

**LENOIR CITY COUNCIL
TUESDAY, JUNE 18, 2024
6:00 P.M.**

PRESENT: Mayor Joe Gibbons presiding. Councilmembers present were Jonathan Beal, Ike Perkins, Ralph Prestwood, Kimmie Rogers, David Stevens, Crissy Thomas, City Manager Scott Hildebran, City Clerk Shirley Cannon and City Attorney Timothy Rohr.

ABSENT: Councilmember Todd Perdue.

CITY STAFF: In attendance was Finance Director Donna Bean, Fire Chief Norman Staines, Assistant Fire Chief Kenny Nelson, Main Street & Economic Development Director Brenda Floyd, Police Chief Brent Phelps, Planning Director Hannah Williams, Parks & Recreation Director Phil Harper, Public Services & Public Utilities Director Jeff Church, Public Services & Public Works Director Jon Hogan, Communication Director Joshua Harris and Intern Kate Starr.

Also in attendance was News-Topic Reporter Shelby Powell.

I. CALL TO ORDER

- A. The meeting was opened by a moment of silence and the pledge of allegiance as led by Mayor Gibbons.

**CONDOLENCES; LONGANO &
UNDERWOOD FAMILIES:**

- B. On behalf of City Council, Mayor Gibbons extended sympathy to the family of Patrick Longano due to the passing of his father.

Mayor Gibbons also extended sympathy to the family of Matt Underwood due to the passing of his mother. Mayor Gibbons asked everyone to keep these two families in their thoughts and prayers during this difficult time.

Mayor Gibbons shared the Police Department's first annual CADET Academy began on Monday, June 3 and ended on Friday, June 7. The Academy was for rising 6th graders through rising 10th graders and 21 students participated in the academy.

INFORMATION; COMPREHENSIVE

- PLAN:** C. Planning Director Hannah Williams gave a brief background summary of the City's new Comprehensive Plan. Director Williams stated the City is currently working with Freese and Nichols to develop a comprehensive plan which will cover many topics including the economy, housing, the environment, recreation, and transportation. Freese and Nichols along with City Staff will work together to create a future land use map that will outline zoning rules in Lenoir and identify neighborhoods for future Small Area Plans. The plan will give special focus to the West End and Whitnel neighborhoods in the city.

Director Williams shared community meetings will be held on Wednesday, June 26 from 5:30 p.m. – 7:30 p.m. at Mt. Pilgrim Baptist Church Fellowship Hall, Whitnel Elementary

School Media Center and on Wednesday, June 26 a Community Open House will be held at Blue Ridge Energy Community Meeting Room to also receive public input.

A website for the proposed comprehensive plan is available online at www.cityoflenoir.com/compplan.

A brief video, hosted by Mayor Gibbons, was presented showing pictures of different projects in Lenoir and informing everyone about the scheduled meetings. Mayor Gibbons emphasized the Comprehensive Plan will serve as a guide for the City of Lenoir for the next 25 years and encouraged everyone to participate.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Budget Amendments; Annual Budget Ordinance: Staff request approval of the following Budget Amendments to the Annual Budget Ordinance for the fiscal year ending June 30, 2024 as follows:
 - 1. Approve the utilization of additional general fund revenues for needed expenditures.
 - 2. Approve the allocation of general fund expenditures for such obligations as professional services and for needed repairs for various equipment and buildings during the fiscal year.
 - 3. Approval the reallocation of enterprise fund expenditures.
 - 4. Approve the revision of the Wayfinding Signs Capital Project Budget Ordinance to add embellishments.
- B. Capital Project Budget Ordinance; Wayfinding Signs Capital Project: Staff request City Council adopt the revised Capital Project Ordinance for the Wayfinding Signs Capital Project in the amount of \$629,500.00 as submitted. The project is to be funded by an ARC Grant, ARPA Revenue Replacement funds, local funds and an allocation from the Lenoir Tourism Development Authority (LTDA.) (A copy of the capital project budget ordinance is attached to these minutes as information.)
- C. FY2024-2026 Paving Bid Award: Following the review of the bids submitted for this contract, Staff recommends awarding the contract to J.T. Russell & Sons, Inc. for a unit price of \$110.30/ton for a two-year period. J.T. Russell & Sons, Inc. is the lowest, responsive, responsible bidder, is appropriately licensed in the state of North Carolina, and is adequately equipped to perform work of this nature. J.T. Russell & Sons, Inc. bid included the required bid security (bond) and an escalator clause for unit price adjustment based on liquid asphalt price fluctuation. (A copy of the bid tab is attached to these minutes as information.)

Upon a motion by Councilmember Perkins, City Council voted 6 to 0 to adopt items A through C on the Consent Agenda as described above and as recommended by City Manager Hildebran.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

JUNETEENTH CELEBRATION:

1. Councilmember Crissy Thomas shared a Juneteenth Celebration is scheduled for Wednesday, June 19 at 6:30 p.m. with a concert by local musician Toni Carlton on the downtown square.

SUMMER CONCERT

- SERIES:** 2. A Summer Concert series begins on Friday, June 21 from 7:00 p.m. – 10:00 p.m. at the downtown stage area with the band “Opal Moon” performing. The band Misty D & the Rhythm Kings will perform on Friday, June 28 and Dial Up Radio is schedule do on Friday, July 5.

SUMMER MOVIE

- NIGHT:** 3. The movie “Migration will be shown on Saturday, June 28 at 7:00 p.m. at the former LHS Auditorium.

HOLIDAY

- CLOSING:** 4. City offices will be closed on Thursday, July 4 in observance of Independence Day. The City of Lenoir fireworks show will be held on Thursday, July 4 beginning at 5:30 p.m. at Optimist Park.

- CRUISE-IN:** 5. A Cruise-In is schedule on Saturday, July 6 beginning at 3:00 p.m. in downtown Lenoir.

BLACKBERRY

- FESTIVAL:** 6. The NC Blackberry Festival will be held on Friday, July 12 and Saturday, July 13 in downtown Lenoir.

B. Items for Council Action

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

CLOSED

- SESSION:** A. Pursuant to N.C.G.S. §143-318.11(4) and (5), and upon a motion by Councilmember Perkins which unanimously carried, City Council entered into closed session to discuss economic development and pending litigation pertaining to David and Doris Williams.

OPEN

- SESSION:** B. Upon a motion by Councilmember Prestwood, City Council voted unanimously to re-enter into open session.

X. ADJOURNMENT

- A. There being no further business, the meeting was adjourned at 6:40 p.m.

Shirley M. Cannon, City Clerk

Joseph L. Gibbons, Mayor

Tuesday, June 18, 2024

Minutes-City of Lenoir Council Meeting

Capital Project Ordinance for the City of Lenoir Revised Wayfinding Signs Capital Project

BE IT ORDAINED by the City Council Members of the City of Lenoir, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project to authorize activities for the Wayfinding Signs Capital Project to include the expenditure of funds for the design, construction, installation, and project administration for the Wayfinding Signs Capital Project. The project is to be funded by an ARC Grant, ARPA Revenue Replacement funds, local funding and an allocation from the Lenoir Tourism Development Authority (LTDA).

Section 2: The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3: The following amounts are appropriated for the project:

Description	Budget	Revision	Revised Budget
Wayfinding Signs Construction, Installation & Design	\$591,500.00	\$38,000.00	\$629,500.00
Total Expenditures	\$591,500.00	\$38,000.00	\$629,500.00

Section 4: The following revenues are anticipated to be available to complete this project:

Description	Budget	Revision	Revised Budget
ARC Grant Funding	\$250,000.00		\$250,000.00
ARPA Revenue Replacement Funds	\$291,500.00		\$291,500.00
LTDA Allocation	\$50,000.00		\$50,000.00
Local Funding		\$38,000.00	\$38,000.00
Total Revenue	\$591,500.00	\$38,000.00	\$629,500.00

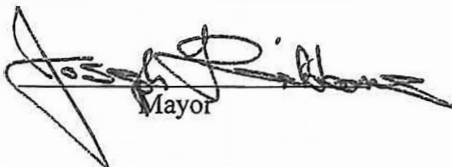
Section 5: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the Project Ordinance.

Section 6: The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 7: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 8: Copies of this capital project ordinance shall be furnished to the Budget Officer and the Finance Officer for direction in carrying out this project.

Revised this 18th day of June, 2024.


Mayor


Clerk



BID TAB

**Public Bid Opening
2024-2026 Asphalt Resurfacing Contract
City of Lenoir
June 13, 2024, 2:00 p.m. local time**

Contractor	Bid Security	Unit Price/Ton
M & K Enterprises LLC	Yes	\$164.23
Maymead	Yes	\$159.00
Tri-County Paving, Inc.	Yes	\$121.00
J.T. Russell & Sons Inc.	Yes	\$110.30
Midstate Contractors Inc.	N/A	NO BID

Jonathan Hogan
Jonathan Hogan
Public Works Director