

**CITY OF LENOIR
COMMITTEE OF THE WHOLE
CITY HALL, THIRD FLOOR CONFERENCE ROOM
TUESDAY, MAY 27, 2025
8:30 A.M.**

I. CALL TO ORDER

II. CITIZEN COMMENT

III. FY2025-26 BUDGET FOLLOW UP

IV. PUBLIC SAFETY

A. Update; Police Department –Brent Phelps, Police Chief

- I. Nuisance Code Enforcement Case – Angie Clark, Attorney
2. Resolution; Surplus Property: Approval of a resolution to declare the following police weapon and police badge of Senior Detective Jason Parker, upon retirement, as surplus and no longer have any additional use to the City of Lenoir (Sig Sauer P-320 Pistol, Serial Number 58J478013) as per N.C.G.S. §20-187.2 and as recommended by the Police Department.
3. Resolution; Surplus Property: Approval of a resolution to declare the following police weapon and police badge of Lieutenant Christopher Robinson, upon retirement, as surplus and no longer have any additional use to the City of Lenoir (Sig Sauer P-320 Pistol, Serial Number 58J472243) as per N.C.G.S. §20-187.2 and as recommended by the Police Department.

B. Update; Fire Department – Norman Stains, Fire Chief

V. PUBLIC SERVICES

- A. Public Services Public Works Director Jon Hogan will present updates on current projects.
- B. Public Services Public Utilities Director Jeff Church will present updates on current projects.

VI. COMMUNITY DEVELOPMENT

- A. Lenoir Tourism Development Authority: The Lenoir Tourism Development Authority did not meet in May. Brenda Floyd, Economic & Main Street Director will report on current activities.
- B. Lenoir Business Advisory Board: The Lenoir Business Advisory Board met on Thursday, May 8 at City Hall, Third Floor Conference Room. Brenda Floyd, Economic & Main Street Director will report on current activities.

C. Planning Board: The Planning Board met on Monday, May 19 at the City/County Chambers. Hannah Williams, Planning Director will present a report of current projects. 2

1. Comprehensive Plan/Parks & Recreation Update: Danny Wilson, Freese and Nichols, Inc.
2. Capital Project Budget Ordinance Change Order #77374: Staff requests for City Council to adopt the Capital Project Budget Ordinance Change Order #77374 for the Wayfinding Signs Capital Project in the amount of \$82,541.77 as submitted.

D. Parks & Recreation Advisory Board: The Parks & Recreation Advisory Board did not meet in May. Phil Harper, Parks & Recreation Director will present an update of current activities and projects.

VII. FINANCE & ADMINISTRATION

A. Update –Donna Bean, Finance Director

1. Retail Strategies Update and Contract Renewal – Joshua Davis
2. Caldwell County Incentives Policy/City Policy Update – Scott Hildebran, City Manager

VIII. Update: Jared Wright, Director of Special Projects and Grants

IX. Update; Public Communications - Joshua Harris, Public Information Officer

A. April Communications Report

X. OTHER

A. June Calendar

B. Closed Session: Pursuant to N.C.G.S. §143-318.11(a),(6), City Council will enter into closed session to discuss personnel.

XI. ADJOURN

REQUEST TO SURPLUS CITY PROPERTY

Department Requesting Disposal of Surplus Property	
Date of Request	5/7/2025
Department Name	Police Department
Contact Name	Chief Brent Phelps
Phone	828-757-2100

ITEM	QTY	CODE*	SERIAL/VIN #	MAKE	MODEL YEAR	MILEAGE/ MACHINE HOURS	REASON FOR REQUEST	CURRENT LOCATION OF THE ITEM	ORIGINAL PURCHASE PRICE	DATE OF PURCHASE	ESTIMATED SALVAGE VALUE	ITEM IN WORKING ORDER Y/N	APPROVED TO LIST ON GOVDEALS
Sig Sauer P-320 Pistol	1	S1	58J472243	Sig Sauer			Retirement	PD	\$ 764.00	9/1/23		Y	☐
Police Badge (Lieutenant)	1	S1	N/A	Blackinton			Retirement	PD	\$ 128.00	Unk		Y	☐
Sig Sauer P-320 Pistol	1	S1	58J478013	Sig Sauer			Retirement	PD	\$ 764.00	9/1/23		Y	☐
Police Badge (Detective)	1	S1	N/A	Blackinton			Retirement	PD	\$ 128.00	Unk		Y	☐
Retiree: Lt. Robinson													☐
Retiree: (Det. Parker)													
													☐

* Please enter one CODE per item: (S1) Obsolete (S2) Too Costly to Maintain (S3) Beyond Repair (S4) Cannibalized

APPROVED BY	DATE

ITEM	DATE OF SALE	SELLING PRICE	DATE OF DEPOSIT	BUDGET CODE FOR DEPOSIT	DATE ITEM REMOVED FROM INVENTORY		BY WHOM - SIGNATURE	DATE ITEM REMOVED FROM INSURANCE	BY WHOM - SIGNATURE	DATE TAG CANCELLED OR TRANSFERRED	BY WHOM - SIGNATURE

ALL SURPLUS ITEMS ARE LISTED ON GOVDEALS IN ACCORDANCE WITH CITY OF LENOIR RESOLUTION NO. 6-2007, NC GENERAL STATUTES 160A-270 AND NCGS 160A-270 (c)



CITY MANAGER
SCOTT E. HILDEBRAN

CITY OF LENOIR
NORTH CAROLINA

MAYOR
JOSEPH L. GIBBONS

CITY COUNCIL
J. T. BEAL
T. H. PERDUE
J. I. PERKINS
R. S. PRESTWOOD
K. R. ROGERS
D. F. STEVENS
C. D. THOMAS

RESOLUTION

WHEREAS, the City of Lenoir, North Carolina, City Council desires to dispose of certain surplus property of the City of Lenoir to be awarded to Senior Detective Jason Parker upon his retirement from the Lenoir Police Department and Declaring his badge and service weapon as Surplus Property.

NOW, THEREFORE BE IT RESOLVED,

- 1) the Mayor and City Council of the City of Lenoir acknowledges Jason Parker's loyal and dedicated service to the citizens of Lenoir, and the Mayor and City Council declare the following police weapon and police badge of Senior Detective Jason Parker upon retirement, as surplus and no longer have any additional use to the City of Lenoir {(Sig Sauer P-320 Pistol, Serial Number 58J478013)}
- 2) the Mayor and City Council authorize the City Manager to proceed with the procedures as outlined in N.C.G.S. §20-187.2 regarding the service side arms of retiring members of City law enforcement agencies.

NOW, THEREFORE BE IT FURTHER RESOLVED that, I, Joseph L. Gibbons, Mayor of the City of Lenoir, and on behalf of the Lenoir City Council and all the citizens, do hereby wish the very best for Senior Detective Jason Parker in his retirement and commend him for the outstanding example he has set as a dedicated public servant.

Adopted this the 27th day of May, 2025.

SEAL

Joseph L. Gibbons, Mayor

ATTEST:

Shirley M. Cannon, City Clerk



CITY MANAGER
SCOTT E. HILDEBRAN

CITY OF LENOIR
NORTH CAROLINA

MAYOR
JOSEPH L. GIBBONS

CITY COUNCIL
J. T. BEAL
T. H. PERDUE
J. I. PERKINS
R. S. PRESTWOOD
K. R. ROGERS
D. F. STEVENS
C. D. THOMAS

RESOLUTION

WHEREAS, the City of Lenoir, North Carolina, City Council desires to dispose of certain surplus property of the City of Lenoir to be awarded to Lieutenant Christopher Robinson upon his retirement from the Lenoir Police Department and Declaring his badge and service weapon as Surplus Property.

NOW, THEREFORE BE IT RESOLVED,

- 1) the Mayor and City Council of the City of Lenoir acknowledges Christopher Robinson's loyal and dedicated service to the citizens of Lenoir, and the Mayor and City Council declare the following police weapon and police badge of Lieutenant Christopher Robinson upon retirement, as surplus and no longer have any additional use to the City of Lenoir {(Sig Sauer P-320 Pistol, Serial Number 58J472243}
- 2) the Mayor and City Council authorize the City Manager to proceed with the procedures as outlined in N.C.G.S. §20-187.2 regarding the service side arms of retiring members of City law enforcement agencies.

NOW, THEREFORE BE IT FURTHER RESOLVED that, I, Joseph L. Gibbons, Mayor of the City of Lenoir, and on behalf of the Lenoir City Council and all the citizens, do hereby wish the very best for Lieutenant Christopher Robinson in his retirement and commend him for the outstanding example he has set as a dedicated public servant.

Adopted this the 27th day of May, 2025.

SEAL

Joseph L. Gibbons, Mayor

ATTEST:

Shirley M. Cannon, City Clerk



**CITY OF LENOIR
COUNCIL ACTION FORM**

- I. Agenda Item:** Consideration of a change order for the Capital Project Budget Ordinance approved on January 16, 2024 for the Wayfinding Signs Capital Project.
- II. Background Information:** Attached for your consideration is Change Order #77374 to the Capital Project Budget Ordinance for the Wayfinding Signs Capital Project. The project is to be funded by an ARC Grant, ARPA Revenue Replacement funds and an allocation from the Lenoir Tourism Development Authority (LTDA). Due to the issues below, the bid from RiteLite Signs, Inc which was awarded in January 2nd of 2024 in the amount of \$414,960 needs to be amended to \$497,501.77. Once the change orders are finalized, a budget amendment will be presented and additional funding will be allocated.
- Costs for the signs increased due to the increase in cost over the last year of the brushed aluminum used on the signs with the cut out “Create With Us” on city ROW signs. Brushed Aluminum is a premium material sourced from a sub-vendor, not RiteLite, so the cost is out of their control. The cost would be lower if we didn’t need the cut-out because they could use a standard material.
 - When Rite Lite submitted the original bid, they were still under the impression that only city ROW signs could have the artwork embellishments. NCDOT approved the art, so they needed to correct items 3-5 of the attached Change Order #77374 to add the additional art work.
 - RiteLite Signs, Inc. is billing the City a surcharge for the extra project management due to delays from NCDOT. The project was ready for fabrication last year, however, NCDOT’s delayed comments, resulted in the need to re-work the signs and thus the surcharge of \$9,945. (See item 6).
 - There is a possibility of an additional increase that is not accounted for in the current change order due to the hydro-vac holes necessary for install. Based on the field visits last summer, NCDOT estimate 30 holes will need to be hydro-vac which is \$1450 a hole for a total of \$43,500. Ritelite Signs, Inc. wants to wait to charge the City for the holes until install day so they can decide the best option. Once the additional charges have been finalized, a change order will be submitted.

Staff Recommendation: Staff requests for City Council to adopt the Capital Project Budget Ordinance Change Order # 77374 for the Wayfinding Signs Capital Project in the amount of \$82,541.77.

III. Reviewed By:

City Attorney:

Finance Director: *Donna Bean*

Public Works/Public Utilities Director:

Change Order #: 877374

Fabrication Due Date:	
Paint Due Date:	
Assembly Due Date:	
UL / QC Due Date:	
Install Due Date:	



1000 Biscayne Dr
Concord, NC 28027-8402
Ph: (704) 788-7097 Fax: (704) 788-7091
Web: <https://www.ritelitesigns.com>

Due Date:	12/31/2025
Project Manager:	Amy Martin
Salesperson:	Renae Hartsell
P.O. #:	
Production Due Date:	

Description: M&I Wayfinding Signage

Site: City of Lenoir Wayfinding

Site Address: General Delivery
210-B Greer Circle
Lenoir, NC 28645-9999

Site Contact Name:

Phone:

Cell:

Item #	Product	Quantity	Subtotal
1	Wayfinding Sign Description: Manufacture & Install: MAJOR Wayfinding Signs	36	\$256,941.00

Shipment	Quantity	Due Date	Shipped Date
77374-SAA	1	12/31/2025	(not set)

Item #	Product	Quantity	Subtotal
1.A	Wayfinding Sign Description: CO #2 - OMIT - Manufacture & Install: MAJOR Wayfinding Signs	36	(\$256,941.00)

Item #	Product	Quantity	Subtotal
1.B	Wayfinding Sign Description: CO #2 - Manufacture & Install: MAJOR Wayfinding Signs per updated design intent (drawing reference forthcoming)	31	\$248,992.00

Item #	Product	Quantity	Subtotal
2	Wayfinding Sign Description: Manufacture & Install: MINOR Wayfinding Signs	19	\$131,780.77

Item #	Product	Quantity	Subtotal
2.A	Wayfinding Sign Description: CO#2 - OMIT - Manufacture & Install: MINOR Wayfinding Signs	19	(\$131,780.77)

Item #	Product	Quantity	Subtotal
2.B	Wayfinding Sign Description: CO#2 - Manufacture & Install: MINOR Wayfinding Signs per updated design intent (drawing reference forthcoming)	23	\$189,704.00

Item #	Product	Quantity	Subtotal
3	Wayfinding Sign Description: CO #1 - Add Local Creator Artwork - 55 Tops, 55 Bottoms	55	\$35,530.00

Item #	Product	Quantity	Subtotal
4	Wayfinding Sign Description: CO#1 - OMIT- Add Local Creator Artwork - 55 Tops, 55 Bottoms	55	(\$35,530.00)

Change Order #: 977374

Fabrication Due Date:	
Paint Due Date:	
Assembly Due Date:	
UL / QC Due Date:	
Install Due Date:	



1000 Biscayne Dr
Concord, NC 28027-8402
Ph: (704) 788-7097 Fax: (704) 788-7091
Web: <https://www.ritelitesigns.com>

Due Date:	12/31/2025
Project Manager:	Amy Martin
Salesperson:	Renae Hartsell
P.O. #:	
Production Due Date:	

Description: M&I Wayfinding Signage

Site: City of Lenoir Wayfinding

Site Address: General Delivery
210-B Greer Circle
Lenoir, NC 28645-9999

Site Contact Name:

Phone:

Cell:

Item #	Product	Quantity	Subtotal
5	Wayfinding Sign Description: CO#2 - Add Local Creator Artwork - 23 Tops, 23 Bottoms	23	\$18,032.00

Item #	Product	Quantity	Subtotal
6	Project Management 1 Description: CO#2 - PM Time for DOT Approvals, restake signs, 811's utility locates. - Design time to recreate DOT approved CID's and Shop Drawings.	1	\$9,945.00

Item #	Product	Quantity	Subtotal
7	Installation of Non-Electric Signs Description: * Additional charges to be incurred for Hydrovac Boring as required based on field survey/conditions/obstructions. * \$1,450.00 per hole	1	\$0.00

Change Order Total

Subtotal:	\$466,673.00
Taxes:	\$30,828.77
Total:	\$497,501.77

BID TABULATION**Date:**

12/19/2023



PLANNING | ENGINEERING | COMMUNICATIONS

Owner:

City of Lenoir, NC

Project Title:

Lenoir Wayfinding Signage

BIDDERS (Name GC):	Rite Lite	Signs Etc *		
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Rank:	1	2		
BID ITEMS:				
Base Bid	\$414,960.00	\$560,110.00		

Add Alternates:

Alternate Sub-total:				

(Base Bid + Alternates)

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Unit PricesQtys used to calculate
base bids

Major Wayfinding Sign	\$7,619.00	\$10,645.00		36
Minor Wayfinding Sign	\$7,404.00	\$9,310.00		19

Explanation of Rejected Bidder(s):

* Signs Etc. shows a total of \$569,420 on their bid form using a total of 36 major & 20 minor signs. The bid totals above account for 19 minor signs per the drawings.

I certify that this is a true tabulation of bids received.

A handwritten signature in blue ink, appearing to read "Casey Neal", is written over a horizontal line.

Case Neal

Destination by Design Studios, PLLC

SECTION 00 40 00

**BID FORM
LENOIR WAYFINDING
Lenoir, NC**

Bid of: Rite Lite Signs, Inc.
(Name of Bidder)

Address 1000 Biscayne Dr

City State Concord, NC 28027

Phone 704-788-7097

Date 12/4/2023

The undersigned, having carefully examined the Site, the conditions affecting the Work, the Bidding Documents dated June 16, 2022, entitled "Lenoir Wayfinding" prepared by Destination by Design Studios PLLC, Boone, North Carolina, do hereby offer to furnish all labor, materials, tools, equipment, plant transportation, machinery, supplies, taxes and services necessary to complete the Work in compliance with the Contract Documents, including Addenda Nos. 1 issued prior to the Bid Date, which is/are hereby acknowledged, for the following considerations:

Unit Price: Major Wayfinding Sign

(Written) \$ 7,619.00 (includes sales tax)

(Dollars) Seven thousand six hundred nineteen dollars

Unit Price: Minor Wayfinding Sign

(Written) \$ 7,404.00 (includes sales tax)

(Dollars) Seven thousand four hundred four dollars

Note: While the City of Lenoir anticipates completing all signs in one phase the City reserves the right to select only priority signage locations in order to complete a Phase 1 project within available funds. Contractor shall assume a minimum of 25 signs for bidding purposes.

TIME FOR COMPLETION OF THE WORK

The undersigned agrees to commence work within thirty (30) days of acceptance of the bid and complete the project within 240 calendar days of commencing work.

SUPPLEMENTS TO THE BID FORM

The following items shall be supplied with this Bid Form and must be included for the Bid to be considered complete.

1. Bid Security.
2. Bid Envelope (attached).
3. List of at least three projects similar in scope to this project successfully completed by the Bidder including the name of the project, location, scope of work, cost of construction, and owner's name and contact with phone number.
4. Bidder's Statement of Disputes, Litigation, Arbitration, and Surety Completion
5. DBE Identification of Hub Certified/ Minority Business Participation, Affidavit A, Affidavit B.

ACCEPTANCE OF PROPOSAL

If written notice of the acceptance of this bid is mailed, telegraphed or delivered to the undersigned within thirty days after the date of the opening of the Bids, the Owner and Bidder will execute an Agreement in accordance with the Bid as accepted.

BID FORM

The Bidder will furnish a Performance Bond and Labor and Material Payment Bond with such surety or sureties as the Owner may approve. It is understood that the costs for the bonds are included in the Base Bid amount.

By submitting a Bid, the Bidder agrees that from his/her own investigation he/she has satisfied himself/herself as to the nature and location of the Work, the general and local conditions, and all matters which may, in any way, affect the Work or its performance. As a result of such examination and investigation, Bidder fully understands the intent and purpose of the Documents and conditions of bidding. Claims for additional compensation and/or extensions of time because of the Contractor's failure to follow the foregoing procedure and to familiarize himself/herself with the Documents and all conditions that might affect the Work will not be allowed.

The Bidder further agrees that this Bid is based upon the materials, equipment and systems required by the Documents without exception and that no substitutions have been made.

SIGNATURE OF BIDDER

Bidder Rite Lite Signs, Inc.

(Firm Name)

(seal if a corporation)

By David R. Catchpole, Jr.

Title Vice President

State of Incorporation North Carolina

Names of Officers:

President

Tasha Catchpole

Secretary

David R. Catchpole, Jr.

Treasurer

Tasha Catchpole

Names of Key Members of the Firm: (unincorporated organizations)

END OF SECTION

BID BOND

Travelers Casualty and Surety Company of America
Hartford, CT 06183

CONTRACTOR:

(Name, legal status and address)

Rite Lite Signs, Inc.
 1000 Biscayne Drive
 Concord, NC 28027

OWNER:

(Name, legal status and address)

City of Lenoir
 510-B Greer Circle
 Lenoir, NC 28645

SURETY:

(Name, legal status and principal place of business)

Travelers Casualty and Surety Company of America

BOND AMOUNT:5% of bid amount.....

PROJECT:

(Name, location or address, and Project number, if any)

Lenoir Wayfinding: manufacture & install various types of vehicular wayfinding signs throughout the city

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 21st day of November, 2023.

Rena Halsee
(Witness)

Rite-Lite Signs, Inc.

(Principal) David R. Catchpole, Jr.

(Seal)

Vice-President
(Title)

Travelers Casualty and Surety Company of America

Melissa W. Slaughter
(Surety) Melissa W. Slaughter

(Seal)

Attorney-In-Fact
(Title)

Shley Lark
(Witness)



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Melissa Slaughter** of **GASTONIA North Carolina**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this Instrument to be signed, and their corporate seals to be hereto affixed, this **17th** day of **January**, 2019.



State of Connecticut

City of Hartford ss.

By: _____

Robert L. Raney, Senior Vice President

On this the **17th** day of **January**, 2019, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2021



Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **21st** day of **November**, 2023 .



Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which this Power of Attorney is attached.

Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid
BIDDER'S STATEMENT OF DISPUTES, LITIGATION, ARBITRATION, AND SURETY

COMPLETION (LAST 3 YEARS)

NONE

Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid

Project	Name and Address of Owner or Engineer	Name and Phone Number of Owner or Engineer Representative	Contract Date	Amount	Status
Lenoir Wayfinding	City of Lenoir	Jon Hogan	TBD	TBD	TBD

I, Rite Lite Signs, Inc. (Name of Bidder)

Firm Name, Address and Phone #

*Minority

****HUB**
Category
Certified (Y/N)

[illegible]

*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

The total value of minority business contracting will be (\$) TBD - Based on total
contract amount

Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid

State of North Carolina AFFIDAVIT A – Listing of Good Faith EffortsCounty of CabarrusRite Lite Signs, Inc. is NC HUB Certified
and we will self-perform

(Name of Bidder)

Affidavit of Rite Lite Signs, Inc.

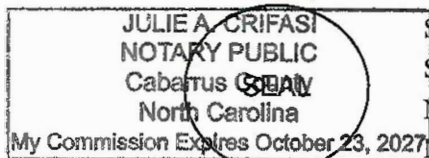
I have made a good faith effort to comply under the following areas checked:

Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- ☐ 1 – (10 pts) Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- ☐ 2 – (10 pts) Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- ☐ 3 – (15 pts) Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- ☐ 4 – (10 pts) Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- ☐ 5 – (10 pts) Attended prebid meetings scheduled by the public owner.
- ☐ 6 – (20 pts) Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- ☐ 7 – (15 pts) Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- ☐ 8 – (25 pts) Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- ☐ 9 – (20 pts) Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- ☐ 10 – (20 pts) Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: 12/4/2023 Name of Authorized Officer: David R. Catchpole, Jr.Signature: [Signature]Title: Vice PresidentState of North Carolina County of CabarrusSubscribed and sworn to before me this 4 day of December 2023Notary Public Julie A. CrifasiMy commission expires 10/23/27

Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid Attach to Bid

State of North Carolina --AFFIDAVIT B-- Intent to Perform Contract with Own Workforce.

County of CabarrusAffidavit of Rite Lite Signs, Inc.
(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the _____

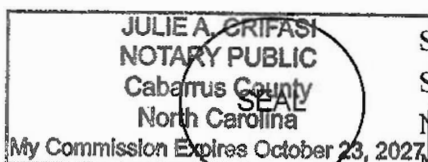
_____ contract.
City of LenoirWayfinding
(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement. The Bidder agrees to make a Good Faith Effort to utilize minority suppliers where possible.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: 12/4/2023 Name of Authorized Officer: David R. Catchpole, Jr.
Signature: _____
Title: Vice President



State of North Carolina, County of Cabarrus
Subscribed and sworn to before me this 4 day of December 2023
Notary Public Julie A. Grifasi
My commission expires 10/23/27



North Carolina
Department of Administration
Office for Historically Underutilized Businesses

Pamela B. Cashwell
Secretary

Tammie Hall
Director

September 14, 2022

Tasha Catchpole
Rite Lite Signs, Inc. (Woman Owned)
1000 Biscayne Drive
Concord, NC 28027

Dear Tasha Catchpole:

The Office for Historically Underutilized Businesses (HUB Office) is pleased to inform you that your company is now certified as a Historically Underutilized Business. Your firm is listed in the Statewide Uniform Certification (SWUC) Program database. This certification will remain in effect for four (4) years from the date of this letter.

You must notify the HUB Office in writing within 30 days of any changes affecting your compliance with SWUC Program eligibility requirements, including changes in ownership, day-to-day management and operational control. Failure to notify the HUB Office of these changes or reapply for certification in a timely manner may cause your HUB Certification to be revoked. In addition, please be advised your status may be changed if there is a 3rd party challenge granted against your firm. The link to the HUB Office 3rd party challenge form can be located at <https://files.nc.gov/ncdoa/documents/ThirdpartyEligibilityChallengeev080811.pdf>. All information submitted to the Office for Historically Underutilized Business is subject to audit and review.

The HUB Office collaborates with local Minority/Women/Small Business (M/W/SBE) Offices who offer assistance to certified HUB firms with identifying contract opportunities with state and local government. Many of these offices also offer assistance with business development. Please visit our website at <http://www.doa.nc.gov/hub/programs.aspx?pid=swuc> to locate the local office near you. Another great resource is the Small Business and Technology Development Center at www.sbtcd.org for free personalized business assistance and counseling.

It is important to note that although your status as a certified HUB firm greatly improves your access to state and local government contracts, this certification does not guarantee contract awards. Your ability to research opportunities and bid competitively will be important to your success in this program. We are committed to assisting you through the process with the completion of the Preliminary Business Development and Supportive Services Assessment Survey, located on the HUB Office website under the Certification Tab. The information will provide an overview of your company which will assist us in appropriately aligning contract opportunities that you are ready, willing and able to pursue.

Thank you for your interest and participation in the SWUC Program as a Historically Underutilized Business firm with the State of North Carolina.

Sincerely,
Tammie Hall

Tammie Hall
Director

REQUEST FOR REFERENCES

References for: Rite Lite Signs, Inc.

1. Company Town of Strasburg, VA
 Street Address 174 East King Street
 City, State & Zip Strasburg, VA 22657
 Contact Person Name Olivia Hilton Phone 540-465-9197
 Email address ohilton@strasburgva.com
 Describe specific job performed and date: Manufacture and install various types of
wayfinding signage Project completed: 10/28/22 Total amount: \$294,069.00
2. Company City of Murray, KY
 Street Address 500 Main St
 City, State & Zip Murray, KY 42071
 Contact Person Name Marisa Stewart Phone 270-762-0350 x1134
 Email address Marisa.Stewart@murrayky.gov
 Describe specific job performed and date: Manufacture and install various types of wayfinding
signage Project completed: 7/27/2022 Total amount: \$311,967.00
3. Company City of Monroe, NC
 Street Address 300 W Crowell St
 City, State & Zip Monroe, NC 28112
 Contact Person Name Matthew Black Phone 704-292-1705
 Email address mblack@monroenc.org
 Describe specific job performed and date: Manufacture and install various types of
wayfinding signage Project completed: 5/23/22 Total amount: \$280,985.29

RITE LITE SIGNS, INC.

Experience:

Town of Strasburg, VA

Description: Various Wayfinding Signs: Gateway/Vehicular Directional/Pedestrian Kiosks/Parking

Client contact: Olivia Hilton 540-465-9197 ohilton@strasburgva.com

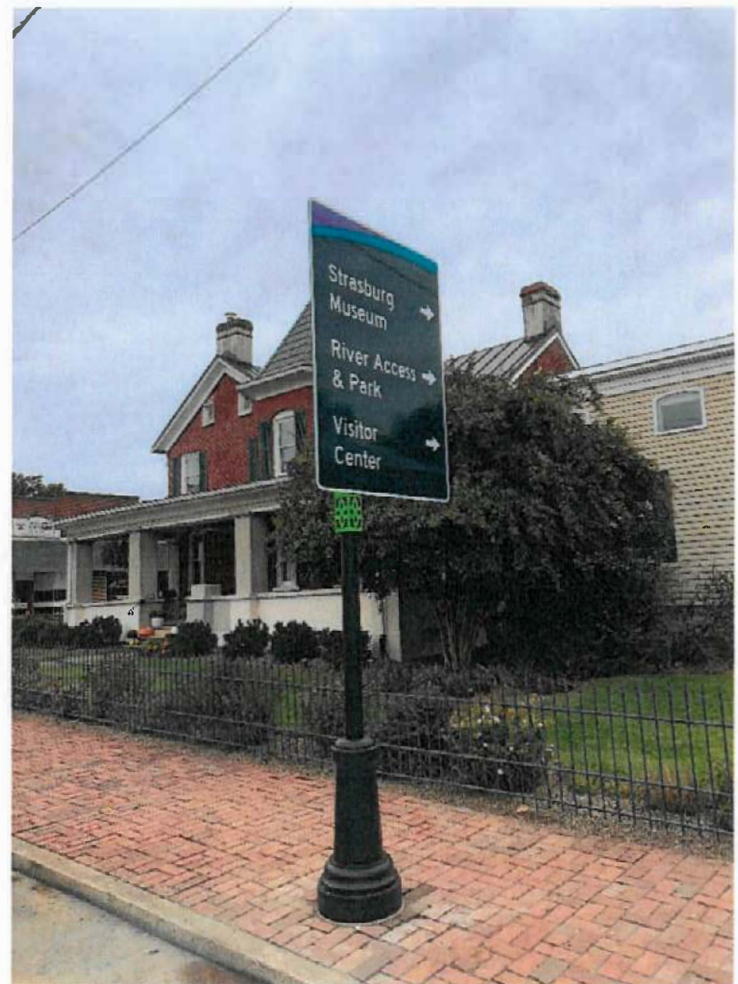
Contract: \$ 294,069.00

Project Completed: 10/28/2022

Project Executive: John Sullivan (still employed)

Project Manager: Amy Martin (still employed)

Superintendent: Jessie Love (still employed)







RITE LITE SIGNS, INC.

Experience:

City of Murray, KY

Description: Qty (46) Gateway/Vehicular Directional/Pedestrian Kiosks/Parking

Client contact: Marisa Stewart 270-762-0350 x1134 marisa.stewart@murrayky.gov

Contract: \$ 311,967.00

Project Completed: 7/27/2022

Project Executive: Renae Hartsell (still employed)

Project Manager: Amy Martin (still employed)

Superintendent: Jessie Love (still employed)

Estimator: John Sullivan (still employed)





RITE LITE SIGNS, INC.

Project: City of Monroe, NC

Location: 300 W Crowell St, Monroe, NC 28112

Completion date: 5/23/22

Project Amount: \$280,985.29

Scope: Manufacture and install various types of wayfinding signage

Client Representative: Matthew Black

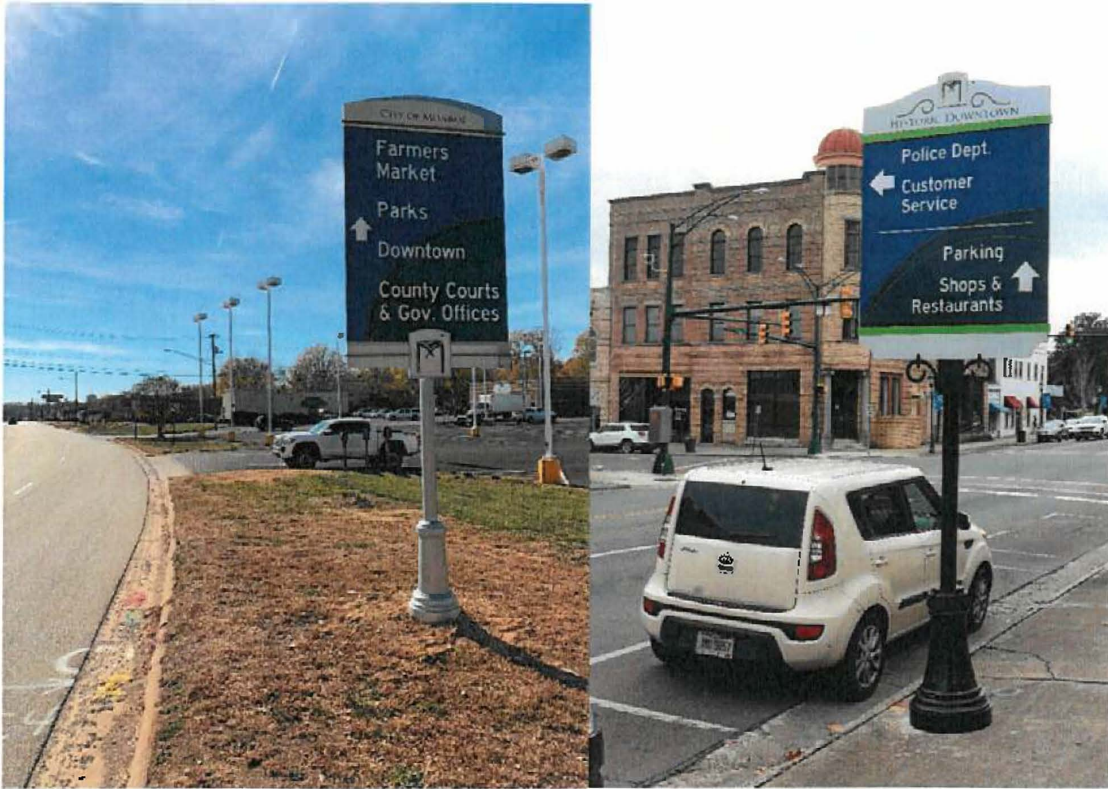
704-292-1705

mblack@monroenc.org

Services: Manufacture and install wayfinding sign system



RITE LITE SIGNS, INC.



Expiration Date

12/31/2023

License No.

31

79741

North Carolina

Licensing Board for General Contractors

This is to Certify That:

Rite Lite Signs, Inc.

Concord, NC

is duly registered and entitled to practice

General Contracting

Limitation: Unlimited

Classification: Building

until

December 31, 2023

when this Certificate expires.

Witness our hands and seal of the Board.

Dated, Raleigh, N.C.

01/01/2023

This certificate may not be altered.



Lisa Piercy
Chairman

C. Frank Wiesner
Secretary-Treasurer

LICENSE NUMBER

SP.ES.34784

STATE OF NORTH CAROLINA
BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS

EXPIRATION DATE

09/27/2024

THIS IS TO CERTIFY THAT:

Rite Lite Signs Inc.

David Ralph Catchpole III, David Ralph Catchpole Jr., Haley
Catchpole Linker, John Lennon Sullivan

is duly registered and entitled to practice Electrical Contracting in the

Special Restricted Electric Sign Classification License

Limitation: Limited to electrical work directly related to an electric sign installation as prescribed
in 21, NCAC 18B .0809

Witness our hands and seal of the Board

Rite Lite Signs Inc.
1000 Biscayne Drive
Concord, NC 28027

Don [Signature]
Chairman
John Lennon Sullivan
Secretary-Treasurer

AGREEMENT TO PROVIDE CONSULTING SERVICES

This Agreement to Provide Consulting Services (this “Agreement”) sets forth the mutual understanding of (the “Client”) Lenoir, North Carolina and Retail Strategies, LLC, an Alabama limited liability company (the “Consultant”) on this 1st day of July 2025 (the “Execution Date”), for the provision of professional consulting services as more fully set forth below.

R E C I T A L S:

The Consultant possesses a high degree of professional skill and experience and is a unique provider of professional consulting services in retail recruitment.

The Client desires to hire the Consultant to provide professional consulting services because of its professional skill and experience.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements set forth in this Agreement, the Client and the Consultant, intending to be legally bound, do hereby agree as follows:

1. CONSULTING SERVICES. The Consultant agrees to provide the following professional services to the Client as detailed in Exhibit A (a copy of which is attached hereto and incorporated herein by reference) (the “Services”):

2. TERM. The Consultant’s engagement and provision of Services will commence upon the Execution Date as set forth above. The Consultant’s engagement and this Agreement will terminate automatically on the third anniversary of the Execution Date (the “Term”) unless earlier terminated as provided in Section 6 below. At the end of the Term, the Client, acting by and through the Client Representative, may extend the Term at its option for successive periods on such terms and conditions as the Client Representative, acting for and on behalf of the Client, and the Consultant may agree upon in writing.

3. CONSULTING FEE.

A. Consulting Fee. In consideration for providing the Services, the Client agrees to pay the Consultant a consulting fee (the “Consulting Fee”) in an amount equal to \$110,000. The Consulting Fee will be paid in installments of immediately available funds as follows:

Contract Period	Payment Date	Payment Amount
Year One	July 1 st – Year One Installment January 1 st – Year One Installment	\$17,500 & \$17,5000
Year Two	January 1 st – Year Two Installment July 1 st – Year Two Installment	\$17,500 & \$17,500
Year Three	January 1 st – Year Three Installment	\$20,000 & \$20,000

	July 1 st – Year Three Installment	
--	--	--

- B. Payment Default.** If the Client fails to pay any portion of the Consulting Fee on the requisite payment date, the Consultant will immediately cease all Services identified in Exhibit A. Additionally, from the date due until paid, the delinquent amount shall bear interest at the rate of one and one-half percent (1.5%) per month. If Consultant shall engage an attorney to collect any unpaid amount due hereunder, or institutes legal action to enforce the provisions of this Agreement, Consultant shall be entitled to receive from Client, in addition to such unpaid amount plus interest, a reasonable attorney fee and all expenses incurred by Consultant as awarded by a court of competent jurisdiction.

4. CLIENT INFORMATION AND ACCESS.

- A. To the extent permitted by law, the Client will provide the Consultant with access to relevant personnel, facilities, records, reports, and other information (including any information specified in the Consultant's proposal to the Client) accessible by the Client that the Consultant may reasonably request from time-to-time during the Term. The Client acknowledges and agrees that the Consultant's scheduled delivery of the Services is dependent upon the timely access to such personnel, facilities, records, reports and other requested information.
- B. To facilitate such access and Consultant's delivery of the Services, the Client designates the City Manager (the "Client Representative"), currently Scott Hildebran. The Client Representative will serve as the primary liaison between the Consultant and the Client. The Client Representative will have responsibility for regular communications between the Client and the Consultant, including providing updates in a timely manner through Basecamp. The Client Representative's communications to the Consultant will include information regarding retail growth and development, such as actual and prospective business openings and closings, changes in economic drivers (e.g., significant increases or decreases in workforce of major employers, school enrollments, housing or healthcare services) and changes in the ownership of targeted real estate (e.g., transfers of real estate or changes in the finances of ownership). The Client Representative will also be responsible for disseminating updates relative to consultants' activities related to scope of work to members of local stakeholder groups of the Client (e.g. City Council, Economic Development Boards, and Chamber of Commerce etc.).
- C. The Client hereby authorizes the Client Representative (i) to act on behalf of the Client in the day-to-day administration and operation of this Agreement and the arrangements it contemplates and (ii) to execute and deliver on behalf of the Client, such notices, approvals, consents, instruments, amendments or other documents as may be necessary or desirable to facilitate or assist the Consultant with the provision of the Services.

- 5. INTELLECTUAL PROPERTY.** As part of the Services, the Consultant will prepare periodic and final reports including demographic and other research reports that will become the property of the Client upon delivery from the Consultant. Any other reports, memoranda, electronic mail, facsimile transmissions, or other written documents prepared or used by the Consultants in connection with the Services will remain the property of the Consultant. With the Consultant's prior permission, the Client may use other information provided by the Consultant,

such as specifics related to retailers, developers, site information or other “confidential information” for internal purposes while taking reasonable steps to so limit the use of such materials and maintain its confidentiality.

6. **TERMINATION.**

- A. **By the Client At-Will.** The Client may terminate this Agreement at any time for any or no reason upon delivery of 30 days’ prior written notice to the Consultant. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.
- B. **By the Client Upon the Consultant’s Default.** The Client may notify the Consultant within 90 days of the day that the Client knows or should have known that the Consultant breached this Agreement. The Consultant will have 30 days following receipt of such notice to cure any alleged breach. If the Consultant fails to cure any alleged breach within that 30-day period, then the Client may terminate this Agreement. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the contract period during which such termination occurs based upon the number of days remaining in such contract period.
- C. **By the Consultant At-Will.** The Consultant may terminate this Agreement at any time for any or no reason upon delivery of 30 days’ prior written notice to the Client. Within 30 days of such termination of this Agreement, the Consultant will refund a pro rata portion of the installment of the Consulting Fee previously paid for the period during which such termination occurs based upon the number of days remaining in such period.
- D. **By the Consultant Upon the Client’s Default.** The Consultant may notify the Client within 90 days of the day that the Consultant knows or should have known that the Client breached this Agreement. The Client will have 30 days following receipt of such notice to cure any alleged breach. If the Client fails to cure any alleged breach within that 30-day period, then the Consultant may terminate this Agreement. Any portion of the Consulting Fee paid prior to such termination of this Agreement is earned when paid and nonrefundable.

7. **NOTICES.** Any notice or communication in connection with this Agreement will be in writing and either delivered personally, sent by certified or registered mail, postage prepaid, delivered by a recognized overnight courier service, or transmitted via facsimile or other electronic transmission, addressed as follows:

Client: City of Lenoir, NC
801 West Avenue NW
Lenoir, North Carolina
Email: shildebran@ci.lenoir.nc.us
Attention: Scott Hildebran, City Manager

Consultant: Retail Strategies, LLC
2200 Magnolia Ave. South, Suite 100
Birmingham, AL 35205
Email: sleara@retailstrategies.com

Fax: (205) 313-3677

Attention: Stephen P. Leara, Esq – EVP | General Counsel

or to such other address as may be furnished in writing by either party in the preceding manner. Notice shall be deemed to have been properly given for all purposes: (i) if sent by a nationally recognized overnight carrier for next business day delivery, on the first business day following deposit of such notice with such carrier, (ii) if personally delivered, on the actual date of delivery, (iii) if sent by certified U.S. Mail, return receipt requested postage prepaid, on the third business day following the date of mailing, or (iv) if sent by facsimile or email of a PDF document (with confirmation of transmission), then on the actual date of delivery if sent prior to 5 p.m. Central Time, and on the next business day if sent after such time.

8. INDEPENDENT CONTRACTOR. The Consultant, in its capacity as a professional consultant to the Client, is and will be at all times an independent contractor. The Consultant does not have the express, implied or apparent authority either (A) to act as the Client's agent or legal representative or (B) to legally bind the Client, its officers, agents or employees.

9. STANDARD TERMS.

- A. **Affiliated Services:** Client acknowledges that affiliates of consultant act in the capacity of a real estate brokerage service business and may earn fees for services including brokerage, development, leasing and management fees in the performance of such affiliates services which may encompass a portion of the Project. In no event will the Client be responsible for any such fees, to the extent they are earned pursuant to this paragraph.
- B. **Applicable Laws:** The Consultant will abide by all laws, rules and regulations applicable to the provision of the Services.
- C. **Insurance:** The Consultant will carry all employee insurance necessary to comply with applicable state and federal laws.
- D. **Third Party Beneficiaries:** This Agreement is for the sole benefit of the parties to this Agreement and their permitted successors and assigns. Nothing in this Agreement, whether express or implied, is intended to or will confer upon any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.
- E. **Publicity:** The Client agrees that the Consultant may, from time-to-time, use the Client's name, logo and other identifying information on the Consultant's website and in marketing and sales materials.
- F. **Entire Agreement:** This Agreement, together with any exhibits or amendments hereto, constitutes the entire agreement of the parties, as a complete and final integration thereof with respect to its subject matter. Any prior written or oral understandings and agreements between the parties are merged into this Agreement, which alone fully and completely expresses their understanding. No representation, warranty, or covenant made by any party which is not contained in this Agreement or expressly referred to herein has been relied on by any party in entering into this Agreement.

- G. **Further Assurances**: Each party hereby agrees to perform any further acts and to execute and deliver any documents which may be reasonably necessary to carry out the provisions of this Agreement.
- H. **Force Majeure**: Neither party to this Agreement will hold the other party responsible for damages or delay in performance caused by acts of God, strikes, lockouts or other circumstances beyond the reasonable control of the other or the other party's employees, agents or contractors.
- I. **Limitation on Liability; Sole Remedy**: Each party's liability to the other party arising out of or related to this Agreement or the Services will not exceed the amount of the Consulting Fee. The Client's sole remedy in the event of any alleged breach of this Agreement by the Consultant will be the notice, cure, and refund provisions of Section 6(B) of this Agreement.
- J. **Amendment in Writing**: This Agreement may not be amended, modified, altered, changed, terminated, or waived in any respect whatsoever, except by a further agreement in writing, properly executed by a duly authorized officer of the Consultant and the Client Representative, acting for and on behalf of the Client.
- K. **Binding Effect**: This Agreement will bind the parties and their respective successors and assigns. If any provision in this Agreement will be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired thereby.
- L. **Captions**: The captions of this Agreement are for convenience and reference only, are not a part of this Agreement and in no way define, describe, extend, or limit the scope or intent of this Agreement.
- M. **Construction**: This Agreement will be construed in its entirety according to its plain meaning and will not be construed against the party who provided or drafted it.
- N. **Prohibition on Assignment**: No party to this Agreement may assign its interests or obligations hereunder without the written consent of the other party obtained in advance of any such assignment. No such assignment will in any manner whatsoever relieve any party from its obligations and duties hereunder and such assigning party will in all respects remain liable hereunder irrespective of such assignment.
- O. **Waiver**: Non-enforcement of any provision of this Agreement by either party will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remaining terms and conditions of this Agreement.
- P. **Survival**: Section 5 and Section 9(H) will survive termination of this Agreement.
- Q. **Counterparts; Electronic Transmission**: This Agreement may be executed in counterparts, each of which will be deemed to be an original, and such counterparts will, together, constitute and be one and the same instrument. A signed copy of this Agreement delivered by telecopy, electronic transmission or other similar means will be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the Client and the Consultant have caused this Agreement to be executed by their duly authorized officers to be effective as of the Executed Date.

CLIENT:

Lenoir, North Carolina

By: _____
Name: Scott Hildebran
Title: City Manager
Date:

CONSULTANT:

RETAIL STRATEGIES, LLC

By: _____
Name:
Title:
Date:

EXHIBIT A

I. CONSULTANT AGREEMENT

This section outlines what Retail Strategies (the “consultant”) will provide to the City of Lenoir, NC (the “client”).

A. Research

1. Update Retail trade area using political boundaries, drive times, and radii and custom boundary geographies as needed.
2. Update GAP analysis for trade area (i.e. leakage and surplus) as needed.
3. Update Retail peer market analysis as needed.
4. Update Tapestry lifestyles – psychographic profile of trade area/market segmentation analysis as needed.
5. Update Aerial imagery by trade area.
6. Continued identification of retail prospects to be targeted for recruitment.
7. Monthly updates provided on retail industry trends.
8. Custom on-demand demographic research – historical, current, and projected demographics – to include market trade areas by radius/drive time, and custom trade area

B. Real Estate Analysis

1. Continued monitoring of priority commercial properties for development, re-development, and highest and best use opportunities.
2. Continued identification of priority business categories for recruitment and/or local expansion.
3. Monitor existing shopping centers and retail corridors
4. Active outreach to local brokers and landowners

C. Retail Recruitment

1. Pro-active retail recruitment for targeted zones
2. Will contact a minimum of 30 retailers, restaurants, brokers and/or developers
3. Updates on new activity will be provided to the Client’s designated primary point of contact (Sec. II-A) via Basecamp, telephone, or email on a monthly and/or as-needed basis
4. One market visit per calendar year included in the agreement, any travel outside of the agreement shall be approved and paid for by the contracting entity
5. ICSC conference representation- updates provided according to the yearly conference schedule

EXHIBIT A (Continued)

II. CLIENT AGREEMENT

This section outlines what the City of Lenoir, NC (the “Client”) will provide for Retail Strategies (the “Consultant”).

A. Point of Contact

1. One individual shall be specifically designated by Client and identified to Consultant as the primary point of contact (“POC”)
2. POC will be responsible for regular communications between Client and Consultant
3. POC will be responsible for communicating all of Consultants updates and activities to Client as necessary
4. POC will be the primary facilitator of communication as it relates to concerns from board members, city council and/or other decision making community leaders
5. POC will be competent to aid Consultant in navigation of local political landscape
6. POC will have access to Basecamp and will post messages and on –going local updates in a timely manner

B. Information and Material Requested by Consultant:

1. Consultant will provide POC with no less than 3 business days’ notice before materials and other information are needed
2. Client/ POC understands that Consultant’s ability to stay on schedule will depend on receiving requested information by the requested deadline
3. Client/ POC will provide consultant with ongoing updates related to retail growth and development, including but not limited to: (i) businesses that open, close, or rumors associated, as such; (ii) changes in economic drivers (i.e. significant increase or decrease in employees for major employment, school enrollments, housing or medical); (iii) new ownership of real estate or changes in the owner’s personal situation that may affect willingness to sell property
4. Client/ POC will inform Consultant of plans to attend ICSC conferences providing ample time to assist in planning

C. Information and Material Requested by Client:

1. POC will provide Consultant with no less than 3 business days’ notice before a full update is needed
2. Client/ POC understand the confidentiality of communication containing retailer specific information and will notify Consultant before sharing such information publicly

Company Median Income	20 to 75 Jobs	76 to 100 Jobs	Over 100 Jobs
Under Average Income for County	Not Qualified for Tax Credits	Not Qualified for Tax Credits	Not Qualified for Tax Credits
Over Average Income for County	3-year Tax Credit 1% Tax Credit Per New Job Capped at 75%	3-year Tax Credit up to 5-year Tax Credit will be Considered by Council Capped at 75%	Up to 5-year Tax Credit will be Considered by Council Capped at 75%

* - Tax Credits start when company elects

** - Tax Credit only on New Investment (Increase in City's Tax Base)

*** - Not Applicable to Retail or Residential

**** - Separate Program for Brown Fields

**REQUEST FOR COMMITTEE ACTION
CALDWELL COUNTY
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE**

MEETING DATE: May 13, 2025
SUBJECT: Caldwell County Tax Grant Program
PRESENTER: Jesse Trivette
ATTACHMENTS: Caldwell County Tax Grant Program Application Packet

SUMMARY OF REQUEST:

The Caldwell County Tax Grant Program is designed to diversify the local tax base, enhance employment opportunities, and increase the net taxable value of property within the County. Caldwell County Economic Development has established specific procedures for implementing the program.

The program offers performance-based grants to businesses that invest in Caldwell County. To be eligible, a business must pay its full annual property tax liability based on the actual tax value of its property or investment. If the business meets the program's criteria, a portion of its ad valorem taxes will be refunded in the form of a grant.

All grant requests will be reviewed and verified by Caldwell County Economic Development before being submitted to the Economic Development Advisory Committee and, subsequently, to the Caldwell County Board of Commissioners for final approval.

SUGGESTED MOTION: *I move that the Economic Development Advisory Committee recommend approval of the Caldwell County Tax Grant Program as presented.*

Please note: The program packet included in your agenda materials may differ slightly from the version presented on May 13th. These differences reflect updates made following the Incentive Team meeting on May 8th, which took place after the original packet was emailed. Any changes will be addressed during the presentation.

Caldwell County Tax Grant Program Qualifying Grant Levels

Tax Grant Level 1 - \$1,000,000 Investment	
Year 1 Tax Grant Award	50% Property Tax Grant
Year 2 Tax Grant Award	50% Property Tax Grant
Year 3 Tax Grant Award	50% Property Tax Grant

Tax Grant Level 2 - \$5,000,000 Investment	
Year 1 Tax Grant Award	50% Property Tax Grant
Year 2 Tax Grant Award	50% Property Tax Grant
Year 3 Tax Grant Award	50% Property Tax Grant
Year 4 Tax Grant Award	50% Property Tax Grant
Year 5 Tax Grant Award	50% Property Tax Grant

Tax Grant Level 3 – \$10,000,000 Investment	
Year 1 Tax Grant Award	75% Property Tax Grant
Year 2 Tax Grant Award	75% Property Tax Grant
Year 3 Tax Grant Award	67% Property Tax Grant
Year 4 Tax Grant Award	67% Property Tax Grant
Year 5 Tax Grant Award	50% Property Tax Grant

Tax Grant Level 4 – \$20,000,000 Investment	
Year 1 Tax Grant Award	80% Property Tax Grant
Year 2 Tax Grant Award	80% Property Tax Grant
Year 3 Tax Grant Award	67% Property Tax Grant
Year 4 Tax Grant Award	67% Property Tax Grant
Year 5 Tax Grant Award	50% Property Tax Grant
Year 6 Tax Grant Award	50% Property Tax Grant

Tax Grant Level 5 – \$50,000,000 Investment	
Year 1 Tax Grant Award	90% Property Tax Grant
Year 2 Tax Grant Award	80% Property Tax Grant
Year 3 Tax Grant Award	70% Property Tax Grant
Year 4 Tax Grant Award	67% Property Tax Grant
Year 5 Tax Grant Award	67% Property Tax Grant
Year 6 Tax Grant Award	67% Property Tax Grant

Tax Grant Level 6 – \$100,000,000 Investment	
Year 1 Tax Grant Award	90% Property Tax Grant
Year 2 Tax Grant Award	80% Property Tax Grant
Year 3 Tax Grant Award	75% Property Tax Grant
Year 4 Tax Grant Award	75% Property Tax Grant
Year 5 Tax Grant Award	67% Property Tax Grant
Year 6 Tax Grant Award	67% Property Tax Grant
Year 7 Tax Grant Award	50% Property Tax Grant

Each grant is tied to a minimum investment requirement and is calculated based on the net additional value of the property. Distribution amounts are determined by the qualifying increase in taxable value, using the formulas provided below.

Application Process

Applications will be accepted on an ongoing basis throughout the year. All application requests must be completed in full. Businesses applying for extended projects (i.e., those taking more than one year to complete) may submit an application in the second year of construction. Certain forms may be required annually, and these will be requested or provided by Caldwell County Economic Development.

Application requests should be sent to and reviewed by Caldwell County Economic Development to determine eligibility based on the application guidelines. Once reviewed and accepted, the application will be presented to the Economic Development Advisory Committee for review and subsequently to the Caldwell County Board of Commissioners for final approval.

Distribution Process

The distribution amount is determined by the qualifying increase in tax value from the previous (base year) to the current year and is calculated as follows:

For Existing Businesses: The qualifying value is determined by assessing all assets within the county, not just new investments. **The difference between the base year tax value and the current year's tax value represents the qualifying increase.**

- The first-year distribution is calculated by multiplying 100% of the qualifying increase by the county's current tax rate and the grant percentage (e.g., 0.5 for a 50% tax grant).
- In the second year, depreciation of personal property will be based on the first-year percent good factor, using the North Carolina Department of Revenue's cost index and trending schedule and 100% of the real estate tax value. Subsequent years will follow the same format.

For New Businesses: **The qualifying value is based on the taxable value of new investments made within the county.**

- The first-year distribution is based on the depreciated personal property value and 100% of the increase in the real estate tax value due to improvements.
- The second-year distribution will account for one year's depreciation of personal property, using the North Carolina Department of Revenue's cost index and trending schedules and 100% of the increase of the real estate tax value. Subsequent years will follow the same format.

Once all tax liabilities are paid and any tax value appeals resolved, the business may submit a distribution request to Caldwell County Economic Development. After approval, the request will be forwarded to Caldwell County Finance Department for payment.

Annual distribution requests will be processed on or after July 1 of the year following application approval. Distributions will be made to the property owner/lessor who is responsible for the related tax liability. **If tax liabilities are not paid by the required due date, the grantee will be notified in writing, and the grant may be subject to termination.**

Caldwell County
Economic Development
PO Box 2200
Lenoir, NC 28645
828-728-0768

**CALDWELL COUNTY
NORTH CAROLINA
TAX GRANT PROGRAM**

Instructions for
Form CCTIG-1

GENERAL INFORMATION

Form CCTIG-1 is required to be filed by every business seeking to receive a Caldwell County Tax Grant.

Applications submitted by mail are considered filed as of the date shown on the postmark affixed by the U.S. Postal Service. Any other indication of the date mailed, such as your own postage meter, will not be considered sufficient evidence and the application will be considered filed when received. Mail the grant application to the following address: *CALDWELL COUNTY ECONOMIC DEVELOPMENT, PO BOX 2200, LENOIR, NC 28645.*

COMPANY INFORMATION SECTION

Please complete all sections of the form, whether or not they are specifically addressed in these instructions.

- 1) NAICS Classification: Please list the company's North American Industry Classification System code.
- 2) Date construction is expected to begin.
- 3) Expected completion date MM/YYYY.
- 4) Total projected expenditures for project.
- 5) Person who prepares form CCTIG-1.
- 6) Location of project within Caldwell County.
- 7) If facility is within a municipality, please specify.

REAL PROPERTY

- 1) Provide all related parcel identification number(s) of said project.
- 2) Total anticipated investment in real property, excluding land costs.
- 3) Total investment as of January 1 of the current year.
- 4) Percent of work complete as of January 1 of the current year.

PERSONAL PROPERTY

Include only those assets purchased at initial date of construction and during construction phase or transferred into Caldwell County from another location. Provide all county owner ID numbers (real & personal) relating to this application.

Group 1-Machinery & equipment

List year acquired and historical cost of equipment. Historical cost includes all costs associated with making the asset ready for production (e.g., sales tax, installation, freight, trade-in allowances, etc.).

Group 2-Furniture & Fixtures

This section is used to report the costs of furniture & fixtures, small office machines, file cabinets, desks, chairs, adding machines, telephones, intercom systems, etc.

Group 3-Computer Equipment

This group is for reporting the costs of non-production computers & peripherals. This does not include computer-controlled equipment, point of sale equipment, or other computers that control equipment.

Group 4-Leasehold improvements

This group is for property more or less permanently attached to real property (e.g. signs, special wiring for machinery, special flooring for machinery, HVAC required to produce a product, etc.)

Groups 5 & 6-Other personal property

This group will not be used unless instructed by authorized county tax personnel.

Construction in Process

Personal property under construction on Jan 1. Do not list assets which were listed elsewhere on this form.

Leased Equipment

Attach a schedule of leased equipment, owned by others, in your possession on Jan 1, for which you are responsible for paying taxes. Do not include capital lease equipment; it should appear in Group 1.

Detailed list of Grant Assets (New Investment)

Complete and attach Forms G-2 and G-3 detailing all personal property summarized in Groups 1-6 and Construction in Progress on Form CCTIG-1. **These forms must be updated annually and filed with Caldwell County Tax Department by April 15th.** Failure to comply shall warrant denial of the initial application and termination of the grant in subsequent years. All grants are subject to annual audit.

Attach a complete current fixed asset schedule to the application.

Authorized Signature - Form must be signed and dated.

Caldwell County Economic Development
PO Box 2200
Lenoir, NC 28645
828-728-0768

**CALDWELL COUNTY
NORTH CAROLINA
TAX GRANT PROGRAM**

Form CCTIG-1

1. Business name and NAICS classification.	
2. Beginning construction date.	
3. Anticipated completion date.	
4. Anticipated total project investment.	
5. Project contact (name, phone, email).	
6. Physical location of the project.	
7. Is the project located with a municipality? If yes, please list.	

REAL PROPERTY	
1. Parcel ID Number	
2. Total anticipated investment in Real Property.	
3. Total investment as of January 1, _____	
4. Percent complete as of January 1, _____	
Provide a detail of construction costs by category such as asphalt, concrete paving, light standards, sprinkler systems, elevators, etc. Attach a detail of costs and square feet of each area where applicable.	

PERSONAL PROPERTY: Complete the sections below, listing assets at cost by year of acquisition. Include only those assets purchased at the initial date of construction and during the construction phase. Do not include assets transferred within Caldwell County.						
Year Acquired	Group 1 - Machinery and Equipment		Group 2 - Office Furniture/Fixtures		Group 3 - Computer Equipment	
	100% Cost	Office Use	100% Cost	Office Use	100% Cost	Office Use
Year Acquired	Group 4 - Leasehold Improvements		Group 5 - Other:		Group 6 - Other:	
	100% Cost	Office Use Only	100% Cost	Office Use Only	100% Cost	Office Use Only
Tangible Personal Property Under Construction (CIP)						\$

Please attach a list of all vehicles by type, year, purchase, and cost associated with the new construction. If you have leased assets on site, owned by another taxpayer or depreciable personal property which you rent or lease to another taxpayer, attach a list with the description of the asset, acquisition date, cost, yearly rental fee and address of the lessor/lessee. **Please attach a detailed listing of all personal property listed above in Groups 1-6.**

I certify that the information provided in Form CCTIG-1 is consistent with the grant guidelines as outlined by the Caldwell County Tax Grant Program.

_____	_____
Authorized Signature	Title
_____	_____
Printed Name	Date

Do Not Complete - For Use by Caldwell County Economic Development

Real Property Value	Personal Property Value	Base Year-Real Value	Base Year-Personal Value	Total Grant

Verification of Payment by: _____

Account # _____

AGENDA

Caldwell County Economic Development
PO Box 2200
Lenoir, NC 28645
828-728-0768

CALDWELL COUNTY NORTH CAROLINA TAX GRANT PROGRAM

48

Form CCTIG-2

Owner Name: _____

Parcel ID: _____

Grant Year: _____

GRANT ASSETS **EXCLUDING** CONSTRUCTION IN PROGRESS
PURCHASED OR TRANSFERRED FROM ANOTHER COUNTY
Do not include assets previously taxed in Caldwell County

PERSONAL PROPERTY ONLY

ASSET GROUPS

Group 1-Machinery/Equipment
Group 2-Office Furniture/Fixtures

Group 3-Computer Equipment
Group 4-Leasehold Improvements

Group 5-Other
Group 6-Other

List assets by group in yearly order. Totals should verify Form CCTIG-1.

[illegible]

I certify that the information provided in Form CCTIG-2 is consistent with the grant guidelines as outlined by the Caldwell County Tax Grant Program.

Authorized Signature

Title

Printed Name _____

Date

Retain a copy for use in subsequent years

AGENDA

Caldwell County Economic Development
PO Box 2200
Lenoir, NC 28645
828-728-0768

CALDWELL COUNTY NORTH CAROLINA TAX GRANT PROGRAM

49

Form CCTIG-3

Owner Name: _____

Parcel ID: _____

Grant Year: _____

CONSTRUCTION IN PROGRESS
PERSONAL PROPERTY ONLY

ASSET GROUPS

Group 1-Machinery/Equipment
Group 2-Office Furniture/Fixtures

Group 3-Computer Equipment
Group 4-Leasehold Improvements

Group 5-Other
Group 6-Other

List assets by group in yearly order. Totals should verify Form CCTIG-1.

[illegible]

I certify that the information provided in Form CCTIG-2 is consistent with the grant guidelines as outlined by the Caldwell County Tax Grant Program.

Authorized Signature

Title

Printed Name

Date

Retain a copy for use in subsequent years

April 2025 Communication Report

By Joshua Harris, Communication & Public Information Director

CITY OF **LENOIR**
NC ★ CREATE WITH US

5/6/2025

CONTENT CREATION

News Releases

9

Photos

667

Videos

3

Web Updates

56

Podcast/Radio

Social Posts

178

Q&A

42

eSign

1

Council

Committees

5

PUBLIC ENGAGEMENT

Website Total Views

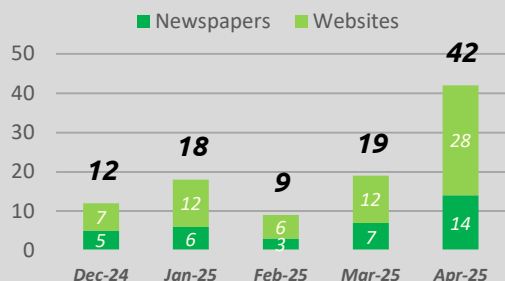
47,517

+/-
15.4%

Website Top Pages

- 1 *Payment Options*
- 2 *Jobs*
- 3 *Water & Sewer Service*
- 4 *Calendar*
- 5 *LAFC*
- 6 *Search*
- 7 *Property Taxes*
- 8 *Police*
- 9 *Solid Waste*

Media Coverage



Social Followers

Total

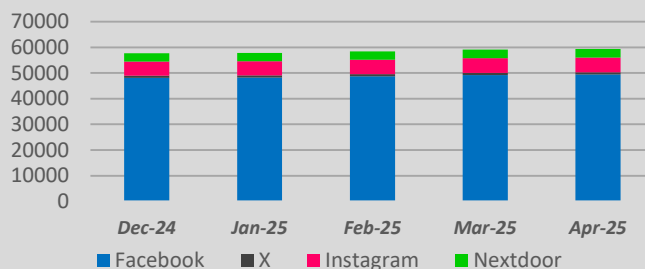
+/-

New this month

60,199

0.42%

250



Social Engagement

	Total	+/-
Reach	168,654	-29.6%
Engagement	5,692	-61.4%
Posts	178	17.9%

Video Views

5,254

Watch Time Hrs

47.3

	Views		Hours
Facebook	5,122	Facebook	26.0
YouTube	132	YouTube	21.3

News Releases

9

- 4/4** Unusually dry conditions and low streamflow put Catawba-Wateree Basin in drought watch
- 4/4** City planning to install new play sets at Mulberry Recreation Center and West End Park
- 4/8** Celebrate Earth Day & Arbor Day in Lenoir
- 4/11** MLK Jr. Center reopens Monday
- 4/14** City facilities closed Friday in honor of Good Friday
- 4/17** City adding greenway connector loop at soccer complex
- 4/21** Lenoir Bicycle Festival this Saturday in Downtown!
- 4/23** Signups open for youth summer basketball in Lenoir
- 4/25** City dedicates the David R. Horn Education Pavilion at Community Gardens

Photos

667

<i>Date</i>	<i>#</i>	<i>Subject</i>	<i>Date</i>	<i>#</i>	<i>Subject</i>
4/1	22	City Council telecommunicators w	4/1	4	Council at City Vision
4/1	4	Street division patching storm drain cuts at Mulberry Recreation Center			
4/1	3	Tracy packing parking lot gravel at Unity Park Community Gardens			
4/2	77	mulberry recreation center gym and pickleball ribbon cutting			
4/2	3	Playground equipment at Mulberry Recreation Center to be removed			
4/3	10	Play set removal at Mulberry Recreation Center			
4/4	3	playground at Mulberry Recreation Center after euipment was removed			
4/8	14	German foreign exchange students visit City Hall			
4/8	21	paving at Unity Park and Community Gardens			
4/15	35	City Council Motorcycle Safety and Awareness Month International Firefighters Day Celebrate			
4/16	105	Employee Litter Sweep			
4/16	3	suspicious activity			
4/17	9	new parking lot at Unity Park and Community Gardens			
4/17	9	soccer complex greenway connector loop			
4/19	204	Earth Day and Arbor Day Celebration at Unity Park and Community Gardens			
4/26	54	Lenoir Bicycle Festival			
4/28	69	Main Street Champions at Liquid Roots			
4/30	10	321 sculpture landscaping			
4/30	8	North Main and Creekway landscaping			

Photos

667



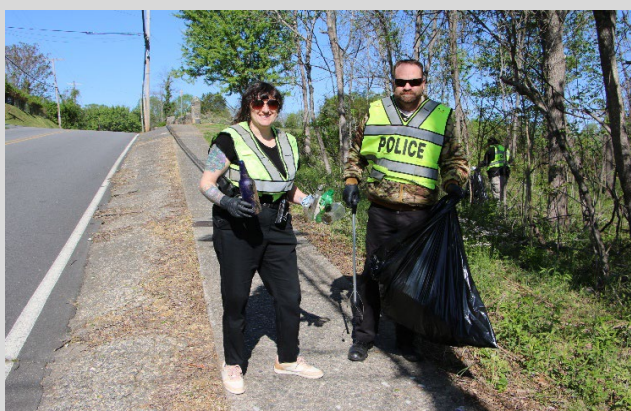
Street division patching storm drain cuts at Mulberry



Gym and pickleball ribbon cutting at Mulberry



German exchange students visit City Hall



Employee Litter Sweep



David R. Horn Education Pavilion Dedication



Lenoir Bicycle Festival

Social Posts 178

Top Facebook

#1, City



Join us for the 4th annual Lenoir Bicycl...

Mon Apr 21, 12:16pm

45.6K 176
29 43

#2, Police



Second Annual Lenoir Police Department...

Wed Apr 2, 7:34am

12.6K 67
13 38

#3, Downtown

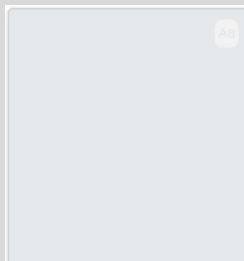


What's Happening Downtown This Week...

Tue Apr 29, 6:16am

11.6K 37
1 13

#4, Fire



** Statement Issued by the City of Lenoir Fir...

Wed Apr 2, 10:56am

7K 29
3 7

#5, Parks



Friendly reminder that the Easter Egg Hunt...

Fri Apr 11, 12:17pm

4.2K 12
2 10

Top X

City of Lenoir, NC · Apr 18, 2025



City staff collected about 40 bags of litter in Lenoir on Wednesday, April 16, 2025. The employee event is part of @NCDOT's annual Spring Litter Sweep. ...

Impressions 115

Likes 4

Replies 1

Reposts 0

City of Lenoir, NC · Apr 21, 2025



Guess what? Local businesses and residents have donated SEVEN MORE bicycles to give away this Saturday, April 26, during the Lenoir Bicycle ...

Impressions 112

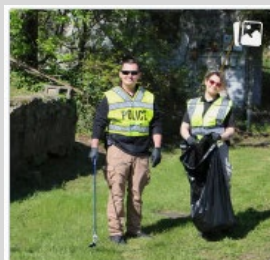
Likes 2

Replies 3

Reposts 1

Top Instagram

#1, City



City staff collected about 40 bags of litt...

Fri Apr 18, 12:01pm

917 48
1 0

#2, Downtown

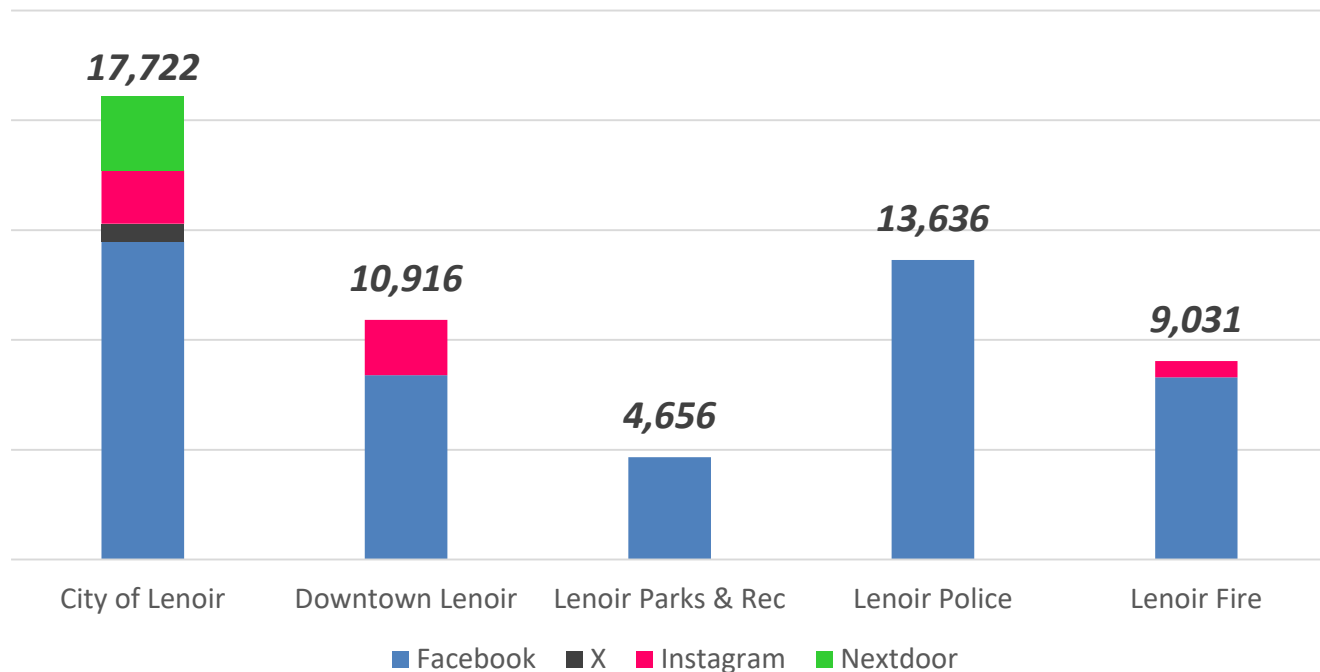


It's Selfie Saturday! Thank YOU for shari...

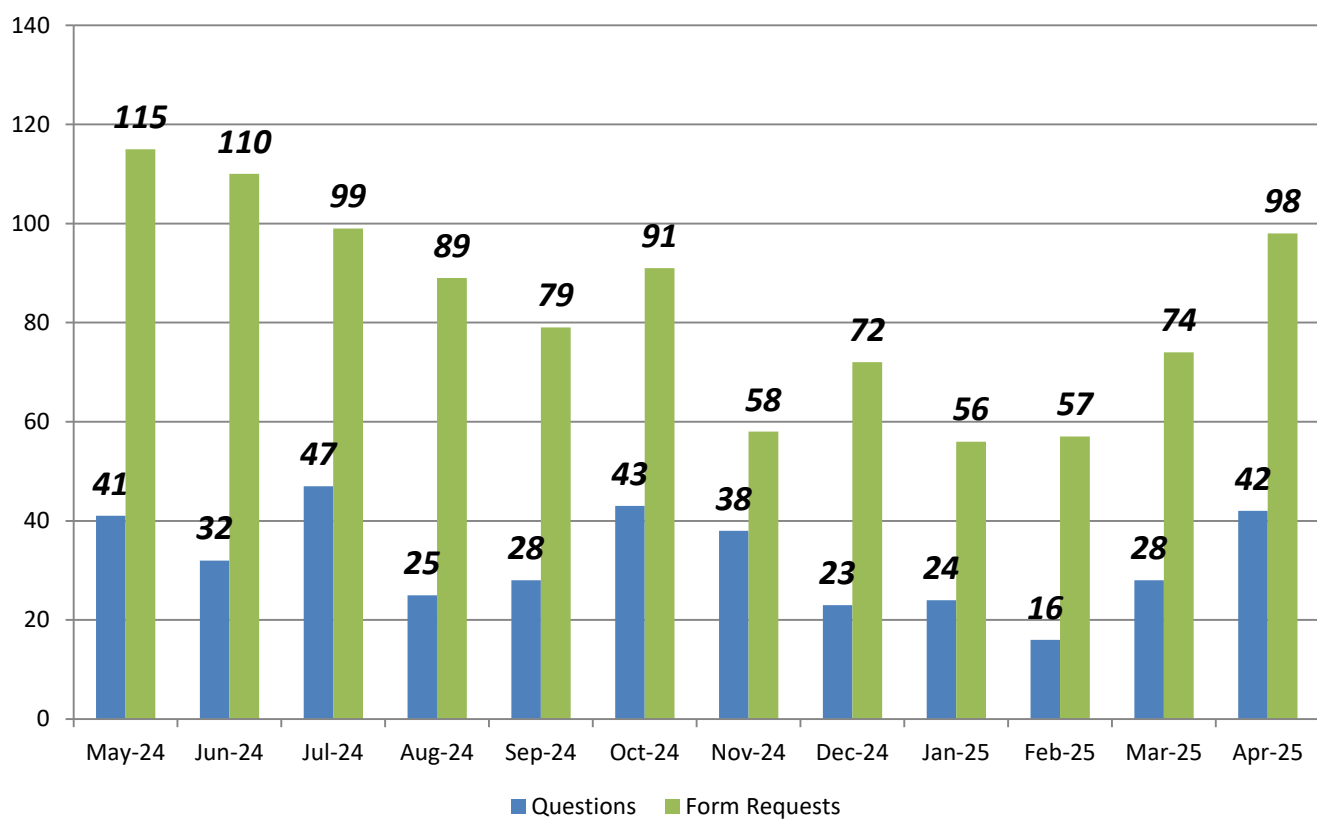
Sat Apr 12, 2:27pm

283 8
0 0

Social Comparison



Questions & Form Requests



Q&A

42

just a thought ,i worked in factorys before all kinds alot in lenoir why not TAKE old factorys and people donate money to to recycle n
Oil leaking from vehicle, 1512 Poplar St NW Lenoir NC 29645

Felicia Navarro, People Lead at Walmart Lenoir, would like to invite you to the re Grand Opening

Records You Want, For a house fire report on 6119 waterfalls rd Lenoir NC 28645

Timothy Bryant calling about compost sale

I have spent the past year cleaning up garbage around the town. I would like to know how I can get paid to clean up trash around to
The race track is going wide open, why in the sam hill did they build it where they did, can you make them stop with the noise

I am writing to request any available information relating to fires, petroleum releases, and hazardous materials releases at the follow
Morgan with News-Topic, I have a few questions about the new play sets coming to Mulberry and MLK, do you have the costs and th
Clay Perry, my wife and daughter will set up a tent for the bicycle festival and man it for a few hours.

New residents at 428 Folk are off loading their trash and junk onto this vacant lots property, ignoring the No Trespassing Signs that
There is a retreat center located at 9560 Blackberry Road, Moonrising Retreat center, and I wanted to find out if it's legitimate
431 Folk St., Overgrowth of grass, weeds

Sergio Venegas, I have a couple questions

518 kentwood st sw, Over grown fines coming on to my property and taking over my tree, also no fence or gate around front of poo
Lenwell Street (don't know exact house number), Noise complaints

Dogs barking all day and nite. 1210 piedmont drive nw

Morgan with News-Topic doing a write up on MLK Center opening, what is cost of the renovations, and what does it mean for the ci
Hawthorne Drive - Trash not picked up as scheduled Monday.

Jennifer Green on Hawthorne Drive, garbage was missed

I have been trying to reach out to anybody in the public works to come out and see a leak in the road, for months now. Getting close
How do I submit Minor subdivision plat for review?

811 N A St. UNIT A, Noise complaints

1316 Lenwell Street, Noise complaints

Josh, this is Martha Clark have you ever heard any more on the Veteran pavers? If they are not getting to replace my Daddy's then I
Domestic Vilence not reported. Victim moved to California and left her dog with Abuser. Sent police to check up on my dog. Haven't
414 Kentwood Street SW, Overgrown yard and litter/debris. Grass/weeds are over 24 inches in height. Litter is blocking sidewalk and
I have question ? how much does it cost to rent the old lenour Hgh school Auditorium. I heard that the city was charging 5000 to ren

1234 Oaklawn Street SE, Unsafe dumping of Construction Materials

1234 Oaklawn St. SE, Overgrowth of grass, weeds, Outdoor storage/accumulation junk or trash, Junk/abandoned vehicles, Trash and
2617 Trenton Park, Habitual Trespassing issues

our water pouring out badly

Calling about a paver order

1316 Lenwell Street, Noise complaints

Lenoir golf course, Noise complaints, Band playing loud all night long. It is now 11:06 pm load with speakers and drums pounding.
where is this located

That's the way [the Splash Pad] needs to look I hope it has detail and it has a lot of funny it should have been at mulberry recreation
Hello, My name is Brenda Hamby and I had a water leak at my house. It has been repaired but my water bill was high for 2 months a
General Manager of Wingstop wondering if she could post on the City of Lenoir Facebook about having open interviews

Joe Horton with Golden Ticket Cinemans putting out press release and wanted to know if I had any media contacts

Miya with News-Topic, looking for information about a wreck on 321

511 Kentwood St sw, Junk/abandoned vehicles, Black Audi vehicle



June 2025



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 6:00 p.m. City Council	4 9:00 a.m. Staff Meeting	5	6 6:00 p.m. - 10:00 p.m. Concert Series Scarlet Darlin (Stage Area)	7 3:00 p.m. - 9:00 p.m. Cruise-In (Downtown)
8	9 Noon - City/County Services Committee (J.E. Broyhill Civic Center)	10 8:15 a.m. Economic Dev. Adv. Committee (J.E. Broyhill Civic Center)	11	12 6:00 p.m. Lenoir Business Adv. Board (City Hall, 3rd Floor)	13	14
15	16	17 6:00 p.m. City Council	18 9:00 a.m. Staff Meeting	19	20 6:00 p.m. - 10:00 p.m. Concert Series AL G Friends (Stage Area)	21
22	23 5:00 p.m. Planning Board	24 8:30 a.m. Committee of the Whole	25 Noon - Foothills Regional Airport Authority	26	27	28
29	30					
		July				
		The Fireworks Event will be held on Saturday, July 5 beginning at 9:30 p.m. at Optimist Park. Please note date change.				