigned.

This the 10th day of May, 2025.  
**AUDUN S RUNDE,**  
Administrator  
9 COLONIAL AVE  
GRANITE FALLS, NC 28630  
May 10, 17, 24, 31, 2025

**NORTH CAROLINA  
CALDWELL COUNTY  
NOTICE TO CREDITORS**

THE UNDERSIGNED, having qualified as Executor of the Estate of Richard Herman Setzer, deceased late of Caldwell County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 19th day of August, 2025 or this Notice will be pleaded in bar of their recovery. All persons indebted to said Estate please make immediate payment to the undersigned.

This the 17th day of May, 2025.  
**Thalia H Dula,**  
Executor  
18 33rd Avenue NW  
Hickory, NC 28601  
May 17, 24, 31, June 7, 2025

**NORTH CAROLINA  
CALDWELL COUNTY  
NOTICE TO CREDITORS**

THE UNDERSIGNED, having qualified as Administrator of the Estate of SUE SISK BROWN, deceased late of Caldwell County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 12th day of August, 2025 or this Notice will be pleaded in bar of their recovery. All persons indebted to said Estate please make immediate payment to the undersigned.

This the 10th day of May, 2025.  
**ROBERT LEE GRAGG JR,**  
Administrator  
1012 WARREN PLACE NW  
LENOIR, NC 28645  
May 10, 17, 24, 31, 2025

**0900 LEGALS****NOTICE TO CREDITORS**

THE UNDERSIGNED, having qualified as Co-Executors of the Estate of Ronald Patrick Cook, deceased, late of Caldwell County, North Carolina, does hereby notify all persons, firms, and corporations having claims against said estate to present them to the undersigned on or before August 25, 2025 or this Notice will be pleaded in bar of their recovery. All persons, firms, and corporations indebted to said estate will please make immediate payment to the undersigned.

This the 24th day of May, 2025.  
**Nathan Alan Cook,**  
Co-Executor  
**Natalie Cook,**  
Co-Executor  
of the Estate of  
**Ronald Patrick Cook**  
c/o Christopher W.  
Genheimer, Esq.  
Carruthers & Roth, P.A.  
P.O. Box 540  
Greensboro, NC 27402  
May 24, 31, June 7, 14, 2025

**NORTH CAROLINA  
CALDWELL COUNTY  
NOTICE TO CREDITORS**

THE UNDERSIGNED, having qualified as Administrator of the Estate of Virginia Leah Teeters, Virginia Leah Shell Teeters, deceased late of Caldwell County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 12th day of August, 2025 or this Notice will be pleaded in bar of their recovery. All persons indebted to said Estate please make immediate payment to the undersigned.

This the 10th day of May, 2025.  
**GINGER TEETERS,**  
Administrator  
4622 EARLY PL  
LENOIR, NC 28645  
May 10, 17, 24, 31, 2025

Find Your Dream Car in the Classifieds! 

Mayor  
**Barbara C. Pennell**

Town Council:  
**Ron Lackey**  
**Mike Kent**  
**Crystal Brooks**  
**Wilford Beane**  
**John Hall**

To  
2750  
Teleph  
townof

**AN ORDINANCE AMEND  
GAMEWELL I  
THE MAYOI**

BE IT ORDAINED by the Bo

Section 1. Pursuant to G.S. 16 Gamewell, as set forth in Chapt Carolina, as amended, is hereby hereafter be elected by all the qua term.

Section 2. The Town of Games stating that an ordinance amendin by all the qualified voters of the adopted. Subject to any referend 160A-103, this ordinance shall be

Attest:

*Bonnie Caudle*  
Bonnie Caudle, Clerk

Approved as a Form:

*Bruce Cannon*  
Town Attorney, Bruce Cannon



Your new favorite coffee shop could be just around the corner  
— shop local and support small businesses in your area!



# SERVICE

**If you're feeling thrif**  
Shop local sales in your  
neighborhood with the  
classifieds!





**City of Lenoir**  
**Budget Ordinance**  
**Fiscal Year July 1, 2025– June 30, 2026**

**BE IT ORDAINED** by the Lenoir City Council in regular session assembled on June 3rd, 2025.

**Section 1.** That the following amounts are hereby appropriated for the operation of the government of the City of Lenoir and its activities for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

| <u>Fund</u>           | <u>Estimated</u><br><u>Revenues</u> | <u>Fund Balance</u><br><u>Appropriated</u> | <u>Total</u><br><u>Budget</u> | <u>Appropriated</u>  |
|-----------------------|-------------------------------------|--------------------------------------------|-------------------------------|----------------------|
| General               | \$ 25,241,845                       | \$ -                                       | \$ 25,241,845                 | \$ 25,241,845        |
| Water &<br>Wastewater | \$ 11,963,721                       | \$ 1,300,000                               | \$ 13,263,721                 | \$ 13,263,721        |
| <b>Total</b>          | <b>\$ 37,205,566</b>                | <b>\$ 1,300,000</b>                        | <b>\$ 38,505,566</b>          | <b>\$ 38,505,566</b> |

**Section 2.** That for said fiscal year there is hereby appropriated as expenditures of the General Fund the following:

|                      |                      |               |
|----------------------|----------------------|---------------|
| Legislative          | \$ 417,895           | \$ 38,777,116 |
| Administrative       | \$ 978,543           |               |
| Finance              | \$ 1,045,766         |               |
| Planning             | \$ 571,876           |               |
| Police               | \$ 8,092,222         |               |
| Fire                 | \$ 6,265,816         |               |
| Recreation           | \$ 1,700,504         |               |
| Public Works         | \$ 6,169,223         |               |
| Administrative       | \$ 301,040           |               |
| Cemetery & Grounds   | \$ 1,242,833         |               |
| Building Maintenance | \$ 461,039           |               |
| Sanitation           | \$ 1,531,540         |               |
| Streets              | \$ 2,281,934         |               |
| Vehicle Services     | \$ 350,837           |               |
| <b>Total</b>         | <b>\$ 25,241,845</b> |               |

**City of Lenoir**  
**Budget Ordinance**  
**Fiscal Year July 1, 2025– June 30, 2026**

**Section 3.** That for said fiscal year there is hereby appropriated as expenditures of the Water & Wastewater Fund the following:

| <u>DEPARTMENT/DIVISIONS</u>    | <u>APPROPRIATION</u>        |
|--------------------------------|-----------------------------|
| Admin/Engineering              | \$ 563,036                  |
| Utilities Maintenance          | \$ 446,702                  |
| Rhodhiss Water Treatment Plant | \$ 2,717,859                |
| Water Distribution             | \$ 2,942,820                |
| Wastewater Collection          | \$ 3,126,772                |
| Wastewater Pretreatment        | \$ 197,139                  |
| Gunpowder Wastewater Plant     | \$ 899,194                  |
| Lower Creek Wastewater Plant   | \$ 2,370,199                |
| <b>Total</b>                   | <b><u>\$ 13,263,721</u></b> |

**Section 4.** There is hereby levied for the fiscal year ending June 30, 2026, the following rate of taxes on each one hundred dollars of assessed valuation of taxable property listed as of January 1, 2025, and of registered vehicles in accordance with G.S. 105-330.3(a)(1) for the purpose of raising the revenues from the current year's listed and registered property as set forth in the foregoing estimates of the General Fund revenues and in order to finance the foregoing General Fund appropriations.

General Fund.....\$.46 cents tax rate per one hundred dollars assessed valuation.

Rescue Readiness Tax.....\$.0085 cents tax rate per one hundred dollars assessed valuation.

**Said General Fund tax rates are based on an estimated total appraisal value of real and personal property for the purpose of taxation of \$3,312,679,013** with an assessment ratio of one hundred percent (100%) of appraised value and estimated collection rate of 97.43%. Said collection rates are based on the actual 2023-2024 collection rates.

**Section 5.** That for said fiscal year there is hereby appropriated as expenditures of the special Downtown Tax District Fund for the operation of the Economic Development/Main Street Lenoir program and Tourism Development.

| <b>Fund</b>               | <b><u>Estimated Revenues</u></b> | <b><u>Fund Balance Appropriated</u></b> | <b><u>Total Budget</u></b> | <b><u>Appropriated</u></b> |
|---------------------------|----------------------------------|-----------------------------------------|----------------------------|----------------------------|
| Special Downtown District | \$ 271,550                       | \$ -                                    | \$ 271,550                 | \$ 271,550                 |
| Tourism Development       | \$ 125,000                       | \$ -                                    | \$ 125,000                 | \$ 125,000                 |
| <b>TOTAL</b>              | <b><u>\$ 396,550</u></b>         | <b><u>\$ -</u></b>                      | <b><u>\$ 396,550</u></b>   | <b><u>\$ 396,550</u></b>   |

**City of Lenoir**  
**Budget Ordinance**  
**Fiscal Year July 1, 2025– June 30, 2026**

Section 6. There is hereby levied for the fiscal year ending June 30, 2026, the following rate of taxes on each one hundred dollars of assessed valuation of taxable property listed as of January 1, 2025, and of registered vehicles in accordance with G.S. 105-330.3(a)(1) for the purpose of raising the revenues from the current year's listed and registered property set forth in the foregoing estimates of Special Downtown District Fund revenues and in order to finance the foregoing Special Downtown District Fund appropriations.

Special Downtown District.....\$.18 cents tax rate per one hundred dollars assessed valuation.

Said Special Downtown District tax is based on an estimated total appraised value of property for the purpose of taxation of \$19,444,444 with an assessment ratio of one hundred percent (100%) of appraised and registered real and personal property value. The estimated collection rate is 97.43%.

Section 7. It is estimated that \$125,000 in revenue will be available in the Tourism Development Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Section 8. Water & Sewer rates are established to be effective July 1, 2025 according to the following schedule:

| <b>WATER</b>                          |                 |
|---------------------------------------|-----------------|
| <b>INSIDE CITY LIMITS</b>             |                 |
| <b>Usage</b>                          | <b>New Rate</b> |
| First 1,000 gallons                   | 12.40           |
| Over 1,000 gallons per 1,000          | 3.92            |
| <b>OUTSIDE CITY LIMITS</b>            |                 |
| First 1,000 gallons                   | 24.79           |
| Over 1,000 gallons - per 1,000        | 7.85            |
| Resale Water Rate: per 1,000 gallons  | 2.62            |
| <b>SEWER</b>                          |                 |
| <b>INSIDE CITY LIMITS</b>             |                 |
| <b>Usage</b>                          | <b>New Rate</b> |
| First 1,000 gallons                   | 10.86           |
| Over 1,000 gallons - per 1,000        | 4.60            |
| <b>OUTSIDE CITY LIMITS</b>            |                 |
| First 1,000 gallons                   | 21.74           |
| Over 1,000 gallons - per 1,000        | 9.22            |
| Resale Sewer Rate - per 1,000 gallons | 4.55            |



**City of Lenoir**  
**Budget Ordinance**  
**Fiscal Year July 1, 2025– June 30, 2026**

**Section 9.** Salaries & wages accounts provide for funding of all budgeted employee positions and City Council.

**Section 10.** The City Manager and Finance Director shall notify the City Council of any items of over-expenditure or shortfalls in revenue on a timely basis throughout the fiscal year. Request for appropriations not contained in the Budget Ordinance will be presented to Council after a review of the necessary revenue sources to offset the expenditure has been conducted by the Finance Director. Recommended budget amendments will be presented to the Council at the time the request for appropriation is submitted by the Finance Director.

**Section 11.** Copies of this Budget Ordinance shall be furnished to the Finance Director and the City Manager of the City of Lenoir, North Carolina, to be kept on file by them for their direction in the collection of revenues and the expenditures of amounts appropriated.

**Section 12.** The City Manager is authorized to amend the budget by transfer of appropriations within each fund. All amendments affecting revenues or total fund appropriations shall be approved by ordinance by the City Council, to be acted on at any regular or special meeting and approved by a simple majority of those present and voting, a quorum being present. Only one reading will be required and a public hearing or publication of notice is not necessary unless requested by Council.

**Adopted this 3rd day of June, 2025.**

**SEAL**

\_\_\_\_\_  
Joseph L. Gibbons, Mayor

**ATTEST:**

\_\_\_\_\_  
Shirley M. Cannon, City Clerk

PROPERTY TAX ESTIMATES  
2024-2025 VALUES vs. 2025-2026 PROJECTIONS

|                                              | <u>2024-2025<br/>ASSESSMENTS</u> | <u>2025-2026<br/>PROJECTIONS</u> |
|----------------------------------------------|----------------------------------|----------------------------------|
| Real Value Less Exemptions                   | \$1,585,074,834                  | \$2,297,121,850                  |
| Business Personal                            | <u>\$1,134,457,684</u>           | <u>\$1,015,557,163</u>           |
|                                              | <u>\$2,719,532,518</u>           | <u>\$3,312,679,013</u>           |
| <br>Tax Rate (.0057, .0046)                  | <br>\$15,501,335                 | <br>\$15,238,323                 |
| Rescue Readiness Tax Rate (.000085, .000085) | \$231,160                        | \$281,578                        |
| Total Tax                                    | \$15,732,496                     | \$15,519,901                     |
| Collection Rate (97.8, 97.43)                | <u>\$15,386,381</u>              | <u>\$15,121,040</u>              |
| <br>Tax Grant Refund Projection              | <br>(\$5,700,000)                | <br>(\$4,840,000)                |
| Net Tax Collections                          | <u>\$9,686,381</u>               | <u>\$10,281,040</u>              |

# THE FY 2025-2026 BUDGET SUMMARY

## TAX & USERS FEE RATES

Property Tax: The fiscal year 2025-2026 proposed tax rate of \$0.46 per \$100 of assessed value is based upon a total real and personal property value of \$3,312,679,013 with a collection rate of 97.43%. For fiscal year 2025-2026, City of Lenoir will continue to collect the Rescue Readiness Tax at a rate of .0085 per \$100 of assessed value. Discounts for early payment will be 2.25% in July and 1.25% in August.

- **Water and Sewer Rates:** Water and Sewer rates are budgeted according to the following schedule:

| WATER                                 |          |
|---------------------------------------|----------|
| INSIDE CITY LIMITS                    |          |
|                                       | New Rate |
| First 1,000 gallons                   | 12.40    |
| Over 1,000 gallons per 1,000          | 3.92     |
| OUTSIDE CITY LIMITS                   |          |
| First 1,000 gallons                   | 24.79    |
| Over 1,000 gallons - per 1,000        | 7.85     |
| Resale Water Rate: per 1,000 gallons  | 2.62     |
| SEWER                                 |          |
| INSIDE CITY LIMITS                    |          |
|                                       | New Rate |
| First 1,000 gallons                   | 10.86    |
| Over 1,000 gallons - per 1,000        | 4.60     |
| OUTSIDE CITY LIMITS                   |          |
| First 1,000 gallons                   | 21.74    |
| Over 1,000 gallons - per 1,000        | 9.22     |
| Resale Sewer Rate - per 1,000 gallons | 4.55     |

## MAJOR FY 2025-2026 CAPITAL EXPENSES

- Building Maintenance
- Vehicles and Equipment
- Water and Sewer Improvements
- Infrastructure

## KEY OPERATIONAL GOALS

- Continue to evaluate salaries
- Focus on economic development activities
- Focus on maintaining the General Fund Balance
- Focus on maintaining the retained earnings for the Water & Sewer Fund



**LENOIR CITY COUNCIL  
TUESDAY, MAY 20, 2025  
6:00 P.M.**

**PRESENT:** Mayor Joe Gibbons presiding. Councilmembers present were Mayor Pro-Tem David Stevens, Jonathan Beal, Todd Perdue, Ike Perkins, Ralph Prestwood, Kimmie Rogers, City Manager Scott Hildebran, City Clerk Shirley Cannon and Attorney Dylan Laws who filled in for City Attorney T.J. Rohr.

**CITY STAFF:** In attendance was Finance Director Donna Bean, Fire Chief Norman Staines, Police Chief Police Major Andy Wilson, Planning Director Hannah Williams, Parks & Recreation Director Phil Harper, Public Services & Public Works Director Jon Hogan, Public Services Public Utilities Director Jeff Church, Economic Development Main Street Director Brenda Floyd, Director of Special Projects & Grants Jared Wright, and Public Information/Communication Director Joshua Harris.

**ABSENT:** Councilmember Crissy Thomas, City Attorney Timothy Rohr and Police Chief Brent Phelps.

**I. CALL TO ORDER**

- A. On behalf of City Council, Mayor Gibbons asked everyone to keep the family of the infant that passed away in Lenoir last week in their thoughts and prayers. He also asked everyone to continue to keep the mother of Jared Wright, Director of Special Projects & Grants in their thoughts and prayers as she undergoes tests and to continue to keep Councilman Todd Perdue and wife Kathryn in their thoughts and prayers.

**SPECIAL RECOGNITION; RICK  
OXFORD, WPCOG:**

- B. On behalf of City Council, Mayor Gibbons read and presented a resolution to Rick Oxford, Plan Administrator with the Western Piedmont Council of Governments (WPCOG) upon his retirement following 45 years of dedicated and outstanding service to the citizens and community.

On behalf of City Council, Mayor Gibbons also presented Mr. Oxford with a framed key to the City. Mayor Gibbons commended Mr. Oxford for his assistance with helping around 3,000 families with affordable housing.

Mr. Oxford thanked City Council for the recognition and stated it was an honor and a pleasure to work for the City of Lenoir. He shared that he grew up in Lenoir and he began his career in local government by working for the City of Lenoir. Mr. Oxford stated he upgraded 50 homes in the West End area and he has seen a lot of changes. He further said that Lenoir has the best Mayor and City Council he has ever worked for.

**SPECIAL RECOGNITION;  
PUBLIC WORKS WEEK:**

- C. On behalf of City Council, Mayor Gibbons read and presented a proclamation to Jon Hogan, Public Services and Public Works Director proclaiming the week of May 18 through May 24, 2025 as "National Public Works Week" throughout the City of Lenoir. The theme for this year is "People, Purpose, Presence" highlighting the vital role of public works professionals in serving their communities.

Mayor Gibbons thanked the Public Works staff and remarked they were always on the job when needed.

Director Hogan introduced several of his staff members that were present and thanked them for all of their hard work. He further commended them for their amazing talent and cited several of their accomplishments. Director Hogan expressed his appreciation and thanks to all of his staff members.

**II. MATTERS SCHEDULED FOR PUBLIC HEARINGS**

**CONDITIONAL ZONING REQUEST;  
229 WILSON STREET NW:**

- A. A public hearing was held to consider approval of a Conditional Zoning Request by Ordinance as submitted by applicant John Ghencian, Eurostar Construction, Inc. for property located at 229 Wilson Street NW, NC PIN #2759088451 to re-zone the subject property to a Conditional Zoning district #12, to allow for a revised setback to accommodate a new rear property line.

As background information, the subject property consists of two properties, one with newly renovated apartments, and the other with the original hospital building. The applicant's plans for redeveloping the rear of the apartments parcel have changed and future developments would be more manageable if the hospital building were on a separate parcel. The proposed rear setback is 5 feet for both proposed parcels.

Mayor Gibbons opened the public hearing and recognized Hannah Williams, Planning Director.

Director Williams stated the applicant was in the audience if anyone has any questions. She also stated that B-6 zoning requires a 10-foot setback, but reiterated the conditional zoning will have a five-foot setback on all sides. Additionally, Director Williams shared the Planning Board reviewed the application at the April meeting and based on the Consistency Statement and conditions, the Board was in approval of the Conditional Zoning request.

Director Williams read the proposed seven special conditions listed in the Ordinance as follows:

1. Concept Plan. Subject to any modifications expressly contained in the text of the ordinance, development and maintenance of the Property must be consistent with the concept plan attached to this ordinance as Exhibit "B" (hereinafter the "Concept Plan"). In the event of a conflict between the text of this ordinance and the Concept Plan, the text of this ordinance shall control. References in this ordinance to lots, parcels, buildings, phases, and other development features refer to such features as identified on the Concept Plan.
2. Variances. Zoning variances to the standards of the default zoning district not modified by this ordinance may be approved pursuant to the procedures set forth in Appendix A, Article XIII. Section 1312.1 of the Lenoir City Code.

3. Modification. The special conditions specific to the CZ-12 zoning district may only be modified by application for a zoning map amendment following the procedures outlined in Appendix A, Article VIII, Section 820 of the Lenoir City Code.
4. Permitted/Special Uses. All uses permitted within the B-6 zoning district.
5. Setbacks. The rear setback for this district is 5'.
6. Access. A cross-access agreement must be recorded at the Caldwell County Register of Deeds prior to recording the minor subdivision separating Lots 1 and 2 to facilitate shared vehicular and pedestrian access to and from both lots.
7. Lighting. All lighting shall be fully cut-off and shielded so as to eliminate/minimize light spill-over onto adjacent residential properties.

#### Consistency Statement

The proposed Conditional Zoning Ordinance is consistent with the adopted Comprehensive Plan because it entitles the subject property to be used efficiently and as separate development sites. Since minimal demolition is proposed, this zoning ordinance does not change the character of the neighborhood as built, and enables two separate buildings to be legally conforming to applicable zoning and building codes. On the City of Lenoir Future Land Use Map, this area is identified as Existing High Density Residential and does not identify a future land use category. However, this conditional zoning ordinance accommodates future residential development that will not impede on other uses in the B-6 zoning district. This use, in the general scheme of all properties in this area of Lenoir, does not hardly affect the intended uses that were bound for this parcel and surrounding parcels. The proposed Conditional Zoning Ordinance is reasonable and in the public interest because it relaxes regulation for residential or mixed use construction and makes more efficient use of the City's existing infrastructure investments by providing infill opportunities.

A copy of the Ordinance, Staff Report and map are attached to these minutes as reference.

There being no further public participation, Mayor Gibbons closed the public hearing and asked Council for action.

Upon a motion by Councilmember Beal, City Council voted 6 to 0 to approve the Conditional Zoning Request and the seven conditions as submitted by John Ghencian, Eurostar Construction, Inc. and as based on the Consistency Statement listed above for property located at 229 Wilson Street NW, NC PIN #2759088451 to re-zone the subject property to a Conditional Zoning district (CZ-12), and to allow for a revised setback to accommodate a new rear property line as submitted.

### **III. CONSENT AGENDA ITEMS**

- A. Minutes: Approval of the minutes of the City Council meeting of Tuesday, May 6, 2025 as submitted.
- B. Fireworks Authorization Permit: Approval of an application for a Fireworks Display Permit as submitted by Chris Jacobs, Fire Marshall, City of Lenoir. The date of the display is Saturday, July 5, 2025 beginning as 9:30 p.m. at Lenoir Optimist Park and will be conducted by Skyworks Pyro (JECO Pyrotechnics) Inc. for the City of Lenoir Recreation Department. (A copy of the Certificate of Insurance which has been verified is attached to these minutes as information.)
- C. Resolution: Approval of a resolution presented to Rick Oxford, Plan Administrator, WPCOG in honor and recognition of his retirement following 45 years of dedicated and outstanding service to the citizens and community as submitted. (A copy of the resolution is attached to these minutes as information.)



- D. Proclamation; National Public Works Week: Approval of a proclamation proclaiming the week of May 18 through May 24, 2025 as "National Public Works Week" throughout the City of Lenoir as submitted. (A copy of the proclamation is attached to these minutes as information.)
- E. Location Approval; Rotary Peace Pole at TH Broyhill Park: Staff recommends approval of placing a Rotary Peace Pole at the TH Broyhill Park as requested by Charles Beck, President of the Lenoir Rotary Club. A Peace Pole is a monument that displays the message *May Peace Prevail on Earth in different languages on each of its four or six sides. There are estimated over 250,000 Peace Poles in every country in the world dedicated as monuments to peace. The pole will have languages in English, Spanish, Vietnamese, American Sign Language and Braille.*
- F. Capital Project Budget Ordinance; Hospital Avenue Sidewalk Project: Approval of a Capital Project Budget Ordinance in the amount of \$3,469,863.56 for the Hospital Avenue Sidewalk Project as submitted. (A copy of the Capital Project Budget Ordinance is attached to these minutes as information.)

Mr. Beck explained the background of the Peace Pole and shared that Caldwell Rotary has placed one Pole at the Hudson Uptown Building (HUB) and following Council's approval, this will be their second pole which is to be placed at the T.H. Broyhill Walking Park.

Upon a motion by Councilmember Perdue, City Council voted 6 to 0 to approve items A through F on the Consent Agenda as submitted.

#### **IV. REQUESTS AND PETITIONS OF CITIZENS**

#### **V. REPORTS OF BOARDS AND COMMISSIONS**

#### **VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER**

##### **A. Items of Information**

#### **BUDGET WORK**

**SESSION:** 1. City Council will conduct a Budget Work Session on Thursday, May 22 at 6:00 p.m. at City Hall, Third Floor Conference Room. An additional work session will be held on Thursday, May 29 if necessary.

#### **HOLIDAY**

**CLOSING:** 2. City offices will be closed on Monday, May 26 in observance of Memorial Day.

#### **MEMORIAL DAY**

**SERVICE:** 3. American Legion Post 29 will host a Memorial Day service on Sunday, May 25 beginning at 5:00 p.m. on the stage area downtown.

#### **COMMITTEE OF THE WHOLE:**

4. The Committee of the Whole will meet on Tuesday, May 27 at 8:30 a.m. at City Hall, Third Floor Conference Room.

#### **FOOTHILLS REGIONAL AIRPORT AUTHORITY:**

5. The Foothills Regional Airport Authority will meet on Wednesday, May 28 at the airport facility.

## NEON NIGHT

**RIDE:** 6. The Neon Night Ride will be held on Friday, May 30 from 8:30 p.m. – 10:30 p.m. at the Rotary Soccer Complex.

### B. Items for Council Action

## FY2025-2026

### PROPOSED BUDGET:

1. City Manager Scott Hildebran presented the FY2025-2026 recommended Annual Budget for the City of Lenoir to City Council and further requested that City Council call for a public hearing to be held on Tuesday, June 3 to consider approval of the recommended budget.

Mr. Hildebran reminded Council the budget is based on City Council's priorities that were established at the annual Budget Retreat in February and as listed below.

### 2025 CITY COUNCIL PRIORITIES

1. Continue efforts to offer competitive compensation and benefits for employees to improve recruitment and retention.
2. Develop options to increase code enforcement and improve beautification in three primary areas:
  - Abandoned and neglected housing
  - Dilapidated commercial properties
  - Appearance of downtown buildings
3. Update the Lenoir Comprehensive Pedestrian Plan and improve walkability.
4. Evaluate long-term Downtown parking needs.
5. Continue to fund and support the Water and Sewer Capital Improvements Plan.

A copy of the budget is on file in the City Clerk's office and available for review on the City's website at [www.cityoflenoir.com/budget](http://www.cityoflenoir.com/budget).

City Manager Hildebran stated the proposed budget totals \$25,241,845 and is balanced with the property tax rate of 46¢ per \$100 of assessed property value, a reduction of 11¢ per \$100 and is the lowest tax rate in over 25 years. The budget maintains the current Rescue Readiness Tax Rate of 85¢ per \$100 of assessed value for a total tax rate of 46.85¢ cents per \$100. The recommended budget includes an increase in planning fees. All other fees and charges remain unchanged.

Mr. Hildebran reported that under North Carolina law, each county must conduct a countywide revaluation of all real property (land, buildings, and other permanent improvements) within the county at least every eight years for tax assessment determination. He stated the purpose of revaluation is to re-establish equity among properties that may have appreciated or depreciated in value at different rates since the county's revaluation in 2021. In 2025, Caldwell County completed the real property revaluation process. He noted that personal property and motor vehicles are assessed for taxation every year.

Mr. Hildebran shared that based on the revaluation, there was a 44.88% increase in assessed values for real property while personal property values decreased by approximately 10%. He explained how the general statute provides instruction on how the rate is to be calculated and based on the revaluation information from Caldwell County, the estimated revenue-neutral property tax rate equals 45.05¢ per \$100.

Additionally, Mr. Hildebran shared that almost 79% of the General Fund's revenue is comprised of property tax (44%), sales tax (25%) and franchise tax revenue (10%). The remainder comes from a combination of state-shared revenue, investment earnings, and sales and services.

Mr. Hildebran stated the recommended General Fund Budget includes borrowing for a new ladder fire truck utilizing the Rural Economic Development Loan and Grant (REDLG) program with a 7-year, 0% interest rate loan through Blue Ridge Energy. The budget does not use any fund balance.

#### Downtown Municipal Service District

Mr. Hildebran reported the proposed Downtown Municipal Service District budget totals \$271,550 and is balanced with the downtown tax rate of 18¢ per \$100 assessed district property value and with the use of general funds. He shared that based on the revaluation information from Caldwell County, the estimated revenue-neutral property tax rate for the municipal service district equals 17.39¢ per \$100 of assessed value.

#### Water and Sewer Fund

Mr. Hildebran stated the proposed Water and Sewer Fund budget totals \$13,263,721 and includes a 2.3% increase in water and sewer rates. The City has traditionally used the annual Consumer Price Index – South Region for All Urban Consumers (CPI) as a gauge and guide when considering increases in water and sewer rates. This year the CPI was 2.3% in February Of 2025. The average increase for a customer with 5,000 gallons of usage per month would be \$1.28 per month.

The Water and Sewer Fund budget utilizes a retained earnings appropriation of \$1,300,000 for capital as recommended in our Water and Sewer Capital Plan developed by McGill Associates.

#### Multi-Year Capital Projects

Mr. Hildebran stated that over the past few years, the City of Lenoir has received substantial funding for multi-year capital projects that take an extended period of time to complete. The funding has been received from a variety of sources – the American Rescue Plan, State-directed appropriations, Community Development Block Grant (CDBG), numerous other grants and private donations.

Mr. Hildebran shared the proposed operating budget does not specifically allocate any of this funding. Staff will present budget amendments and/or capital project ordinances as funds are obligated for these capital projects.

A comprehensive list of projects and funding sources is included in the proposed budget for information.

#### Budget Highlights

Mr. Hildebran stated the key components of this budget are:

- Core Services are continued with revenue projections estimated in a realistic, conservative manner. The projections include consideration for the continued uncertainties of the future economic environment.
- Employee Compensation: As the top strategic priority, the budget includes a COLA of 3.75% for all employees and funds our holiday longevity bonus program. The budget funds the mandated increase in the NC Local Governmental Employees' Retirement System (LGERS) employer contribution rate, effective July 1, 2025. The law enforcement rate will increase from 15.10% to 16.10%, while the non-law enforcement rate will move from 13.60% to 14.35%. The City's group health insurance premiums will increase by approximately 27%, while maintaining the current plan benefit levels. The cost of the City's property and liability insurance will increase by 14% while the



workers' compensation insurance was basically flat.

- Street Resurfacing: The budget allocates \$420,000 to implementation of our Pavement Plan and includes \$137,750 in funding for strategic paving for various Council priorities.
- Downtown: Funding is included to support our Downtown Master Plan, to expand downtown decorations, and to add planters. The Downtown attendant's position has been re-organized to increase visibility and service to the Downtown District.
- Code Enforcement: The budget includes more than \$100,000 for building demolitions, foreclosures and \$35,000 in funding for contracted Western Piedmont Council of Governments (WPCOG) Code enforcement in response to the City Council's priorities.
- Technology: There is funding for computer and information technology upgrades throughout the organization to enhance and improve operations and security.
- Environmental: The outsourcing of management and oversight of our Federal Phase II Stormwater Program to the WPCOG Stormwater Partnership continues and the budget funds an ongoing mapping of our stormwater system.
- The budget funds all debt obligations.

The Recommended General Fund capital investments total \$1,560,725, a decrease of \$163,525 from FY2024-2025. Staff will use capital funding for various projects and purchases including:

- Ladder Fire truck replacement
- Trucks and utility terrain vehicles (UTV) for various departments
- Equipment upgrades and vehicle replacements for the Police Department
- Automated garbage truck replacement
- Mulberry Recreation Center Improvements

A complete list of General Fund capital purchases is included in the budget package.

#### Water and Sewer Fund

The recommended Water and Sewer Fund capital investments total \$3,024,000, an increase of \$1,102,150 from the previous year which is primarily due to the Ridge Street Sewer Replacement.

Water and Sewer Fund capital projects include:

- Repairs and building renovations at the Water Treatment Plant
- Renovations at the Public Services building
- Replacement pick-up trucks
- Ridge Street and East Harper Avenue sewer replacement
- Raw pump and valve replacements

A complete list of Water and Sewer Fund capital purchases is included in the budget package.

In conclusion, Mr. Hildebran recapped the Recommended FY2025-2026 Budget is balanced and addresses Council's goals and priorities.

Mr. Hildebran thanked Donna Bean, Finance Director, Department Directors, Joshua Harris, Communication Director, Team Lenoir and City Council for your engagement, collaboration, and contributions on this important policy document. He emphasized our primary goal, each and every day, via our employee-led customer service initiative, remains to provide "*Service Beyond Measure.*"

Mayor Gibbons and City Council expressed their appreciation to Mr. Hildebran for his outstanding leadership, hard work and all that he does for the City of Lenoir. Mayor Gibbons further stated he appreciates City Council and Staff's efforts in how well they work together.

**Motion**

Upon a motion by Mayor Pro-Tem Stevens, Council voted 6 to 0 to schedule a public hearing on Tuesday, June 3 at 6:00 p.m. to consider adoption of the recommended FY2025-2026 Annual Budget as presented and as recommended by City Manager Hildebran.

**VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY**

**VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR**

**ANNUAL ANNOUNCEMENT; BOARD**

**APPOINTMENTS/RE-APPOINTMENTS:**

- A. Mayor Gibbons announced a list of individuals' names to be appointed/re-appointed to the City's Authorities/Boards/Commissions for various term lengths. These appointments will be placed on the June 3 City Council Agenda for Council's consideration of approval.

**ABC BOARD (3-Year)**

Jerry Brooks (2028)

**Foothills Airport Authority (2-Year)**

Joe Gibbons (2027)

**Lenoir Housing Authority (5-year)**

Hunter Greer (2030)

**Business Advisory Board (3-year)**

Margaret Forney (2028)

Darrin McKinney (2028)

John Moore (2028)

Sean Williams (2028)

**Planning Board/Historic Preservation Commission (3-year)**

Curtis Baker (2028)

Sharon Bryant (ETJ) (2028)

Dontrell Parson (2028)

Joey Petrack (2028) \*new appointment

**Board of Adjustments (3-year)**

Sharon Bryant (ETJ) (2028)

Michael Careccia (Alternate) (2028)

**Recreation Advisory Board (4-year)**

Application Pending (2027)

Application Pending (2027)

James Robertson (2028)

Scott Barnett (2028)

Michael Dineen (2029)

Rick Pierce (2029)

**Lenoir Tourism Development Authority (4-year)**

Jesse Plaster (2029)

Matthew Underwood (2029)

**IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS**

**X. ADJOURNMENT**

A. There being no further business, the meeting was adjourned at 6:55 p.m.

---

Shirley M. Cannon, City Clerk

---

Joseph L. Gibbons, Mayor

**AN ORDINANCE OF THE CITY COUNCIL OF LENOIR, NORTH CAROLINA, DESIGNATING CERTAIN LAND GENERALLY LOCATED OFF WILSON STREET AND NEWLAND PLACE, SOUTHEAST OF HOSPITAL AVENUE, NORTH OF PENNTON AVENUE, AND COMPRISED OF 1.46 ACRES, MORE OR LESS, AS CONDITIONAL ZONING DISTRICT #12 (CZ-12) ON THE CITY'S OFFICIAL ZONING MAPS; DIRECTING AMENDMENT OF THE OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY, AND AN EFFECTIVE DATE.**

**Whereas**, at its regularly scheduled meeting of April 28, 2025, the Lenoir Planning Board considered zoning application case number CZ-12, requesting the Conditional Zoning district designation, for approximately 1.46 acres of land, described by the legal description attached to this ordinance as **Exhibit "A"** (hereinafter the "Property"); and

**Whereas**, the property was the original location of the Caldwell Memorial Hospital, which was later expanded and converted into Hilltop Nursing Home; and

**Whereas**, the current owner converted the former nursing home expansion into seven apartment units and desires to separate the apartments from the rest of the original hospital building; and

**Whereas**, based upon the evidence presented to the Lenoir Planning Board, including the information and analysis contained in the staff report for application case number R 4-25 and subject to certain conditions, the Lenoir Planning Board recommended that the Lenoir City Council approve said conditional zoning application and adopt an ordinance in accordance therewith; and

**Whereas**, the Lenoir Planning Board has found that approval of the application is consistent with the City's adopted Comprehensive Plan; and

**Whereas**, the Lenoir City Council hereby finds that this ordinance is consistent with the intent and purpose of the Conditional Zoning designation as established by Appendix A, Article V, Section 502, Lenoir City Code; and

**Whereas**, the Lenoir City Council hereby finds and declares that this ordinance and these amendments are in the best interest of the public health, safety, and welfare; and

**NOW, THEREFORE, LET IT BE ENACTED BY THE CITY COUNCIL OF THE CITY OF LENOIR, NORTH CAROLINA, AS FOLLOWS:**

**SECTION 1. ZONING.** After due notice and public hearing, and pursuant to Appendix A, Article XIV of the Lenoir City Code, and other relevant portions of the Lenoir City Code, the zoning designation for the



Property is hereby changed from the B-6 Transitional Business district to Conditional Zoning district on the City's Official Zoning Map (to be denoted as "CZ-12"), as depicted in Exhibit "B" to this ordinance.

**SECTION 2. OTHER DEVELOPMENT LAWS.** Except as expressly provided otherwise by this ordinance, the CZ-12 zoning district remains subject to all applicable federal, state, and local laws, and nothing in this ordinance shall be construed to exempt the Property from the lawful authority or jurisdiction of any federal, state, or local agency.

**SECTION 3. DEFAULT ZONING DISTRICT.** Except as expressly provided otherwise by this ordinance, the Property shall be governed by the land development regulations of the B-6 Multi Family zoning district.

**SECTION 4. SPECIAL CONDITIONS.** The Conditional Zoning district for the Property is subject to the following special conditions:

1. **Concept Plan.** Subject to any modifications expressly contained in the text of this ordinance, development and maintenance of the Property must be consistent with the concept plan attached to this ordinance as Exhibit "B" (hereinafter the "Concept Plan"). In the event of a conflict between the text of this ordinance and the Concept Plan, the text of this ordinance shall control. References in this ordinance to lots, parcels, buildings, phases, and other development features refer to such features as identified on the Concept Plan.
2. **Variances.** Zoning variances to the standards of the default zoning district not modified by this ordinance may be approved pursuant to the procedures set forth in Appendix A, Article XIII, Section 1312.1 of the Lenoir City Code.
3. **Modification.** The special conditions specific to the CZ-12 zoning district may only be modified by application for a zoning map amendment following the procedures outlined in Appendix A, Article VIII, Section 820 of the Lenoir City Code.
4. **Permitted/Special Uses.** All uses permitted within the B-6 zoning district.
5. **Setbacks.** The rear setback for this district is 5'.
6. **Access.** A cross-access agreement must be recorded at the Caldwell County Register of Deeds prior to recording the minor subdivision separating Lots 1 and 2 to facilitate shared vehicular and pedestrian access to and from both lots.
7. **Lighting.** All lighting shall be fully cut-off and shielded so as to eliminate/minimize light spill-over onto adjacent residential properties.

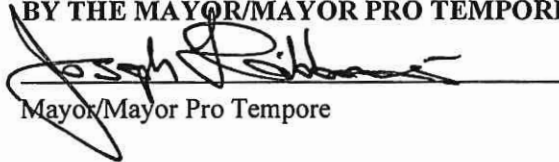
**SECTION 5. SEVERABILITY.** If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

**SECTION 6. EFFECTIVE DATE.** This ordinance takes effect upon adoption.

**DONE, THE PUBLIC NOTICE**, in a newspaper of general circulation in the City of Lenoir, North Carolina, by the City Clerk of the City of Lenoir, North Carolina, the 8th and 15th days of May, 2025.

**DONE, THE PUBLIC HEARING, AND ENACTED ON FINAL PASSAGE**, by an affirmative vote of the a majority of a quorum present of the City Council of the City of Lenoir, North Carolina, at a regular meeting, this 20<sup>th</sup> day of May, 2025.

**BY THE MAYOR/MAYOR PRO TEMPORE OF THE CITY OF LENOIR, NORTH CAROLINA:**

  
Mayor/Mayor Pro Tempore

**ATTEST, BY THE CLERK OF THE CITY COUNCIL OF THE CITY OF LENOIR, NORTH CAROLINA:**

  
City Clerk

**\*\*[Remainder of page intentionally left blank.]\*\***

CITY OF LENOIR, NC  
CHARTERED  
JANUARY 28, 1851

SEAL

## Exhibit "A"

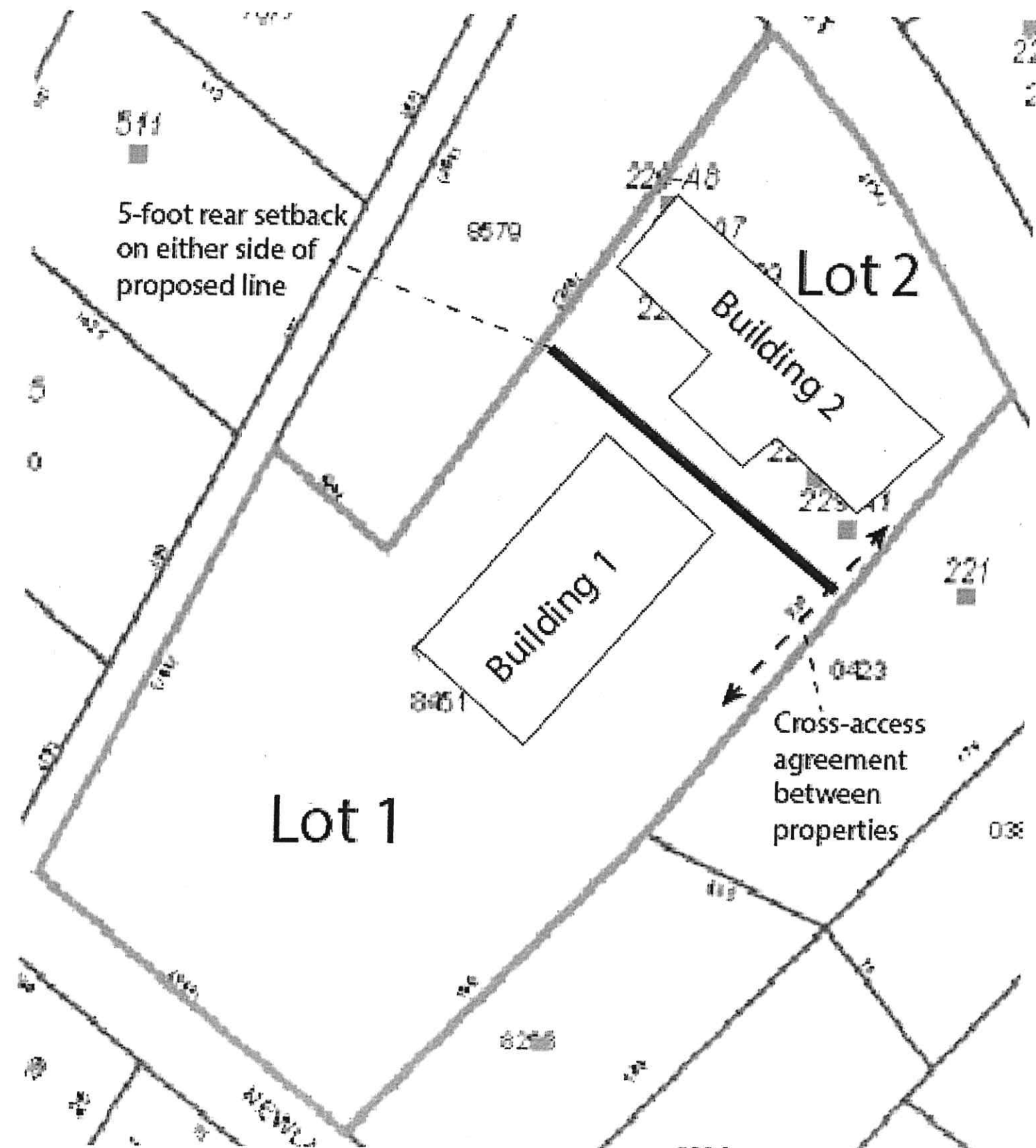
**TRACT I:**

**BEGINNING** on an iron pin in the intersection of a 15 foot alley and Newland Street and runs with the Northeast margin of Newland Street as follows: South 51 deg. East 59.2 feet. South 55 deg. 30' East 100 feet, in all 159.2 feet to an iron pin, a new corner in Rudisill's line? thence still a new line North 46 deg. 45\* East 166 feet to an iron pin, a new corner; thence still a new line North 42 deg. East 234 feet to an iron pin, a new corner in the Southwest margin of Wilson Street and in Rudisill's line; thence with the margin of said Wilson Street as follows: North 30 deg. West 70 feet, North 44 deg. 30\* West 100 feet, in all 170 feet to an iron pin, a new corner in Rudisill's property line and in the Northwest edge of a driveway leading to the old Caldwell Hospital; thence a new line and with the edge of said driveway South 36 deg. 45' West 257 feet to an iron pin in the Southwest edge of a walkway, a new corner; thence still a new line and with the edge of the said walkway North 52 deg. 30' West 67 feet to an iron pin, in the Southeast edge of a 15 foot alley, a new corner; thence with the edge of said 15 foot alley South 30 deg. West 185.3 feet to the point of **BEGINNING**, containing 72,085 SQUARE FEET, or 1.65 acres, more or less. Being the No. 1 lot as shown on the Rudisill plat as prepared by Thomas P. Isbell, surveyor, the Hilltop Rest Home Property.

This lot was conveyed to Warren by W. G. Walsh by deed dated September 30th, 1972, recorded in Book 649 page 244.

# Exhibit B

32



**—** New Rear Lot Line



## Staff Report

## CONDITIONAL ZONING REQUEST

CASE NUMBER R #4/25



## LOCATION MAP/AERIAL PHOTOGRAPH



Subject Property:

229 Wilson St NW



## SUMMARY

**Owner**

EUROSTAR CONSTRUCTION INC

**Applicant**

John Ghencian

EUROSTAR CONSTRUCTION INC

**Location**

229 Wilson St NW

**NC PIN**

2759088451

**Project Planner**

Hannah Williams, AICP, CZO

Matt Duchan, CZO

Updated May 9, 2025

**Applicant's Request:**

The applicant is requesting to re-zone the subject property to a Conditional Zoning district (CZ-12), to allow for revised setback to accommodate a new rear property line. The proposed rear setback is 5' for both proposed parcels.

**Staff Recommendation:**

Approval, with the conditions outlined in the staff report.

**Planning Board Recommendation:**

Approval of the request based on the consistency statement on page 7.

**Public Comment:**

**Planning Board Meeting:** April 28, 2025. Notices were mailed to adjacent property owners on April 16, 2025.

**City Council (Public Hearing):**

Scheduled for May 20, 2025.

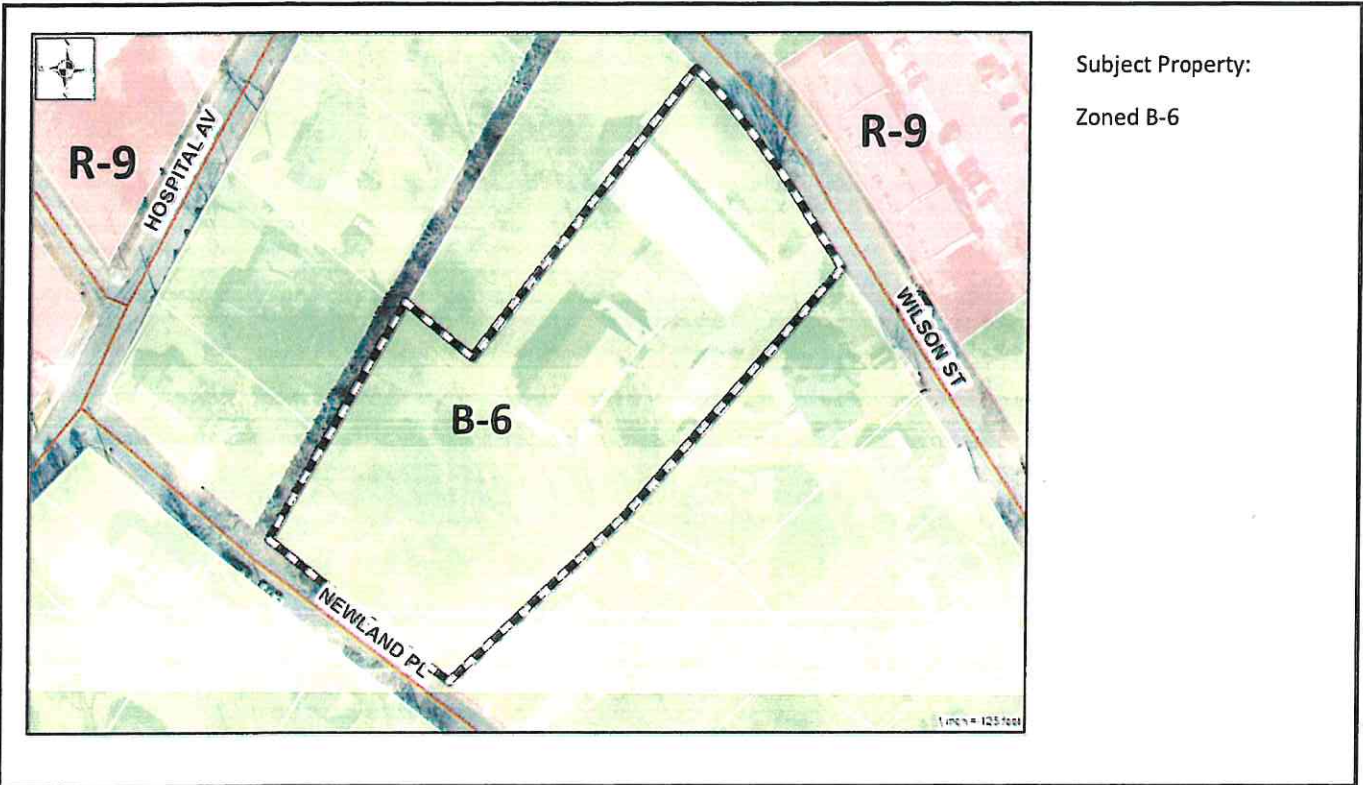
## ABUTTING PROPERTY OWNERS NOTIFIED



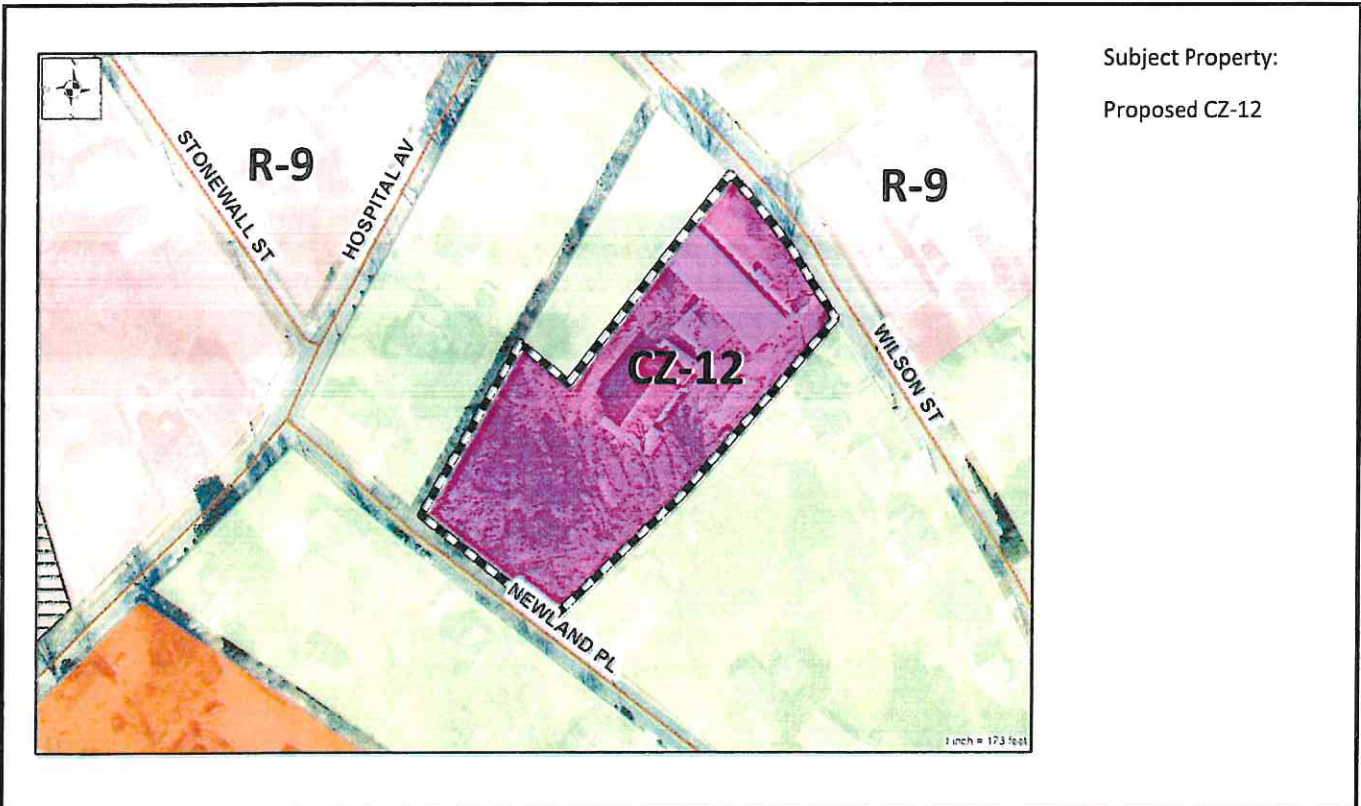
| NCPIN      | Owner 1                        | Mailing Address     | City          | State | Zip | Site Address            |
|------------|--------------------------------|---------------------|---------------|-------|-----|-------------------------|
| 2759180423 | MENDOZA RUBEN                  | 1695 SCENIC VIEW LN | MORGANTON     | NC    |     | 28655 221 WILSON ST     |
| 2759182785 | DG SUMMIT LLC                  | PO BOX 25168        | WINSTON SALEM | NC    |     | 27114 226 WILSON ST     |
| 2759088298 | PINEDA MARTHA I                | 212 NEWLAND PL NW   | LENOIR        | NC    |     | 28645 212 NEWLAND ST    |
| 2759180752 | NEELY SYLVIA T                 | 232 WILSON ST NW    | LENOIR        | NC    |     | 28645 232 WILSON ST     |
| 2759180717 | HIGHTOWER JOSEPH               | PO BOX 2877         | LENOIR        | NC    |     | 28645 234 WILSON ST     |
| 2759089860 | HIGHTOWER JOSEPH               | PO BOX 2877         | LENOIR        | NC    |     | 28645 WILSON ST         |
| 2759088715 | LENTEX INC                     | 4300 KODIAK LN      | LITTLE RIVER  | SC    |     | 29566 503 HOSPITAL AV   |
| 2759087677 | BURGESS BARBARA ANN            | 507 HOSPITAL AVE NW | LENOIR        | NC    |     | 28645 507 HOSPITAL AV   |
| 2759087529 | VELASQUEZ JORGE L              | 511 HOSPITAL AVE    | LENOIR        | NC    |     | 28645 511 HOSPITAL AV   |
| 2759086570 | OXENTINE SONYA                 | 515 HOSPITAL AVE NW | Lenoir        | NC    |     | 28645 515 HOSPITAL AV   |
| 2759086432 | BARRERA SELVIN<br>DANILO LOPEZ | 3656 CAMEO LN       | LENOIR        | NC    |     | 28645 517 HOSPITAL AV   |
| 2759086243 | KNIGHT CARL K                  | 219 NEWLAND PL NW   | LENOIR        | NC    |     | 28645 219 NEWLAND ST    |
| 2759087118 | GORDON NEREIDA                 | 215 NEWLAND PL NW   | Lenoir        | NC    |     | 28645 215 NEWLAND PL NW |
| 2759087164 | BLAKE HALLIE                   | 209 NEWLAND PL NW   | LENOIR        | NC    |     | 28645 213 NEWLAND PL NW |
| 2759085385 | GUIFARRO ROSMAN<br>GEOVANNY    | 221 NEWLAND PL NW   | LENOIR        | NC    |     | 28645 221 NEWLAND ST    |



## EXISTING ZONING



## PROPOSED ZONING



## BACKGROUND AND ANALYSIS

### Intent of Conditional Zoning

The City of Lenoir's Zoning Ordinance establishes an official zoning map/atlas for the City of Lenoir. The zoning map may be amended from time to time by the City Council when public necessity, convenience, general welfare, or good zoning practice justifies the amendment. Conditional Zoning is intended for use in unique development scenarios when a development proposal does not fit into a conventional zoning district, but may be desirable and compatible with an area depending on the specific details of the project and its surroundings.

The conditional zoning process gives the City sufficient flexibility to determine whether a specific project on a given site will be compatible with the environment and the Comprehensive Plan. Conditional Zoning is a legislative process requiring the Planning Board to review and make a recommendation to the City Council on the request. Each Conditional Zoning district is adopted as an ordinance and is recorded with the Register of Deeds.

### Subject and Surrounding Properties

The 1.5 acre subject property is a through-lot at 229 Wilson St NW with additional frontage on Newland Place. It is zoned B-6 (Transitional Business) and is in the East Harper neighborhood. The original building, built in 1886, was Foothills Sanatorium, and later the first location of Caldwell Memorial Hospital. It is a 3 story masonry building with a building footprint of about 3500 SF. (This original building is referred to on the Concept Plan and in the Ordinance as Building 1.)

Around the 1960s, an extension was added to the front of the building, which was eventually the site of Carolina Oaks Nursing Home. This addition is about 7500 SF. The nursing home closed in 2017 and remained vacant until 2021, when the applicant renovated and converted the front of the building into 7 apartments. (This addition building is referred to on the Concept Plan and in the Ordinance as Building 2.)

Like the subject property, all of Wilson Street and the East Harper neighborhood is zoned B-6. The subject property is across the street from Woodcrest Apartments, a 70 unit apartment complex, but the rest of Wilson Street is largely developed with single-family homes. Wilson Street connects to two minor collector streets to the north and south, Hospital Avenue and Pennton Avenue, resulting in quick access to Downtown Lenoir and the US-321 commercial corridor.

### Reason for Request

The applicant is seeking to subdivide the property so that the newly renovated apartments in Building 2 are in a separate and disconnected building from the original hospital building (Building 1) in the rear. The applicant's plans for redeveloping the rear of the parcel have changed and it would be more manageable if the Building 2 was on a separate parcel. The applicant is seeking to demolish the connecting corridor between the Building 1 and Building 2, and to add a property line to create two parcels. Both buildings would have a 5' rear setback.



Above shows 10' wide area to be demolished to allow for building separation and new rear lot line.

### Zoning Analysis

This Conditional Zoning District seeks to alter the setbacks to a proposed rear property line, from a 10' rear setback to a 5' rear setback. The proposed base zoning district is B-6, which is the current zoning district of the site and the majority of Wilson Street. There are no ad-

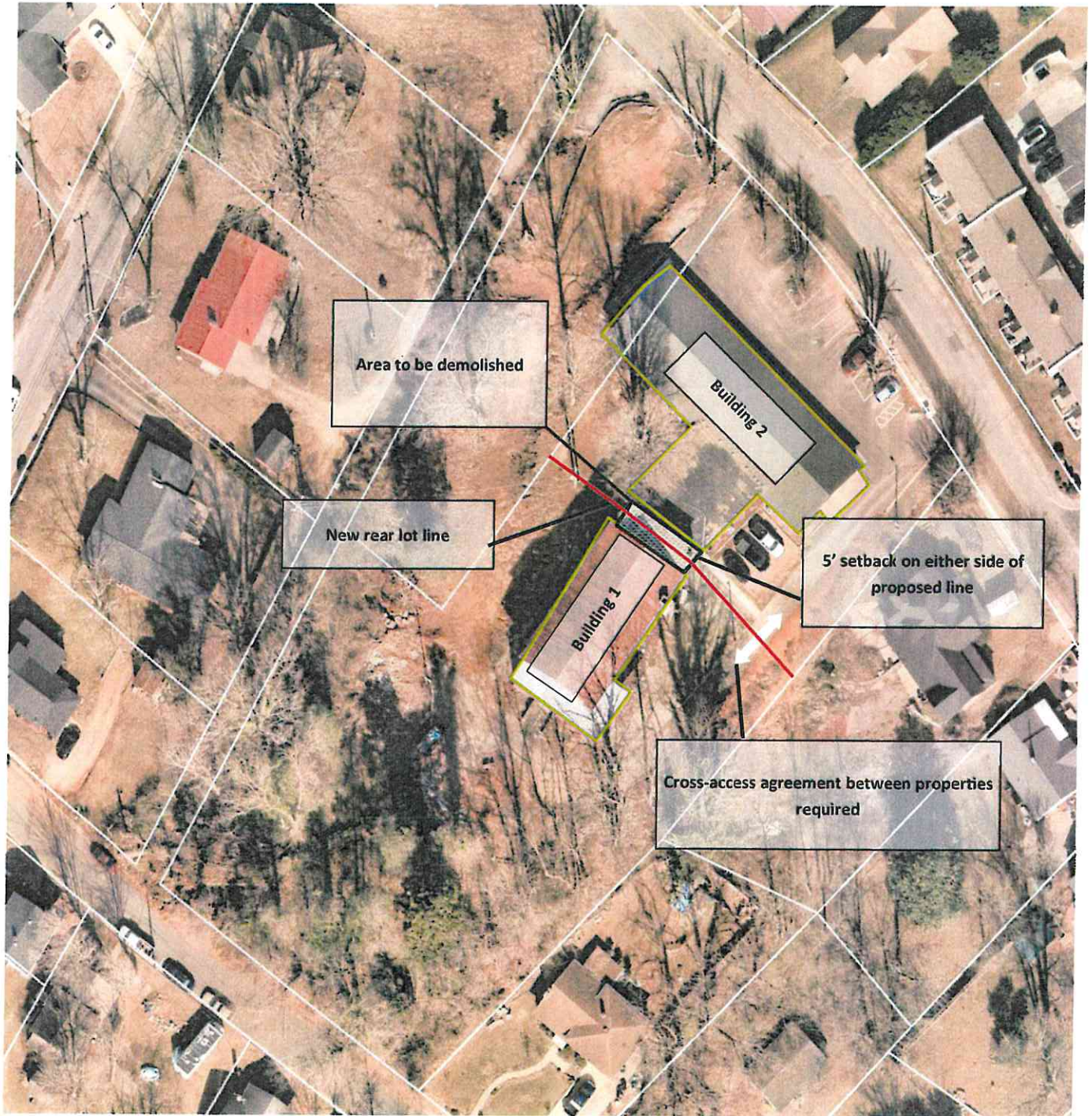


## BACKGROUND AND ANALYSIS (CONT.)

ditional permitted uses or design standards included in the request, so all design requirements and permitted uses shall default to the B-6 district. See below for the permitted uses allowed in B-6. The B-6 zoning district has robust design standards for new construction of multifamily, commercial, and institutional uses, requiring pedestrian-scaled and residentially-sensitive considerations. Building materials, roof design, and parking layout are all subject to review. See Sec. 817 in the zoning ordinance for more information on B-6 zoning design standards.

The applicant's proposed rear setback of 5' is appropriate for this site. Since the front apartment building, Building 2, was built as an addition there is no space for the 20' of separation that the existing rear setback would require. However, separating the two buildings would give more flexibility in developing Building 1 into other uses with less impact to Building 2.

| B-6 Standards             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Development Standards     | <p>Minimum Lot Size—10,000 SF</p> <p>Setbacks</p> <p>Front: 10'</p> <p>Side Yard: 10'</p> <p>Abutting side Street: 25'</p> <p>Minimum Rear Yard: 10'</p>                                                                                                                                                                                                                                                                                                                                                                                      |
| Summary of Permitted Uses | <ul style="list-style-type: none"> <li>• Accessory Structure (Cottage, Apartment)</li> <li>• Attached Dwellings (townhomes)</li> <li>• Dwelling, Single Family</li> <li>• Multifamily, Low-density (7.2 dwelling units per acre)</li> <li>• Family Care Facility (up to 6 residences)</li> <li>• Eating and Drinking (no drive-through)</li> <li>• Office</li> <li>• Retail, Neighborhood and Light</li> <li>• Service, Business and Personal</li> <li>• Studio and Specialty School</li> <li>• Veterinarians (no outdoor kennels)</li> </ul> |





## SITE PHOTOS

Below: Building 2, view from Wilson Street



Below: Building 1



Above: Building 1 from Newland Place (rear)

## CONSISTENCY STATEMENT/STAFF RECOMMENDATIONS

### Consistency with the Comprehensive Plan/Reasonableness of Amendment

When adopting or rejecting any zoning amendment, City Council must adopt a brief statement describing whether or not the action is consistent with the City's Comprehensive Plan, in accordance with G.S. 160D-605(a), and must also address the reasonableness of any proposed map amendments. Staff offers the following draft statement on the consistency and reasonableness of the request.

The proposed Conditional Zoning Ordinance is consistent with the adopted Comprehensive Plan because it entitles the subject property to be used efficiently and as separate development sites. Since minimal demolition is proposed, this zoning ordinance does not change the character of the neighborhood as built, and enables two separate buildings to be legally conforming to applicable zoning and building codes. On the City of Lenoir Future Land Use Map, this area is identified as Existing High Density Residential and does not identify a future land use category. However, this conditional zoning ordinance accommodates future residential development will not impede on other uses in the B-6 zoning district. This use, in the grand scheme of all properties in this area of Lenoir, does not hardly affect the intended uses that were bound for this parcel and surrounding parcels. The proposed Conditional Zoning Ordinance is reasonable and in the public interest because it relaxes regulation for residential or mixed use construction and makes more efficient use of the City's existing infrastructure investments by providing infill opportunities.

## PLANNING BOARD RECOMMENDATIONS

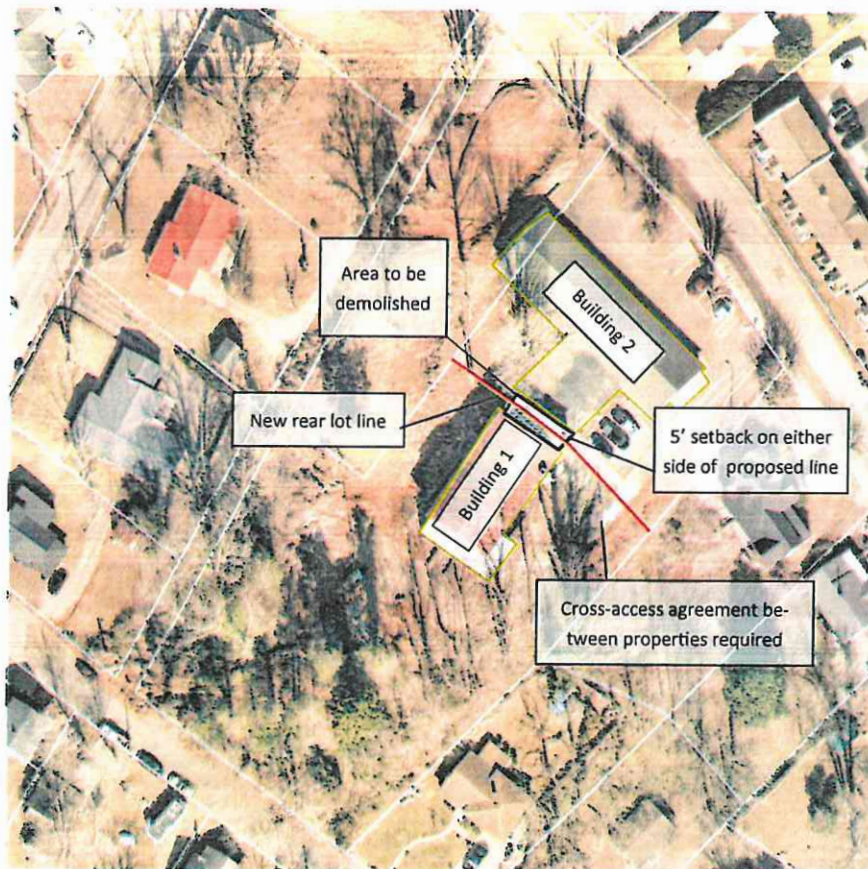
Planning Board recommends approval of the Conditional Zoning District (CZ-12) based on the above consistency statement as presented at the Planning Board Meeting on April 28th.

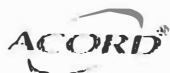


## BACKGROUND AND ANALYSIS (CONT.)

### Proposed Conditional Zoning District: CZ-12 Specific Standards

1. **Base Zoning.** Base zoning district is B-6. Any development standards not specifically addressed in the Conditional Zoning Ordinance will default to the B-6 zoning district.
2. **Setbacks.** The rear setback for Building 1 shall be 5 feet. The rear setback for Building 2 shall be 5 feet.
3. **Permitted Uses.** No additional permitted uses.
4. **Design.** No additional design standards.
5. **Lighting.** All lighting shall be fully cut-off and shielded so as to eliminate/minimize light spill-over onto adjacent residential properties.
6. **Access and Parking.**
  - Customers/Residents of the Building 1 will access the site via the existing driveway off Newland Place. Customers/Residences of Building 2 will access the site via Wilson Street.
  - A cross-access agreement between the two properties is required.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/1/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Ryder Rosacker McCue & Huston (MGD) by Hull & Company  
509 W Koenig St  
Grand Island NE 68801

**CONTACT**  
**NAME** Kristy Wolfe  
**PHONE** (A/C, Ho, Ext) 308-382-2330  
**F-MAIL**  
**ADDRESS** kwolfe@ryderinsurance.com

**FAX**  
(A/C, Ho): 308-382-7109

INSURER(S) AFFORDING COVERAGE

NAIC #

41297

**INSURED**

JECO Pyrotechnics Inc  
195 Rogers Ridge Rd  
Newland NC 28657

INSURER A : SCOTTSDALE INS CO

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

**COVERAGES**

CERTIFICATE NUMBER: 469849169

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                          | ADDL INSR RSR   | WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                  |
|----------|----------------------------------------------------------------------------|-----------------|-----|---------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | GENERAL LIABILITY                                                          |                 |     | CPS1070576    | 10/25/2024              | 10/25/2025              | EACH OCCURRENCE<br>DAMAGE TO RENTED<br>PREMISES (Per occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS / COMP/OP AGG \$ |
|          | X COMMERCIAL GENERAL LIABILITY                                             |                 |     |               |                         |                         |                                                                                                                                                                                                                         |
|          | CLAIMS-MADE X OCCUR                                                        |                 |     |               |                         |                         |                                                                                                                                                                                                                         |
|          | GEN'L AGGREGATE LIMIT APPLIES PER                                          |                 |     |               |                         |                         |                                                                                                                                                                                                                         |
|          | X POLICY                                                                   | PRO             | LOC |               |                         |                         |                                                                                                                                                                                                                         |
|          | AUTOMOBILE LIABILITY                                                       |                 |     |               |                         |                         | COMBINED SINGLE LIMIT (Per accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$                                                                        |
|          | ANY AUTO                                                                   | SCHEDULED       |     |               |                         |                         |                                                                                                                                                                                                                         |
|          | ALL OWNED AUTOS                                                            | AUTOS           |     |               |                         |                         |                                                                                                                                                                                                                         |
|          | HIRED AUTOS                                                                | NON-OWNED AUTOS |     |               |                         |                         |                                                                                                                                                                                                                         |
|          | UMBRELLA LIAB                                                              | OCCUR           |     |               |                         |                         | EACH OCCURRENCE \$                                                                                                                                                                                                      |
|          | EXCESS LIAB                                                                | CLAIMS-MADE     |     |               |                         |                         | AGGREGATE \$                                                                                                                                                                                                            |
|          | DED RETENTIONS                                                             |                 |     |               |                         |                         | \$                                                                                                                                                                                                                      |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY                              | Y/N             | N/A |               |                         |                         | WC STATE-TOOTHY LIMITS \$<br>E1 EACH ACCIDENT \$<br>E1 DISEASE - EA EMPLOYEE \$<br>E1 DISEASE - POLICY LIMIT \$                                                                                                         |
|          | ANY PROHIBITION ON THE EXECUTIVE OFFICER MEMBER EXCLUDED (Mandatory in HI) |                 |     |               |                         |                         |                                                                                                                                                                                                                         |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below:                    |                 |     |               |                         |                         |                                                                                                                                                                                                                         |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.

Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.

Regarding the General Liability coverage, Primary and Non-Contributory coverage applies to the entities listed below per attached form CG 20 01 when required by written agreement.

date of display: 7/5/2025

display location: 720 Mulberry St SW, Lenoir, NC 28645

additional insured: Mulberry Rec. Center; Caldwell County

**CERTIFICATE HOLDER****CANCELLATION**

City of Lenoir  
PO Box 958  
801 West Ave NW  
Lenoir NC 28645

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CITY MANAGER  
SCOTT E. HILDEBRAN

CITY OF LENOIR  
NORTH CAROLINA

MAYOR  
JOSEPH L. GIBBONS

CITY COUNCIL  
J. T. BEAL  
T. H. PERDUE  
J. I. PERKINS  
R. S. PRESTWOOD  
K. R. ROGERS  
D. F. STEVENS  
C. D. THOMAS

## Resolution honoring Rick Oxford

**WHEREAS**, Rick Oxford served the City of Lenoir from July 18, 1983, to March 15, 1985, as a Housing Specialist in Community Development; and

**WHEREAS**, Rick joined the Western Piedmont Council of Governments (WPCOG) in 1985 as Community Development Specialist, was promoted to Community Development Administrator in 1986, and now serves as the Housing Program Manager; and

**WHEREAS**, the WPCOG is a planning agency supported by voluntary membership of 28 county and municipal governments in the Unifour including Alexander, Burke, Caldwell and Catawba Counties, and the municipalities of Brookford, Cahaj's Mountain, Catawba, Cedar Rock, Claremont, Connelly Springs, Conover, Drexel, Gamewell, Glen Alpine, Granite Falls, Hickory, Hildebran, Hudson, Lenoir, Long View, Maiden, Morganton, Newton, Rhodhiss, Rutherford College, Sawmills, Taylorsville and Valdese; and

**WHEREAS**, Rick was instrumental in creating and directing the Unifour Consortium HOME Program with the City of Lenoir being the Lead Entity for the program representing all 28 local government members of the Consortium; and

**WHEREAS**, Rick has helped nearly 3,000 families become first-time homebuyers through the HOME Program's Down Payment Assistance program, he has provided more than \$5 million from the HOME program to 14 different Community Housing Development Organizations that support low-income families, and he has loaned \$6.1 million to multi-family housing developers on 23 different projects that created 1,405 housing units; and

**WHEREAS**, Rick has leveraged more than \$378 million in investments since the HOME program was first funded and has helped thousands of people and families in the Unifour with housing services; and

**WHEREAS**, Rick has announced his retirement from WPCOG as of May 31, 2025, ending more than four decades of service to the City of Lenoir, Caldwell County, and the Unifour.

**NOW THEREFORE BE IT RESOLVED**, that I, Joseph L. Gibbons, Mayor, on behalf of the City of Lenoir City Council and all of our citizens, do hereby congratulate Rick Oxford on his retirement and thank him for directing the Unifour Consortium HOME Program and providing much need housing assistance to our residents.

**THIS**, the 20<sup>th</sup> day of May 2025.

SEAL

Joseph L. Gibbons, Mayor, City of Lenoir

ATTEST:

Shirley M. Cannon, City Clerk







CITY MANAGER  
SCOTT E. HILDEBRAN

CITY OF LENOIR  
NORTH CAROLINA

MAYOR  
JOSEPH L. GIBBONS

CITY COUNCIL  
J. T. BEAL  
T. H. PERDUE  
J. I. PERKINS  
R. S. PRESTWOOD  
K. R. ROGERS  
D. F. STEVENS  
C. D. THOMAS

*PROCLAMATION IN HONOR OF  
NATIONAL PUBLIC WORKS WEEK  
"People, Purpose, Presence,"*

**WHEREAS**, Public Works Professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the City of Lenoir and,

**WHEREAS**, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

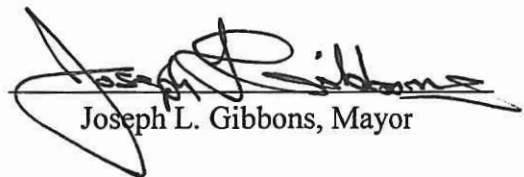
**WHEREAS**, it is in the public interest for the citizens, civic leaders and children in the City of Lenoir to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and

**WHEREAS**, the year 2025 marks the 65<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association,

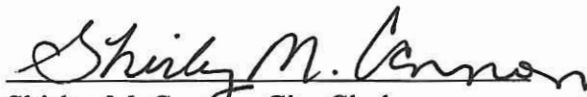
**NOW, THEREFORE, I**, Joseph L. Gibbons, Mayor, and on behalf of the Lenoir City Council, do hereby designate the week of May 18 through May 24, 2025, as "*National Public Works Week*" and urge all citizens to join with representatives of governmental agencies and the American Public Works Association in activities and ceremonies designed to pay tribute to our Public Works professionals, engineers and administrators and to recognize the substantial contributions they have made to our national health and welfare.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Lenoir to be affixed this the 20<sup>th</sup> day of May, 2025.

SEAL

  
Joseph L. Gibbons, Mayor

ATTEST:

  
Shirley M. Cannon, City Clerk





# Capital Project Ordinance for the City of Lenoir

## Hospital Avenue Sidewalks (Originally approved June 6<sup>th</sup>, 2017)

BE IT ORDAINED by the City Council Members of the City of Lenoir, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**Section 1:** The project authorized activities for the Hospital Avenue Sidewalk Project to include the expenditure of grant and local funds to engineer, design, acquire rights-of-way, relocate utilities, and construction sidewalks on Hospital Avenue using funding through a Locally Administered Project Program from the Federal Highway Administration.

**Section 2:** The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

**Section 3:** The following revised amounts are appropriated for the project:

| DESCRIPTION           | ORIGINAL ESTIMATES | CHANGE         | CURRENT ESTIMATE |
|-----------------------|--------------------|----------------|------------------|
| ADMIN AND ENGINEERING | \$133,540.00       | \$741,962.56   | \$875,502.56     |
| CONSTRUCTION          | \$866,460.00       | \$1,727,901.00 | \$2,594,361.00   |
| TOTAL EXPENDITURES    | \$1,000,000.00     | \$2,469,863.56 | \$3,469,863.56   |

**Section 4:** The following revised revenues are anticipated to be available to complete this project:

| DESCRIPTION                                                                         | ORIGINAL ESTIMATES | CHANGE         | CURRENT ESTIMATE |
|-------------------------------------------------------------------------------------|--------------------|----------------|------------------|
| STATE MATCH - 80% - FEDERAL HIGHWAY ADMINISTRATION FUNDS (BASED ON 11-24 ESTIMATES) | \$800,000.00       | \$1,736,000.00 | \$2,536,000.00   |
| LOCAL MATCH- 20% + CITY OF LENOIR (BASED ON 11-24 ESTIMATES)                        | \$200,000.00       | \$733,863.56   | \$933,863.56     |
| TOTAL FUNDING                                                                       | \$1,000,000.00     | \$2,469,863.56 | \$3,469,863.56   |

**Section 5:** The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the Project Ordinance.

**Section 6:** The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

**Section 7:** The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

**Section 8:** Copies of this capital project ordinance shall be furnished to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 20<sup>th</sup> day of May, 2025.

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Mayor

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Clerk

## MINUTES

### CITY COUNCIL'S BUDGET REVIEW SESSION THURSDAY, MAY 25, 2025 6:00 P.M.

Participants: Mayor Joe Gibbons, Councilmembers Jonathan Beal, Ralph Prestwood, Todd Perdue, Ike Perkins, Kimmie Rogers, and David Stevens.

City Staff: City Manager Scott Hildebran, Finance Director Donna Bean, City Clerk Shirley Cannon and Public Communications Officer Joshua Harris.

Absent: Councilmember Crissy Thomas.

#### Call to Order

I. Mayor Gibbons welcomed everyone and called the meeting to order.

#### II. Financial Summary

A. Donna Bean, Finance Director stated the City is on target to meet its financial goals and reported the City has collected 102% of property taxes and mentioned there were a lot of foreclosures which led to the collections begin above 100%. In addition, Director Bean said she would be submitting several budget amendments for Council's consideration of approval.

Director Bean reported the over/under balance in the General Fund is \$2,349,277.18, Downtown District (\$198,227.60), and Water & Sewer Fund \$522,030.32. Director Bean reported total revenues are at 17% and total expenditures are at 92%.

Director Bean stated the Water & Sewer Fund total revenues are at 84% of the budgeted amount and total expenditures are at 79%.

(A copy of the financial summary is attached to these minutes as information.)

#### FY2025-26 Budget Review

City Manager Hildebran recapped the proposed budget addresses City Council's 2025 Priorities as listed below:

#### 2025 Budget Priorities

1. Continue efforts to offer competitive compensation and benefits for employees to improve recruitment and retention.
2. Develop options to increase code enforcement and improve beautification in three primary areas:
  - Abandoned and neglected housing
  - Dilapidated commercial properties
  - Appearance of downtown buildings

Budget Review Session  
Thursday, May 22, 2025

3. Update the Lenoir Comprehensive Pedestrian Plan and improve walkability.
4. Evaluate long-term Downtown parking needs.
5. Continue to fund and support the Water and Sewer Capital Improvements Plan.

General Fund

- A. City Manager Hildebran reported the proposed General Fund budget totals \$25,241,485 and is balanced with the proposed property tax rate of \$0.46 per \$100 of assessed property value, a reduction of 11 cent per \$100 and is the lowest tax rate in over 25 years. The budget maintains the current Rescue Readiness Tax Rate of 0.85 cent per \$100 of assessed property value for a total tax rate of 46.85 cent per \$100.

Caldwell County Revaluation

- B. City Manager Hildebran reminded Council that Caldwell County recently completed the real property revaluation process and based on the revaluation information from Caldwell County, the estimated revenue-neutral property tax rate equals 45.05¢ per \$100.

Downtown Municipal Service District Budget

- C. The proposed Downtown Municipal Service District (MSD) budget totals \$271,550 and is balanced with the proposed property tax rate of 18-cent per \$100 of assessed district property value and with the use of general funds. Based on the revaluation information from Caldwell County, the estimated revenue-neutral property tax rate for the municipal service district equals 17.39 cent per \$100 of assessed value.

Water/Sewer Fund

- D. In addition, Mr. Hildebran stated the proposed Water/Sewer Fund budget totals \$13,263,721 and includes a 2.3% increase in water and sewer rates effective July 1, 2025. All other Water/Sewer Fund fees remain unchanged. As information, the City has traditionally used the annual Consumer Price Index (CPI) - South Region for All Urban Consumers as a gauge and guide when considering increases in Water and Sewer Rates. The CPI was 2.3% as of February 2025.

Improvements

- E. Mr. Hildebran pointed out that improvements were made to the Martin Luther King, Jr. Center and the Mulberry Recreation Center. Also, he reiterated the City did not receive any bids for the sinkhole at Fire Station No. 1. The Hospital Avenue Sidewalk project is going forward and he stated the City needs an additional \$3,000,000 for the Finley Avenue project.

In addition, Mr. Hildebran reported the City has contacted NCDOT regarding our wayfinding signage project. Mr. Hildebran further reported The Campus Improvements Project is 95% complete but stated the cost of the project will be higher due to the timeline.

Employee Compensation/Retirement/Insurance

- F. Mr. Hildebran stated that compensation is the number one priority of City Council and reported a cost of Living Adjustment (COLA) of 3.75% is recommended for all employees effective July 1, 2025.

Mr. Hildebran reminded Council the City's group health insurance premiums will increase by 27% and the City will contracting with Mark III for a Blue Cross/Blue Shield plan while maintaining



Budget Review Session  
Thursday, May 22, 2025

the current plan benefits. A brief discussion was held regarding the rate increase.

In addition, Mr. Hildebran stated the budget includes funding for street resurfacing as well as code enforcement.

Staffing Levels by Position/Type/Department 2025-2026

- G. Mr. Hildebran briefly reviewed the Staffing Levels by Position and the Staffing level changes. Finance Director Bean explained how employees can increase their salary through training.

Fund Balance

- H. Mr. Hildebran stated there are not any planned transfers from the Fund Balance for the FY2025-26 Annual Budget. The Unreserved Fund Balance for 2024 is \$18,850,298 with a percentage rate of 83.72%.

General Fund Capital Improvements Projects

- I. Mr. Hildebran reviewed the 2025-2030 General Fund Capital Improvements Projects (CIP) from the operating budget and the FY2025-2035 Public Utilities Capital Improvement Program. (A copy of the CIP plans are included in the budget agenda package.) Mr. Hildebran reported the Fire Department will be receiving a new fire apparatus and emphasized the City would continue to utilize grant funding and pursue funding opportunities to accomplish Council priorities. Finance Director Bean clarified the new fire truck will be replacing equipment.

As information, Mr. Hildebran shared that Caldwell County was scheduled to being the takeover of the 911 call center effective July 1, 2025, but it is currently delayed.

Wrap-Up

- J. City Council commended City Manager Hildebran and Finance Director Bean for their leadership along with Staff for the great job they are doing daily for the City of Lenoir.

Mr. Hildebran thanked Donna Bean for her thoroughness and guidance in compiling the recommended FY2025-2026 annual budget.

A public hearing will be held on Tuesday, June 3, 2025 at 6:00 p.m. in the City/County Chambers to receive public comments regarding the recommended budget. The budget will also be available online at [www.cityoflenoir.com/budgetproposal](http://www.cityoflenoir.com/budgetproposal).

There being no further business, the meeting was adjourned at 7:00 p.m.

**CITY OF LENOIR**  
**COUNCIL ACTION FORM**

**I. Agenda Item:**

**Request for amendments to be made to the annual budget ordinance for the fiscal year ending June 30, 2025.**

**II. Background Information:**

**Request for amendments to be made to the annual budget ordinance for the fiscal year ending June 30, 2025 as follows:**

- **Budget Amendment:**
  - **Approve the utilization of additional general fund revenues for needed expenditures.**
  - **Approve the allocation of general fund expenditures for such obligations as professional services, equipment such as police radios, improvements to the TH Broyhill Walking Park, Wetland's Grant equipment, and for needed repairs for various equipment and buildings during the fiscal year.**
  - **Approve the reallocation of enterprise fund expenditures.**
  - **Approve the utilization of additional funds for Main Street revenue and expenditures for the clock tower.**

**III. Staff Recommendation: Approve amendments as requested.**

**IV. Reviewed by:**

**City Attorney:**

**Finance Director: *Donna Bean***

**2024-2025 FISCAL YEAR****BUDGET AMENDMENT**

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**JUNE 3, 2025**

**Request for amendments to be made to the annual budget ordinance for the fiscal year ending June 30, 2025 as follows:**

**ITEM 1: ADJUSTMENT TO ALLOCATE ADDITIONAL REVENUES.**

| <b>ACCOUNT #</b>                         | <b>DEPARTMENT</b>              | <b>INCREASE</b>   | <b>DECREASE</b> |
|------------------------------------------|--------------------------------|-------------------|-----------------|
| 3000                                     | TAX PENALTIES & INTEREST       | 35,360.00         |                 |
| 3831                                     | INTEREST EARNED                | 150,000.00        |                 |
| 3200                                     | MV TAXES                       | 85,000.00         |                 |
| 3231                                     | SALES TAX DIST - ART 39        | 77,703.00         |                 |
| 3232                                     | SALES TAX DIST - ART 40        | 57,672.00         |                 |
| 3233                                     | SALES TAX DIST - 42            | 37,402.00         |                 |
| 3235                                     | SALES TAX DIST - HOLD HARMLESS | 63,513.00         |                 |
| 3236                                     | SALE TAX SEC 32.19             | 13,923.00         |                 |
| 3316                                     | POWELL BILL                    | 92,686.00         |                 |
| 3430                                     | BALLISTIC VEST GRANT           | 2,500.00          |                 |
| 3430                                     | SRO CONTRACT                   | 20,785.00         |                 |
| 3453                                     | HELENE STORM REVENUE           | 52,887.00         |                 |
| 3471                                     | ROLL OUT CONTAINERS            | 10,200.00         |                 |
| 3833                                     | CONTRIBUTIONS FROM BROYHILL    | 74,110.00         |                 |
| 3839                                     | FIRELINE CHARGES               | 10,930.00         |                 |
| 3459                                     | FEMA WETLAND GRANT             | 52,912.84         |                 |
| <b>NET EFFECT ON GENERAL FUND BUDGET</b> |                                | <b>837,583.84</b> | -               |

**ITEM 2: ADJUSTMENTS TO THE GENERAL FUND TO ALLOCATE ADDITIONAL REVENUE.**

| <b>ACCOUNT #</b>                              | <b>DEPARTMENT</b>        | <b>INCREASE</b>   | <b>DECREASE</b> |
|-----------------------------------------------|--------------------------|-------------------|-----------------|
| 4110                                          | LEGISLATIVE              | 30,000.00         |                 |
| 4120                                          | ADMINISTRATIVE           | 160,000.00        |                 |
| 4250                                          | VEHICLE SERVICES         | 35,000.00         |                 |
| 4260                                          | BUILDING MAINT.          | 25,000.00         |                 |
| 4310                                          | POLICE SUPPORT           | 255,000.00        |                 |
| 4312                                          | POLICE PATROL            | 85,000.00         |                 |
| 4340                                          | FIRE SUPPORT SERVICES    | 52,912.84         |                 |
| 4510                                          | STREET ADMIN             | 93,285.00         |                 |
| 4511                                          | STREET MAINTENANCE       | 92,686.00         |                 |
| 4512                                          | STREET TRAFFIC CONTROL   |                   | 240,000.00      |
| 4710                                          | SANITATION               | 85,000.00         |                 |
| 4740                                          | CEMETERIES               |                   | 100,000.00      |
| 6121                                          | AQUATIC                  | 65,000.00         |                 |
| 6123                                          | MLK Center               | 18,700.00         |                 |
| 6130                                          | PARKS                    | 180,000.00        |                 |
|                                               | TOTAL INCREASE/DECREASES | 1,177,583.84      | 340,000.00      |
| <b>NET EFFECT ON GENERAL FUND BUDGET</b>      |                          | <b>837,583.84</b> |                 |
| <b>NET EFFECT ON THE GENERAL FUND BALANCE</b> |                          | -                 | -               |

**ITEM 3: ADJUSTMENTS TO THE WATER AND SEWER FUND WITH A ZERO NET EFFECT ON FUND BALANCE.**

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| ACCOUNT #                                        | DEPARTMENT               | INCREASE   | DECREASE   |
|--------------------------------------------------|--------------------------|------------|------------|
| <b>WATER FUND</b>                                |                          |            |            |
| 7130                                             | RHODHISS PLANT           |            | 125,000.00 |
| 7131                                             | WATER DIST.              | 100,000.00 |            |
| 7132                                             | WATER RESOURCES          | 125,000.00 |            |
| 7133                                             | WATER ADMIN              | 20,000.00  |            |
| 7140                                             | WASTEWATER COLLECTION    |            | 200,000.00 |
| 7143                                             | LOWER CREEK              | 80,000.00  |            |
|                                                  | TOTAL INCREASE/DECREASES | 325,000.00 | 325,000.00 |
| <b>NET EFFECT ON WATER AND SEWER FUND BUDGET</b> |                          | -          |            |

**ITEM 4: ADJUSTMENTS TO THE MAIN STREET BUDGET.**

| ACCOUNT #                               | DEPARTMENT               | INCREASE         | DECREASE |
|-----------------------------------------|--------------------------|------------------|----------|
| 3833                                    | DONATION FOR CLOCK TOWER | 10,000.00        |          |
| 4920                                    | MAIN STREET              | 10,000.00        |          |
| <b>NET EFFECT ON MAIN STREET BUDGET</b> |                          | <b>10,000.00</b> |          |



**CITY OF LENOIR**  
**COUNCIL ACTION FORM**

- I. Agenda Item:** Consideration to approve the submitted Authorization Resolution to authorize the City Manager and Finance Director to execute and accept the funding offer of Session Law 2024-53 Hurricane Helene Disaster Funding Grant for Technical Assistance for Assessments and Design Regionalization Project.

**Background Information:** Authorizing Resolution: Division of Water Infrastructure. Staff recommends approval of the submitted resolution authorizing the City Manager and Finance Director to execute and file the Funding grant application for Session Law 2024-53 Hurricane Helene Disaster Funding Grant for Technical Assistance for Assessments and Design Regionalization Project. This funding will assist in providing funds to aid in design costs for the Lenoir/Valdese water interconnect project.

- II. Staff Recommendation:** Staff recommends City Council approve the Authorization Resolution as presented.

- III. Reviewed by:**

**City Attorney:** \_\_\_\_\_

**Finance Director:** \_\_\_\_\_

**Public Works/Public Utilities Director:** Jeff Church



CITY OF LENOIR  
NORTH CAROLINA

CITY COUNCIL  
J.T. BEAL  
T.H. PERDUE  
J.I. PERKINS  
R. PRESTWOOD  
K.R. ROGERS  
D.F. STEVENS  
C.D. THOMAS

**CITY OF LENOIR RESOLUTION FOR SESSION LAW  
2024-53 HURRICANE HELENE DISASTER FUNDING  
GRANT FOR TECHNICAL ASSISTANCE FOR  
ASSESSMENTS AND DESIGN REGIONALIZATION  
PROJECT**

**WHEREAS**, the City of Lenoir has received a grant through North Carolina Session Law 2024-53 Hurricane Helene Disaster Funding for Technical Assistance for Assessments and Design Regionalization Projects, and administered by North Carolina Department of Environmental Quality to assist eligible units of government affected by Hurricane Helene with planning for potential regionalization projects for water/wastewater infrastructure needs, and

**WHEREAS**, the North Carolina Department of Environmental Quality has offered Session Law 2024-53 funding in the amount of \$350,000 to perform the work detailed in the submitted application, and

**WHEREAS**, the City of Lenoir intends to perform said project in accordance with the agreed scope of work, involving the partnering systems as part of the project,

**NOW, THEREFORE, BE IT RESOLVED BY THE (GOVERNING BODY) OF THE  
(UNIT OF GOVERNMENT):**

That City of Lenoir does hereby accept the Session Law 2024-53 offer of \$350,000.

That the City of Lenoir does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Scott Hildebran, City Manager and/or Donna Bean, Finance Director, and successors so titled, are hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

1. Project No.: HEL-RTA-04: Water Interconnect -Water Line and Pump Station (co-funded with SRP-D-134-0165)

Adopted this the 3<sup>rd</sup> day of June 2025 at Lenoir, North Carolina.

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Joseph L. Gibbons, Mayor



CITY OF LENOIR  
NORTH CAROLINA

CITY COUNCIL  
J.T. BEAL  
T.H. PERDUE  
J.I. PERKINS  
R. PRESTWOOD  
K.R. ROGERS  
D.F. STEVENS  
C.D. THOMAS

ATTEST

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Shirley M. Cannon, City Clerk

**FORM FOR CERTIFICATION BY THE RECORDING OFFICER**

The undersigned duly qualified and acting City Clerk of the City of Lenoir, NC does hereby certify: That the above /attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the City of Lenoir, City Council duly held on the 3<sup>rd</sup> day of June 2025; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 3<sup>rd</sup> day of June 2025.

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Shirley M. Cannon, City Clerk

STATE OF NORTH CAROLINA  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
DIVISION OF WATER INFRASTRUCTURE

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Funding Offer and Acceptance

Legal Name and Address of Award Recipient

City of Lenoir  
PO Box 958  
Lenoir, NC  
28645

Project Number(s): HEL-RTA-04

Unique Entity ID Number: L8WTLRPYDDE3

Funding Program

|                                                                                                                                 |                                     |               |
|---------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------|
| Drinking Water                                                                                                                  | <input checked="" type="checkbox"/> | Total Offered |
| Wastewater                                                                                                                      | <input type="checkbox"/>            |               |
| S.L. 2024-53 Hurricane Helene Disaster Funding Grant for Technical Assistance for Assessment and Design Regionalization Project |                                     | \$ 350,000    |

Project Description:

Water Interconnect -Water Line and Pump  
Station (co-funded with SRP-D-134-0165)

Total Financial Assistance Offer:

\$ 350,000

Closing Fee:

\$0

Pursuant to North Carolina Session Law 2024-53:

- The applicant is eligible under State law,
- The project is eligible under State law, and
- The project has been approved by the Department of Environmental Quality as being eligible under Session Law 2024-53.

The Department of Environmental Quality, acting on behalf of the State of North Carolina, hereby offers the financial assistance described in this document.

For The State of North Carolina:

Shadi Eskaf, Director, Division of Water Infrastructure  
North Carolina Department of Environmental Quality

|                                                                                                                    |                   |
|--------------------------------------------------------------------------------------------------------------------|-------------------|
| DocuSigned by:<br><br>Signature | 5/23/2025<br>Date |
|--------------------------------------------------------------------------------------------------------------------|-------------------|

On Behalf of:

City of Lenoir

Name

of

Representative in Resolution:  
Manager

Scott Hildebran

Title (Type or Print):

City

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Financial Award Offer and will comply with the attached Assurances and the Standard Conditions.

|           |                      |
|-----------|----------------------|
| Signature | June 3, 2025<br>Date |
|-----------|----------------------|



**FEDERAL ID & Unique Entity ID # REQUEST MEMO**

TO: All Loan and Grant Recipients

SUBJECT: Federal Identification Number & Unique Entity ID

Please be advised that all local government units receiving funds from the State of North Carolina must supply their Federal Identification Number. The Unique Entity IDs are required for certain federal funds, as well. Fill out the applicable portions of the form below and email it to Pam Whitley at [pam.whitley@ncdenr.gov](mailto:pam.whitley@ncdenr.gov).

**RECIPIENT: City of Lenoir, North Carolina**

**PROJECT NUMBER: HEL-RTA-04**

**FEDERAL IDENTIFICATION NUMBER (All Programs): 56-600-1265**

**UNIQUE ENTITY ID: L8WTLRPYDDE3**

**SALES-TAX REIMBURSEMENT**  
**CERTIFICATION FORM**  
 (FOR FUNDING PROGRAMS IN THE DIVISION OF WATER  
 INFRASTRUCTURE)

Applicant: The City of Lenoir, North Carolina

DWI Project Number: HEL-RTA-04

☐

Check If Applicant is not a unit of government under North Carolina (NC)  
law

***If Applicant noted above is a Unit of Government in North Carolina, check the applicable box below.***

Sales Tax **IS** deducted in this scenario. Please show this on the disbursement requests.

☒

The project includes sales taxes related to the purchase of equipment or the provision of applicable services, and the unit of government will request reimbursement from the NC Department of Revenue (DOR).

Sales Tax **IS NOT** deducted in either of these scenarios.

☐

The project includes sales taxes related to the purchase of equipment or the provision of applicable services, and the unit of government will not request reimbursement from the DOR.

☐

The project will not include sales taxes.

Donna Bean, Finance Director

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(Printed Name and Title of Authorized Representative)

---

(Signature of Authorized Representative)

June 3, 2025

---

(Date)

**CITY OF LENOIR**  
**COUNCIL ACTION FORM**

**I. Agenda Item:**

Authorization for City of Lenoir staff to grant an access easement across City property to the Lenoir Golf Club, formally recognized as CY Real Estate, LLC, Attn: Lenoir Golf Club, subject to the satisfaction of the City Attorney and City Manager prior to formal execution of the same.

**\*\*The granting of this easement is contingent upon review and approval of proposed driveway improvements to be performed by the Lenoir Golf Club to provide maintenance access to a portion of the golf course near Hibriten Drive (SR1178) and Hotel Street. The City of Lenoir is not responsible, financially or otherwise, for completion of any improvements, construction, or general work necessary to provide access across the property described in the easement document.\*\***

**II. Background Information:**

In September 2024, City of Lenoir staff met with Lenoir Golf Club ownership and a representative from NCDOT to review options for a new maintenance access drive near Hibriten Drive (SR1178) and Hotel Street. According to club owners, the Lenoir Golf Club previously had an access drive in a nearby location on Hibriten Drive, but bridge improvements in this area resulted in the maintenance access being removed during construction. Since that time, the Lenoir Golf Club has not had a suitable or sufficient location to access the northeastern portions of the golf course with heavy equipment and materials needed for course maintenance and upgrades.

In order for the Lenoir Golf Club to construct and use a maintenance access (driveway connection) in this location, an easement from the City of Lenoir is necessary. In 2020, the City acquired an “L-shaped” parcel (abutting Hibriten Drive, NCPIN 2759476423) from PB Realty as part of the Hotel Street project. A new maintenance access would need to cross the L-shaped parcel to be in an appropriate and usable area.

During the September 2024 meeting, the NCDOT representative expressed support for the proposed driveway construction in this area. It should be noted that any required driveway permitting, if necessary will be administered by NCDOT, as Hibriten Drive is a secondary road in NCDOT’s system. Additionally, the City of Lenoir does not intend to participate in construction of any improvements for a driveway in the easement area. Any required engineering,

permitting, or construction costs shall be borne exclusively by the Lenoir Golf Club.

**III. Staff Recommendation:**

Staff recommends Council authorization for City staff to grant an access easement to CY Real Estate, LLC, Attn: Lenoir Golf Club, for a 40-foot wide easement to be used for access and maintenance of property owned by Lenoir Golf Club near Hibriten Drive (SR1178) and Hotel Street, subject to the satisfaction of the City Attorney and City Manager prior to formal execution of the same.

**IV. Reviewed by:**

**City Attorney:** \_\_\_\_\_

**Finance Director:** \_\_\_\_\_



**Director of Special Projects and Grants:** \_\_\_\_\_

**Risk and Purchasing Manager:** \_\_\_\_\_

**Attachments:**

- GIS Exhibit with Markup
- Easement Document





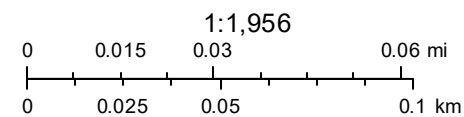
This map is NOT of land survey quality and is NOT suitable for such use.

**Owner** CITY OF LENOIR  
PO BOX 958  
LENOIR, NC 28645

**Acct Number** 107485  
**Parcel ID** 09124 1 23  
**NCPIN** 2759476423

**Deferred Val** \$0  
**Assessed Val** \$21,700  
**Calc Acreage** 0.767445  
**Land Units** 1 (AC)  
**Legal Desc** BK 1986 PG 1872 YR 20 ST 0.00  
**Plat Ref** 00000/00000  
**Property Addr** HIBRITEN DR

## Golf Course Access - Hibriten Drive



September 16, 2024

**ACCESS EASEMENT  
from the CITY OF LENOIR  
to CY REAL ESTATE, LLC, ATTN: LENOIR GOLF CLUB**

**NORTH CAROLINA**

**CALDWELL COUNTY**

**THIS ACCESS EASEMENT** (Easement), made this the \_\_\_\_ day of \_\_\_\_\_, 2025, from the **CITY OF LENOIR**, a North Carolina municipal corporation (“Grantor”), hereafter referred to as party of the first part;

**TO**

**CY REAL ESTATE, LLC, ATTN: LENOIR GOLF CLUB**, a North Carolina limited liability company (“Grantee”); hereafter referred to as party of the second part;

**WITNESSETH:**

THAT for and in consideration of payment by CY REAL ESTATE, LLC, ATTN: LENOIR GOLF CLUB, to the party of the first part the sum of **ten dollars (\$10.00)**, the receipt of which is hereby acknowledged, the party of the first part has this day bargained and sold, and by these presents does bargain, sell, convey, transfer and deliver unto the party of the second part an access easement to exist in perpetuity granting the right to access, cross, improve, and maintain the real estate hereinafter referred to, at any time it may see fit, in order to provide access to real estate owned by the party of the second part. Through conveyance of said access easement, the party of the first part claims and reserves no liability or responsibility, implied or otherwise, for construction of driveways, culverts, curb cuts, clearing, grading, the placement of fill dirt, seeding and restoration, or permitting, if necessary, for any improvements constructed herein and necessary for use of the access easement by the party of the second part;

The lands affected by the grant of this easement are located in the County of Caldwell, State of North Carolina, and are more particularly described in the following deed or deeds:

Deed to City of Lenoir recorded in Caldwell County Registry in Book 1986, at Page 1872.

The easement hereby granted covers a strip of land forty (40) feet in width, extending from the road right-of-way of Hibriten Drive, also known as North Carolina Department of Transportation Secondary Road 1178, across the real property described above and owned by the party of the first part, to the property line shared with the party of the second part. Said easement shall begin at the end of the guard rail on the southwest side of Hibriten Drive, SR1178, and extend with the road right-of-way to a point 40 feet northwest. Additionally, the easement lines extending perpendicularly from the road right-of-way shall vary in length as necessary to cross the real property of the party of first part, as indicated in the attached **Exhibit A**.



TO HAVE AND TO HOLD said easement unto CY REAL ESTATE, LLC, ATTN: LENOIR GOLF CLUB, its successors and assigns into perpetuity.

The CITY OF LENOIR, the party of the first part, does hereby covenant with CY REAL ESTATE, LLC, ATTN: LENOIR GOLF CLUB, the party of the second part, that the party of the first part will construct no improvements on said access easement without first obtaining written permission and approval from the party of the second part; that it is lawfully seized and possessed of the real estate above described; that it has a good and lawful right to convey said real estate and/or grant an easement encumbering said real estate, or any part thereof; that it is free from all encumbrances; and that it will forever warrant and defend the title thereto against the lawful claims of all persons whomsoever.

As part of the consideration for this grant, the party of the first part does hereby release any and all claims for damages from whatsoever cause incidental to the exercise of the rights herein granted, provided the use of said easement by the party of the second part is consistent with the intent described herein.

IN WITNESS WHEREOF, said party of the first part has executed this easement in the manner required by law, the day and year first written above.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

City of Lenoir (SEAL)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

CY Real Estate, LLC, Attn: Lenoir Golf Club

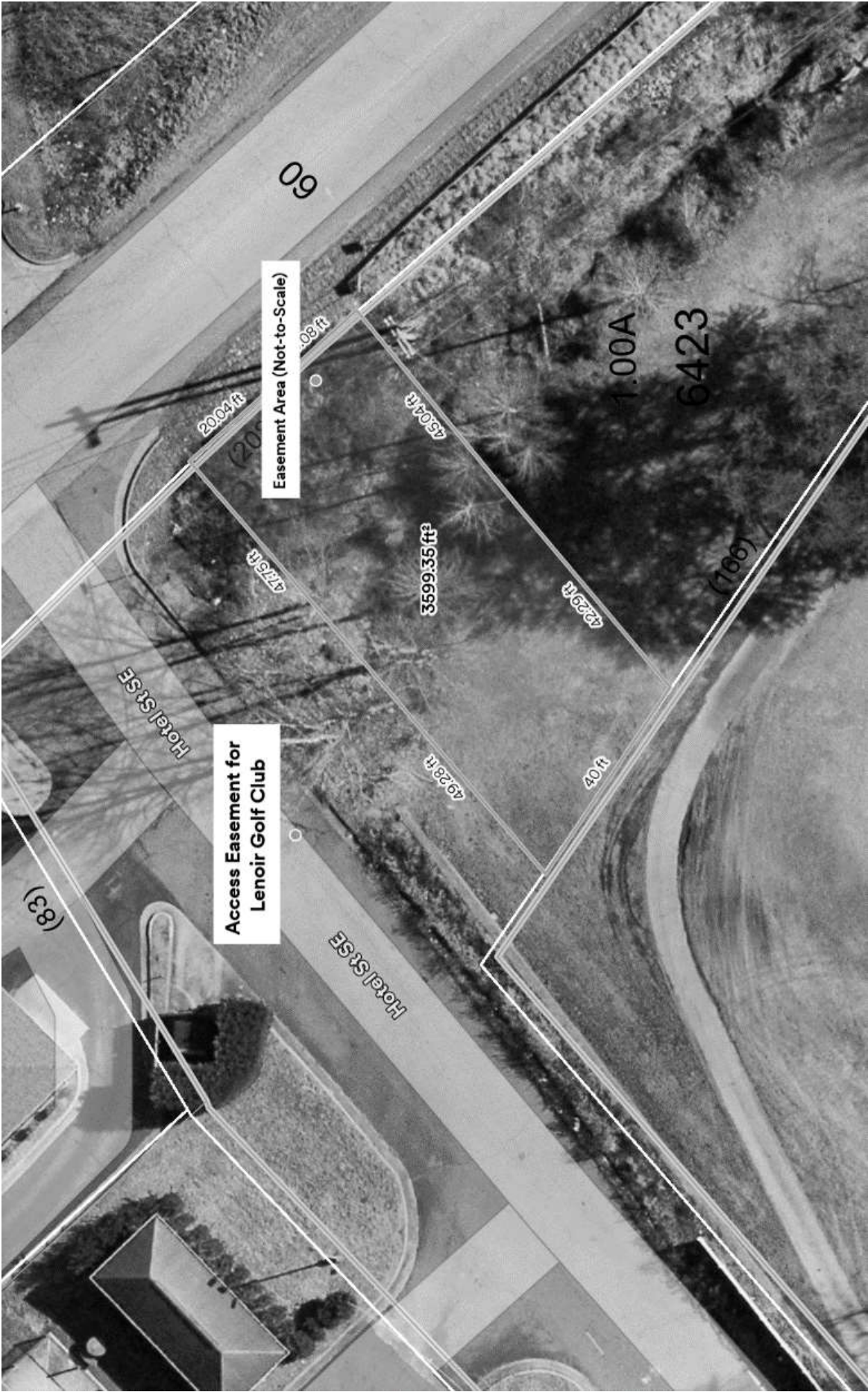
NORTH CAROLINA

CALDWELL COUNTY

I, \_\_\_\_\_, a Notary Public of the county and state aforesaid, do hereby certify that \_\_\_\_\_ personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and notarial seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_  
My Commission Expires:

EXHIBIT A – For Reference Only  
(Not-to-Scale, Not Survey Quality)



**CITY OF LENOIR**  
**COUNCIL ACTION FORM**

**I. Agenda Item:**

Execution of Task Order No. 3, as prepared by McGill Associates, P.A. for environmental permitting assistance for the Campus Improvements Project; these services are specific to the OVT Pavilion site and include 401/404 permitting, erosion control permitting, and NPDES Phase II post-construction stormwater control measure permitting.

**II. Background Information:**

On January 7, 2025, the City of Lenoir executed a Master Services Agreement (MSA) with McGill Associates (McGill) for civil engineering for the Campus Improvements Project. As detailed in the MSA, the specific scope of civil engineering services for each project or location was to be captured in forthcoming Task Orders, along with costs for service at each location.

The previously executed Task Orders No. 1 and No. 2 included the scope of services for standard civil and site engineering for the Auditorium/Gymnasium site and the OVT Pavilion site. As the site design for the OVT Pavilion has progressed, it has become apparent that several environmental permits will be required for land disturbance and environmental impacts at this location. These conditions were previously unknown, therefore provision(s) for environmental permitting assistance were not included in previous Task Orders.

This Task Order includes assistance from McGill Associates with applying for and receiving the following permits:

- 401/404 Water quality and stream impact permit by the North Carolina Department of Environmental Quality (DEQ) and the United States Army Corps of Engineers (USACE)
- Erosion control permit by NCDEQ, Division of Energy, Mineral, and Land Resources (DEMLR)
- NPDES Phase II Post-construction stormwater control permit by Western Piedmont Council of Governments (WPCOG)



**III. Staff Recommendation:**

Staff recommends execution of Task Order No. 3 as prepared by McGill Associates, P.A. for environmental permitting assistance necessary for the OVT Pavilion site.

**IV. Reviewed by:**

**City Attorney:** \_\_\_\_\_

**Finance Director:** \_\_\_\_\_



**Director of Special Projects and Grants:** \_\_\_\_\_

**Risk and Purchasing Manager:** \_\_\_\_\_

**Attachments:**

- **Task Order No. 3 (The Campus – Environmental Assistance)**

## EXHIBIT B

### TASK ORDER NO. 3

This **TASK ORDER NO. 3** dated the \_\_\_\_\_, day of \_\_\_\_\_ 20\_\_\_\_, is a supplement to the **MASTER SERVICES AGREEMENT** between the City of Lenoir, North Carolina, dated **January 7, 2025**, hereinafter referred to as OWNER and McGill Associates, P.A., hereinafter referred to as “ENGINEER”. The purpose of this Task Order is to authorize the ENGINEER to provide services for the “PROJECT” entitled:

#### **The Campus – Environmental Assistance**

#### **SECTION 1 - PROJECT DESCRIPTION:**

The project can generally be described as:

Environmental permitting assistance related to renovation of the existing building and site improvements located at 1129 West Harper Avenue, including pedestrian access and addition of a covered pavilion.

#### **SECTION 2 - SCOPE OF SERVICES:**

The Engineer shall provide all professional services (the “Services”) for the Project including, performance of the following:

##### **404/401 Permitting Assistance**

1. A jurisdictional determination (JD) of the project area will be completed. The JD will include a delineation of the project area by McGill Associates, PA Environmental Specialists performed in accordance with the guidelines and standards of the US Army Corps of Engineers (USACE) – Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Eastern Mountains and Piedmont Region (Version 2.0), and the NC Division of Water Resources (NCDWR) – Methodology for Identification of Intermittent and Perennial Streams and Their Origins v. 4.11. Any jurisdictional areas found on the property will be flagged and located with Global Positioning System (GPS) accuracy in the field.

2. During the site visit, a Federally listed Threatened and Endangered (T&E) Species survey will be completed in accordance with the Endangered Species Act of 1973. Any listed species occurrence or potential habitat areas found on the property will be flagged and located with GPS accuracy in the field. Based on findings, McGill Associates, PA will coordinate with the US Fish and Wildlife Service.

3. Jurisdictional wetlands and waters and T&E species or potential habitat will be located with sub-meter accuracy utilizing an Arrow 100 submeter Global Navigation Satellite System (GNSS) receiver GPS and the subsequent differential correction of that data. GPS points may demonstrate uncorrectable errors due to topography, vegetative cover, and/or multipath signal error. The provided digital map will be intended for informational purposes only and should not be used to determine precise boundaries, roadways, property boundary lines, nor legal descriptions. The map shall not be construed as an official survey of any data depicted.
4. If necessary, schedule and attend a field verification with USACE and NCDWR to discuss JD, proposed actions, resulting impacts to jurisdictional waters, and Clean Water Act 401/404 permitting requirements.
5. Produce and submit Nationwide 3 Permit Application/Pre Construction Notification package to the NCDWR and USACE with all required drawings, maps, forms, and other supporting documentation based on concurrence with agencies. Coordinate with agencies through permitting process completion.
6. Coordinate with design team and Client regarding permit conditions or mitigation requirements as they may affect final plans or project timeline.

#### **Erosion Control Permitting Assistance**

1. Prepare one (1) erosion control permit application, together with erosion control report and supporting calculations for submission to NCDEQ.
2. Address NCDEQ review comments.
3. Prepare one (1) application for NCG01 Certificate of Coverage.

#### **Stormwater Permitting Assistance**

1. Provide design and construction details for Stormwater Control Measures (SCM's) In compliance with the City of Lenoir NPDES Phase II Stormwater Ordinance. It is anticipated that one (1) SCM consisting of an underground infiltrating detention system will be needed to satisfy this ordinance.
2. Prepare one (1) stormwater permit application, together with stormwater report, Operation and Maintenance Manual, and supporting calculations for submission to the Western Piedmont Council of Governments (WPCOG) for review.
3. Address WPCOG review comments.

#### **This Scope of Services is based on the following assumptions:**

- All information provided to McGill Associates by the Owner will be deemed reliable for use as presented
- This OWNER will provide McGill Associates Personnel access to the project site.
- Stormwater maintenance easements will not be needed due to the SCM being constructed on City property.

### **SECTION 3 – COMPENSATION**

The Owner shall pay the Engineer for services outlined in Task Order No. 3 the following Lump Sum amounts:

|                                              |                             |
|----------------------------------------------|-----------------------------|
| <b>404/401 Permitting Assistance</b>         | <b>\$16,500.00 Lump Sum</b> |
| <b>Erosion Control Permitting Assistance</b> | <b>\$ 4,500.00 Lump Sum</b> |
| <b>Stormwater Permitting Assistance</b>      | <b>\$ 7,500.00 Lump Sum</b> |

### **SECTION 4 - MISCELLANEOUS**

Except as otherwise provided herein, this Task Order supersedes all prior written or oral understanding of the parties and may only be changed by a written amendment executed by both parties.

### **SECTION 5 – AUTHORIZATION TO PROCEED**

**IN WITNESS WHEREOF, and as AUTHORIZATION TO PROCEED** the parties execute below this Task Order No. 3 in duplicate originals:

**EXECUTED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**McGill Associates, P.A.**

  
\_\_\_\_\_  
Douglas Chapman, PE  
Hickory Office Manager

**City of Lenoir**

By: \_\_\_\_\_  
Scott Hildebran  
City Manager

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: \_\_\_\_\_  
Donna Bean  
Finance Director



**CITY OF LENOIR**  
**COUNCIL ACTION FORM**

**I. Agenda Item:**

Execution of a Contract Amendment with Maurer Architecture for increased engineering/architectural fees associated with Mechanical/Electrical/Plumbing (MEP) scope changes at the LHS Auditorium and Gymnasium sites.

**II. Background Information:**

The City of Lenoir entered into a contract with Maurer Architecture in March 2024 for architectural design services for the Campus Improvements project. The original scope of work included full design development and construction documents for the LHS Auditorium and Gymnasium, and feasibility studies for the Bernhardt Seagal Building (1136 Harper Avenue) and the former LEOS building and property (1129 West Avenue).

As the project developed between May and October 2024, it was determined that the full architectural scope would be modified to remove the Bernhardt Seagal component from the project, and instead include full design development and construction documents at the former LEOS site. These changes were memorialized in October 2024 and included no revisions to architectural fees.

On May 29, 2025, we received a request for additional services to increase architectural fees for the LHS Auditorium and Gymnasium components. Over the course of design development, the scope of MEP improvements has expanded at each location. This request (as shown in the attached document) outlines the changes in scope and basis of fee increases. This request also includes a small fee increase to allow for design of a new dumpster enclosure at the Auditorium site.

**III. Staff Recommendation:**

Staff recommends execution of a contract amendment with Maurer Architecture to accommodate fee increases due to MEP scope modifications at the LHS Auditorium and Gymnasium and the addition of a dumpster enclosure.

**IV. Reviewed by:****City Attorney:** \_\_\_\_\_**Finance Director:** \_\_\_\_\_**Director of Special Projects and Grants:** \_\_\_\_\_**Risk and Purchasing Manager:** \_\_\_\_\_**Attachments:**

- **Contract Amendment - Request for Additional Services, May 29, 2025**
- **Architectural Services Contract, March 11, 2024**
- **Contract Amendment No. 1, October 09, 2024**



5-29-25

Jared Wright  
 Director of Special Projects & Grants  
 City of Lenoir  
 828-757-2153  
 jwright@ci.lenoir.nc.us

RE: Lenoir High School Redevelopment Project – Additional Services

Dear Jared,

Thank you for our discussion this morning regarding additional services to our original contract. As we discussed, the plumbing and mechanical scope for the gymnasium and auditorium have been expanded from the original scope. Please find the supporting documentation from Atlantec Engineering attached to this letter outlining original scope and scope additions. Also, we are providing dumpster enclosure details for the parking area that were not included in our original scope.

Per the outline above and supporting documentation we are proposing the additional services and 12.5% markup per our AIA B105 to include:

|                                        |                               |          |
|----------------------------------------|-------------------------------|----------|
| Additional PME fee:                    | Gymnasium: \$18,000 + 12.5%:  | \$20,250 |
|                                        | Auditorium: \$14,000 + 12.5%: | \$15,750 |
| Additional fee for dumpster enclosure: |                               | \$ 1,500 |

Don't hesitate to reach out with any questions.

Thanks,

Ethan Page

Partner|Architect

Maurer Architecture

115.5 E Hargett St. Suite 300, Raleigh, NC 27601

(direct) 919-238-1784 | (office) 919-829-4969

3221 Blue Ridge Road, Suite 113  
Raleigh, NC 27612  
Phone: (919) 571-1111  
Fax: (919) 571-1114

October 29, 2024  
Revised from September 30, 2024  
Revised from July 31, 2024

Ethan Page, RA  
Partner | Architect  
Maurer Architecture  
115 ½ E. Hargett St. Suite 300  
Raleigh, NC 27601

Re: The Campus  
Interior Renovations and Expansion  
Former Lenoir High School  
Lenoir, NC

Dear Ethan.

Atlantec Engineers is pleased to provide you with a proposal for the following engineering services:

- Our office will provide plumbing, mechanical, and electrical plans.
- Fire alarm design is included. Final preparation of shop drawings will be the responsibility of the fire alarm contractor.
- Fire sprinkler design services are not included.
- Design for voice, data, tv, security, and a/v system wiring, and components is not included. We will detail empty conduits and boxes as detailed by the tenant.
- Auditorium: ~7,000 SQFT / 500 Seats (Sprinklered Building)
  - New ~460 SF accessible ramp / backstage access addition
  - 2 green room ADA restrooms
  - 1 ADA restroom and 1 dressing room on stage level
  - New A-V equipment
  - Motorized blackout curtains
  - Stage lighting and associated infrastructure
  - Scope limitations:
    - HVAC work is limited to new exhaust for the restrooms and conditioned air for the dressing room and hallway for the ramp. We assume the systems for the remainder of the building are adequate and are not included in our scope.
    - We assume any demolition incidental to the above work does not involve relocating major mechanical or electrical equipment.
    - We assume waste and water is adequate for the bathroom addition. New connections will be made to the existing interior piping.
    - No existing PME plans are available. Our design work will be based upon our visual observation of exposed conditions.
    - There will be an A/V consultant for the stage lighting and associated infrastructure. Our office will coordinate with this firm

3221 Blue Ridge Road, Suite 113  
Raleigh, NC 27612  
Phone: (919) 571-1111  
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and detail the necessary conduit and power indicated by the A/V plans.

- The building is currently occupied and operational. We assume the existing electrical service is of adequate size and code complaint. We assume a panel may need to be added for the renovation along with the possible addition of another panel for the A/V requirements. We assume the electrical service can accommodate the addition of these new panels without need for replacement of the service gear.
- We assume the building has a functional, code compliant fire alarm system capable of supporting additional devices.
- **SCOPE ADDITIONS FROM 10/16/2024 Report:**
  - **Plumbing:** Domestic cold-water piping will be removed back to the main entry point of the auditorium basement. A new  $\frac{3}{4}$ " domestic cold-water line will be provided at the point of entry to the building with a new  $\frac{3}{4}$ " backflow preventor. New domestic cold-water piping will be routed to the new plumbing fixtures and new water heaters in the stage areas.
  - **Mechanical**
  - New outside air duct for approximately 1750 cfm for each of the air handling units would be provided with one or two intake louvers located in the existing window openings of the basement. Louvers would need to be a minimum of 12" above finished grade. With the addition of the outside air, code requires demand control ventilation and CO2 sensors located in the auditorium to modulate outside air to the space.
  - The ductwork in the basement for the air handling unit serving the North side of the auditorium will need to be reworked and routed to a new supply/return riser to accommodate the new roll-up door at the main level stage. Existing duct mounted smoke detectors shall be removed and re-installed as required to accommodate the duct modifications. The ductwork for this unit going from the main level to the upper level shall be removed. New ductwork from the basement to the upper level shall be provided and connected to the upper level duct as required.
  - All new ductwork is to be insulated sheet metal duct with 2" foil backed insulation.
  - The existing gas piping serving the two duct furnaces is to remain.
  - We propose having a pre-tab on supply/return airflows for the system to ensure that the new system is balanced correctly. Pre-tab shall be performed by a certified test and balance professional.
  - We propose removing and reworking the air distribution for the auditorium/balcony and adding new supply diffusers to provide even air distribution throughout. Currently there are only six supply diffusers in the auditorium/balcony which does not seem sufficient.



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Raleigh, NC 27612  
Phone: (919) 571-1111  
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- **Electrical** The fire alarm panel is an old Simplex 4002, zoned system. Audio/visual devices did not appear to comply with the current code requirements. New Audio/visual devices will have to be installed along with a new fire alarm panel.
- **Gymnasium: ~10,000 SQFT (Currently a Non Sprinklered Building)**
  - ~300 SF warming kitchen addition.
  - ~200 SF elevator/stair addition.
  - New group toilets, dressing rooms, and multipurpose space on main level.
  - New fire alarm and sprinkler system.
  - Retractable basketball goals.
  - Motorized window shades.
  - **Scope Limitations:**
    - We will provide a line items for a grease trap. Other than detailing a grease trap, site design services are not included. We assume the existing water service is of adequate size. Connections to waste and water will be to existing interior piping.
    - Design for a type 1 commercial hood is not included.
    - The information you sent as part of the RFP on the campus stated the gymnasium recently had HVAC upgrades. We would like to obtain copies of these plans and the contact information for the installing contractor.
    - No existing PME plans are available. Our design work will be based upon our visual observation of exposed conditions
    - In addition to the areas of work above, all existing lighting, power, etc. for the remainder of the building will remain with the following exceptions: new lights in the gymnasium and potentially a few additional convenience outlets.
    - We assume the existing electrical service will need to be upgraded.
  - **SCOPE ADDITIONS FROM 10/16/2024 Report:**
    - **Plumbing:** All sanitary waste and domestic hot/cold water piping is to be removed/abandoned from the building. All existing water heaters are to be removed from the building. We recommend having civil provide a new 2" domestic cold water tap/meter and 4" sewer tap to the building. Currently there is only a 1" domestic cold water tap to the building which would not be sufficient for flush valve type fixtures.
    - **Mechanical**
    - All mechanical equipment (fans, heaters, split systems, etc...) shall be removed from the building. General contractor to patch existing wall and roof openings as required.
    - All gas piping to be removed back to the existing 0.5 psi gas meter. Provide new 2.0 psi gas meter. New gas piping will be provided and routed to the new rooftop units, water heater, and split system furnaces.
    - All new natural gas piping is to be schedule 40 black steel.

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Raleigh, NC 27612  
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- New ductwork to be exposed double wall spiral duct in exposed areas and rectangular sheet metal duct with 2" foil backed insulation where dropped ceilings are provided.
  - The new gang toilets and multi-purpose room will be conditioned by an estimated new 4-ton packaged rooftop unit with DX cooling and gas heat. A new roof curb will be provided for unit. The unit will be equipped with 208/3 power, outside air intake hood, demand control ventilation, programmable thermostat, and hot gas reheat for dehumidification purposes. The unit size is based on 200 sqft/ton in the multi-purpose room and 400 sqft/ton in the toilets/storage area.
  - The gymnasium will be conditioned by either one of the following options based on 200 sqft/ton as outlined in the report.
  - The basement would be conditioned by a combination of multiple split system furnaces for a total of 10.5 tons. This space is anticipated as a mix of multipurpose/storage with tonnages based on roughly 300-350 sqft per ton for the multipurpose, and 600 sqft/ton for storage.
- **OVT Pavilion**
  - *4,320 sq. foot outdoor pavilion similar to the pdf document included in your 9/24/24 email.*
  - *Open area space with lighting, power, ceiling fans, and a wood burning fireplace.*
  - *A few hose bibs will be detailed. The water line for the hose bibs will be run from the LEOS Building.*
  - *Only plumbing and electrical design will be provided.*
- **LEOS Building Renovation**
  - *Renovation of the building as outlined in the pdf document included in your 9/24/24 email. This will be a single tenant building with an area of approximately 4,600 sq. ft. The area will have a small warming kitchen. Design for a grease trap or type 1 commercial hood is not included.*
  - *Plumbing, mechanical, and electrical design.*
  - *Fire alarm design as required by code. Final preparation of shop drawings by the fire alarm contractor. The existing fire alarm panel appears to be in good condition.*
  - *Fire sprinkler design is not included.*
  - *Design for audio visual systems for the OVT flex space is not included. Theatrical lighting design would be an additional scope that could be provided but is not included in the base scope.*
  - *This will be considered a single tenant.*
  - **HVAC design:**
    - Reuse the two packages rooftop units as they were relatively new.
    - Depending upon load calculations, possible addition of units for the back of the building which is currently unconditioned.
    - Detail replacement of the existing gas piping which is in poor condition.

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- Plumbing would connect to existing interior waste and water services. A new backflow and water heater(s). Will be designed. It is feasible to use the existing water heater. The existing water heater is quite large and appears to be in great condition.
  - Electrical new power and lighting. The existing 250-amp electrical service panel is in good condition. We will plan to reuse this panel. If possible, a feeder from this panel will be run to the OVT Pavilion.
- Phase and deliverables will be as follows:
  - Schematic Design (limited to a written summary of existing systems and proposed systems).
  - Design development
  - 90% review
  - Attend one virtual design review meeting at DD and 95%.
  - 100% permit documents
  - 100% bid and construction documents
- Construction administration services will be limited to submittal review and RFI response. We will provide a per trip charge for requested site observation.

Fees:

- Construction Documents:  
(Billed at 15% for SD, 30% for DD, and 55% for CD)
  - Auditorium: \$16,000.00
  - **Additional fee from scope changes from 10/16/24 report:**
  - **\$14,000.00**
  - Gymnasium: \$25,000.00
    - Grease Trap: \$1,200.00
  - **Additional fee from scope changes from 10/16/24 report:**
  - **\$18,000.00**
  - OVT Pavilion: \$6,500.00
  - LEOS Building: \$17,000.00
- Construction administration services:
  - Auditorium: \$3,000.00
  - Gymnasium: \$5,000.00
  - OVT Pavilion: \$1,000.00
  - LEOS Building: \$3,000.00
- Site Observation: \$1,500.00 per trip, per engineer.

Sincerely,

*David J. Whitney, PE*

Atlantec Engineers, PA



# AIA® Document B105® – 2017

## Standard Short Form of Agreement Between Owner and Architect

**AGREEMENT** made as of the 11 day of March in the year 2024  
(In words, indicate day, month and year.)

**BETWEEN** the Owner:

(Name, legal status, address and other information)

Scott E. Hildebran, ICMA-CM  
City Manager  
City of Lenoir  
801 West Avenue NW – PO Box 958  
Lenoir, North Carolina 28645  
Office: 828-757-2199  
Cell: 828-773-1286  
shildebran@ci.lenoir.nc.us

and the Architect:

(Name, legal status, address and other information)

Maurer Architecture, Subchapter S Corp  
115.5 E Hargett Street Suite 300  
Raleigh, NC 27601

for the following Project:

(Name, location and detailed description)

The Lenoir High School Redevelopment is to include 4 sites:

**Site 1:** Lenoir High School Gymnasium – 1114 College Ave SW, Lenoir, NC

**Site 2:** Lenoir High School Auditorium - 1114 College Ave SW, Lenoir, NC

**Site 3:** Bernhardt-Seagal Industrial Building – 1136 Harper Ave, Lenoir, NC

**Site 4:** City Building – 1129 West Ave, Lenoir, NC

Specifics to be coordinated with ownership. General objectives include:

**Site 1:** Analyze findings from Phase 1 feasibility study, and move to Phase 2 which will include: developing final schematic designs, producing construction drawings (including Plumbing, Mechanical, Electrical Engineering), bidding, and construction administration.

### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

**Site 2:** Analyze findings from Phase 1 feasibility study, and move to Phase 2 which will include: developing final schematic designs, producing construction drawings (including Plumbing, Mechanical, Electrical Engineering), bidding, and construction administration.

**Site 3:** Analyze findings from Phase 1 feasibility study, and move to Phase 2 which will include determining programming for new construction on site, finalizing schematic design, producing construction drawings (including Plumbing, Mechanical, Electrical Engineering), bidding, and construction administration.

**Site 4:** Phase 1 feasibility study as outlined in article 1

Plumbing, Mechanical, Electrical engineering and Structural engineering included in base fee for Sites 1-3.

If necessary, Maurer Architecture will utilize the consulting services of DLR Group (555 S Mangum St. Suite 100, Durham, NC) regarding any specialized objectives with the theater/auditorium development and land use implications as they proceed through the process. Specialty services with the DLR Group would be directly billed to the City of Lenoir.

All site design, landscape architecture, and civil engineering is not included in this proposal for all Sites

The Owner and Architect agree as follows.

#### **ARTICLE 1 ARCHITECT'S RESPONSIBILITIES**

The Architect shall provide architectural services for the Project as described in this Agreement. The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect shall assist the Owner in determining consulting services required for the Project. The Architect's services include the following consulting services, if any:

##### **Sites 1-3:**

###### **Schematic Design:**

- Analyze findings from Phase 1 feasibility study
- Final Schematic Design of floor plan and review with owner
- Design of reflected ceiling plan and review with owner
- Research NC Existing Building Code for code requirements

###### **Design Development:**

- Provide architectural Design Development drawings consisting of dimensional and notated demolition & new floor plans, exterior elevations, reflected ceiling plan, interior cabinetry elevations, and door, and interior finish schedules.
- Preliminary HVAC plan with locations and sizes of units.
- Preliminary electrical plan with service size, electrical panel sizes and locations, outlet layout, and lighting layout
- Meeting with owner to review Design Development package as itemized above.

###### **Construction Documents:**

- Architectural construction drawings, including all required code summary information, egress diagrams, dimensioned and notated floor plans, reflected ceiling plans, construction details, and interior elevations of built-in cabinetry.
- Plumbing, Mechanical, and Electrical design and construction drawings, including one site visit to document existing site conditions.



- Mechanical to include HVAC equipment sizing and duct layout, load calculations and ventilation rate procedure, restroom exhaust, register and return specification and placement.
- Electrical to include service sizing, lighting layout, panel schedules, exit and egress lighting, code compliance statement, power riser diagram, and receptacle layout.
- Plumbing design up to a maximum of 5' outside of the building, to include supply water, wastewater plans and riser diagrams, fixture selections, and water heater(s) sizing.
- Supporting specifications, applicable project notes, and schedules to be provided on engineered sealed drawings that meet or exceed all applicable jurisdiction codes.
- Design for A/V, voice, data, security, & TV systems not included. To provide empty conduit stub ups as requested by owner.
- Design coordination with all engineering trades.
- Specifications shall be provided on drawings.
- Meet with owner to review 90% Construction Documents package, as itemized above prior to finalizing drawings for permit submission.

#### Bidding:

- Coordinate & review pricing with Contractor(s) during construction documents or bidding phase.
- Review estimates with owner/contractor(s)
- Review contract prepared by General Contractor
- Bidding RFI's

#### Construction Administration:

- Pre-construction meeting, monthly site visits (assumes 4 month construction timeline)
- Payment application review/approval
- Responses to Requests for Information (RFIs)
- Review of submittals and shop drawings
- Field change and/or bulletin drawings

#### Site 4:

Preliminary building plans, conclusions, and recommendations for interior alterations for Site 4 as outlined below:

- Preliminary Assessment of Owner's Development Objectives - Meet with City of Lenoir staff and project stakeholders to collaborate on programming, development scenarios, code requirements, parking, and preliminary design concepts. Architect to advise on site suitability for new construction per program parameters, and existing site conditions
- Site Documentation – Evaluate the site by, as applicable: (1) performing on-site observations; (2) Field measuring existing conditions; (3) Photograph existing conditions, (4) Draft plans and elevations of existing conditions
- Historic Tax Credit Impact – Provide opinion of design concept impacts on historic significance and tax credit eligibility.
- Building Evaluation: Conduct an evaluation, based on visual observation, of the existing buildings on the site. The evaluation shall summarize, in general terms: (1) the buildings' existing uses; (2) elements or components of the buildings that do not comply with applicable codes and regulations; (3) the buildings' predominant materials and their conditions; (4) the buildings' structural systems and their conditions; (5) the buildings' mechanical, electrical, and plumbing systems and their conditions; and (6) potentially hazardous materials or toxic substances in the buildings. If necessary, the Architect shall recommend further investigation of any of the above.
- Conceptual Drawings – 3 alternate design concepts for site 4 including site, adjacent streets, buildings, and potential parking areas. Concepts to comply with applicable zoning ordinances, district designations, community and/or special interest concerns. Architect to present concept plans to Owners, and provide 1 final concept package.
- Opinion of Probable Cost - Based on the Conceptual Drawings and other services provided, prepare an estimate of the cost of the work for the development of the site.

Phase 1 includes 3 total presentations of preliminary and final concepts to City of Lenoir staff and project stakeholders.

During the Design Phase, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a design, which shall be set forth in drawings and other documents appropriate for the Project. Upon the Owner's approval of the design, the Architect shall prepare Construction Documents indicating requirements for construction of the Project and shall coordinate its services with any consulting services the Owner provides. The Architect shall assist the Owner in filing documents required for the approval of governmental authorities, in obtaining bids or proposals, and in awarding contracts for construction.

During the Construction Phase, the Architect shall act as the Owner's representative and provide administration of the Contract between the Owner and Contractor. The extent of the Architect's authority and responsibility during construction is described in AIA Document A105™–2017, Standard Short Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A105–2017, those modifications shall not affect the Architect's services under this Agreement, unless the Owner and Architect amend this Agreement.

## **ARTICLE 2 OWNER'S RESPONSIBILITIES**

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; and environmental testing services. The Owner shall employ a Contractor, experienced in the type of Project to be constructed, to perform the construction Work and to provide price information.

## **ARTICLE 3 USE OF DOCUMENTS**

Drawings, and other documents prepared by the Architect are the Architect's Instruments of Service, and are for the Owner's use solely with respect to constructing the Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the construction of the Project, provided that the Owner substantially performs its obligations under this Agreement, the Architect grants to the Owner a license to use the Architect's Instruments of Service as a reference for maintaining, altering and adding to the Project. The Owner agrees to indemnify the Architect from all costs and expenses related to claims arising from the Owner's use of the Instruments of Service without retaining the Architect. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

## **ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT**

In the event of termination, suspension or abandonment of the Project by the Owner, the Architect shall be compensated for services performed. The Owner's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for the Architect to suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement. Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

## **ARTICLE 5 MISCELLANEOUS PROVISIONS**

This Agreement shall be governed by the law of the place where the Project is located. Terms in this Agreement shall have the same meaning as those in AIA Document A105–2017, Standard Short Form of Agreement Between Owner and Contractor. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or the Architect.

The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

## ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT

The Architect's Compensation shall be:

\$325,000

Breakdown of phases' fee per site to be agreed upon

### Hourly Rates:

Principal: \$250

Partner: \$200

Architect II: \$170

Architect I/ Designer II: \$135

Architectural Designer I: \$115

Administrative: \$90

Professional Consultants: Cost plus 12.5%

Travel time: 50% hourly rate

Reimbursables (Duncan Parnell, Permit fees, etc): Cost

Mileage expenses are invoiced at current IRS rates

Additional services: Hourly rates

### Payment schedule

Initial down-payment of \$50,000 upon execution of AIA document to begin redevelopment work on Site 1 & Site 2.

Monthly as a percentage of completion of services per phase, per site

At the request of the Owner, the Architect shall provide additional services not included in Article 1 for additional compensation. Such additional services may include, but not be limited to, providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the Project scope, quality or budget, or due to Owner-requested changes in the approved design; evaluating changes in the Work and Contractors' requests for substitutions of materials or systems; providing services necessitated by the Contractor's failure to perform; and the extension of the Architect's Article 1 services beyond twenty four ( 24 ) months of the date of this Agreement through no fault of the Architect.

## ARTICLE 7 OTHER PROVISIONS

*(Insert descriptions of other services and modifications to the terms of this Agreement.)*

### Additional Services available at Owner's request:

- Interiors Selections
- Sprinkler Drawings
- Site/ landscape design and site-related construction drawings
- Public meetings and/or presentations
- Value engineering

This Agreement entered into as of the day and year first written above.

 3/11/2024  
 OWNER (Signature)

Scott E. Hildebran, ICMA-CM  
 City Manager  
 City of Lenoir  
 801 West Avenue NW – PO Box 958  
 Lenoir, North Carolina 28645  
 Office: 828-757-2199  
 Cell: 828-773-1286  
 shildebran@ci.lenoir.nc.us

(Printed name and title)

  
 ARCHITECT (Signature)

Ethan Page  
 Partner | Architect  
 Maurer Architecture

(Printed name, title, and license number, if required)

Init.

## **Additions and Deletions Report for** **AIA® Document B105® – 2017**

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 12:09:21 ET on 03/11/2024.

### **PAGE 1**

**AGREEMENT** made as of the 11 day of March in the year 2024

...

*(Name, legal status, address and other information)*

Scott E. Hildebran, ICMA-CM  
City Manager  
City of Lenoir  
801 West Avenue NW – PO Box 958  
Lenoir, North Carolina 28645  
Office: 828-757-2199  
Cell: 828-773-1286  
shildebran@ci.lenoir.nc.us

...

Maurer Architecture, Subchapter S Corp  
115.5 E Hargett Street Suite 300  
Raleigh, NC 27601

...

*(Name, location and detailed description)*

The Lenoir High School Redevelopment is to include 4 sites:

**Site 1:** Lenoir High School Gymnasium – 1114 College Ave SW, Lenoir, NC

**Site 2:** Lenoir High School Auditorium - 1114 College Ave SW, Lenoir, NC

**Site 3:** Bernhardt-Seagal Industrial Building – 1136 Harper Ave, Lenoir, NC

**Site 4:** City Building – 1129 West Ave, Lenoir, NC

...

Specifics to be coordinated with ownership. General objectives include:

**Site 1:** Analyze findings from Phase 1 feasibility study, and move to Phase 2 which will include: developing final schematic designs, producing construction drawings (including Plumbing, Mechanical, Electrical Engineering), bidding, and construction administration.



**Site 2:** Analyze findings from Phase 1 feasibility study, and move to Phase 2 which will include: developing final schematic designs, producing construction drawings (including Plumbing, Mechanical, Electrical Engineering), bidding, and construction administration.

**Site 3:** Analyze findings from Phase 1 feasibility study, and move to Phase 2 which will include determining programming for new construction on site, finalizing schematic design, producing construction drawings (including Plumbing, Mechanical, Electrical Engineering), bidding, and construction administration.

**Site 4:** Phase 1 feasibility study as outlined in article 1

Plumbing, Mechanical, Electrical engineering and Structural engineering included in base fee for Sites 1-3.

If necessary, Maurer Architecture will utilize the consulting services of DLR Group (555 S Mangum St. Suite 100, Durham, NC) regarding any specialized objectives with the theater/auditorium development and land use implications as they proceed through the process. Specialty services with the DLR Group would be directly billed to the City of Lenoir.

All site design, landscape architecture, and civil engineering is not included in this proposal for all Sites

;

The Owner and Architect agree as follows.

## PAGE 2

Sites 1-3:Schematic Design:

- Analyze findings from Phase 1 feasibility study
- Final Schematic Design of floor plan and review with owner
- Design of reflected ceiling plan and review with owner
- Research NC Existing Building Code for code requirements

Design Development:

- Provide architectural Design Development drawings consisting of dimensional and notated demolition & new floor plans, exterior elevations, reflected ceiling plan, interior cabinetry elevations, and door, and interior finish schedules.
- Preliminary HVAC plan with locations and sizes of units.
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- Meeting with owner to review Design Development package as itemized above.

Construction Documents:

- Architectural construction drawings, including all required code summary information, egress diagrams, dimensioned and notated floor plans, reflected ceiling plans, construction details, and interior elevations of built-in cabinetry.
- Plumbing, Mechanical, and Electrical design and construction drawings, including one site visit to document existing site conditions.
  - Mechanical to include HVAC equipment sizing and duct layout, load calculations and ventilation rate procedure, restroom exhaust, register and return specification and placement.
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  - Plumbing design up to a maximum of 5' outside of the building, to include supply water, wastewater plans and riser diagrams, fixture selections, and water heater(s) sizing.
  - Supporting specifications, applicable project notes, and schedules to be provided on engineered sealed drawings that meet or exceed all applicable jurisdiction codes.
  - Design for A/V, voice, data, security, & TV systems not included. To provide empty conduit stub ups as requested by owner.
- Design coordination with all engineering trades.
- Specifications shall be provided on drawings.
- Meet with owner to review 90% Construction Documents package, as itemized above prior to finalizing drawings for permit submission.

Bidding:

- Coordinate & review pricing with Contractor(s) during construction documents or bidding phase.
- Review estimates with owner/contractor(s)
- Review contract prepared by General Contractor
- Bidding RFI's

Construction Administration:

- Pre-construction meeting, monthly site visits (assumes 4 month construction timeline)
- Payment application review/approval
- Responses to Requests for Information (RFIs)
- Review of submittals and shop drawings
- Field change and/or bulletin drawings

**Site 4:**

Preliminary building plans, conclusions, and recommendations for interior alterations for Site 4 as outlined below:

- Preliminary Assessment of Owner's Development Objectives - Meet with City of Lenoir staff and project stakeholders to collaborate on programming, development scenarios, code requirements, parking, and preliminary design concepts. Architect to advise on site suitability for new construction per program parameters, and existing site conditions
- Site Documentation – Evaluate the site by, as applicable: (1) performing on-site observations; (2) Field measuring existing conditions; (3) Photograph existing conditions, (4) Draft plans and elevations of existing conditions
- Historic Tax Credit Impact – Provide opinion of design concept impacts on historic significance and tax credit eligibility.
- Building Evaluation: Conduct an evaluation, based on visual observation, of the existing buildings on the site. The evaluation shall summarize, in general terms: (1) the buildings' existing uses; (2) elements or components of the buildings that do not comply with applicable codes and regulations; (3) the buildings' predominant materials and their conditions; (4) the buildings' structural systems and their conditions; (5) the buildings' mechanical, electrical, and plumbing systems and their conditions; and (6) potentially hazardous materials or toxic substances in the buildings. If necessary, the Architect shall recommend further investigation of any of the above.
- Conceptual Drawings – 3 alternate design concepts for site 4 including site, adjacent streets, buildings, and potential parking areas. Concepts to comply with applicable zoning ordinances, district designations, community and/or special interest concerns. Architect to present concept plans to Owners, and provide 1 final concept package.
- Opinion of Probable Cost - Based on the Conceptual Drawings and other services provided, prepare an estimate of the cost of the work for the development of the site.

Phase 1 includes 3 total presentations of preliminary and final concepts to City of Lenoir staff and project stakeholders.

**PAGE 4**

Drawings, specifications and other documents prepared by the Architect are the Architect's Instruments of Service, and are for the Owner's use solely with respect to constructing the Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the construction of the Project, provided that the Owner substantially performs its obligations under this Agreement, the Architect grants to the Owner a license to use the Architect's Instruments of Service as a reference for maintaining, altering and adding to the Project. The Owner agrees to indemnify the Architect from all costs and expenses related to claims arising from the Owner's use of the Instruments of Service without retaining the Architect. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

**PAGE 5**

\$325,000

The Owner shall pay the Architect an initial payment of —(\$ —) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice. Breakdown of phases' fee per site to be agreed upon

**Hourly Rates:**

Principal: \$250

Partner: \$200

Architect II: \$170

The Owner shall reimburse the Architect for expenses incurred in the interest of the Project, plus — percent (—%) Architect I/ Designer II: \$135

Architectural Designer I: \$115

Administrative: \$90

Professional Consultants: Cost plus 12.5%

Travel time: 50% hourly rate

Reimbursables (Duncan Parnell, Permit fees, etc): Cost

Payments are due and payable upon receipt of the Architect's monthly invoice. Amounts unpaid (—) days after the invoice date shall bear interest from the date payment is due at the rate of — percent (—%) —, or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect. Mileage expenses are invoiced at current IRS rates

Additional services: Hourly rates

### **Payment schedule**

Initial down-payment of \$50,000 upon execution of AIA document to begin redevelopment work on Site 1 & Site 2.

Monthly as a percentage of completion of services per phase, per site

At the request of the Owner, the Architect shall provide additional services not included in Article 1 for additional compensation. Such additional services may include, but not be limited to, providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the Project scope, quality or budget, or due to Owner-requested changes in the approved design; evaluating changes in the Work and Contractors' requests for substitutions of materials or systems; providing services necessitated by the Contractor's failure to perform; and the extension of the Architect's Article 1 services beyond (—twenty four ( 24 ) months of the date of this Agreement through no fault of the Architect.

...

### **Additional Services available at Owner's request:**

- Interiors Selections
- Sprinkler Drawings
- Site/ landscape design and site-related construction drawings
- Public meetings and/or presentations
- Value engineering

### **PAGE 6**

Scott E. Hildebran, ICMA-CM  
City Manager  
City of Lenoir  
801 West Avenue NW – PO Box 958  
Lenoir, North Carolina 28645  
Office: 828-757-2199  
Cell: 828-773-1286  
shildebran@ci.lenoir.nc.us

Ethan Page  
Partner | Architect  
Maurer Architecture

## **Certification of Document's Authenticity**

### **AIA® Document D401™ – 2003**

I, , hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 12:09:21 ET on 03/11/2024 under Order No. 4104250651 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B105™ – 2017, Standard Short Form of Agreement Between Owner and Architect, other than those additions and deletions shown in the associated Additions and Deletions Report.

  
(Signed)

Partner - Architect  
(Title)

3-11-24  
(Dated)





10-9-24

Jared Wright  
Director of Special Projects & Grants  
City of Lenoir  
828-757-2153  
jwright@ci.lenoir.nc.us

RE: Lenoir High School Redevelopment Project

Dear Jared,

I am reaching out in regards to our B105 contract, executed 3-11-24. Per our discussions we are modifying the contract to:

-Eliminate from scope Site 3: Bernhardt-Seagal Industrial Building – 1136 Harper Ave, Lenoir, NC

-Modify scope of Site 4: City Building – 1129 West Ave, Lenoir, NC from a feasibility study to a full service deliverable including permit drawings, bidding, and construction administration as outlined in the contract for Site 1 & 2.

-No changes to Article 6 Payments and Compensation to the Architect

The fee breakdown of the project sites will be handled as follows:

**Site 1 – Gymnasium:**

SD: \$19,500  
DD: \$39,000  
CD: \$58,500  
Total: \$117,000

**Site 2 – Auditorium:**

SD: \$11,250  
DD: \$20,500  
CD: \$30,750  
Total: \$62,500



**Site 3 – City Building (LEOS and OVT Pavilion):**

SD: \$12,500

DD: \$27,000

CD: \$40,500

Total: \$80,000

Overall Construction Administration for 3 sites: \$65,500

Overall Total Fee: \$325,000

Don't hesitate to reach out with any questions.

Thanks,

Ethan Page

Partner|Architect

Maurer Architecture

115.5 E Hargett St. Suite 300, Raleigh, NC 27601

(direct) 919-238-1784 | (office) 919-829-4969

**CITY OF LENOIR  
COUNCIL ACTION FORM**

**June 3, 2025**

**I. Agenda Item:**

Fercott Fermentables Sidewalk Café – 107 Main St NW

**II. Background Information:**

See attached application. The sidewalk café must meet all provisions of Sec. 13-3 of the Lenoir City Code. This sidewalk café tables and chairs will be removed while business is closed. Fercott Fermentable's hours are Wednesday to Friday, 4-9PM and Saturday, 2-8PM. This business is in the Social District and is permitted by the City of Lenoir Planning Department to sell alcoholic beverages in the Social District. Alcoholic beverages sold and consumed in the Fercott sidewalk café shall be in Social District containers, according to the Social District Management and Maintenance Plan.

**III. Staff Recommendation:**

Approval of the sidewalk café permit application as submitted by staff with the following conditions:

1. Current copy of Certificate of Liability Insurance naming the City as the certificate holder must be provided to the Planning Department.
2. All alcoholic beverages sold and consumed in the Fercott sidewalk café shall be in Social District containers, according to the Social District Management and Maintenance Plan.
3. A 5 ft. clear pedestrian path must be maintained to provide access to the public sidewalk adjacent to Main Street.
4. The sidewalk café shall only operate during Social District hours, as outlined by the Social District ordinance (Sec. 13-92, Lenoir Code of Ordinances).
5. Any fixtures aside from the table and chairs shall be subject to the Planning Director's review.

**IV. Reviewed by:**

**City Attorney:** \_\_\_\_\_

**Finance Director:** \_\_\_\_\_

**Planning Director:** \_\_\_\_\_

*Hannah Williams*



# SIDEWALK CAFE PERMIT APPLICATION

CITY HALL • 801 WEST AVENUE NW • PO BOX 958 • LENOIR, NC 28645

The City of Lenoir allows sidewalk cafes within the downtown Municipal Service District when a permit is approved by City Council, in accordance with Sec. 13-3 of the Lenoir City Code. For questions about this application form or the rules pertaining to sidewalk cafes in the City of Lenoir, please contact the Planning Dept. at 828.610.8442. PERMITS ARE GOOD FOR A PERIOD OF 1 YEAR AND MUST BE RENEWED ANNUALLY.

## Submittal Checklist:

☐

### Application Form

☐

### Site Plan (including dimensions):

- Must show all tables, chairs, walkway areas, and entrances/exits to the restaurant.
- Must show location and materials of temporary barrier to be erected around the cafe.
- Must show 5 ft. clear pedestrian path on sidewalk adjacent to cafe area.

☐

### Documentation of Public Liability Insurance

- Must carry \$1,000,000.00 insuring against personal injury, wrongful death and property damage, including the City as a party insured and insuring the City against any liability resulting from the uses permitted pursuant to Section 13-3 of the Lenoir City Code.

☐

### Copies of All Permits and Licenses

- County Health Department and any other applicable regulatory agencies
- Current ABC/ALE permits if the sidewalk cafe intends to serve alcoholic beverages on the public sidewalk. NOTE: revised permits may be required to include the expanded areas.

## Permit Information:

Property Address:

107 Main St NW

NC PIN: 2749870271

Zoning District:

B-3

Located within Municipal Service District?

Yes

☒

No

☐

Business Name:

Fercott Fermentables

Will ABC permit include sidewalk cafe area?

Yes

☐

No

☒

Not needed w/ Social District rules in place

Number of seats in Restaurant:

34

Number of seats\* proposed for sidewalk cafe:

2-3

\*Note: seating in sidewalk café can not exceed 50% of the seating within the restaurant.)

## Contact Information:

Name of Restaurant Operator

Jennifer Indicott

Street Address

107 Main St NW

City

Lenoir

State

NC

Zip

28645

Phone Number:

828-394-9069

Fax Number:

N/A

Email:

fercottfermentables@gmail.com

Owner's Signature:

Jennifer Indicott

By signing, I certify that the information presented in this application is true to the best of my knowledge and I consent to enter into a hold-harmless agreement with the City and comply with all provisions of the City ordinances in the establishment and operation of the sidewalk café described in this application.

OFFICIAL USE ONLY:

City Council approved on

Permit No.



## PAGE 2—SIDEWALK CAFE REQUIREMENTS

The City specifically retains the right to revoke or suspend a sidewalk cafe permit if the permittee fails to comply with the following city requirements, is found to have provided false or misleading information in the permit application, or the City otherwise deems it in the interest of the public health, safety, or welfare. The City shall have the right to suspend or prohibit the operation of a sidewalk cafe at any time and for any necessary period of time because of anticipated or actual problems or conflicts in the use of the sidewalk area. Such problems and conflicts may arise from, but are not limited to, scheduled festivals and similar events, parades or marches, repairs to the street or sidewalks, or from demonstrations or emergencies occurring the area.

### General Requirements

- ☐ Permit is good for a maximum period of 1 year.
- ☐ Sidewalk cafe must be conducted as an accessory or incidental use to a legally established restaurant or other eating and drinking establishment (the "associated restaurant"), located on a contiguous adjacent parcel. The associated restaurant must be under the same management as the sidewalk café and share the same name, food preparation facilities, restroom facilities and other customer conveniences.
- ☐ Sidewalk dining may not constitute more than 50 percent of the total seating capacity of the associated restaurant.

### Locational and Operational Requirements

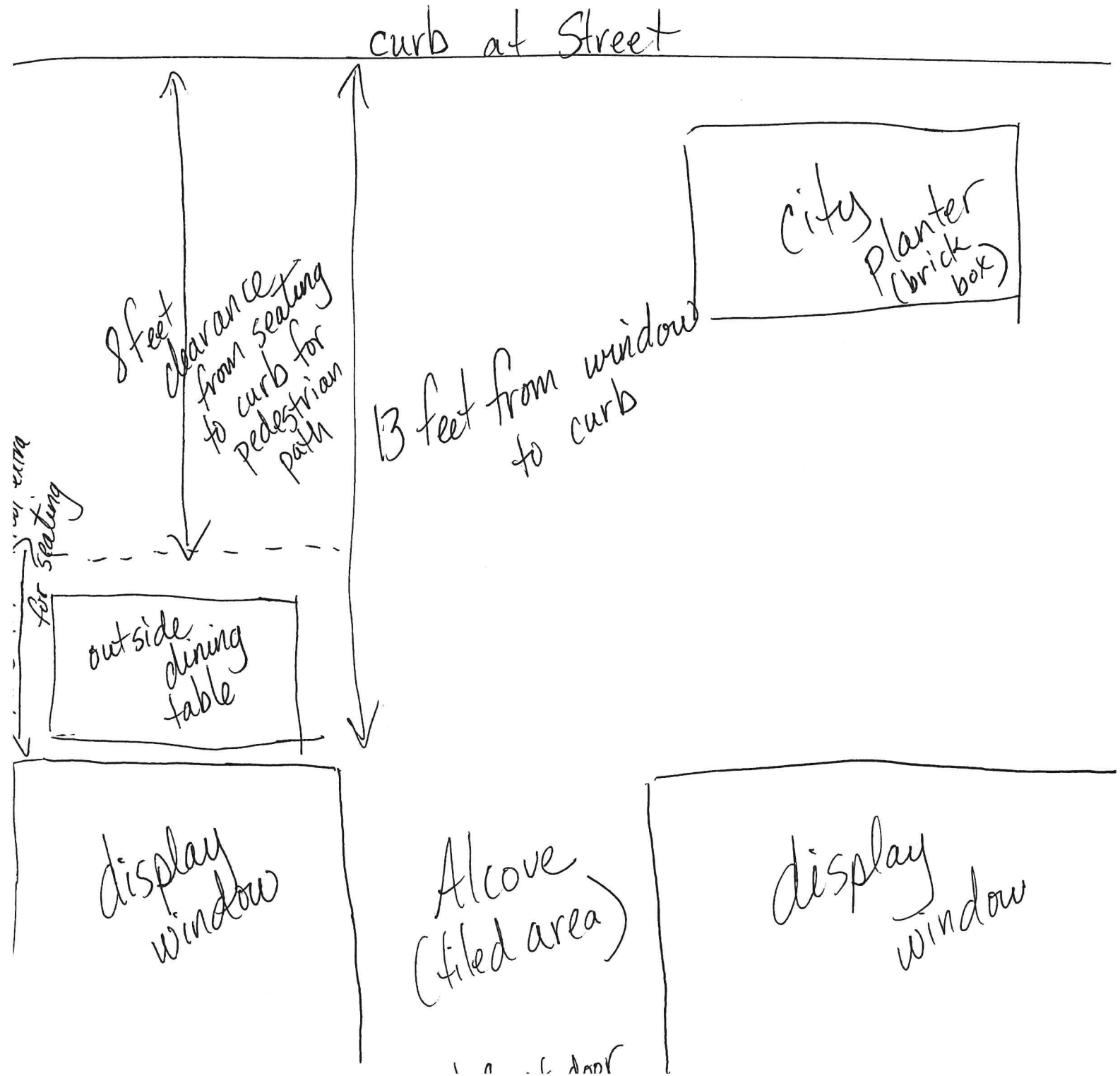
- ☐ Majority of area in which the sidewalk cafe will be operated shall be on the public sidewalk directly in front of the associated restaurant, or to the side of the building if the associated restaurant is located on a corner lot.
- ☐ A 5-ft. wide unobstructed pedestrian path must be maintained at all times within the public sidewalk area and handicapped accessibility shall be provided. A temporary, physical barrier must be erected separating the permitted area from the unobstructed sidewalk.
- ☐ All tables, chairs, and other items shall be placed so as not to present a sight hazard to vehicular traffic or a hazard to pedestrians. Use of public amenities such as benches or seats is prohibited. Furniture material must be commercial grade, sturdy, safe, of quality workmanship, and aesthetically complement the permittee's property and the character of the business district where the furniture will be located.
- ☐ All outdoor dining furniture must be movable. Umbrellas must be secured with a minimum base weight of at least 60 lbs. Tables, chairs and other items (excluding planters) must be removed at the end of each day or during the period of the year when the cafe ceases operation. No materials may be stored in the public right-of-way.
- ☐ Hours of operation may be the restaurant's normal operating hours Monday—Saturday and after 12:00 noon on Sunday.
- ☐ The cafe area shall be maintained in a clean and sanitary manner, including daily sweeping and immediate cleaning and washing any liquid, food, debris, broken glass and other trash from the right-of-way. Overnight storage of trash is prohibited.

### Alcoholic Beverages Sales

- ☐ Restaurant must otherwise be able to serve alcoholic beverages for on-premises consumption under state and local law and the sidewalk cafe must be included as part of the premises for which an ABC permit is issued.
- ☐ Signs shall be posted that it is unlawful to remove alcoholic beverages from the sidewalk cafe area. —Social District??
- ☐ The restaurant operator shall not have violated any laws relating to intoxicating beverages or controlled substances for three years preceding the commencement of the sale of alcoholic beverages at the sidewalk cafe. No outdoor bar or outdoor preparation of alcoholic beverages is permitted, except that wine may be decanted or beer poured at a table as a part of a meal.
- ☐ Alcoholic beverages must be served and consumed in glasses or cups which bear no markings other than the logo or the name of the business operating the sidewalk cafe.
- ☐ Alcoholic beverages can only be served to and consumed by a customer while that customer is consuming a meal purchased from the business operating the approved sidewalk cafe.



107 Main St NW  
Lenoir NC





# CERTIFICATE OF LIABILITY INSURANCE

96

DATE (MM/DD/YYYY)  
05/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                           |                                                                              |               |
|-------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|---------------|
| <b>PRODUCER</b><br>Baker & Company Insurance Inc<br>121 W Plymouth St<br>Bremen, IN 46506 | <b>CONTACT NAME:</b> Robyn Goehring                                          |               |
|                                                                                           | <b>PHONE (A/C, No, Ext):</b> 574-546-2685 <b>FAX (A/C, No):</b> 574-546-3527 |               |
|                                                                                           | <b>E-MAIL ADDRESS:</b> robyn@bakerandcompanyinsurance.com                    |               |
|                                                                                           | <b>INSURER(S) AFFORDING COVERAGE</b>                                         | <b>NAIC #</b> |
|                                                                                           | <b>INSURER A:</b> Liberty Mutual                                             |               |
|                                                                                           | <b>INSURER B:</b>                                                            |               |
|                                                                                           | <b>INSURER C:</b>                                                            |               |
|                                                                                           | <b>INSURER D:</b>                                                            |               |
|                                                                                           | <b>INSURER E:</b>                                                            |               |
|                                                                                           | <b>INSURER F:</b>                                                            |               |

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                           | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                          |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | X         |          | BKS63437918   | 07/07/2024              | 07/07/2025              | EACH OCCURRENCE \$ 1000000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300000<br>MED EXP (Any one person) \$ 15000<br>PERSONAL & ADV INJURY \$ 1000000<br>GENERAL AGGREGATE \$ 2000000<br>PRODUCTS - COMP/OP AGG \$ 2000000 |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY                                                           |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$                                                                                 |
|          | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED <input type="checkbox"/> RETENTION \$                                                                                                                                                 |           |          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                                              |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                               | Y/N       | N/A      |               |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Listed as Additional Insured

**CERTIFICATE HOLDER****CANCELLATION**

|                                                       |                                                                                                                                                                |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City of Lenoir<br>801 W Avenue NW<br>Lenoir, NC 28645 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                                                       | AUTHORIZED REPRESENTATIVE<br>                                                                                                                                  |

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**CITY OF LENOIR**  
**FY 2025-2029 CONSOLIDATED PLAN & FY-2025 ACTION PLAN SUMMARY**

This Consolidated Plan, as required by the U.S. Department of Housing and Urban Development (DHUD), identifies needs, outlines goals, develops action plans and prepares budgets for the City of Lenoir and the Unifour HOME Consortium, for the use of Community Development Block Grant (CDBG) funds and HOME funds for the next five years, beginning July 1, 2025 and ending June 30, 2029.

This is the second of two required Public Hearings. The first was held on February 04, 2025. A minimum 30-day comment period began January 25, 2025 to obtain citizen input before the plan is adopted. Written comments were to be made in writing before this meeting.

The Consolidated Plan is in two parts.

**Part #1 5 Year Strategic Plan.**

The first is a five-year plan, which outlines the housing, and community development needs, and the goals, objectives and strategies that will be pursued between FY-2025 and 2029 to address these needs using CDBG and HOME funding.

The City serves as the Lead Entity for the Unifour Consortium HOME Program which includes all of local governments in Caldwell, Burke, Alexander and Catawba counties. Although significant housing initiatives have and will continue to take place by individual members of the Consortium, gaps in housing service have been identified. These include the lack of assistance for low and moderate-income household in purchasing housing, special needs housing development, affordable housing development (both rental and owner occupied), housing counseling and public facilities improvements.

**Part #2 First Year Action Plan.** It describes FY 2025 HUD funding for the City to address needs identified in the Strategic Plan. FY-2025 Action Plans proposed projects and budget are as follows:

**FY-2025 HOME FUNDINGS**

|                            |                   |
|----------------------------|-------------------|
| FY- 2025 HOME Grant        | \$984,230.65      |
| Anticipated Program Income | <u>300,000.00</u> |
| Total Funding              | \$1,284,230.65    |

**PROPOSED PROJECTS**

|                                     |                  |
|-------------------------------------|------------------|
| Down Payment Assistance             | \$ 701,173.00    |
| HOME CHDO                           | 147,634.59       |
| Development of Multi-Family Housing | 307,000.00       |
| Program Income Admin                | 30,000.00        |
| General Program Administration      | <u>98,423.06</u> |
| TOTAL                               | \$1,284,230.65   |

\*\*\*\*\*

**FY-2025 CDBG FUNDINGS**

|                                                      |                      |
|------------------------------------------------------|----------------------|
| FY- 2025 Community Development Block Grant           | \$ <u>136,612.00</u> |
| Total Revenues                                       | \$ 136,612.00        |
| Strategy Implementation Year 1: FY 2020 Action Plan: |                      |

**PROPOSED PROJECTS**

|                                |                  |
|--------------------------------|------------------|
| Public Facilities Improvements | \$ 109,289.60    |
| Program Administration         | <u>27,322.40</u> |
| Total Expenditures             | \$ 136,612.00    |

Community Development Systems  
Integrated Disbursement & Information System (IDIS)**User:** C04684  
**Role:** Grantee  
**Organization:**  
LENOIR[- Switch Profile](#)  
[- Logout](#)**Activity**  
[- Add](#)  
[- Search](#)  
[- Search HOME/HTF](#)  
[- CDBG Cancellation](#)**Project**  
[- Add](#)  
[- Search](#)  
[- Copy](#)**Consolidated Plans**  
[- Add](#)  
[- Copy](#)  
[- Search](#)**Annual Action Plans**  
[- Add](#)  
[- Copy](#)  
[- Search](#)**Consolidated  
Annual  
Performance  
Evaluation Report**  
[- Add](#)  
[- Search](#)**Utilities**  
[- Home](#)  
[- Data Downloads](#)  
[- Print Page](#)  
[- Help](#)**Links**  
[- Contact Support](#)  
[- Rules of Behavior](#)  
[- CPD Home](#)  
[- HUD Home](#)

Plans/Projects/Activities

Funding/Drawdown

Grant

Grantee/PJ

Admin

Reports

## Consolidated Plans

## AD-25 Administration of the Consolidated Plan

[Save and Return](#)[Cancel](#)

Strategic Plan Beginning Year:\* 2025

Ending Year:\* 2029

Title:\* 2025 Con Plan

Plan Version:\* Version #1

If Amendment: N/A

Programs included:\*

☒ CDBG  
☒ HOME  
☒ HOPWA  
☒ ESG

Housing Trust Fund Subgrantee: No

Consolidated Plan is for\*: Consortia

## Grantee(s) participating in the plan:

| Name      | City/State    | UEI | DUNS        | TIN        | Programs                                                                                                                         | Subgrantee |
|-----------|---------------|-----|-------------|------------|----------------------------------------------------------------------------------------------------------------------------------|------------|
| Hickory   | Hickory, NC   |     | 07-106-2483 | 56-6001244 | <input checked="" type="checkbox"/> CDBG<br><input checked="" type="checkbox"/> ESG<br><input checked="" type="checkbox"/> HOPWA | HTF        |
| Morganton | Morganton, NC |     | 07-452-4554 | 56-6000234 | <input checked="" type="checkbox"/> CDBG<br><input checked="" type="checkbox"/> ESG<br><input checked="" type="checkbox"/> HOPWA | HTF        |

[Add Participating Grantee](#)

## Alternate/Local Data Sources

| Sort* | Data Source Name      | Description    | Do not Include in Plan   |
|-------|-----------------------|----------------|--------------------------|
| 1     | Cost of Housing Table | Administrative | <input type="checkbox"/> |

[Add Survey Data Source](#)[Add Administrative Data Source](#)

## Public Housing Agencies

| Code  | Agency Name                              |
|-------|------------------------------------------|
| NC049 | Morganton Housing Authority              |
| NC056 | City of Hickory Public Housing Authority |
| NC074 | Lenoir Housing Authority                 |
| NC159 | Western Piedmont Council of Governments  |

Attachments (optional)

|                    |                                       |                                               |
|--------------------|---------------------------------------|-----------------------------------------------|
| Cover Page Image   | 2025 Consolidated Plan Cover Page.jpg | <a href="#">View</a>   <a href="#">Delete</a> |
| Report Header Icon |                                       | <a href="#">Browse to Attach</a>              |
| Page Header        |                                       | <a href="#">Browse to Attach</a>              |

Attachments

|                                       |                                                                    |                                               |
|---------------------------------------|--------------------------------------------------------------------|-----------------------------------------------|
| Citizen Participation Comments        | Citizen Participation Comments & Affidavits of Public Hearings.pdf | <a href="#">View</a>   <a href="#">Delete</a> |
| Grantee Unique Appendices             | Appendix A. Resale-Recapture .docx                                 | <a href="#">View</a>   <a href="#">Delete</a> |
| Grantee SF-424's and Certification(s) | Signed 2020 SF-424s, SF-424-Ds and Certifications3.pdf             | <a href="#">View</a>   <a href="#">Delete</a> |
| HOME-ARP allocation plan              |                                                                    | <a href="#">Browse to Attach</a>              |

Quality Check

Status: Open in Progress ▼  
Status changed on: Fri, Mar 7 2025 at 11:44:51 AM EST

Save and Return |  
Cancel

For IDIS Support only: Wed May 28, 2025 at 3:11

 Session Timeout





Community Development Systems  
Integrated Disbursement & Information System (IDIS)User: C04684  
Role: Grantee  
Organization:  
LENOIR- Switch Profile  
- LogoutActivity  
- Add  
- Search  
- Search HOME/HTF  
- CDBG CancellationProject  
- Add  
- Search  
- CopyConsolidated Plans  
- Add  
- Copy  
- SearchAnnual Action Plans  
- Add  
- Copy  
- SearchConsolidated  
Annual  
Performance  
Evaluation Report  
- Add  
- SearchUtilities  
- Home  
- Data Downloads  
- Print Page  
- HelpLinks  
- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

## Plans/Projects/Activities

Funding/Dawdown

Grant

Grantee/PO

Actions

Reports

## Consolidated Plans

PR-10 Consultation - 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l)

[Save] | [Save and Return] | [Cancel]

## Introduction:

The City of Lenoir's Consolidated Plan was developed and coordinated by the City of Lenoir's Community Development staff. Interdepartmental cooperation was critical in developing the Consolidated Plan as well as assistance from other public agencies, community groups, non-profit organizations, and other interested groups who work with or provide services to low and moderate income families. A good faith effort was made to meet with the various social service agencies that serve children, older adults, persons with disabilities and low-income families. Individual meetings with organization directors and employees were held throughout the community. Priorities were established based on citizen input, community needs and the goals and objectives of the City of Lenoir as established by the City Council and staff. The City of Lenoir contracts with the Western Piedmont Council of Governments to provide technical assistance in the preparation of the Consolidated Plan and the administration of the CDBG program and the HOME program. The area covered by this plan includes the Lenoir City Limits for the CDBG funding and the four county-wide Consortium area for the HOME funding.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Community Development staff consulted with numerous public service agencies and the City of Hickory Public Housing Authority, the City of Morganton Housing Authority and the City of Lenoir's Housing Authority. Consultation took place at both public meetings and through individual meetings and phone conversations.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Community Development attend meeting of the Catawba County Housing Visions Continuum of Care which meets monthly at the Catawba County Unity Way. Community Development staff serve a committee member. The Burke Homeless Continuum of Care meets monthly. The City of Lenoir provides help shelter during winter months with the help of volunteers and the help of local organizations.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS.**

The Burke Homeless Continuum of Care and the Catawba County Housing Visions Continuum of Care participate in the North Carolina Balance of State Continuum of Care which applies for ESG funds for nonentitlement communities throughout the state.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

| Sort*                                                                                                                                                              | Agency/Group/Organization*                       | Agency/Group/Organization Type*                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | What section of the Plan was addressed by Consultation?*                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Action                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1                                                                                                                                                                  | LENOIR<br><a href="#">Select Organization</a>    | <div><input type="checkbox"/> Housing<br/><input type="checkbox"/> PHA<br/><input type="checkbox"/> Services - Housing<br/><input type="checkbox"/> Services-Children<br/><input type="checkbox"/> Services-Elderly Persons<br/><input type="checkbox"/> Services-Persons with Disabilities<br/><input type="checkbox"/> Services-Persons with HIV/AIDS<br/><input type="checkbox"/> Services-Victims of Domestic Violence<br/><input type="checkbox"/> Services-homeless<br/><input type="checkbox"/> Services-Health<br/><input type="checkbox"/> Services-Education<br/><input type="checkbox"/> Services-Employment<br/><input type="checkbox"/> Service-Fair Housing<br/><input type="checkbox"/> Services - Victims<br/><input type="checkbox"/> Services - Broadband Internet Service Providers<br/><input type="checkbox"/> Services - Narrowing the Digital Divide<br/><input type="checkbox"/> Health Agency<br/><input type="checkbox"/> Child Welfare Agency<br/><input type="checkbox"/> Agency - Managing Flood Prone Areas<br/><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br/><input type="checkbox"/> Agency - Emergency Management<br/><input type="checkbox"/> Publicly Funded Institution/System of Care<br/><input type="checkbox"/> Other government - Federal<br/><input type="checkbox"/> Other government - State<br/><input type="checkbox"/> Other government - County<br/><input checked="" type="checkbox"/> Other government - Local<br/><input type="checkbox"/> Regional organization<br/><input type="checkbox"/> Planning organization<br/><input type="checkbox"/> Business Leaders<br/><input type="checkbox"/> Civic Leaders<br/><input type="checkbox"/> Business and Civic Leaders<br/><input type="checkbox"/> Other</div> <div><b>Optional Designation(s)</b><br/><input type="checkbox"/> Community Development Financial Institution<br/><input type="checkbox"/> Foundation<br/><input checked="" type="checkbox"/> Grantee Department<br/><input type="checkbox"/> Major Employer<br/><input type="checkbox"/> Neighborhood Organization<br/><input type="checkbox"/> Private Sector Banking / Financing</div> | <div><input checked="" type="checkbox"/> Housing Need Assessment<br/><input checked="" type="checkbox"/> Public Housing Needs<br/><input checked="" type="checkbox"/> Homeless Needs - Chronically homeless<br/><input checked="" type="checkbox"/> Homeless Needs - Families with children<br/><input checked="" type="checkbox"/> Homelessness Needs - Veterans<br/><input checked="" type="checkbox"/> Homelessness Needs - Unaccompanied youth<br/><input checked="" type="checkbox"/> Homelessness Strategy<br/><input checked="" type="checkbox"/> Non-Homeless Special Needs<br/><input type="checkbox"/> HOPWA Strategy<br/><input checked="" type="checkbox"/> Market Analysis<br/><input checked="" type="checkbox"/> Economic Development<br/><input type="checkbox"/> Lead-based Paint Strategy<br/><input checked="" type="checkbox"/> Anti-poverty Strategy<br/><input type="checkbox"/> Other</div> | <a href="#">Delete</a> |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                        |
| Staff from the city was consulted in person about issues involving housing, community development and economic development.                                        |                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                        |
| 2                                                                                                                                                                  | Morganton<br><a href="#">Select Organization</a> | <div><input type="checkbox"/> Housing<br/><input type="checkbox"/> PHA<br/><input checked="" type="checkbox"/> Services - Housing<br/><input type="checkbox"/> Services-Children</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <div><input checked="" type="checkbox"/> Housing Need Assessment<br/><input checked="" type="checkbox"/> Public Housing Needs<br/><input checked="" type="checkbox"/> Homeless Needs - Chronically homeless<br/><input checked="" type="checkbox"/> Homeless Needs - Families with children</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <a href="#">Delete</a> |

|                                                                                                                                                                                                                                                                                                                         |                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|                                                                                                                                                                                                                                                                                                                         |                                                                                                | <input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input checked="" type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care I<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input checked="" type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input checked="" type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing                                                                                                                                                                             | <input checked="" type="checkbox"/> Homelessness Needs - Veterans<br><input checked="" type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input checked="" type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input checked="" type="checkbox"/> Economic Development<br><input checked="" type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other                                                                                                                                                                                                                                                                                        |        |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff from the city was consulted in person about issues involving housing, community development and economic development. |                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |
| 3                                                                                                                                                                                                                                                                                                                       | Hickory<br><input type="button" value="Select Organization"/>                                  | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input checked="" type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care I<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input checked="" type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input checked="" type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing | <input checked="" type="checkbox"/> Housing Need Assessment<br><input checked="" type="checkbox"/> Public Housing Needs<br><input checked="" type="checkbox"/> Homeless Needs - Chronically homeless<br><input checked="" type="checkbox"/> Homeless Needs - Families with children<br><input checked="" type="checkbox"/> Homelessness Needs - Veterans<br><input checked="" type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input checked="" type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input checked="" type="checkbox"/> Economic Development<br><input checked="" type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff from the city was consulted in person about issues involving housing, community development and economic development. |                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |
| 4                                                                                                                                                                                                                                                                                                                       | <input type="button" value="Select Organization"/><br>City of Hickory Public Housing Authority | <input type="checkbox"/> Housing<br><input checked="" type="checkbox"/> PHA<br><input type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care I<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Housing Need Assessment<br><input checked="" type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other                                                                                                    | Delete |

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| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted with the Hickory Housing Authority staff regarding the housing needs of low income persons.                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| 5                                                                                                                                                                                                                                                                                                                                                                                                                               | <div> <div>Select Organization</div> <div>Morganton Housing Authority</div> </div> <input type="checkbox"/> Housing<br><input checked="" type="checkbox"/> PHA<br><input type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Services-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing                                                                                                                                                                                 | <input type="checkbox"/> Housing Need Assessment<br><input checked="" type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other                       | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted through email questionnaire with the Morganton Housing Authority staff regarding the housing needs of low income persons.                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| 6                                                                                                                                                                                                                                                                                                                                                                                                                               | <div> <div>Select Organization</div> <div>Western Piedmont Council of Governments</div> </div> <input type="checkbox"/> Housing<br><input checked="" type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input checked="" type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input checked="" type="checkbox"/> Services-Employment<br><input checked="" type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input checked="" type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input checked="" type="checkbox"/> Other government - Federal<br><input checked="" type="checkbox"/> Other government - State<br><input checked="" type="checkbox"/> Other government - County<br><input checked="" type="checkbox"/> Other government - Local<br><input checked="" type="checkbox"/> Regional organization<br><input checked="" type="checkbox"/> Planning organization<br><input checked="" type="checkbox"/> Business Leaders<br><input checked="" type="checkbox"/> Civic Leaders<br><input checked="" type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing | <input checked="" type="checkbox"/> Housing Need Assessment<br><input checked="" type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input checked="" type="checkbox"/> Economic Development<br><input checked="" type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff at the WPCOG was consulted in person and by phone regarding Workforce Development, Planning, Market Analysis, Economic situation of the region, Section 8, Workforce Development and the housing needs of low income persons. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| 7                                                                                                                                                                                                                                                                                                                                                                                                                               | <div> <div>Select Organization</div> <div>CALDWELL COUNTY HABITAT FOR HUMAN</div> </div> <input checked="" type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Delete |

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| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted in person and over the phone with Executive Director. HOME funds have assisted this CHDO in the past and they hope for future funding. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 8<br><div style="border: 1px solid black; padding: 2px; display: inline-block;">Select Organization</div><br>ALEXANDER COUNTY HABITAT FOR HUMA                                                                                                                                                                                                     | <input checked="" type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input checked="" type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted in person and over the phone with Executive Director. HOME funds have assisted this CHDO in the past and they hope for future funding. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 9<br><div style="border: 1px solid black; padding: 2px; display: inline-block;">Select Organization</div><br>Burke County Habitat for Humanity                                                                                                                                                                                                     | <input checked="" type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input checked="" type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other |



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| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted in person and over the phone with Executive Director. HOME funds have assisted this CHDO in the past and they hope for future funding.            |                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |
| 10                                                                                                                                                                                                                                                                                                                                                            | Select Organization<br>HABITAT FOR HUMANITY OF CATAWBA VAL | <input checked="" type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input checked="" type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing            | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted in person and over the phone with Executive Director. HOME funds have assisted this CHDO in the past and they hope for future funding.            |                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |
| 11                                                                                                                                                                                                                                                                                                                                                            | Select Organization<br>BLUE RIDGE COMMUNITY ACTION         | <input checked="" type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input checked="" type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input checked="" type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted in person and over the phone with staff. HOME funds have assisted this CHDO in the past and they could consider reestablishing their CHDO status. |                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |
| 12                                                                                                                                                                                                                                                                                                                                                            | Select Organization<br>Hickory Soup Kitchen                | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input checked="" type="checkbox"/> Homeless Needs - Chronically homeless<br><input checked="" type="checkbox"/> Homeless Needs - Families with children                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Delete |

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| <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>Community Development Staff communicated with Hickory Soup Kitchen staff to determine the organization's needs related to the homeless population.</p> |                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 13                                                                                                                                                                                                                                                                                                                                  | Select Organization<br>SHELTER HOME OF CALDWELL COUNTY | <input checked="" type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input checked="" type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input checked="" type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input checked="" type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input checked="" type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other |
| <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>Staff consulted with agency staff concerning housing needs of victims of domestic violence.</p>                                                        |                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 14                                                                                                                                                                                                                                                                                                                                  | Select Organization<br>ALFA                            | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input checked="" type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input checked="" type="checkbox"/> Services-Health<br><input type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input checked="" type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other            |

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| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted through email questionnaire with the ALFA staff concerning persons with HIV/AIDS, housing, medical care and economic development. |                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| 15                                                                                                                                                                                                                                                                                                                                            | Select Organization<br>BURKE UNITED CHRISTIAN MINISTRIES | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input checked="" type="checkbox"/> Services-Children<br><input checked="" type="checkbox"/> Services-Elderly Persons<br><input checked="" type="checkbox"/> Services-Persons with Disabilities<br><input checked="" type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input checked="" type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing                                                                              | <input type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input checked="" type="checkbox"/> Homeless Needs - Chronically homeless<br><input checked="" type="checkbox"/> Homeless Needs - Families with children<br><input checked="" type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other                       | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted with staff through questionnaire concerning needs of low income persons in Burke County.                                          |                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| 16                                                                                                                                                                                                                                                                                                                                            | Select Organization<br>Burke County United Way           | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input checked="" type="checkbox"/> Services-Children<br><input checked="" type="checkbox"/> Services-Elderly Persons<br><input checked="" type="checkbox"/> Services-Persons with Disabilities<br><input checked="" type="checkbox"/> Services-Persons with HIV/AIDS<br><input checked="" type="checkbox"/> Services-Victims of Domestic Violence<br><input checked="" type="checkbox"/> Services-homeless<br><input checked="" type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input checked="" type="checkbox"/> Services-Employment<br><input checked="" type="checkbox"/> Service-Fair Housing<br><input checked="" type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input checked="" type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing | <input type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input checked="" type="checkbox"/> Homeless Needs - Chronically homeless<br><input checked="" type="checkbox"/> Homeless Needs - Families with children<br><input checked="" type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input checked="" type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted Burke United Way through questionnaire relating to the needs of low to moderate income persons.                                   |                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| 17                                                                                                                                                                                                                                                                                                                                            | Select Organization<br>THE OUTREACH CENTER               | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input checked="" type="checkbox"/> Homeless Needs - Chronically homeless<br><input checked="" type="checkbox"/> Homeless Needs - Families with children                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Delete |

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| <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>Community Development Staff consulted The Outreach Center through questionnaire relating to the needs of low to moderate income persons.</p> |                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| 18                                                                                                                                                                                                                                                                                                                        | <div style="border: 1px solid black; padding: 2px; width: fit-content;">Select Organization</div><br>SALVATION ARMY HICKORY | <input checked="" type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input checked="" type="checkbox"/> Services-Children<br><input checked="" type="checkbox"/> Services-Elderly Persons<br><input checked="" type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input checked="" type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input checked="" type="checkbox"/> Homeless Needs - Chronically homeless<br><input checked="" type="checkbox"/> Homeless Needs - Families with children<br><input checked="" type="checkbox"/> Homelessness Needs - Veterans<br><input checked="" type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input checked="" type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other | Delete |
| <p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p> <p>Staff consulted with Salvation Army staff through questionnaire relating to the needs of low to moderate income persons.</p>                 |                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| 19                                                                                                                                                                                                                                                                                                                        | <div style="border: 1px solid black; padding: 2px; width: fit-content;">Select Organization</div><br>OPTIONS, INC.          | <input checked="" type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input checked="" type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input checked="" type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input checked="" type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input checked="" type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input checked="" type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input checked="" type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other                       | Delete |

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| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Staff consulted with agency through questionnaire relating to the needs of low to moderate income persons and needs of victims of domestic violence.                                            |                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |        |
| 20                                                                                                                                                                                                                                                                                                                                                                    | Select Organization<br>FAMILY CARE CENTER OF CATAWBA VALLE | <input checked="" type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input checked="" type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input checked="" type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input checked="" type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input checked="" type="checkbox"/> Homelessness Strategy<br><input type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff through questionnaire relating to the needs of low to moderate income persons. The Family Care center offers housing for homeless families with dependent children. |                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |        |
| 21                                                                                                                                                                                                                                                                                                                                                                    | Select Organization<br>GREATER HICKORY COOPERATIVE CHRIS   | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input checked="" type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input checked="" type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input checked="" type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing            | <input type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input checked="" type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff through questionnaire relating to the needs of low to moderate income persons.                                                                                      |                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |        |
| 22                                                                                                                                                                                                                                                                                                                                                                    | Select Organization<br>Morganlon/Burke Senior Center       | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Delete |



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|                                                                                                                                                                                                                                                                                                                                 |                                                   | <b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted through questionnaire relating to the needs of low to moderate income persons and needs of the need of the elderly. |                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
| 23                                                                                                                                                                                                                                                                                                                              | Select Organization<br>HOUSE OF REFUGE MINISTRIES | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input checked="" type="checkbox"/> Services-Children<br><input checked="" type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input checked="" type="checkbox"/> Services-Victims of Domestic Violence<br><input checked="" type="checkbox"/> Services-homeless<br><input checked="" type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input checked="" type="checkbox"/> Services-Employment<br><input checked="" type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input checked="" type="checkbox"/> Homeless Needs - Chronically homeless<br><input checked="" type="checkbox"/> Homeless Needs - Families with children<br><input checked="" type="checkbox"/> Homelessness Needs - Veterans<br><input checked="" type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input checked="" type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted in over the phone with agency staff to discuss need of the low income and homeless men.                             |                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
| 24                                                                                                                                                                                                                                                                                                                              | Select Organization<br>EXODUS OUTREACH FOUNDATION | <input checked="" type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input checked="" type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input checked="" type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input checked="" type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input checked="" type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization                                                                                                                                                                                                       | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input checked="" type="checkbox"/> Homelessness Strategy<br><input type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other                                                        | Delete |

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|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                   | <input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted in over the phone with agency staff to discuss need of the persons with additions coming out of treatment programs or incarceration. Exodus offers transitional housing.                                 |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| 25                                                                                                                                                                                                                                                                                                                                                                                                                   | Select Organization<br>THE MEETING PLACE ONE, HOMELESS SH         | <input checked="" type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input checked="" type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input checked="" type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input checked="" type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input checked="" type="checkbox"/> Homeless Needs - Families with children<br><input checked="" type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input checked="" type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted through questionnaire concerning the needs of low to moderate income persons and of women needing transitional housing, transitional housing for families, and emergency shelter for women and children. |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| 26                                                                                                                                                                                                                                                                                                                                                                                                                   | Select Organization<br>Western Piedmont Community College         | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input checked="" type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing                                  | <input type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input checked="" type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other                                             | Delete |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted with faculty about the educational needs of persons and businesses and discussed how they plan to address these issues.                                                                                  |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| 27                                                                                                                                                                                                                                                                                                                                                                                                                   | Select Organization<br>The Mental Health Fund, Inc dba Catawba Va | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Delete |

|                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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|                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input checked="" type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input checked="" type="checkbox"/> Services-Health<br><input type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input checked="" type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input checked="" type="checkbox"/> Health Agency<br><input checked="" type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing                                                                                                                                                                  | <input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input checked="" type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other                                                                                                                                                                                                                                                       |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted in over the phone with agency staff to discuss particular issues relating to mental health.                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 28<br><br><div style="border: 1px solid black; padding: 2px; display: inline-block;">Select Organization</div><br>Safe Harbor Rescue Mission                                                                                                                                                                                                     | <input type="checkbox"/> Housing<br><input type="checkbox"/> PHA<br><input checked="" type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input checked="" type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input checked="" type="checkbox"/> Services-Health<br><input checked="" type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input checked="" type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization<br><input type="checkbox"/> Business Leaders<br><input type="checkbox"/> Civic Leaders<br><input type="checkbox"/> Business and Civic Leaders<br><input type="checkbox"/> Other<br><br><b>Optional Designation(s)</b><br><input type="checkbox"/> Community Development Financial Institution<br><input type="checkbox"/> Foundation<br><input type="checkbox"/> Grantee Department<br><input type="checkbox"/> Major Employer<br><input type="checkbox"/> Neighborhood Organization<br><input type="checkbox"/> Private Sector Banking / Financing | <input checked="" type="checkbox"/> Housing Need Assessment<br><input type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input checked="" type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other            |
| <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b><br>Community Development Staff consulted through questionnaire concerning the needs of low to moderate income persons and to discuss the transitional housing needs of women. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 29<br><br><div style="border: 1px solid black; padding: 2px; display: inline-block;">Select Organization</div><br>Lenoir Housing Authority                                                                                                                                                                                                       | <input type="checkbox"/> Housing<br><input checked="" type="checkbox"/> PHA<br><input type="checkbox"/> Services - Housing<br><input type="checkbox"/> Services-Children<br><input type="checkbox"/> Services-Elderly Persons<br><input type="checkbox"/> Services-Persons with Disabilities<br><input type="checkbox"/> Services-Persons with HIV/AIDS<br><input type="checkbox"/> Services-Victims of Domestic Violence<br><input type="checkbox"/> Services-homeless<br><input type="checkbox"/> Services-Health<br><input type="checkbox"/> Services-Education<br><input type="checkbox"/> Services-Employment<br><input type="checkbox"/> Service-Fair Housing<br><input type="checkbox"/> Services - Victims<br><input type="checkbox"/> Services - Broadband Internet Service Providers<br><input type="checkbox"/> Services - Narrowing the Digital Divide<br><input type="checkbox"/> Health Agency<br><input type="checkbox"/> Child Welfare Agency<br><input type="checkbox"/> Agency - Managing Flood Prone Areas<br><input type="checkbox"/> Agency - Management of Public Land or Water Resources<br><input type="checkbox"/> Agency - Emergency Management<br><input type="checkbox"/> Publicly Funded Institution/System of Care<br><input type="checkbox"/> Other government - Federal<br><input type="checkbox"/> Other government - State<br><input type="checkbox"/> Other government - County<br><input type="checkbox"/> Other government - Local<br><input type="checkbox"/> Regional organization<br><input type="checkbox"/> Planning organization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Housing Need Assessment<br><input checked="" type="checkbox"/> Public Housing Needs<br><input type="checkbox"/> Homeless Needs - Chronically homeless<br><input type="checkbox"/> Homeless Needs - Families with children<br><input type="checkbox"/> Homelessness Needs - Veterans<br><input type="checkbox"/> Homelessness Needs - Unaccompanied youth<br><input type="checkbox"/> Homelessness Strategy<br><input type="checkbox"/> Non-Homeless Special Needs<br><input type="checkbox"/> HOPWA Strategy<br><input checked="" type="checkbox"/> Market Analysis<br><input type="checkbox"/> Economic Development<br><input type="checkbox"/> Lead-based Paint Strategy<br><input checked="" type="checkbox"/> Anti-poverty Strategy<br><input type="checkbox"/> Other |

- ☐ Business Leaders  
☐ Civic Leaders  
☐ Business and Civic Leaders  
☐ Other
- Optional Designation(s)**
- ☐ Community Development Financial Institution  
☐ Foundation  
☐ Grantee Department  
☐ Major Employer  
☐ Neighborhood Organization  
☐ Private Sector Banking / Financing

**Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?**

Community Development Staff through questionnaire relating to the needs of low to moderate income persons. Consulted with Executive Director of the Lenoir Housing Authority regarding the housing needs of low income persons.

[Add Another](#)

**Identify any Agency Types not consulted and provide rationale for not consulting:**

N/A

**Describe other local/regional/state/federal planning efforts considered when preparing the Plan.**

| Sort*                                      | Name of Plan*     | Lead Organization                            | How do the goals of your Strategic Plan overlap with the goals of each plan?                                                                                                                                         | Action |
|--------------------------------------------|-------------------|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 1                                          | Continuum of Care | North Carolina Coalition to end Homelessness | The Continuum of Care oversees application for ESG funds. The City of Hickory works with the Continuum of care by providing funds to many public service agencies that work with the homeless. The City of Lenoir is |        |
| <a href="#">Add Plan Effort</a> (Optional) |                   |                                              |                                                                                                                                                                                                                      |        |

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))**

The City of Lenoir will continue to be the Lead Entity for the Unifour Consortium HOME Program, twenty-eight member, four county wide organization. The City of Lenoir works with the two CDBG Entitlement Cities (the City of Hickory and the City of Morganton) to ensure the Consolidated Plans submitted by each agency is consistent. The City of Lenoir works with area service providers and agencies to stay aware of programs and act to refer and facilitate persons or agencies seeking assistance and information.

**Narrative (optional):**

[Save](#) | [Save and Return](#) | [Cancel](#)

## Community Development Systems

## Integrated Disbursement &amp; Information System (IDIS)



User: C04684  
Role: Grantee  
Organization:  
LENOIR

- Switch Profile  
- Logout

Activity  
- Add  
- Search  
- Search HOME/HTF  
- CDBG Cancellation

Project  
- Add  
- Search  
- Copy

Consolidated Plans  
- Add  
- Copy  
- Search

Annual Action Plans  
- Add  
- Copy  
- Search

Consolidated  
Annual  
Performance  
Evaluation Report  
- Add  
- Search

Utilities  
- Home  
- Data Downloads  
- Print Page  
- Help

Links  
- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

## Plans/Projects/Activities

## Funding/Drawdown

## Grant

## Grantee/PJ

## Admin

## Reports

## Consolidated Plans

PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c)

Save | Save and Return | Cancel

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting.

The City of Lenoir provides for and encourages citizen participation in the development and implementation of the Consolidated Plan, any substantial amendments and performance reports. Particular emphasis is placed on participation by persons of low and moderate-income, who are residents of low and moderate-income neighborhoods and/or slum and blighted areas. The City of Lenoir provides citizens with reasonable and timely access to local information and records relating to the grantee's proposed use of funds. This is done through public meetings of the Consortium Governing Board, which are advertised in the local newspapers. The Lenoir

## Citizen Participation Outreach

| Sort                                         | Mode Of Outreach:                                                                                                                                                                                 | Target Of Outreach:                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1                                            | <input type="radio"/> Public Meeting<br><input type="radio"/> Public Hearing<br><input checked="" type="radio"/> Newspaper Ad<br><input type="radio"/> Internet Outreach<br><input type="radio"/> | <input checked="" type="checkbox"/> Minorities<br><input type="checkbox"/> Non-English Speaking - Specify other language:<br><br><input checked="" type="checkbox"/> Persons with disabilities<br><input checked="" type="checkbox"/> Non-targeted/broad community<br><input checked="" type="checkbox"/> Residents of Public and Assisted Housing<br><input type="checkbox"/> Other |
| Summary of response/attendance               |                                                                                                                                                                                                   | Date of published ad was January 25, 2025.                                                                                                                                                                                                                                                                                                                                           |
| Summary of Comments Received                 |                                                                                                                                                                                                   | No comments.                                                                                                                                                                                                                                                                                                                                                                         |
| Summary of comments not accepted and reasons |                                                                                                                                                                                                   | N/A                                                                                                                                                                                                                                                                                                                                                                                  |
| URL if applicable:                           |                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                      |

| Sort                                         | Mode Of Outreach:                                                                                                                                                                                 | Target Of Outreach:                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2                                            | <input type="radio"/> Public Meeting<br><input checked="" type="radio"/> Public Hearing<br><input type="radio"/> Newspaper Ad<br><input type="radio"/> Internet Outreach<br><input type="radio"/> | <input checked="" type="checkbox"/> Minorities<br><input type="checkbox"/> Non-English Speaking - Specify other language:<br><br><input checked="" type="checkbox"/> Persons with disabilities<br><input checked="" type="checkbox"/> Non-targeted/broad community<br><input checked="" type="checkbox"/> Residents of Public and Assisted Housing<br><input type="checkbox"/> Other |
| Summary of response/attendance               |                                                                                                                                                                                                   | Date of Public Meeting was February 04, 2025. Meeting was held before the Lenoir City Council as part of their regularly scheduled Council meeting.                                                                                                                                                                                                                                  |
| Summary of Comments Received                 |                                                                                                                                                                                                   | No comments                                                                                                                                                                                                                                                                                                                                                                          |
| Summary of comments not accepted and reasons |                                                                                                                                                                                                   | N/A                                                                                                                                                                                                                                                                                                                                                                                  |
| URL if applicable:                           |                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                      |

Delete

| Sort | Mode Of Outreach:                                                                                                                                                                                 | Target Of Outreach:                                                                                                                                                                                                                                                                                                                                                                  |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3    | <input type="radio"/> Public Meeting<br><input type="radio"/> Public Hearing<br><input checked="" type="radio"/> Newspaper Ad<br><input type="radio"/> Internet Outreach<br><input type="radio"/> | <input checked="" type="checkbox"/> Minorities<br><input type="checkbox"/> Non-English Speaking - Specify other language:<br><br><input checked="" type="checkbox"/> Persons with disabilities<br><input checked="" type="checkbox"/> Non-targeted/broad community<br><input checked="" type="checkbox"/> Residents of Public and Assisted Housing<br><input type="checkbox"/> Other |

Delete



|                                                     |                                        |
|-----------------------------------------------------|----------------------------------------|
| <b>Summary of response/attendance</b>               | Date of published ad was May 22, 2025. |
| <b>Summary of Comments Received</b>                 | No comments                            |
| <b>Summary of comments not accepted and reasons</b> | N/A                                    |
| URL if applicable:                                  |                                        |

|                                                     |                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                      |        |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| <b>Sort</b>                                         | <b>Mode Of Outreach:</b>                                                                                                                                                                          | <b>Target Of Outreach:</b>                                                                                                                                                                                                                                                                                                                                                           |        |
| 4                                                   | <input type="radio"/> Public Meeting<br><input checked="" type="radio"/> Public Hearing<br><input type="radio"/> Newspaper Ad<br><input type="radio"/> Internet Outreach<br><input type="radio"/> | <input checked="" type="checkbox"/> Minorities<br><input type="checkbox"/> Non-English Speaking - Specify other language:<br><br><input checked="" type="checkbox"/> Persons with disabilities<br><input checked="" type="checkbox"/> Non-targeted/broad community<br><input checked="" type="checkbox"/> Residents of Public and Assisted Housing<br><input type="checkbox"/> Other | Delete |
| <b>Summary of response/attendance</b>               |                                                                                                                                                                                                   | Date of Public Hearing was June 03, 2025. Meeting was held before the Lenoir City Council as part of their regularly scheduled Council meeting.                                                                                                                                                                                                                                      |        |
| <b>Summary of Comments Received</b>                 |                                                                                                                                                                                                   | No comments                                                                                                                                                                                                                                                                                                                                                                          |        |
| <b>Summary of comments not accepted and reasons</b> |                                                                                                                                                                                                   | N/A                                                                                                                                                                                                                                                                                                                                                                                  |        |
| URL if applicable:                                  |                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                      |        |

|                                                     |                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                      |        |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| <b>Sort</b>                                         | <b>Mode Of Outreach:</b>                                                                                                                                                                          | <b>Target Of Outreach:</b>                                                                                                                                                                                                                                                                                                                                                           |        |
| 5                                                   | <input type="radio"/> Public Meeting<br><input type="radio"/> Public Hearing<br><input checked="" type="radio"/> Newspaper Ad<br><input type="radio"/> Internet Outreach<br><input type="radio"/> | <input checked="" type="checkbox"/> Minorities<br><input type="checkbox"/> Non-English Speaking - Specify other language:<br><br><input checked="" type="checkbox"/> Persons with disabilities<br><input checked="" type="checkbox"/> Non-targeted/broad community<br><input checked="" type="checkbox"/> Residents of Public and Assisted Housing<br><input type="checkbox"/> Other | Delete |
| <b>Summary of response/attendance</b>               |                                                                                                                                                                                                   | Date of published ad was May 22, 2025.                                                                                                                                                                                                                                                                                                                                               |        |
| <b>Summary of Comments Received</b>                 |                                                                                                                                                                                                   | No comments                                                                                                                                                                                                                                                                                                                                                                          |        |
| <b>Summary of comments not accepted and reasons</b> |                                                                                                                                                                                                   | N/A                                                                                                                                                                                                                                                                                                                                                                                  |        |
| URL if applicable:                                  |                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                      |        |

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| <b>Sort</b>                                         | <b>Mode Of Outreach:</b>                                                                                                                                                                          | <b>Target Of Outreach:</b>                                                                                                                                                                                                                                                                                                                                                           |        |
| 6                                                   | <input checked="" type="radio"/> Public Meeting<br><input type="radio"/> Public Hearing<br><input type="radio"/> Newspaper Ad<br><input type="radio"/> Internet Outreach<br><input type="radio"/> | <input checked="" type="checkbox"/> Minorities<br><input type="checkbox"/> Non-English Speaking - Specify other language:<br><br><input checked="" type="checkbox"/> Persons with disabilities<br><input checked="" type="checkbox"/> Non-targeted/broad community<br><input checked="" type="checkbox"/> Residents of Public and Assisted Housing<br><input type="checkbox"/> Other | Delete |
| <b>Summary of response/attendance</b>               |                                                                                                                                                                                                   | Date of Public Hearing was June 03, 2025. Meeting was held before the Lenoir City Council as part of their regularly scheduled Council meeting.                                                                                                                                                                                                                                      |        |
| <b>Summary of Comments Received</b>                 |                                                                                                                                                                                                   | No comments                                                                                                                                                                                                                                                                                                                                                                          |        |
| <b>Summary of comments not accepted and reasons</b> |                                                                                                                                                                                                   | N/A                                                                                                                                                                                                                                                                                                                                                                                  |        |
| URL if applicable:                                  |                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                      |        |

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Community Development Systems  
Integrated Disbursement & Information System (IDIS)



User: C04584  
Role: Grantee  
Organization:  
LENOIR

- Switch Profile  
- Logout

Activity  
- Add  
- Search  
- Search HOME/HTF  
- CDBG Cancellation

Project  
- Add  
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Consolidated Plans  
- Add  
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Annual Action Plans  
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Consolidated  
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Performance  
Evaluation Report  
- Add  
- Search

Utilities  
- Home  
- Data Downloads  
- Print Page  
- Help

Links  
- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

Plans/Projects/Activities

Funding/Drawdown

Grant

Grantee/PJ

Admin

Reports

Consolidated Plans

NA-05 Overview

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Needs Assessment Overview:

The City of Lenoir utilized data from HUD's Comprehensive Housing Affordability Study (CHAS) in the Consolidated Plan template as the basis for its analysis in completing this needs assessment. This information was also used when discussing needs with neighborhood and community groups.

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Session Timeout

Community Development Systems  
Integrated Disbursement & Information System (IDIS)

|                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>User:</b> C04664<br><b>Role:</b> Grants<br><b>Organization:</b> LENOIR<br><br>- Switch Profile<br>- Logout | <b>Plans/Projects/Activities</b><br><br><b>Consolidated Plans</b><br><b>NA-10 Housing Needs Assessment - 24 CFR 91.405, 24 CFR 91.205 (a,b,c)</b><br><br><b>Save</b>   <b>Save and Return</b>   <b>Cancel</b>                                                                                                                                                                                                    | <b>Funding/Financing</b><br><br><b>Grant</b><br><br><b>Spending/HF</b><br><br><b>Admin</b><br><br><b>Reports</b> |
| <b>Activity</b><br>- Add<br>- Search<br>- Search HOME/HTF<br>- CDBG Cancellation                              | <b>Summary of Housing Needs</b><br><br>The City of Lenoir's most pressing housing needs involve lower income renters and homeowners. The median income has not kept pace with inflation, which puts additional stress on families as rent, cost to purchase houses, food, and fuel costs continue to rise. The biggest issue facing low to moderate income households is cost. Median Family Income is \$63,614. |                                                                                                                  |
| <b>Project</b><br>- Add<br>- Search<br>- Copy                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                  |
| <b>Consolidated Plans</b><br>- Add<br>- Copy<br>- Search                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                  |
| <b>Annual Action Plans</b><br>- Add<br>- Copy<br>- Search                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                  |
| <b>Consolidated Annual Performance Evaluation Report</b><br>- Add<br>- Search                                 |                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                  |
| <b>Utilities</b><br>- Home<br>- Data Downloads<br>- Print Page<br>- Help                                      |                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                  |
| <b>Links</b><br>- Contact Support<br>- Rules of Behavior<br>- CPO Home<br>- HUD Home                          |                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                  |

**Demographics**

|               | Base Year: 2020 | Most Recent Year: 2025 | %Change |
|---------------|-----------------|------------------------|---------|
| Population    | 365276          | 370030                 | 1       |
| Households    | 147165          | 155168                 | 5       |
| Median Income | 50831           | 58184                  | 15      |

**Displayed**  
Data Source: Default Data  
Alternate Data

**Used In Report**  
2000 Census (Base Year), 2018-2020 ACS (Most Recent Year)  

Sort Data Source Name  
1 Cost of Housing Table

Notes:  
2020 Census (Base Year)  
2023 ACS (Most Recent Year)

Delete Data Set

Add GIS Map | Add GIS Data | Add JPEG | Add Text | Add Table

## Number of Households

|                                                             | 0-30% HAMFI | >30-50% HAMFI | >50-80% HAMFI | >80-100% HAMFI | >100% HAMFI |
|-------------------------------------------------------------|-------------|---------------|---------------|----------------|-------------|
| Total Households                                            | 14780       | 17280         | 24430         | 15245          | 71385       |
| Small Family Households                                     | 4989        | 4704          | 8869          | 5642           | 38035       |
| Large Family Households                                     | 693         | 902           | 1488          | 1234           | 5578        |
| Household contains at least one person 62-74 years of age   | 2773        | 4488          | 8359          | 3980           | 18307       |
| Household contains at least one person age 75 or older      | 1574        | 3885          | 4142          | 1851           | 5811        |
| Households with one or more children 6 years old or younger | 2513        | 2430          | 3301          | 2187           | 6171        |

**Displayed**  
Data Source: Default Data  
Alternate Data

**Used In Report**  
2018-2020 CHAS  

Sort Data Source Name  
1 Cost of Housing Table

Notes:  
2017-2021 CHAS

Delete Data Set

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## Housing Needs Summary Tables

| Housing Problems (Households with one of the listed needs)                                  | Renter    |             |             |              |       | Owner     |             |             |              |       |
|---------------------------------------------------------------------------------------------|-----------|-------------|-------------|--------------|-------|-----------|-------------|-------------|--------------|-------|
|                                                                                             | 0-30% AMI | >30-50% AMI | >50-80% AMI | >80-100% AMI | Total | 0-30% AMI | >30-50% AMI | >50-80% AMI | >80-100% AMI | Total |
| NUMBER OF HOUSEHOLDS                                                                        |           |             |             |              |       |           |             |             |              |       |
| Substandard Housing 11%<br>Lacking complete plumbing or kitchen facilities                  | 150       | 100         | 90          | 10           | 350   | 100       | 205         | 105         | 55           | 465   |
| Severely Overcrowded 11%<br>With > 1.51 people per room (and complete kitchen and plumbing) | 116       | 65          | 110         | 95           | 385   | 0         | 15          | 74          | 30           | 119   |
| Overcrowded - With 1.01-1.5 people per room (and none of the above problems)                | 225       | 390         | 305         | 180          | 1080  | 160       | 165         | 344         | 195          | 864   |
| Housing cost burden greater than 50% of income (and none of the above problems)             | 4075      | 1334        | 205         | 10           | 5624  | 3480      | 1575        | 835         | 115          | 6005  |
| Housing cost burden greater than 30% of income (and none of the above problems)             | 685       | 3285        | 1845        | 475          | 6270  | 1020      | 1945        | 2715        | 1280         | 6980  |
| Zero/negative income (and none of the above problems)                                       | 1200      | 0           | 0           | 0            | 1200  | 800       | 0           | 0           | 0            | 800   |

**Displayed**  
Alternate Data

**Used In Report**  
Notes:  
2017-2021 ACS

Add GIS Map | Add GIS Data | Add JPEG | Add Text | Add Table

| Housing Problems 2 (Households with one or more Severe Housing Problems: Lack kitchen or complete plumbing, severe overcrowding, severe cost burden). | Renter    |             |             |              |       | Owner     |             |             |              |       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------|-------------|--------------|-------|-----------|-------------|-------------|--------------|-------|
|                                                                                                                                                       | 0-30% AMI | >30-50% AMI | >50-80% AMI | >80-100% AMI | Total | 0-30% AMI | >30-50% AMI | >50-80% AMI | >80-100% AMI | Total |
| NUMBER OF HOUSEHOLDS                                                                                                                                  |           |             |             |              |       |           |             |             |              |       |
| Having 1 or more of four housing problems                                                                                                             | 4880      | 4920        | 2500        | 720          | 13000 | 4645      | 3850        | 4035        | 1870         | 14200 |
| Having none of four housing problems                                                                                                                  | 2455      | 2015        | 5815        | 4280         | 14375 | 2800      | 6500        | 12260       | 8590         | 30120 |
| Household has negative income, but none of the other housing problems                                                                                 | 1200      | 0           | 0           | 0            | 1200  | 800       | 0           | 0           | 0            | 800   |

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**Used In Report**  
Notes:

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| Cost Burden > 30%                                                                                                                            |  | Renter         |             |                         | Owner  |           |             |             |        |
|----------------------------------------------------------------------------------------------------------------------------------------------|--|----------------|-------------|-------------------------|--------|-----------|-------------|-------------|--------|
|                                                                                                                                              |  | 0-30% AMI      | >30-50% AMI | >50-80% AMI             | Total  | 0-30% AMI | >30-50% AMI | >50-80% AMI | Total  |
| NUMBER OF HOUSEHOLDS                                                                                                                         |  |                |             |                         |        |           |             |             |        |
| Small Related                                                                                                                                |  | 2060           | 2035        | 863                     | 4958   | 1864      | 1869        | 5025        | 8578   |
| Large Related                                                                                                                                |  | 325            | 360         | 83                      | 768    | 139       | 124         | 72          | 335    |
| Elderly                                                                                                                                      |  | 875            | 964         | 415                     | 2254   | 1825      | 1305        | 880         | 3910   |
| Other                                                                                                                                        |  | 1505           | 1230        | 689                     | 3424   | 855       | 420         | 620         | 1899   |
| Total need by income                                                                                                                         |  | 4,765          | 4,589       | 2,050                   | 11,404 | 4,503     | 3,518       | 6,597       | 14,018 |
| Displayed                                                                                                                                    |  | Used in Report |             | Notes:<br>2017-2021 ACS |        |           |             |             |        |
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| Cost Burden > 50%    |  | Renter    |             |                         | Owner |                |             |             |       |
|----------------------|--|-----------|-------------|-------------------------|-------|----------------|-------------|-------------|-------|
|                      |  | 0-30% AMI | >30-50% AMI | >50-80% AMI             | Total | 0-30% AMI      | >30-50% AMI | >50-80% AMI | Total |
| NUMBER OF HOUSEHOLDS |  |           |             |                         |       |                |             |             |       |
| Small Related        |  | 1660      | 420         | 94                      | 2174  | 1670           | 619         | 475         | 2664  |
| Large Related        |  | 305       | 130         | 10                      | 445   | 139            | 85          | 23          | 247   |
| Elderly              |  | 745       | 434         | 10                      | 1189  | 1070           | 680         | 195         | 1945  |
| Other                |  | 1370      | 345         | 85                      | 1800  | 705            | 185         | 145         | 1035  |
| Total need by income |  | 4,080     | 1,329       | 199                     | 5,608 | 3,484          | 1,569       | 838         | 5,891 |
| Data Source:         |  | Displayed |             | Used in Report          |       | 2016-2020 CHAS |             |             |       |
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| Crowding (More than one person per room) | Renter         |                |             |                       |       | Owner     |             |             |              |       |
|------------------------------------------|----------------|----------------|-------------|-----------------------|-------|-----------|-------------|-------------|--------------|-------|
|                                          | 0-30% AMI      | >30-50% AMI    | >50-80% AMI | >80-100% AMI          | Total | 0-30% AMI | >30-50% AMI | >50-80% AMI | >80-100% AMI | Total |
| NUMBER OF HOUSEHOLDS                     |                |                |             |                       |       |           |             |             |              |       |
| Single family households                 | 300            | 410            | 340         | 164                   | 1214  | 145       | 150         | 110         | 170          | 575   |
| Multiple, unrelated family households    | 40             | 0              | 95          | 10                    | 145   | 15        | 30          | 0           | 55           | 100   |
| Other, non-family households             | 0              | 45             | 20          | 50                    | 115   | 0         | 0           | 160         | 0            | 160   |
| Total need by income                     | 340            | 455            | 455         | 224                   | 1,474 | 180       | 180         | 270         | 225          | 835   |
| Displayed                                |                | Used In Report |             |                       |       |           |             |             |              |       |
| Data Source:                             | Default Data   | 2018-2020 CHAS |             |                       |       |           |             |             |              |       |
|                                          |                | Sort           |             | Data Source Name      |       |           |             |             |              |       |
|                                          |                | 1              |             | Cost of Housing Table |       |           |             |             |              |       |
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|                                          |                |                |             | Delete Data Set       |       |           |             |             |              |       |

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| Renter                                                                  |             |                |       |                             | Owner     |             |             |       |   |
|-------------------------------------------------------------------------|-------------|----------------|-------|-----------------------------|-----------|-------------|-------------|-------|---|
| 0-30% AMI                                                               | >30-50% AMI | >50-80% AMI    | Total |                             | 0-30% AMI | >30-50% AMI | >50-80% AMI | Total |   |
| Households with Children Present                                        |             |                |       |                             | 0         |             |             |       | 0 |
| Displayed                                                               |             | Used in Report |       | Notes:<br>No Data Available |           |             |             |       |   |
| Alternate Data                                                          |             |                |       |                             |           |             |             |       |   |
| <div>Add GIS Map   Add GIS Data   Add JPEG   Add Text   Add Table</div> |             |                |       |                             |           |             |             |       |   |

Describe the number and type of single person households in need of housing assistance.

HUD CHAS data breaks households into 4 categories, including small related (2-4 persons), large related (5 or more persons), elderly, and other. The CHAS data includes single person households into the "Other" category. As with most family types, there are significant costs burdens for single person households earning less than 50 percent of the area median income. This may indicate a need for additional subsidized housing for single person families earning less than 50 percent of the area median income.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

Options, The Family Guidance Center operates a shelter for persons leaving situations involving domestic violence. They have up to 20 beds for families experiencing homelessness due to domestic violence. In January 2019, they listed 7 people with 3 households having children under 18 years of age and 1 household with no children. Their facility often is filled to capacity. When there is no room at the shelter, the organization works to arrange alternative shelter. Of the 274 homeless persons counted at the 2019 Point in Time Count, 35 listed themselves as victims of domestic violence. The Family Guidance Center served 164 total women and children at their shelter in the year 2014. Including the women served in the shelter, the organization served a total of 1,668 unique clients in 2019. They offer court advocacy, legal, counseling, job, educational, and housing services to victims of domestic violence. In speaking with their executive director, the most urgent need listed was increased transitional housing opportunities for women who are nearing the end of their stay at the emergency shelter. Their staff also notes a need for more general affordable housing in the community.

What are the most common housing problems?

**Are any populations/household types more affected than others by these problems?**

Many of the elderly households rely primarily on social security as their source of income, which is unlikely to provide enough income to adequately maintain a home as repairs are required. Households earning low incomes are more likely to have elderly members and have children under 6 living in the home than households earning greater than the area median income. Therefore, it appears there is a need for the city to continue its homeowner rehabilitation programs. Households with children under 6 years of age may be more likely to have childcare issues if their children are not yet school aged. This can lead to significant costs for childcare or difficulty maintaining employment if childcare issues are unsettled. Public service programs for child care and afterschool care should continue to be promoted. The fact that both elderly households and households with young children are more likely to have lower incomes is somewhat challenging when conducting housing planning. Households with young children are more likely to require larger 3 to 4 bedroom housing units, whereas elderly persons would likely need a smaller home.

**Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance:**

The Options and Family Care Center provides emergency and transitional housing services for homeless families with children. They describe the most significant needs for families with children as good affordable income based rental apartments, improved educational opportunities, and permanent employment opportunities as opposed to temporary work. As of January 2019 the organization had a waiting list of 56 families. This likely indicates a need for more assistance for homeless families with children in the community.

**If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:**

N/A

**Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness:**

Severe cost burden appears to be the housing characteristic that is most linked with instability and homelessness. Persons earning below 50 percent of the area median income are significantly more likely to have housing cost burdens than those earning higher incomes. Approximately four percent of low and moderate income households experience overcrowding. This does not appear to affect a large segment of the population, but the city's housing rehabilitation program guidelines maintain the ability to add rooms to housing units if it decreases overcrowding.

**Discussion:**

After discussions with numerous service providers in the community and studying the CHAS data, the most important housing issues facing low to moderate income families are the cost and the condition of housing.

[Save](#) | [Save and Return](#) | [Cancel](#)



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### Plans/Projects/Activities

Standing / Or standing

2025年1月1日

## Gender/FBI

## Abstract

## 50 479114 9.0.

## Consolidated Plans

NA-40 Homeless Needs Assessment - 91.405, 91.205 (c)

Save | Save and Return | Cancel

### Introduction:

This section details the nature and extent of the homeless population in the Alexander, Burke, Caldwell and Catawba Counties. Data from the Catawba County Continuum of Care Point in Time Count is used to provide details on both the sheltered and unsheltered homeless population. Data is from the January 2024 Point in Time Count. Chronically homeless persons are individuals or families with an adult head of household who has a disabling condition and had been homeless and living in a place not meant for human habitation or an emergency shelter continuously for a least one year or on at least four separate occasions in the last three years.

### Homeless Needs Assessment

|                                                    |  | Estimate the # of persons experiencing homelessness on a given night |           | Estimate the # experiencing homelessness each year | Estimate the # becoming homeless each year | Estimate the # exiting homelessness each year | Estimate the # of days persons experience homelessness |
|----------------------------------------------------|--|----------------------------------------------------------------------|-----------|----------------------------------------------------|--------------------------------------------|-----------------------------------------------|--------------------------------------------------------|
| Population                                         |  | Unsheltered                                                          | Sheltered |                                                    |                                            |                                               |                                                        |
| Persons in Households with Adult(s) and Child(ren) |  | 107                                                                  | 289       |                                                    | 0                                          | 0                                             | 0                                                      |
| Persons in Households with Only Children           |  | 0                                                                    | 0         | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Persons in Households with Only Adults             |  | 306                                                                  |           | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Chronically Homeless Individuals                   |  | 58                                                                   | 47        | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Chronically Homeless Families                      |  | 0                                                                    | 0         | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Veterans                                           |  | 10                                                                   | 26        | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Unaccompanied Youth                                |  | 0                                                                    | 2         | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Persons with HIV                                   |  | 2                                                                    | 0         | 0                                                  | 0                                          | 0                                             | 0                                                      |

|                                                                                                                                                                                            |                |                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------|
| Data Source: <span style="border: 1px solid black; padding: 2px;">Current Data</span><br><br><span style="border: 1px solid black; padding: 2px; margin-left: 20px;">Alternate Data</span> | Used In Report | Notes:<br>Homeless Response Team Data |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------|

[Add GIS Map](#) | 
 [Add GIS Data](#) | 
 [Add JPEG](#) | 
 [Add Text](#) | 
 [Add Table](#)

Indicate if the homeless population is ☐ All Rural Homeless ☒ Partially Rural Homeless ☐ Has No Rural Homeless

## Rural Homeless Needs Assessment

|                                                    |  |  | Estimate the # of persons experiencing homelessness on a given night | Estimate the # experiencing homelessness each year | Estimate the # becoming homeless each year | Estimate the # exiting homelessness each year | Estimate the # of days persons experience homelessness |
|----------------------------------------------------|--|--|----------------------------------------------------------------------|----------------------------------------------------|--------------------------------------------|-----------------------------------------------|--------------------------------------------------------|
| Population                                         |  |  | Unsheltered                                                          | Sheltered                                          |                                            |                                               |                                                        |
| Persons in Households with Adult(s) and Child(ren) |  |  | 0                                                                    | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Persons in Households with Only Children           |  |  | 0                                                                    | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Persons in Households with Only Adults             |  |  | 0                                                                    | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Chronically Homeless Individuals                   |  |  | 0                                                                    | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Chronically Homeless Families                      |  |  | 0                                                                    | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Veterans                                           |  |  | 0                                                                    | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Unaccompanied Youth                                |  |  | 0                                                                    | 0                                                  | 0                                          | 0                                             | 0                                                      |
| Persons with HIV                                   |  |  | 0                                                                    | 0                                                  | 0                                          | 0                                             | 0                                                      |

|                     |                                                                                     |                       |                                          |
|---------------------|-------------------------------------------------------------------------------------|-----------------------|------------------------------------------|
| <b>Data Source:</b> | <input type="text" value="Display"/><br><input type="text" value="Alternate Data"/> | <b>Used In Report</b> | <b>Notes:</b><br>No Rural Homeless data. |
|---------------------|-------------------------------------------------------------------------------------|-----------------------|------------------------------------------|

[Add GIS Map](#) | 
 [Add GIS Data](#) | 
 [Add JPEG](#) | 
 [Add Text](#) | 
 [Add Table](#)

**For persons in rural areas who are homeless or at risk of homelessness, describe the nature and extent of unsheltered and sheltered homelessness with the jurisdiction:**

Data is not available from the rural areas.

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

There is no comprehensive data source for this information. Conversations with service providers indicates that one of the major issues with placement of homeless individuals into transitional housing is transportation and location. Oftentimes, individuals are placed in transitional housing where they have difficulty obtaining transportation that allows them to maintain employment, which makes them more likely to slip back into homelessness. Service providers also expressed concern about finding employment regardless of location.

### Nature and Extent of Homelessness (Optional)

|       | Sheltered | Unsheltered (optional) |
|-------|-----------|------------------------|
| Race: |           |                        |

|                                  |     |    |
|----------------------------------|-----|----|
| White                            | 196 | 62 |
| Black or African American        | 107 | 11 |
| Asian                            | 1   | 0  |
| American Indian or Alaska Native | 3   | 1  |
| Pacific Islander                 | 0   | 0  |
| <b>Ethnicity:</b>                |     |    |
| Hispanic                         | 208 | 26 |
| Not Hispanic                     | 114 | 25 |

|              |                |                |        |
|--------------|----------------|----------------|--------|
|              | Displayed      | Used In Report |        |
| Data Source: | Default Data   |                | Notes: |
|              | Alternate Data |                |        |

[Add GIS Map](#) | [Add GIS Data](#) | [Add JPEG](#) | [Add Text](#) | [Add Table](#)

**Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.**

estimated 37 families with children facing homelessness in the area. This is difficult as same resources have decreased across the region.

**Describe the nature and extent of homelessness by racial and ethnic group.**

In our region, the homeless response team engages with clients of a white or caucasian background more frequently but have recently noticed an increase among those of black and hispanic races as well.

**Describe the nature and extent of unsheltered and sheltered homelessness.**

It is difficult to discern the true impact of homelessness in our region due to limited agencies inputting data into HMIS.

**Discussion:**

There has been an increase in homelessness nationwide according to statistics. Homelessness in our region has remained steady or similar to last year based on recent data.

| 
  |

Community Development Systems  
Integrated Disbursement & Information System (IDIS)

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>User:</b> C04664<br><b>Role:</b> Grants<br><b>Organization:</b> LENOIR<br><br>- Switch Profile<br>- Logout<br><br><b>Activity</b><br>- Add<br>- Search<br>- Search HOME/HTF<br>- CDBG Cancellation<br><br><b>Project</b><br>- Add<br>- Search<br>- Copy<br><br><b>Consolidated Plans</b><br>- Add<br>- Copy<br>- Search<br><br><b>Annual Action Plans</b><br>- Add<br>- Copy<br>- Search<br><br><b>Consolidated Annual Performance Evaluation Report</b><br>- Add<br>- Search<br><br><b>Utilities</b><br>- Home<br>- Data Downloads<br>- Print Page<br>- Help<br><br><b>Links</b><br>- Contact Support<br>- Rules of Behavior<br>- CPD Home<br>- HUD Home | <div>Plans/Projects/Activities</div> <div>Reporting/Downloads</div> <div>Links</div> <div>News/CPD</div> <div>Admin</div> <div>Reports</div> |
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**Consolidated Plans**  
NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)  

Save | Save and Return | Cancel

**Describe the jurisdiction's need for Public Facilities:**

The City of Lenoir low to moderate income population is generally located in the well-established neighborhoods. These older neighborhoods often have older facilities that may be in need of upgrade. There are parks in that have not seen significant upgrades since the 1960s. The City needs to construct or rehabilitate park facilities in low to moderate income neighborhoods. This needs include bathrooms, picnic shelters, sidewalks, signage, drainage improvements and lighting. There is a need for construction and improvement to public sidewalks and streets in low to moderate income areas. Funds are also needed for upgrades to public facilities operated by nonprofits that currently serve the City's low income and homeless populations. There is a need for walking and biking trails. There is a need for new public facilities to benefit low income neighborhoods. There is a need for old public facilities to be upgraded and improved with modern bathrooms, HVAC, lighting, electrical improvements, and play ground equipment.

**How were these needs determined?**

Needs for public facilities were determined by listening to public comments over a long period of time at various public meetings held throughout the city and during plan development and during previously held public meetings. As projects move forward, they will be studied as to whether they could possibly be funded using CDBG dollars. As the city updates its budget annually, potential projects are studied to determine whether or not they can possibly be funded with CDBG funds. City staff meets regularly with nonprofit public service providers to discuss facility needs and required upgrades. Needs for the City were identified also through discussions with the City Manager, Public Works Department, Recreation Department and Planning Department.

Add GIS Map | Add GIS Data | Add JPEG | Add Text | Add Table

**Describe the jurisdiction's need for Public Improvements:**

Many of the City's established residential neighborhoods require sidewalk, streetscape improvements, and street improvements. The City continuously notes gaps in the amount of funding for street resurfacing, sidewalk construction, and streetscape improvements due to stagnating property tax and other revenue growth.

**How were these needs determined?**

These needs were determined by listening to public comments at neighborhood meetings. In addition, Community Development Staff met with the City's Public Services department and Planning department and the City Manager. These needs are developed by looking at pavement studies commissioned by the department, listening to citizen comments over the course of the year, and consulting the City's Sidewalk, Bikeway, Greenway, and Trails Master Plan. When needs are determined, Public Services staff meets with Community Development staff to determine whether any of the identified needs can be funded with CDBG funds.

Add GIS Map | Add GIS Data | Add JPEG | Add Text | Add Table

**Describe the jurisdiction's need for Public Services:**

The City has a robust nonprofit sector that provides extensive public services for the low income and homeless populations. Discussions with local nonprofit service providers indicated a need for a need for increased services to the homeless. Transportation issues often make it difficult for individuals and families trying to transition out of homelessness to obtain and hold jobs. Stakeholders have also described a need for more comprehensive day shelter services for homeless individuals. This would include additional counseling and services designed to get homeless individuals into transitional housing and move them towards self-sufficiency. There is also an identified need for more homelessness prevention programs that have similar goals of increasing self-sufficiency for low income individuals and families.

**How were these needs determined?**

The needs of public service agencies are determined through individual consultation with nonprofit service providers. Representatives from local public service agencies regularly consult with the City Manager about these needs. In addition, Community Development Staff also attends the local Continuum of Care meetings. At these meetings, agencies attending are given the opportunity to update the group on their programs. During this time, organizations regularly discuss needs for additional services or programs.

Add GIS Map | Add GIS Data | Add JPEG | Add Text | Add Table

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Community Development Systems

Integrated Disbursement & Information System (IDIS)



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Organization: LENOIR

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HUD Home

Plans/Projects/Activities

Funding/Drawdown

Grants

Grantee/FY

Admin

Reports

Consolidated Plans

MA-QS Overview

Save | Save and Return | Cancel

Indicates Required Field

Market Analysis Overview

The City of Lenoir used housing market data contained within the consolidated plan template as a basis for the analysis of the City's housing market. This information was used as a starting point for discussions with local housing and public agencies in the preparation of this plan.

Add GIS Map | Add GIS Data | Add JPEG | Add Text | Add Table

Save | Save and Return | Cancel



|                                                                                       |                                  |                  |      |            |       |         |
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| User: C04684<br>Role: Grantee<br>Organization: LENOIR<br>- Switch Profile<br>- Logout | <b>Plans/Projects/Activities</b> | Funding/Drawdown | Unit | Subtype/P3 | Notes | Reports |
| <b>Consolidated Plans</b>                                                             |                                  |                  |      |            |       |         |
| MA-10 Housing Market Analysis: Number of Housing Units - 91.410, 91.210(a)&(b)(2)     |                                  |                  |      |            |       |         |
| Save   Save and Return   Cancel                                                       |                                  |                  |      |            |       |         |

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- CDBG Cancellation

**Project**  
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- HUD Home

**Introduction:**

This section details the number and type of housing units found within the City of Lenoir's funding area. As shown in the table below, the majority of housing is single family with 73 percent of the units being either single family detached or attached structures. Of the total housing units in the community, 85 percent of these properties contain 20 or fewer units. Owner occupied units tend to be larger than rental units. 74 percent of owner occupied housing units contain 3 or more bedrooms while 71 percent of renter occupied units are two or fewer bedrooms.

**All residential properties by number of units**

| Property type                   | Number        | %           |
|---------------------------------|---------------|-------------|
| 1-unit detached structure       | 119479        | 71%         |
| 1-unit, attached structure      | 3267          | 2%          |
| 2-4 units                       | 9064          | 5%          |
| 5-19 units                      | 9167          | 5%          |
| 20 or more units                | 2814          | 2%          |
| Mobile Home, boat, RV, van, etc | 25470         | 15%         |
| <b>TOTAL</b>                    | <b>169251</b> | <b>100%</b> |

|                           |                |                 |                 |
|---------------------------|----------------|-----------------|-----------------|
| Displayed                 | Used In Report |                 |                 |
| Data Source: Default Data |                | 2016-2020 ACS   |                 |
|                           |                | Notes: 2023 ACS |                 |
| Alternate Data            |                |                 | Remove Data Set |

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| Unit Size by Tenure | Owners        |             | Renters      |             |
|---------------------|---------------|-------------|--------------|-------------|
|                     | Number        | %           | Number       | %           |
| No bedroom          | 139           | 0%          | 274          | 1%          |
| 1 bedroom           | 2120          | 2%          | 8367         | 15%         |
| 2 bedrooms          | 27143         | 24%         | 22827        | 55%         |
| 3 or more bedrooms  | 83933         | 74%         | 12366        | 30%         |
| <b>TOTAL</b>        | <b>113335</b> | <b>100%</b> | <b>41833</b> | <b>101%</b> |

|                           |                |                 |                 |
|---------------------------|----------------|-----------------|-----------------|
| Displayed                 | Used In Report |                 |                 |
| Data Source: Default Data |                | 2016-2020 ACS   |                 |
|                           |                | Notes: 2023 ACS |                 |
| Alternate Data            |                |                 | Remove Data Set |

| Type           | Sequence | Label                         | Action                                                               |
|----------------|----------|-------------------------------|----------------------------------------------------------------------|
| Uploaded Image | 1        | Extreme Low Income Households | <a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a> |
| Uploaded Image | 2        | Low Income Households         | <a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a> |
| Uploaded Image | 3        | Moderate Income Households    | <a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a> |

[Add GIS Map](#) | [Add GIS Data](#) | [Add JPEG](#) | [Add Text](#) | [Add Table](#)

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

The City of Lenoir targets its housing programs to low and moderate income census tract neighborhoods. The City does not currently do any housing rehabilitation. The City and Unifour HOME Consortium to offer downpayment assistance to first-time home buyers that earn less than 80 percent of the area median income. This program offers a deferred loan of 20% to home buyers that helps to reduce the monthly payment on the first mortgage. The program also offers forgiveness of half of the principal balance to homeowners that remain in the purchased home for at least ten years.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

There is not expected to be a significant loss of affordable housing inventory in the near future. There may be some demolition of substandard housing units during this time frame due to minimum housing violations. Given proposed new housing units in the community, it is not anticipated that there will be a decrease in the total number of affordable housing units.

Does the availability of housing units meet the needs of the population?

According to the CHAS data, there appears to be adequate housing for persons earning at least the area median income. However, as indicated in the upcoming pages of this needs assessment, households earning less than 50 percent of the area median income are in need of low income rental properties. The Multi-Family housing funding of low income housing tax credit projects is seen as a plan to address these needs.

Describe the need for specific types of housing:

The City of Lenoir has utilized Multi-Family housing funding of low income housing tax credit projects to address the need for low income housing.

Discussion:

## Community Development Systems

Integrated Disbursement &amp; Information System (IDIS)



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Funding/Disbursement

Link

Grantee/FY

Admin

Reports

## Market Analysis

MA-15 Housing Market Analysis: Cost of Housing - 91.410, 91.210(n)

Save | Save and Return | Cancel

## Introduction:

This section details the cost of housing for the City of Lenoir. The tables describe average rents and home values for housing units in consortium. Wages have not kept up with the cost of housing. According to HUD, the Fair Market Rent (FMR) for a two bedroom is \$1,046. In order to afford this level of rent and utilities - without paying more than the 30 percent of income on housing - a household must earn \$3,487 monthly or \$41,844 annually. Assuming a 40 hour work week, 52 weeks per year, this level of income translates into a "Housing Wage" of \$20.17. In North Carolina a minimum wage worker earns an hourly rate of \$7.25. In order to afford the FMR for a two-bedroom, a minimum wage earner must work 110.95 hours per week, 52 weeks per year-round in order to make the two bedroom FMR affordable.

## Cost of Housing

Base Year: 2019

Most Recent Year: 2023

% Change

Median Home Value

0

0

Median Contract Rent

0

0

Data Source: Default Data

Used in Report

2000 Census (Base Year), 2016-2020 ACS (Most Recent Year)

Sort: Data Source Name  
1 Cost of Housing Table

Alternate Data

Notes:  
2019 ACS (Base Year) 2023 ACS (Most Recent Year)

Delete Data Set

## Rent Paid:

Less than \$500

Number

%

3354

9%

\$500-999

21202

56%

\$1,000-1,499

10762

28%

\$1,500-1,999

2303

6%

\$2,000 or more

442

1%

TOTAL

38,063

100%

Data Source: Default Data

Used in Report

2016-2020 ACS

Notes:  
2023 ACS

Alternate Data

Delete Data Set

Type Sequence

GIS Map 1

## Label

Housing Cost Burden - Consolidated Plan and Continuum of Care Planning Tool

Add GIS Map | Add GIS Data | Add JPEG | Add Text | Add Table

Action  
View | Delete

## Housing Affordability

Number of Units affordable to Households earning:

30% HAMFI

Renter

2655

Owner

No Data

50% HAMFI

4891

9780

80% HAMFI

10966

22535

100% HAMFI

No Data

31375

TOTAL

18412

63090

Data Source: Default Data

Used in Report

2016-2020 CHAS

Sort: Data Source Name  
1 Cost of Housing Table

Alternate Data

Notes:  
2017-2021 CHAS

Delete Data Set

Add GIS Map | Add GIS Data | Add JPEG | Add Text | Add Table

## Monthly Rent (\$)

Fair Market Rent

Efficiency (no bedroom)

818

1 Bedroom

851

2 Bedroom

1046

3 Bedroom

1334

4 Bedroom

1567

High HOME Rent

818

851

1046

1334

1567

Low HOME Rent

711

788

846

1088

1238

Data Source: Default Data

Used in Report

HUD FMR and HOME Rents

Notes:

Alternate Data

Delete Data Set

Add GIS Map | Add GIS Data | Add JPEG | Add Text | Add Table

## Is there sufficient housing for households at all income levels?

There appears to be sufficient housing for those making a least 50 percent of the area median income.

## How is affordability of housing likely to change considering changes to home values and/or rents?

This may lead to increased demand for rental housing which may lead to higher rents in the future. The median home value rose 58 percent from 2019 to 2023. Median contract rent rose 22 percent from 2019 to 2023. Increases in home values will make it more difficult for households earning near the median income to achieve homeownership without some assistance.



How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

Utilizing the data in the "Cost of Housing" section above reveals the following about median rents compared to HOME rents and Fair Market Rent: Area Median Rent is \$1,046. Area Median Rent is greater than Fair Market Rent for Efficiency One Bedroom, but lower than the One, Two, Three and Four Bedroom Fair Market Rents. Area Median Income is greater than HOME rents for Efficiency, and One Bedroom, but lower than Two, Three and Four Bedroom HOME rents. Rents appear to be rising rapidly causing increased unaffordability.

**Discussion:**

Increasing the supply of affordable housing particularly rental housing for families and elderly is an ongoing need. Providing counseling and financial assistance to first-time homebuyers continues to be a great need for those hoping to make the move from renting to homeownership. The need for new construction in all price ranges is of utmost importance.

|  |

For IDIS Support only: Thu May 27, 2025 at 3:16

 Session Timeout



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Exit

Grantee/PJ

Admin

Reports

## Consolidated Plans

## SP-05 Overview

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\* Indicates Required Field

## Strategic Plan Overview:

This section contains the Strategic plan for housing and community development that will guide the City of Lenoir's investment of Community Development Block Grant (CDBG) and HOME funding during the 2025-2029 planning period. The City of Lenoir's priority needs were identified through an extensive public input and consultation process. Goals and objectives were developed directly from the priority needs identified through the public input and consultation process. All needs and goals were identified through the context of eligible uses of HUD funding. The City will use its available CDBG and HOME resources to fund activities that will help achieve the goals identified in the plan and address the priority needs identified in the plan.

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Session Timeout



# Community Development Systems

## Integrated Disbursement & Information System (IDIS)



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**Role:** Grantee  
**Organization:**  
 LENOR

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**Activity**

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**Consolidated Plans****SP-28 Priority Needs Summary**
[Previous Page](#)

| Name                                             | Population                                                                                                                                                                                                                                                                                                                                       | Geographic Areas                                                                    | Priority Level | Associated Goals                                                                        |
|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------|
| <b>Public Facilities Improvements</b>            | Chronic Homelessness<br>Elderly<br>Low<br>Persons with HIV/AIDS<br>Persons with Physical Disabilities<br>Middle<br>Families with Children<br>Frail Elderly<br>Individuals<br>Extremely Low<br>Large Families<br>Families with Children<br>Moderate<br>Public Housing Residents<br>Rural<br>Elderly<br>Non-housing Community Development veterans | CITY LIMITS-Local Target area<br>CDBG Low Income Census Tract-<br>Local Target area | High           | Public Facilities Improvements<br>CDBG Administration                                   |
| <b>CDBG Administration</b>                       | Elderly<br>Families with Children<br>Public Housing Residents<br>Extremely Low<br>Large Families<br>Middle<br>Low<br>Moderate                                                                                                                                                                                                                    | CDBG Low Income Census Tract-<br>Local Target area<br>CITY LIMITS-Local Target area | High           | CDBG Administration                                                                     |
| <b>Direct Financial Assistance to Homebuyers</b> | Elderly<br>Families with Children<br>Large Families<br>Moderate<br>Public Housing Residents<br>Elderly<br>Persons with Physical Disabilities<br>Low<br>Persons with HIV/AIDS and their Families<br>Frail Elderly<br>Victims of Domestic Violence                                                                                                 | HOME Regional Consortium Area-<br>Other                                             | High           | Direct Financial Assistance to Homebuyers<br>Assistance to CHDOs<br>HOME Administration |
| <b>Assistance to CHDOs</b>                       | Public Housing Residents<br>Elderly<br>Victims of Domestic Violence<br>Elderly<br>Extremely Low<br>Low<br>Large Families<br>Families with Children<br>Persons with Physical Disabilities<br>Moderate<br>Persons with Mental Disabilities                                                                                                         | HOME Regional Consortium Area-<br>Other                                             | High           | Assistance to CHDOs<br>HOME Administration                                              |
| <b>Multi-Family Housing</b>                      | Extremely Low<br>Large Families<br>Frail Elderly<br>Moderate<br>Elderly<br>Elderly<br>Families with Children<br>Low<br>Public Housing Residents                                                                                                                                                                                                  | HOME Regional Consortium Area-<br>Other                                             | High           | HOME Administration<br>Multi-Family Housing                                             |
| <b>HOME Administration</b>                       | Low<br>Public Housing Residents<br>Middle<br>Elderly<br>Extremely Low<br>Families with Children<br>Moderate<br>Large Families                                                                                                                                                                                                                    | HOME Regional Consortium Area-<br>Other                                             | High           | HOME Administration                                                                     |

Community Development Systems  
Integrated Disbursement & Information System (IDIS)

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HUD Home

Plans/Projects/Activities

Funding/Drawdown

Grants

Grantee/PJ

Admin

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Consolidated Plans

SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

Save | Save and Return | Cancel

Introduction:

| Source of Funds | Source           | Use of Funds                                                                                                                                                        | Expected Amount Available Year 1                                                     | Expected Amount Available Remainder of Con Plan | Narrative Description                                                                                                                    | Ar |
|-----------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|----|
| CDBG            | public - federal | Acquisition<br>Admin and Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services                                                      | Annual Allocation: \$<br>Program Income: \$<br>Prior Year Resources: \$<br>Total: \$ | 136812 \$<br>548448<br><br>136812               | The City anticipates receiving approximately \$136,612 per year as its entitlement grant.                                                |    |
| HOME            | public - federal | Acquisition<br>Homebuyer assistance<br>Homeowner rehab<br>Multifamily rental new construction<br>Multifamily rental rehab<br>New construction for ownership<br>TBRA | Annual Allocation: \$<br>Program Income: \$<br>Prior Year Resources: \$<br>Total: \$ | 984230.65 \$<br>300000<br><br>1284230.65        | The City anticipates receiving approximately \$984,230.65 per year as its HOME funding and roughly \$300,000 per year in program income. | Ar |

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied:

Federal funds will leverage additional resources in the form of matching funds.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan:

N/A

**Discussion:**

The Expected Amount Available Remainder of Con Plan above are funds that have been targeted for existing projects that have not yet been completed.

Save | Save and Return | Cancel

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- HUD Home

Plans/Projects/Activities

Funding/Drawdown

File

Grantee/PJ

Admin

Reports

Consolidated Plans

SP-45 Goals - 91.415, 91.215(a)(4)

Save

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Save and Return

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Cancel

Goals:

| Sort* | Goal Name                                 | Action                                                               |
|-------|-------------------------------------------|----------------------------------------------------------------------|
| 1     | Public Facilities Improvements            | <a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a> |
| 2     | CDBG Administration                       | <a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a> |
| 3     | Direct Financial Assistance to Homebuyers | <a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a> |
| 4     | Assistance to CHDOs                       | <a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a> |
| 5     | Multi-Family Housing                      | <a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a> |
| 6     | HOME Administration                       | <a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a> |

Add Goal

 | 

View Summary

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

The City of Lenoir through the HOME program estimates that over the next five years it will provide HOME Multi-Family funding that will develop new rental units that will provide affordable rental units for 50 extremely low, low-income, and moderate income families. The City of Lenoir through the HOME program estimates that over the next five years it will provide HOME CHDO funding that will develop new homeowner units that will provide affordable homes for 20 extremely low, low-income, and moderate income families. Approximately 165 first-time homebuyers will be assisted with direct homebuyer assistance over the next 5 years. Public Facilities Improvements are needed for streets, drainage, sidewalks, water, sewer, curb, gutter/in, restrooms, field lighting, picnic shelters, HVAC, sound system, lighting, stage curtains, doors, door hardware, roofs, ceilings, electrical, storm gutters, floor resurfacing, bleachers, seating, landscaping, recreation facilities improvements, and greenway improvements, all in low income census tracts. Improvements are needed at the Old Lenoir High School Auditorium, Old Lenoir High School Gym, Old Lenoir High School Band Building, Meck Cook Stadium, Leo's Building and Lenoir Greenway, all in low income census tracts.

Save

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Save and Return

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Session Timeout

For IDIS Support only: Wed May 28, 2025 at 3:11



# Community Development Systems

## Integrated Disbursement & Information System (IDIS)



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 - CPD Home  
 - HUD Home

| Plans/Projects/Activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Funding/Drawdown                                                                                                    | Grant                                                                        | Grantee/PJ                                                                                                      | Admin              | Reports                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------|
| <b>Strategic Plan</b><br><b>SP-48 Goals Summary</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                     |                                                                              |                                                                                                                 |                    |                               |
| <div>Close</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                     |                                                                              |                                                                                                                 |                    |                               |
| <b>Goal</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Category</b>                                                                                                     | <b>Geographic Area</b>                                                       | <b>Needs Addressed</b>                                                                                          | <b>Funding</b>     |                               |
| <b>Public Facilities Improvements</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Homeless<br>Non-Homeless Special Needs<br>Non-Housing Community Development                                         | CITY LIMITS<br>CDBG Low Income Census Tract                                  | Public Facilities Improvements                                                                                  | CDBG : \$554,973   |                               |
| Start Year: 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | End Year: 2029                                                                                                      | Outcome:<br>Availability/accessibility                                       | Objective:<br>Create suitable living environments                                                               |                    |                               |
| Description:<br>Public Facilities Improvements are needed for streets, drainage, sidewalks, water, sewer, curb, gutter, restrooms, field lighting, picnic shelters, HVAC, sounds system, lighting, stage curtains, doors, door hardware, roofs, ceilings, electrical, storm gutters, floor resurfacing, bleachers, seating, landscaping, recreation facilities improvements, and greenway improvements, all in low income census tracts. Improvements are needed at the Old Lenoir High School Auditorium, Old Lenoir High School Gym, Old Lenoir High School Band Building, Mack Cook Stadium, Leo's Building and Lenoir Greenway, all in low income census tracts. |                                                                                                                     |                                                                              |                                                                                                                 |                    |                               |
| Goal Outcome Indicator<br>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                     |                                                                              |                                                                                                                 | Quantity<br>5,614  | UoM<br>Persons Assisted       |
| <b>CDBG Administration</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Affordable Housing<br>Public Housing<br>Homeless<br>Non-Homeless Special Needs<br>Non-Housing Community Development | CITY LIMITS<br>CDBG Low Income Census Tract                                  | Public Facilities Improvements<br>CDBG Administration                                                           | CDBG : \$136,612   |                               |
| Start Year: 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | End Year: 2029                                                                                                      | Outcome:<br>Availability/accessibility                                       | Objective:<br>Create suitable living environments                                                               |                    |                               |
| Description:<br>CDBG funds will be used for general program management, oversight, coordination, planning, monitoring and evaluation of all aspects of the CDBG Entitlement Program for the City of Lenoir.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                     |                                                                              |                                                                                                                 |                    |                               |
| Goal Outcome Indicator<br>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                     |                                                                              |                                                                                                                 | Quantity<br>5,614  | UoM<br>Persons Assisted       |
| <b>Direct Financial Assistance to Homebuyers</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Affordable Housing                                                                                                  | HOME Regional Consortium Area                                                | Direct Financial Assistance to Homebuyers                                                                       | HOME : \$3,505,865 |                               |
| Start Year: 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | End Year: 2029                                                                                                      | Outcome:<br>Affordability                                                    | Objective:<br>Provide decent affordable housing                                                                 |                    |                               |
| Description:<br>Homebuyer assistance is needed throughout the four county regional consortium area. The assistance provided can be used by eligible low to moderate income households as downpayment and/or closing cost toward the purchase of a home. This is a 0% loan deferred loan, half of the loan is forgiven at year ten. Repayment is triggered upon sale, refinance or otherwise transferring the property. Approximately 165 households will be assisted.                                                                                                                                                                                                |                                                                                                                     |                                                                              |                                                                                                                 |                    |                               |
| Goal Outcome Indicator<br>Direct Financial Assistance to Homebuyers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                     |                                                                              |                                                                                                                 | Quantity<br>165    | UoM<br>Households Assisted    |
| <b>Assistance to CHDOs</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Affordable Housing                                                                                                  | CITY LIMITS<br>CDBG Low Income Census Tract<br>HOME Regional Consortium Area | Assistance to CHDOs<br>Direct Financial Assistance to Homebuyers                                                | HOME : \$738,173   |                               |
| Start Year: 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | End Year: 2029                                                                                                      | Outcome:<br>Affordability                                                    | Objective:<br>Provide decent affordable housing                                                                 |                    |                               |
| Description:<br>Community Development Housing Organizations (CHDOs) are non-profit organizations doing housing related activities to benefit low to moderate income persons.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                     |                                                                              |                                                                                                                 |                    |                               |
| Goal Outcome Indicator<br>Homeowner Housing Added                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                     |                                                                              |                                                                                                                 | Quantity<br>20     | UoM<br>Household Housing Unit |
| <b>Multi-Family Housing</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Affordable Housing                                                                                                  | CITY LIMITS<br>CDBG Low Income Census Tract<br>HOME Regional Consortium Area | Multi-Family Housing                                                                                            | HOME : \$1,535,000 |                               |
| Start Year: 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | End Year: 2029                                                                                                      | Outcome:<br>Affordability                                                    | Objective:<br>Provide decent affordable housing                                                                 |                    |                               |
| Description:<br>The Consortium provides loan funds to assist in the development of low-income housing tax credit projects throughout the region.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                     |                                                                              |                                                                                                                 |                    |                               |
| Goal Outcome Indicator<br>Rental units constructed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                     |                                                                              |                                                                                                                 | Quantity<br>50     | UoM<br>Household Housing Unit |
| <b>HOME Administration</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Affordable Housing<br>Public Housing<br>Homeless<br>Non-Homeless Special Needs<br>Non-Housing Community Development | HOME Regional Consortium Area                                                | Assistance to CHDOs<br>Direct Financial Assistance to Homebuyers<br>Multi-Family Housing<br>HOME Administration | HOME : \$642,115   |                               |
| Start Year: 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | End Year: 2029                                                                                                      | Outcome:<br>Availability/accessibility                                       | Objective:<br>Create suitable living environments                                                               |                    |                               |
| Description:<br>HOME funds will be used for general program management, oversight, coordination, planning, monitoring and evaluation of all aspects of the HOME Program Consortium program for the City of Lenoir (Lead Entity).                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                     |                                                                              |                                                                                                                 |                    |                               |
| Goal Outcome Indicator<br>Rental units constructed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                     |                                                                              |                                                                                                                 | Quantity<br>50     | UoM<br>Household Housing Unit |
| Goal Outcome Indicator<br>Homeowner Housing Added                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                     |                                                                              |                                                                                                                 | Quantity<br>20     | UoM<br>Household Housing Unit |
| Goal Outcome Indicator<br>Direct Financial Assistance to Homebuyers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                     |                                                                              |                                                                                                                 | Quantity<br>165    | UoM<br>Households Assisted    |
| <div>Close</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                     |                                                                              |                                                                                                                 |                    |                               |

Community Development Systems  
Integrated Disbursement & Information System (IDIS)

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Plans/Projects/Activities

Funding/Drawdown

CDBG

Grantee/PI

Admin

Reports

## Consolidated Plans

SP-80 Monitoring - 91.230

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Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City will take every measure to ensure that the City's long-term compliance, is completely and correctly, within provisions of this Consolidated Plan and all of the provisions of Title 1 of the National Affordable Housing Act. For all city initiated projects, Community Development staff will conduct file reviews to ensure compliance with all applicable requirements including environmental review, labor standards, income verification, and all other applicable requirements. The City will continue to monitor all CDBG and HOME funded projects for compliance with program requirements and objectives. Staff will work with all CHDOs and Multi-Family Housing Developers to ensure they are aware of and in compliance with all program requirements. Multi-Family will be inspected and monitored every three years.

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Session Timeout

Community Development Systems  
Integrated Disbursement & Information System (IDIS)

|                                                                                                           | Plans/Projects/Activities                                                                                                                                                           | Funding / Disbursement | Users                                                                                                                                                               | System / P                                                                                                              | Admin                                                  | Reports                                                                                                                                  |               |
|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>User:</b> C04684<br><b>Role:</b> Grants<br><b>Organization:</b> LENOIR<br>- Switch Profile<br>- Logout | <b>Consolidated Plans</b><br><b>AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)</b>                                                                                            |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
| <b>Activity</b><br>- Add<br>- Search<br>- Search HOME/HTF<br>- CDBG Cancellation                          | <b>Close</b><br><b>Introduction:</b>                                                                                                                                                |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
| <b>Project</b><br>- Add<br>- Search<br>- Copy                                                             |                                                                                                                                                                                     |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
| <b>Consolidated Plans</b><br>- Add<br>- Copy<br>- Search                                                  |                                                                                                                                                                                     |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
| <b>Annual Action Plans</b><br>- Add<br>- Copy<br>- Search                                                 |                                                                                                                                                                                     |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
| <b>Consolidated Annual Performance Evaluation Report</b><br>- Add<br>- Search                             |                                                                                                                                                                                     |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
| <b>Utilities</b><br>- Home<br>- Data Downloads<br>- Print Page<br>- Help                                  |                                                                                                                                                                                     |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
| <b>Links</b><br>- Contact Support<br>- Rules of Behavior<br>- CPD Home<br>- HUD Home                      |                                                                                                                                                                                     |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
|                                                                                                           | <b>Priority Table</b>                                                                                                                                                               |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
|                                                                                                           | <b>Source of Funds</b>                                                                                                                                                              | <b>Source</b>          | <b>Uses of Funds</b>                                                                                                                                                | <b>Expected Amount Available</b>                                                                                        | <b>Expected Amount Available Remainder of Con Plan</b> | <b>Narrative Description</b>                                                                                                             | <b>Action</b> |
|                                                                                                           | CDBG                                                                                                                                                                                | public - federal       | Acquisition<br>Admin and Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services                                                      | Annual Allocation: \$ 136,612.00<br>Program Income: \$<br>Prior Year Resources: \$<br>Total: \$ 136,612.00              | \$ 548,448.00                                          | The City anticipates receiving approximately \$136,612 per year as its entitlement grant.                                                |               |
|                                                                                                           | HONE                                                                                                                                                                                | public - federal       | Acquisition<br>Homebuyer assistance<br>Homeowner rehab<br>Multifamily rental new construction<br>Multifamily rental rehab<br>New construction for ownership<br>TBRA | Annual Allocation: \$ 984,230.65<br>Program Income: \$ 300,000.00<br>Prior Year Resources: \$<br>Total: \$ 1,284,230.65 | \$ 5,138,922.60                                        | The City anticipates receiving approximately \$984,230.65 per year as its HONE funding and roughly \$300,000 per year in program income. |               |
|                                                                                                           | <b>Explain how federal funds will leverage these additional resources (private, state and local funds), including a description of how matching requirements will be satisfied:</b> |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
|                                                                                                           | Federal funds will leverage additional resources in the form of matching funds.                                                                                                     |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
|                                                                                                           | <b>If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan:</b>                     |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
|                                                                                                           | N/A                                                                                                                                                                                 |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
|                                                                                                           | <b>Discussions:</b>                                                                                                                                                                 |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
|                                                                                                           | The Expected Amount Available Remainder of Con Plan above are funds that have been targeted for existing projects that have not yet been completed.                                 |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |
|                                                                                                           | <b>Close</b>                                                                                                                                                                        |                        |                                                                                                                                                                     |                                                                                                                         |                                                        |                                                                                                                                          |               |

User: CD4684  
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Organization: LENOIR  
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- Search  
- Search HOME/HTP  
- CDBG Cancellation

Project  
- Add  
- Search  
- Copy

Consolidated Plans  
- Add  
- Copy  
- Search

Annual Action Plans  
- Add  
- Copy  
- Search

Consolidated Annual Performance Evaluation Report  
- Add  
- Search

Utilities  
- Home  
- Data Downloads  
- Print Page  
- Help

Links  
- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

Plans/Projects/Activities

Funding/Drawdown

Grant

Grantee/FY

Schedule

Reports

Annual Action Plan (2025-Version #1)

AP-35 Projects - 91.420, 91.220(d)

Save

 | 

Save and Return

 | 

Cancel

\* Indicates Required Field

\*Introduction

This section details the projects that will be undertaken with CDBG and HOME funding in FY-2025.

| Projects |                                                     |                                                       |
|----------|-----------------------------------------------------|-------------------------------------------------------|
| Sort#    | Project Title                                       | Action                                                |
| 1        | 2025 CDBG PUBLIC FACILITIES                         | <div>View</div>   <div>Edit</div>   <div>Remove</div> |
| 2        | 2025 CDBG ADMINISTRATION                            | <div>View</div>   <div>Edit</div>   <div>Remove</div> |
| 3        | 2025 HOME DIRECT FINANCIAL ASSISTANCE TO HOMEBUYERS | <div>View</div>   <div>Edit</div>   <div>Remove</div> |
| 4        | 2025 HOME CHDO                                      | <div>View</div>   <div>Edit</div>   <div>Remove</div> |
| 5        | 2025 HOME Multi-Family Housing                      | <div>View</div>   <div>Edit</div>   <div>Remove</div> |
| 6        | 2025 HOME ADMINISTRATION                            | <div>View</div>   <div>Edit</div>   <div>Remove</div> |

Add a Project | View Summary

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities of the funds allocated per project were decided by funding activities with high needs.

Save

 | 

Save and Return

 | 

Cancel

Community Development Systems  
Integrated Disbursement & Information System (IDIS)

User: C04684  
Role: Grants  
Organization:  
LENOIR

- Switch Profile  
- Logout

## Activity

- Add  
- Search  
- Search HOME/HTF  
- CDBG Cancellation

## Project

- Add  
- Search  
- Copy

## Consolidated Plans

- Add  
- Copy  
- Search

## Annual Action Plans

- Add  
- Copy  
- Search

## Consolidated Annual

Performance  
Evaluation Report  
- Add  
- Search

## Utilities

- Home  
- Data Downloads  
- Print Page  
- Help

## Links

- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

## Plans/Projects/Activities

## Funding/Disbursement

## Grant

## CDBG/HTF

## Admin

## Reports

## Annual Action Plan (2025-Version #1)

## AP-38 Project Summary

[Return to Annual Action Plan Projects](#)

## Project Summary Information

| No. | Project                                                                                                                                                                                  | Goals Supported                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Geographic Areas                                 | Needs Addressed                           | Funding              |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-------------------------------------------|----------------------|
|     | <b>2025 CDBG PUBLIC FACILITIES</b>                                                                                                                                                       | Public Facilities Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | CDBG Low Income Census Tract - Local Target area |                                           | CDBG : \$ 109,289.60 |
|     | Description                                                                                                                                                                              | Public Facilities Improvements are needed for streets, drainage, sidewalks, water, sewer, curb, guttering, restrooms, field lighting, picnic shelters, HVAC, sounds system, lighting, stage curtains, doors, door hardware, roofs, ceilings, electrical, storm gutters, floor resurfacing, bleachers, seating, landscaping, recreation Facilities Improvements, and green way improvements, all in low income census tracts. Improvements are needed at the Old Lenoir High School Complex which includes the Old Lenoir High School Auditorium, Old Lenoir High School Gym, Old Lenoir High School Band Building, Leo's Building, Mack Cook Stadium and Lenoir Green way, all in low income census tracts.                                                                                                  |                                                  |                                           |                      |
|     | Target Date for Completion                                                                                                                                                               | 06/30/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                  |                                           |                      |
| 1   | Estimate the number and type of families that will benefit from the proposed activities (additional information for this discussion may be available on the AP-36 Project Detail screen) | Public Facilities Improvements are needed for streets, drainage, sidewalks, water, sewer, curb, guttering, restrooms, field lighting, picnic shelters, HVAC, sounds system, lighting, stage curtains, doors, door hardware, roofs, ceilings, electrical, storm gutters, floor resurfacing, bleachers, seating, landscaping, recreation Facilities Improvements, and green way improvements, all in low income census tracts. Improvements are needed at the Old Lenoir High School Complex which includes the Old Lenoir High School Auditorium, Old Lenoir High School Gym, Old Lenoir High School Band Building, Leo's Building, Mack Cook Stadium and Lenoir Green way. All 5614 persons in this low income census tract will benefit.                                                                    |                                                  |                                           |                      |
|     | Location Description (additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                    | Public Facilities Improvements are needed for streets, drainage, sidewalks, water, sewer, curb, guttering, restrooms, field lighting, picnic shelters, HVAC, sounds system, lighting, stage curtains, doors, door hardware, roofs, ceilings, electrical, storm gutters, floor resurfacing, bleachers, seating, landscaping, recreation Facilities Improvements, and green way improvements, all in low income census tracts. Improvements are needed at the Old Lenoir High School Complex which includes the Old Lenoir High School Auditorium, Old Lenoir High School Gym, Old Lenoir High School Band Building, Leo's Building, Mack Cook Stadium and Lenoir Green way, all in low income census tracts.                                                                                                  |                                                  |                                           |                      |
|     | Planned Activities (additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                      | Public Facilities Improvements are needed for streets, drainage, sidewalks, water, sewer, curb, guttering, restrooms, field lighting, picnic shelters, HVAC, sounds system, lighting, stage curtains, doors, door hardware, roofs, ceilings, electrical, storm gutters, floor resurfacing, bleachers, seating, landscaping, recreation Facilities Improvements, and green way improvements, all in low income census tracts. Improvements are needed at the Old Lenoir High School Complex which includes the Old Lenoir High School Auditorium, Old Lenoir High School Gym, Old Lenoir High School Band Building, Leo's Building, Mack Cook Stadium and Lenoir Green way, all in low income census tracts.                                                                                                  |                                                  |                                           |                      |
|     | <b>2025 CDBG ADMINISTRATION</b>                                                                                                                                                          | CDBG Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | CDBG Low Income Census Tract - Local Target area | CDBG Administration                       | CDBG : \$27,322.40   |
|     | Description                                                                                                                                                                              | CDBG Program Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                  |                                           |                      |
|     | Target Date for Completion                                                                                                                                                               | 06/30/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                  |                                           |                      |
|     | Estimate the number and type of families that will benefit from the proposed activities (additional information for this discussion may be available on the AP-36 Project Detail screen) | Administration for Public for implementing the CDBG program which will provide the following: Facilities Improvements are needed for streets, drainage, sidewalks, water, sewer, curb, guttering, restrooms, field lighting, picnic shelters, HVAC, sounds system, lighting, stage curtains, doors, door hardware, roofs, ceilings, electrical, storm gutters, floor resurfacing, bleachers, seating, landscaping, recreation Facilities Improvements, and green way improvements, all in low income census tracts. Improvements are needed at the Old Lenoir High School Complex which includes the Old Lenoir High School Auditorium, Old Lenoir High School Gym, Old Lenoir High School Band Building, Leo's Building, Mack Cook Stadium and Lenoir Green way. All 5614 in this low income census tracts. |                                                  |                                           |                      |
| 2   | Location Description (additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                    | Administration for Public for implementing the CDBG program which will provide the following: Public Facilities Improvements are needed for streets, drainage, sidewalks, water, sewer, curb, guttering, restrooms, field lighting, picnic shelters, HVAC, sounds system, lighting, stage curtains, doors, door hardware, roofs, ceilings, electrical, storm gutters, floor resurfacing, bleachers, seating, landscaping, recreation Facilities Improvements, and green way improvements, all in low income census tracts. Improvements are needed at the Old Lenoir High School Complex which includes the Old Lenoir High School Auditorium, Old Lenoir High School Gym, Old Lenoir High School Band Building, Leo's Building, Mack Cook Stadium and Lenoir Green way, all in low income census tracts.    |                                                  |                                           |                      |
|     | Planned Activities (additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                      | Administration for Public for implementing the CDBG program which will provide the following: Public Facilities Improvements are needed for streets, drainage, sidewalks, water, sewer, curb, guttering, restrooms, field lighting, picnic shelters, HVAC, sounds system, lighting, stage curtains, doors, door hardware, roofs, ceilings, electrical, storm gutters, floor resurfacing, bleachers, seating, landscaping, recreation Facilities Improvements, and green way improvements, all in low income census tracts. Improvements are needed at the Old Lenoir High School Complex which includes the Old Lenoir High School Auditorium, Old Lenoir High School Gym, Old Lenoir High School Band Building, Leo's Building, Mack Cook Stadium and Lenoir Green way, all in low income census tracts.    |                                                  |                                           |                      |
|     | <b>2025 HOME DIRECT FINANCIAL ASSISTANCE TO HOMEBUYERS</b>                                                                                                                               | Direct Financial Assistance to Homebuyers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | HOME Regional Consortium Area - Other            | Direct Financial Assistance to Homebuyers | HOME : \$701,173.00  |
|     | Description                                                                                                                                                                              | Direct Financial Assistance to Homebuyers is needed throughout the four county regional consortium area. The assistance provided can be used by eligible low to moderate income families as downpayment and/or closing cost toward the purchase of a home. This is a 0% loan deferred loan, half of the loan is forgiven at year ten. Repayment is triggered upon sale, refinance or otherwise transferring the property.                                                                                                                                                                                                                                                                                                                                                                                    |                                                  |                                           |                      |
|     | Target Date for Completion                                                                                                                                                               | 06/30/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                  |                                           |                      |
| 3   | Estimate the number and type of families that will benefit from the proposed activities (additional information for this discussion may be available on the AP-36 Project Detail screen) | Direct Financial Assistance will be provided to approximately 33 qualifying first time homebuyers.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                  |                                           |                      |
|     | Location Description (additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                    | Direct Financial Assistance to Homebuyers will be provided wherever the market demands within the four county regional consortium area of Alexander, Burke Caldwell and Catawba counties.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                  |                                           |                      |
|     | Planned Activities (additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                      | To provide Direct Financial Assistance to approximately 33 qualifying first time homebuyers within the four county regional consortium area of Alexander, Burke Caldwell and Catawba counties.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                  |                                           |                      |
|     | <b>2025 HOME CHDO</b>                                                                                                                                                                    | Assistance to CHDOs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | HOME Regional Consortium Area - Other            | Assistance to CHDOs                       | HOME : \$147,634.60  |
|     | Description                                                                                                                                                                              | Community Development Housing Organizations (CHDOs) are non-profit organizations doing housing related activities to benefit low income persons.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                  |                                           |                      |
|     | Target Date for Completion                                                                                                                                                               | 06/30/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                  |                                           |                      |
| 4   | Estimate the number and type of families that will benefit from the proposed activities (additional information for this discussion may be available on the AP-36 Project Detail screen) | Approximately 4 homes will be constructed with the help of CHDO funding.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                  |                                           |                      |
|     | Location Description (additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                    | Approximately 4 homes will be constructed with the help of CHDO funding. These homes will be constructed within the four county regional consortium area which includes Alexander, Burke, Caldwell and Catawba Counties.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                  |                                           |                      |
|     | Planned Activities (additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                      | Approximately 4 homes will be constructed with the help of CHDO funding. These homes will be constructed within the four county regional consortium area which includes Alexander, Burke, Caldwell and Catawba Counties.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                  |                                           |                      |
|     | <b>2025 HOME Multi-Family Housing</b>                                                                                                                                                    | Multi-Family Housing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | HOME Regional Consortium Area - Other            | Multi-Family Housing                      | HOME : \$307,000.00  |
|     | Description                                                                                                                                                                              | The Consortium will provide a loan to assist in the development of a low-income housing tax credit Work Force Development Multi-Family Apartment project. 10 of these units being classified as HOME rental units.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                  |                                           |                      |
|     | Target Date for Completion                                                                                                                                                               | 06/30/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                  |                                           |                      |
| 5   | Estimate the number and type of families that will benefit from the proposed activities (additional information for this discussion may be available on the AP-36 Project Detail screen) | The Consortium will provide a loan to assist in the development of a low-income housing tax credit Work Force Development Multi-Family Apartment project. Approximately 50 units will be constructed with 10 of these units being classified as HOME units.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                  |                                           |                      |
|     | Location Description (additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                    | The Consortium provides loan funds to assist in the development of low-income housing tax credit projects throughout the region which includes Alexander, Burke, Caldwell and Catawba counties.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                  |                                           |                      |
|     | Planned Activities (additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                      | The Consortium will provide a loan to assist in the development of a low-income housing tax credit Work Force Development Multi-Family Apartment project. Approximately 50 units will be constructed with 10 of these units being classified as HOME rental units.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                  |                                           |                      |

|                            |                                                                                                                                                                                             |                                                                                                                                                                                                                                         |                                       |                     |     |                    |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------------|-----|--------------------|
| 2025 HOME ADMINISTRATION   |                                                                                                                                                                                             | HOME Administration                                                                                                                                                                                                                     | HOME Regional Consortium Area - Other | HOME Administration | 137 | HOME : \$98,423.05 |
| Description                |                                                                                                                                                                                             | HOME Program Administration funds will be used for general program management, oversight, coordination, planning, monitoring and evaluation of all aspects of the HOME Program Consortium program for the City of Lenoir (Lead Entity). |                                       |                     |     |                    |
| Target Date for Completion |                                                                                                                                                                                             | 06/30/2026                                                                                                                                                                                                                              |                                       |                     |     |                    |
| 6                          | Estimate the number and type of families that will benefit from the proposed activities<br>(additional information for this discussion may be available on the AP-36 Project Detail screen) |                                                                                                                                                                                                                                         |                                       |                     |     |                    |
|                            | Location Description<br>(additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                    |                                                                                                                                                                                                                                         |                                       |                     |     |                    |
|                            | Planned Activities<br>(additional information for this discussion may be available on the AP-36 Project Detail screen)                                                                      |                                                                                                                                                                                                                                         |                                       |                     |     |                    |
|                            |                                                                                                                                                                                             |                                                                                                                                                                                                                                         |                                       |                     |     |                    |

[Return to Annual Action Plan Projects](#)



Community Development Systems  
Integrated Disbursement & Information System (IDIS)

User: CD4684  
Rafel Grimes  
Organization:  
LENOIR  
- Switch Profile  
- Logout

Activity  
- Add  
- Search  
- Search HOME/HTF  
- CDBG Cancellation

Project  
- Add  
- Search  
- Copy

Consolidated Plans  
- Add  
- Copy  
- Search

Annual Action Plans  
- Add  
- Copy  
- Search

Consolidated  
Annual  
Performance  
Evaluation Report  
- Add  
- Search

Utilities  
- Home  
- Data Downloads  
- Print Page  
- Help

Links  
- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

## Plans/Projects/Activities

Funding/Drawdown

rent

Grantee/PJ

Admin

Reports

## Consolidated Plans

AP-50 Geographic Distribution - 91.420, 91.220(?)

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**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Lenoir will actually funds 80 % of the total CDBG funding for Public Facilities Improvements will benefit a low income census tract that cover a quarter of the City limits. The City will use 90% of the HOME consortia to benefit the four county wide Unifur Consortium that cover the entire four county area of Alexander, Burke, Caldwell and Catawba counties.

## Geographic Distribution

| Target Area                   | Percentage of Funds |
|-------------------------------|---------------------|
| CDBG Low Income Census Tract: | 80 %                |
| CITY LIMITS                   | %                   |
| HOME Regional Consortium Area | 90 %                |

## Rationale for the priorities for allocating investments geographically

CDBG activities in the City of Lenoir are required to take place in areas where a majority of the households have incomes below 80 percent of the area median income. The City targets its public facilities improvement activities to low income census tracts neighborhoods in order to ensure that these activities meet a HUD national objective. Specific projects are chosen based on community input and existing city plans. HOME Program Direct Assistance to Homebuyers is determined by availability, affordability and location desires of the buyer. They may buy anywhere in the Consortium area of Alexander, Burke, Caldwell or Catawba counties. CHDO and Multi-Family activities are located in each of the four Consortium counties at the locations selected and obtained by the CHDO or Multi-Family developers.

## Discussion

CDBG activities in the City of Lenoir are required to take place in areas where a majority of the households have incomes below 80 percent of the area median income. The City targets its public facilities improvement activities to low income census tracts neighborhoods in order to ensure that these activities meet a HUD national objective. Specific projects are chosen based on community input and existing city plans. HOME Program Direct Assistance to Homebuyers is determined by availability, affordability and location desires of the buyer. They may buy anywhere in the Consortium area of Alexander, Burke, Caldwell or Catawba counties. CHDO and Multi-Family activities are located in each of the four Consortium counties at the locations selected and obtained by the CHDO or Multi-Family developers.

[Save](#) | [Save and Return](#) | [Cancel](#)

Community Development Systems  
Integrated Disbursement & Information System (IDIS)



User: CD4584  
Role: Grantee  
Organization: LENOIR  
- Switch Profile  
- Logout

Activity  
- Add  
- Search  
- Search HOME/HTF  
- CDBG Cancellation

Project  
- Add  
- Search  
- Copy

Consolidated Plans  
- Add  
- Copy  
- Search

Annual Action Plans  
- Add  
- Copy  
- Search

Consolidated Annual Performance Evaluation Report  
- Add  
- Search

Utilities  
- Home  
- Data Downloads  
- Print Page  
- Help

Links  
- Contact Support  
- Rules of Behavior  
- CPD Home  
- HUD Home

Plans/Projects/Activities

Forecasting/Disbursement

Reports

Grantee/FPS

Admin

Reports

Consolidated Plans

AP-55 Affordable Housing - 91.420, 91.220(g)

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Introduction:

This Annual Action Plan supports affordable housing through, the HOME funded Financial Assistance to Homebuyers, as well as Multi Family and CHDO new construction.

One Year Goals for the Number of Households to be Supported:

|                |    |
|----------------|----|
| Homeless:      |    |
| Non-Homeless:  | 47 |
| Special-Needs: |    |
| Total:         | 47 |

One Year Goals for the Number of Households Supported Through:

|                                |    |
|--------------------------------|----|
| Rental Assistance:             | 0  |
| The Production of New Units:   | 14 |
| Rehab of Existing Units:       |    |
| Acquisition of Existing Units: | 33 |
| Total:                         | 47 |

Discussion:

This Annual Action Plan supports affordable housing, through the HOME funded Financial Assistance to Homebuyers, as well as Multi Family and CHDO new construction.

[Save](#) | [Save and Return](#) | [Cancel](#)

Session Timeout

For IDIS Support only: Wed May 26, 2025 at 3:11

CITY OF LENOIR  
2025 UNIFOUR CONSORTIUM HOME PROGRAM  
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the City Council of the City of Lenoir that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted.

Section 1. The project authorized is the HOME project described in the work statement contained in the Grant Agreement (#M25-DC370208) between this unit and the United States Department of Housing and Urban Development. This project is more familiarly known as the FY 2025 Unifour Consortium HOME Program (City of Lenoir, is the lead entity).

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant document(s), the rules and regulations of the DHUD and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete the project:

|                            |                   |
|----------------------------|-------------------|
| Revenue from HOME Grant    | \$ 984,230.65     |
| Anticipated Program Income | <u>300,000.00</u> |
| Total Revenues             | \$1,284,230.65    |

Section 4. The following amounts are appropriated for the project:

|                                                    |                     |
|----------------------------------------------------|---------------------|
| Downpayment Assistance (HOME Funds)                | \$ 431,173.00       |
| Downpayment Assistance (From Program Income Funds) | 270,000.00          |
| Program Income Administration                      | 30,000.00           |
| HOME CHDO (From HOME Grant HOME Funds Allocation)  | 147,634.60          |
| Multi-Family Housing                               | 307,000.00          |
| General Program Administration                     | <u>\$ 98,423.05</u> |
| Total Expenditures                                 | \$1,284,230.65      |

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement(s) and Federal and State regulations.

Section 6. Funds may be advanced from the General Funds for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Finance Officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future cost and revenues on this grant project in every budget submission made to this Board.

Section 9. Copies of this grant project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

CITY OF LENOIR  
2025 COMMUNITY DEVELOPMENT BLOCK GRANT  
CAPITAL PROJECT BUDGET ORDINANCE

Be it ordained by the City Council of the City of Lenoir that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted.

Section 1. The project authorized is the Community Development Project described in the work statement contained in the Grant Agreement (#B-25-MC-37-0022) between this unit and the United States Department of Housing and Urban Development. This project is more familiarly known as the FY-2025 CDBG Entitlement Program.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant document(s), the rules and regulations of the DHUD and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete the project:

Revenues

|                                   |                     |
|-----------------------------------|---------------------|
| Community Development Block Grant | \$136,612.00        |
| Total Revenues                    | <u>\$136,612.00</u> |

Section 4. The following amounts are appropriated for the project:

Expenditures

|                                        |                     |
|----------------------------------------|---------------------|
| Public Facilities (Lenoir High School) | \$109,289.60        |
| Program Administration                 | <u>27,322.40</u>    |
| Total Expenditures                     | <u>\$136,612.00</u> |

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement(s) and Federal and State regulations.

Section 6. Funds may be advanced from the General Funds for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Finance Officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future cost and revenues on this grant project in every budget submission made to this Board.

Section 9. Copies of this grant project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk



**CITY OF LENOIR COUNCIL****ACTION FORM****June 3, 2025**

- I. Agenda Item:** City staff request that City Council adopt an Order of Abatement directing staff to abate the minimum housing violations by demolishing the structure on the property of 708 Ridgeway Pl
- II. Background Information:** The subject structure is unfit for human habitation and attempts to achieve owner abatement have been unsuccessful. See attached time line for detailed information.
- III. Staff Recommendation:** Recommend adoption of the attached ordinance, directing staff to proceed with the demolition and removal of the structure.
- IV. Reviewed by:**

**City Attorney:** \_\_\_\_\_

**Finance Director:** \_\_\_\_\_

**Planning Director:** \_\_\_\_\_

*Hannah Williams*

**AN ORDINANCE DIRECTING THE MINIMUM HOUSING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.**

**WHEREAS**, the City Council of the City of Lenoir finds that the dwelling described herein is unfit for human habitation under the City Housing Standards, and that all of the procedures of the Minimum Housing Standards have been complied with; and

**WHEREAS**, this dwelling should be removed or demolished, as directed by the Minimum Housing Inspector, and should be placard thereon the notice prohibiting use for human habitation; and

**WHEREAS**, the owners of this dwelling, **MEGAN MONTANA GRAGG KAYLA DENISE SHATLEY, CALLIE ANN WHITE**, have been given a reasonable opportunity to bring the dwelling up to the standards of the Minimum Housing Standards accordance with G.S. 160A-443 (5) pursuant to an order issued by the Minimum Housing Inspector on January 10, 2025 and the owner has failed to comply with the order;

**NOW THEREFORE BE IT ORDAINED BY the City Council of the City of Lenoir that:**

**Section 1.** The Minimum Housing Inspector is hereby authorized and directed to place a placard containing the following:

**"This building is unfit for human habitation: the use or occupation of this building for human habitation is prohibited and unlawful."**

on the building located at the following address: **708 Ridgeway Pl SW**  
**Lenoir, North Carolina**  
**Parcel-ID 06-201-2-23**  
**NCPIN 2758148217**

**Section 2.** The Minimum Housing Inspector is hereby authorized and directed to proceed to remove or demolish the described above dwelling in accordance with this Order, and in accordance with the City of Lenoir Minimum Housing Code, and NCGS 160D-1203.

**Section 3.** The cost of demolition and improvement of the lot shall be a tax lien on the real property as provided by G.S. 160D-1203 (7).

**Section 4.** It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall be likewise unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

**Section 5.** A copy of this ordinance shall be recorded in the Register of Deeds of Caldwell County, North Carolina, and indexed in the name of the property owner or owners in the grantor index.

**Adopted this the 3rd day of June, 2025.**

---

**JOSEPH L. GIBBONS  
MAYOR**

**ATTEST:**

---

**SHIRLEY M. CANNON  
CITY CLERK**

**APPROVED AS TO FORM:**

---

**Timothy J. Rohr  
CITY ATTORNEY**

Minimum Housing Violation Affidavit  
(708 Ridgeway Pl SW)

We, Matt Bolick, Code Compliance Officer, and Hannah Williams, Planning Director affirm that as the housing inspectors for the City of Lenoir, we have been in contact by letter with the property owners of 708 Ridgeway Pl SW. The owners have been given multiple opportunities to abate the violations. They have been notified three separate times by notices and posting on the dwelling. The dwelling is unfit for human habitation and is a health/safety hazard for nearby neighbors. At this time the best course of action to eliminate the health and safety hazards is to demolish the dwelling.

We swear that everything documented in this packet to be true and correct to the best of my information, knowledge, and belief

5/30/25  
Date

5/30/25  
Date

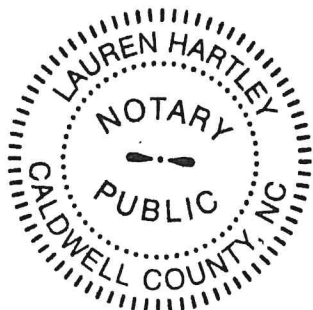
Hannah Williams  
Hannah Williams

Matt Bolick  
Matt Bolick

STATE OF NORTH CAROLINA  
COUNTY OF CALDWELL

Hannah Williams

I, the undersigned Notary Public, do hereby affirm that ✓ Matt Bolick personally appeared before me on the 30 day of May, 2025 and signed the above Affidavit ad hid free and voluntary act and deed.



Lauren Hartley  
Notary Public ex 8/16/2025

Owners: MEGAN MONTANA GRAGG  
 KAYLA DENISE SHATLEY  
 CALLIE ANN WHITE  
 Property: 708 Ridgeway Pl SW  
 NC Pin: 2758148217  
 Minimum Housing Violation Timeline

The following information was provided by Code Compliance Officer Matt Bolick and Planning Director Hannah Williams

- **June 29, 2023.** On this day the initial minimum housing violation/hearing notice was mailed to the property owner. Two copies of the letter were mailed one by certified mail and one first-class. Initial minimum housing letter requested that the property owner contact the housing inspector to set up a time for an onsite hearing to discuss the housing violations and abatement procedures. The owner failed to contact the housing inspector and both the certified letter and first-class letters were returned.  
**Certified Mail No. 7021 1970 0001 6843 7587**
- **January 10, 2025.** On this day the second minimum housing violation/order to abate notice was mailed to the property owner. Two copies of the letter were mailed one by certified mail and one first-class. Second minimum housing letter determined that the structure was unfit for human habitation and a danger to the public health, safety, morals, and general welfare of the City's inhabitants. Due to that ruling the structure must be demolished and removed from the property. One owner contacted the housing inspector.
- **January to March 2025.** Various attempts at communicating with all three owners to get on the same page and address violations unsuccessful. One owner attempted to sell property without consent of other owners. One owner indicated plans to renovate the home. No change has occurred on the property.
- **May 19, 2025.** Notification was mailed to the owner informing them that the housing inspector will be submitting an ordinance to City Council for the demolition of the dwelling located at 2302 Maywood St. SW. The City Council will consider this ordinance for adoption at the June 3, 2025 City Council Meeting, held in the County Chambers at 905 West Ave in Lenoir. Upon adoption of the ordinance the demolition of the dwelling will begin after May 6, 2025. All fees accumulated from the demolition will be placed as a lien on the property.  
**Certified Mail No. 9589 0710 5270 2289 2905 44**
- **May 21, 2025.** On this day the property was posted with the Minimum Housing Initial Letter, Minimum Housing Violation/Order to Abate Letter, and Final Notice Letter.
- At this time it is requested that an ordinance be passed for the demolition of the dwelling at 708 Ridgeway Pl SW. Demolition will take place after July 1, 2025 and all fees accumulated will be placed as a lien on the property.



## ***Minimum Housing Violation and Hearing Notice***

06/29/2023

GRAGG MEGAN MONTANA SHATLEY KAYLA DENISE ET AL  
1407B BARCOSE ST SW  
LENOIR, NC 28645

Certified Mail: 7021 1970 0001 6843 7587

To: **GRAGG MEGAN MONTANA SHATLEY KAYLA DENISE ET AL**, owner(s) of property located at **708 RIDGEWAY PL** (NCPIN:2758148217) in the City of Lenoir, North Carolina.

Condition of structure is determined as: **Deteriorated**

The property listed above has been reported to the City of Lenoir for violations of the City's Minimum Housing ordinance. The structure in its current condition is unfit for human habitation, and is creating conditions detrimental to the public health and safety.

As the legal owner(s), you have **ten (10) days** to contact the City of Lenoir Planning Department to arrange for a site inspection/on-site hearing to discuss the violations. - Please contact the Code Compliance Officer - Robert Teague Call (828-757-2212) or email @rteague@ci.lenoir.nc.us at your earliest convenience.

All violations that are cited during the inspection must be abated. Abatement of the violations must be performed in a specified amount of time that will be determined after the inspection. The inspector may order that dwelling units found to be in violation be vacated and closed until repairs are completed.

**The following code violations have been determined:** If further inspection is required, additional violations may be added.

### **Housing Sec. 10-2(b) Abandoned**

The dwelling is abandoned and unsecure, creating conditions detrimental to public health and safety as described in Sec. 10-2(b)

### **Housing Sec. 10-59 structure**

Evidence of structural issues (Sec. 10-59)

The property listed above has been reported to the City for not meeting the minimum housing standards as specified in the City of Lenoir Code of Ordinance. An inspection of the dwelling is required and all violations that are cited during the inspection must be abated. Abatement of the violations must be performed in a specified amount of time that will be determined at the conclusion of the inspection. If no violations are discovered at the time of the inspection then the case will be closed and no further action will be required. Please contact me to schedule a time for an onsite hearing.

Stage of the Investigation: **Initial Investigation**

**Failure to comply will result in actions including, but not limited to, civil penalties, posting, and/or city abatement. All questions about the violation or procedures to abate them will be addressed at the hearing.**

Sincerely



Robert Teague  
Code Compliance Officer  
City of Lenoir Planning Department  
Office: 828.757.2212



## ***Minimum Housing Violation and Order to Abate***

01/10/2025

GRAGG MEGAN MONTANA SHATLEY KAYLA DENISE ET AL  
1407B BARCOSE ST SW  
LENOIR, NC 28645

Certified Mail:

To: **GRAGG MEGAN MONTANA SHATLEY KAYLA DENISE ET AL**, owner(s) of property located at **708 RIDGEWAY PL** (NCPIN:2758148217) in the City of Lenoir, North Carolina.

Condition of structure is determined as: **Dilapidated**

Stage of the Investigation: **Final Determination**

**The following code violations have been determined:**

**Housing Sec. 10-2(b) Abandoned**

**Housing Sec. 10-59 structure**

This is the final determination for the property listed above. The property was found to be in violation of the City of Lenoir Minimum Housing standards. .

Abatement of these violations must occur in a specified amount of time, not to exceed **60 days** from receipt of this notice. Failure to abate the violations within the time specified will result in action including, but not limited to, civil penalties and abatement of the violations by the City. If you have questions concerning the violations or the abatement process, please contact me, .

Such lien shall be filed, have the same priority, and be enforced and the costs collected as the lien for special assessment.

Please remember this is an official notice, and your immediate attention is required. You may file an appeal to the Board of Adjustment within 30 days, specifically by 02/17/2025. Appeals carry an administrative cost as determined by the City Council.

I, am providing the order to abate and certifying for the City of Lenoir that this notice is deemed conclusive in the absence of fraud (160D-1208(a)).

### **Section 1-15 Civil and Criminal Penalties**

(c) Violation of any provision of this Code not corrected as provided in this letter shall subject the offender to a civil penalty in the amount of \$50.00 to \$500.00, in accordance with the citation schedule in subsection (e), to be recovered by the city in a civil action in the nature of debt if the offender does not pay the penalty within a period of 72 hours after being cited. The citation shall be in writing, signed by the authorized person issuing the citation, and shall be delivered in person or by mail to the offender.

Sincerely

189

Hannah Williams  
Code Compliance Officer  
City of Lenoir Planning Department  
Office: 828.757.2212



## ***Final Notice of Abatement***

05/19/2025

GRAGG MEGAN MONTANA SHATLEY KAYLA DENISE ET AL  
1407B BARCOSE ST SW  
LENOIR, NC 28645

Certified Mail: 9589 0710 5270 2289 2905 44

Re: Minimum Housing Determination  
708 RIDGEWAY PL, LENOIR, NC 28645  
Parcel: 2758148217

GRAGG MEGAN MONTANA SHATLEY KAYLA DENISE ET AL

This letter is to inform you that you have failed to comply with an order of the housing inspector to abate minimum housing violations at 708 RIDGEWAY PL within 60 days of 01/10/2025.

Upon failure of the owner of the dilapidated dwelling to comply with an order of the inspector within the time specified therein, the inspector may submit to the City Council an ordinance ordering the inspector to cause such dwelling to be removed or demolished, as provided in the original order of the inspector. The amount of the cost of vacating and closing, or removal or demolition caused to be made or done by the inspector shall be a lien against the real property upon which such cost was incurred. Such lien shall be filed, have the same priority, and be enforced and the costs collected as the lien for special assessment.

This letter is to inform you that the housing inspector has submitted an ordinance to City Council, as described above. The City Council will consider this ordinance for adoption at the 06/03/2025 City Council Meeting, held in the County Chambers at 905 West Ave in Lenoir.

I, Matt Bolick am providing the order to abate and certifying for the City of Lenoir that this notice is deemed conclusive in the absence of fraud (160D-1208(a)).

Sincerely,

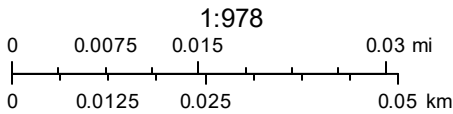
Matt Bolick  
Code Compliance Officer  
City of Lenoir Planning Department  
Office: 828.757.2212



This map is NOT of land survey quality and is NOT suitable for such use.

|                    |                                                                                                                   |                      |                              |
|--------------------|-------------------------------------------------------------------------------------------------------------------|----------------------|------------------------------|
| <b>Owner</b>       | GRAGG MEGAN MONTANA<br>SHATLEY KAYLA DENISE ET AL<br>113C WOODLANE STREET EXT UNIT 301<br>GRANITE FALLS, NC 28630 | <b>Deferred Val</b>  | \$                           |
|                    |                                                                                                                   | <b>Assessed Val</b>  | \$9,400                      |
| <b>Acct Number</b> | 170586                                                                                                            | <b>Calc Acreage</b>  | 0.49692917                   |
|                    |                                                                                                                   | <b>Land Units</b>    | 0.48 (AC)                    |
| <b>Parcel ID</b>   | 06201 2 23                                                                                                        | <b>Legal Desc</b>    | BK 2009 PG 733 YR 21 ST 0.00 |
| <b>NCPIN</b>       | 2758148217                                                                                                        | <b>Plat Ref</b>      | 00000/00000                  |
|                    |                                                                                                                   | <b>Property Addr</b> | 708 RIDGEWAY PL              |

Caldwell County



May 30, 2025













NO TRESPASSING  
WELCOME







| SENDER: COMPLETE THIS SECTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  | COMPLETE THIS SECTION ON DELIVERY                                                                                                                                                                                                                                                                                                                          |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p>■ Complete items 1, 2, and 3.</p> <p>■ Print your name and address on the reverse so that we can return the card to you.</p> <p>■ Attach this card to the back of the mailpiece, or on the front if space permits.</p> <p>1. Article Addressed to:</p> <p>GRAGG MEGAN MONTANA SHATLEY<br/>KAYLA DENISE ET AL<br/>1407B BARCOSE ST SW<br/>LENOIR, NC 28645</p> <p><br/>9590 9402 6907 1104 9410 57</p> <p>2. Article Number (Transfer from service label)<br/>7021 1970 0001 6843 7587</p> |  | <p>A. Signature<br/>X <i>Crystal Shatley</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) <i>Crystal Shatley</i> C. Date of Delivery</p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes<br/>If YES, enter delivery address below: <input type="checkbox"/> No</p> |  |
| <p>3. Service Type</p> <p><input type="checkbox"/> Adult Signature</p> <p><input type="checkbox"/> Adult Signature Restricted Delivery</p> <p><input checked="" type="checkbox"/> Certified Mail®</p> <p><input type="checkbox"/> Certified Mail Restricted Delivery</p> <p><input type="checkbox"/> Collect on Delivery</p> <p><input type="checkbox"/> Collect on Delivery Restricted Delivery</p> <p><input type="checkbox"/> Insured Mail</p> <p><input type="checkbox"/> Mail Restricted Delivery</p>                                                                    |  | <p><input type="checkbox"/> Priority Mail Express®</p> <p><input type="checkbox"/> Registered Mail™</p> <p><input type="checkbox"/> Registered Mail Restricted Delivery</p> <p><input type="checkbox"/> Signature Confirmation™</p> <p><input type="checkbox"/> Signature Confirmation Restricted Delivery</p>                                             |  |

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

Tracking Number:

Remove X

9589071052702289290544

Copy

Add to Informed Delivery (https://informedelivery.usps.com/)

Latest Update

Your item has been delivered to the original sender at 10:31 am on May 29, 2025 in LENOIR, NC 28645.

Get More Out of USPS Tracking:  
USPS Tracking Plus®

Delivered  
Delivered, To Original Sender  
LENOIR, NC 28645  
May 29, 2025, 10:31 am

See All Tracking History

What Do USPS Tracking Statuses Mean? (https://faq.usps.com/s/article/Where-is-my-package)

Feedback

Text & Email Updates

USPS Tracking Plus®

Product Information

See Less ^

Track Another Package

Enter tracking or barcode numbers



**CITY OF LENOIR**  
**COUNCIL ACTION FORM**

- I. Agenda Item:** City staff request that City Council adopt an Order of Abatement directing staff to abate the minimum housing violations by vacating and securing the structures on the property at 831 Montclair Circle.
- II. Background Information:** Delayed maintenance and tenant-related damage to the house and property has resulted in the property declining to a deteriorated state. The owner has failed to address the minimum housing violations in a timely matter, as described in the attached background information. Staff seeks authorization from Council to move forward with the process to vacate and secure the property, until such time as the property sells and a new owner makes repairs, or the current owners make the repairs, or a period of one year has passed at which time staff may seek to do additional abatement in accordance with Sec. 10-34 of Lenoir's Minimum Housing Ordinance.
- III. Staff Recommendation: Recommend adoption of the attached ordinance, directing staff to proceed with vacating and securing the structures.**
- IV. Reviewed by:**
- City Attorney: \_\_\_\_\_
- Finance Director: \_\_\_\_\_
- Planning Director: Hannah Williams



**AN ORDINANCE DIRECTING THE LENOIR HOUSING INSPECTOR TO CAUSE THE PROPERTY HEREIN DESCRIBED TO BE VACATED AND CLOSED AND FURTHER DIRECTING THAT A PLACARD BE POSTED ON THE MAIN ENTRANCE OF EACH UNIT INDICATING THEREON THAT IT IS UNFIT FOR HUMAN HABITATION AND THAT THE SAME MAY NOT BE OCCUPIED.**

**WHEREAS**, The property at 831 Montclair Cir is developed with a single family home,), which have been the subject of numerous and ongoing neighborhood complaints for the past two years, *and*

**WHEREAS**, On February 5, 2025 Code Compliance Officer served an administrative warrant at the above referenced property, where during the search substandard housing conditions were observed, including tenants living without water and power, a collapsing deck under which tenants are residing in tents, holes in roof and walls of house, and other deteriorating conditions on the property, *and*

**WHEREAS**, Following the hearing, the Code Compliance officer determined the units to be "Deteriorated" and ordered on February 14, 2025 that the violations be abated, or that the units be vacated and secured within 30 days, *and*

**WHEREAS**, the owner has failed to comply with the Housing Officer's Order to Abate the violations within the time prescribed, and has not taken the necessary actions to vacate and secure the property; *and*

**WHEREAS**, Sec. 10-33 of Lenoir's Minimum Housing Ordinance, "Failure to Comply with Order," states that "if the owner fails to comply with an order to repair, alter, or improve, or to vacate and closing the dwelling, the [Housing Inspector] may cause the dwelling to be repaired, altered, or improved, or to be vacated and closed, and the public officer may cause to be posted on...any dwelling so closed a placard with the following words: 'This building is unfit for human havitation; the use or occupation of this building for human habitation is prohibited and unlawful.'" And further states, "the duties...set fourth in this subdivision shall not be exercised until the governing board shall have by ordinance ordered the [Housing Inspector] to proceed

**NOW THEREFORE BE IT ORDAINED BY the City Council of the City of Lenoir that:**



**Section 1.** The Minimum Housing Inspector is hereby authorized and directed to place a placard at the main entrance of each dwelling with the following words:

**"This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful."**

**Section 2.** The Minimum Housing Inspector is hereby authorized and directed to proceed to vacate and secure the described above dwelling(s) in accordance with this Order, and in accordance with the City of Lenoir Minimum Housing Code.

**Section 3.** Any costs incurred to vacate and close the units shall be a tax lien on the real property.

**Section 4.** It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall be likewise unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

**Section 5.** The owner shall have a period of one year to make the repairs, as originally ordered by the Housing Inspection. Units may be re-opened only after an inspection by the Housing Inspector.

**Section 5.** A copy of this ordinance shall be recorded in the Register of Deeds of Caldwell County, North Carolina, and indexed in the name of the property owner or owners in the grantor index.

**Section 6.** This ordinance shall become effective upon adoption.

**Adopted this the 3<sup>rd</sup> day of June 2024.**

---

**JOSEPH L. GIBBONS  
MAYOR**

**ATTEST:**

---

**SHIRLEY M. CANNON  
CITY CLERK**

**APPROVED AS TO FORM:**

---

**Timothy J. Rohr  
CITY ATTORNEY**



Minimum Housing Violation Affidavit  
(831 Montclair Cir NW)

We, Matt Bolick, Code Compliance Officer, and Hannah Williams, Planning Director affirm that as the housing inspectors for the City of Lenoir, we have been in contact by letter with the property owner of 831 Montclair Cir NW. The owner Mr. David Phoenix has been given multiple opportunities to abate the violations. Mr. Phoenix has been notified three separate times by notices. The dwelling is unfit for human habitation and is a health/safety hazard for nearby neighbors. At this time the best course of action to eliminate the health and safety hazards is to vacate and close the property.

We swear that everything documented in this packet to be true and correct to the best of my information, knowledge, and belief

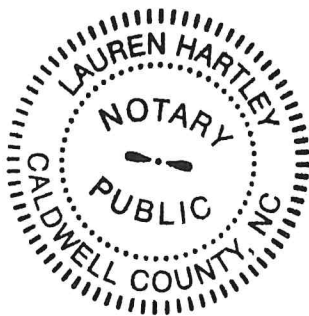
9/30/25  
Date  
9/30/25  
Date

Hannah Williams  
Hannah Williams  
Matt Bolick  
Matt Bolick

STATE OF NORTH CAROLINA  
COUNTY OF CALDWELL

Hannah Williams +

I, the undersigned Notary Public, do hereby affirm that Matt Bolick personally appeared before me on the 30 day of May, 2025 and signed the above Affidavit ad hid free and voluntary act and deed.



Lauren Hartley  
Notary Public exp 8/16/2026



Owners: MEGAN MONTANA GRAGG  
 KAYLA DENISE SHATLEY  
 CALLIE ANN WHITE  
 Property: 708 Ridgeway Pl SW  
 NC Pin: 2758148217  
 Minimum Housing Violation Timeline

The following information was provided by Code Compliance Officer Matt Bolick and Planning Director Hannah Williams

- **June 29, 2023.** On this day the initial minimum housing violation/hearing notice was mailed to the property owner. Two copies of the letter were mailed one by certified mail and one first-class. Initial minimum housing letter requested that the property owner contact the housing inspector to set up a time for an onsite hearing to discuss the housing violations and abatement procedures. The owner failed to contact the housing inspector and both the certified letter and first-class letters were returned.  
**Certified Mail No. 7021 1970 0001 6843 7587**
- **January 10, 2025.** On this day the second minimum housing violation/order to abate notice was mailed to the property owner. Two copies of the letter were mailed one by certified mail and one first-class. Second minimum housing letter determined that the structure was unfit for human habitation and a danger to the public health, safety, morals, and general welfare of the City's inhabitants. Due to that ruling the structure must be demolished and removed from the property. The owner failed to contact the housing inspector and both the certified letter and first-class letter were returned.
- **January to March 2025.** Various attempts at communicating with all three owners to get on the same page and address violations unsuccessful. One owner attempted to sell property without consent of other owners.
- **May 19, 2025.** Notification was mailed to the owner informing them that the housing inspector will be submitting an ordinance to City Council for the demolition of the dwelling located at 2302 Maywood St. SW. The City Council will consider this ordinance for adoption at the June 3, 2025 City Council Meeting, held in the County Chambers at 905 West Ave in Lenoir. Upon adoption of the ordinance the demolition of the dwelling will begin after May 6, 2025. All fees accumulated from the demolition will be placed as a lien on the property.  
**Certified Mail No. 9589 0710 5270 2289 2905 44**
- **May 21, 2025.** On this day the property was posted with the Minimum Housing Initial Letter, Minimum Housing Violation/Order to Abate Letter, and Final Notice Letter.
- At this time it is requested that an ordinance be passed for the demolition of the dwelling at 708 Ridgeway Pl SW. Demolition will take place after July 1, 2025 and all fees accumulated will be placed as a lien on the property.





This map is NOT of land survey quality and is NOT suitable for such use.

|             |                                          |               |                                 |                                                           |
|-------------|------------------------------------------|---------------|---------------------------------|-----------------------------------------------------------|
| Owner       | PHOENIX DAVID W                          | Deferred Val  | \$                              | Caldwell County                                           |
|             | 831 MONTCLAIR CIR NW<br>LENOIR, NC 28645 | Assessed Val  | \$111,700                       |                                                           |
| Acct Number | 154385                                   | Calc Acreage  | 0.76704399                      | 1:978<br>0 0.0075 0.015 0.03 mi<br>0 0.0125 0.025 0.05 km |
|             | Parcel ID 06 19 2 1                      | Land Units    | 1 (LT)                          |                                                           |
| NCPIN       | 2840503049                               | Legal Desc    | BK 1841 PG 1597 YR 2014 ST 0.00 | May 30, 2025                                              |
|             |                                          | Plat Ref      | 00000/00000                     |                                                           |
|             |                                          | Property Addr | 831 MONTCLAIR CR                |                                                           |





## ***Minimum Housing Violation and Order to Abate***

02/14/2025

PHOENIX DAVID W  
831 MONTCLAIR CIRCLE NW  
LENOIR, NC 28645

Certified Mail: 9589 0710 5270 0031 5507 24

To: **PHOENIX DAVID W**, owner(s) of property located at **831 MONTCLAIR CR** (NCPIN:2840503049) in the City of Lenoir, North Carolina.

Condition of structure is determined as: **Deteriorated**

Stage of the Investigation: **Final Determination**

**The following code violations have been determined:**

**Housing Sec. 10-56 Unfit for Human Habitation**

**Housing Sec. 10-60 unsafe**

**Housing Sec. 10-61 plumbing**

**Housing Sec. 10-63 Electric**

This is the final determination for the property listed above. The property was found to be in violation of the City of Lenoir Minimum Housing standards. .

Abatement of these violations must occur in a specified amount of time, not to exceed **30 days** from receipt of this notice. Failure to abate the violations within the time specified will result in action including, but not limited to, civil penalties and abatement of the violations by the City. If you have questions concerning the violations or the abatement process, please contact me, Hannah Williams Call 828-757-2168 or email @ [hwilliams@ci.lenoir.nc.us](mailto:hwilliams@ci.lenoir.nc.us).

Such lien shall be filed, have the same priority, and be enforced and the costs collected as the lien for special assessment.

Please remember this is an official notice, and your immediate attention is required. You may file an appeal to the Board of Adjustment within 30 days, specifically by 03/16/2025. Appeals carry an administrative cost as determined by the City Council.

I, Hannah Williams am providing the order to abate and certifying for the City of Lenoir that this notice is deemed conclusive in the absence of fraud (160D-1208(a)).

### **Section 1-15 Civil and Criminal Penalties**

(c) Violation of any provision of this Code not corrected as provided in this letter shall subject the offender to a civil penalty in the amount of \$50.00 to \$500.00, in accordance with the citation schedule in subsection (e), to be recovered by the city in a civil action in the nature of debt if the offender does not pay the penalty within a period of 72 hours after being cited. The citation shall be in writing, signed by the authorized person issuing the citation, and shall be delivered in person or by mail to the offender.





## ***Minimum Housing Violation and Hearing Notice***

02/23/2024

PHOENIX DAVID W  
831 MONTCLAIR CIRCLE NW  
LENOIR, NC 28645

Certified Mail: 95890710 5270 0700 7179 46

To: **PHOENIX DAVID W**, owner(s) of property located at **831 MONTCLAIR CR** (NCPIN:2840503049) in the City of Lenoir, North Carolina.

Condition of structure is determined as: **Deteriorated**

The property listed above has been reported to the City of Lenoir for violations of the City's Minimum Housing ordinance. The structure in its current condition is unfit for human habitation, and is creating conditions detrimental to the public health and safety.

As the legal owner(s), you have **ten (10) days** to contact the City of Lenoir Planning Department to arrange for an administrative hearing to be held at Lenoir City Hall. - Please contact the Code Compliance Officer - at your earliest convenience.

All violations that are cited during the inspection must be abated. Abatement of the violations must be performed in a specified amount of time that will be determined after the inspection. The inspector may order that dwelling units found to be in violation be vacated and closed until repairs are completed.

**The following code violations have been determined:** If further inspection is required, additional violations may be added.

### **Housing Sec. 10-56 Unfit for Human Habitation**

Every dwelling and unit used as human habitation, or held out for use as a human habitation, must comply with all of the minimum housing standards and all requirements of the NC Building Code. No person shall occupy as owner-occupant, or let to another for occupancy or use a human habitation, any dwelling or dwelling unit which does not comply with all of the minimum standards for fitness for human habitation and all requirements of the NC Building Code.

### **Housing Sec. 10-60 unsafe**

Evidence of unsafe/unsanitary maintenance (Sec. 10-60)

### **Housing Sec. 10-61 plumbing**

The dwelling has inadequate plumbing, lack of potable water, and/or lack of proper sewage disposal system.

### **Housing Sec. 10-63 Electric**

Unsafe electrical system (receptacles and lights); or no electricity.

The property listed above has been reported to the City for not meeting the minimum housing standards as specified in the City of Lenoir Code of Ordinance. An inspection of the dwelling is required and all violations that are cited during the inspection must be abated. Abatement of the violations must be performed in a specified amount of time that will be determined at the conclusion of the inspection. If no violations are discovered at the time of the inspection then the case will be closed and no further action will be required. Please contact me to schedule a time for an onsite hearing.





## *Final Notice of Abatement*

05/12/2025

PHOENIX DAVID W  
831 MONTCLAIR CIRCLE NW  
LENOIR, NC 28645

Certified Mail: 9589 0710 5270 2289 2904 90

Re: Minimum Housing Determination  
831 MONTCLAIR CR, LENOIR, NC 28645  
Parcel: 2840503049

PHOENIX DAVID W

This letter is to inform you that you have failed to comply with an order of the housing inspector to abate minimum housing violations at 831 MONTCLAIR CR within 60 days of 02/23/2024.

Upon failure of the owner of the dilapidated dwelling to comply with an order of the inspector within the time specified therein, the inspector may submit to the City Council an ordinance ordering the inspector to cause such dwelling to be removed or demolished, as provided in the original order of the inspector. The amount of the cost of vacating and closing, or removal or demolition caused to be made or done by the inspector shall be a lien against the real property upon which such cost was incurred. Such lien shall be filed, have the same priority, and be enforced and the costs collected as the lien for special assessment.

This letter is to inform you that the housing inspector has submitted an ordinance to City Council, as described above. The City Council will consider this ordinance for adoption at the 06/03/2025 City Council Meeting, held in the County Chambers at 905 West Ave in Lenoir.

I, Matt Bolick am providing the order to abate and certifying for the City of Lenoir that this notice is deemed conclusive in the absence of fraud (160D-1208(a)).

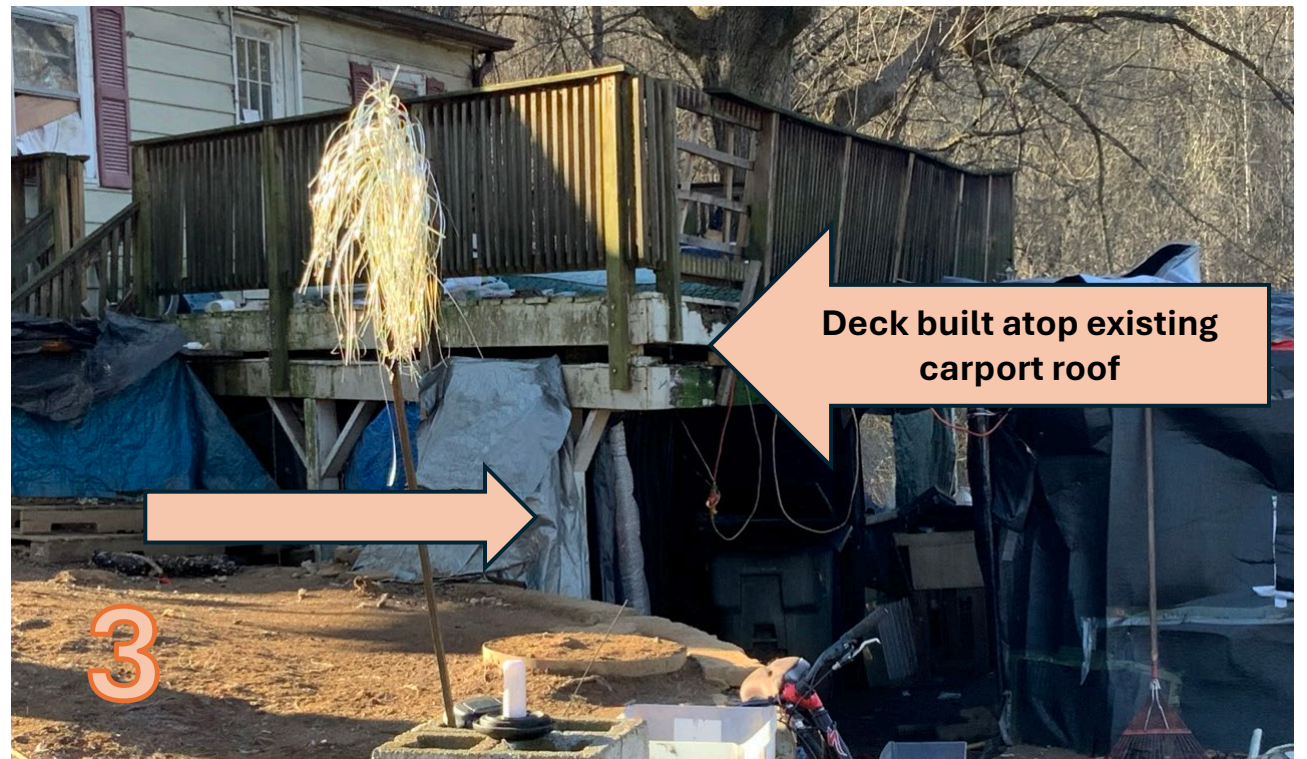
Sincerely,

Matt Bolick  
Code Compliance Officer  
City of Lenoir Planning Department  
Office: 828.757.2212





The deck on this property was built atop an existing carport with 4x4' post as supports. This cannot support the weight of the deck alone much less the weight of people and all the garbage. There are people living under this which makes it an imminent hazard to public health. Suggested action would an immediate vacate & close of this property/removal of deck and all solid waste.



**Deck built atop existing carport roof**





Minor minimum housing issues on exterior of structure but I was told by those living outside that the inside of the house was not inhabitable.





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Remove X

**9589071052702289290490**[Copy](#)[Add to Informed Delivery \(https://informedelivery.usps.com/\)](https://informedelivery.usps.com/)

## Latest Update

Your item was delivered to an individual at the address at 10:59 am on May 16, 2025 in LENOIR, NC 28645.

**Get More Out of USPS Tracking:****USPS Tracking Plus®**

## Delivered

**Delivered, Left with Individual**

LENOIR, NC 28645

May 16, 2025, 10:59 am

[See All Tracking History](#)[What Do USPS Tracking Statuses Mean? \(https://faq.usps.com/s/article/Where-is-my-package\)](https://faq.usps.com/s/article/Where-is-my-package)**Text & Email Updates****USPS Tracking Plus®****Product Information****See Less ^**

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Feedback



Tracking Number:

Remove X

9589071052700700717946

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Add to Informed Delivery (<https://informedelivery.usps.com/>)

Latest Update

Your item was delivered to an individual at the address at 1:50 pm on February 26, 2024 in LENOIR, NC 28645.

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USPS Tracking Plus®

**Delivered**  
**Delivered, Left with Individual**  
LENOIR, NC 28645  
February 26, 2024, 1:50 pm

See All Tracking History

[What Do USPS Tracking Statuses Mean? \(https://faq.usps.com/s/article/Where-is-my-package\)](https://faq.usps.com/s/article/Where-is-my-package)

Text & Email Updates

USPS Tracking Plus®

Product Information

See Less ^

Track Another Package

Enter tracking or barcode numbers



## SENDER: COMPLETE THIS SECTION

- ☐ Complete items 1, 2, and 3.
- ☐ Print your name and address on the reverse so that we can return the card to you.
- ☐ Attach this card to the back of the mailpiece, or on the front if space permits.

## 1. Article Addressed to:

David Phoenix  
Magnolia Dr.  
Morganton, NC 28655



9590 9402 8714 3310 6062 45

## 2. Article Number (Transfer from container label)

9589 0710 5270 0031 5507 24

PS Form 3811, July 2020 PSN 7530-02-000-9053

## COMPLETE THIS SECTION ON DELIVERY

## A. Signature

☒ Vicki Bauman

☐ Agent  
☐ Addressee

## B. Received by (Printed Name)

Vicki Bauman

## C. Date of Delivery

2-18

D. Is delivery address different from item 1? ☐ Yes  
If YES, enter delivery address below: ☐ No

## 3. Service Type

- |                                                                  |                                                                     |
|------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Adult Signature                         | <input type="checkbox"/> Priority Mail Express®                     |
| <input type="checkbox"/> Adult Signature Restricted Delivery     | <input type="checkbox"/> Registered Mail™                           |
| <input checked="" type="checkbox"/> Certified Mail®              | <input type="checkbox"/> Registered Mail Restricted Delivery        |
| <input type="checkbox"/> Collect on Delivery                     | <input type="checkbox"/> Signature Confirmation™                    |
| <input type="checkbox"/> Collect on Delivery Restricted Delivery | <input type="checkbox"/> Signature Confirmation Restricted Delivery |

☐ Collect on Delivery Restricted Delivery  
☐ Collect on Delivery Restricted Delivery (over 5000)

Domestic Return Receipt