



AGENDA
CITY OF LENOIR
CITY COUNCIL MEETING
905 WEST AVENUE
TUESDAY, SEPTEMBER 17, 2024
6:00 P.M.



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. Special Recognition: West Caldwell Color Guard - American Legion Post 29
- C. Michael Bowman, Executive Director will present information about the Greenway Public Transportation, Caldwell Micro-Transit Service.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

- A. Resolution of Intent; Sharon Street between Sharon Avenue and US-321: In accordance with NCGS §160A-299, a public hearing will be held on Tuesday, September 17, 2024 for City Council's consideration of approval to close the unopened Right-of-Way off of Sharon Street between Sharon Avenue and US Hwy 321. The Resolution of Intent was advertised for four (4) consecutive weeks in the Lenoir News-Topic on the following dates: August 22nd and 29th and September 5th and 12th, 2024 for the street closure consistent with N.C.G.S. 160A-299.

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of the City Council minutes of Tuesday, September 3, 2024 as submitted.
- B. Minutes: Approval of the Committee of the Whole minutes of Tuesday, August 27, 2024 as submitted.
- C. Resolution of Intent; to Close a Portion of Virginia Street: Staff recommends City Council adopt the Resolution of Intent to close a section of Virginia Street from 815 Virginia Street to 1021 Virginia Street, and call for a public hearing to be held at a Special Meeting at the City/County Chambers on Tuesday, October 22, 2024 at 5:00 p.m. The Resolution of Intent will be advertised for four (4) consecutive weeks in the Lenoir News-Topic for the street closure consistent with N.C.G.S. 160A-299 as submitted. Please note date and time change for the special meeting.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

- A. Items of Information
 - 1. The Planning Board will meet on Monday, September 23 at 5:30 p.m. at the City/County Chambers.

2. The Board of Adjustment will meet on Thursday, September 26 at 5:30 p.m. at the City/County Chambers.
3. The Committee of the Whole will meet on Tuesday, September 24 at 8:30 a.m. at City Hall, Third Floor.
4. The Foothills Regional Airport Authority will meet on Wednesday, September 25 at noon at the airport facility.
5. The North Carolina Department of Transportation (NCDOT)'s Fall Litter Sweep ends on Saturday, September 28. The public is encouraged to participate.
6. Employee Litter Sweep day will be held on Thursday, September 26.

B. Items for Council Action

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCIL MEMBERS

X. ADJOURNMENT

What is Micro-Transit:

Micro-Transit is a same day, on demand, curb-to-curb, shared ride service.

Where does Micro-Transit go?

Currently Micro-Transit covers portions of Lenoir and Hudson. The zone can potentially grow if the data and funding support the changes.

How can I ride Micro Transit?

To schedule a ride, please call in to Dispatch at (828)465-7634 or Scheduling at (828)464-9444 to verify your origin and your destination are within the available service area.

How long will it take for my ride?

These rides are scheduled by availability on a first come/first serve basis. We will be able to schedule a pick up for you in 30 minutes or less from the time you call.

Do the vehicles have a lift?

Yes! Our vehicles do have a lift for those who feel they cannot use the steps to get onto the vehicle.

Agenda**Caldwell Micro-Transit**

**Effective August 5,
2024**

Service Hours:

7:00 AM - 5:00 PM
Monday - Friday

Micro-Transit Fare:

Fare: \$2.50 (must be paid in cash and correct change each time you board the vehicle.) You are allowed to bring one attendant for free. Service animals are allowed. Children 5 and under ride free.

Service Animals:

Service animals are trained to work or perform a task for persons with disabilities. *Comfort or emotional support animals are not allowed.* **Service animal must be under control of the handler.**

Travel Training:

New to riding public transportation? Travel training for individuals and groups is offered free of charge! Call 828-465-7640 for more information.

Inclement Weather:

Please call 828-465-7634, visit mygreenway.org or tune to local news Channel 9 WSOC TV for inclement weather updates.

Compliments and Complaints:

WPRTA values passenger and agency comments, compliments, complaints and suggestions.

Comments may be submitted by mail to:

WPRTA
PO Box 459
Conover, NC 28613

Or by calling 828-464-9444

Customer Call Center: 828-464-9444

Bus Service Direct: 828-465-7634

TDD/TTY: 711 or 800-735-2962

Lost and Found: 828-465-7634

Website: mygreenway.org

Micro-Transit is a same-day, on-demand, curb-to-curb service. There is no need to walk to a stop and “wait” until the bus arrives. Micro-Transit service is available within the displayed zone below. There is no need to follow current requirements to “book” a ride which requires the customer to call at least one day in advance, prior to 12 noon. This service creates much more flexibility! Call Dispatch at 828-465-7634. Visit us online, www.mygreenway.org to see an interactive map!

Popular locations include:

- FOOD LION - HUDSON
- WALMART NEIGHBORHOOD MARKET- HUDSON
- CCC&TI
- NCWORKS
- FOOD LION - MORGANTON BLVD - LENOIR
- WALMART SUPER CENTER - LENOIR
- YOKEFELLOW
- CALDWELL LIBRARY - LENOIR
- QUEST4LIFE



CITY OF LENOIR**COUNCIL ACTION FORM: September 17, 2024****I. Agenda Item:**

Public Hearing to Close unopened Right-of-Way off Sharon Street between Sharon Avenue and US-321

II. Background Information:

Adjacent owners of the unopened right-of-way at the end of Sharon Street have proposed to close the ROW. For exact location, please see attached preliminary plat. The paving for Sharon St ends at the "L" intersection with Sharon Avenue above Mayflower Restaurant. The unopened ROW contains a driveway to access the adjacent Smith property. There is City sewer in the ROW area that crosses US-321. The two adjacent owners are in agreement with the ROW closure.

A similar petition came before the City Council in 2008, to close this same right-of-way. At the time, Council denied the closure due to a proposed expansion of US-321. Attached is a letter from NCDOT Division 11 stating that no expansion plans are currently planned along this area of US-321.

In accordance with NCGS 160A-299, the attached resolution of intent, which calls for a Public Hearing to be held on September 17, 2024, was advertised for 4 consecutive weeks in the Lenoir News-Topic on the following dates: August 22nd and 29th and September 5th and 12th, 2024. A copy of the resolution was sent to each adjacent property owner, and two signs with notice of the public hearing were posted on the subject property on August 14.

III. Staff Recommendation:

Adoption of the attached Street Closure Order, which releases and quit claims the City's interest in the street, and directs the Clerk and the Mayor to execute quit claim deeds, reserving utility easements, with the adjacent property owners.

IV. Reviewed by:

City Attorney: _____

Finance Director: _____

Planning Director: _____



CITY OF LENOIR
STREET CLOSING ORDER

A Resolution Ordering the Closing of unopened Right-of-Way off Sharon Street between Sharon Avenue and US-321

WHEREAS, on the 6th day of August, 2024, the City Council of the City of Lenoir directed the City Clerk to publish the Resolution of Intent of the City Council to consider the closing of Sharon Street between Sharon Avenue and US-321, in the Lenoir News-Topic newspaper once each week for four successive weeks, such resolution advising the public that a meeting would be conducted in the City of Lenoir Council Chambers, 905 West Avenue, on Tuesday, September 17, 2024; and

WHEREAS, the Lenoir City Council on the 6th day of August, 2024 ordered the City Clerk to notify all persons owning property abutting on that portion of property located on Sharon Street between Sharon Avenue and US-321, as shown on the county tax records, by registered or certified mail, enclosing with such notification a copy of the Resolution of Intent, and

WHEREAS, the City Clerk has advised the City Council that a letter was sent to each of the abutting property owners advising them of the day, time and place of the meeting, enclosing a copy of the Resolution of Intent, and advising the abutting property owners that the question as to closing Sharon Street between Sharon Avenue and US-321 would be acted upon, said letters having been sent by registered or certified mail; and

WHEREAS, the City Clerk has advised the City Council that adequate notices were posted on the applicable streets as required by G. S. 160-A299; and

WHEREAS, after full and complete consideration of the matter and after having granted full and complete opportunity for all interested persons to appear and register any

objections that they might have with respect of the closing of said street in the public hearing held on Tuesday, September 17; and

WHEREAS, it now appears to the satisfaction of the City Council that the closing of Sharon Street is not contrary to the public interest, and that no individual owning property, either abutting the street or in the vicinity of the street or in the subdivision at which the street is located, will as a result of the closing, be thereby deprived of a reasonable means of ingress and egress to his property.

NOW, THEREFORE, Sharon Street between Sharon Avenue and US-321, is specifically being hereby ordered closed, and all right, title, and interest that may be vested in the public to said area for street purposes is hereby released and quitclaimed to the adjacent property owners in accordance with the provisions of G.S.160A-299.

There is reserved a public utility easement to the City of Lenoir.

The Mayor and the City Clerk are hereby authorized to execute quitclaim deeds or other necessary documents in order to evidence vesting of all rights, title and interest in Sharon Street of the herein closed street (with provision for reservation of easements of the City of Lenoir for utility purposes) in accordance with the provision of G. S. 160A-299 (c).

The City Clerk is hereby ordered and directed to file in the Office of the Register of Deeds for Caldwell County a certified copy of this resolution and order.

This is the 17th day of September, 2024.

SEAL

Joseph L. Gibbons, Mayor

ATTEST:

Shirley M. Cannon, City Clerk



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

August 1, 2024

Ms. Hannah Williams
Planning Director
City of Lenoir
801 West Ave NW
Lenoir, NC 28645

SUBJECT: Right of Way Closing at Sharon St and US-321

Ms. Williams,

Per our discussions, Sharon Street is not a state-maintained roadway therefore the Department would not be involved with the closing of right of way at the subject location as long as no actions extend beyond and into the existing US-321 right of way. The NCDOT currently has no future projects planned in this area along US-321 or any other routes that would be affected by the closing of said right of way.

Please feel free to contact me at any time if you have any questions.

Sincerely,

DocuSigned by:

Kenny Heavner

910812B04BDC452...

Kenny H. Heavner, PE
District Engineer

PRELIMINARY

Certificate Of Exemption:

I hereby certify that the division of land is exempt from the City of Lenoir Subdivision Ordinance in accordance with N.C.G.S. 160D-802(a). The resulting lots are equal to or exceed the standards of the City of Lenoir and the plat is hereby approved for recording in the office of the Caldwell County Register of Deeds within ninety (90) days of the date of approval.

Subdivision Administrator
City of Lenoir

Date

North Carolina _____ County _____

I, a Notary Public of the County and State aforesaid, certify that _____ (Owner)

personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this _____ day of _____, 20____.

Notary Public

My commission expires _____

Certificate Of Ownership And Dedication

I(we), hereby certify that I(we) am(are) the owner(s) of the property shown and described hereon, which is located in the subdivision jurisdiction of the City of Lenoir and that I hereby adopt this plan of subdivision with my free consent, establish minimum building setback lines as noted.

Owner(s) _____ Date _____

Owner(s) _____ Date _____

*** Recombination ***
Parcels A & B are to be recombined with DB 1642 Pg 79.

I, R. Curtis Gaines, PLS, certify that this plat was drawn under my supervision from an actual survey made under my supervision (deed description recorded in book _____, page _____, etc.) (other); that the boundaries not surveyed are clearly indicated as drawn from information found in book _____, page _____; that the ratio of precision as calculated is 1: 10,000+; that this plat was prepared in accordance with G.S. 47-30 as amended.

I, R. Curtis Gaines, PLS, certify to the following:

D: That the survey is of another category, such as the recombination of existing parcels, a court ordered survey, or other exception to the definition of subdivision.

PRELIMINARY
Surveyor, (PLS) License No. L-4868

Witness my original signature; license number and seal this 25th day of April, A.D., 2024.

PRELIMINARY
Surveyor (PLS) License No. L-4868

Western Carolina Surveyors, P.A. (License No. C-0338)
912 Wilkesboro Blvd. N.E. LENOIR, N.C. TELE. (828) 758-5353

TITLE: Recombination Survey Of The Properties Of:

GHH, LLC & Earl Smith, Jr.

CLIENT:		TOWNSHIP	COUNTY	STATE
Bobby Hodges		Lower Creek	Caldwell	NC
DEED REF.	BK.	PG.	TAX MAP NUMBER:	LAYERS
	BK. 1642	PG. 79	46-2-2 & 2A	34
	BK. 1165	PG. 256	45-2-1	
	Plat Bk. 26	PG. 58		
APP. BY	DRAWN BY	DATE	SCALE: 1"= 100'	CF: 3708-REC
RCG	LJC	4/25/2024	Job No. 3708-REC	BY GAC
			FB: Data Coll.	SHEET 1 of 1

Review Officer Certificate

State of North Carolina - City of Lenoir - Caldwell County
I, _____, Review Officer of the City of Lenoir certify that the map or plat to which this Certification is affixed meets all statutory requirements for recording.

Review Officer

Date

Norma Shoemake
Deed Book 1378 Page 1037

Flood Information

According To FIRM Map Panel #3710275900J
The Property Shown (Is) (Is Not) Located Within A 100 Year Flood Hazard Boundary.
Effective Date: 7/7/2009.

Notes:
1) Properties are zoned B-6 & B-2 by the City of Lenoir.
2) Property is not located within a WS-IV watershed area.
3) Areas were determined by coordinate geometry.
4) City of Lenoir sewer easement at DB 2039 Pg 277.
5) Deed to City of Lenoir for new location of 40' R/W (Pennton Ave.) at DB 1126 Pg 634.
6) Easements to NCDOT for R/W of US Hwy #321 at DB 683 Pg 250 & DB 683 Pg 248.

POB is located:
N 00°49'40"E 2,002.71' from from NCGS Mister.
NCGS Grid Co-ords: (NAD 83/1983 - Feet).
POB:
N= 798,360.167 E= 1,252,194.778
NCGS Mister:
N= 796,357.666 E= 1,252,165.849
NCGS Norwood:
N= 795,251.543 E= 1,250,251.886
Combined factor= 0.9998910 & is applied to grid tie only.

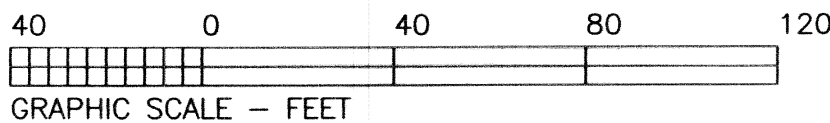
Utility Legend

M.H. _____ Manhole
F.H. _____ Fire Hydrant
V.P. _____ Vent Pipe
G.V. _____ Gas Valve
W.M. _____ Water Meter
H.H. _____ Hose House
P.P. _____ Power Pole
L.P. _____ Lamp Pole
C.B. _____ Catch Basin
W.V. _____ Water Valve
T.P. _____ Telephone Pole
T.B. _____ Telephone Box
C.O. _____ Clean Out
S.P. _____ Service Pole
E.M. _____ Electrical Meter
G.M. _____ Gas Meter
M.W. _____ Monitor Well
R.C.P. _____ Reinforced Concrete Pipe
C.M.P. _____ Corrugated Metal Pipe
F.O.C. _____ Fiber Optic Cable
C.P.P. _____ Corrugated Plastic Pipe

Line Table

Property Line: _____
Deed/Adjoiner Line: _____
Flood Line: _____
Power Line (Aerial): _____
Power Line (Underground): _____
Telephone (Underground): _____
Natural Gas Line: _____
Water Line: _____
Sewer Line: _____
Right Of Way Line: _____
Centerline: _____
Fiber Optic Line: _____
Fence (Type As Noted): _____

PRELIMINARY



Legend

Existing Iron Pipe
New Iron Pipe
P.K. Nail
Concrete Monument
New Iron Rod
Existing Iron Rod
Point
Railroad Spike
Feno Monument
Temporary Bench Mark
MAG Nail
Found
Set

● EIP
○ NIP
△ PK
□ CM
○ NIR
● EIR
● Pt.
△ RRS
△ FM
● TBM
● MN
(F)
(S)

Sharon Street
N 42°38'36"E 262.00'

GHH, LLC
Deed Book 1642 Page 79
Zoned B-2

Lot 1
Plat Book 26 Page 58

100 Year Flood Hazard Area
As Scaled From FIRM Map
3710275900J

Pennton Avenue
Ch: S 71°21'13"W

1.812 Acres In Lots 1 & 2
0.072 Acres In Abandoned Road
0.124 Acres In DB 1165 Pg 256

2.008 Acres Total

**Sticky Fingers
Of Lenoir, Inc.**
Deed Book 872
Page 603

WCS Job #3251-A &
#3251-A-LT

Earl Smith, Jr.
Remainder of
Deed Book 1165 Page 256
0.297 Acres
(12,953 Sq.Ft.)
Zoned B-5

Parcel "B"
0.124 Acres
(5,372 Sq.Ft.)
Zoned B-5

Parcel "A"
Unopened
Partial Of Pennton Ave.
Proposed To Be Closed
7/25/1990

Lot 2
Plat Book 26 Page 58
Zoned B-2

US Highway #321

**LENOIR CITY COUNCIL
TUESDAY, SEPTEMBER 3, 2024
6:00 P.M.**

- PRESENT:** Mayor Joe Gibbons presiding. Councilmembers present were Jonathan Beal, Todd Perdue, Ike Perkins, Ralph Prestwood, David Stevens, City Manager Scott Hildebran, City Clerk Shirley Cannon and City Attorney Timothy Rohr.
- ABSENT:** Councilmembers Kimmie Rogers and Crissy Thomas.
- CITY STAFF:** In attendance was Finance Director Donna Bean, Fire Chief Norman Staines, Deputy Fire Chief Kenny Nelson, Police Chief Brent Phelps, Police Major Andy Wilson, Planning Director Hannah Williams, Economic Development & Main Street Director Brenda Floyd, Parks & Recreation Director Phil Harper, Public Services & Public Works Director Jon Hogan, Public Services & Public Utilities Director Jeff Church, and Communication and Public Information Director, Joshua Harris.

I. CALL TO ORDER

- A. The meeting was opened by a moment of silence and the pledge of allegiance as led by Mayor Gibbons.

**CONDOLENCES; FAMILY
OF LEE CHASE:**

- B. On behalf of City Council, Mayor Gibbons asked everyone to keep the family of Mr. Lee Chase in their thoughts and prayers as he passed away on August 31, 2024. Mr. Chase was retired from Blue Ridge Energies following thirty-eight years of dedicated service and was well-known in the community.

**SPECIAL RECOGNITION;
CONSTITUTION WEEK:**

- C. On behalf of City Council, Mayor Gibbons read and presented a proclamation to Cindy Day, Director of the Caldwell Heritage Museum and Regent of the Daughters of the American Revolution (DAR) Tuckers Barn Chapter, in honor and recognition of "Constitution Week" to be observed the week of September 17 through September 22 throughout the City of Lenoir.

Mayor Gibbons thanked Ms. Day for all that the members of DAR do to make everyone aware of our country's history.

Ms. Day thanked City Council and stated she appreciated Council's support in honoring this important document. Ms. Day invited everyone to attend a ceremony to be held at the Charters of Freedom in downtown Lenoir on Tuesday, September 17 beginning at 10:00 a.m. to commemorate "Constitution Day."

**SPECIAL RECOGNITION; FIREFIGHTER OF THE YEAR
& POLICE OFFICER OF THE YEAR:**

D. The Dysart Kendall American Legion Post 29 recognized the Firefighter of the Year and Police Officer of the Year as selected by their peers. Mr. Irv Eurto, Historian and Past Commander, stated he was honored to present these awards and to express the American Legion's gratitude not only to these individuals for their selfless service, but also to the Departments for their general excellence and all they do to make the community a safer place. Other Post 29 members in attendance were First Vice-Commander Wesley Woods, Commander Joe Osborne, and NC American Legion Division 5 Commander and Chaplain Wayne Mihelich. Mr. Eurto reiterated these individuals were chosen by their peers and also meets the criteria to receive this award.

**FIREFIGHTER OF THE
YEAR**

E. Fire Chief Norman Staines introduced Ethan McLean as the Department's Firefighter of the Year and stated Ethan has been with the Department since 2022. Chief Staines shared Ethan's career began as a Junior Cadet at the Keith Owens Fire Academy. Ethan attended the first two academies offered at Gamewell Fire Department and upon completing the Academy, he began his fire service career.

Chief Staines shared Ethan became a Junior Firefighter at Gamewell Fire Department while attending the Caldwell Early College. Upon graduating, he received his high school diploma and earned an Associates in Science degree.

Chief Staines also cited Ethan's accomplishments during his tenure at the Fire Department, which includes completing his Emergency Medical Technician training, achieving Firefighter II, Driver/Operator-Pumps as well as Technical Rescuer certifications in Vehicle, Trench, Machinery and Agricultural. Also, Ethan recently completed the OSFM Technical Rope School - Single Rescuer Movements course.

Additionally, Chief Staines mentioned Ethan continues to give back to the community by volunteering at Gamewell Fire Department and helps teach at the Keith Owens Fire Academy. Chief Staines remarked that during camp week, Ethan spends each of his days off from the City assisting with introducing fire service to middle school age children in Lenoir and Caldwell County. Chief Staines pointed out that Ethan serves as an example to current academy attendees that interest in a fire service career can begin with a weeklong program.

On behalf of City Council, Mayor Gibbons congratulated Ethan and stated the City was proud of him. He thanked Ethan for all he does for the City of Lenoir.

Ethan thanked the American Legion and City Council for the honor and recognition.

**POLICE OFFICER OF
THE YEAR:**

F. Police Chief Brent Phelps thanked the American Legion for helping the City's agencies and for the support from the community. Chief Phelps recognized Corporal Miguel Zambrano as the Police Department's 2024 Police Officer of the Year. Chief Phelps stated Officer Zambrano previously served in the United States Marine Corps where he also achieved the rank of Corporal. He currently serves as a Marine Corps reservist.

Chief Phelps shared Officer Zambrano completed the Basic Law Enforcement Training

(BLET) course in May 2019 at Western Piedmont Community College and began work with the Lenoir Police Department in June 2019 to present. He was promoted to Corporal in July 2023. Chief Phelps related his specialties include Tactical Switching Operator/ Telecommunication Systems and noted he was also awarded the National Defense Service Medal along with the Sharpshooter Rifle Qualification Badge.

Chief Phelps reported Officer Zambrano earned an Associate of Arts Degree from CCC&TI in July 2016, a NCJA Field Training Officer Certificate from CCC&TI in September 2022 and a Law Enforcement Intermediate Certificate from the NC Criminal Justice Education & Training Standards Commission in December 2023.

Chief Phelps stated Officer Zambrano's other accomplishments include Special Response Team (SRT) member (Tactical Operator – May 2023) and he currently serves as a member of the SRT. Also, he serves on the Honor Guard Team as of June 2024.

Chief Phelps stated Officer Zambrano's serviceable mentions include he is the City of Lenoir's Bilingual Translator and is called upon frequently to translate in various circumstances. Lastly, he is a member of the Lenoir Police Ready Response Team.

Officer Zambrano thanked the American Legion for the recognition along with City Council. He remarked the Police Department serves as a second home for him.

COMMENDED; WEST CALDWELL COLOR GUARD:

G. Wayne Mihelich shared the West Caldwell Color Guard was formed last year and has already won two national championships. He stated the group competed and won at the American Legion National Convention in Charlotte last year and also won their second competition this year against an adult Color Guard while attending the American Legion National Convention held in Los Angeles.

On behalf of City Council, Mayor Gibbons invited Mr. Mihelich and the Color Guard members to attend the City Council meeting on Tuesday, September 17 in order for City Council and the City of Lenoir to honor and recognize them.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of the minutes of the City Council meeting of Tuesday, August 20, 2024 as submitted.
- B. Construction Manager at Risk; CMar Agreement: Staff recommends execution of the agreement, AIA Document A133-2019, with J.M. Cope, Inc. for completion of the CMar services for the Campus Improvements project, for a contract price of \$43,000.00 as submitted. J.M. Cope, Inc.'s scope of work is described in the attached agreement and further outlined in the attached "Exhibit D" document in the agenda packet. (A copy of the agreement is attached to these minutes as information.)
- C. Naming of Shared Driveway off of Lee Roy Lane: Staff recommends the naming of Coyote Creek Place, for a shared driveway off of Lee Roy Lane as it is a driveway that will serve up to two dwellings, and currently is without appropriate signage to allow for E-911 addressing and access to the properties.

- D. Authorization Resolution; Lead Service Line Identification and Replacement Grant Application: Staff recommends City Council approve the Authorization Resolution to authorize the City Manager and Finance Director to execute and file the Lead Service Line Identification and Replacement Grant application for the Fall 2024 funding round with the state of North Carolina on behalf of the applicant. (A copy of the authorizing resolution is hereby attached to these minutes as information.)
- E. Proclamation; Constitution Week: Approval of a proclamation proclaiming the week of September 15 through September 22 as "Constitution Week" throughout the City of Lenoir. (A copy of the proclamation is hereby attached to these minutes as information.)

Upon a motion by Councilmember Perkins, City Council voted 5 to 0 to adopt items A through E on the Consent Agenda as described above and as recommended by City Staff.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

Items of Information

ANNUAL SCULPTURE CELEBRATION:

1. The annual Sculpture Festival will be held on Saturday, September 7 from 9:00 a.m. to 4:00 p.m. at the J.E. Broyhill Park.

CRUISE-IN: 2. A Cruise-In will be held on Saturday, September 7 beginning at 3:00 p.m. in downtown Lenoir.

CITY/COUNTY SERVICES COMMITTEE:

3. The City/County Services Committee will meet on Monday, September 9 at noon.

ECONOMIC DEVELOPMENT ADVISORY BOARD:

4. The Economic Development Advisory Board will meet on Tuesday, September 10 at 8:15 a.m. at the J.E. Broyhill Civic Center.

ABC BOARD:

5. The ABC Board will meet on Wednesday, September 11 at 1:30 p.m.

LENOIR BUSINESS ADVISORY BOARD:

6. The Lenoir Business Advisory Board will meet on Thursday, September 12 at 6:00 p.m. at City Hall, Third Floor.

NCDOT FALL LITTER

- SWEEP:** 7. The North Carolina Department of Transportation (NCDOT)'s Fall Litter Sweep begins on Saturday, September 14 and ends on Saturday, September 28.

**PARKS & RECREATION
ADVISORY BOARD:**

- 8. The Parks and Recreation Advisory Board will meet on Monday, September 16 at 6:00 p.m. at the Martin Luther King, Jr. Center.

B. Items for Council Action

**WITHDRAWN; REZONING
ELLISON PLACE:**

- 1. Withdrawn; Rezoning-Ellison Place: City Council tabled a rezoning for property located on Ellison Place until the September 3 City Council meeting. However, City Manager Scott Hildebran reported that David Reule, Applicant/Developer has withdrawn his application.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

X. ADJOURNMENT

- A. There being no further business, the meeting was adjourned at 6:35 p.m.

Shirley M. Cannon, City Clerk

Joseph L. Gibbons, Mayor



AIA® Document A133® – 2019

Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price

AGREEMENT made as of the 3rd day of September in the year 2024
(In words, indicate day, month, and year.)

BETWEEN the Owner:
(Name, legal status, address, and other information)

City of Lenoir
801 West Avenue
Lenoir, NC 28645

and the Construction Manager:
(Name, legal status, address, and other information)

J.M. Cope Inc.
346 9th Street SE
Hickory, NC 28602

for the following Project:
(Name, location, and detailed description)

The "Campus" Project
114 College Avenue SW
Lenoir, NC 28645

The project consists of improvements of the Historic Old Lenoir High School facilities, grounds, and surrounding properties, collectively known as the "Campus" project. The scope of work is anticipated to include renovation of existing facilities, complete with structural, architectural, and MEP elements, demolition of existing structures, and construction of a new open air pavilion, along with site improvements.

The Architect:
(Name, legal status, address, and other information)

Maurer Architecture
115 ½ E. Hargett Street, Suite 300
Raleigh, N.C. 27601

The Owner and Construction Manager agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project, as described in Section 4.1.1:

(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

The City of Lenoir Construction Manager at Risk includes Pre-construction services, including without limitation design and constructability reviews, value management, project schedule development and management, procurement strategy development, preparation and submission of an open book Guaranteed Maximum Price (GMP), and related construction services, including without limitation of bidding, award and management of trade contracts for the actual construction, start-up and warranty services, for the "Campus" project located in Lenoir, NC.

§ 1.1.2 The Project's physical characteristics:

(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

The City is currently in the schematic design phase for planned improvements of the Historic Old Lenoir High School facilities, grounds, and surrounding properties, collectively known as the "Campus" project. Improvements can generally

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be described as renovation, restoration, and construction of facilities on an approximate 5-acre site owned by the City of Lenior. Specific buildings or facilities in the project scope include an existing 10,000 square feet gymnasium, an existing 7,000 square feet, 500-seat auditorium, and parcel(s) north of these principal structures that include a 12,200 square feet timber-frame and metal siding building, and an existing 4,966 square feet, single-story building on the adjacent parcel. The scope of work to complete the Campus Improvements project is anticipated to include renovation of existing facilities, complete with structural, architectural, and MEP elements, demolition of existing structure(s), and construction of a new open-air pavilion, complete with related site work and associated improvements.

§ 1.1.3 The Owner's budget for the Guaranteed Maximum Price, as defined in Article 6:
(Provide total and, if known, a line item breakdown.)

The Project budget is Four million Three-Hundred Thousand dollars and no cents (\$4,300,000.00)

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

.1 Design phase milestone dates, if any:

Design Development and Construction Documents - January 31st, 2025

.2 Construction commencement date:

March 31st, 2025

.3 Substantial Completion date or dates:

March 31st, 2026

.4 Other milestone dates:

Final Project Completion – June 1st, 2026

§ 1.1.5 The Owner's requirements for accelerated or fast-track scheduling, or phased construction, are set forth below:
(Identify any requirements for fast-track scheduling or phased construction.)

To be determined. Note, Design and Construction milestones above are from RFQ.

§ 1.1.6 The Owner's anticipated Sustainable Objective for the Project:
(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

To be determined

§ 1.1.6.1 If the Owner identifies a Sustainable Objective, the Owner and Construction Manager shall complete and incorporate AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E234–2019 is incorporated into this agreement, the Owner and Construction Manager shall incorporate the completed E234–2019 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.7 Other Project information:
(Identify special characteristics or needs of the Project not provided elsewhere.)

To be determined

§ 1.1.8 The Owner identifies the following representative in accordance with Section 4.2:
(List name, address, and other contact information.)

Jared Wright, Director of Special Projects and Grants

801 West Avenue
 Lenoir, NC 28645
 828.757.2153
 jwright@CI.LENOIR.NC.US

§ 1.1.9 The persons or entities, in addition to the Owner's representative, who are required to review the Construction Manager's submittals to the Owner are as follows:
(List name, address and other contact information.)

N/A

§ 1.1.10 The Owner shall retain the following consultants and contractors:
(List name, legal status, address, and other contact information.)

.1 Geotechnical Engineer:

To be determined

.2 Civil Engineer:

To be determined

.3 Other, if any:

(List any other consultants retained by the Owner, such as a Project or Program Manager.)

N/A

§ 1.1.11 The Architect's representative:
(List name, address, and other contact information.)

Ethan page, RA
 Maurer Architecture
 115 ½ E. Hargett Street, Suite 300
 Raleigh, N.C. 27601
 919.238.1784
 ethan@maurerarchitecture.com

§ 1.1.12 The Construction Manager identifies the following representative in accordance with Article 3:
(List name, address, and other contact information.)

Gary C. Webb, Vice President
 346 9th Street SE
 Hickory, NC 28602
 704.917.9755
 cwebb@jmcope.com

§ 1.1.13 The Owner's requirements for the Construction Manager's staffing plan for Preconstruction Services, as required under Section 3.1.9:

(List any Owner-specific requirements to be included in the staffing plan.)

N/A

§ 1.1.14 The Owner's requirements for subcontractor procurement for the performance of the Work:

(List any Owner-specific requirements for subcontractor procurement.)

To be determined

§ 1.1.15 Other Initial Information on which this Agreement is based:

N/A

§ 1.2 The Owner and Construction Manager may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Construction Manager shall appropriately adjust the Project schedule, the Construction Manager's services, and the Construction Manager's compensation. The Owner shall adjust the Owner's budget for the Guaranteed Maximum Price and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 Neither the Owner's nor the Construction Manager's representative shall be changed without ten days' prior notice to the other party.

ARTICLE 2 GENERAL PROVISIONS

§ 2.1 The Contract Documents

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract and are as fully a part of the Contract as if attached to this Agreement or repeated herein. Upon the Owner's acceptance of the Construction Manager's Guaranteed Maximum Price proposal, the Contract Documents will also include the documents described in Section 3.2.3 and identified in the Guaranteed Maximum Price Amendment and revisions prepared by the Architect and furnished by the Owner as described in Section 3.2.8. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. If anything in the other Contract Documents, other than a Modification, is inconsistent with this Agreement, this Agreement shall govern. An enumeration of the Contract Documents, other than a Modification, appears in Article 15.

§ 2.2 Relationship of the Parties

The Construction Manager accepts the relationship of trust and confidence established by this Agreement and covenants with the Owner to cooperate with the Architect and exercise the Construction Manager's skill and judgment in furthering the interests of the Owner to furnish efficient construction administration, management services, and supervision; to furnish at all times an adequate supply of workers and materials; and to perform the Work in an expeditious and economical manner consistent with the Owner's interests. The Owner agrees to furnish or approve, in a timely manner, information required by the Construction Manager and to make payments to the Construction Manager in accordance with the requirements of the Contract Documents.

§ 2.3 General Conditions

§ 2.3.1 For the Preconstruction Phase, AIA Document A201™–2017, General Conditions of the Contract for Construction, shall apply as follows: Section 1.5, Ownership and Use of Documents; Section 1.7, Digital Data Use and Transmission; Section 1.8, Building Information Model Use and Reliance; Section 2.2.4, Confidential Information; Section 3.12.10, Professional Services; Section 10.3, Hazardous Materials; Section 13.1, Governing Law. The term "Contractor" as used in A201–2017 shall mean the Construction Manager.

§ 2.3.2 For the Construction Phase, the general conditions of the contract shall be as set forth in A201–2017, which document is incorporated herein by reference. The term "Contractor" as used in A201–2017 shall mean the Construction Manager.

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ARTICLE 3 CONSTRUCTION MANAGER'S RESPONSIBILITIES

The Construction Manager's Preconstruction Phase responsibilities are set forth in Sections 3.1 and 3.2, and in the applicable provisions of A201-2017 referenced in Section 2.3.1. The Construction Manager's Construction Phase responsibilities are set forth in Section 3.3. The Owner and Construction Manager may agree, in consultation with the Architect, for the Construction Phase to commence prior to completion of the Preconstruction Phase, in which case, both phases will proceed concurrently. The Construction Manager shall identify a representative authorized to act on behalf of the Construction Manager with respect to the Project.

§ 3.1 Preconstruction Phase

§ 3.1.1 Extent of Responsibility

The Construction Manager shall exercise reasonable care in performing its Preconstruction Services. The Owner and Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of services and information furnished by the Construction Manager. The Construction Manager, however, does not warrant or guarantee estimates and schedules except as may be included as part of the Guaranteed Maximum Price. The Construction Manager is not required to ascertain that the Drawings and Specifications are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Construction Manager shall promptly report to the Architect and Owner any nonconformity discovered by or made known to the Construction Manager as a request for information in such form as the Architect may require.

§ 3.1.2 The Construction Manager shall provide a preliminary evaluation of the Owner's program, schedule and construction budget requirements, each in terms of the other.

§ 3.1.3 Consultation

§ 3.1.3.1 The Construction Manager shall schedule and conduct meetings with the Architect and Owner to discuss such matters as procedures, progress, coordination, and scheduling of the Work.

§ 3.1.3.2 The Construction Manager shall advise the Owner and Architect on proposed site use and improvements, selection of materials, building systems, and equipment. The Construction Manager shall also provide recommendations to the Owner and Architect, consistent with the Project requirements, on constructability; availability of materials and labor; time requirements for procurement, installation and construction; prefabrication; and factors related to construction cost including, but not limited to, costs of alternative designs or materials, preliminary budgets, life-cycle data, and possible cost reductions. The Construction Manager shall consult with the Architect regarding professional services to be provided by the Construction Manager during the Construction Phase.

§ 3.1.3.3 The Construction Manager shall assist the Owner and Architect in establishing written protocols for the development, use, transmission, reliance, and exchange of digital data, including building information models for the Project.

§ 3.1.4 Project Schedule

When Project requirements in Section 4.1.1 have been sufficiently identified, the Construction Manager shall prepare and periodically update a Project schedule for the Architect's review and the Owner's acceptance. The Construction Manager shall obtain the Architect's approval for the portion of the Project schedule relating to the performance of the Architect's services. The Project schedule shall coordinate and integrate the Construction Manager's services, the Architect's services, other Owner consultants' services, and the Owner's responsibilities; and identify items that affect the Project's timely completion. The updated Project schedule shall include the following: submission of the Guaranteed Maximum Price proposal; components of the Work; times of commencement and completion required of each Subcontractor; ordering and delivery of products, including those that must be ordered in advance of construction; and the occupancy requirements of the Owner.

§ 3.1.5 Phased Construction

The Construction Manager, in consultation with the Architect, shall provide recommendations with regard to accelerated or fast-track scheduling, procurement, and sequencing for phased construction. The Construction Manager shall take into consideration cost reductions, cost information, constructability, provisions for temporary facilities, and procurement and construction scheduling issues.

§ 3.1.6 Cost Estimates

§ 3.1.6.1 Based on the preliminary design and other design criteria prepared by the Architect, the Construction Manager shall prepare, for the Architect's review and the Owner's approval, preliminary estimates of the Cost of the Work or the cost of program requirements using area, volume, or similar conceptual estimating techniques. If the Architect or Construction Manager suggests alternative materials and systems, the Construction Manager shall provide cost evaluations of those alternative materials and systems.

§ 3.1.6.2 As the Architect progresses with the preparation of the Schematic Design, Design Development and Construction Documents, the Construction Manager shall prepare and update, at appropriate intervals agreed to by the Owner, Construction Manager and Architect, an estimate of the Cost of the Work with increasing detail and refinement. The Construction Manager shall include in the estimate those costs to allow for the further development of the design, price escalation, and market conditions, until such time as the Owner and Construction Manager agree on a Guaranteed Maximum Price for the Work. The estimate shall be provided for the Architect's review and the Owner's approval. The Construction Manager shall inform the Owner and Architect in the event that the estimate of the Cost of the Work exceeds the latest approved Project budget, and make recommendations for corrective action.

§ 3.1.6.3 If the Architect is providing cost estimating services as a Supplemental Service, and a discrepancy exists between the Construction Manager's cost estimates and the Architect's cost estimates, the Construction Manager and the Architect shall work together to reconcile the cost estimates.

§ 3.1.7 As the Architect progresses with the preparation of the Schematic Design, Design Development and Construction Documents, the Construction Manager shall consult with the Owner and Architect and make recommendations regarding constructability and schedules, for the Architect's review and the Owner's approval.

§ 3.1.8 The Construction Manager shall provide recommendations and information to the Owner and Architect regarding equipment, materials, services, and temporary Project facilities.

§ 3.1.9 The Construction Manager shall provide a staffing plan for Preconstruction Phase services for the Owner's review and approval.

§ 3.1.10 If the Owner identified a Sustainable Objective in Article 1, the Construction Manager shall fulfill its Preconstruction Phase responsibilities as required in AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, attached to this Agreement.

§ 3.1.11 Subcontractors and Suppliers

§ 3.1.11.1 If the Owner has provided requirements for subcontractor procurement in section 1.1.14, the Construction Manager shall provide a subcontracting plan, addressing the Owner's requirements, for the Owner's review and approval.

§ 3.1.11.2 The Construction Manager shall develop bidders' interest in the Project.

§ 3.1.11.3 The processes described in Article 9 shall apply if bid packages will be issued during the Preconstruction Phase.

§ 3.1.12 Procurement

The Construction Manager shall prepare, for the Architect's review and the Owner's acceptance, a procurement schedule for items that must be ordered in advance of construction. The Construction Manager shall expedite and coordinate the ordering and delivery of materials that must be ordered in advance of construction. If the Owner agrees to procure any items prior to the establishment of the Guaranteed Maximum Price, the Owner shall procure the items on terms and conditions acceptable to the Construction Manager. Upon the establishment of the Guaranteed Maximum Price, the Owner shall assign all contracts for these items to the Construction Manager and the Construction Manager shall thereafter accept responsibility for them.

§ 3.1.13 Compliance with Laws

The Construction Manager shall comply with applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to its performance under this Contract, and with equal employment opportunity programs, and other programs as may be required by governmental and quasi-governmental authorities.

§ 3.1.14 Other Preconstruction Services

Insert a description of any other Preconstruction Phase services to be provided by the Construction Manager, or reference an exhibit attached to this document

(Describe any other Preconstruction Phase services, such as providing cash flow projections, development of a project information management system, early selection or procurement of subcontractors, etc.)

N/A

§ 3.2 Guaranteed Maximum Price Proposal

§ 3.2.1 At a time to be mutually agreed upon by the Owner and the Construction Manager, the Construction Manager shall prepare a Guaranteed Maximum Price proposal for the Owner's and Architect's review, and the Owner's acceptance. The Guaranteed Maximum Price in the proposal shall be the sum of the Construction Manager's estimate of the Cost of the Work, the Construction Manager's contingency described in Section 3.2.4, and the Construction Manager's Fee described in Section 6.1.2.

§ 3.2.2 To the extent that the Contract Documents are anticipated to require further development, the Guaranteed Maximum Price includes the costs attributable to such further development consistent with the Contract Documents and reasonably inferable therefrom. Such further development does not include changes in scope, systems, kinds and quality of materials, finishes, or equipment, all of which, if required, shall be incorporated by Change Order.

§ 3.2.3 The Construction Manager shall include with the Guaranteed Maximum Price proposal a written statement of its basis, which shall include the following:

1. A list of the Drawings and Specifications, including all Addenda thereto, and the Conditions of the Contract;
2. A list of the clarifications and assumptions made by the Construction Manager in the preparation of the Guaranteed Maximum Price proposal, including assumptions under Section 3.2.2;
3. A statement of the proposed Guaranteed Maximum Price, including a statement of the estimated Cost of the Work organized by trade categories or systems, including allowances; the Construction Manager's contingency set forth in Section 3.2.4; and the Construction Manager's Fee;
4. The anticipated date of Substantial Completion upon which the proposed Guaranteed Maximum Price is based; and
5. A date by which the Owner must accept the Guaranteed Maximum Price.

§ 3.2.4 In preparing the Construction Manager's Guaranteed Maximum Price proposal, the Construction Manager shall include a contingency for the Construction Manager's exclusive use to cover those costs that are included in the Guaranteed Maximum Price but not otherwise allocated to another line item or included in a Change Order.

§ 3.2.5 The Construction Manager shall meet with the Owner and Architect to review the Guaranteed Maximum Price proposal. In the event that the Owner or Architect discover any inconsistencies or inaccuracies in the information presented, they shall promptly notify the Construction Manager, who shall make appropriate adjustments to the Guaranteed Maximum Price proposal, its basis, or both.

§ 3.2.6 If the Owner notifies the Construction Manager that the Owner has accepted the Guaranteed Maximum Price proposal in writing before the date specified in the Guaranteed Maximum Price proposal, the Guaranteed Maximum Price proposal shall be deemed effective without further acceptance from the Construction Manager. Following acceptance of a Guaranteed Maximum Price, the Owner and Construction Manager shall execute the Guaranteed Maximum Price Amendment amending this Agreement, a copy of which the Owner shall provide to the Architect. The Guaranteed Maximum Price Amendment shall set forth the agreed upon Guaranteed Maximum Price with the information and assumptions upon which it is based.

§ 3.2.7 The Construction Manager shall not incur any cost to be reimbursed as part of the Cost of the Work prior to the execution of the Guaranteed Maximum Price Amendment, unless the Owner provides prior written authorization for such costs.

§ 3.2.8 The Owner shall authorize preparation of revisions to the Contract Documents that incorporate the agreed-upon assumptions and clarifications contained in the Guaranteed Maximum Price Amendment. The Owner shall promptly furnish such revised Contract Documents to the Construction Manager. The Construction Manager shall notify the Owner

and Architect of any inconsistencies between the agreed-upon assumptions and clarifications contained in the Guaranteed Maximum Price Amendment and the revised Contract Documents.

§ 3.2.9 The Construction Manager shall include in the Guaranteed Maximum Price all sales, consumer, use and similar taxes for the Work provided by the Construction Manager that are legally enacted, whether or not yet effective, at the time the Guaranteed Maximum Price Amendment is executed.

§ 3.3 Construction Phase

§ 3.3.1 General

§ 3.3.1.1 For purposes of Section 8.1.2 of A201–2017, the date of commencement of the Work shall mean the date of commencement of the Construction Phase.

§ 3.3.1.2 The Construction Phase shall commence upon the Owner's execution of the Guaranteed Maximum Price Amendment or, prior to acceptance of the Guaranteed Maximum Price proposal, by written agreement of the parties. The written agreement shall set forth a description of the Work to be performed by the Construction Manager, and any insurance and bond requirements for Work performed prior to execution of the Guaranteed Maximum Price Amendment.

§ 3.3.2 Administration

§ 3.3.2.1 The Construction Manager shall schedule and conduct meetings to discuss such matters as procedures, progress, coordination, scheduling, and status of the Work. The Construction Manager shall prepare and promptly distribute minutes of the meetings to the Owner and Architect.

§ 3.3.2.2 Upon the execution of the Guaranteed Maximum Price Amendment, the Construction Manager shall prepare and submit to the Owner and Architect a construction schedule for the Work and a submittal schedule in accordance with Section 3.10 of A201–2017.

§ 3.3.2.3 Monthly Report

The Construction Manager shall record the progress of the Project. On a monthly basis, or otherwise as agreed to by the Owner, the Construction Manager shall submit written progress reports to the Owner and Architect, showing percentages of completion and other information required by the Owner.

§ 3.3.2.4 Daily Logs

The Construction Manager shall keep, and make available to the Owner and Architect, a daily log containing a record for each day of weather, portions of the Work in progress, number of workers on site, identification of equipment on site, problems that might affect progress of the work, accidents, injuries, and other information required by the Owner.

§ 3.3.2.5 Cost Control

The Construction Manager shall develop a system of cost control for the Work, including regular monitoring of actual costs for activities in progress and estimates for uncompleted tasks and proposed changes. The Construction Manager shall identify variances between actual and estimated costs and report the variances to the Owner and Architect, and shall provide this information in its monthly reports to the Owner and Architect, in accordance with Section 3.3.2.3 above.

ARTICLE 4 OWNER'S RESPONSIBILITIES

§ 4.1 Information and Services Required of the Owner

§ 4.1.1 The Owner shall provide information with reasonable promptness, regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, constraints, and criteria, including schedule, space requirements and relationships, flexibility and expandability, special equipment, systems, sustainability and site requirements.

§ 4.1.2 Prior to the execution of the Guaranteed Maximum Price Amendment, the Construction Manager may request in writing that the Owner provide reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. After execution of the Guaranteed Maximum Price Amendment, the Construction Manager may request such information as set forth in A201-2017 Section 2.2.

§ 4.1.3 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Article 7, (2) the Owner's other costs, and (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner

shall notify the Construction Manager and Architect. The Owner and the Architect, in consultation with the Construction Manager, shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 4.1.4 Structural and Environmental Tests, Surveys and Reports. During the Preconstruction Phase, the Owner shall furnish the following information or services with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Construction Manager's performance of the Work with reasonable promptness after receiving the Construction Manager's written request for such information or services. The Construction Manager shall be entitled to rely on the accuracy of information and services furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 4.1.4.1 The Owner shall furnish tests, inspections, and reports, required by law and as otherwise agreed to by the parties, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 4.1.4.2 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 4.1.4.3 The Owner, when such services are requested, shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 4.1.5 During the Construction Phase, the Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Construction Manager's performance of the Work with reasonable promptness after receiving the Construction Manager's written request for such information or services.

§ 4.1.6 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, attached to this Agreement.

§ 4.2 Owner's Designated Representative

The Owner shall identify a representative authorized to act on behalf of the Owner with respect to the Project. The Owner's representative shall render decisions promptly and furnish information expeditiously, so as to avoid unreasonable delay in the services or Work of the Construction Manager. Except as otherwise provided in Section 4.2.1 of A201–2017, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 4.2.1 Legal Requirements. The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 4.3 Architect

The Owner shall retain an Architect to provide services, duties and responsibilities as described in AIA Document B133™–2019, Standard Form of Agreement Between Owner and Architect, Construction Manager as Constructor Edition, including any additional services requested by the Construction Manager that are necessary for the Preconstruction and Construction Phase services under this Agreement. The Owner shall provide the Construction Manager with a copy of the scope of services in the executed agreement between the Owner and the Architect, and any further modifications to the Architect's scope of services in the agreement.

ARTICLE 5 COMPENSATION AND PAYMENTS FOR PRECONSTRUCTION PHASE SERVICES

§ 5.1 Compensation

§ 5.1.1 For the Construction Manager's Preconstruction Phase services described in Sections 3.1 and 3.2, the Owner shall compensate the Construction Manager as follows:

(Insert amount of, or basis for, compensation and include a list of reimbursable cost items, as applicable.)

See attached Exhibit D, Preconstruction Fee Proposal dated August 28, 2024, in the amount of Forty-three Thousand Dollars and no cents (\$43,000.00). The Construction Manager will invoice the owner monthly in an amount not exceeding the stated Preconstruction Fee. Any Preconstruction Services required to addition to those set forth on the Exhibit D will be included as part of the Guaranteed Maximum Price to be defined within the Exhibit A – Guaranteed Maximum Price Amendment, at a later date.

§ 5.1.2 The hourly billing rates for Preconstruction Phase services of the Construction Manager and the Construction Manager's Consultants and Subcontractors, if any, are set forth below.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Individual or Position
N/A

Rate
N/A

§ 5.1.2.1 Hourly billing rates for Preconstruction Phase services include all costs to be paid or incurred by the Construction Manager, as required by law or collective bargaining agreements, for taxes, insurance, contributions, assessments and benefits and, for personnel not covered by collective bargaining agreements, customary benefits such as sick leave, medical and health benefits, holidays, vacations and pensions, and shall remain unchanged unless the parties execute a Modification.

§ 5.1.3 If the Preconstruction Phase services covered by this Agreement have not been completed within Seven (7) months of the date of this Agreement, through no fault of the Construction Manager, the Construction Manager's compensation for Preconstruction Phase services shall be equitably adjusted.

§ 5.2 Payments

§ 5.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed.

§ 5.2.2 Payments are due and payable upon presentation of the Construction Manager's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Construction Manager.

(Insert rate of monthly or annual interest agreed upon.)

Two % Plus Prime rate as calculated by the Wall Street Journal on a daily basis.

ARTICLE 6 COMPENSATION FOR CONSTRUCTION PHASE SERVICES

§ 6.1 Contract Sum

§ 6.1.1 The Owner shall pay the Construction Manager the Contract Sum in current funds for the Construction Manager's performance of the Contract after execution of the Guaranteed Maximum Price Amendment. The Contract Sum is the Cost of the Work as defined in Article 7 plus the Construction Manager's Fee.

§ 6.1.2 The Construction Manager's Fee:

(State a lump sum, percentage of Cost of the Work or other provision for determining the Construction Manager's Fee.)

5% of the Cost of Work

§ 6.1.3 The method of adjustment of the Construction Manager's Fee for changes in the Work:

Changes will be adjusted at the same rate of the Construction Manager's Fee.

§ 6.1.4 Limitations, if any, on a Subcontractor's overhead and profit for increases in the cost of its portion of the Work:

The maximum amount a subcontractor will be allowed to cost changes for overhead and profit is 15%

§ 6.1.5 Rental rates for Construction Manager-owned equipment shall not exceed one-hundred percent (100 %) of the standard rental rate paid at the place of the Project.

§ 6.1.6 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

Owner and Contractor agree that the actual damages that would be incurred by Owner as a result of delay of Substantial Completion of the entire Work by the scheduled date of Substantial Completion, subject to adjustments as provided for in the Contract Documents, would be both significant and difficult to ascertain. Thus, in the event that the Contractor fails to achieve Substantial Completion on or before the scheduled date of Substantial Completion, subject to adjustments as provided for in the Contract Document, the Contractor agrees to pay Owner liquidated damages of TO BE DETERMINED Dollars (\$TBD) per day for each calendar day past the scheduled Substantial Completion, until the actual date of Substantial Completion as defined by the Contract Documents. In the event of Owner's use or occupancy of the Work prior to Substantial Completion, liquidated damages shall be reduced proportionately based on the percentage of the Work being used or occupied by Owner.

Owner and Contractor acknowledge and further agree that these liquidated damages shall be the Owner's sole and exclusive monetary remedy for Contractor's delay. The Owner may recover such liquidated damages from the Contractor in any manner permitted by the Contract Documents or applicable law, including deducting the same from any unpaid amount then or thereafter due Contractor.

§ 6.1.7 Other:

(Insert provisions for bonus, cost savings or other incentives, if any, that might result in a change to the Contract Sum.)

At the conclusion of the construction phase, the unused portion of the Construction Manager's Construction Contingency may be considered available for a 50% Construction Manager to 50% Owner split based on Owner's evaluation of the performance of the Contract. The distribution of savings in the Construction Manager's Construction Contingency fund shall be considered as a performance incentive only if the project completed within the specified construction duration established in the Guaranteed Maximum Price.

§ 6.2 Guaranteed Maximum Price

The Construction Manager guarantees that the Contract Sum shall not exceed the Guaranteed Maximum Price set forth in the Guaranteed Maximum Price Amendment, subject to additions and deductions by Change Order as provided in the Contract Documents. Costs which would cause the Guaranteed Maximum Price to be exceeded shall be paid by the Construction Manager without reimbursement by the Owner.

§ 6.3 Changes in the Work

§ 6.3.1 The Owner may, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions. The Owner shall issue such changes in writing. The Construction Manager may be entitled to an equitable adjustment in the Contract Time as a result of changes in the Work.

§ 6.3.1.1 The Architect may order minor changes in the Work as provided in Article 7 of AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 6.3.2 Adjustments to the Guaranteed Maximum Price on account of changes in the Work subsequent to the execution of the Guaranteed Maximum Price Amendment may be determined by any of the methods listed in Article 7 of AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 6.3.3 Adjustments to subcontracts awarded on the basis of a stipulated sum shall be determined in accordance with Article 7 of A201–2017, as they refer to "cost" and "fee," and not by Articles 6 and 7 of this Agreement. Adjustments to subcontracts awarded with the Owner's prior written consent on the basis of cost plus a fee shall be calculated in accordance with the terms of those subcontracts.

§ 6.3.4 In calculating adjustments to the Guaranteed Maximum Price, the terms "cost" and "costs" as used in Article 7 of AIA Document A201–2017 shall mean the Cost of the Work as defined in Article 7 of this Agreement and the term "fee" shall mean the Construction Manager's Fee as defined in Section 6.1.2 of this Agreement.

§ 6.3.5 If no specific provision is made in Section 6.1.3 for adjustment of the Construction Manager's Fee in the case of changes in the Work, or if the extent of such changes is such, in the aggregate, that application of the adjustment provisions of Section 6.1.3 will cause substantial inequity to the Owner or Construction Manager, the Construction Manager's Fee shall be equitably adjusted on the same basis that was used to establish the Fee for the original Work, and the Guaranteed Maximum Price shall be adjusted accordingly.

ARTICLE 7 COST OF THE WORK FOR CONSTRUCTION PHASE

§ 7.1 Costs to Be Reimbursed

§ 7.1.1 The term Cost of the Work shall mean costs necessarily incurred by the Construction Manager in the proper performance of the Work. The Cost of the Work shall include only the items set forth in Sections 7.1 through 7.7.

§ 7.1.2 Where, pursuant to the Contract Documents, any cost is subject to the Owner's prior approval, the Construction Manager shall obtain such approval in writing prior to incurring the cost.

§ 7.1.3 Costs shall be at rates not higher than the standard rates paid at the place of the Project, except with prior approval of the Owner.

§ 7.2 Labor Costs

§ 7.2.1 Wages or salaries of construction workers directly employed by the Construction Manager to perform the construction of the Work at the site or, with the Owner's prior approval, at off-site workshops.

§ 7.2.2 Wages or salaries of the Construction Manager's supervisory and administrative personnel when stationed at the site and when stationed at the Construction Managers office as indicated and defined in the Construction Manager's General Conditions presented with the Guaranteed Maximum Price. The General Conditions will be paid as a monthly lump sum as agreed upon with the delivery of the Guaranteed Maximum Price. The General Conditions will include labor rates for Management of the Project and misc. items that will be identified and agreed upon between the Owner and Construction Manager prior to setting duration of project.

§ 7.2.2.1 Actual Construction Manager billing rates for Construction Manager's Labor will include all labor burdens, benefits, taxes, insurances, IT network support, etc and will be established in the Guaranteed Maximum Price as Lump Sum:

Actual Construction Manager billings rates for insurances and bonds:

- | | |
|---|---------------------|
| a. Performance & Payment Bonds and Insurances | 2.10 % of total COW |
| b. SDI | 1.25% of total COW |

N/A

§ 7.2.3 Wages and salaries of the Construction Manager's supervisory or administrative personnel engaged at factories, workshops or while traveling, in expediting the production or transportation of materials or equipment required for the Work, but only for that portion of their time required for the Work.

§ 7.2.4 Costs paid or incurred by the Construction Manager, as required by law or collective bargaining agreements, for taxes, insurance, contributions, assessments and benefits and, for personnel not covered by collective bargaining agreements, customary benefits such as sick leave, medical and health benefits, holidays, vacations and pensions, provided such costs are based on wages and salaries included in the Cost of the Work under Sections 7.2.1 through 7.2.3.

§ 7.2.5 If agreed rates for labor costs, in lieu of actual costs, are provided in this Agreement, the rates shall remain unchanged throughout the duration of this Agreement, unless the parties execute a Modification.

§ 7.3 Subcontract Costs

Payments made by the Construction Manager to Subcontractors in accordance with the requirements of the subcontracts and this Agreement.

§ 7.4 Costs of Materials and Equipment Incorporated in the Completed Construction

§ 7.4.1 Costs, including transportation and storage at the site, of materials and equipment incorporated, or to be incorporated, in the completed construction.

§ 7.4.2 Costs of materials described in the preceding Section 7.4.1 in excess of those actually installed to allow for reasonable waste and spoilage. Unused excess materials, if any, shall become the Owner's property at the completion of the Work or, at the Owner's option, shall be sold by the Construction Manager. Any amounts realized from such sales shall be credited to the Owner as a deduction from the Cost of the Work.

§ 7.5 Costs of Other Materials and Equipment, Temporary Facilities and Related Items

§ 7.5.1 Costs of transportation, storage, installation, dismantling, maintenance, and removal of materials, supplies, temporary facilities, machinery, equipment and hand tools not customarily owned by construction workers that are provided by the Construction Manager at the site and fully consumed in the performance of the Work. Costs of materials, supplies, temporary facilities, machinery, equipment, and tools, that are not fully consumed, shall be based on the cost or value of the item at the time it is first used on the Project site less the value of the item when it is no longer used at the Project site. Costs for items not fully consumed by the Construction Manager shall mean fair market value.

§ 7.5.2 Rental charges for temporary facilities, machinery, equipment, and hand tools not customarily owned by construction workers that are provided by the Construction Manager at the site, and the costs of transportation, installation, dismantling, minor repairs, and removal of such temporary facilities, machinery, equipment, and hand tools. Rates and quantities of equipment owned by the Construction Manager, or a related party as defined in Section 7.8, shall be subject to the Owner's prior approval. The total rental cost of any such equipment may not exceed the purchase price of any comparable item.

§ 7.5.3 Costs of removal of debris from the site of the Work and its proper and legal disposal.

§ 7.5.4 Costs of the Construction Manager's site office, including general office equipment and supplies.

§ 7.5.5 Costs of materials and equipment suitably stored off the site at a mutually acceptable location, subject to the Owner's prior approval.

§ 7.6 Miscellaneous Costs

§ 7.6.1 Premiums for that portion of insurance and bonds required by the Contract Documents that can be directly attributed to this Contract.

§ 7.6.1.1 Costs for self-insurance, for either full or partial amounts of the coverages required by the Contract Documents, with the Owner's prior approval.

§ 7.6.1.2 Costs for insurance through a captive insurer owned or controlled by the Construction Manager, with the Owner's prior approval.

§ 7.6.2 Sales, use, or similar taxes, imposed by a governmental authority, that are related to the Work and for which the Construction Manager is liable.

§ 7.6.3 Fees and assessments for the building permit, and for other permits, licenses, and inspections, for which the Construction Manager is required by the Contract Documents to pay.

§ 7.6.4 Fees of laboratories for tests required by the Contract Documents; except those related to defective or nonconforming Work for which reimbursement is excluded under Article 13 of AIA Document A201–2017 or by other provisions of the Contract Documents, and which do not fall within the scope of Section 7.7.3.

§ 7.6.5 Royalties and license fees paid for the use of a particular design, process, or product, required by the Contract Documents.

§ 7.6.5.1 The cost of defending suits or claims for infringement of patent rights arising from requirements of the Contract Documents, payments made in accordance with legal judgments against the Construction Manager resulting from such suits or claims, and payments of settlements made with the Owner's consent, unless the Construction Manager had reason

to believe that the required design, process, or product was an infringement of a copyright or a patent, and the Construction Manager failed to promptly furnish such information to the Architect as required by Article 3 of AIA Document A201–2017. The costs of legal defenses, judgments, and settlements shall not be included in the Cost of the Work used to calculate the Construction Manager's Fee or subject to the Guaranteed Maximum Price.

§ 7.6.6 Costs for communications services, electronic equipment, and software, directly related to the Work and located at the site, with the Owner's prior approval.

§ 7.6.7 Costs of document reproductions and delivery charges.

§ 7.6.8 Deposits lost for causes other than the Construction Manager's negligence or failure to fulfill a specific responsibility in the Contract Documents.

§ 7.6.9 Legal, mediation and arbitration costs, including attorneys' fees, other than those arising from disputes between the Owner and Construction Manager, reasonably incurred by the Construction Manager after the execution of this Agreement in the performance of the Work and with the Owner's prior approval, which shall not be unreasonably withheld.

§ 7.6.10 Expenses incurred in accordance with the Construction Manager's standard written personnel policy for relocation and temporary living allowances of the Construction Manager's personnel required for the Work, with the Owner's prior approval.

§ 7.6.11 That portion of the reasonable expenses of the Construction Manager's supervisory or administrative personnel incurred while traveling in discharge of duties connected with the Work.

§ 7.7 Other Costs and Emergencies

§ 7.7.1 Other costs incurred in the performance of the Work, with the Owner's prior approval.

§ 7.7.2 Costs incurred in taking action to prevent threatened damage, injury, or loss, in case of an emergency affecting the safety of persons and property, as provided in Article 10 of AIA Document A201–2017.

§ 7.7.3 Costs of repairing or correcting damaged or nonconforming Work executed by the Construction Manager, Subcontractors, or suppliers, provided that such damaged or nonconforming Work was not caused by the negligence of, or failure to fulfill a specific responsibility by, the Construction Manager, and only to the extent that the cost of repair or correction is not recovered by the Construction Manager from insurance, sureties, Subcontractors, suppliers, or others.

§ 7.7.4 The costs described in Sections 7.1 through 7.7 shall be included in the Cost of the Work, notwithstanding any provision of AIA Document A201–2017 or other Conditions of the Contract which may require the Construction Manager to pay such costs, unless such costs are excluded by the provisions of Section 7.9.

§ 7.8 Related Party Transactions

§ 7.8.1 For purposes of this Section 7.8, the term "related party" shall mean (1) a parent, subsidiary, affiliate, or other entity having common ownership of, or sharing common management with, the Construction Manager; (2) any entity in which any stockholder in, or management employee of, the Construction Manager holds an equity interest in excess of ten percent in the aggregate; (3) any entity which has the right to control the business or affairs of the Construction Manager; or (4) any person, or any member of the immediate family of any person, who has the right to control the business or affairs of the Construction Manager.

§ 7.8.2 If any of the costs to be reimbursed arise from a transaction between the Construction Manager and a related party, the Construction Manager shall notify the Owner of the specific nature of the contemplated transaction, including the identity of the related party and the anticipated cost to be incurred, before any such transaction is consummated or cost incurred. If the Owner, after such notification, authorizes the proposed transaction in writing, then the cost incurred shall be included as a cost to be reimbursed, and the Construction Manager shall procure the Work, equipment, goods, or service, from the related party, as a Subcontractor, according to the terms of Article 9. If the Owner fails to authorize the transaction in writing, the Construction Manager shall procure the Work, equipment, goods, or service from some person or entity other than a related party according to the terms of Article 9.

§ 7.9 Costs Not To Be Reimbursed

§ 7.9.1 The Cost of the Work shall not include the items listed below:

- .1 Salaries and other compensation of the Construction Manager's personnel stationed at the Construction Manager's principal office or offices other than the site office, except as specifically provided in Section 7.2, or as may be provided in Article 14;
- .2 Bonuses, profit sharing, incentive compensation, and any other discretionary payments, paid to anyone hired by the Construction Manager or paid to any Subcontractor or vendor, unless the Owner has provided prior approval;
- .3 Expenses of the Construction Manager's principal office and offices other than the site office;
- .4 Overhead and general expenses, except as may be expressly included in Sections 7.1 to 7.7;
- .5 The Construction Manager's capital expenses, including interest on the Construction Manager's capital employed for the Work;
- .6 Except as provided in Section 7.7.3 of this Agreement, costs due to the negligence of, or failure to fulfill a specific responsibility of the Contract by, the Construction Manager, Subcontractors, and suppliers, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable;
- .7 Any cost not specifically and expressly described in Sections 7.1 to 7.7;
- .8 Costs, other than costs included in Change Orders approved by the Owner, that would cause the Guaranteed Maximum Price to be exceeded; and
- .9 Costs for services incurred during the Preconstruction Phase.

ARTICLE 8 DISCOUNTS, REBATES, AND REFUNDS

§ 8.1 Cash discounts obtained on payments made by the Construction Manager shall accrue to the Owner if (1) before making the payment, the Construction Manager included the amount to be paid, less such discount, in an Application for Payment and received payment from the Owner, or (2) the Owner has deposited funds with the Construction Manager with which to make payments; otherwise, cash discounts shall accrue to the Construction Manager. Trade discounts, rebates, refunds, and amounts received from sales of surplus materials and equipment shall accrue to the Owner, and the Construction Manager shall make provisions so that they can be obtained.

§ 8.2 Amounts that accrue to the Owner in accordance with the provisions of Section 8.1 shall be credited to the Owner as a deduction from the Cost of the Work.

ARTICLE 9 SUBCONTRACTS AND OTHER AGREEMENTS

§ 9.1 Those portions of the Work that the Construction Manager does not customarily perform with the Construction Manager's own personnel shall be performed under subcontracts or other appropriate agreements with the Construction Manager. The Owner may designate specific persons from whom, or entities from which, the Construction Manager shall obtain bids. The Construction Manager shall obtain bids from Subcontractors, and from suppliers of materials or equipment fabricated especially for the Work, who are qualified to perform that portion of the Work in accordance with the requirements of the Contract Documents. The Construction Manager shall deliver such bids to the Architect and Owner with an indication as to which bids the Construction Manager intends to accept. The Owner then has the right to review the Construction Manager's list of proposed subcontractors and suppliers in consultation with the Architect and, subject to Section 9.1.1, to object to any subcontractor or supplier. Any advice of the Architect, or approval or objection by the Owner, shall not relieve the Construction Manager of its responsibility to perform the Work in accordance with the Contract Documents. The Construction Manager shall not be required to contract with anyone to whom the Construction Manager has reasonable objection.

§ 9.1.1 When a specific subcontractor or supplier (1) is recommended to the Owner by the Construction Manager; (2) is qualified to perform that portion of the Work; and (3) has submitted a bid that conforms to the requirements of the Contract Documents without reservations or exceptions, but the Owner requires that another bid be accepted, then the Construction Manager may require that a Change Order be issued to adjust the Guaranteed Maximum Price by the difference between the bid of the person or entity recommended to the Owner by the Construction Manager and the amount of the subcontract or other agreement actually signed with the person or entity designated by the Owner.

§ 9.2 Subcontracts or other agreements shall conform to the applicable payment provisions of this Agreement, and shall not be awarded on the basis of cost plus a fee without the Owner's prior written approval. If a subcontract is awarded on the basis of cost plus a fee, the Construction Manager shall provide in the subcontract for the Owner to receive the same audit rights with regard to the Subcontractor as the Owner receives with regard to the Construction Manager in Article 10.

ARTICLE 10 ACCOUNTING RECORDS

The Construction Manager shall keep full and detailed records and accounts related to the Cost of the Work, and exercise such controls, as may be necessary for proper financial management under this Contract and to substantiate all costs incurred. The accounting and control systems shall be satisfactory to the Owner. The Owner and the Owner's auditors shall, during regular business hours and upon reasonable notice, be afforded access to, and shall be permitted to audit and copy, the Construction Manager's records and accounts, including complete documentation supporting accounting entries, books, job cost reports, correspondence, instructions, drawings, receipts, subcontracts, Subcontractor's proposals, Subcontractor's invoices, purchase orders, vouchers, memoranda, and other data relating to this Contract. The Construction Manager shall preserve these records for a period of three years after final payment, or for such longer period as may be required by law.

ARTICLE 11 PAYMENTS FOR CONSTRUCTION PHASE SERVICES

§ 11.1 Progress Payments

§ 11.1.1 Based upon Applications for Payment submitted to the Architect by the Construction Manager, and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum, to the Construction Manager, as provided below and elsewhere in the Contract Documents.

§ 11.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 11.1.3 Provided that an Application for Payment is received by the Architect not later than the 30th day of a month, the Owner shall make payment of the amount certified to the Construction Manager not later than the 30th day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than thirty (30) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 11.1.4 With each Application for Payment, the Construction Manager shall submit payrolls, petty cash accounts, receipted invoices or invoices with check vouchers attached, and any other evidence required by the Owner or Architect to demonstrate that payments already made by the Construction Manager on account of the Cost of the Work equal or exceed progress payments already received by the Construction Manager, plus payrolls for the period covered by the present Application for Payment, less that portion of the progress payments attributable to the Construction Manager's Fee.

§ 11.1.5 Each Application for Payment shall be based on the most recent schedule of values submitted by the Construction Manager in accordance with the Contract Documents. The schedule of values shall allocate the entire Guaranteed Maximum Price among: (1) the various portions of the Work; (2) any contingency for costs that are included in the Guaranteed Maximum Price but not otherwise allocated to another line item or included in a Change Order; and (3) the Construction Manager's Fee.

§ 11.1.5.1 The schedule of values shall be prepared in such form and supported by such data to substantiate its accuracy as the Architect may require. The schedule of values shall be used as a basis for reviewing the Construction Manager's Applications for Payment.

§ 11.1.5.2 The allocation of the Guaranteed Maximum Price under this Section 11.1.5 shall not constitute a separate guaranteed maximum price for the Cost of the Work of each individual line item in the schedule of values.

§ 11.1.5.3 When the Construction Manager allocates costs from a contingency to another line item in the schedule of values, the Construction Manager shall submit supporting documentation to the Architect.

§ 11.1.6 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment. The percentage of completion shall be the lesser of (1) the percentage of that portion of the Work which has actually been completed, or (2) the percentage obtained by dividing (a) the expense that has actually been incurred by the Construction Manager on account of that portion of the Work and for which the Construction Manager has made payment or intends to make payment prior to the next Application for Payment, by (b) the share of the Guaranteed Maximum Price allocated to that portion of the Work in the schedule of values.

Init.

§ 11.1.7 In accordance with AIA Document A201–2017 and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 11.1.7.1 The amount of each progress payment shall first include:

- .1 That portion of the Guaranteed Maximum Price properly allocable to completed Work as determined by multiplying the percentage of completion of each portion of the Work by the share of the Guaranteed Maximum Price allocated to that portion of the Work in the most recent schedule of values;
- .2 That portion of the Guaranteed Maximum Price properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction or, if approved in writing in advance by the Owner, suitably stored off the site at a location agreed upon in writing;
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified; and
- .4 The Construction Manager's Fee, computed upon the Cost of the Work described in the preceding Sections 11.1.7.1.1 and 11.1.7.1.2 at the rate stated in Section 6.1.2 or, if the Construction Manager's Fee is stated as a fixed sum in that Section, an amount that bears the same ratio to that fixed-sum fee as the Cost of the Work included in Sections 11.1.7.1.1 and 11.1.7.1.2 bears to a reasonable estimate of the probable Cost of the Work upon its completion.

§ 11.1.7.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Construction Manager does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Construction Manager intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017;
- .5 The shortfall, if any, indicated by the Construction Manager in the documentation required by Section 11.1.4 to substantiate prior Applications for Payment, or resulting from errors subsequently discovered by the Owner's auditors in such documentation; and
- .6 Retainage withheld pursuant to Section 11.1.8.

§ 11.1.8 Retainage

§ 11.1.8.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

5%

§ 11.1.8.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

General Conditions, Performance and Payment Bond, Insurances, and Subguard shall not be subject to retainage.

§ 11.1.8.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 11.1.8.1 is to be modified prior to Substantial Completion of the entire Work, insert provisions for such modification.)

Construction Manager may make written request to reduce to 2.5% at project 50% completion, and Owner shall not unreasonably withhold approval of same so long as the project schedule is in good standing and there are no existing issues with work.

§ 11.1.8.3 Except as set forth in this Section 11.1.8.3, upon Substantial Completion of the Work, the Construction Manager may submit an Application for Payment that includes the retainage withheld from prior Applications for

Payment pursuant to this Section 11.1.8. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage, such as upon completion of the Owner's audit and reconciliation, upon Substantial Completion.)

None.

§ 11.1.9 If final completion of the Work is materially delayed through no fault of the Construction Manager, the Owner shall pay the Construction Manager any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 11.1.10 Except with the Owner's prior written approval, the Construction Manager shall not make advance payments to suppliers for materials or equipment which have not been delivered and suitably stored at the site.

§ 11.1.11 The Owner and the Construction Manager shall agree upon a mutually acceptable procedure for review and approval of payments to Subcontractors, and the percentage of retainage held on Subcontracts, and the Construction Manager shall execute subcontracts in accordance with those agreements.

§ 11.1.12 In taking action on the Construction Manager's Applications for Payment the Architect shall be entitled to rely on the accuracy and completeness of the information furnished by the Construction Manager, and such action shall not be deemed to be a representation that (1) the Architect has made a detailed examination, audit, or arithmetic verification, of the documentation submitted in accordance with Section 11.1.4 or other supporting data; (2) that the Architect has made exhaustive or continuous on-site inspections; or (3) that the Architect has made examinations to ascertain how or for what purposes the Construction Manager has used amounts previously paid on account of the Contract. Such examinations, audits, and verifications, if required by the Owner, will be performed by the Owner's auditors acting in the sole interest of the Owner.

§ 11.2 Final Payment

§ 11.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Construction Manager when

- .1 the Construction Manager has fully performed the Contract, except for the Construction Manager's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment;
- .2 the Construction Manager has submitted a final accounting for the Cost of the Work and a final Application for Payment; and
- .3 a final Certificate for Payment has been issued by the Architect in accordance with Section 11.2.2.2.

§ 11.2.2 Within 30 days of the Owner's receipt of the Construction Manager's final accounting for the Cost of the Work, the Owner shall conduct an audit of the Cost of the Work or notify the Architect that it will not conduct an audit.

§ 11.2.2.1 If the Owner conducts an audit of the Cost of the Work, the Owner shall, within 10 days after completion of the audit, submit a written report based upon the auditors' findings to the Architect.

§ 11.2.2.2 Within seven days after receipt of the written report described in Section 11.2.2.1, or receipt of notice that the Owner will not conduct an audit, and provided that the other conditions of Section 11.2.1 have been met, the Architect will either issue to the Owner a final Certificate for Payment with a copy to the Construction Manager, or notify the Construction Manager and Owner in writing of the Architect's reasons for withholding a certificate as provided in Article 9 of AIA Document A201–2017. The time periods stated in this Section 11.2.2 supersede those stated in Article 9 of AIA Document A201–2017. The Architect is not responsible for verifying the accuracy of the Construction Manager's final accounting.

§ 11.2.2.3 If the Owner's auditors' report concludes that the Cost of the Work, as substantiated by the Construction Manager's final accounting, is less than claimed by the Construction Manager, the Construction Manager shall be entitled to request mediation of the disputed amount without seeking an initial decision pursuant to Article 15 of AIA Document A201–2017. A request for mediation shall be made by the Construction Manager within 30 days after the Construction Manager's receipt of a copy of the Architect's final Certificate for Payment. Failure to request mediation within this 30-day period shall result in the substantiated amount reported by the Owner's auditors becoming binding on the

Construction Manager. Pending a final resolution of the disputed amount, the Owner shall pay the Construction Manager the amount certified in the Architect's final Certificate for Payment.

§ 11.2.3 The Owner's final payment to the Construction Manager shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

None.

§ 11.2.4 If, subsequent to final payment, and at the Owner's request, the Construction Manager incurs costs, described in Sections 7.1 through 7.7, and not excluded by Section 7.9, to correct defective or nonconforming Work, the Owner shall reimburse the Construction Manager for such costs, and the Construction Manager's Fee applicable thereto, on the same basis as if such costs had been incurred prior to final payment, but not in excess of the Guaranteed Maximum Price. If adjustments to the Contract Sum are provided for in Section 6.1.7, the amount of those adjustments shall be recalculated, taking into account any reimbursements made pursuant to this Section 11.2.4 in determining the net amount to be paid by the Owner to the Construction Manager.

§ 11.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

Two % Plus Prime rate as calculated by the Wall Street Journal on a daily basis.

ARTICLE 12 DISPUTE RESOLUTION

§ 12.1 Initial Decision Maker

§ 12.1.1 Any Claim between the Owner and Construction Manager shall be resolved in accordance with the provisions set forth in this Article 12 and Article 15 of A201–2017. However, for Claims arising from or relating to the Construction Manager's Preconstruction Phase services, no decision by the Initial Decision Maker shall be required as a condition precedent to mediation or binding dispute resolution, and Section 12.1.2 of this Agreement shall not apply.

§ 12.1.2 The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017 for Claims arising from or relating to the Construction Manager's Construction Phase services, unless the parties appoint below another individual, not a party to the Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

N/A

§ 12.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

☒ [X] Arbitration pursuant to Article 15 of AIA Document A201–2017

☐ [] Litigation in a court of competent jurisdiction

☐ [] Other: *(Specify)*

If the Owner and Construction Manager do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

Init.

ARTICLE 13 TERMINATION OR SUSPENSION

§ 13.1 Termination Prior to Execution of the Guaranteed Maximum Price Amendment

§ 13.1.1 If the Owner and the Construction Manager do not reach an agreement on the Guaranteed Maximum Price, the Owner may terminate this Agreement upon not less than seven days' written notice to the Construction Manager, and the Construction Manager may terminate this Agreement, upon not less than seven days' written notice to the Owner.

§ 13.1.2 In the event of termination of this Agreement pursuant to Section 13.1.1, the Construction Manager shall be compensated for Preconstruction Phase services and Work performed prior to receipt of a notice of termination, in accordance with the terms of this Agreement. In no event shall the Construction Manager's compensation under this Section exceed the compensation set forth in Section 5.1.

§ 13.1.3 Prior to the execution of the Guaranteed Maximum Price Amendment, the Owner may terminate this Agreement upon not less than seven days' written notice to the Construction Manager for the Owner's convenience and without cause, and the Construction Manager may terminate this Agreement, upon not less than seven days' written notice to the Owner, for the reasons set forth in Article 14 of A201–2017.

§ 13.1.4 In the event of termination of this Agreement pursuant to Section 13.1.3, the Construction Manager shall be equitably compensated for Preconstruction Phase services and Work performed prior to receipt of a notice of termination. In no event shall the Construction Manager's compensation under this Section exceed the compensation set forth in Section 5.1.

§ 13.1.5 If the Owner terminates the Contract pursuant to Section 13.1.3 after the commencement of the Construction Phase but prior to the execution of the Guaranteed Maximum Price Amendment, the Owner shall pay to the Construction Manager an amount calculated as follows, which amount shall be in addition to any compensation paid to the Construction Manager under Section 13.1.4:

- .1 Take the Cost of the Work incurred by the Construction Manager to the date of termination;
- .2 Add the Construction Manager's Fee computed upon the Cost of the Work to the date of termination at the rate stated in Section 6.1 or, if the Construction Manager's Fee is stated as a fixed sum in that Section, an amount that bears the same ratio to that fixed-sum Fee as the Cost of the Work at the time of termination bears to a reasonable estimate of the probable Cost of the Work upon its completion; and
- .3 Subtract the aggregate of previous payments made by the Owner for Construction Phase services.

§ 13.1.6 The Owner shall also pay the Construction Manager fair compensation, either by purchase or rental at the election of the Owner, for any equipment owned by the Construction Manager that the Owner elects to retain and that is not otherwise included in the Cost of the Work under Section 13.1.5.1. To the extent that the Owner elects to take legal assignment of subcontracts and purchase orders (including rental agreements), the Construction Manager shall, as a condition of receiving the payments referred to in this Article 13, execute and deliver all such papers and take all such steps, including the legal assignment of such subcontracts and other contractual rights of the Construction Manager, as the Owner may require for the purpose of fully vesting in the Owner the rights and benefits of the Construction Manager under such subcontracts or purchase orders. All Subcontracts, purchase orders and rental agreements entered into by the Construction Manager will contain provisions allowing for assignment to the Owner as described above.

§ 13.1.6.1 If the Owner accepts assignment of subcontracts, purchase orders or rental agreements as described above, the Owner will reimburse or indemnify the Construction Manager for all costs arising under the subcontract, purchase order or rental agreement, if those costs would have been reimbursable as Cost of the Work if the contract had not been terminated. If the Owner chooses not to accept assignment of any subcontract, purchase order or rental agreement that would have constituted a Cost of the Work had this agreement not been terminated, the Construction Manager will terminate the subcontract, purchase order or rental agreement and the Owner will pay the Construction Manager the costs necessarily incurred by the Construction Manager because of such termination.

§ 13.2 Termination or Suspension Following Execution of the Guaranteed Maximum Price Amendment

§ 13.2.1 Termination

The Contract may be terminated by the Owner or the Construction Manager as provided in Article 14 of AIA Document A201–2017.

§ 13.2.2 Termination by the Owner for Cause

§ 13.2.2.1 If the Owner terminates the Contract for cause as provided in Article 14 of AIA Document A201–2017, the amount, if any, to be paid to the Construction Manager under Article 14 of AIA Document A201–2017 shall not cause the Guaranteed Maximum Price to be exceeded, nor shall it exceed an amount calculated as follows:

- .1 Take the Cost of the Work incurred by the Construction Manager to the date of termination;
- .2 Add the Construction Manager's Fee, computed upon the Cost of the Work to the date of termination at the rate stated in Section 6.1 or, if the Construction Manager's Fee is stated as a fixed sum in that Section, an amount that bears the same ratio to that fixed-sum Fee as the Cost of the Work at the time of termination bears to a reasonable estimate of the probable Cost of the Work upon its completion;
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract the costs and damages incurred, or to be incurred, by the Owner under Article 14 of AIA Document A201–2017.

§ 13.2.2.2 The Owner shall also pay the Construction Manager fair compensation, either by purchase or rental at the election of the Owner, for any equipment owned by the Construction Manager that the Owner elects to retain and that is not otherwise included in the Cost of the Work under Section 13.2.2.1.1. To the extent that the Owner elects to take legal assignment of subcontracts and purchase orders (including rental agreements), the Construction Manager shall, as a condition of receiving the payments referred to in this Article 13, execute and deliver all such papers and take all such steps, including the legal assignment of such subcontracts and other contractual rights of the Construction Manager, as the Owner may require for the purpose of fully vesting in the Owner the rights and benefits of the Construction Manager under such subcontracts or purchase orders.

§ 13.2.3 Termination by the Owner for Convenience

If the Owner terminates the Contract for convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Construction Manager a termination fee as follows:

(Insert the amount of or method for determining the fee, if any, payable to the Construction Manager following a termination for the Owner's convenience.)

1. Take the Cost of Work incurred by the Construction Manager to the date of Termination.
2. Add the Construction Manager's fee computed upon the Cost of the Work to the date of termination at the rate stated in Section 6.1.2 or, if the Construction Manager's Fee is stated as a fixed sum in that Section, an amount that bears the same ratio to that fixed-sum Fee as the Cost of the Work at the time of termination bears to a reasonable estimate of the probable Cost of the Work upon its completion; and
3. Subtract the aggregate of previous payments made by the Owner for Construction Phase services.

§ 13.3 Suspension

The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017; in such case, the Guaranteed Maximum Price and Contract Time shall be increased as provided in Article 14 of AIA Document A201–2017, except that the term "profit" shall be understood to mean the Construction Manager's Fee as described in Sections 6.1 and 6.3.5 of this Agreement.

ARTICLE 14 MISCELLANEOUS PROVISIONS

§ 14.1 Terms in this Agreement shall have the same meaning as those in A201–2017. Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 14.2 Successors and Assigns

§ 14.2.1 The Owner and Construction Manager, respectively, bind themselves, their partners, successors, assigns and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 14.2.2 of this Agreement, and in Section 13.2.2 of A201–2017, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 14.2.2 The Owner may, without consent of the Construction Manager, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Construction Manager shall execute all consents reasonably required to facilitate the assignment.

§ 14.3 Insurance and Bonds

§ 14.3.1 Preconstruction Phase

The Construction Manager shall maintain the following insurance for the duration of the Preconstruction Services performed under this Agreement. If any of the requirements set forth below exceed the types and limits the Construction Manager normally maintains, the Owner shall reimburse the Construction Manager for any additional cost.

§ 14.3.1.1 Commercial General Liability with policy limits of not less than One million dollars (\$ 1,000,000.00) for each occurrence and Two million dollars (\$ 2,000,000.00) in the aggregate for bodily injury and property damage.

§ 14.3.1.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Construction Manager with policy limits of not less than One million dollars (\$ 1,000,000.00) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 14.3.1.3 The Construction Manager may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided that such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 14.3.1.1 and 14.3.1.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 14.3.1.4 Workers' Compensation at statutory limits and Employers Liability with policy limits not less than One million dollars (\$ 1,000,000.00) each accident, One million dollars (\$ 1,000,000.00) each employee, and One million dollars (\$ 1,000,000.00) policy limit.

(Paragraph deleted)

§ 14.3.1.6.1 Construction Manager shall purchase all risk policy "Builder's risk" to be included in the Final GMP.

§ 14.3.1.6 Other Insurance

(List below any other insurance coverage to be provided by the Construction Manager and any applicable limits.)

Coverage	Limits
1. Excess Liability (umbrella): Minimum Limits	a. \$5,000,000 Over Primary Insurance Policies must follow the form of the base policies

§ 14.3.1.7 **Additional Insured Obligations.** To the fullest extent permitted by law, the Construction Manager shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Construction Manager's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 14.3.1.8 The Construction Manager shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 14.3.1.

§ 14.3.2 Construction Phase

After execution of the Guaranteed Maximum Price Amendment, the Owner and the Construction Manager shall purchase and maintain insurance as set forth in AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price, Exhibit B, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 14.3.2.1 The Construction Manager shall provide bonds as set forth in AIA Document A133™–2019 Exhibit B, and elsewhere in the Contract Documents.

Init.

§ 14.4 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with a building information modeling exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with a building information modeling exhibit, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 14.5 Other provisions:

ARTICLE 15 SCOPE OF THE AGREEMENT

§ 15.1 This Agreement represents the entire and integrated agreement between the Owner and the Construction Manager and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Construction Manager.

§ 15.2 The following documents comprise the Agreement:

- .1 AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price
- .2 AIA Document A133™–2019, Exhibit A, Guaranteed Maximum Price Amendment, if executed
- .3 AIA Document A133™–2019, Exhibit B, Insurance and Bonds
- .4 AIA Document A201™–2017, General Conditions of the Contract for Construction
- .5

- .6 Other Exhibits:
(Check all boxes that apply.)

☐ AIA Document E234™–2019, Sustainable Projects Exhibit, Construction Manager as Constructor Edition, dated as indicated below:
(Insert the date of the E234-2019 incorporated into this Agreement.)

☐ Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
----------	-------	------	-------

- .7 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Construction Manager's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement is entered into as of the day and year first written above.

Init.


OWNER (Signature)

Scott Hildebrand, City Manager
(Printed name and title)


CONSTRUCTION MANAGER (Signature)

Gary C. Webb Vice President
(Printed name and title)

Init.

Additions and Deletions Report for AIA® Document A133® – 2019

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 16:21:09 ET on 08/29/2024.

PAGE 1

AGREEMENT made as of the 3rd day of September in the year 2024

...

City of Lenoir
801 West Avenue
Lenoir, NC 28645

...

J.M. Cope Inc.
346 9th Street SE
Hickory, NC 28602

...

The "Campus" Project
114 College Avenue SW
Lenoir, NC 28645

The project consists of improvements of the Historic Old Lenoir High School facilities, grounds, and surrounding properties, collectively known as the "Campus" project. The scope of work is anticipated to include renovation of existing facilities, complete with structural, architectural, and MEP elements, demolition of existing structures, and construction of a new open air pavilion, along with site improvements.

...

Maurer Architecture
115 ½ E. Hargett Street, Suite 300
Raleigh, N.C. 27601

PAGE 2

The City of Lenoir Construction Manager at Risk includes Pre-construction services, including without limitation design and constructability reviews, value management, project schedule development and management, procurement strategy development, preparation and submission of an open book Guaranteed Maximum Price (GMP), and related construction services, including without limitation of bidding, award and management of trade contracts for the actual construction, start-up and warranty services, for the "Campus" project located in Lenoir, NC.

...

The City is currently in the schematic design phase for planned improvements of the Historic Old Lenoir High School facilities, grounds, and surrounding properties, collectively known as the "Campus" project. Improvements can

generally be described as renovation, restoration, and construction of facilities on an approximate 5-acre site owned by the City of Lenoir. Specific buildings or facilities in the project scope include an existing 10,000 square feet gymnasium, an existing 7,000 square feet, 500-seat auditorium, and parcel(s) north of these principal structures that include a 12,200 square feet timber-frame and metal siding building, and an existing 4,966 square feet, single-story building on the adjacent parcel. The scope of work to complete the Campus Improvements project is anticipated to include renovation of existing facilities, complete with structural, architectural, and MEP elements, demolition of existing structure(s), and construction of a new open-air pavilion, complete with related site work and associated improvements.

PAGE 3

The Project budget is Four million Three-Hundred Thousand dollars and no cents (\$4,300,000.00)

...

Design Development and Construction Documents - January 31st, 2025

...

March 31st, 2025

...

March 31st, 2026

...

Final Project Completion – June 1st, 2026

...

To be determined. Note, Design and Construction milestones above are from RFQ.

...

To be determined

...

To be determined

...

Jared Wright, Director of Special Projects and Grants

801 West Avenue

Lenoir, NC 28645

828.757.2153

jwright@CI.LENOIR.NC.US

PAGE 4

N/A

...

To be determined

...

To be determined

...

N/A

...

Ethan page, RA
Maurer Architecture
115 ½ E. Hargett Street, Suite 300
Raleigh, N.C. 27601
919.238.1784
ethan@maurerarchitecture.com

...

Gary C. Webb, Vice President
346 9th Street SE
Hickory, NC 28602
704.917.9755
cwebb@jmcpe.com
PAGE 5

N/A

...

To be determined

...

N/A
PAGE 8

N/A
PAGE 11

See attached Exhibit D. Preconstruction Fee Proposal dated August 28, 2024, in the amount of Forty-three Thousand Dollars and no cents (\$43,000.00). The Construction Manager will invoice the owner monthly in an amount not exceeding the stated Preconstruction Fee. Any Preconstruction Services required to addition to those set forth on the Exhibit D will be included as part of the Guaranteed Maximum Price to be defined within the Exhibit A – Guaranteed Maximum Price Amendment, at a later date.

...

N/A

N/A

...

§ 5.1.3 If the Preconstruction Phase services covered by this Agreement have not been completed within Seven (7) months of the date of this Agreement, through no fault of the Construction Manager, the Construction Manager's compensation for Preconstruction Phase services shall be equitably adjusted.

...

§ 5.2.2 Payments are due and payable upon presentation of the Construction Manager's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Construction Manager.

...

Two % Plus Prime rate as calculated by the Wall Street Journal on a daily basis.

...

5% of the Cost of Work

...

Changes will be adjusted at the same rate of the Construction Manager's Fee.

...

The maximum amount a subcontractor will be allowed to cost changes for overhead and profit is 15%

§ 6.1.5 Rental rates for Construction Manager-owned equipment shall not exceed one-hundred percent (100 %) of the standard rental rate paid at the place of the Project.

PAGE 12

Owner and Contractor agree that the actual damages that would be incurred by Owner as a result of delay of Substantial Completion of the entire Work by the scheduled date of Substantial Completion, subject to adjustments as provided for in the Contract Documents, would be both significant and difficult to ascertain. Thus, in the event that the Contractor fails to achieve Substantial Completion on or before the scheduled date of Substantial Completion, subject to adjustments as provided for in the Contract Document, the Contractor agrees to pay Owner liquidated damages of TO BE DETERMINED Dollars (\$TBD) per day for each calendar day past the scheduled Substantial Completion, until the actual date of Substantial Completion as defined by the Contract Documents. In the event of Owner's use or occupancy of the Work prior to Substantial Completion, liquidated damages shall be reduced proportionately based on the percentage of the Work being used or occupied by Owner.

Owner and Contractor acknowledge and further agree that these liquidated damages shall be the Owner's sole and exclusive monetary remedy for Contractor's delay. The Owner may recover such liquidated damages from the Contractor in any manner permitted by the Contract Documents or applicable law, including deducting the same from any unpaid amount then or thereafter due Contractor.

...

At the conclusion of the construction phase, the unused portion of the Construction Manager's Construction Contingency may be considered available for a 50% Construction Manager to 50% Owner split based on Owner's evaluation of the performance of the Contract. The distribution of savings in the Construction Manager's Construction Contingency fund shall be considered as a performance incentive only if the project completed within the specified construction duration established in the Guaranteed Maximum Price.

PAGE 13

§ 7.2.2 Wages or salaries of the Construction Manager's supervisory and administrative personnel when stationed at the site and performing Work, ~~with the Owner's prior approval, when stationed at the Construction Managers office as indicated and defined in the Construction Manager's General Conditions presented with the Guaranteed Maximum Price.~~ The General Conditions will be paid as a monthly lump sum as agreed upon with the delivery of the Guaranteed Maximum Price. The General Conditions will include labor rates for Management of the Project and misc. items that will be identified and agreed upon between the Owner and Construction Manager prior to setting duration of project.

§ 7.2.2.1 Wages or salaries of the Construction Manager's supervisory and administrative personnel when performing Work and stationed at a location other than the site, but only for that portion of time required for the Work, and limited to the personnel and activities listed below: Actual Construction Manager billing rates for Construction Manger's Labor will include all labor burdens, benefits, taxes, insurances, IT network support, etc and will be established in the Guaranteed Maximum Price as Lump Sum:

Actual Construction Manager billings rates for insurances and bonds:

a. Performance & Payment Bonds and Insurances	2.10 % of total COW
(Identify the personnel, type of activity and, if applicable, any agreed upon percentage of time to be devoted to the Work.)	
b. SDI	1.25% of total COW

N/A

PAGE 17

§ 11.1.3 Provided that an Application for Payment is received by the Architect not later than the 30th day of a month, the Owner shall make payment of the amount certified to the Construction Manager not later than the 30th day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than thirty (30) days after the Architect receives the Application for Payment.

PAGE 18

5%

...

General Conditions, Performance and Payment Bond, Insurances, and Subguard shall not be subject to retainage.

...

Construction Manager may make written request to reduce to 2.5% at project 50% completion, and Owner shall not unreasonably withhold approval of same so long as the project schedule is in good standing and there are no existing issues with work.

PAGE 19

None.

PAGE 20

None.

...

Two % Plus Prime rate as calculated by the Wall Street Journal on a daily basis.

...

N/A

...

PAGE 22 [☒] Arbitration pursuant to Article 15 of AIA Document A201-2017

1. Take the Cost of Work incurred by the Construction Manager to the date of Termination.

2. Add the Construction Manager's fee computed upon the Cost of the Work to the date of termination at the rate stated in Section 6.1.2 or, if the Construction Manager's Fee is stated as a fixed sum in that Section, an amount that bears the

same ratio to that fixed-sum Fee as the Cost of the Work at the time of termination bears to a reasonable estimate of the probable Cost of the Work upon its completion; and

3. Subtract the aggregate of previous payments made by the Owner for Construction Phase services.

PAGE 23

§ 14.3.1.1 Commercial General Liability with policy limits of not less than One million dollars (\$ 1,000,000.00) for each occurrence and Two million dollars (\$ 2,000,000.00) in the aggregate for bodily injury and property damage.

§ 14.3.1.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Construction Manager with policy limits of not less than One million dollars (\$ 1,000,000.00) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

...

§ 14.3.1.4 Workers' Compensation at statutory limits and Employers Liability with policy limits not less than One million dollars (\$ 1,000,000.00) each accident, One million dollars (\$ 1,000,000.00) each employee, and One million dollars (\$ 1,000,000.00) policy limit.

~~§ 14.3.1.5 Professional Liability covering negligent acts, errors and omissions in the performance of professional services, with policy limits of not less than (\$) per claim and (\$) in the aggregate.~~

§ 14.3.1.6.1 Construction Manager shall purchase all risk policy "Builder's risk" to be included in the Final GMP.

...

1. Excess Liability (umbrella): Minimum Limits

a. \$5,000,000 Over Primary Insurance

Polices must follow the form of the base policies

PAGE 24

.5 Building Information Modeling Exhibit, if completed:

PAGE 25

Gary C. Webb Vice President

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, Chad Webb, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 16:21:09 ET on 08/29/2024 under Order No. 4104242339 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A133™ – 2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)



**BUILDING LEADERS
WHO BUILD COMMUNITY**

346 9th Street SE | Hickory, NC 28602
704.940.9405

Mr. Jared Wright
Director of Special Projects and Grants
801 West Avenue
Lenoir, NC 28645

August 28, 2024

Mr. Wright,

On behalf of the J.M. Cope, Inc team, we are truly excited about the opportunity to be on the Campus Improvements project located in Lenoir, NC. Pursuant to your request, this letter is to propose the Preconstruction phase services for the referenced project above.

After careful consideration, we propose a lump sum price of **\$43,000.00 (Forty-three Thousand Dollars and no/100) or 1% of the construction budget of \$4.3 million dollars** for preconstruction services for your project.

The Preconstruction services would include the following as outlined below and in accordance with NC General Statutes:

Preconstruction Phase Services

Goal and Objectives:

1. Develop a comprehensive understanding of program goals and requirements.
2. Listen and identify all client expectations of the overall program.
3. Review and confirm programming requirements and goals are being met through the design phase.
4. Develop a site logistics plan that maximizes construction efficiency with a focused approach on public safety and minimum disruption.
5. Engage the local community and maximize project inclusion goals during the construction phase.
6. Be a fiduciary agent to the owner and the taxpayers of City of Lenoir.

Preconstruction Services Scope:

1. Schematic Design Phase
 - a. Participate in design meeting with Owner and their consultants.
 - b. Prepare a Preconstruction schedule with milestone dates.
 - c. Review existing building as-built drawings and Schematic Design documents.
 - d. Prepare conceptual site logistics plan.
 - e. Prepare schematic design estimate based on current design team documents.



Construction

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WHO BUILD COMMUNITY**

346 9th Street SE | Hickory, NC 28602
704.940.9405

- f. Provide formal deliverable with constructability report, value management, budget analysis, and schedule update.
2. Design Development Phase
 - a. Participate in design meeting with Owner and their consultants.
 - b. Update Preconstruction schedule with milestone dates.
 - c. Review and coordinate Design Development documents.
 - d. Update site logistics plan.
 - e. Prepare design development estimate based on current design team documents.
 - f. Provide formal deliverable with constructability report, value management log, budget analysis, and schedule update.
3. Construction Documents Phase
 - a. Participate in design meeting with Owner and their consultants.
 - b. Update Preconstruction schedule with milestone dates.
 - c. Review and coordinate 95% Construction Documents.
 - d. Update site logistics plan.
 - e. Prepare 95% Construction Document estimate based on current design team documents.
 - f. Provide formal deliverable with constructability report, value management log, budget analysis, and schedule update.
4. Procurement and Bidding Process
 - a. Manage solicitation and pre-qualification process.
 - b. Prepare project bid manual.
 - c. Develop comprehensive scope packages.
 - d. Create specific bid packages tailored to promote local and minority participation.
 - e. Conduct 2ea. Trade Partners Outreach / Information Sessions.
 - f. Achieve or exceed City of Lenior and state MWSBE participation goal.
 - g. Overall, manage all bid procedures during the bid phase.
 - h. Prepare and deliver certified bid tabulation and estimate reconciliation.
 - i. Provide recommendations for each bid package.
 - j. Open book approach with trade partner solicitation, budget reconciliation and final GMP.
5. Guaranteed Maximum Price



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WHO BUILD COMMUNITY**

346 9th Street SE | Hickory, NC 28602
704.940.9405

- a. Provide City of Lenoir with a GMP after formal bids have been scoped to confirm the low responsive responsible bidder.

In closing, we thank you for the opportunity. Please do not hesitate to call if you have any questions.

Sincerely,

Chad Webb, Vice President

J.M. Cope
cwebb@jmcope.com
704.917.9755



CITY MANAGER
SCOTT E. WILDEBRAN

CITY OF LENOIR
NORTH CAROLINA

MAYOR
JOSEPH L. GIBBONS

CITY COUNCIL
J. T. BEAL
T. M. PERDUE
J. I. PERKINS
R. S. PRESTWOOD
K. A. ROGERS
D. F. STEVENS
C. D. THOMAS

CITY OF LENOIR RESOLUTION
BY THE CITY OF LENOIR FOR
FALL 2024 DEPARTMENT OF WATER INFRASTRUCTURE
LEAD SERVICE LINE INVENTORY PROJECT

WHEREAS, The City of Lenoir has need for and intends to construct, plan for, or conduct a study in a project described as the City of Lenoir Lead Service Line Inventory Project, and

WHEREAS, The City of Lenoir intends to request State loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF LENOIR

That the City of Lenoir, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the Applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the Applicant agrees to include in the loan agreement (if required) a provision authorizing the State Treasurer, upon failure of the City of Lenoir to make a scheduled repayment of the loan, to withhold from the City of Lenoir any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

If applying for a regional project, that the Applicant will partner and work with other units of local government or utilities in conducting the project.

That Scott Hildebran, City Manager and/or Donna Bean, City Finance Director, the Authorized Representatives and successors so titled, are hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

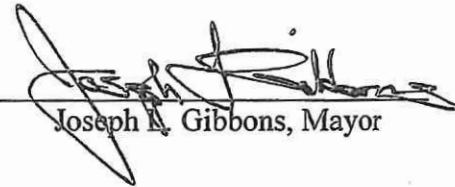
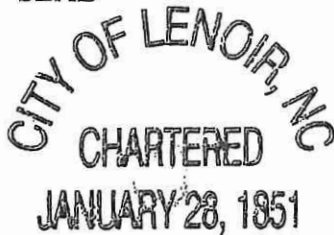


That the Authorized Representatives, and successors so titled, are hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 3rd day of September 2024 at Lenoir, North Carolina.

SEAL



Joseph A. Gibbons, Mayor

ATTES 



Shirley M. Cannon, City Clerk

FORM FOR CERTIFICATION BY THE RECORDING OFFICER

The undersigned duly qualified and acting City Clerk of the City of Lenoir, NC does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the City of Lenoir, City Council duly held on the 3rd day of September 2024; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of September 2024.


Shirley M. Cannon, City Clerk

CITY OF LENOIR, NC
CHARTERED
JANUARY 28, 1851
SEAL



CITY MANAGER
SCOTT E. HILDEBRAN

CITY OF LENOIR
NORTH CAROLINA

MAYOR
JOSEPH L. GIBBONS

CITY COUNCIL
J. T. BEAL
T. H. PERDUE
J. I. PERKINS
R. S. PRESTWOOD
K. R. ROGERS
D. F. STEVENS
C. D. THOMAS

**PROCLAMATION IN HONOR OF
CONSTITUTION WEEK**

WHEREAS, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2024 marks the two hundred thirty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

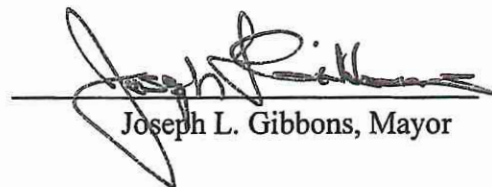
WHEREAS, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating the week of September 17 through September 22 as Constitution Week.

NOW, THEREFORE, I, Joseph L. Gibbons, Mayor of the City of Lenoir, North Carolina, and on behalf of the Lenoir City Council and all the citizens, do hereby proclaim the week of September 15 through September 22, 2024 as "**Constitution Week**" in the City of Lenoir and urge all citizens to study the Constitution and reflect on the privilege of being an American with all of the rights and responsibilities this privilege affords.

This the 3rd Day of September, 2024.

SEAL



Joseph L. Gibbons, Mayor



**COMMITTEE OF THE WHOLE
TUESDAY, AUGUST 27, 2024**

8:30 A.M.

Present: Mayor Pro-Tem David Stevens, Mayor Joe Gibbons, Jonathan Beal, Councilmember Crissy Thomas, Todd Perdue, Ike Perkins, Ralph Prestwood, and Kimmie Rogers.

Staff Present: City Manager Scott Hildebran, City Clerk Shirley Cannon, Finance Director Donna Bean, Public Services Public Works Director Jon Hogan, Public Services Public Utilities Director Jeff Church, Main Street & Downtown Economic Development Director, Brenda Floyd, Planning Director Hannah Williams, Parks & Recreation Director Phil Harper, Deputy Fire Chief Kenny Nelson, Police Chief Brent Phelps, Director of Special Projects & Grants Jared Wright, Communications Director Joshua Harris.

Absent: Fire Chief Norman Staines.

Others in attendance were Danny Wilson, Project Planner, Freese and Nichols, Inc. and Radford Thomas.

I. Mayor Pro-Tem David Stevens welcomed everyone and called the meeting to order.

II. CITIZEN COMMENTS

III. COMMITTEE ITEMS

A. Public Services Public Works: Public Services Public Works Director Jon Hogan presented the following report:

1. Update; LFD Infrastructure Repair (Sinkhole): Director Hogan shared that contractors have expressed pricing concerns regarding the sinkhole repairs at Fire Station No. 1 downtown. Director Hogan stated the less difficult part of the project is out for bids.
2. Update; Hospital Avenue Sidewalk Project: Director Hogan reported that bids will be let on Friday, September 20 for the Hospital Avenue Sidewalk Improvements project. He stated they are currently waiting on Charter/Spectrum and AT&T to move their utilities.
3. Update; Clock Tower Project: Reported the design plans are 95% complete for the new clock tower and should be completed by the end of the month. The project will then move forward.
4. Update; Veteran's Memorial Project: They are working on appropriate sizes of spaces and the project is ongoing.

B. Public Services Public Utilities: Public Services Public Utilities Director Jeff Church presented the following report:

1. Finley Water Project: The plans and specs are under review by the Public Water Supply and the erosion control package will be submitted soon. Also, the bidding documents are being finalized.
2. Valdese Water Interconnection: The Water Purchase Agreement was approved in August by both the City of Lenoir and the Town of Valdese. Preliminary engineering work will now ramp up on the project. The City and McGill Associates need to coordinate existing utility locations with Baton Water along a several roads.
3. Harper Avenue Sewer Replacement: The contract for the Harper Avenue Sewer Replacement Project was approved on August 20th and survey work will begin soon on the project.
4. Water and Sewer AIA: Preliminary work and inventory work continue on the Water and Sewer Assessment and Inventory project.
5. Rhodhiss Flashmix Basin: The Rhodhiss Flashmix Basin project is going well and on schedule.
6. Lead Service Line Inventory: The Lead Service Line Inventory is due before October 1, 2024 and draft letters to customers are currently being reviewed. The letters are required to be mailed to customers within 30 days of the inventory submission.

IV. COMMUNITY DEVELOPMENT

- A. Lenoir Business Advisory Board: The Lenoir Business Advisory Board met on Thursday, August 8. The June minutes were submitted as information. Brenda Floyd, Economic Development & Main Street Director presented the following report: Director Floyd stated Amy Adams, owner of Southern Roots Salon was appointed to serve a term on the Lenoir Business Advisory Board effective July 1.
- B. Lenoir Tourism Development Authority Board: The Lenoir Tourism Development Authority (LTDA) met on Thursday, August 8. Economic Development and Main Street Director Brenda Floyd stated Julie Bentley was appointed to serve a term on the Lenoir Tourism Development Authority. Ms. Bentley recently reopened the Nara Express restaurant and has an air B&B.

The LTDA also approved travel expenses for Matthew Anthony, former City of Lenoir Events Coordinator to attend the Blackberry Festival held on July 12 & 13 in downtown Lenoir. Director Floyd shared the schedule for the festival along with the Friends of Downtown Sponsors including UNC Healthcare, Fleet Genius, Fairfield Chair, Blue Ridge Energies, McReary Modern and partners Food Lion/Colson Park. Eventeny Platform organized 200+ vendors/volunteer shifts and Placer Ai reported over 21,000 attended for 8 hours or less. The event was a great success.

In addition, the Carolina Tattoo & Arts Gathering will be held on September 1 through Sunday, September 3 in downtown Lenoir. In 2023, there were over 10,000 visitors reported in Placer Ai and in 2024, there were 40 vendors/artists.

- C. Planning Board: The Planning Board met on Monday, August 26. Hannah Williams, Planning Director presented the following report:
 1. Amendment; Comprehensive Plan: Director Williams stated staff has decided to add the Parks and Recreation Master Plan to this process in order to streamline community engagement efforts, and respond to recreation-themed feedback received during Phase I

of public input. The original cost of this project is \$125,000, which has been funded in the current physical year. The Parks and Recreation Master Plan adds \$50,000, which is allocated through received grant funding.

A copy of the amendment is attached to these minutes as information.

Danny Wilson Project Planner, Freese and Nichols, Inc. discussed the scope of the Parks and Recreation Master Plan and its amendment to the existing Comprehensive Plan contract.

Motion

Upon a motion by Councilmember Beal, City Council voted 6 to 0 to adopt the amendment as described above and as recommended by City Staff.

2. Withdrawn; Ellison Place Rezoning: Director Williams reported the rezoning application for Ellison Place was withdrawn by the developer.
3. Director Williams reported the Planning Board heard and tabled Mt. Pilgrim Baptist Church's electronic message board and amendment.
- D. Parks and Recreation Advisory Board: The Parks & Recreation Advisory Board met on Monday, August 19. Phil Harper, Parks & Recreation Director presented a report of the meeting as follows:
 1. Darren Foddrell and Charlie Pilkenton were recently appointed to the Parks and Recreation Advisory Board and attended their first meeting.
 2. The annual Harambee Festival was a huge success. The 50th Anniversary Mural was displayed and well received.
 3. The annual Sculpture Celebration will be held on Saturday, September 7 at the J.E. Broyhill Walking Park.
 4. Programs: Fall youth soccer begins on Saturday, September 7 & Fall baseball & softball begins on Monday, September 16.
 5. Contracts are currently being executed for the replacement of the Mulberry Recreation Center gym floor.
- E. Director of Special Projects and Grants Jared Wright gave the following report:
 1. ARC funding application - \$500,000 funding application submitted July 26, 2024 for the OVT Pavilion (November award notification – FY25 funds.)
 2. Great Trails funding application - \$497,994 funding application for OVT Connector to be submitted November 12, 2024 (deadline has been extended from September 3, 2024.
 3. NC Amateur Sports funding application – Mulberry Recreation Center staff (Jacob and Mikayla) are working on a funding application for sports equipment (baseball and volleyball equipment – mobile trailer for “park and play” events). The grant does not require a City match and the deadline is November 1, 2024. Staff plans to submit the application August 30, 2024.

Note: Please refer to the attached list submitted by Director Wright for updates regarding the following Projects:

- A. PARTF Zacks Fork Splash Pad
- B. PARTF Rotary Soccer Complex Picnic Shelter
- C. PARTF Remaining Elements Lenoir Aquatic & Fitness Center

- D. Mulberry Recreation Center – Rooftop drainage and façade repairs
- E. Mulberry Pickleball Court Renovation
- F. UPCG Teaching and Learning Pavilion
- G. Martin Luther King Improvements
- H. TH Broyhill Walking Park Retaining Wall Replacement
- I. Campus Improvements Project
- J. LPD HVAC Replacement

- F. Update; Brownfields Program: Radford Thomas, Consultant, presented the following report:
1. Reported the grant had funded two (2) Phase I Environmental Site Assessments including one at the former Southeastern Adhesives property located on Virginia Street and the other at the Lenoir Cleaners building on Harper Avenue.
 2. Reported that almost all of the grant funds from the current assessment grant have been expended.
 3. In speaking with our EPA Project Manager regarding future grant applications, it has been determined that the City is eligible to apply for another site assessment grant as well as a site clean up grant. The clean up grant would be used to complete the clean up of the old Broyhill site at the corner of Virginia Street and College Avenue. It is our understanding the City could request up to \$1 million in clean up funds. Greg Icenhour with Mid-Atlantic Environmental Consultants is assisting with the grant applications.

- V. Finance and Administration: Finance Director Donna Bean presented the July Financial Summary as of July 31, 2024.

1. The over/under balance in the General Fund is \$8,488,499.48, Downtown District (\$7,967.50) and Water & Sewer Fund \$321,436.91.

A copy of the July Financial Summary is attached to these minutes as information.

Director Bean stated all of the financials are on target and are where she anticipated them to be in the budget at this time.

2. Mark III Brokerage Agreement: Staff recommends City Council approve contracting with Mark III Brokerage, Inc. as the City's benefit broker at a cost of \$25,500 annually. The terms of the contract are for three (3) years.

A copy of the contract is on file in the Finance Director's office.

Director Bean stated the company would serve as our benefits broker along with researching how Lenoir compares with other municipalities in the job market along with how competitive the City is.

A copy of the contract is attached to these minutes for reference.

Motion

Upon a motion by Councilmember Perdue, City Council voted 6 to 0 to adopt the contract with Mark III Brokerage, Inc. as the City's benefit broker as described above and as presented by City Staff.

3. Job Descriptions; Landscaping & Grounds Position: Staff recommends changing the position's job title from Parks and Grounds Equipment Operator to Parks and Public Properties Superintendent to provide the supervision needed for the re-organized division. Director Bean explained the Parks and Grounds department was moved to Public Works during the restructuring of positions. She stated a Superintendent position was needed along with an Assistant Superintendent. Director Bean stated a laborer position was converted into the Superintendent position and mentioned the Turf Manager position would be filled in January, 2025.

Motion

Upon a motion by Councilmember Thomas, City Council voted 6 to 0 to approve the job descriptions as described above and as recommended by City Staff.

4. Termination of Lease Agreement; Heart of Lenoir, LLC: City Manager Scott Hildebran informed City Council that City Attorney Rohr has drafted an agreement for consideration of approval by Council to terminate the lease agreement for the restrooms located behind 1841 Restaurant and noted the restrooms are located on their property. Mr. William A. and Janet Huntsinger both signed the agreement to terminate the lease and it was notarized by the City Clerk.

A brief discussion was held about the various issues concerning the restrooms.

As information, the lease to terminate the agreement was recorded at the Caldwell County Register of Deeds office on Wednesday, August 28, 2024 and a copy is attached to these minutes for reference.

Motion

Upon a motion by Councilmember Prestwood, City Council voted 6 to 0 to terminate the Lease Agreement between the City of Lenoir and Heart of Lenoir, LLC as submitted and as presented.

- F. Update; Public Communications: Joshua Harris, Public Information Director presented the July Communication Report as information. In addition, Director Harris distributed a map of the Greenway which will also be available online.

Public Works Director Jonathan Hogan shared staff is currently working on a kiosk for the Greenway and Planning Director Williams mentioned she is currently compiling a legend to add to the kiosk. This step will also assist citizens in giving their location to emergency personnel should an incident occur.

VI. Public Safety

- A. Update; Police Department: Brent Phelps, Police Chief presented the following report: Chief Phelps shared that Mitchell Foust has been promoted to Sergeant and Sergeant Jennifer Banks will transfer to the Caldwell School System as a Resource Officer (SRO). Also, National Night Out will be held on Tuesday, October 1 from 6:00 p.m.– 9:00 p.m. in the downtown area.

Next, Chief Phelps said Police K-9 Major is retiring and he will be staying with his handler. He reported the department has one opening and several individuals are currently finishing the Basic Law Enforcement Training (BLET) at CCC&TI.

- B. Update; Fire Department: Kenny Nelson, Deputy Fire Chief presented the following report: Chief Nelson reported the department has hired one full-time and one part-time staff members. Currently, the department is at full staff. In addition, he stated the department is currently testing the fire hydrants and mentioned October is Fire Prevention Month.

VII. OTHER

- A. September Calendar: The calendar for the month of September was provided in the packet as information listing committee meetings and upcoming events.

VIII. ADJOURN

- A. There being no further business, the meeting was adjourned at 9:53 a.m.

Attachments

Freese and Nichols-Amendment #1 (Lenoir 2045 Comprehensive Plan)
Project Update List (Jared Wright)
July Financial Summary



City of Lenoir, NC

801 West Avenue NW

Lenoir, NC 28645

PROFESSIONAL SERVICES AGREEMENT

AMENDMENT # 1

FNI Project: Lenoir 2045 Comp Plan

Client Contract: LNR24300

Date: 8/27/2024

Project Name:

2045 Comprehensive Plan; adding Parks and Recreation Master Plan

The citywide Parks and Recreation Master Plan update will include an introduction and community analysis, parks and recreation inventory, identification of vision and goals, needs assessment, and recommendations for existing and future parks, recreation, and open space desires. The study area will encompass the entire City limits. The assessment will include the 12 existing City-owned parks and recreation facilities listed on the City's website.

Task 1: Engagement and Meetings

Consultant will include the following additional meetings and engagements. Parks elements will be incorporated into the Comprehensive Plan public engagement events.

Description of Services:

1. Kickoff meeting with technical City staff members and parks and recreation facilities tours and inventory (2 days)
2. Updates to the Comprehensive Plan website to include a new webpage that contains information about the Parks and Recreation Master Plan
3. Additional online engagement and survey tools to be added to the Parks and Recreation Master Plan webpage
4. One (1) in-person community event
5. Two (2) Recreation Advisory Committee Meetings to obtain feedback and review information gathered to-date

These meetings and engagements may be adjusted for other engagements with similar levels of effort, as agreed upon by all parties. Should any of these meetings or engagements not be conducted during the planned consultant trips, they may be conducted virtually, by City staff without the consultant present, or by other means as agreed upon by all parties.

In addition to the Consultant-led engagement events, the City will also engage the community through the following activities:

1. During community events and festivals at which the City was already planned to pass out information
2. Handing out flyers, survey forms, and information during other events, such as high school football games, and at the Senior Center

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3. Having a digital survey station setup at recreation facilities to encourage users to submit feedback
4. Coordinate with K-12 public schools to obtain input from school children

Task 2: Introduction & Community Analysis

1. FNI will prepare an introduction chapter to the report to summarize the purpose of the plan, the benefits of parks and recreation, and any necessary context beyond the Comprehensive Plan.
2. FNI will prepare a community context chapter. The chapter will document and analyze the City's demographic profile and previous planning efforts to understand user groups and establish a basis for park standards and future demands. Items to be included in the report may include historic and projected populations, growth areas, age distribution, race and ethnicity, educational attainment, employment, and economics. FNI will duplicate this information from the Comprehensive Plan as feasible.

Task 3: Parks Inventory

1. City staff will provide baseline parks and recreation data including park and facility names, locations, acreages, lists of amenities, condition/warranty information, and list of programs. FNI will provide questionnaires and spreadsheets to City staff during project initiation to facilitate this data gathering.
2. FNI will prepare a parks and recreation inventory chapter to document the following: current parkland size, location and classification; quantity of equipment and amenities; and identification of recreation programs to create a snapshot of the current parks and recreation system. This data will be used as the basis for the Parks Assessment.

Task 4: Parks Assessment

1. FNI will conduct demand-based, standards-based, and resource-based needs assessments to analyze parkland location, quantity, and amenities. Public input will be summarized in the demand-based assessment.
2. FNI will develop target levels of service for parkland acreage, trail corridors and linkages, and other amenities that are right sized for the City. Levels of service will be based on current population and future population projections from the Community Analysis.
3. Detailed assessment of indoor recreation facilities is not included in this scope of services; however, including detailed information obtained from the City about the indoor recreation facilities will be part of the project.

4. City staff will provide information about the condition and needs of indoor recreational items, including but not limited to flooring, equipment condition, room usage, programming challenges, and other related items that can be used to help identify improvements and prioritize capital needs.
5. FNI will present a summary identifying noted needs in the City's parks network and recreational programming, based on the findings of the Parks Assessment. These needs will be addressed in the recommendations.

Task 5: Recommendations & Implementation

1. FNI will draft a recommendations chapter based on the outcomes of the public input and the needs assessment. Recommendations may include land acquisition and development of new parks, enhancements and upgrades to existing parks, recreational programming, operations and maintenance considerations, high-level trails master plan (including pulling in greenway elements from the Pedestrian Plan and Downtown Plan), and partnerships and funding opportunities.
2. FNI will develop an Implementation Plan. Based on community and City staff feedback, recommendations will be prioritized into an implementation action plan to include initiation time frames and planning level potential cost ranges.
3. The Implementation Plan will include prioritization and general budgeting to help inform the City's 10-year Capital Improvement Plan.

Task 6: Preparation of Final Documents & Adoption

1. Draft Plan Report
 - a. Individual draft elements will be sent throughout the process, in alignment with the tasks above. The City will consolidate comments from staff and provide one set of consolidated comments per plan element to FNI.
 - b. A full draft of the Parks Plan (Draft 1) will be provided to the City and other parties the City wishes to include for internal review and comments. The City will consolidate comments from staff and others on Draft 1 and provide one set of consolidated comments within three (3) weeks of submission. FNI will facilitate a comment review meeting to clarify any comments, if needed.
 - c. A revised full draft of the Parks Plan will be provided that addresses the comments from Draft 1. This draft will serve as the draft for public review and comment, which will coincide with the Comprehensive Plan public review draft.
 - d. Changes will not be made to Draft 2 based on the public feedback gathered above, public feedback and comments will be provided in their entirety to City Commission along

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Minutes-Committee of the Whole

with the draft plan for consideration and discussion.

2. Plan Adoption Meetings

- a. City staff will be responsible for presenting the draft Plan to the Recreation Advisory Board.
- b. One (1) Planning Board recommendation meeting, the same meeting where the Comprehensive Plan is being considered.
- c. One (1) City Council adoption meeting, the same meeting where the Comprehensive Plan is being considered.

1. Final Report and Deliverables

- a. Produce an "as adopted" final Plan that incorporates any changes requested during the adoption process by City Council.
- b. The Plan document will be prepared in Adobe InDesign and mapping will be done via ESRI's ArcGIS software. Other graphic software may be utilized at the consultant's discretion.
- c. Deliverables will be provided in digital format (PDF), including both text and mapping, such that it will be easily reproducible. Electronic files of the final Plan will be provided to the City.

Deliverables:

Schedule:	No changes
Compensation Type:	Lump Sum Fee
Current Contract Amount:	\$125,000
Amount of this Amendment:	\$50,000
Revised Total Amount Authorized:	\$175,000

The services described above shall proceed as amended upon execution of this Amendment. All other provisions, terms, and conditions of the Professional Services Agreement which are not expressly amended shall remain in full force and effect.

CITY OF LENOIR, NC

By: 
Name: Steve Hinkley
Title: City Manager
Date: 8/27/2024

FREESE AND NICHOLS, INC.

By: 
Name: Chance Sparks
Title: Principal/Vice President
Date: 8/27/2024



COW 8.27.24

Project Updates – Director of Special Projects and Grants (J. Wright)

PROJECTS

PARTF Zacks Fork Splash Pad – Construction is underway; under-slab plumbing and interior rough-in is almost complete; spray features are being installed; targeting a completion date of early October

PARTF Rotary Soccer Complex Picnic Shelter – Contract awarded 8.6.24, next steps include scheduling Pre-Con and coordinating construction with Splash Pad completion to minimize conflict between contractors

PARTF Remaining Elements – Will engage specialist/architect to review the remaining PARTF scope and LAFC facility to maximize benefits of remaining expenditures – planned work includes racquetball courts, restrooms/locker rooms, whirlpool, and miscellaneous elements (ping pong, cornhole boards)

MRC Rooftop drainage and façade repairs – Façade demolition and rooftop edge modification is nearing completion; metal trim and gutter installation to follow

MRC Gym Floor Replacement – Contracts being executed now; contractor estimates beginning immediately after roof repairs are complete and delivering in Oct. (well before the winter basketball season)

MRC Pickleball Court Renovation – Working with Jacob at MRC to draft and publish a Request for Proposals to renovate the old tennis court area and existing pickleball court to accommodate twelve (12) total courts - currently have four (4) courts. Bids due 9.10.24, and a recommendation for award should be on the 9.17 council agenda.

UPCG Teaching and Learning Pavilion – Pre-Construction meeting held 8.7.24, NTP established for 8.19.24, completion date of 11.17.24; Joshua created an excellent rendering of the proposed structure

MLK Improvements – Pre-Construction meeting held 8.22.24, NTP will be established once material delivery dates are set (doors and floor). Doors and floor covering will be completed first, then the remainder of work to follow. Center closure or isolation of sections during work may be required; coordination with Phil/Lester is paramount for successful project delivery

TH Broyhill Walking Park Retaining Wall Replacement – Received \$50,000 donation from Broyhill Foundation to replace failing cross-tie walls near the restroom building. After meeting with the Contractor and discussing some structural concerns, we opted to engage a geotechnical engineer to evaluate the replacement method. An updated drawing (signed and sealed) was sent 8.19 and has been forwarded to the contractor. Work will not begin prior to 9.9.24 due to the Sculpture Celebration.

Campus Improvements Project – Kickoff meeting held with Maurer Architecture and J.M. Cope, Inc. 8.20.24. Topics included the various components of the project (auditorium, gymnasium, OVT pavilion and support building), schedule development, pre-construction and construction tasks, and the respective roles of project team members. Next steps include execution of the CM contract with J.M. Cope (hope to have contract on 9.3 agenda) and scheduling site visits with CM, design team, and sub-consultants.

LPD HVAC Replacement – completed replacement of two (2) non-functioning 10-ton gas-pack HVAC units at LPD and worked with Duke Energy to submit an application for a rebate due to increasing efficiency with the new units – net rebate of \$3,000 has been approved.

 City of Lenoir Financial Summary As of 7/31/2024 					
General Fund					
	2024-2025 Budget	7/31/2024	% of Budget	Change from Previous Year	7/31/2023
Total Revenue	\$ 23,751,580.00	\$ 10,476,031.58	44%	\$ (1,672,238.02)	\$ 12,148,269.60
Expenditures	\$ 23,751,580.00	\$ 1,987,532.10	8%	\$ (200,367.16)	\$ 2,187,899.26
Over/Under	\$ -	\$ 8,488,499.48		\$ (1,471,870.86)	\$ 9,960,370.34
Downtown District					
	2024-2025 Budget	7/31/2024	% of Budget	Change from Previous Year	7/31/2023
Revenues	\$ 264,700.00	\$ 5,626.55	2%	\$ (9,679.40)	\$ 15,305.95
Expenditures	\$ 264,700.00	\$ 13,594.05	5%	\$ 794.83	\$ 12,799.22
Over/Under	\$ -	\$ (7,967.50)		\$ (10,474.23)	\$ 2,506.73
Water/Sewer Fund					
	2024-2025 Budget	7/31/2024	% of Budget	Change from Previous Year	7/31/2023
Revenues	\$ 11,770,028.00	\$ 1,116,226.60	9%	\$ 301,200.19	\$ 815,026.41
Expenditures	\$ 11,770,028.00	\$ 794,789.69	7%	\$ 349,950.11	\$ 444,839.58
Over/Under	\$ -	\$ 321,436.91		\$ (48,749.92)	\$ 370,186.83

CITY OF LENOIR**COUNCIL ACTION FORM: September 17, 2024****I. Agenda Item:**

Resolution of Intent to Close a section of Virginia Street from 815 Virginia to 1021 Virginia St

II. Background Information:

Tapaha Dynamics LLC has proposed to close a section of Virginia Street for economic development purposes. For exact location, please see attached preliminary map. Tapaha Dynamics proposes a cul-de-sac to close the northern end of this segment. It is under evaluation whether the southern closure will need a cul-se-sac or gate closure. Provisions for city and privately owned utilities in the Virginia Street right-of-way will be granted a general easement for maintenance of these assets by Tapaha Dynamics.

This section of Virginia Street was formerly a NCDOT state-maintained road. It was turned over to the City of Lenoir for maintenance in May 2015 for future economic development projects. See attached documentation confirming the transfer of maintenance from NCDOT to the City.

In accordance with NCGS 160A-299, the attached resolution of intent, which calls for a Public Hearing to be held at a special meeting on October 22, 2024 at 5:00pm, will be advertised for 4 consecutive weeks in the Lenoir News-Topic. A copy of the resolution will be sent to each adjacent property owner, and notice of the public hearing will also be posted on the subject properties.

The city and Tapaha Dynamics have been working with abutting property owners Duke Energy and Max Prestwood on this project.

III. Staff Recommendation:

Adoption of the attached resolution, to cause the Clerk to advertise for the public hearing for the street closure consistent with NCGS 160A-299.

IV. Reviewed by:

City Attorney: _____

Finance Director: _____

Planning Director: Hannah Williams

REQUEST TO ABANDON & CLOSE RIGHT-OF-WAY

CITY HALL • 801 WEST AVENUE NW • PO BOX 958 • LENOIR, NC 28645

For questions about this form or the abandonment procedure, please contact the Planning Department at 828.610.8442 to schedule a pre-application meeting.

Submittal Checklist:

Application Form (2 copies of this form and all supporting documents are required)

Application Fee \$600 — cash or check payable to City of Lenoir

Copy of Survey or Plat, with right-of-way subject to the abandonment request indicated using a cloud feature.

Other Requested Information: _____

REQUEST FOR ABANDONMENT OF RIGHT-OF-WAY

Date August 28, 2024

TO: THE CITY CLERK AND THE CITY COUNCIL OF THE CITY OF LENOIR:

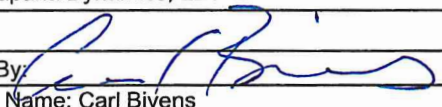
I (we) the undersigned owners of real property respectfully request that the right-of-way shown in Plat Book 32, Page 142 and shown in the attached [survey / subdivision plat] be closed and abandoned in accordance with N.C.G.S. 160A-299.

Name (signature):

Address:

Tapaha Dynamics, LLC

c/o Troutman Pepper

By: 

1001 Haxall Point

Name: Carl Bivens

Richmond, VA 23219

Title: Authorized Signatory

Attach additional sheets as necessary. It is not a requirement that all adjacent property owners sign the request. As a part of the process, the City will notify all adjacent owners that the right-of-way is proposed to be closed.

OFFICIAL USE ONLY:

City Council called for a hearing on _____.

The legal notice was published for four consecutive weeks in the News-Topic on the following dates:

1. _____ 2. _____ 3. _____ 4. _____

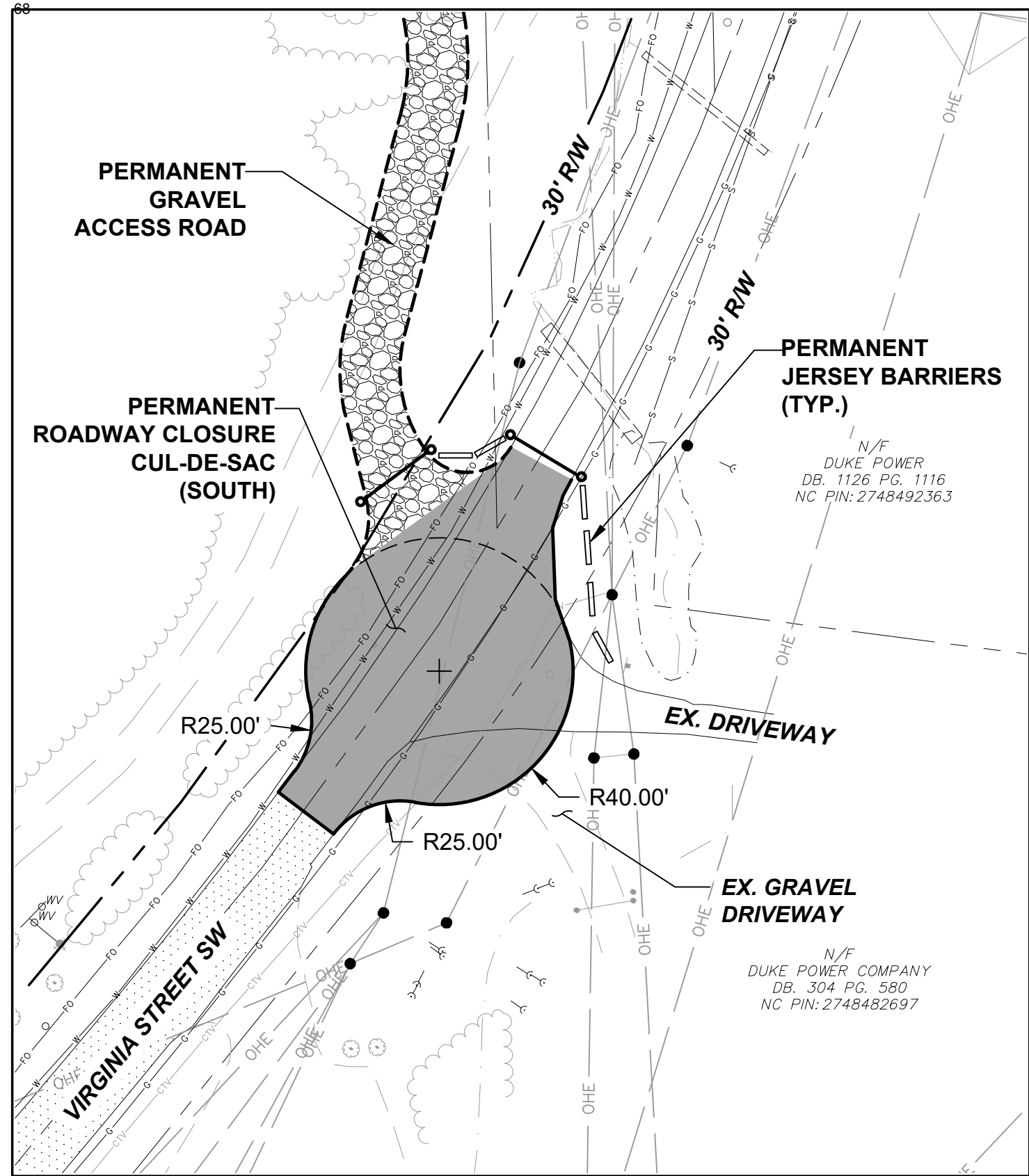
Notices sent to adjacent property owners via registered/certified mail: _____.

The public hearing was held on _____.

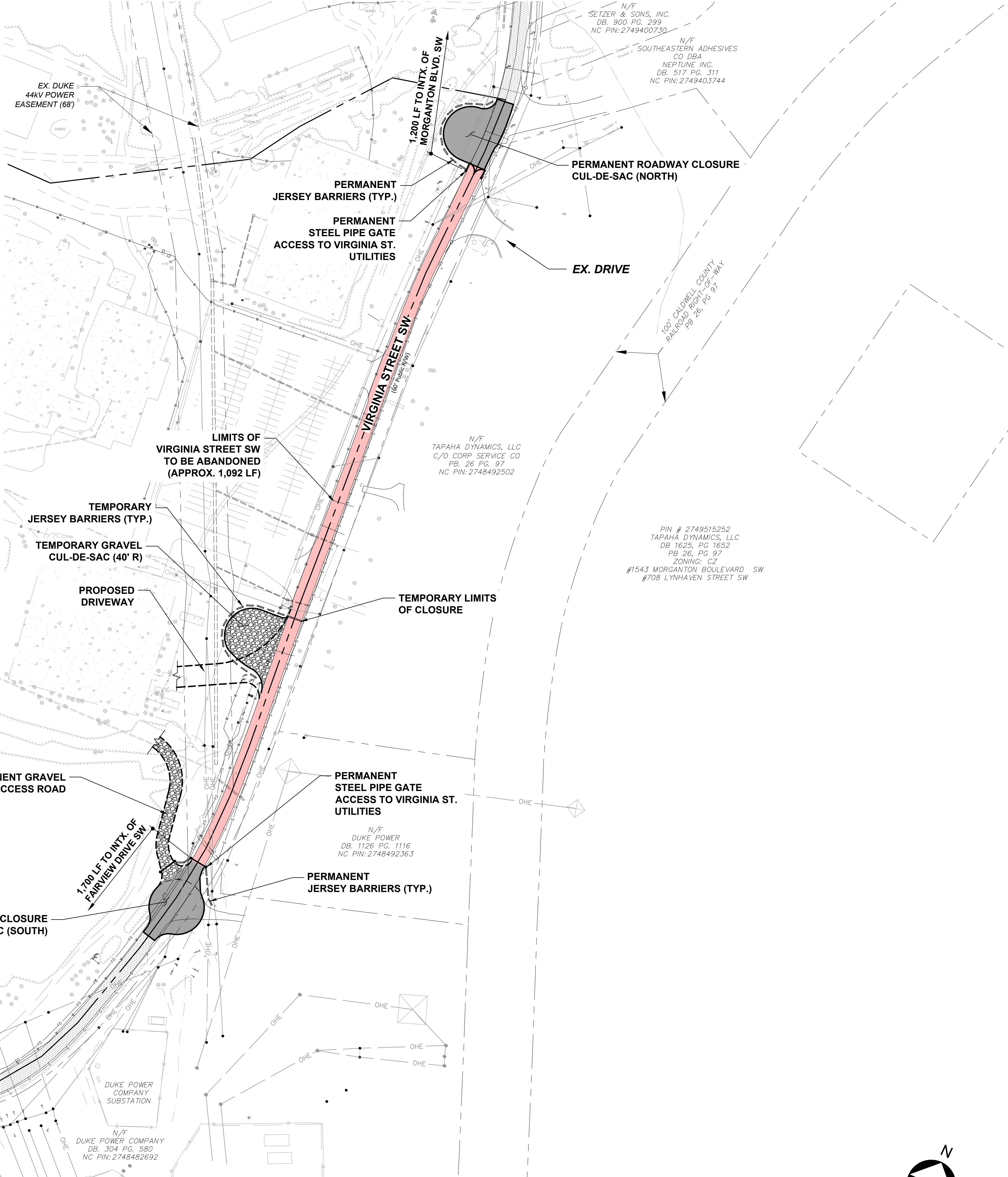
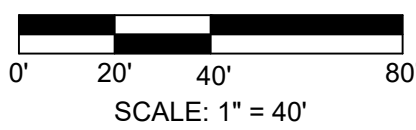
City Council action after public hearing _____.

Filed with Register of Deeds on _____.





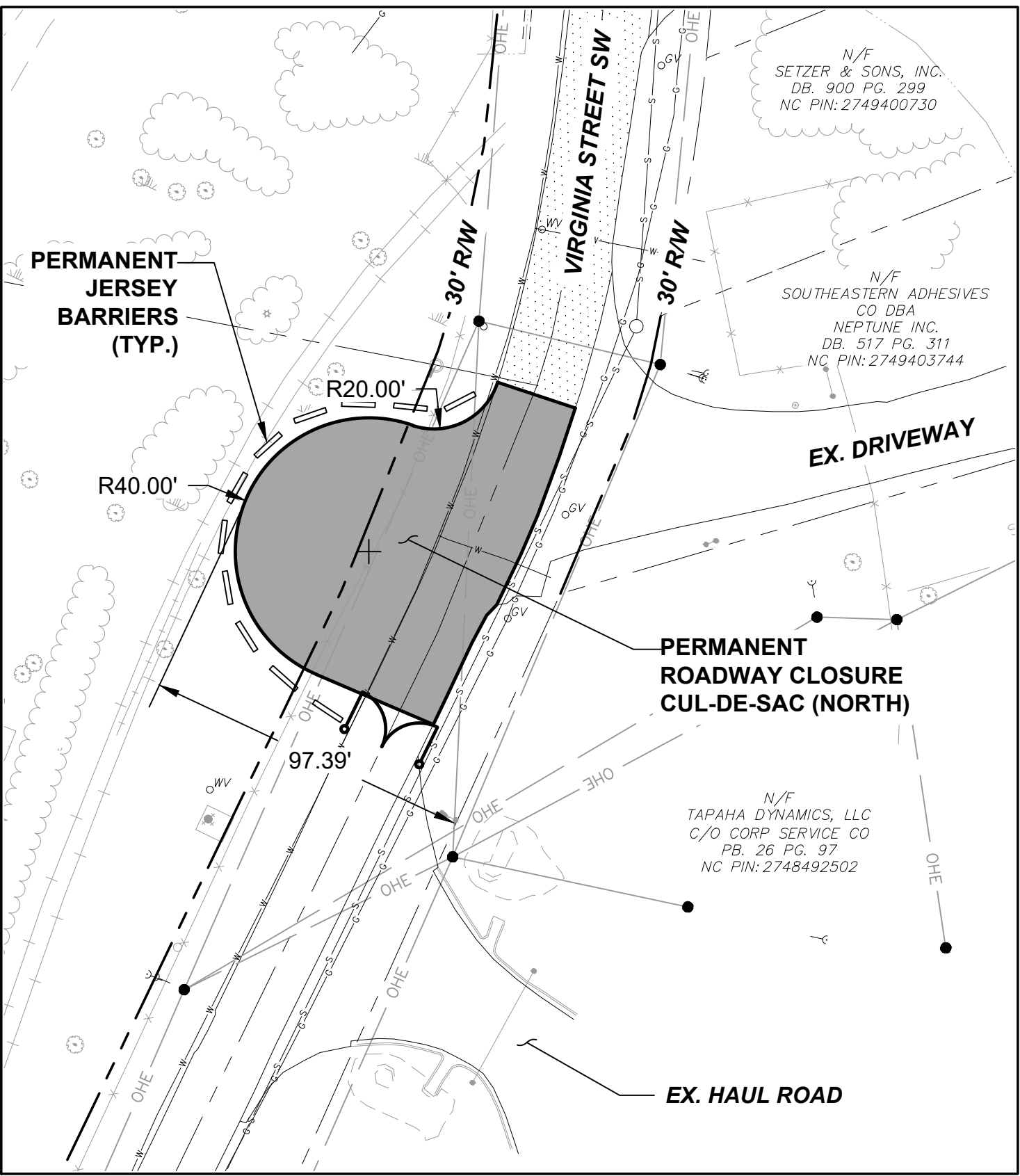
**PERMANENT CUL-DE-SAC ROADWAY CLOSURE
(SOUTH VIEW)**



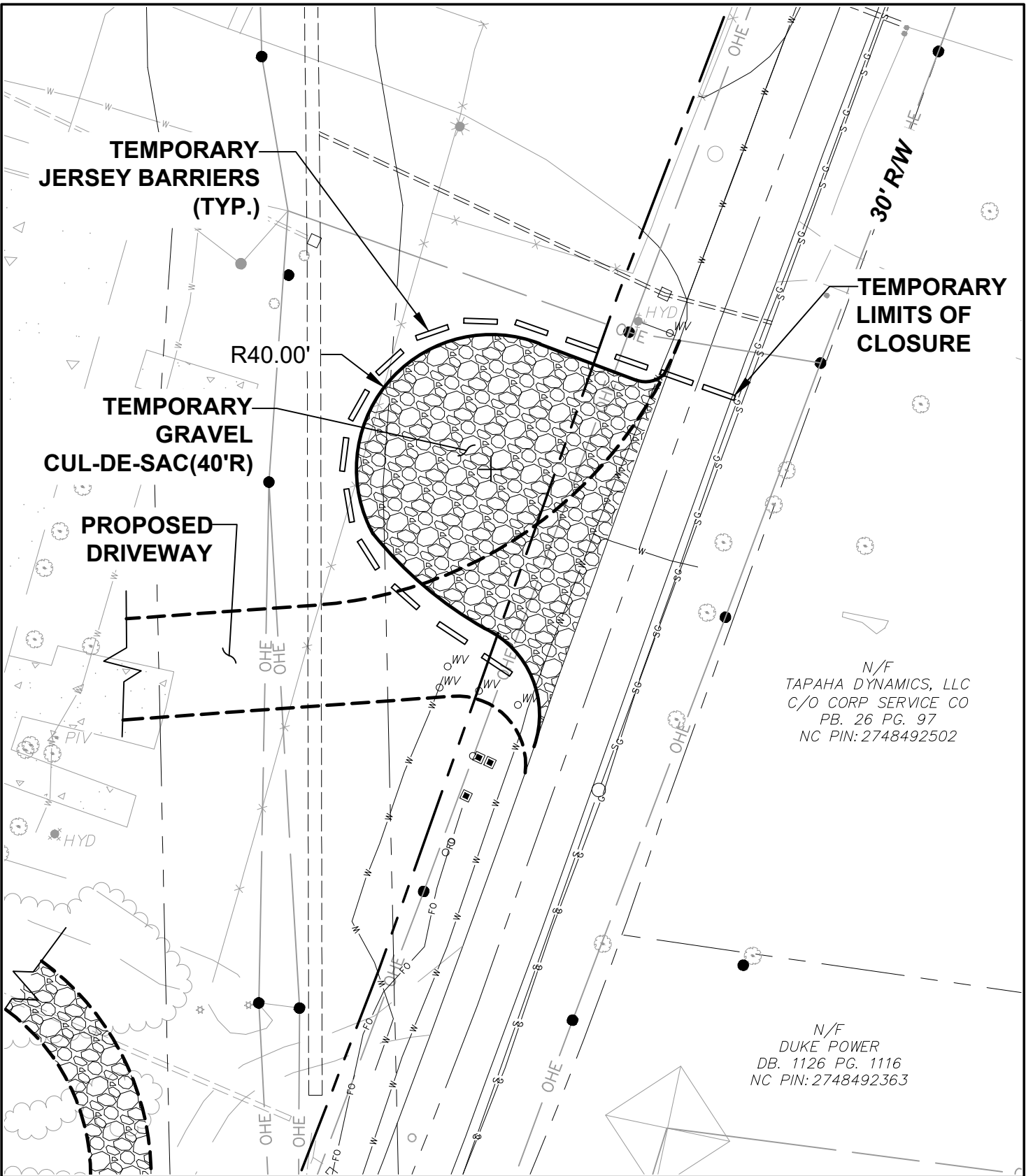
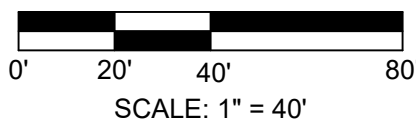
PROJECT CARDINAL

PROPOSED VIRGINIA ST SW ABANDONMENT EXHIBIT

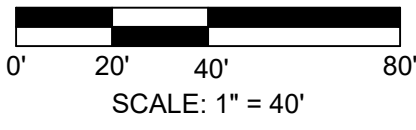
Date: 9/13/24



**PERMANENT CUL-DE-SAC ROADWAY CLOSURE
(NORTH VIEW)**



TEMPORARY CUL-DE-SAC



RESOLUTION OF INTENT

A Resolution Declaring the Intention of the Lenoir City Council as Petitioned by the Adjacent Property Owners to Consider the Closing Virginia Street between 815 and 1021 Virginia St

WHEREAS, G.S. 160A-299 authorizes the Lenoir City Council to close public streets and alleys; and

WHEREAS, the Lenoir City Council considers it advisable to conduct a public hearing for the purpose of giving consideration to the closing of Virginia Street between 815 and 1021 Virginia Street; and

NOW, THEREFORE BE IT RESOLVED by the Lenoir City Council that:

- (1) A meeting will be held at 5:00 p.m. on the 22nd day of October, 2024, in the City/County Chambers, 905 West Avenue, to consider a resolution closing Virginia Street Right-of-Way.
- (2) The City Clerk is hereby directed to publish this Resolution of Intent once a week for four successive weeks in the News-Topic, or other newspaper of general circulation in the area.
- (3) The City Clerk is further directed to transmit by registered or certified mail to each owner of property abutting upon that portion of said street a copy of this Resolution of Intent.
- (4) The City Clerk is further directed to cause adequate notices of this Resolution of Intent and the scheduled public hearing to be posted as required by G.S. 160A-299.

Any person with a disability needing special accommodations should contact the City Clerk's office 72 hours prior to the scheduled meeting time.

Adopted this the _____ day of _____, 2024.

SEAL

Joseph L. Gibbons, Mayor

ATTEST:

Shirley M. Cannon, City Clerk

SR 1145
Virginia St.STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATIONPAT MCCRORY
GOVERNOR1534 MAIL SERVICE CENTER
RALEIGH, N.C. 27699-1534ANTHONY J. TATA
SECRETARY

May 8, 2015

The Honorable Joseph L. Gibbons
Mayor, City of Lenoir
P. O. Box 958
Lenoir, North Carolina 28645-0958

Dear Mayor Gibbons:

This will acknowledge receipt of official notification that your City Council approved a certain change in the State Highway System within the corporate limits of Lenoir. This Resolution was forwarded to us by Division Engineer M. A. Pettyjohn.

On May 7, 2015, the Board of Transportation approved the requested deletion to the State Highway System. A copy of our BOT Agenda Item P is attached. **Please provide a copy to the party who prepares the City's 2015 Powell Bill Map.**

Sincerely,

A handwritten signature in cursive script that reads "Stephanie D. Benson".

Stephanie D. Benson
Powell Bill Program Manager

Attachments

cc: Shirley Cannon, City Clerk
M. A. Pettyjohn, Division 11 Engineer
Douglas Eller, District 2 Engineer

NCDOT May 2015 Board of Transportation Agenda**Approval of Municipal Street System Changes****Deletions from the State Highway System**

Division	County	Municipality	Road	Termini	Length
11	Caldwell 2015_05_M001	Lenoir	SR 1145	To delete (SR 1145) Virginia Street from Morganton Boulevard to Fairview Drive SW	0.78
11	Watauga 2015_05_M001	Boone	SR 1102	To delete (SR 1102) South Water Street from West King Street to Rivers Street.	0.11

May 7, 2015