

**AGENDA
CITY OF LENOIR
COMMITTEE OF THE WHOLE
801 WEST AVENUE
TUESDAY, JANUARY 28, 2025
8:30 A.M.**

I. CALL TO ORDER

II. CITIZEN COMMENT

III. Audit Report – ABC Board

IV. Update; EPA Brownfields – Radford Thomas

V. PUBLIC SAFETY

A. Update; Police Department –Brent Phelps, Police Chief

I. Fourth Quarter Report – October, November & December – Chief Phelps

B. Update; Fire Department – Norman Staines, Fire Chief

I. Fourth Quarter Report - October, November & December – Chief Staines

VI. PUBLIC SERVICES

A. Update; Public Services Public Works Director Jon Hogan will report on the following projects:

- I. Update; Urban Design Scope of Services (Freeze and Nichols) – Harper Avenue Streetscape Plan: Freeze and Nichols, Inc. will render professional design services for the City. The project includes a conceptual streetscape plan for upgrading the Harper Avenue streetscape from NC-64 to Ridge Street NW that attracts and welcomes visitors from the highway into downtown Lenoir.
2. Update; College Avenue/Mulberry Street Signal – Test
3. Update; Veterans Pavers – Director Hogan & Communications Director Joshua Harris
4. Fire Department Sink Hole
5. Wayfinding Signage

B. Update; Public Services Public Utilities Director Jeff Church will report on current projects.

VII. COMMUNITY DEVELOPMENT

A. Lenoir Business Advisory Board: The Lenoir Business Advisory Board met on Thursday, January met on Thursday, January 16. Brenda Floyd, Economic & Main Street Director will report on current activities. Minutes of the November 14, 2024 meeting are submitted as information.

B. Planning Board: The Planning Board will meet on Monday, January 27. Matt Duchan, Planner will present a report of current projects.

I. Update; Down-Zoning Legislation

- C. Parks & Recreation Advisory Board: The Parks & Recreation Advisory Board will not meet in January. The next meeting is scheduled for Monday, February 17 at 6:00 p.m. Phil Harper, Parks & Recreation Director will present an update of current activities and projects.

VIII. FINANCE & ADMINISTRATION

A. Update –Donna Bean, Finance Director

- I. December Financial Summary – Donna Bean, Finance Director

IX. Update: Jared Wright, Director of Special Projects and Grants

X. Update; Public Communications - Joshua Harris, Public Information Officer

- I. December Communications Report

XI. OTHER

A. February Calendar

XII. ADJOURN



Lenoir Police Department

Council Action Form



I. Agenda Item:

4th Quarter 2024 Report to present to Council at the January Committee of the Whole meeting.

II. Background Information:

Department stats for the months of Oct. - Dec. 2024 for Council Review.

III. Staff Recommendation:

IV. Reviewed by:

City Attorney: _____ Date: _____

City Manager: _____ Date: _____

Police Chief: *Butt* Date: 1/17/2024



Chief Brent Phelps
Fourth Quarter Report
October - December, 2024



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

DEPARTMENTAL TRAINING

Investigations Training Hours		46
Hotel & Motel Interdiction		16
Kingpin to Educator		14
Parcel & Package Interdiction		16
School Resource Training Hours		1
SRO Update		1
State Mandated Training Hours		955
Active Assailant: Prep/Response		40
Bloodborne Pathogens/Hazmat		32
Care under Gunfire		18
Citizens with Firearms		14
DCI Criminal Record Inquiries		1
DV: Overcoming Elder Abuse/Exploitation		16
Ethics: Increasing Professionalism		14
Firearms Classroom, Combat & Qualification		584
General Instructor Update		4
Juvenile Justice: Communication/Engagement		18
Legal Update		44
Legislative Update		52
Officer Safety		14
Security Awareness Training		2
T/O: Active Assailant - Prep/Response, Ethics, Healthy Mindset, Increasing Professionalism, Missing Person/Trafficking, RYW		102
Supplemental Training Hours		109
Alcohol Screening Test Devices		7
Intox EC/IR Operator School		32
New Hire: Garrity, Naloxone, OC Defense, SCAT, Surviving Verbal Conflict, Taser, Weapon Cleaning/Disassembly		59
Photography Basics for LEOs		8
PRI Case Management		3
Supervisory Training Hours		136
FBI-LEEDA Command Leadership Institute: MacLeod		28
FBI-LEEDA Executive Leadership Institute: January		28
SWAT Team Leader Development		80
TOTAL TRAINING HOURS		1247



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

DEPARTMENTAL ACTIVITIES

Achievements & Announcements

Best of Caldwell - #1 Law Enforcement Officer: B. Mooney
 Golden Ticket Awards: Best 2023 Overall - C. Smith; Best 3rd Quarter - G. Baxter
 Law Enforcement Certificates: Intermediate - H. Carswell, S. Clark
 Promotions: Senior Detective - J. Hamrick
 Recognition: Officer of the Year - C. Lynn; Civilian of the Year - M. Collier

Committees & Meetings

Child Abuse/Fatality Prevention, Crime Stoppers, Criminal Justice Advisory Committee, Robins Nest, SCAT, Shelter Home
 Customer Service Team
 FBI-NAA Board Meetings, Conferences & Training Sessions

Demos, Events & Tours

BLET Graduation Ceremony for new trainees M. Bentley, J. Hartley, & B. Holdorf
 Community: Car Seat Check, Cops & Kids (FOP), Hurricane Helene efforts, Life Center Collection, Luminary, Turkey Tuesday
 Downtown: Cruise-In, Cycle Event, Halloween - MLK, Light Up Lenoir, Mad Hatter, Parade, Veterans service, Wood/Fire/Smoke
 Governor's Highway Safety Initiatives

Department Upgrades & Equipment

K9 request (3)
 Kitchen Remodel
 Office Flooring
 P25 Phase 2 compliant radio request (43)

Orientation & Training

COL (select attendees) training sessions: Budget/CIP, Ethics, & Leadership
 New Hires: H. Smith (Trainee)

Programs & Other Mentions

Reserve Guard Duty: G. Warren & M. Zambrano
 Retirements: Master Chaplain T. Barnes (30 years) & Corporal J. Lo
 Social District Off Duty Detail (weekend nights)



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CRIMES AGAINST PERSONS

NIBRS	Charge Description	4Q21	4Q22	4Q23	4Q24
13A	Aggravated Assault	9	1	6	3
11D	Forcible Fondling	7	6	2	5
11A	Forcible Rape	1	2	2	2
11B	Forcible Sodomy	1	0	1	0
64A	Human Trafficking (Commercial Sex Acts)	0	0	0	0
64B	Human Trafficking (Involuntary Servitude)	0	0	0	0
36A	Incest	0	0	0	1
13C	Intimidation	5	5	2	10
09C	Justifiable Homicide	0	0	0	0
100	Kidnapping / Abduction	0	0	0	0
09A	Murder / Non-Negligent Manslaughter	1	0	0	0
09B	Negligent Manslaughter	0	0	0	0
11C	Sexual Assault with Object	0	0	1	0
13B	Simple Assault	64	92	58	65
36B	Statutory Rape	2	0	0	0
TOTALS		90	106	72	86

CRIMES AGAINST SOCIETY

NIBRS	Charge Description	4Q21	4Q22	4Q23	4Q24
720	Animal Cruelty	0	1	1	2
40B	Assisting / Promoting Prostitution	0	0	0	0
35A	Drug / Narcotic Violations	72	72	60	80
35B	Drug Equipment Violations	23	20	18	34
39A	Gambling (Betting / Wagering)	0	0	0	0
39C	Gambling (Equipment Violations)	0	0	0	0
39B	Gambling (Operating / Promotion)	0	0	0	0
39D	Gambling (Sports Tampering)	0	0	0	0
370	Pornography / Obscene Materials	1	1	4	2
40A	Prostitution	0	0	0	0
40C	Purchasing Prostitution	0	0	0	0
520	Weapons Law Violations	11	5	11	9
TOTALS		107	99	94	127



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CRIMES AGAINST PROPERTY

NIBRS	Charge Description	4Q21	4Q22	4Q23	4Q24
200	Arson	2	0	0	2
510	Bribery	0	0	0	0
220	Burglary / Breaking & Entering	43	30	14	34
250	Counterfeiting / Forgery	5	4	3	0
290	Destruction/ Damage/ Vandalism of	47	50	35	38
270	Embezzlement	0	0	0	0
210	Extortion / Blackmail	0	0	0	0
26G	Hacking / Computer Invasion	0	0	0	0
26F	Identity Theft	2	3	1	1
23H	Larceny (All Other)	69	42	46	43
23D	Larceny (From Building)	5	14	5	14
23E	Larceny (From Coin-Operated Machines / Devices)	0	1	0	2
23F	Larceny (From Motor Vehicles)	24	28	23	18
23G	Larceny (Motor Vehicle Parts and Accessories)	5	3	3	5
23A	Larceny (Pick-Pocket)	0	0	0	0
23B	Larceny (Purse Snatching)	0	0	0	0
23C	Larceny (Shoplifting)	23	33	25	17
240	Motor Vehicle Theft	21	14	11	14
26B	Fraud (Credit / Debit Card / ATM)	13	12	11	6
26A	Fraud (False Pretense / Swindle / Confidence Game)	16	21	4	12
26C	Fraud (Impersonation)	0	3	3	5
26D	Fraud (Welfare)	0	0	0	0
120	Robbery	5	2	0	4
280	Stolen Property	1	0	3	3
26E	Wire Fraud	0	0	0	0

TOTALS	281	260	187	218
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CRIME STOPPERS

Description	4Q21	4Q22	4Q23	4Q24
Calls Received	69	35	18	30
Illegal Narcotics Recovered	\$0	\$0	\$0	\$1,270
Rewards Paid	\$0	\$0	\$0	\$0
Stolen Property Recovered	\$0	\$0	\$0	\$0
Total Arrests	0	0	0	2



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

GROUP B OFFENSES

NIBRS	Charge Description	4Q21	4Q22	4Q23	4Q24
90A	Bad Checks	0	0	0	0
90B	Curfew / Loitering / Vagrancy	0	0	0	0
90C	Disorderly Conduct	2	6	4	5
90D	Driving under Influence	8	9	5	15
90E	Drunkenness	0	1	0	0
90F	Family Non Violent Offenses	59	40	32	35
90G	Liquor Law Violations	1	1	0	0
90H	Peeping Tom	0	1	0	0
90I	Runaways	3	5	3	5
90J	Trespass of Real Property	0	1	0	4
90Z	All Other Offenses (Person / Property / Society)	2	1	4	1
TOTALS		75	65	48	65

CALLS FOR SERVICE

Description	4Q21	4Q22	4Q23	4Q24
Alarms	355	362	339	339
Animal Complaints	76	62	45	88
Civil Disturbances	218	212	218	213
Domestic Disturbances	268	268	185	205
Field Contacts	34	65	20	100
Follow-Ups	211	231	172	202
Foot Patrols	4	29	36	16
Incomplete 911s	656	603	469	551
Loud Noise Complaints	33	56	61	54
Special / House Checks	2566	2057	3089	2646
Stranded Motorists	153	123	138	124
Suspicious Persons	475	525	509	547
Suspicious Vehicles	260	293	254	293
Warrant Service	297	225	204	138
TOTALS	5606	5111	5739	5516

Group B offenses are non-reportable and consist of Crimes Against Society, except bad checks, runaway juvenile, and all other offenses.
Runaway juvenile is not classified as a crime by the FBI, but we feel documentation is warranted.



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CANINE ACTIVITIES

Description	4Q21	4Q22	4Q23	4Q24
Building Searches	1	4	0	3
Building Search Apprehensions	0	1	0	0
Call Outs	0	0	0	0
Demonstrations	0	0	0	0
Currency Seized	\$0	\$0	\$0	\$11,100
Assist Narcotics Searches	4	1	1	6
Assist Narcotics Seizures	1	0	0	3
Narcotic Utilizations	67	9	1	35
Street Value of Seized Narcotics	\$27,067	\$0	\$225	\$8,394
Tracks	3	0	0	0
Tracks Apprehensions	0	0	0	0
Training Hours	142	24	48	24
Utilizations	84	13	0	21

CHARGES / ARRESTS

Description	4Q21	4Q22	4Q23	4Q24
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Felony Charges

Adult	220	124	117	112
Juvenile	0	0	0	6

Misdemeanor Charges

Adult	608	511	470	497
Juvenile	8	8	8	16

TOTALS	836	643	595	631
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Figures to the right are arrests stemming from charges above. Involuntary Commitments are included in misdemeanor arrest totals.

Felony Arrests	131	79	84	77
Misdemeanor Arrests	463	425	407	408
Involuntary Commitments	51	70	47	69



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

TRAFFIC

Description	4Q21	4Q22	4Q23	4Q24
Crashes				
Crashes with Injuries	37	50	51	48
Crashes with Property Dmg	246	232	296	243

TOTALS	283	282	347	291
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Figures to the right are included in the totals above.	Fatalities	0	1	2	1
	Hit & Runs	57	51	59	51
	Parking Lots	78	60	91	88

In the fourth quarter of 2024, there was 3 pedestrian injuries.

Tickets	4Q21	4Q22	4Q23	4Q24
Handicap Tickets Issued	1	0	2	0
Parking Tickets Issued	0	21	88	29
Parking Tickets Paid	1	9	58	32
Traffic Citations Issued	652	574	421	707
Warning Tickets Issued	307	227	329	324

Top Five Contributing Circumstances	4Q24
Failure to Reduce Speed	54
Failure to Yield Right of Way	44
Improper Backing	37
Inattention	24
Improper Lane Change	13

Top Five Crash Locations	4Q24
Harper Ave / Morganton Blvd	5
Blowing Rock Blvd / ABC Ct	4
Blowing Rock Blvd / Pennton Ave	4
Hickory Blvd / McLean Dr	4
Blowing Rock Blvd / Commercial Ct	3



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

ADMINISTRATIVE

Description	4Q24
ABC Permits	3
JP Food Mart - 830 Connelly Springs Rd	Malt Bev, Fortified & Unfortified Wine (sell - off premise)
Fabio's Deli & Grocery - 1319 Harper Ave	Malt Bev / Beer (sell - off premise)
Lenoir Moose Lodge - 1100 Moose Lodge Rd	Wine (sell - on premise)
Backgrounds	1

COMMUNICATIONS

Description	4Q21	4Q22	4Q23	4Q24
CAD Requests DSS	44	74	20	17
Criminal History Requests	62	50	64	52
Entered CAD Calls	9718	8606	9613	9767
Interpreter Requests (all Spanish)		5	3	7
Number of Monthly Validations	288	308	305	294
Utility Calls	122	190	103	32

There were 7 Interpreter Requests for the 4th Quarter of 2024; all were for Spanish.

RECORDS

Description	4Q21	4Q22	4Q23	4Q24
CAD Reports	\$60	\$20	\$40	\$65
Fingerprints	\$0	\$10	\$10	\$25
Parking Ticket Payments	\$10	\$45	\$350	\$245
Reports	\$55	\$60	\$15	\$10

TOTALS	\$125	\$135	\$415	\$345
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PROPERTY & EVIDENCE

Description	4Q21	4Q22	4Q23	4Q24
Evidence Destroyed	148	18	455	160
Evidence Received	623	400	450	516
Evidence Items To Date	47079	49408	51542	53702

In 4th quarter 2024, 28.5 pounds of unused, unwanted medication was collected from the lobby drop box.



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

GENERAL INVESTIGATIONS

Description	4Q21	4Q22	4Q23	4Q24
Interviews / Forensic Interviews		92 / 10	56 / 3	159 / 10
Recovered Stolen Property	\$ 1,925	\$12,670	\$11,951	\$41,378
Recovered Stolen Vehicles (number of)	26	12	7	4
Recovered Stolen Vehicles (value of)	\$ 253,200	\$79,500	\$89,000	\$22,350
Narcan Use	15	17	7	13
Overdoses	28	40	23	21
Opioid Induced Overdoses	14	31	15	16
Suicides	1	2	0	2
Unattended Deaths	8	11	11	11

Narcan is used to reverse fatal drug overdoses. In 4th quarter 2024, its administration likely saved 12 lives.

CASE STATUSES

Description	4Q21	4Q22	4Q23	4Q24
Open	153	131	46	87
Inactive	231	289	215	201
CBA (Cleared by Arrest)	81	71	62	50
Exceptionally Cleared	18	2	7	2
Unfounded	31	26	20	35

TOTALS	514	519	350	375
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NUISANCE

Description	4Q21	4Q22	4Q23	4Q24
Offenses				
Abandoned / Junk Vehicle	3	2	2	6
Graffiti	0	0	2	1
Health and Safety	5	1	4	7
Junk and Debris	17	9	11	16
Miscellaneous	8	0	2	2
Tall Grass or Vegetation	5	5	4	5

TOTALS	38	17	25	37
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Case Statuses

City Abated	0	2	4	2
Owner Abated	2	14	11	13



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

NARCOTICS ACTIVITIES

Description	4Q21	4Q22	4Q23	4Q24
Arrests	13	10	5	10
Charges	19	18	10	15
Arrests While Assisting Other Agencies	0	0	0	0
Charges While Assisting Other Agencies	0	0	0	0
Cases Opened or Initiated Within City Limits	49	45	33	19
Cases Opened or Initiated While Assisting Other Agencies	11	3	8	24
Cash and Property Seized	\$9,946	\$809,285	\$11,268	\$67,470
Cash and Property Seized While Assisting Other Agencies	\$48,571	\$25	\$701	\$355,258
Illegal Narcotics Seized	\$120,043	\$693,015	\$550,271	\$96,051
Illegal Narcotics Seized While Assisting Other Agencies	\$132,341	\$2,751	\$263,850	\$2,057,664
Knock and Talks	4	3	2	4
Search Warrants	26	27	12	18
Total Assists and Joint Investigations	11	3	8	24
Vehicle Seizures	0	2	0	0

NARCOTICS CONFISCATED

Description	4Q24	
Drug Name	Quantity	Value
Alprazolam		
Buprenorphine	11 du	\$22
Cocaine	86.3 gr	\$8,630
Crack Cocaine		
Fentanyl	52.8 gr	\$31,680
Heroin		
Hydrocodone	1 du	\$10
Lorazepam	11 du	\$110
Marijuana	3054.1 gr	\$24,432
MDMA		
Methamphetamine	178.3 gr	\$26,745
Oxycodone	4 du	\$56
Percocet	2 du	\$10
Synthetic Cathinones / Bath Salts	1.2 gr	\$180
THC Liquid	462 gr	\$3,696
Tramedol	96 du	\$480
TOTAL		\$96,051



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

For the Alcoholic Beverage Commission Board's reporting requirements, listed below are alcoholic violations and drug charges from inside the city limits of Lenoir for the quarters below:

ALCOHOLIC VIOLATIONS

Description	4Q21	4Q22	4Q23	4Q24
Consuming at an Off-Premise Establishment				
Consuming Underage of 21				
Contributing to the Delinquency of a Minor	3		1	2
Defrauding a Drug / Alcohol Screening Test				
Driving While Subject to Impairing Substances	4	7	5	11
Disorderly Conduct	1			
Driving Under the Influence				
Driving While Impaired	1			2
Drunkenness				
Hold Until Sober		1	4	6
Impaired Driving Revocation				1
Intoxicated and Disruptive		1	2	5
Open Container		1		
Possess / Sale of Non-Taxed Alcoholic Beverage				
Possessing an Open Container in Passenger's Area				
Public Consumption				
Sell/Give Malt Beverage and/or Unfortified Wine to < 21				
Other				
TOTALS	9	10	12	27

DRUG CHARGES

Description	4Q21	4Q22	4Q23	4Q24
Felony Drug Charges	59	28	28	50
Misdemeanor Drug Charges	88	43	19	36
TOTALS	147	71	47	86

What's New in Nuisance?

- In addition to the incident reports on the quarterly, Detective Hartley also had 14 follow ups, and 56 self initiated code enforcement calls for the fourth quarter of 2024. Please see the map on the next page for a visible view of the Detective's follow ups and self initiated calls!

Please note duplicate visits have been limited to one visit per address for mapping purposes

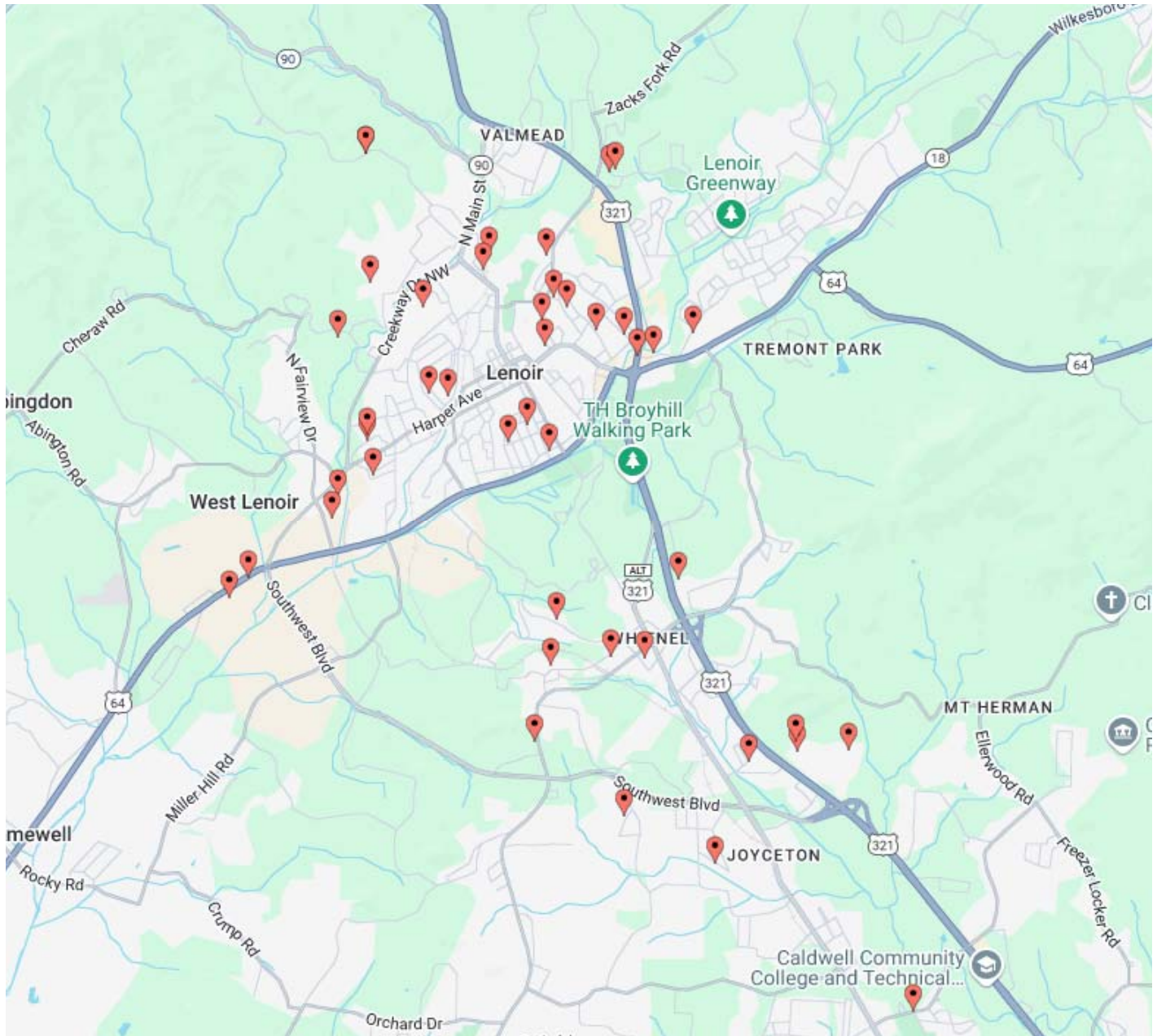
- The following pictures are some before and after shots of a properties in the city that Detective Hartley has been working on this quarter. Take a look!

This city abated property is located at 125 ABC Ct



This owner abated property is located at 816 Queens St





801 NW WILD CHERRY PL
 813 NW OLD NORTH RD
 816 NW QUEENS ST
 303 NW PROSPECT ST
 1712 SW BRADFORD ST
 420 NW STONEWALL ST
 1966 SW MORGANTON BLVD
 1016 SW OLIVE AV
 834 NW CORPENING PL
 1006 NW PERKINS PL
 2108 SW HAVEN CIR
 802 NW OLD NORTH RD
 506 NW PATTERSON ST
 101-BLK NE ABC CT
 125 NE ABC CT

1217 NE CAMELOT CT
 216 NE LOWER CREEK DR
 502 NW HEALAN PL
 2303 SW MORGANTON BLVD
 407 SW KENTWOOD ST
 132 NW TORRENCE CIR
 2004 SW HAMPTON HEIGHTS ST
 418 SW MELROSE ST
 506 HARPER AV
 124 SW EDGEBROOK PL
 2318 SE LAKESIDE TERRACE CIR
 2312 LAKESIDE TERRACE CIR
 519 SW CONNELLY SPRINGS RD
 HARPER AV/NW TORRENCE CIR
 1301 SE CLIFFSIDE PL

1513 SW BARCOSE ST
 1047 NW WARREN PL
 NE CAMELOT CT/NE POWELL RD
 118 SE PLYMOUTH RD
 1105 SW TARA PL
 209 NW MULBERRY ST
 589 MAIN ST
 203 NW WESTBROOK ST
 2345 SW MORGANTON BLVD
 3431 MORGANTON BLVD
 226 NW WILSON ST
 400-BLK REDWOOD ST
 804 SW TIFFANY PL
 226 NW BROADWAY ST
 311 NW HARRINGTON ST



Lenoir Police Department

Calls For Service

18

*115 NE ABC CT
LENOIR, NC 28645*

October 1, 2024 - December 31, 2024

ACCIDENT HIT AND RUN DAMAGE	1
ASSAULT	1
INTOXICATED DRIVER	1
SUSPICIOUS PERSON	2

Total Calls:	5
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Lenoir Police Department

Calls For Service

19

*1326 SW CONNELLY SPRINGS RD
LENOIR, NC 28645*

October 1, 2024 - December 31, 2024

ACCIDENT PROPERTY DAMAGE	2
CHECK WELFARE	1
SPECIAL CHECK	9
TRAFFIC STOP	1

Total Calls:	13
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Chief Norman Staines
Fourth Quarter Report
October - December 2024

OVERVIEW

Thank you for taking the time to look through the Lenoir Fire Department's quarterly report. This report is designed to give you an understanding of the day-to-day operations of our department and staff for the fourth quarter of 2024. The fourth quarter of the year has been busy for our department and staff.

MAJOR EVENTS:

OCTOBER –

- Standby at Hibriten Youth Football Games (October 5th).
- Multiple medical standbys at Hibriten High School Football games for Varsity and JV with an ambulance (October 11th, 18th and 24th).
- Conducted a fire truck visit / fire prevention activity at Creative Beginnings (October 8th).
- Conducted a fire truck visit / fire prevention demonstration at Lower Creek Baptist Church Preschool (October 9th).
- Conducted a fire truck visit / fire prevention demonstration at First Baptist Church (October 10th).
- Conducted a fire truck visit / fire prevention demonstration at Davenport School (October 10th).
- Lieutenant Anthony Harrison resigned from the department (October 10th).
- Conducted a fire truck visit / fire prevention demonstration at Lower Creek Elementary School (October 11th).
- Conducted a fire truck visit / fire prevention demonstration at Burger King (October 11th).
- Conducted fire safety for senior group at First Methodist Church (October 14th).
- Conducted a fire truck visit / fire prevention demonstration at Lenoir Christian Academy (October 16th).
- Completed medical standby for William Lenoir Middle School football with an ambulance (October 16th).
- Conducted a fire truck visit / fire prevention demonstration at Lenoir Presbyterian Church during their Fall Festival (October 17th).
- Conducted a fire truck visit / fire prevention demonstration at Creative Beginnings (October 18th).
- Crews conducted medical standby and conducted fire prevention demonstrations at Wood, Fire and Smoke (October 19th).
- Four staff members attended the North Carolina / South Carolina – International Association of Arson Investigators Fall Conference (October 21st – 24th).
- Conducted a fire truck visit / fire prevention demonstration at Northside Learning Center (October 23rd).

- Crews participated in handing out candy and completed medical standby at the annual Mad Hatter Pumpkin Patch (October 25th).
- Crews conducted a fire truck demonstration at Whitnel Elementary School as part of their Trunk-or-Treat event (October 29th).

NOVEMBER-

- Conducted a fire truck visit / fire prevention at Northside Learning Center (November 1st).
- Staff provided a station tour and fire prevention at Station # 1 for Colletsville Elementary School.
- Conducted a fire truck visit / fire prevention at Valmead Fire Department (November 1st).
- Staff set up Tower 1 with American Flag and completed a medical standby at the J.E. Broyhill Civic Center for the 2024 Foothills Veterans Winter Stand Down (November 8th).
- Seth Stout was transferred from part-time to full-time Firefighter II (November 10th).
- Crews conducted a medical standby at Light Up Lenoir (November 21st).
- Four staff members attended training at the National Fire Academy in Emmitsburg, MD (November 22nd – 24th).
- Tucker Price was promoted to Lieutenant and Nick Good was promoted to Engineer (November 24th).
- Jade Lyons completed her Firefighter II certification. (November 24th).
- Staff provided a station tour and fire prevention at Station # 3 for Caldwell Opportunities (November 25th).
- Crews assisted with the annual “Turkey Tuesday” events at the Martin Luther King Center (November 26th).
- Captain Morrow retired with twenty-five years of service to the City of Lenoir (November 30th).

DECEMBER –

- Hosted quarterly “Retiree Breakfast” (December 6th).
- Two staff members participated in a Career Fair at Caldwell Early College High School (December 6th).
- Staff provided medical coverage for the Downtown Lenoir Starry Night Christmas Parade (December 6th).
- Staff assisted with placing Luminaries on Blue Ridge Memorial Park (December 13th).
- Hosted a breakfast for staff and families at Station 1 (December 20th).
- Firefighter Scott Frost resigned from the department (December 31st).

RESPONSES / INCIDENTS / CALLS FOR SERVICE

INCIDENT COUNT

INCIDENT TYPE	4 th Quarter 2023 # INCIDENTS	4 th Quarter 2024 # INCIDENTS
MEDICAL	538	529
FIRE	30	26
OTHER	266	239
TOTAL	834	794

PRE-INCIDENT VALUE – VS – DOLLAR LOSSES – VS PROPERTY SAVED

	PRE-INCIDENT VALUE	LOSSES	PROPERTY SAVED
2023 – 4 th QUARTER	\$745,400	\$326,800	\$418,600
2024 – 4 th QUARTER	\$1,152,200	\$62,950	\$1,080,100

Count of Incidents with Property Loss: 11

Percent of Property Value Saved: 91.66%

Count of Incidents with Content Loss: 4

Percent of Content Value Saved: 98.43%

LIGHTS AND SIREN AVERAGE FOR ALL CALLS (MM:SS)

FIRST ARRIVING APPARATUS

2023 – 4 th QUARTER	3:30
2024 – 4 th QUARTER	3:05

AVERAGE TIME ON SCENE (MM:SS)

2023 – 4 th QUARTER	38:17
2024 – 4 th QUARTER	35:25

COUNT OF INCIDENTS BY APPARATUS

	2023 – 4 th QUARTER	2024 – 4 th QUARTER
Battalion	123	108
Car 1	8	6
Car 2	16	6
Car 3	24	14
Car 4	5	0
Engine 1	48	181
Engine 2	124	124
Engine 3	140	158
Ladder 1	213	63
Ladder 2	94	112

QRV – 1	275	199
QRV – 2	78	112
QRV – 3	62	106
Personal	0	0
Rescue 1	197	83
Rescue 10	19	8
Support 1 (UTV)	6	4
S-10 (Command Trailer)	0	0
ST1 – Headquarters	0	1
ST2 – Station 2	0	2
ST3 – Station 3	0	3
Tower 1	14	6
Truck 17	1	0
Truck 18	0	0
TOTAL FOR ALL APPARATUS	1,447	1,190

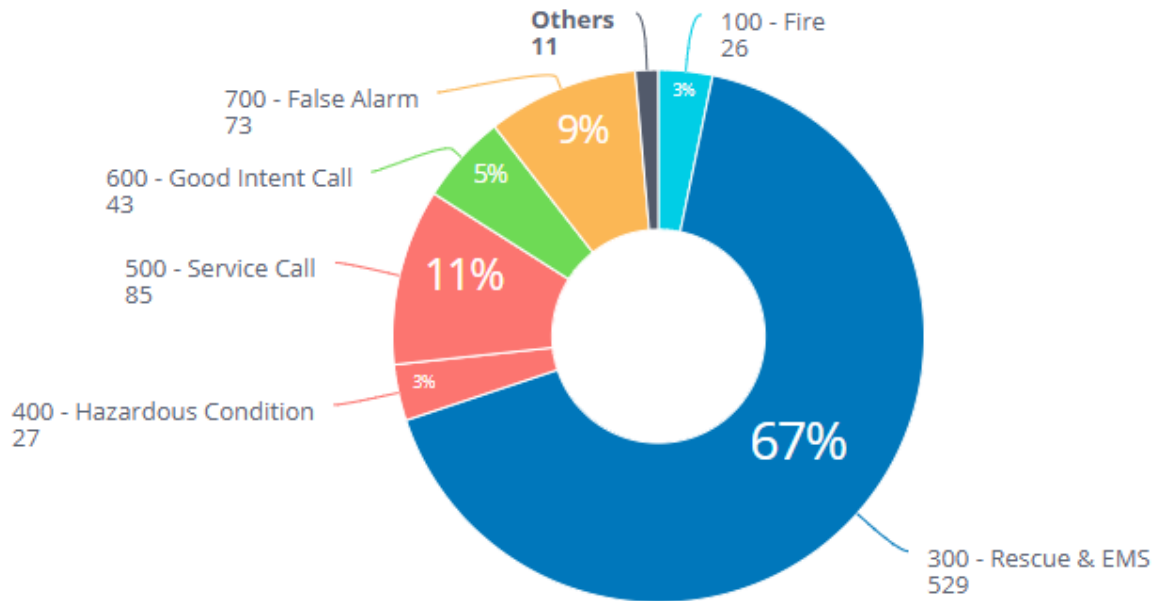
Count of Incidents per Station

	October 2024	November 2024	December 2024	Station Totals
Station 1	154	133	109	396
Station 2	65	64	70	199
Station 3	84	61	54	199
Monthly Total	303	258	233	794

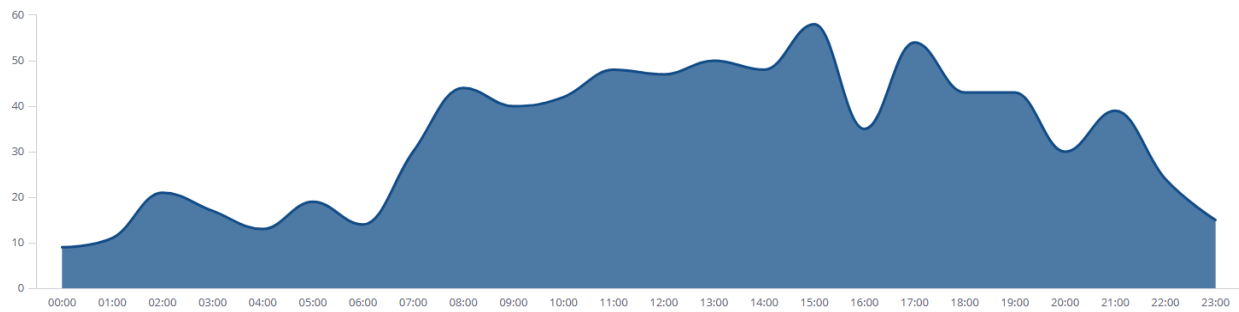
Breakdown of Major Incident Types

MAJOR INCIDENTS	# INCIDENTS	% of TOTAL
Fires	26	3.3%
Overpressure rupture, explosion, overhear – no fire	2	0.3%
Rescue & Emergency Medical Services	529	66.6%
Hazardous Condition (No Fire)	27	3.4%
Service Call	85	10.7%
Good Intent Call	43	5.4%
False Alarm & False Call	73	9.2%
Severe Weather & Natural Disaster	8	1.0%
Special Incident	1	0.1%
TOTAL	794	

Percentage of Incident Type Group



False Alarms over Time



Incidents with False Alarms: 73

Percentage of Incident with False Alarms: 9.19%

TRAINING REPORT

In the fourth quarter, our department participated in 3,478.5 hours of training. This accounts for both on and off duty training.

Student Hours by Month

	Total
October	1,114.5
November	1,650.5
December	713.5
Total	3,478.5

October – We hosted a 64 hour NC Driver / Operator Aerials certification course with thirteen staff members attending. Class started in October and continued into November. Four of the departments Fire Investigators attended the NC / SC IAAI Arson Conference receiving 36 hours of instruction and credit towards their recertification. Several staff completed their Forklift Safety training to be able to help at the Caldwell County Distribution Center immediately following Hurricane Helene.

November – Crews completed a review on safe operations of chainsaws. Also, crews began preparing for winter by reviewing the process to put on and take off snow chains. Staff trained on Hazardous Materials response. Four staff attended the North Carolina Weekend at the National Fire Academy.

December – Staff completed EMT in service on Trauma.

FIRE PREVENTION ACTIVITIES

In the fourth quarter of 2024 the department delivered 24 fire prevention presentations / public education programs. We were able to perform these programs for businesses, schools, and religious groups and had an estimate of 1,213 participants.

0-4 years (preschool)	611
5-10 years (elementary)	320
11-13 years (middle school)	35
14-18 years (high school)	23
Adults (19-61)	224
Seniors (62+)	0
Total Participants	1,213

Eleven (11) smoke detectors were installed in the fourth quarter of 2024. Detectors can be requested and installed for free to our citizens by calling one of our stations and scheduling them.

FIRE MARSHAL'S REPORT

Fire Marshal – This quarter 184 fire code inspections were completed within the Lenoir City Limits.

- The Fire Marshal investigated six (6) complaints during this quarter. Staff worked with Barks and Rec., Red Roof Inn, Lean on Me Shelter, Hibriten High School, Bush Cars and 1841 Restaurant. Staff is working with has worked with businesses to resolve any issues found.
- The Fire Marshal worked on plans with UNC Healthcare (CMH) x 3, Walmart, Google x 7, Greer Business Area, Fairview Presbyterian Church, Dairi-O, RHA Behavioral Healthcare, Arts Council, Weining System Solutions, UPS and Lean on Me.
- Fire Department used approximately 15,531 gallons of water on fires and training.
- Burning Issues
 - 13 illegal burns
 - 2 legal burns
- Permits – 0 Burn Permits, 2 Special Events, 0 Hot Works, 0 Tank Removal, 0 Operation Permits, 0 Tent Permits, 0 Fumigation and 0 Firework / Pyrotechnics Permits.

Fire Investigations - In accordance with N.C.G.S. Chapter 58 article 79, all fires that occur inside the City Limits of Lenoir are investigated for cause and determination. We have certified fire investigators on each shift and they work under the direct supervision of our Fire Marshal. This quarter we had 32 investigations that occurred in the City with below being of higher impact:

- House fires: Prospect (Fatality), Hospital Ave., Underdown Ave., Mulberry St.
- Commercial fires: Tractor Trailer, LSC – Price Place
- Wildland fires: 2600 Norwood (Storm debris on fire)

Emergency Management - The Fire Marshal also acts as the City of Lenoir's Emergency Manager under the direct supervision of the Fire Chief. This position works closely with local and State Emergency Management and partners with the LEPC to respond and mitigate hazardous/disasterous incidents or situations.

- Worked with City Divisions and Caldwell County Emergency Management on Christmas Parade.
- Fuel spill at Dollar General on Wilkesboro Blvd.
- Gas leak German Street, Industrial Court.
- Chemical spill on Foothills Drive, two chemicals combined.
- Kerosene spill at residence.
- Multiple storm preps with 4 causing damage and calls for service.
- Hurricane Helene meetings with FEMA, NCEM, CCEM and other City of Lenoir Divisions.

Other

- Standbys:
 - Events 17
 - For EMS 1
 - Lift Assist 63

URBAN DESIGN

SCOPE OF SERVICES

PROJECT DESCRIPTION

Freese and Nichols, Inc., (hereinafter referred to as ENGINEER) will render professional design services for the City of Lenoir (hereinafter referred to as CITY). The project includes a conceptual streetscape plan for upgrading the Harper Avenue streetscape from NC-64 to Ridge Street NW that attracts and welcomes visitors from the highway into Downtown Lenoir. Harper's Ave is a city owned Street with two travel lanes and a center turn lane. The proposed study area is approximately 3,300 linear feet.

BASIC SERVICES

1. Design Management

FNI will manage the work outlined in this scope for efficient and effective use of FNI and the City's time and resources. FNI will manage change, communication, coordinate internally and externally as needed, and address issues with the City's Project Manager and others as necessary to make progress on the work.

- A. FNI will conduct a project kickoff meeting with the City to confirm and clarify scope, understand City objectives, set communication protocol, establish frequency of status meetings, and review various administrative requirements.
- B. FNI will coordinate internally, track the progress of the project, and submit monthly status updates via e-mail. Items in the monthly updates may include project updates, upcoming activities, project schedule, upcoming deliverables, and outstanding issues or information requirements.
- C. Prepare a Project schedule and provide monthly updates including necessary revisions to bring the Project back on schedule if needed. The project schedule will not be resource loaded.
- D. Conceptual Design Meeting – Meeting to discuss general design concepts. FNI to provide figure outlining improvement extents, design details for City review and agreeance of design approach. FNI to provide agenda and minutes.
- E. Conduct bi-weekly (Up to 8) virtual coordination meetings with the City during the duration of the project.

2. Data Gathering/Base Mapping

- A. FNI will conduct a walk-through of the site and general area with the City to visually evaluate the existing site features, both on-site and off-site.
- B. The City will provide FNI a digital base map in Autocad including all readily available information required to perform this Scope of Services for on-site and off-site conditions including, but not limited to: necessary CAD files, GIS files, etc.; existing boundaries; above and below ground utilities; easements; property lines; right-of-ways, subdivision layouts, roadways, and existing vegetation.
- C. Based upon the information provided by the City, FNI will summarize and prepare an existing condition base map(s) for use in the development of a Conceptual Streetscape Plan.
- D. Based upon the site review documentation, FNI will prepare a Site Analysis exhibit that identifies the potential opportunities and constraints of the existing park site.
- E. FNI will attend one (1) meeting with the City staff to review the site analysis exhibit and to discuss the park development program and specifically define the City's goals for the master plan development.

3. Conceptual Streetscape Design

- A. Based on the City approved vision, goals and program from previous phases, FNI will initiate the conceptual streetscape design phase. During this, the design team will assess the corridor and opportunities for the following design improvements:
 - a. Assessment of different roadway configurations to determine the maximum space for improvements.
 - b. Access management strategies.
 - c. Potential conflicts with existing utilities.
 - d. Selection of site furnishings such as benches, bike racks, trash receptacles.
 - e. Selection of decorative pavement systems and finishes.
 - f. Opportunities for public art.
 - g. Opportunities for traffic calming devices.
 - h. Roadway and pedestrian level lighting.
 - i. Landscape planting materials and strategies.
- B. FNI will prepare one (1) Preliminary Streetscape Concept Plan for the proposed corridor improvements, and Three (3) Illustrative cross sections, and Two (2) Artist Renderings at selected locations. This concept streetscape plan will be prepared and provided to the City full size and to a measurable scale.
- C. FNI will attend one (1) meeting with City representatives to review and discuss the preliminary streetscape concept plan. During this meeting, a consensus for the final streetscape plan will be agreed upon which satisfies the program goals of the City.

- D. FNI will make any necessary changes to the Preliminary streetscape concept plan resulting from City and stakeholder review.

Deliverables (Both Preliminary and Final):

- a. Overall Plan
- b. Three (3) Illustrative cross sections
- c. Two artist renderings
- d. Image Boards
 - i. Planting Pallet
 - ii. Site Furnishings
 - iii. Decorative Pavements
 - iv. Potential Light Fixtures

4. Cost Estimating

FNI will provide two (2) opinions of probable cost. This will be at the preliminary streetscape concept and the final streetscape conceptual design milestones.

SPECIAL SERVICES

5. Site Survey

Survey includes boundary survey, topographic survey, and Level B SUE. (See Attachment A for full scope description.)

6. Traffic Analysis

FNI will conduct a traffic operations analysis for the primary alternative configurations: 3-lane (existing), 2-lane with median and turn lane at key intersection, and 3-lane typical sections. Include in the analysis an assessment of the improvements needed at intersections and other significant junctions. Collect peak period traffic turning volume data at the key intersections and other significant junctions. Compare the performance of the alternatives and recommend the alternative(s) for advancement to initial conceptual streetscape design. Assess the need for traffic signal modifications or additions for the alternatives. Review with City staff.

ASSUMPTIONS

- A. The City will provide, as expeditiously as possible, all existing data and base information currently in its possession and as necessary to complete the scope of services described herein. This scope of services does not include any site topographic survey work for the project area. The City will provide any additional information that is necessary. All information provided by the City is assumed to be accurate and complete, unless otherwise indicated by the City. Any information required to complete this scope of services that cannot be readily provided by the City will remain the responsibility of the City.

- B. This scope of services does not include any hydraulic or hydrology engineering modeling or design services including detailed hydrologic or hydraulic calculations, alternatives analysis to improve drainage conditions, design of stormwater improvements or FEMA map revisions including LOMR or CLOMR.
- C. This scope of services does not include any environmental engineering services including delineation of waters of the U.S., mapping of waters of the U.S., Section 404 permitting evaluation memorandum, Section 404 permit application, or consultation with the USACE or any water agency permitting or regulatory coordination with such agencies as the U.S. Army Corps of Engineers, FEMA, TCEQ, or others.
- D. This scope of services does not include any mass grading plans or studies.
- E. FNI will attend the meetings and/or presentations as described within this scope of services. Any additional meetings and revisions required with project stakeholders, can be provided as additional services. Additional meetings, workshops, public hearings, stakeholder meetings, focus groups, or presentations requested by the City will be considered as additional services as authorized by the City.
- F. This scope of services does not include any schematic design, design development, construction documents, specifications or bid documents.
- G. Additional services not included in this Scope of Services will be negotiated with the City as necessary. Compensation will be based upon either a mutually agreed lump sum fee or an hourly basis. Items which would be considered Additional Services include those listed in the Assumptions, as noted above, plus any other items beyond this scope of services. Additional Services must receive written authorization from the City before being performed.

BASIS OF COMPENSATION

The cost for performing these services set forth herein will be as follows:

Basic Services

Task 1 – Design Management (Lump Sum)	\$13,035.00
Task 2 – Data gathering/Base mapping (Lump Sum)	\$10,772.00
Task 3 – Conceptual Streetscape Design (Lump Sum)	\$53,729.00
Task 4 – Cost Estimating (Lump Sum).....	\$6,902.00
Basic Services Total	\$84,438.00

Special Services

Task 5 – Site Survey (Lump Sum).....	\$54,956.00
Task 6 – Traffic Analysis (Lump Sum).....	\$57,617.00
Special Services Total	\$112,573.00

Reimbursable Expenses (Not-to-Exceed)	\$1,500.00
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GRAND TOTAL – Design Services, & Reimbursable Fee (Lump Sum, Not-to-Exceed)	\$198,511.00
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PROJECT SCHEDULE

All work described above will be performed over a duration of a **(6) Six Month** period. All work will commence after notice to proceed is provided by the city.



ATTACHMENT A

Raleigh – Geomatics
T 919.380.8750

5410 Old Poole Road
Raleigh, NC 27610

January 14, 2025

Freese and Nichols, Inc.
1017 Main Campus Dr. Suite 1200
Raleigh, NC 27606

Attn: Matthew L. Milano, PLA, LEED AP, CDT
Landscape Architecture
Urban Planning + Design Group

RE: Request for Geomatics Services – Design Survey & SUE Level B
Harper Avenue Streetscape
Lenoir, NC 28645
Stewart # GP25-0013

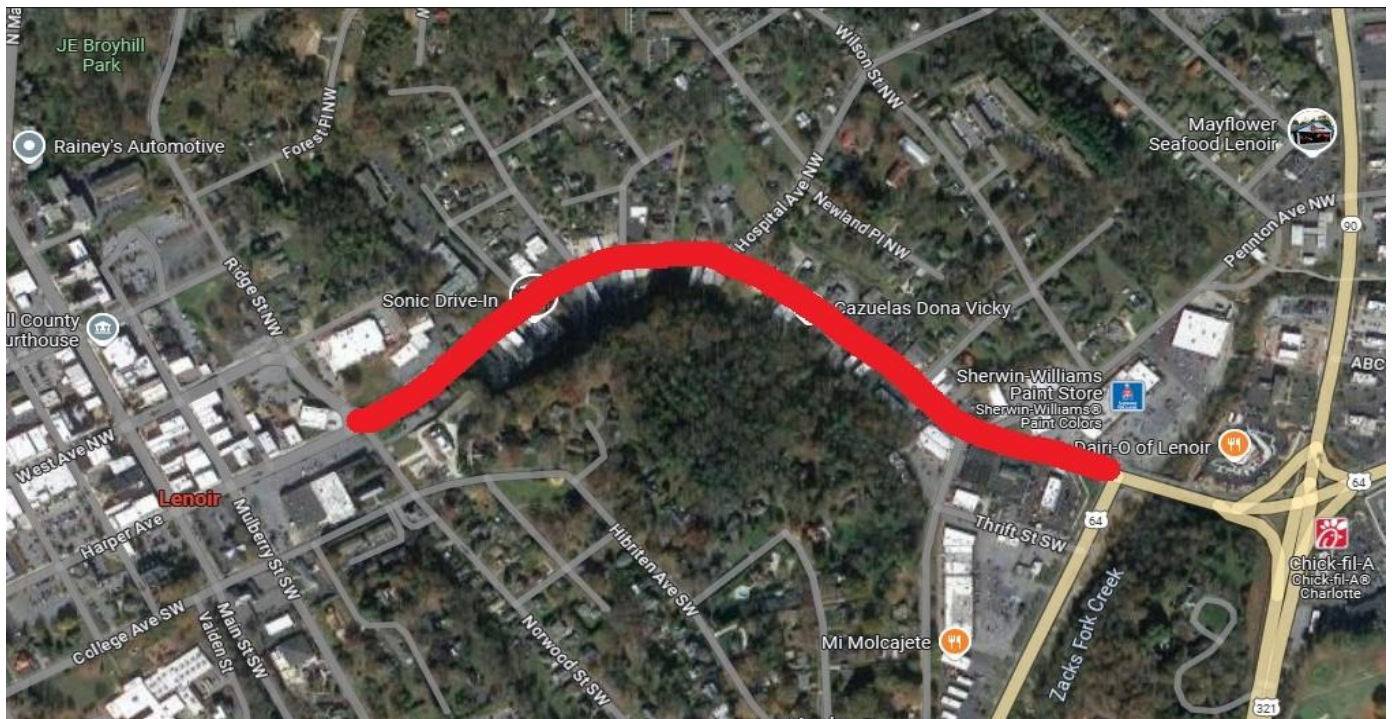
Dear Mr. Milano:

Stewart is pleased to submit this scope and fee proposal for Geomatics services as described herein for the Harper Avenue Streetscape Project, located in Lenoir, North Carolina. We look forward to working with you in this regard.

Please find below our project understanding, approach, scope of work and proposed compensation for your review. If, upon review, you have any questions, we would be happy to discuss them with you and make appropriate revisions prior to initiating the proposed Scope of Work.

PROJECT UNDERSTANDING

Stewart offers the following scope of services, fees and associated items on the survey areas delineated in red shown on the client provided sketch below. The survey corridor is approximately 3,300 linear feet and 40 feet wide (right-of-way to right-of-way) from NC-64 to Ridge Street NW.



SCOPE OF SERVICES

All survey services performed by Stewart will be completed by the standards as set forth by the Rules of Standard Practice as outlined by the North Carolina Board of Engineers and Land Surveyors and North Carolina General Statutes to include GS 47-30 and North Carolina Administrative Code - 21 NCAC 56.1606. The survey will be horizontally tied to the North Carolina State Plane Coordinate System under the North American Datum of 1983 (NAD83). Vertically, the project will be tied to the North American Vertical Datum of 1988 (NAVD88). The project's units will be the U.S. Survey Foot.

Design Survey

Stewart will survey the property boundaries of the subject parcels as well as for adjacent roadway rights-of-way and adjacent parcels in order to accurately depict existing property lines within the survey area. These measurements will be used to find property field boundary monumentation positions. Using this field data, the existing property record data acquired above will be analyzed with regard to associated field positions to determine property boundary and right of way locations throughout the project area. Record data will be acquired from sources to include the County Register of Deeds, the Owner, and other available sources that describe the Owner's parcel as well as adjacent parcels throughout the survey area. These documents will then be analyzed and where appropriate compared accordingly to illustrate property dimensions, descriptions and "called for" monumentation.

Stewart will perform an existing conditions survey to include existing improvements and surface features will be located by the survey inclusive of buildings, parking areas, sidewalks, concrete pads, curb/gutter, paving, pavement markings in parking lots and streets, roadways, driveways, street signage, walls, fences, ditches, and visible improvements within the project area. Stewart will field locate all trees with a diameter-at-breast height (DBH) of 8-inches and greater within the survey limits. Shrubs and bushes will be shown in outlined areas only and not individually located. Exterior of buildings within the project area will be dimensioned.

Visible above ground evidence of utilities to include power poles, fire hydrants, traffic control, valves, etc. will be located by the survey. Corresponding top, bottom and invert elevations of storm and sanitary structures that are accessible and without the need for confined space entry will also be recorded. Pipe sizes and types entering and exiting these structures will also be noted where accurately attainable. Storm drainage and sanitary systems will be traced and located to one structure beyond the survey limits of the project.

A topographic survey of the area will be performed within the survey area. Elevations will be shown to the nearest 0.1' on lawn or "soft" areas while on paved or "hard" surfaces elevations will be shown to the nearest 0.01'. Contours will be created at a one-foot interval. Building finish floor elevations that are accessible will be obtained at each entrance of any building within the survey area limits.

Subsurface Utility Engineering (SUE) – Level B

In order to locate non-gravity utilities in the project area, Stewart will perform a Subsurface Utility Engineering (SUE) investigation to include Quality Level B (utility designation) services. Radio-frequency Electromagnetic and Ground Penetrating Radar technology will be used to designate the approximate horizontal location of underground utility lines within the project area. These locations will be painted, field sketched and surveyed. All work will be performed in close coordination with utility owners, and available utility maps from these owners will be used for this project if available. Although SUE methods provide a high level of assurance for the location of subsurface utilities, the possibility exists that not all features can be identified. Therefore, due caution should be used when performing subsurface excavations where potential conflicts exist, and Stewart will not be liable for any damages that may occur.

DELIVERABLES

A final deliverable will include a drawing depicting the findings of the survey described above. This drawing will be provided in hardcopy and in AutoCAD 2023 Civil 3D. Drawing layering system will be provided based upon a system established by the National CAD Standards (NCS). The PDF drawing mentioned above will be signed and sealed by a Professional Land Surveyor licensed to practice in the State of North Carolina.

SCHEDULE

Stewart agrees to provide services to the Client in the most expeditious manner as is practical and will adhere to the project schedule as appropriate and realistic.

ASSUMPTIONS

Our scope and fee proposal is based on the following assumptions:

- No liability is assumed for the accuracy of other consultant's work (i.e. Planner, Architect, Testing Agency, Biologist, Surveyor, etc.) or information provided by others used in the production of our documents.

EXCLUSIONS

The following items are excluded from the Scope of Services (most of these, if not all, can be provided at a later date as an additional service):

- Boundary, Subdivision, Easement, Tree Conservation or Recombination Platting (except as specifically mentioned herein)
- As-Built Survey
- ALTA/NSPS Land Title Survey
- Construction Surveying/Staking Services
- Legal Descriptions
- Subsurface Utility Engineering (SUE) Services – Level A
- Wetland/Stream Delineation Services
- Tree Identification/Tagging and Associated Surveys (except as specifically mentioned herein)
- Any Environmental Phase I or II investigations
- Review and Recordation Fees

ADDITIONAL SERVICES

Any item not contained in the scope of services or items outlined as exclusions are available from Stewart but will be deemed as an Additional Service. Additional Services will be provided if requested by the Client for a negotiated lump sum fee or at our Standard Hourly Billing Rates.

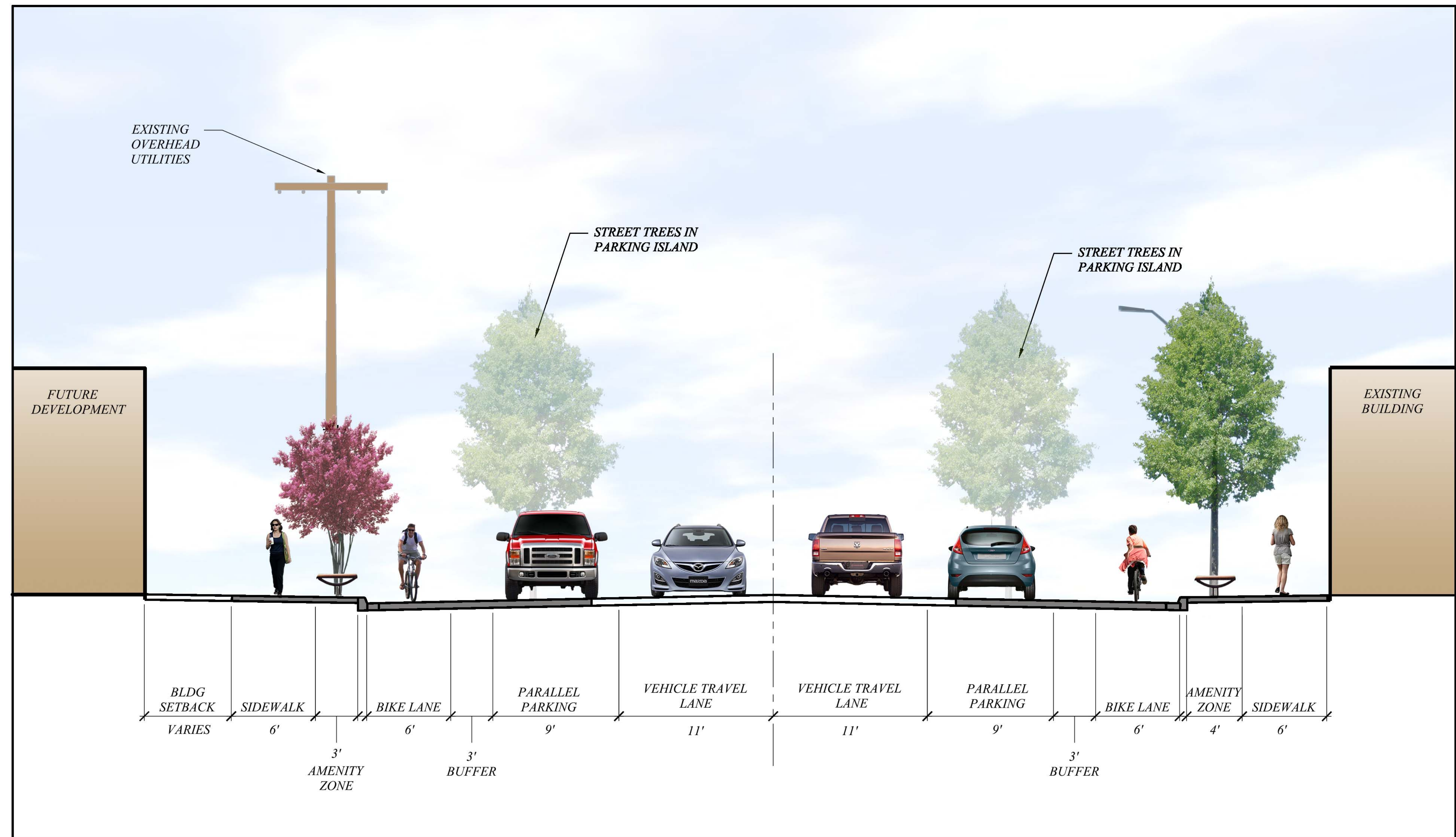
CLIENT RESPONSIBILITIES

It shall be the responsibility of the Client to provide the following items:

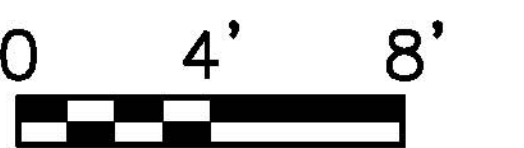
- Access to the site. Delays to field activities that are beyond our control, such as right-of-entry, security measures (e.g., gates, locked areas), on-site traffic interference, etc. may result in additional fees
- Any other electronic information on the site to be used in the preparation of plans
- Reasonable advanced notice of scheduled meetings
- Assistance in obtaining information from all other consultants on the design team as needed to complete our tasks
- All necessary permit and review fees
- Documents that would be beneficial during our evaluation
- Decisions on critical design issues as necessary in a timely manner
- Payment of all invoices per Conditions of the Agreement



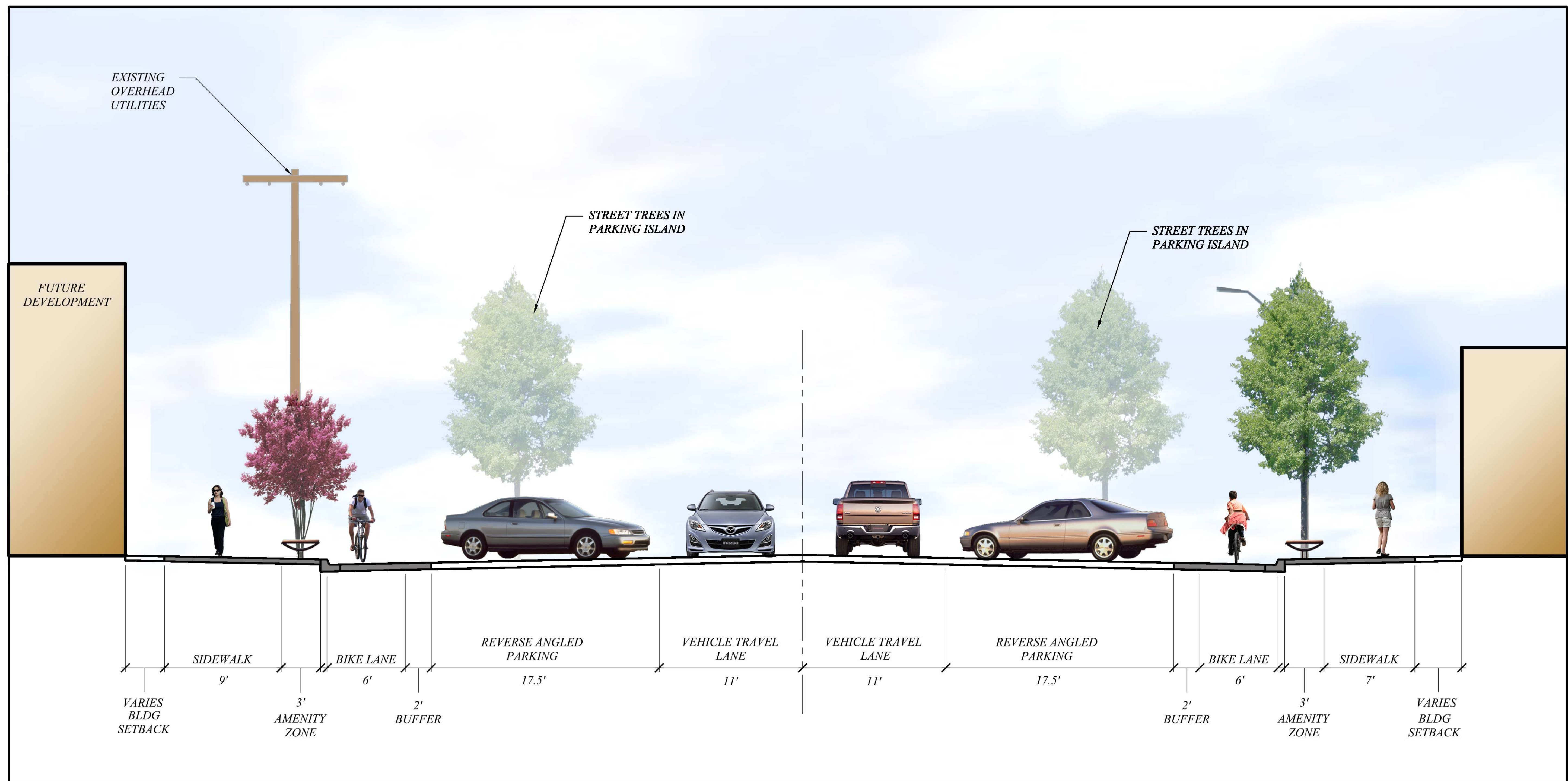




PROPOSED TYPICAL SECTION
PARALLEL PARKING ON BOTH SIDES



11/13/2014



RACE STREET - PROPOSED TYPICAL SECTION
REVERSE ANGLED PARKING ON BOTH SIDES



11/13/2014







Cedar Elm



Southern Live Oak



Shumard Oak



Texas Ash



Bald Cypress



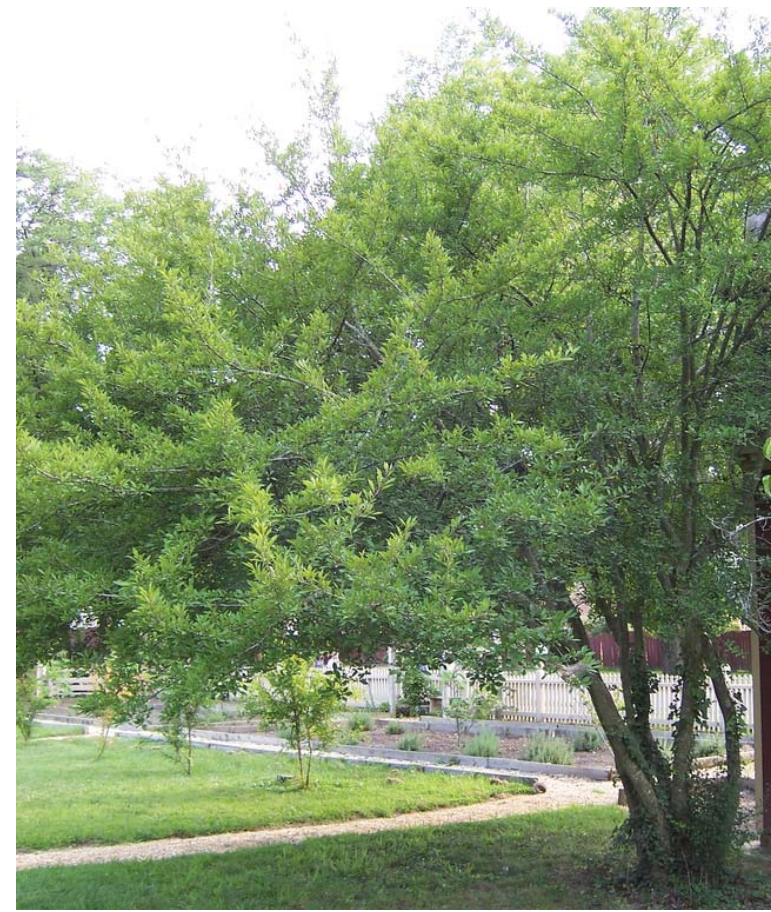
Texas Mountain Laurel



Tree Yaupon Holly



Mexican Plum



Possumhaw Holly



Mexican Feathergrass



Gulf Muhly



Texas Sage



Red Yucca



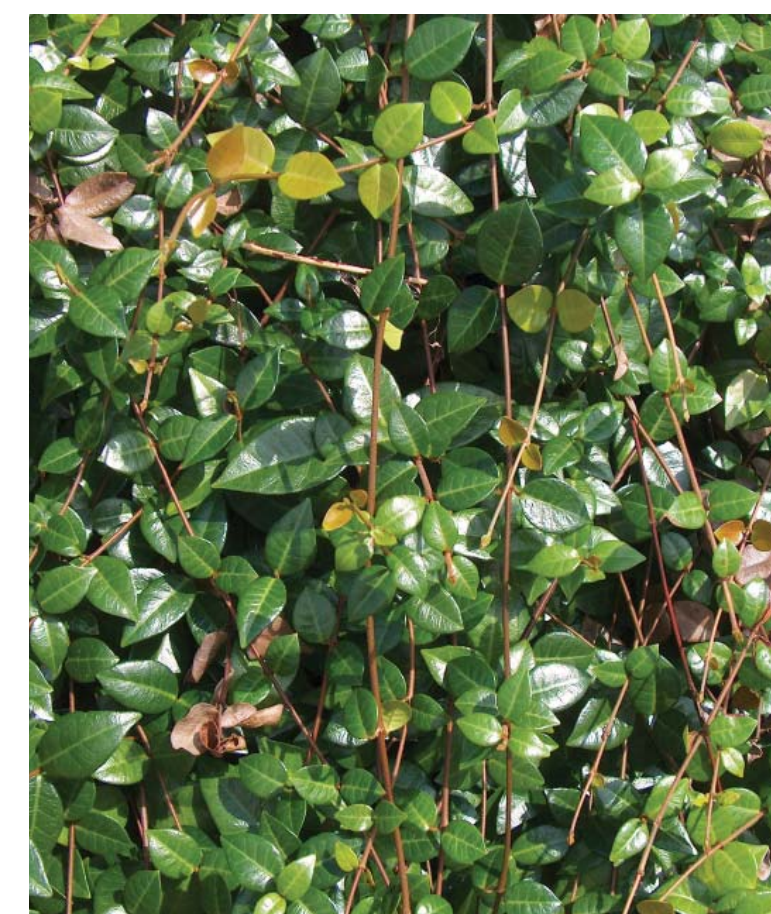
Knock-out Rose



New Gold Lantana



Dwarf Yaupon Holly



Asian Jasmine

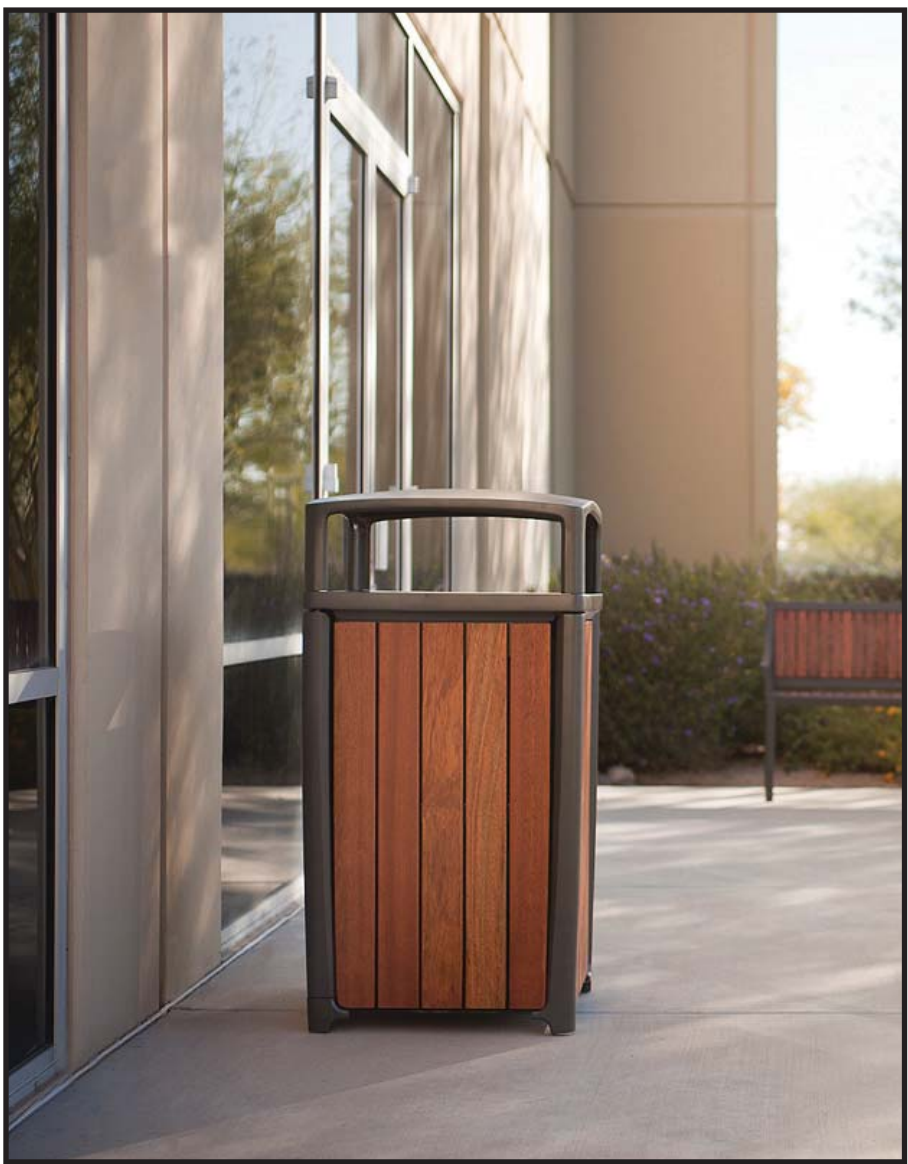
Seating



Bicycle



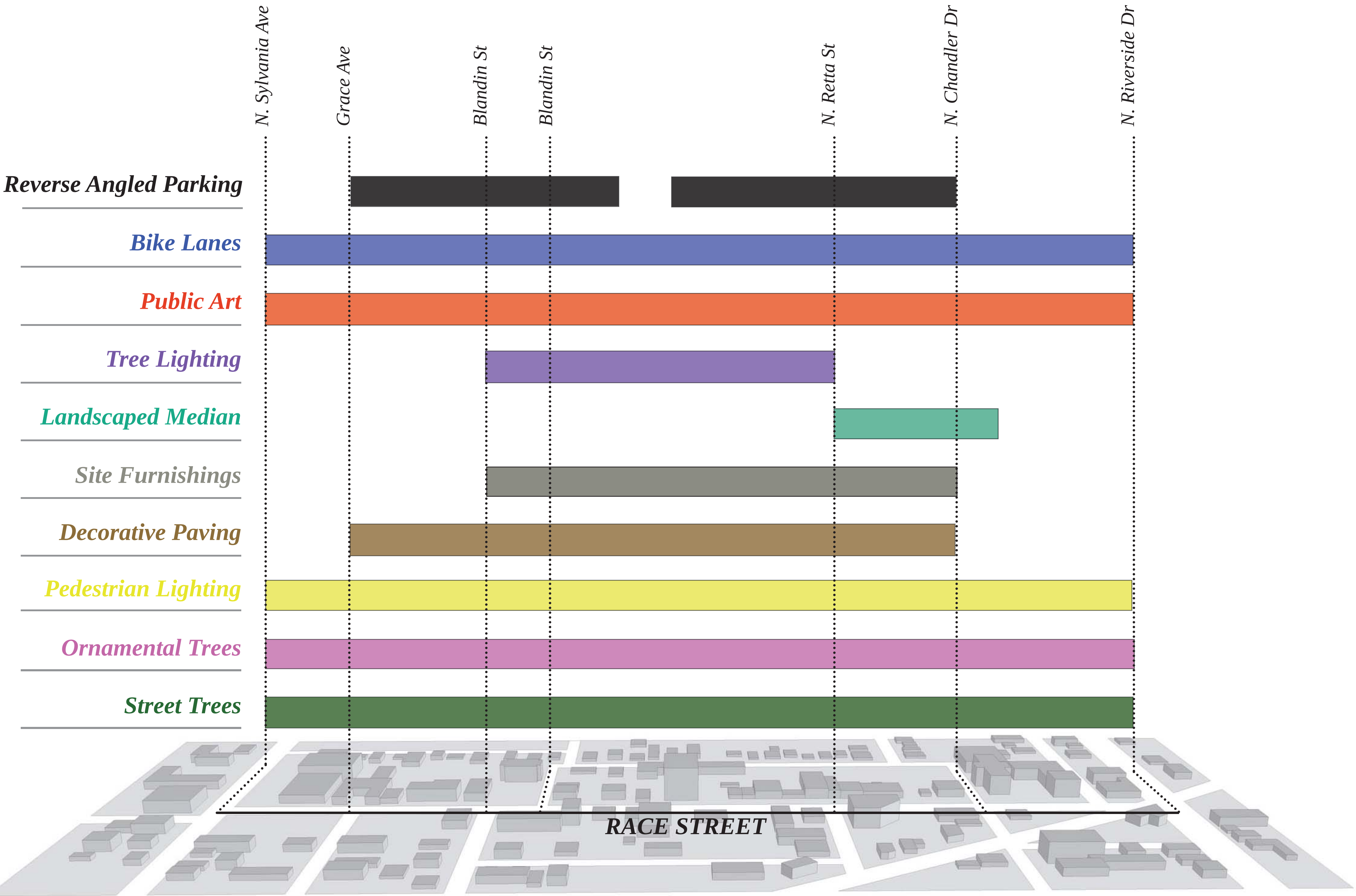
Litter & Recycling



SIX POINTS URBAN VILLAGE

Program Diagram

11/04/14



Lenoir Business Advisory Board Meeting
Meeting Minutes
11/14/2024

28

Meeting Attendance

Board Members PRESENT	Board Members ABSENT	Members/Ex-Officio PRESENT	Ex-Officio Members ABSENT
1. Mark Transou-Chair	1. John Moore	1. Brenda Floyd	1. Scott Hildebran
2. Glenda Wilson	2. Tyler Reese	2. Joe Gibbons	
3. Jennifer Indicott	3. Margaret Forney		
4. Amy Adams			
5. Sean Williams			
6. Darin McKinney			
7. Tim Biddix			
8. Dana Clark			
9. Matt Underwood			

Staff Members PRESENT	
1. Lauren Hartley	
2. Ashely Smith	

Mark Transou called the meeting to order.

Approval of Minutes

- o Dana Clark made a motion to accept the September 12, 2024 minutes, seconded by Matt Underwood, which was voted on and passed unanimously.

Report from Grants Committee

BUILD Grant

- o The Grants Committee has nothing to report at this time.

Lenoir Main Street Committee Update

Brenda Floyd reported on the following events:

- o 11/21 Light up Lenoir
- o 11/30 Small Business Saturday
- o 12/6 Christmas Parade
- o 12/9 Carriage Rides Begin
- o Cycle NC
- o Wood.Fire.Smoke was geared toward a relief effort from Hurricane Helene. It was well attended with many donations.

Other Business

- o The December meeting will be a Christmas luncheon, an email will be sent out with the location.

Meeting adjourned.

	City of Lenoir Financial Summary As of 12/31/2024					
General Fund						
	2024-2025 Budget	12/31/2024	% of Budget	Change from Previous Year	12/31/2023	
Total Revenue	\$ 23,751,580.00	\$ 15,437,898.77	65%	\$ 757,742.95	\$ 14,680,155.82	
Expenditures	\$ 23,751,580.00	\$ 11,183,730.90	47%	\$ 293,393.04	\$ 10,890,337.86	
Over/Under	\$ -	\$ 4,254,167.87		\$ 464,349.91	\$ 3,789,817.96	
Downtown District						
	2024-2025 Budget	12/31/2024	% of Budget	Change from Previous Year	12/31/2023	
Revenues	\$ 264,700.00	\$ 36,699.17	14%	\$ 938.85	\$ 35,760.32	
Expenditures	\$ 264,700.00	\$ 171,159.11	65%	\$ 1,691.70	\$ 169,467.41	
Over/Under	\$ -	\$ (134,459.94)		\$ (752.85)	\$ (133,707.09)	
Water/Sewer Fund						
	2024-2025 Budget	12/31/2024	% of Budget	Change from Previous Year	12/31/2023	
Revenues	\$ 11,770,028.00	\$ 6,071,375.40	52%	\$ 456,269.24	\$ 5,615,106.16	
Expenditures	\$ 11,770,028.00	\$ 4,931,404.94	42%	\$ 634,389.52	\$ 4,297,015.42	
Over/Under	\$ -	\$ 1,139,970.46		\$ (178,120.28)	\$ 1,318,090.74	

December 2024 Communication Report

By Joshua Harris, Communication & Public Information Director

CITY OF **LENOIR**
NC ★ CREATE WITH US

1/22/2025

CONTENT CREATION

News Releases

3

Photos

745

Videos

5

Web Updates

93

Podcast/Radio

Social Posts

131

Q&A

23

eSign

1

Council

Committees

7

PUBLIC ENGAGEMENT

Website Total Views

39,037

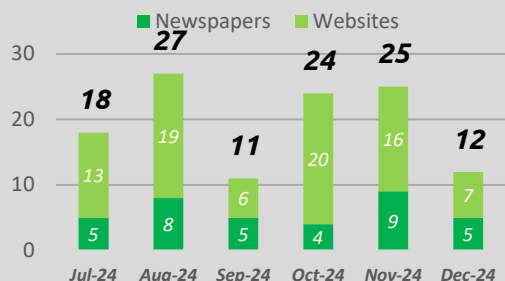
+/-

3.3%

Website Top Pages

- 1 *Payment Options*
- 2 *Starry Night Christmas Parade*
- 3 *Jobs*
- 4 *Water & Sewer Service*
- 5 *Alert Center*
- 6 *Property Taxes*
- 7 *Solid Waste*
- 8 *Search*
- 9 *Firefighter / EMT Job Posting*

Media Coverage



Social Followers

Total

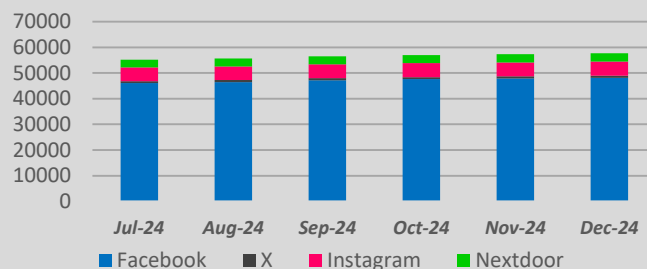
+/-

New this month

58,509

0.62%

362



Social Engagement

	Total	+/-
Social Reach	136,102	-10.4%
Social Visits	17,835	17.9%

Video Views

6,411

Watch Time Hrs

218.7

	Views		Hours
Facebook	4,952	Facebook	30.0
YouTube	812	YouTube	188.7

News Releases

3

- 12/20** City facilities closed to celebrate Christmas and New Year's Day
- 12/31** City of Lenoir wins drinking water award
- 12/31** Mulberry Recreation Center gym opening Thursday

Photos

745

<i>Date</i>	<i>#</i>	<i>Subject</i>
12/5	69	AMC Urgent Care Grand Opening Ribbon Cutting
12/5	28	Christmas decorations at gateway sign Smith Crossroads
12/5	3	christmas parade no parking after 5 pm sign
12/6	474	Starry Night Christmas Parade
12/9	8	carriage rides
12/13	13	luminary luminaries at Blue Ridge Memorial Park
12/16	6	Bill of Rights day ceremony at Charters of Freedom in Downtown Lenoir
12/17	4	Mulberry Recreation Center gym floor
12/17	5	people playing pool at Mulberry Recreation Center game room
12/19	118	Santa Clause at MLK Jr Center toy giveaway
12/31	17	mulberry recreation center gym floor

Photos

745



AMC Urgent Care Ribbon Cutting



Christmas lights at Lenoir sign



Starry Night Christmas Parade



Luminaries at Blue Ridge Memorial Park



Mulberry Recreation Center Gym



Santa Claus Toy Giveaway at MLK Jr. Center

Social Posts 131

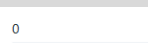
Top Facebook

#1	Parks	27.2K	Registration open for Leprechaun Leap					
	 Get your running shoes ready! 🍀 We are excited t...			Dec 30, 2024				
#2	City	23K	Mulberry Recreation Gym opens					
	After much hard work, City of Lenoir staff will open the ...  Photo ·  City of Lenoir, NC Government			Dec 31, 2024				
#3	Downtown	15.3K	Santa making a special stop in Downtown					
	 Surprise! Santa is making a special stop in downt...  Photo ·  Downtown Lenoir			Dec 11, 2024				
#4	Police	8K	Congrats to BLET graduates					
	Congratulations to the latest BLET graduates. We look fo...  Photo ·  City of Lenoir Police Department			Dec 19, 2024				
#5	Fire	5.8K	Dust bin fire post					
	If you've worked for Lenoir Fire for any amount of time y...  Photo ·  City of Lenoir Fire Department			Dec 5, 2024				

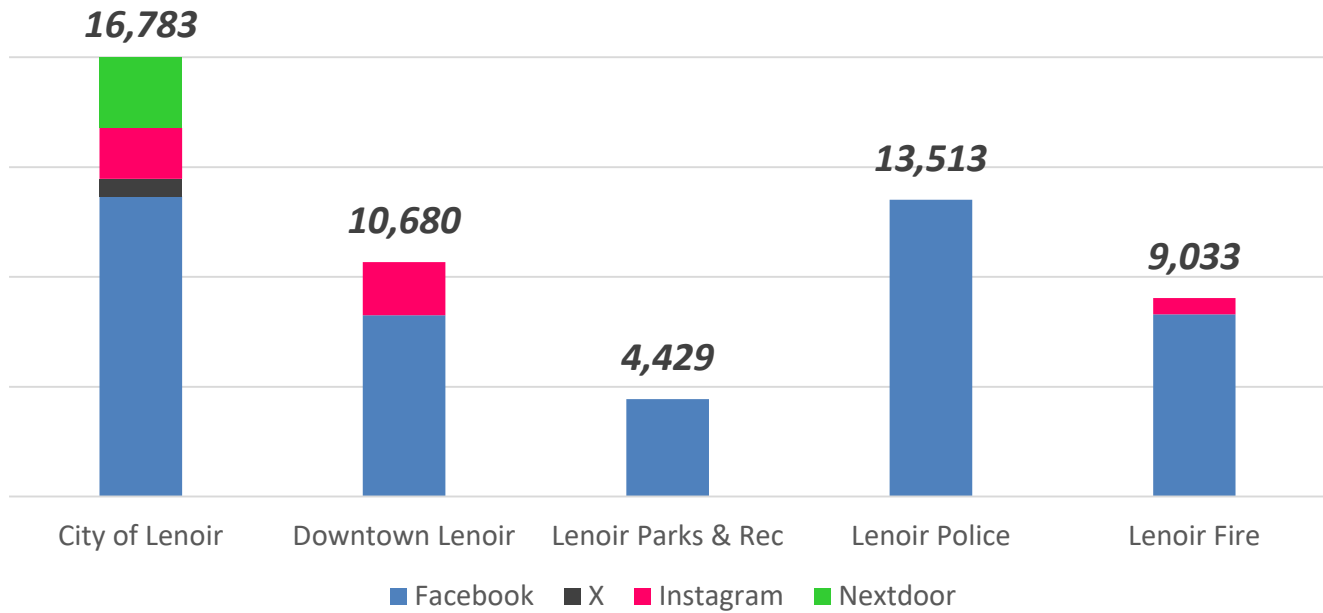
Top X

	Date ↓	Impressions	Likes	Replies	Reposts
 We have a lot of beautiful Christmas lights and holiday decorations in Lenoir! Come walk around Downtown Lenoir, take a few selfies, and stop by our local restaurants and shops! Carriage rides start next week. Get your tickets at https://t.co/wo4dcyRN25 . Merry Christmas and https://t.co/qvvy0czJZ	Dec 6, 2024	158	6	0	3
The North Carolina Division of Water Resources (DWR) recently honored the City of Lenoir for surpassing federal and state drinking water standards in 2023. The DWR's Public Water Supply Section gave Lenoir the prestigious N.C. Area Wide Optimization Award. The award recognizes	Dec 31, 2024	155	1	0	0

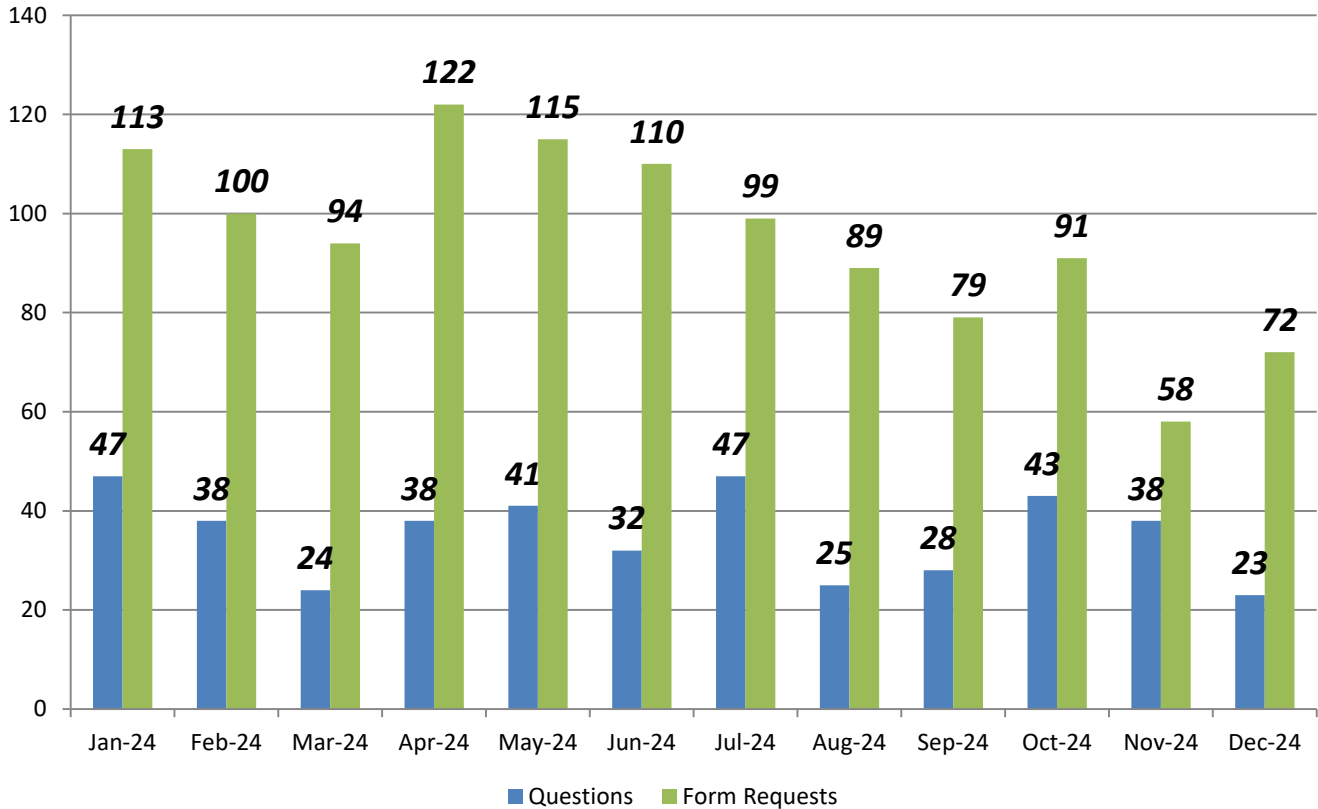
Top Instagram

#1	City	1.8K	Starry Night Christmas Parade					
	It was a cold, crisp evening during the City of Lenoir Sta...  Photo ·  cityoflenoirinc			Dec 10, 2024				
#2	Downtown	256	Santa making special stop in Downtown Lenoir					
	 Surprise! Santa is making a special stop in downto...  Photo ·  downtownlenoir			Dec 11, 2024				

Social Comparison



Questions & Form Requests



Q&A

23

I know you're still working with the county and other agencies for debris removal, but when will regular monthly cleanup and leaf cleanups start? I have a white van parked in front of 2108 Haven Circle Lenoir, NC 28645, Vehicle "White van" constantly parked in city street, making it difficult to pass, Parked in a curve. I hope this message finds you in good spirits. I am reaching out to highlight the outstanding contributions of my uncle, affectionately known as Uncle Sam. Storm damage debris needs to be picked up on Pennell St NE, Pennell St from Seahorn to Powell

This is for the purpose of bidding on a project in the City of Lenoir. Does the city require permitting for Alarm and CCTV commercial projects? 447 Swanson Dr SW, Noise complaints, Not only did they wake me up doing some type of construction at 4am!!!! (12/06/24) They are not listening. The downtown neck decoration is absolutely beautiful. All it needs is an nativity scene

Beautiful

In the future, would it be possible to have porta potties set up throughout the cities that are holding the Christmas parades? I think the city should consider this. I am local and would love an opportunity to provide you with a professional cleaning quote. We're working with several facilities in your area. Hello! My name is Marlon and I'm a local realtor. Do you have any Lenoir sign pictures that I can use for my website? I need something for my website. Thank you for sharing my Jeep!! We are a nonprofit organization that works with families fighting childhood cancer and a couple of children. It would be nice if the entire parade route had been decorated. It was dark in the areas where we were standing. If floats were lit up, it would have been great. Hi Lenoir, enjoyed the parade. I didn't realize there were so many groups & clubs around. I think I saw a Cosplayers float, is there any more? COL ROW needs mowing due to neglect by COL during the 2024 growth season-I have 5 pictures to send but this form only accepts 3. I need to know the proper way to dispose of a old microwave. I understand that it can't be picked up. Is that a location where I can take it? Have a Question about Our Account

I plan to put up a fence as I have an autistic son who runs into the road a lot. How high can the fence be on the front yard of my property? Can yall post about our bakeshop it's called sinister sweets we are trying to get our name out there if yall could post on fb and other social media. Copy of a VAP from when daughter was born

Good Afternoon, I am the Operations Manager for Paul Davis Restoration of the Coastal Plains, located in Ayden. We are a single source for all your restoration needs. 1610 Norwood St SW, Lenoir 28645, Outdoor storage/accumulation junk or trash, Junk/abandoned vehicles

Does the city do drive by on fire trucks with Santa



February 2025



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 6:00 p.m. City Council	5 9:00 a.m. Staff Meeting	6	7	8
9	10 Noon - City/County Services Committee	11 8:15 a.m. Economic Dev. Advisory Committee (Civic Center)	12 2:00 p.m. ABC Board	13 6:00 p.m. Lenoir Business Advisory Board (City Hall, 3rd Floor)	14	15
16	17 6:00 p.m. Parks & Recreation Adv. Brd.	18 6:00 p.m. City Council	19 9:00 a.m. Staff Meeting	20	21	22
23	24 5:30 p.m. Planning Board	25 8:30 a.m. Committee of the Whole (City Hall, 3rd Floor)	26 Noon - Foothills Regional Airport Authority	27	28 8:30 a.m. City Council Planning Retreat (Blue Ridge Energy)	
		March				

City of Lenoir
P.O. Box 958
Lenoir, N.C. 28645
www.cityoflenoir.com
757-2200 / 757-2162 fax

Joseph L. Gibbons, Mayor
Scott E. Hildebran, City Manager
Shirley M. Cannon, City Clerk