AGENDA

CITY OF LENOIR
CITY COUNCIL MEETING
905 WEST AVENUE
TUESDAY, DECEMBER 5, 2023
5:00 P.M.

I. CALL TO ORDER

A. Moment of Silence & Pledge of Allegiance

B. Special Recognition: On behalf of City Council, Mayor Gibbons will present Kent Greer with a framed City flag with coins for his dedicated and outstanding service to the City of Lenoir and its citizens.

C. Oath of Office: The Honorable District Court Judge Richard S. Holloway, will administer the Oath of Office to Joseph L. Gibbons, Mayor, Ralph S. Prestwood, Councilmember, and Kimmie R. Rogers, Councilmember. (Todd H. Perdue was previously sworn in with an effective date of Tuesday, December 5, 2023.)

D. Mayor Pro-Tem: City Council will nominate and vote on a Councilmember to serve a two-year term as Mayor Pro-Tempore.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

A. A public hearing will be held to receive public comments regarding amendments to the City of Lenoir's Fats, Oil and Grease (FOG) Ordinance as submitted and as recommended by City Staff. Note: Additional background information is available in the report submitted by Jeff Church, Public Utilities Operations Manager that is provided in the agenda packet.

III. CONSENT AGENDA ITEMS

A. Minutes: Approval of the minutes of the City Council meeting of Tuesday, November 7, 2023 as submitted.

B. Engineering Services Contract; McGill Associates: Staff recommends City Council approval to negotiate a contract with McGill Associates of Hickory, NC for the engineering services required for the execution and administration of the Lenoir-Valdese Interconnection Project as submitted.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. The calendar for the month of December will be provided to City Council listing various meetings and events.

2. The Christmas Light Show will continue nightly on the downtown square from 6:00 – 10:00 p.m. through January 1st.
3. The annual Luminary Display will be held on Friday, December 9 at 6:00 p.m. at Blue Ridge Memorial Park. A rain date is scheduled for Friday, December 15.
4. The ABC Board will meet on Tuesday, December 12 at 2:00 p.m.
5. The City Council meeting of Tuesday, December 19 has been cancelled. The next meeting will be held on Tuesday, January 2.
6. City offices will be closed on Monday, December 25 through Wednesday, December 27 in observance of Christmas and on Monday, January 1 in observance of New Year's Day and Monday, January 15 in observance of the Martin Luther King, Jr. holiday.
7. Curbside Christmas tree pickup will be held the week of January 2nd through the 5th.

B. Items for Council Action

1. City staff request that City Council adopt an Order of Abatement directing staff to abate the minimum housing violations by demolishing the structure on the property of 1487 Overlook Drive, NC PIN: 2748867734.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCIL MEMBERS

A. Closed Session: "Under N.C. Gen. Stat. § 143-318.11(a),(3), City Council will consider entering into closed session to discuss pending class-action litigation and a proposed settlement. The parties in each existing lawsuit concerning which City Council expects to receive advice during the closed session are Camden, South Carolina, E.I. DuPont de Nemours and Company, 3M Company, and others. City Council may take action following the closed session."

X. ADJOURNMENT

CITY OF LENOIR, NORTH CAROLINA

OATH OF MAYOR

JOSEPH L. GIBBONS

I, ***JOSEPH L. GIBBONS*** *solemnly swear that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina and to the constitutional powers and authorities which are or may be established for the government thereof; and, that I will endeavor to support, maintain, and defend the Constitution of said state, not inconsistent with the Constitution of the United States.*

I, ***JOSEPH L. GIBBONS*** *further swear that I will execute the duties of the office of* ***MAYOR*** *for the City of Lenoir, North Carolina, to the best of my ability and judgment, so help me, God.*

_____

JOSEPH L. GIBBONS

Sworn to and subscribed before me this 5TH day of December, 2023.

_____

Honorable Richard S. Holloway
NC District Court Judge

CITY OF LENOIR, NORTH CAROLINA

OATH OF COUNCIL MEMBER

RALPH S. PRESTWOOD

I, ***RALPH S. PRESTWOOD***, *solemnly swear that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina and to the constitutional powers and authorities which are or may be established for the government thereof; and, that I will endeavor to support, maintain, and defend the Constitution of said state, not inconsistent with the Constitution of the United States.*

I, ***RALPH S. PRESTWOOD*** *further swear that I will execute the duties of the office of* ***COUNCIL MEMBER*** *for the City of Lenoir, North Carolina, to the best of my ability and judgment, so help me, God.*

_____

RALPH S. PRESTWOOD

Sworn to and subscribed before me this 5TH day of December, 2023.

_____

Honorable Richard S. Holloway
NC District Court Judge

CITY OF LENOIR, NORTH CAROLINA

OATH OF COUNCIL MEMBER

KIMMIE R. ROGERS

I, ***KIMMIE R. ROGERS*** *solemnly swear that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina and to the constitutional powers and authorities which are or may be established for the government thereof; and, that I will endeavor to support, maintain, and defend the Constitution of said state, not inconsistent with the Constitution of the United States.*

I, ***KIMMIE R. ROGERS*** *further swear that I will execute the duties of the office of* ***COUNCIL MEMBER*** *for the City of Lenoir, North Carolina, to the best of my ability and judgment, so help me, God.*

_____

KIMMIE R. ROGERS

Sworn to and subscribed before me this 5TH day of December, 2023.

_____

Honorable Richard S. Holloway
NC District Court Judge

CITY OF LENOIR, NORTH CAROLINA

OATH OF COUNCIL MEMBER

TODD H. PERDUE

I, *TODD H. PERDUE*, *solemnly swear that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina and to the constitutional powers and authorities which are or may be established for the government thereof; and, that I will endeavor to support, maintain, and defend the Constitution of said state, not inconsistent with the Constitution of the United States.*

I, *TODD H. PERDUE*, *further swear that I will execute the duties of the office of COUNCIL MEMBER for the City of Lenoir, North Carolina, to the best of my ability and judgment, so help me, God.*

TODD H. PERDUE

Sworn to and subscribed before me this 28th day of November, 2023.
Effective date of oath is the 5th day of December, 2023.

Joseph L. Gibbons,
Mayor, City of Lenoir, NC

CITY OF LENOIR

COUNCIL ACTION FORM

I. **Agenda Item:** Public Hearing – Consideration of an Ordinance to adopt the City of Lenoir Fats, Oil, and Grease (FOG) Ordinance. (New)

II. **Background Information:** The North Carolina Division of Water Resources conducted an inspection of the City of Lenoir Collection System on September 11, 2023. This inspection was the regular three year inspection to verify the facility is operating in compliance with the conditions and limitations specified in Collection System Permit No. WQCS00035. One area target for improvement is the current grease control program. The program needs to include more details, such as, how frequently grease traps need to be pumped and the enforceable policy defined. As a remedial action, staff recommends the approval of the included FOG ordinance.

III. **Staff Recommendation:** Staff recommends City Council hold a **Public Hearing at the December 5, 2023** Council Meeting to receive public comment on the FOG ordinance and, upon closing the hearing, adopt the resolution approving the FOG ordinance.

IV. **Reviewed by:**

City Attorney: yes

Finance Director: _____

Public Works/Public Utilities Director: Jeff Church

CITY OF LENOIR

Public Utilities

Radford Thomas
Public Services Director

510B Greer Circle
Lenoir, NC 28645
828-757-2175

Dr. Jeff Church
Operations Manager

Background Information for Public Hearing on
Proposed Fats, Oils, and Grease Ordinance
December 5, 2023

The NC Division of Water Resources conducted an inspection of the Lenoir Collection System on September 11, 2023. The inspection was conducted to verify the facility is operating in compliance with the conditions and limitations specified in Collection System Permit No. WQCS00035. As part of the summary of the findings the current grease control program needs to be more robust. The summary stated the current grease control program needs to include more details such as how frequently grease traps need to be pumped and to define the enforceable policy. The NC Division of Water Resources also included a sample ordinance as a guiding document.
In summary:

- The policy currently in effect was adopted in 2004, and is approximately 19 years old.

- The proposed ordinance contains specific definitions related to terms in the ordinance.

- The proposed ordinance contains more detailed information in the requirements of the installation, maintenance, record keeping and the removal of grease traps and interceptors than the existing policy.

- The proposed ordinance states the City shall enforce this division pursuant to the provisions of this division and the existing wastewater discharge division of the Code of Ordinances City of Lenoir, North Carolina.

- The existing wastewater discharge enforcement division ordinance is for all wastewater violations, not just grease traps or interceptors, and includes administrative remedies, civil penalties, or other available remedies including criminal violations, injunctive relief, water supply severance, and public nuisances. Detailed information can be found at the hyperlink Article IV. - Wastewater Discharge.

- City staff foresee few, if any, changes in the grease trap or interceptor inspections of current establishments. Staff currently have very few, if any, enforcement concerns with existing establishments that have a grease trap or interceptor.

- The proposed ordinance is in response to requirements set forth by the NC Division of Water Resources summary report and provided guidance ordinance from the September 11, 2023 inspection report.

Respectfully Submitted,

Jeff Church

Jeff Church, EdD
Operations Manager

Secs. 21-374—21-380. - Reserved

DIVISION 9. – FATS, OIL, AND GREASE

Sec. 21-381. - Purpose.

This subchapter is intended to aid in the prevention of sanitary sewer blockages and obstructions caused by the introduction, discharge and contribution of fats, oils, greases, grease complexes, scum, sludge, and other organic polar compounds into the City's wastewater collection system or publicly owned treatment works by commercial, industrial, institutional, and other non-residential activities.

Sec. 21-382. - Definitions.

For the purpose of this subchapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(a) *Commercial establishment* and *industrial establishment.* Any user that has the potential to use, contribute to or otherwise impact the City's wastewater collection system or POTW. Such establishments include, but are not limited to, maintenance facilities, repair facilities and equipment cleaning facilities.

(b) *Cooking establishment.* Any person primarily engaged in the activities of cooking, preparing, serving or otherwise making available for human consumption any form of foodstuff, and which uses one or more of the following cooking or preparation methods in connection with such activities: cooking or preparation by frying, baking, grilling, sautéing, rotisserie cooking, broiling, boiling, blanching, roasting, toasting, poaching, or any type of cooking or preparation that produces a hot non-potable product in or on a receptacle that requires washing, rinsing, or other form of cleaning. Such establishments include, but are not limited to, restaurants, cafeterias, extended care facilities, school cafeterias (public and private), and day care facilities where meals for more than six children are prepared, served, or otherwise made available for human consumption.

(c) *Fats, oils, and grease (FOG).* All greases, grease complexes, fats, oils, scum, sludges, and all other organic polar compounds derived from animal and/or plant sources that contain multiple carbon chain triglyceride molecules. Such substances are detectable and measurable using analytical procedures established in 40 CFR 136.

(d) *Grease trap or grease interceptor.* A device that separates and retains waterborne greases before the wastewater, which contains such grease, exits the grease trap or interceptor into the City's wastewater collection system or publicly owned treatment works (POTW). The grease trap or interceptor also collects settleable solids generated by or incidental to commercial, industrial and food preparation activities.

(e) *Non-cooking establishment.* Any person primarily engaged in the rendering or preparation of pre-cooked foodstuffs that do not require or involve any form of cooking. Such establishments include, but are not limited to, establishments that are primarily engaged in the rendering preparation of cold dairy and frozen foodstuffs.

(f) *Person*. Any actual person, corporation, partnership, unincorporated association, and any governmental entity or political subdivision and departments and agencies thereof.

(g) *City.* City of Lenoir, North Carolina, and its utility service area.

(h) *User.* Any person primarily engaged in any commercial, industrial, institutional or other non-residential activity who has the potential to introduce, contribute, or discharge FOG (or causes or permits the introduction, contribution or discharge of FOG) into the wastewater of the City's wastewater collection system or POTW, including but not limited to any person who introduces, contributes or discharges wastewater into the wastewater collection system or POTW through any mobile source.

(i) *Wastewater*. Any substance introduced, contributed to, or discharged into the City's wastewater collection system or POTW.

(j) *Polar Compounds*. Polar compounds are chemical compounds that are held together by polar covalent bonds. The term 'polar compound' can be defined as a chemical species which consists of two or more atoms that are held together by covalent bonds that are polar in nature due to the unequal sharing of electrons.

(k) *Settleable solids*. Solids which are capable of settling when placed in a period of inactivity or dormancy.

Sec. 21-383. Grease Trap and Interceptor Installation; Maintenance; Record Keeping and Removal.

(A) No later than one year after adoption of this chapter, all users shall install grease traps or interceptors designed to limit the introduction, contribution and discharge of fats, oils, and greases into the City's wastewater collection system or POTW. Grease traps and interceptors with appropriate sampling or inspection points shall be installed at the user's expense whenever any user operates a commercial establishment, industrial establishment, or a cooking establishment grease traps and interceptors must have a minimum capacity of 1,000 gallons or more as required to effect a fats, oils, and grease concentration maximum of 100 mg/l.

(B) Alternative methods of compliance may be approved by the City if the user demonstrates that compliance with this chapter is impossible or impractical at the time of adoption of this chapter as a result of limited space. However, any such proposed alternative method of compliance will be required to meet the performance criteria specified in division (A) of this section, and the user must adequately demonstrate to the satisfaction of the City that the proposed alternative method will satisfy those performance criteria. In addition, any such alternative method must be cleaned at a more frequent interval than is required of grease traps and interceptors under division (E) of this section and in compliance with the proposed method's actual performance criteria. Prior to approval of any such proposed alternative method of compliance, documentation of the proposed method's actual performance criteria must be submitted to the City's Utility Code

Coordinator or Public Services Director or their duly appointed representative for review and approval.

(C) Grease traps and interceptors may also be required in other facilities, as deemed reasonably necessary by the City's designated Utility Code Coordinator or Public Services Director or their duly appointed representative.

(D) Upon the prior written approval of the Public Services Director or their duly appointed representative, non-cooking establishments may be exempted from the requirements of this subchapter after an inspection of the subject premises and submission of adequate supporting documentation, as deemed necessary in the sole and absolute discretion of the Public Services Director or their duly appointed representative. At a minimum, such supporting documentation shall include: a full and detailed description of the operations and activities at the subject premises, and a full and detailed list of all potential sources of fats, oil, and grease at the subject premises.

(E) Users shall empty and service grease traps and interceptors as often as necessary to comply with the performance criteria in division (A) of this section. The default maximum period of time allowed between servicing of grease traps shall be 60 days; however, individual customers may prepare and submit an alternative schedule for review and approval by the Public Services Director or their duly appointed representative. Alternative schedules may be approved based on evaluation of the flow volume, character of the wastewater, and capacity of the grease trap. Once approved, the user must adhere to the alternative schedule. Under-the-counter types of grease traps and interceptors shall be cleaned at least daily, and shall comply with the performance criteria in division (A) of this section. There shall be no reintroduction of wastewater back into the grease trap or interceptor unless and until said wastewater has been proven to contain 100 mg/l or less of fats, oils, and grease. Under no circumstances shall the sludge or scum layer be reintroduced or discharged into the City's wastewater collection system or POTW.

(F) Users shall supply (1) an adequate sampling point downstream of the grease trap or interceptor, prior to mixing with other sanitary flows, and (2) an accessible entry into each chamber of the grease trap or interceptor. The minimum requirement for the sampling point shall be a four-inch vertical clean-out.

(G) Users shall retain detailed records on-site for a minimum of three years reflecting all maintenance carried our pursuant to this ordinance. At a minimum, such records shall contain the following information: date of service, name of the employee involved, and a receipt reflecting all services rendered by the waste hauler.

(H) Users are required to keep the grease trap or interceptor free of inorganic solids such as grit, towels, gloves, cigarettes, eating utensils, and the like, which could clog or settle in the trap or interceptor, thereby reducing the effective volume or capacity of the trap or interceptor.

(I) Users are required to ensure that all waste material removed from grease traps and interceptors is disposed of in a manner that complies with all federal, state and local statutes, rules, regulations, policies and ordinances.

(J) Except as provided herein, for a period of one year following the adoption of this subchapter, no enforcement actions will be taken under this section for failure to achieve the performance criteria specified in division (A) of this section. If, during such period, (1) an obstruction of any of the City's sanitary sewer main(s) occurs and causes a sewer overflow, spill, leak or other event with any environmental impact, and (2) such overflow, spill, leak or other event may be attributed in part or in whole to a particular user, then the City will seek enforcement action under Chapter 21, Article IV. – Wastewater Discharge For purposes of this section, an overflow, spill, leak or other event shall be deemed to have an environmental impact when (1) such overflow or other event involves an amount of wastewater equal to or in excess of 1,000 gallons, or (2) any amount of wastewater reaches any body of surface water.

Sec. 21-384. - Enforcement.

The City shall enforce this division pursuant to the provisions of this division and Article IV. – Wastewater Discharge of the Code of Ordinances City of Lenoir, North Carolina.

(A) When any user is found not to be in compliance with this subchapter, the consumer shall be notified, in writing, the corrective action required through administrative remedies, as provided in subsection 21-351.

(B) Any user which remains in noncompliance after notice is given and the time prescribed, will be considered in violation of this chapter and may face disconnection of water services until compliance is achieved. In addition, any person who shall continue any violation beyond the time limit provided for in the aforementioned notice of violation (NOV) may be assessed civil penalties as provided in subsection 21-352, and/or other available remedies as provided in subsection 21-353.

(C) Enforcement of this program shall be administered by the City of Lenoir Public Services Director or their duly appointed representative.

(D) The City of Lenoir Public Services Director or their duly appointed representative is authorized to make all necessary and reasonable rules and policies with respect to the enforcement of this chapter. All such rules and policies shall be consistent with the provisions of this chapter and shall be effective upon the date of adoption by the City Council.

Secs. 21-385—21-390. - Reserved

LENOIR CITY COUNCIL
TUESDAY, NOVEMBER 7, 2023
5:00 P.M.

PRESENT: Mayor Joe Gibbons presiding. Councilmembers present were Jonathan Beal, Kent Greer, Todd Perdue, Ike Perkins, Ralph Prestwood, David Stevens, Crissy Thomas, City Manager Scott Hildebran, City Clerk Shirley Cannon and City Attorney Timothy Rohr.

CITY STAFF: In attendance was Finance Director Donna Bean, Fire Chief Norman Staines, Deputy Fire Chief Kenny Nelson, Public Services Director Radford Thomas, Planning Director Hannah Williams, Mulberry Center Manager Jacob Guiot and Downtown Event Coordinator Matthew Anthony.

I. CALL TO ORDER

A. The meeting was opened by a moment of silence and the pledge of allegiance as led by Mayor Gibbons.

PROCLAMATION; BURN BAN:

B. Norman Staines, Fire Chief, updated City Council regarding the current drought conditions in the City of Lenoir. He shared that 14 counties have already imposed a burn ban and, after much discussion, Fire Marshal Chris Jacobs recommended the City adopt a proclamation proclaiming that all open burning shall be prohibited within the geographical boundaries of the City of Lenoir until further notice. Chief Staines shared Fire Marshall Jacobs reported this is the driest our area has been since 2016. He further shared the proclamation shall become effective at 5:00 p.m. today and shall remain in effect until local conditions indicate that the hazardous period has passed.

This restriction shall extend 100-feet outward from all residential and commercial structures. It was noted the ban does not prohibit outdoor charcoal, pellet or gas grills provided precautions are taken to prevent fire from escaping those appliances.

Public Services Director Radford Thomas reiterated it is extremely dry right now. He explained the Catawba Drought Management Authority issued a Stage 1 Drought for the Catawba Wateree River Basin. He said this is a voluntary restriction and encouraged everyone to cooperate by trying to reduce their water usage by 5% and by washing their vehicles at a car wash where the water is recycled.

SPECIAL RECOGNITION; NATIONAL HOSPICE MONTH:

C. On behalf of City Council, Mayor Gibbons read and presented a proclamation to William Williamson, Director of Faith Community Outreach, Amorem, proclaiming the month of November 2023 as National Hospice and Palliative Care Month throughout the City of Lenoir. Ms. Lisa Caviness with Amorem was also in attendance at the meeting.

Mr. Williamson stated Burke and Caldwell Hospice merged several months ago to become Amorem. He encouraged people to call for their care needs as Staff can provide quality care for their patients and support for families.

Mr. Williamson thanked City Council and the City of Lenoir for all of their support. Mayor Gibbons thanked Mr. Williamson for coming and for all of the services hospice provides to patients and families during their time of need.

SPECIAL RECOGNITION; GIVING TUESDAY:

D. On behalf of City Council, Mayor Gibbons read and presented a proclamation to Jamie Willis, Executive Director of United Way, proclaiming Tuesday, November 28, 2023 as "Giving Tuesday" throughout the City of Lenoir. Giving Tuesday is a global giving movement that has been built by individuals, families, organizations, businesses and communities in all 50 states and in countries around the world.

Mrs. Willis expressed appreciation for the recognition and referred to it being like a partnership with the City as the City also provides services to citizens in order to help meet their basic needs. She thanked City Council for the recognition and support.

Mayor Gibbons thanked Mrs. Willis for all United Way does for the community and encouraged everyone to take this opportunity to give back to the community in any way that is personally meaningful to them on this significant day.

CONDOLENCES; FAMILY OF RACHEL B. MUNDAY:

E. On behalf of City Council, Mayor Gibbons extended sympathy to the family of Councilman Kent and Susan Greer as Susan's mother, Rachel B. Munday, passed away on Monday, November 4. Mayor Gibbons asked everyone to keep the Greer family in their thoughts and prayers during this difficult time.

FY2022-2023 AUDIT REPORT:

F. Cynthia Randolph, C. Randolph CPA PLLC, presented the FY2022-2023 Audit Report to City Council. Ms. Randolph thanked and commended Finance Director Donna Bean, City Manager Scott Hildebran and City staff for all of their assistance during the audit process.

Ms. Randolph shared she submitted the audit to the Local Government Commission (LGC) on October 30 and issued a modified opinion due to the audit being a single audit under uniform guidelines. Ms. Randolph stated, due to the City having $750,000 in federal funding, an auditor has to audit certain larger accounts. She stated she chose to audit the City's Clean Water Management Trust Fund, the Powell Bill funding and a Building Reuse Grant.

Ms. Randolph stated the City has no significant weaknesses nor any internal control weaknesses. She noted the City has had a good year with no violations. In addition, Ms. Randolph pointed out the LGC publishes a median fund balance as a percentage of general expenditures and for a City the size of Lenoir, in 2023 the median fund balance is 46%. The City's unassigned fund balance is $17,032,351 which represents 79.3% resulting in an increase of $2,246,250 in the General Fund.

Next, Ms. Randolph reported the City's debt decreased by $100,435 which is outstanding. The City's legal debt margin is $205,350,187 and its tax collection rate is 97.8%. In the Enterprise Fund – Water and Sewer, the change in net position is $1,437,071 which is good. Ms. Randolph remarked the City is in excellent financial position and commended City Council, City Manager Scott Hildebran and Finance Director Donna Bean for all of their great work regarding the financials.

On behalf of City Council, Mayor Gibbons also thanked Finance Director Donna Bean, City Manager Scott Hildebran and Staff for their hard work and for how well they work together.

Upon a motion by Councilmember Stevens, Council voted 7 to 0 to accept the FY2022-2023 Audit Report as submitted and as presented by Cynthia Randolph, C. Randolph CPA PLLC.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

A. Minutes: Approval of the minutes of the City Council Meeting of Tuesday, October 17, 2023 as submitted.
B. Minutes: Approval of the minutes of the Committee of the Whole meeting of Tuesday, October 24, 2023 as submitted.
C. Proclamation; Burn Ban: Approval of a proclamation proclaiming that all open burning shall be prohibited within the geographical boundaries of the City of Lenoir until further notice pursuant to the North Carolina State Fire Prevention Code, Fire Code 2018 edition, Section 307 as recommended. (A copy of the proclamation is hereby incorporated into these minutes by reference. Refer to page 294.)
D. Public Hearing; FOG Ordinance Amendments: Staff recommends City Council call for a public hearing to be held on Tuesday, December 5, 2023 to receive public comments regarding approval of amendments to the City of Lenoir's Fats, Oil and Grease (FOG) Ordinance as recommended by City Staff. (A copy of the ordinance is hereby incorporated into these minutes by reference. Refer to pages 295-298.)
E. Proclamation; National Hospice and Palliative Care Month, November 2023: Approval of a proclamation proclaiming the month of November 2023 as National Hospice and Palliative Care Month throughout the City of Lenoir. (A copy of the proclamation is hereby incorporated into these minutes by reference. Refer to page 299.)
F. Proclamation; Giving Tuesday 2023: Approval of a proclamation proclaiming Tuesday, November 28, 2023 as "#Giving Tuesday" throughout the City of Lenoir. Note: Giving Tuesday is a global giving movement that has been built by individuals, families, organizations, businesses and communities in all 50 states and in countries around the world. Giving Tuesday inspires people to take collective action to improve their communities, give back in better, smarter ways to the charities and causes they believe in, and help create a better world. (A copy of the proclamation is hereby incorporated into these minutes by reference. Refer to page 300.)

Councilmember Stevens clarified that Item No. D. Fog Ordinance is not a new ordinance but proposed amendments to the current ordinance that will be considered at the public hearing on December 5 by Council.

Upon a motion by Councilmember Perdue, City Council voted 7 to 0 to adopt items A through F on the Consent Agenda as described above and as recommended by City

Staff.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

HOLIDAY CLOSING
VETERANS DAY: 1. City offices will be closed on Friday, November 10 in observance of Veterans Day. American Legion Post 29 will host a Veterans Day service on Saturday, November 11 at 11:00 a.m. at the American Legion facility located at 401 Main Street NW.

VETERANS WINTER
STAND DOWN: 2. The Veterans Winter Stand Down will be held on Thursday, November 9 from 9:00 a.m. – 1:00 p.m. at the J.E. Broyhill Civic Center.

CITY/COUNTY SERVICES
COMMITTEE: 3. The City/County Services Committee will meet on Monday, November 13 at noon at the J.E. Broyhill Civic Center.

ECONOMIC DEVELOPMENT
ADVISORY COMMITTEE:
4. The Economic Development Advisory Committee will meet on Tuesday, November 14 at 8:15 a.m. at the Foothills Regional Airport Authority.

LIGHT UP
LENOIR: 5. The annual Light Up Lenoir event begins nightly on Thursday, November 16 from 7:00 p.m. – 10:00 p.m. on the square downtown. Also, school performances will be held on Thursday, November 16 from 5:00 p.m. – 7:00 p.m. and visits with Santa will be held from 5:00 p.m. – 7:30 p.m.

NEW DOWNTOWN CHRISTMAS
DECORATIONS: 6. On behalf of City Council, Mayor Gibbons thanked Matthew Anthony, Downtown Event Coordinator, Kaylynn Horn, Economic Development Director, Public Works, Public Utilities, and other City Staff for all of their hard work in decorating the downtown area for Christmas.

Matthew Anthony also thanked the Staff of Public Works and Parks & Recreation for their great work in putting up the Christmas decorations. He reported several new decorations were added this year.

MEETING SCHEDULES:
7. City Council will not meet on Tuesday, November 21. The Committee of the Whole will also not meet in November.

ANNUAL COMMUNITY TURKEY
TUESDAY: 8. The annual Drive-By Community Turkey Tuesday will be held on Tuesday, November 21 beginning at 5:00 p.m. at the Martin Luther King, Jr. Center (MLK) located at 313 Greenway Drive. The event is hosted by Councilmembers Ike Perkins and Crissy Thomas.

Councilmember Perkins shared this will be the ninth year they have hosted Turkey Tuesday and remarked they hoped to make this year's event bigger and better. He along with Mayor Pro-Tem Thomas thanked the Police Department for always providing traffic control and keeping everyone safe and to all of the other City departments and volunteers who assist each year in making the event a huge success. He shared they expect a large crowd and thanked the City for allowing them to hold the event again at the MLK Center. Mayor Pro-Tem Thomas encouraged people to arrive a little early as the turkey give away goes pretty quickly.

HOLIDAY CLOSINGS:

9. City offices will be closed on Thursday, November 23 and Friday, November 24 in observance of Thanksgiving.

PLANNING BOARD:

10. The Planning Board will meet on Monday, November 27 at 5:30 p.m. in the City/County Chambers.

FOOTHILLS REGIONAL AIRPORT AUTHORITY:

11. The Foothills Regional Airport Authority will meet on Wednesday, November 29 at noon at the Airport facility.

B. Items for Council Action

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

IX. REPORT AND RECOMMENDATIONS OF THE MAYOR

X. ADJOURNMENT

A. There being no further business, the meeting was adjourned at 5:35 p.m.

_____ _____

Shirley M. Cannon, City Clerk Joseph L. Gibbons, Mayor

CITY MANAGER
SCOTT E. HILDEBRAN

CITY OF LENOIR
NORTH CAROLINA

MAYOR
JOSEPH L. GIBBONS

CITY COUNCIL
J. T. BEAL
F. K. GREER
T. H. PERDUE
J. I. PERKINS
R. S. PRESTWOOD
D. F. STEVENS
C. D. THOMAS

National Hospice & Palliative Care Month - November 2023

WHEREAS, for more than 40 years, hospice has helped provide comfort and dignity to millions of people, allowing them to spend their final months at home, surrounded by their loved ones; and

WHEREAS, the hospice model involves an interdisciplinary, team-oriented approach to treatment, including expert medical care, quality symptom control, and comprehensive pain management as a foundation of care; and

WHEREAS, beyond providing physical treatment, hospice attends to the patient's emotional, spiritual and family needs, and provides family services like respite care and bereavement counseling; and

WHEREAS, palliative care delivers expertise to improve quality of life and relief from pain, can be provided at any time during an illness, and hospices are some of the best providers of community-based palliative care; and

WHEREAS, every year more than 1 million Americans living with life-limiting illness, and their families, receive care from the nation's hospice programs in communities throughout the United States; and

WHEREAS, hospice and palliative care organizations are advocates and educators about advance care planning that help individuals make decisions about the care they want; and

WHEREAS, the Centers for Medicare and Medicaid Services have pledged to put patients first in all of its programs – including hospice – ensuring a coordinated and patient-led approach to care, protecting patient choice and access to individualized services based on a patient's unique care needs and wishes.

NOW, THEREFORE, I, Mayor Joseph L. Gibbons, on behalf of the City of Lenoir City Council, do hereby proclaim November 2023 as National Hospice and Palliative Care Month in Lenoir and encourage citizens to increase their understanding and awareness of care at the end of life, discuss their end of life wishes with their families, and observe this month with appropriate activities and programs.

This the 7th day of November 2023.

Joseph L. Gibbons, Mayor

SEAL

CITY MANAGER
SCOTT E. HILDEBRAN

CITY OF LENOIR
NORTH CAROLINA

MAYOR
JOSEPH L. GIBBONS

CITY COUNCIL
J. T. BEAL
F. KENT GREER
T. H. PERDUE
J. I. PERKINS
R. S. PRESTWOOD
D. F. STEVENS
C. D. THOMAS

Proclamation Recognizing Giving Tuesday 2023

WHEREAS, Giving Tuesday was created in 2012 as a simple idea: a day that encourages people to do good; and

WHEREAS, Giving Tuesday is a celebration of generosity and volunteerism where people give whatever they are able to give; and

WHEREAS, Giving Tuesday is a day where citizens work together to share commitments, rally for favorite causes, build a stronger community, and think about other people; and

WHEREAS, it is fitting and proper on Giving Tuesday and on every day to recognize the tremendous impact of philanthropy, volunteerism, and community service in the City of Lenoir; and

WHEREAS, Giving Tuesday is an opportunity to encourage citizens to serve others throughout this holiday season and throughout the year.

NOW, THEREFORE, I, Mayor Joseph L. Gibbons, on behalf of the City of Lenoir City Council, do hereby proclaim Tuesday, November 28, 2023, as Giving Tuesday in the City of Lenoir, and encourage all citizens to join together to give back to the community in any way that is personally meaningful.

This the 7th day of November 2023.

SEAL

Joseph L. Gibbons, Mayor

Secs. 21-374—21-380. - Reserved

DIVISION 9. – FATS, OIL, AND GREASE

Sec. 21-381. - Purpose.

This subchapter is intended to aid in the prevention of sanitary sewer blockages and obstructions caused by the introduction, discharge and contribution of fats, oils, greases, grease complexes, scum, sludge, and other organic polar compounds into the City's wastewater collection system or publicly owned treatment works by commercial, industrial, institutional, and other non-residential activities.

Sec. 21-382. - Definitions.

For the purpose of this subchapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(a) *Commercial establishment* and *industrial establishment.* Any user that has the potential to use, contribute to or otherwise impact the City's wastewater collection system or POTW. Such establishments include, but are not limited to, maintenance facilities, repair facilities and equipment cleaning facilities.

(b) *Cooking establishment.* Any person primarily engaged in the activities of cooking, preparing, serving or otherwise making available for human consumption any form of foodstuff, and which uses one or more of the following cooking or preparation methods in connection with such activities: cooking or preparation by frying, baking, grilling, sautéing, rotisserie cooking, broiling, boiling, blanching, roasting, toasting, poaching, or any type of cooking or preparation that produces a hot non-potable product in or on a receptacle that requires washing, rinsing, or other form of cleaning. Such establishments include, but are not limited to, restaurants, cafeterias, extended care facilities, school cafeterias (public and private), and day care facilities where meals for more than six children are prepared, served, or otherwise made available for human consumption.

(c) *Fats, oils, and grease (FOG).* All greases, grease complexes, fats, oils, scum, sludges, and all other organic polar compounds derived from animal and/or plant sources that contain multiple carbon chain triglyceride molecules. Such substances are detectable and measurable using analytical procedures established in 40 CFR 136.

(d) *Grease trap or grease interceptor.* A device that separates and retains waterborne greases before the wastewater, which contains such grease, exits the grease trap or interceptor into the City's wastewater collection system or publicly owned treatment works (POTW). The grease trap or interceptor also collects settleable solids generated by or incidental to commercial, industrial and food preparation activities.

(e) *Non-cooking establishment.* Any person primarily engaged in the rendering or preparation of pre-cooked foodstuffs that do not require or involve any form of cooking. Such establishments include, but are not limited to, establishments that are primarily engaged in the rendering preparation of cold dairy and frozen foodstuffs.

(f) *Person*. Any actual person, corporation, partnership, unincorporated association, and any governmental entity or political subdivision and departments and agencies thereof.

(g) *City.* City of Lenoir, North Carolina, and its utility service area.

(h) *User.* Any person primarily engaged in any commercial, industrial, institutional or other non-residential activity who has the potential to introduce, contribute, or discharge FOG (or causes or permits the introduction, contribution or discharge of FOG) into the wastewater of the City's wastewater collection system or POTW, including but not limited to any person who introduces, contributes or discharges wastewater into the wastewater collection system or POTW through any mobile source.

(i) *Wastewater*. Any substance introduced, contributed to, or discharged into the City's wastewater collection system or POTW.

(j) *Polar Compounds*. Polar compounds are chemical compounds that are held together by polar covalent bonds. The term 'polar compound' can be defined as a chemical species which consists of two or more atoms that are held together by covalent bonds that are polar in nature due to the unequal sharing of electrons.

(k) *Settleable solids*. Solids which are capable of settling when placed in a period of inactivity or dormancy.

Sec. 21-383. Grease Trap and Interceptor Installation; Maintenance; Record Keeping and Removal.

(A) No later than one year after adoption of this chapter, all users shall install grease traps or interceptors designed to limit the introduction, contribution and discharge of fats, oils, and greases into the City's wastewater collection system or POTW. Grease traps and interceptors with appropriate sampling or inspection points shall be installed at the user's expense whenever any user operates a commercial establishment, industrial establishment, or a cooking establishment grease traps and interceptors must have a minimum capacity of 1,000 gallons or more as required to effect a fats, oils, and grease concentration maximum of 100 mg/l.

(B) Alternative methods of compliance may be approved by the City if the user demonstrates that compliance with this chapter is impossible or impractical at the time of adoption of this chapter as a result of limited space. However, any such proposed alternative method of compliance will be required to meet the performance criteria specified in division (A) of this section, and the user must adequately demonstrate to the satisfaction of the City that the proposed alternative method will satisfy those performance criteria. In addition, any such alternative method must be cleaned at a more frequent interval than is required of grease traps and interceptors under division (E) of this section and in compliance with the proposed method's actual performance criteria. Prior to approval of any such proposed alternative method of compliance, documentation of the proposed method's actual performance criteria must be submitted to the City's Utility Code

Coordinator or Public Services Director or their duly appointed representative for review and approval.

(C) Grease traps and interceptors may also be required in other facilities, as deemed reasonably necessary by the City's designated Utility Code Coordinator or Public Services Director or their duly appointed representative.

(D) Upon the prior written approval of the Public Services Director or their duly appointed representative, non-cooking establishments may be exempted from the requirements of this subchapter after an inspection of the subject premises and submission of adequate supporting documentation, as deemed necessary in the sole and absolute discretion of the Public Services Director or their duly appointed representative. At a minimum, such supporting documentation shall include: a full and detailed description of the operations and activities at the subject premises, and a full and detailed list of all potential sources of fats, oil, and grease at the subject premises.

(E) Users shall empty and service grease traps and interceptors as often as necessary to comply with the performance criteria in division (A) of this section. The default maximum period of time allowed between servicing of grease traps shall be 60 days; however, individual customers may prepare and submit an alternative schedule for review and approval by the Public Services Director or their duly appointed representative. Alternative schedules may be approved based on evaluation of the flow volume, character of the wastewater, and capacity of the grease trap. Once approved, the user must adhere to the alternative schedule. Under-the-counter types of grease traps and interceptors shall be cleaned at least daily, and shall comply with the performance criteria in division (A) of this section. There shall be no reintroduction of wastewater back into the grease trap or interceptor unless and until said wastewater has been proven to contain 100 mg/l or less of fats, oils, and grease. Under no circumstances shall the sludge or scum layer be reintroduced or discharged into the City's wastewater collection system or POTW.

(F) Users shall supply (1) an adequate sampling point downstream of the grease trap or interceptor, prior to mixing with other sanitary flows, and (2) an accessible entry into each chamber of the grease trap or interceptor. The minimum requirement for the sampling point shall be a four-inch vertical clean-out.

(G) Users shall retain detailed records on-site for a minimum of three years reflecting all maintenance carried our pursuant to this ordinance. At a minimum, such records shall contain the following information: date of service, name of the employee involved, and a receipt reflecting all services rendered by the waste hauler.

(H) Users are required to keep the grease trap or interceptor free of inorganic solids such as grit, towels, gloves, cigarettes, eating utensils, and the like, which could clog or settle in the trap or interceptor, thereby reducing the effective volume or capacity of the trap or interceptor.

(I) Users are required to ensure that all waste material removed from grease traps and interceptors is disposed of in a manner that complies with all federal, state and local statutes, rules, regulations, policies and ordinances.

(J) Except as provided herein, for a period of one year following the adoption of this subchapter, no enforcement actions will be taken under this section for failure to achieve the performance criteria specified in division (A) of this section. If, during such period, (1) an obstruction of any of the City's sanitary sewer main(s) occurs and causes a sewer overflow, spill, leak or other event with any environmental impact, and (2) such overflow, spill, leak or other event may be attributed in part or in whole to a particular user, then the City will seek enforcement action under Chapter 21, Article IV. – Wastewater Discharge For purposes of this section, an overflow, spill, leak or other event shall be deemed to have an environmental impact when (1) such overflow or other event involves an amount of wastewater equal to or in excess of 1,000 gallons, or (2) any amount of wastewater reaches any body of surface water.

Sec. 21-384. - Enforcement.

The City shall enforce this division pursuant to the provisions of this division and Article IV. – Wastewater Discharge of the Code of Ordinances City of Lenoir, North Carolina.

(A) When any user is found not to be in compliance with this subchapter, the consumer shall be notified, in writing, the corrective action required through administrative remedies, as provided in subsection 21-351.

(B) Any user which remains in noncompliance after notice is given and the time prescribed, will be considered in violation of this chapter and may face disconnection of water services until compliance is achieved. In addition, any person who shall continue any violation beyond the time limit provided for in the aforementioned notice of violation (NOV) may be assessed civil penalties as provided in subsection 21-352, and/or other available remedies as provided in subsection 21-353.

(C) Enforcement of this program shall be administered by the City of Lenoir Public Services Director or their duly appointed representative.

(D) The City of Lenoir Public Services Director or their duly appointed representative is authorized to make all necessary and reasonable rules and policies with respect to the enforcement of this chapter. All such rules and policies shall be consistent with the provisions of this chapter and shall be effective upon the date of adoption by the City Council.

Secs. 21-385—21-390. - Reserved

CITY OF LENOIR

COUNCIL ACTION FORM

I. Agenda Item: Public Utilities – Lenoir-Valdese Water Interconnection Project Request for Qualifications.

Background Information: The City has been approved to receive funding through Session Law 2023-134, House Bill 259, Section 12.2.(e) to construct a water interconnection between the City of Lenoir and the Town of Valdese. In accordance to North Carolina General Statute 143-64.31, the City staff sought qualifications from engineering firms to evaluate their professional engineering qualifications in accomplishing the subject project.

The City received a proposal from one engineering firm, McGill Associates in Hickory, NC.

After review of the proposal, it is clear McGill Associates has the qualifications to provide design and construction administration services for the subject project. It is staff's determination that accepting McGill Associates as the designer and construction administrator for the subject project is most advantageous to the City.

II. Staff Recommendation: Staff recommends City Council approval to negotiate a contract with McGill Associates of Hickory, NC for the engineering services required for the execution and administration of the Lenoir-Valdese Interconnection Project.

III. Reviewed by:

City Attorney: _____

Finance Director: _____

Public Works/Public Utilities Director: Jeff Church

0900 LEGALS

return of the deposit paid. The Purchaser shall have no further recourse against the Mortgagor, the Mortgagee, the Substitute Trustee or the attorney of any of the foregoing.

SPECIAL NOTICE FOR LEASEHOLD TENANTS residing at the property: be advised that an Order for Possession of the property may be issued in favor of the purchaser. Also, if your lease began or was renewed on or after October 1, 2007, be advised that you may terminate the rental agreement upon 10 days written notice to the landlord. You may be liable for rent due under the agreement prorated to the effective date of the termination.

The date of this Notice is October 5, 2023.

Jason K. Purser, NCSB# 28031
Attorney for LLG Trustee, LLC,
Substitute Trustee
LOGS Legal Group LLP
10130 Perimeter Parkway,
Suite 400
Charlotte, NC 28216
(704) 333-8107 l
(704) 333-8156 Fax l
www.LOGS.com
23-116316

Oct. 10, 17, 2023

NORTH CAROLINA
CALDWELL COUNTY
NOTICE TO CREDITORS

THE UNDERSIGNED, having qualified as Executor of the Estate of Dorothy Marie Cloer, deceased late of Caldwell County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 28th day of December, 2023 or this Notice will be pleaded in bar of their recovery. All persons indebted to said Estate please make immediate payment to the undersigned.
This the 26th day of September, 2023.

Adrienne Cloer Powell,
Executor
721 Mial St
Raleigh, NC 27608
Sept. 26, Oct. 3, 10, 17, 2023

NORTH CAROLINA
CALDWELL COUNTY
NOTICE TO CREDITORS

THE UNDERSIGNED, having qualified as Ancillary Executor of the Estate of Elizabeth Moore Morgan, deceased late of Caldwell County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 12th day of January, 2024 or this Notice will be pleaded in bar of their recovery. All persons indebted to said Estate please make immediate payment to the undersigned. This the 10th day of October, 2023.

Ruskin M Morgan,
Ancillary Executor
204 Benwell Ct
Cary, NC 27519
Oct. 10, 17, 24, 31, 2023

STATE OF
NORTH CAROLINA
COUNTY OF CALDWELL
FILE NO: 23 E 779
IN RE: William Ray Jones
NOTICE TO CREDITORS

Having qualified as the Executor of the Estate of William Ray Jones, deceased, late of Caldwell County, North Carolina, this is to notify all persons having claims against the estate of said deceased to present them to the undersigned on or before the 5th day of January, 2024, or this notice will be pleaded in bar of their recovery. All persons indebted to said estate, please make immediate payment.
This the 3rd day of October, 2023.

Joseph C. Delk, III
Executor
Post Office Box 1346
Lenoir, North Carolina 28645
Oct. 3, 10, 17, 24, 2023

NORTH CAROLINA
CALDWELL COUNTY
NOTICE TO CREDITORS

THE UNDERSIGNED, having qualified as Co-Executor of the Estate of Joseph Riley Todd, deceased late of Caldwell County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 5th day of January, 2024 or this Notice will be pleaded in bar of their recovery. All persons indebted to said Estate please make immediate payment to the undersigned.
This the 3rd day of October, 2023.

Ann Clark,
Co-Executor
937 Ridgewood Dr NE
Lenoir, NC 28645
Robin Spicer,
Co-Executor
111 Pheasant Lane
Blowing Rock, NC 28605
Oct. 3, 10, 17, 24, 2023

NOTICE TO CREDITORS

Having qualified as Administrator of the Estate of KIBBLE DARRELL TRIPLETT, of Rutherford County, North Carolina, the undersigned hereby notified all persons, firms and corporations having claims against said Estate to present them to the undersigned on or before the 26th of December, 2023 or this notice will be pleaded in bar of their recovery. All persons, firms and corporations indebted to said Estate will please make immediate payment.
This is the 26th day of September, 2023.

Kimberly Michelle Anderson
Administrator
c/o Andrea G. Farmer
Attorney for Administrator
P.O. Box 632
Rutherfordton, NC 28139
Sept. 26, Oct. 3, 10, 17, 2023

0900 LEGALS

NORTH CAROLINA
CALDWELL COUNTY
Special Proceedings
No. 23 SP 182
Substitute Trustee:
Philip A. Glass
NOTICE OF
FORECLOSURE SALE

Date of Sale: October 26, 2023
Time of Sale: 10:30 a.m.
Place of Sale: Caldwell County Courthouse
Description of Property:
See Attached Description
Record Owners:
Jessica Piercy, aka Jessica Shew Piercy and Byron Piercy, aka Byron Robert Piercy
Address of Property:
5349 Meadowlane Drive
Granite Falls, NC 28630
Deed of Trust:
Book : 2049 Page: 1669
Dated: March 04, 2022
Grantors: Jessica Piercy and Byron Piercy wife and husband
Original Beneficiary: Local Government Federal Credit Union
CONDITIONS OF SALE:
This sale is made subject to all unpaid taxes and superior liens or encumbrances of record and assessments, if any, against the said property, and any recorded leases. This sale is also subject to any applicable county land transfer tax, and the successful third party bidder shall be required to make payment for any such county land transfer tax.
A cash deposit of 5% of the purchase price will be required at the time of the sale. Any successful bidder shall be required to tender the full balance of the purchase price so bid in cash or certified check at the time the Substitute Trustee tenders to him a deed for the property or attempts to tender such deed, and should said successful bidder fail to pay the full balance purchase price so bid at that time, he shall remain liable on his bid as provided for in North Carolina General Statutes Section 45-21.30 (d) and (e). This sale will be held open ten (10) days for upset bids as required by law.
Residential real property with less than 15 rental units, including single-family residential real property: an order for possession of the property may be issued pursuant to G.S. 45-21.29 in favor of the purchaser and against the party or parties in possession by the clerk of superior court of the county in which the property is sold. Any person who occupies the property pursuant to a rental agreement entered into or renewed on or after October 1, 2007, may, after receiving notice of sale, terminate the rental agreement by providing written notice of termination to the landlord, to be effective on a date stated in the notice that is at least 10 days, but not more than 90 days, after the sale date contained in the notice of sale, provided that the mortgagor has not cured the default at the time the tenant provides the notice of termination. Upon termination of a rental agreement, the tenant is liable for rent due under the rental agreement prorated to the effective date of the termination.
Philip A. Glass,
Substitute Trustee
Nodell, Glass & Haskell, L.L.P.

Exhibit A

BEGINNING on an iron pin in the Western margin of a 20-foot street at the intersection of State Road No. 1233, begin approximately 1000.0 feet, more or less, from the right-of-way of Dry Ponds Road and also being a corner for the Clyde Church property; thence from said beginning point and with the Clyde Church property line North 82 deg. 00' West 137.80 feet to an iron pin, a common corner for Ned Cockerham and Chester Oaks; thence with the Oaks property line North 8 deg. 00' East 100.00 feet to an iron pin in the Southern margin of the right-of-way for a 20-foot street; thence with said right-of-way South 82 deg. 00' East 133.56 feet to an iron pin; thence with the Western margin of the right-of-way for 20-foot street South 5 deg. 00' West 100.00 feet to the point and place of BEGINNING.
Subject to easements, restrictions and rights of way of record, and utility lines and rights of way in existence over, under or upon the above-described property.
PIN: 2755241378
Property Address:
5349 Meadowlane Dr.
Granite Falls, NC 28630
Oct. 17, 24, 2023

NORTH CAROLINA
CALDWELL COUNTY
NOTICE TO CREDITORS

THE UNDERSIGNED, having qualified as Ancillary Administrator of the Estate of Mary Evelyn Holsclaw, deceased late of Caldwell County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 28th day of December, 2023 or this Notice will be pleaded in bar of their recovery. All persons indebted to said Estate please make immediate payment to the undersigned. This the 28th day of September, 2023.

Ralph Herman Wyatt Jr,
Ancillary Administrator
1925 Hoyle Dr
Holiday, FL 34691
Sept. 26, Oct. 3, 10, 17, 2023

NORTH CAROLINA
CALDWELL COUNTY
2023 E 0654
NOTICE TO CREDITORS

The undersigned, having qualified as Executor of the Estate of DIANE MATTIE SELF LOFTIN aka DIANE SELF LOFTIN, of Caldwell County, North Carolina, the undersigned does hereby notify all persons, firms and corporations having claims against the estate of said decedent to exhibit them to the undersigned on or before the 4th day of January, 2024 or this notice will be pleaded in bar of their recovery. All persons, firms and corporations indebted to the said estate will please make immediate payment to the undersigned.
This the 3rd day of October, 2023

Crystal Loftin Kiser Huffman
Executor
3428 Barnes Court
Granite Falls, NC 28630
ESTATE OF DIANE MATTIE
SELF LOFTIN
aka DIANE SELF LOFTIN
William D. Powell,
Attorney at Law
P O Box 892
Newton, NC 28658
Oct. 3, 10, 17, 24, 2023

NOTICE OF SERVICE
OF PROCESS BY
PUBLICATION
STATE OF
NORTH CAROLINA
CALDWELL COUNTY, IN THE
GENERAL COURT JUSTICE
DISTRICT COURT DIVISION
(23CVD951)

TO: Pedro Paniagua, Defendant. FROM: Maria Esther Mendoza Medina, Plaintiff. Take notice that a pleading seeking relief against you was filed in the above-entitled action on July 28, 2023. The nature of the relief being sought is a claim for Divorce. You are required to make defense to such pleading no later than November 12, 2023 said date being at least 40 days from the first publication of this Notice, and upon your failure to do so, the party seeking service against you will apply to the Court for the relief sought. This the 21th day of September, 2023.

Brian D. Smith,
Attorney for Plaintiff,
530 4th St SW,
Hickory, NC 28602.
Tel: 828-855-0554.
Oct. 3, 10, 17, 2023

NORTH CAROLINA
CALDWELL COUNTY
NOTICE TO CREDITORS

THE UNDERSIGNED, having qualified as Executor of the Estate of Ples H Bolick, Ples Hoover Bolick, Plez Hoover Bolick, deceased late of Caldwell County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 19th day of January, 2024 or this Notice will be pleaded in bar of their recovery. All persons indebted to said Estate please make immediate payment to the undersigned.
This the 17th day of October, 2023.

Sheila Bolick Reeves,
Executor
2704 West View Acres St
Hickory, NC 28601
Oct. 17, 24, 31, Nov. 7, 2023

NOTICE OF SALE OF
CALDWELL COUNTY BOARD
OF EDUCATION PROPERTY
AND SOLICITATION OF
UPSET BIDS

Per the provisions of G.S. §115C-518 and G.S. §160A-269, notice is hereby given that the Caldwell County Board of Education has received an offer to purchase a parcel of real property owned by the board. The Caldwell County Board of Education proposes to accept this offer, conditioned upon advertising for upset bids as required by law.
The real property to be sold is described as follows: the improvements and lands located on or about 125 Maple Dr. NW, Lenoir, NC 28645, Lenoir, North Carolina, known as West Lenoir Elementary School, NCPIN: 2749450612, Tax Parcel ID No: 06 14 5 1.
The offer which the Caldwell County Board of Education has received is for the purchase price of ONE-HUNDRED EIGHTY-ONE THOUSAND DOLLARS ($181,000.00).
The Caldwell County Board of Education hereby solicits upset bids for the property. At any time within ten (10) days after the date this Notice is published, any person may raise the bid by not less than ten percent (10%) of the first one thousand dollars ($1,000.00) of the current offer plus five percent (5%) of the remainder of the current offer. The minimum upset bid is $190,100.00. All upset bids must be accompanied by a deposit in the amount of 5% of the amount bid. All upset bids and deposits must be delivered to Andy Puhl, Assistant Superintendent for Auxiliary Services for the Caldwell County Board of Education, at the Caldwell County Board of Education offices located at 1914 Hickory Blvd., SW, Lenoir, NC.
If one or more upset bids are received, the Caldwell County Board of Education will publish notice of the amount of the highest bid and solicit further upset bids. This process will be repeated until no further qualifying upset bids are received. The property will then be sold to the highest bidder unless the Caldwell County Board of Education decides to reject any and all offers.
Oct.5, 7, 10, 12, 14, 17, 19, '23

STATE OF
NORTH CAROLINA
COUNTY OF CALDWELL
FILE NO: 23 E 794
IN RE: Fred Junior Powell
NOTICE TO CREDITORS

Having qualified as the Executor of the Estate of Fred Junior Powell, deceased, late of Caldwell County, North Carolina, this is to notify all persons having claims against the estate of said deceased to present them to the undersigned on or before the 5th day of January, 2024, or this notice will be pleaded in bar of their recovery. All persons indebted to said estate, please make immediate payment.
This the 3rd day of September, 2023.

Gregory Allen Powell
Executor
c/o Joseph C. Delk, III
Post Office Box 1346
Lenoir, North Carolina 28645
Oct. 3, 10, 17, 24, 2023

NOTICE OF SERVICE BY
PROCESS BY PUBLICATION
IN THE GENERAL COURT
OF JUSTICE
DISTRICT COURT DIVISION
FILE NO. 23 CvD 1247
NORTH CAROLINA
CALDWELL COUNTY

Caldwell County, A Body Politic and Corporate and City of Lenoir, A Body Politic and Corporate vs. Unknown Heirs at Law of Annie Lou Price, Unknown Heirs at Law of Kenneth Friesland, Unknown Heirs at Law of Wanda Elizabeth Coffey Friesland
TO: Unknown Heirs at Law of Annie Lou Price, Unknown Heirs at Law of Kenneth Friesland, Unknown Heirs at Law of Wanda Elizabeth Coffey Friesland
Take notice that a pleading seeking relief against you has been filed in the above-entitled action. The nature of the relief being sought is as follows:
Foreclosure sale to satisfy unpaid property taxes owing to Caldwell County and the City of Lenoir on your interest in the property described as follows:
BEGINNING on an iron stake, Ralph Helton's Northeast corner in the line of the Cotton Mill tract and runs with the line of said tract North 42 degs East 39 feet to an iron stake, corner of it; thence with line of same tract South 34 degs East 25 feet to an iron stake, another corner of said Cotton Mill tract; thence with same line North 53 degs East 100 feet to an iron stake, Verlin Keller's corner; thence with Keller's new line South 29 degs East 168 feet to an iron stake, his corner in Mill Street; thence with the line of said street South 55 degs West 65.5 feet to an iron stake, Ralph Helton's own corner; thence with his line North 54 degs West 222 feet, more or less, to the BEGINNING, containing 0.38 acres, more or less.
Subject to easements, restrictions and rights of way of record, and matters of survey.
Also being identified as Parcel ID# 06 44 4 5, Caldwell County Tax Office. Address: 1312 Underdown Ave
Plaintiff seeks to extinguish any and all claims and interests that you may have in the property, to have a commissioner appointed to sell the Property and to deliver to the purchaser a deed to said real estate in fee simple, free and clear of all encumbrances, and that the interests and equities of redemption of the Defendants in the property be forever barred and foreclosed.
You are required to make defense to such pleading not later than November 27, 2023 and upon your failure to do so the party seeking service against you will apply to the court for the relief sought.
This day of October 2, 2023.

Hunter Frederick
Attorney for Plaintiff
Capital Center
82 Patton Avenue, Suite 500
Asheville, North Carolina
28801
(828) 252-8010
Oct. 17, 24, 31, 2023

RFQ- Engineering Design Services for City of Lenoir, NC – Lenoir-Valdese Water Interconnection Project
Scope of Work:
The City of Lenoir (City) is requesting Statements of Qualifications from engineering firms to evaluate their professional civil engineering qualifications in accomplishing the subject project in accordance with this Request for Qualifications (RFQ). The City has been approved to receive funding through Session Law 2023-134, House Bill 259, Section 12.2.(e) to construct a water interconnection between the City of Lenoir and the Town of Valdese. The selected firm is expected to coordinate with the City of Lenoir staff and the Town of Valdese's design team in providing design services. The City reserves the right to waive any and all informalities in the selection process and also reserves the right not to award the project. The City reserves the right to accept a firm that is most advantageous to the City. Selection will be made based on evaluation factors of past performance and experience with municipal public utilities systems, experience with similar projects, and professional personnel. Each respondent shall submit three (3) bound copies and one (1) copy on a flash drive of its Statement of Qualifications by 11:00 AM on Thursday, November 16, 2023. Proposals will be opened in the Public Services building conference room located at 510 B Greer Circle, Lenoir, NC 28645. This announcement and attachments can be found on the City's webpage at https://www.cityoflenoir.com/Bids.aspx. Any addendum issued will be posted here as well.
Project Contact Name:
Dr. Jeff Church, Public Utilities Operations Manager
Project Contact Email:
jeff.church@ci.lenoir.nc.us
Project Contact Phone Number:
828-757-4459
Oct. 17, 19, 21, 2023



NOTICE OF SERVICE BY
PROCESS BY PUBLICATION
IN THE GENERAL COURT
OF JUSTICE
DISTRICT COURT DIVISION
FILE NO. 23 CvD 1122
NORTH CAROLINA
CALDWELL COUNTY

Caldwell County, A Body Politic and Corporate vs. Unknown Heirs at Law of Ruby Townsend Decker, a/k/a Ruby T. Pyles, Town of Rhodhiss, Lienholder
TO: Unknown Heirs at Law of Ruby Townsend Decker, a/k/a Ruby T. Pyles, Town of Rhodhiss, Lienholder
Take notice that a pleading seeking relief against you has been filed in the above-entitled action. The nature of the relief being sought is as follows:
Foreclosure sale to satisfy unpaid property taxes owing to Caldwell County on your interest in the property described as follows:
Parcel One:
BEGINNING at an iron stake on top of the ridge and runs South 82 degs 13.30' West 105.0 feet to an iron stake in the outside property line; thence South 15 degs 19' East 141.0 feet to an iron stake in the outside property line; thence North 28 degs 57.30' East 120.58 feet to an iron stake on top of the hill; thence North 7 degs 45.30' East 39.86 feet to the point of BEGINNING, containing 7.332 square feet, more or less.
Subject to easements, restrictions and rights of way of record, and matters of survey.
Also being identified as Parcel ID# 08 3R1 114, Caldwell County Tax Office. Address: 104 Oak Street
Parcel Two:
BEGINNING at an iron pin in the western margin of Oak Street right-of-way, the southeast corner of the property owned by Sand's Furniture Company, and runs thence from said beginning point with the western right-of-way line of Oak Street, South 6 degs 19' 20" West 32.79 feet to an iron pin, the present northeast corner of the Jones Decker property, the same being Lot 113 in Plat Book 3, at Page 106, Caldwell County Registry; thence with Jones Decker's present northern line, South 86 degs 33' 40" West 45 feet to an iron pin; thence North 23 degs 29' East 53.29 feet to an iron pin in Sand's Furniture Company's southern line; thence with its southern line South 63 degs 32' East 30.49 feet to the beginning, all in accordance with the plat thereof prepared by Vaughn and Bradshaw Surveying Company entitled "Jones Decker and wife, Ruby, Oak Street. Rhodhiss, Lovelady Township, Caldwell County, N. C."
Subject to easements, restrictions and rights of way of record, and matters of survey.
Also being identified as Parcel ID# 08 3R 1 140, Caldwell County Tax Office. Address: (08 3R 1 140) Oak Street
Plaintiff seeks to extinguish any and all claims and interests that you may have in the property, to have a commissioner appointed to sell the Property and to deliver to the purchaser a deed to said real estate in fee simple, free and clear of all encumbrances, and that the interests and equities of redemption of the Defendants in the property be forever barred and foreclosed.
You are required to make defense to such pleading not later than November 27, 2023 and upon your failure to do so the party seeking service against you will apply to the court for the relief sought.
This day of October 12, 2023.

Hunter Frederick
Attorney for Plaintiff
Capital Center
82 Patton Avenue, Suite 500
Asheville, North Carolina
28801
(828) 252-8010
Oct. 17, 24, 31, 2023

NORTH CAROLINA
CALDWELL COUNTY
NOTICE TO CREDITORS

THE UNDERSIGNED, having qualified as Administrator CTA of the Estate of Sharon Hall Gragg, deceased late of Caldwell County, this is to notify all persons, firms, and corporations having claims against said Estate to present them to the undersigned on or before the 5th day of January, 2024 or this Notice will be pleaded in bar of their recovery. All persons indebted to said Estate please make immediate payment to the undersigned.
This the 3rd day of September, 2023.

Sandra Hall Bryant,
Administrator CTA
2451 Roby Martin Rd
Lenoir, NC 28645
Oct. 3, 10, 17, 24, 2023

SOMEONE'S LOOKING FOR YOU...



FIND YOUR NEXT JOB IN THE CLASSIFIEDS

THERE'S ROOM IN THE CLASSIFIEDS FOR YOU!
MAKE THIS SPACE WORK FOR YOU BY CALLING OR CLICKING TO BOOK YOUR CLASSIFIED AD TODAY!

REQUEST FOR QUALIFICATIONS (RFQ) FOR ENGINEERING SERVICES
LENOIR-VALDESE WATER INTERCONNECTION PROJECT
CITY OF LENOIR, NORTH CAROLINA

1.0 INTRODUCTION

The City of Lenoir (City) is requesting Statements of Qualifications from engineering firms to evaluate their professional civil engineering qualifications in accomplishing the subject project in accordance with this Request for Qualifications (RFQ). The City has been approved to receive funding through Session Law 2023-134, House Bill 259, Section 12.2.(e) to construct a water interconnection between the City of Lenoir and the Town of Valdese. The selected firm is expected to coordinate with the City of Lenoir staff and the Town of Valdese's design team in providing design services. The City reserves the right to waive any and all informalities in the selection process and also reserves to the right not to award the project. The City reserves the right to accept a firm that is most advantageous to the City. Selection will be made based on evaluation factors of past performance and experience with municipal public utilities systems, experience with similar projects, and professional personnel.

2.0 FORMAT AND CONTENT OF QUALIFICATIONS STATEMENT

Each Statement of Qualifications shall follow the topic outline shown in Sections 2.1 to 2.4. The overall submittal is limited to fifteen (15) 8.5 x 11 written pages, including the cover letter, with a font size no smaller than 11 pt. Failure to comply with these requirements will result in disqualification of the submittal.

2.1 STATEMENT OF SERVICES

The selected consultant will be responsible for the preliminary and design phase which includes the planning, coordination, design, permitting (as required), providing an opinion of probable construction cost, bidding and award phase services. The selected consultant will also be responsible for providing construction administration and construction observation services during the construction phase of the project.

2.2 COMPANY INFORMATION

The respondent will provide information concerning: the name of the company(ies) involved; any prime, joint venture, or sub-contractor relationships; key services offered; areas of work responsibilities by company, office location(s) where the work will be performed; company size (number of offices and employees per each office); and brief company history.

2.3 PROPOSED STAFF AND QUALIFICATIONS

The respondent shall provide an organization chart indicating its proposed team organization, key staffing, assigned project roles, and company affiliation. A written narrative shall accompany this chart briefly describing each team member's role, professional certifications, years of experience, background (educational & professional), and qualifications for the work.

2.4 RELEVANT PROJECT EXPERIENCE

The respondent shall provide a list of relevant experience in the planning, design, permitting, bidding, construction administration, and construction observation of wastewater infrastructure projects of a similar

nature. A reference shall accompany each project listing client contact information (name, title, and phone number) along with a project description.

3.0 EVALUATION CRITERIA

The City will consider, but not be limited to, the following evaluation criteria in reviewing the Statements of Qualifications:

- Qualifications of key staff members
- Firm's relevant water and wastewater project experience
- Working knowledge of municipal water and wastewater infrastructure
- Successful past performance on municipal infrastructure projects
- Other relevant considerations

4.0 ANTICIPATED CITY SCHEDULE

The following is an anticipated schedule and is subject to change without notice.

Selection Process:

- November 17-30, 2023 Selection Process
- Contracting Process by December 8, 2023

5.0 SUBMISSION REQUIREMENTS

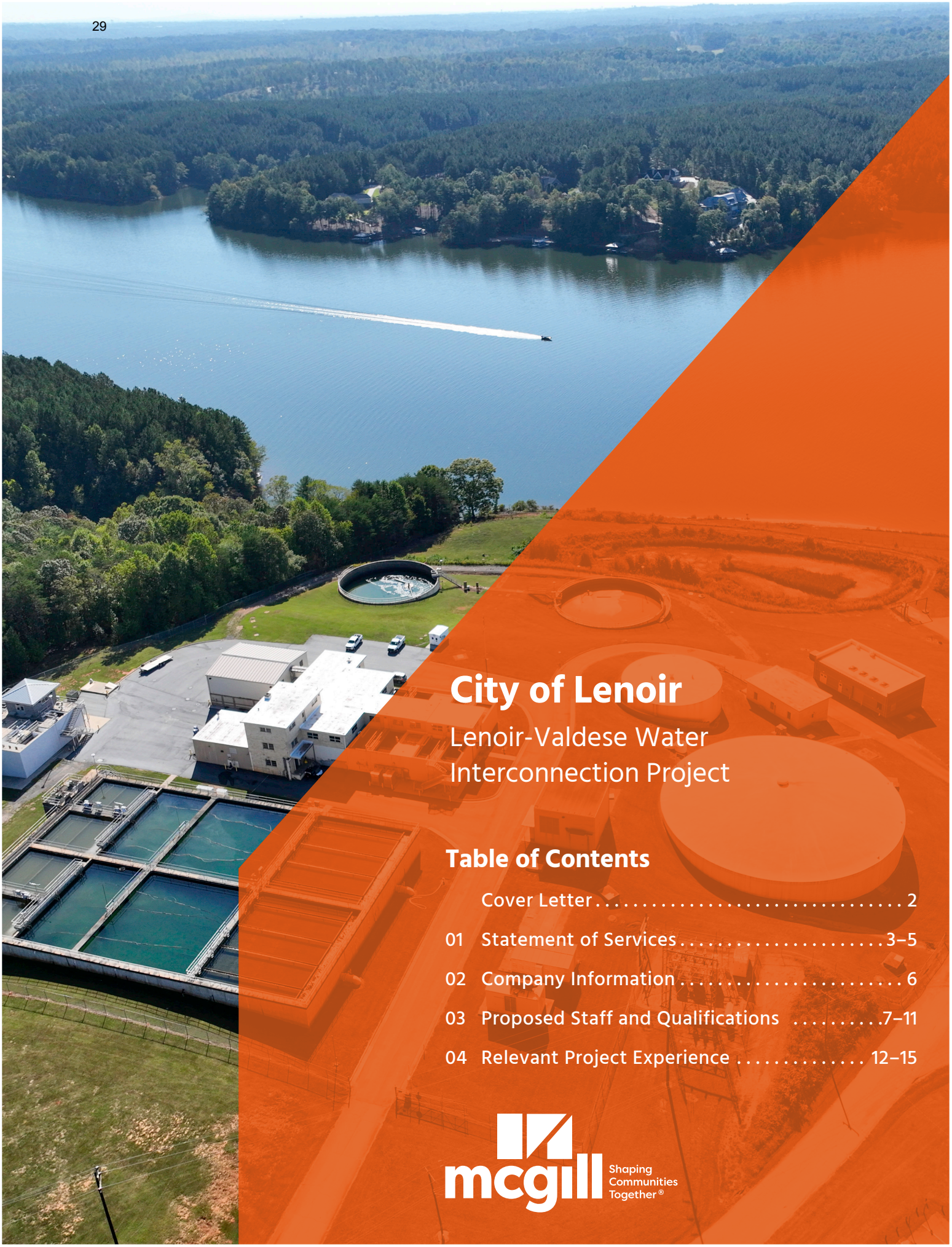
Each respondent shall submit **three (3) bound copies and one (1) copy on a flash drive** of its Statement of Qualifications by **11:00 AM on Thursday, November 16, 2023** to the address below. Proposals will be opened at this time and at the location stated below in the Public Services building conference room. Submittals received after that date and time will not be considered.

Dr. Jeff Church
Public Utilities Operations Manager
City of Lenoir
Post Office Box 958
Lenoir, NC 28645

Physical Address:
City of Lenoir Public Services Building
510 B Greer Circle
Lenoir, NC 28645

6.0 CONTACT INFORMATION

Dr. Jeff Church, Public Utilities Operations Manager, is the City's contact for further information. **Please note that any request for information or contact with elected officials of the City of Lenoir regarding this Request for Qualifications will result in disqualification.** Any request for clarification of the Request for Qualifications shall be directed by email only to jeff.church@ci.lenoir.nc.us.



City of Lenoir

Lenoir-Valdese Water Interconnection Project

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mcgill Shaping Communities Together®

November 15, 2023

Dr. Jeff Church, Public Utilities Operations Manager
City of Lenoir Public Services Building
510 B Greer Circle
Lenoir, NC 28645

RE: Statement of Qualifications
Lenoir-Valdese Water Interconnection Project

Dear Dr. Church:

The proposed water interconnection between the City of Lenoir and the Town of Valdese will reduce the vulnerability of both systems associated with drought, water line breaks, and high demands. This project will create a backup operation for the City, bolstering the resiliency of the City's water system. McGill Associates, PA (McGill) proposes to partner with the City of Lenoir to provide you with infrastructure that establishes security and insurance for maintaining water supply to City customers and the majority of Caldwell County. We understand the importance of this project and the impact it will have. As you review our Statement of Qualifications (SOQ), please consider the following points:

- **Experience with Interconnect Projects:** With almost 40 years of successfully completing water and wastewater projects for similar-sized communities, McGill has been involved in numerous interconnection projects — from conducting studies, to developing projects from preliminary planning and design, through to construction.

- **Familiarity with Lenoir and Valdese:** We have enjoyed working with both the City of Lenoir and Town of Valdese on multiple projects over the years. Our staff worked with the City to establish the new raw water intake that involved substantial coordination with Duke Energy and the Federal Energy Regulatory Commission (FERC). Our longstanding knowledge of the needs of both communities and experience with both water systems provides us with a unique perspective for this project.

- **Staff Qualifications:** Our team of qualified engineers, surveyors, and construction professionals possess the necessary expertise to successfully complete this project. We have extensive experience with the design, permitting, and construction administration of major water pumping facilities and water transmission mains. Multiple team members we propose for this initiative have worked together on projects mentioned in this SOQ, including the Statesville / Salisbury and Pilot Mountain / Mount Airy water interconnects. We will work hard to achieve successful project completion for your effort too, if chosen.

McGill believes in shaping communities together, and we value our relationships with both communities. If you have any questions or want to discuss anything further, feel free to contact us by phone at 828.328.2024 or by email at doug.chapman@mcgillassociates.com and joel.whitford@mcgillassociates.com. Thank you for your consideration.

Sincerely,
MCGILL ASSOCIATES, PA

DOUG CHAPMAN, PE
Principal / Vice President / Regional Manager

JOEL WHITFORD, PE
Senior Project Manager

01 | Statement of Services

Familiarity with Lenoir

McGill takes great pride in our continuing and positive relationship with the City of Lenoir. This successful relationship began decades ago and has progressed through many important water and wastewater projects, as well as significant project funding endeavors. Our collective experience in Lenoir represents a dynamic success factor for completing City infrastructure projects. We are thoroughly familiar with the City's extensive water system, objectives, leadership, management, operational staff, and community values.



City of Lenoir 12 MGD WTP on Lake Rhodhiss

Our services to the City have addressed both large and small design challenges, as well as timely and reliable planning for strategic projects. Over the past 15 years, McGill has assisted the City with resiliency upgrades at the water treatment plant (WTP), including the Whitnel high-service pump station replacement, generator addition, raw water intake replacement, filter upgrades, chemical system replacement, Cajah's high-service pump upgrades, and capacity upgrades. This project experience has resulted in a working relationship and familiarity that is based on trust, professionalism, and integrity.

Project Understanding

We understand that the City of Lenoir is in need of water supply redundancy and resiliency for its water system. Serving the Lenoir and Hudson city limits and a majority of Caldwell County with its 12 million gallons a day (MGD) WTP, Lenoir is a major water system in the region. As a county-wide / regional water supplier, the City recognizes the need for resiliency in its water source and the need for a significant water interconnection with the Town of Valdese.

Demand for water is expected to increase within the City of Lenoir's current service area, due to population growth and ongoing and planned residential, commercial, and industrial development. This means that investing into its water treatment and transmission systems and / or the establishment of a bulk water interconnect with a neighboring provider is important to provide sufficient water capacity. Furthermore, the City's water supply is currently dependent upon two transmission mains (each serving a different hydraulic pressure zone) that connect the City to the WTP. If either of these transmission mains were to be taken out of service — due to maintenance or failure of the lines themselves or the associated high-service pump stations — the City could be temporarily unable to meet customer demands.

In order to ensure continued service in the event of an emergency and to accommodate future growth, Lenoir is proposing an interconnection with the Town of Valdese to augment its own water supply capacity. Further, an interconnection could also mitigate the risk associated with a major disruptive event at the Lenoir WTP or in one of its two high-service pump stations. The administrative staff at the City of Lenoir and the Town of Valdese have met and agreed that a new interconnect to supply up to 4 MGD in drinking water from Valdese to Lenoir would establish the regional water supply resiliency to avoid widespread water service outage.

Project Description

The proposed water system interconnection would generally include a major water pump station with a generator, over 4 miles of 20-inch water transmission main, a major crossing of Lake Rhodhiss, a master meter station, connections to the Valdese and Lenoir water systems, valves, and all related appurtenances. The Valdese WTP would supply water to Lenoir through a new water pump station and transmission main to the Cajah's (high) pressure zone.

The proposed water transmission main would connect directly to the clearwell or finished water lines on the Valdese WTP site. From the WTP, the water transmission main would cross Lake Rhodhiss and then travel through predominantly low-density rural areas along the shoulder of the road. The water main would follow Goat Farm Road and Baton School Road north and east within either existing NCDOT right-of-way or maintenance limits to the interconnection with the Cajah's Mountain transmission main near the intersection of Baton School Road and Connelly Springs Road. Alternatively, if desired by the City, the water transmission main could extend the full distance to the Cajah's Mountain water tanks.

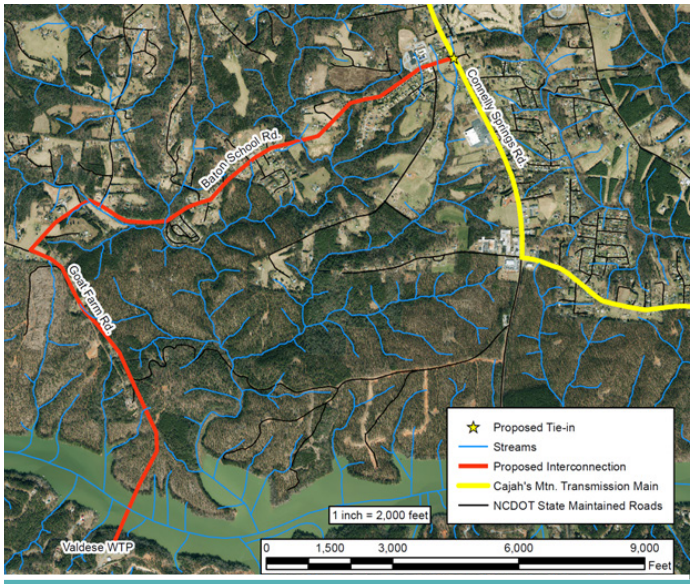
Design & Technical Approach

McGill understands the challenges associated with the design and construction of this critical project. We will begin by meeting with Lenoir staff to establish project parameters, finalize the approach, and discuss all special project requirements. Having completed many projects at the Lenoir WTP and planning efforts for the City's water distribution system, our team is thoroughly familiar with the water system mapping and modeling in the area. McGill will be able to expedite design by beginning preliminary design and surveying concurrently.

Early in the design process, our team will thoroughly review the proposed project area, utilities, and rights-of-way that may influence the location and design of the water transmission main. Proper coordination with City staff and Town of Valdese staff is vital to the project's success, and our team will prepare a preliminary alignment and proposed water facilities for review.

When addressing water interconnections within established water systems, proper and thorough design analysis is critical. McGill will perform field flow and pressure measurements at fire hydrants throughout the area under normal- and higher-flow demands. Field data will be incorporated into the City's water model and analyzed with the proposed project elements. The water pumping and transmission conditions will be confirmed from field topographic survey and water modeling results. The new water interconnection parameters and high-pressure impacts will then be reviewed, in detail, with City public utilities staff before commencing design plans.

Assuming a water purchase agreement for up to 4 MGD and a typical maximum of 20 hours per day of pumping time, the proposed pumps would be rated for 3,400 gallons per minute (GPM). Using a 20-inch transmission main, a high-service pump station would be required on the grounds of the Valdese WTP. Alternatively, if a site could be acquired on the north side of the lake, then water could possibly flow by gravity from the clearwell to the proposed water pump station. This alternative would allow the pipes crossing the lake to be low pressure.



Water main route

Lake Crossing

The project will involve installing the water transmission main under Lake Rhodhiss along the Catawba River system. The lake could be crossed via horizontal directional drilling (HDD) using one large-diameter water main or multiple smaller-diameter water mains. Another lake crossing method to consider would be installing the water main in the lake bed using large ball-and-socket pipe. Permitting and environmental requirements will need to be addressed early in the design phase. Our prior experience coordinating raw water intakes with Duke Energy and FERC will be invaluable to the approval process.

Ease of construction will depend greatly on subterranean conditions encountered during the river crossing and an appropriate level of subaqueous and subterranean geotechnical investigations would be prudent prior to final design. In addition to the lake crossing, several stream crossings are anticipated along the proposed route.

Bid Documents

Design

After Lenoir and McGill have identified the key design parameters, our team will prepare design development drawings to review with Lenoir prior to preparing construction documents. Our design approach is to provide Lenoir with opportunities to review the design and drawings and to provide input, with planned reviews at appropriate progress stages.

For large-diameter water mains in developed areas, it is important to use restrained joint pipe and fittings in lieu of thrust blocks. The water line will need to be properly tested and disinfected in a number of sections as construction proceeds from south to north. The project drawings and specifications — including construction details, technical specifications, and all pertinent funding documents — will be prepared and submitted for funding agency review.

Permitting

We will prepare and submit applications for all required state, federal, and local regulatory approvals and permits pertaining to right-of-way encroachments, water line construction, erosion and sediment control, lake and stream crossings, and other government reviews. We will work with the City to obtain permits from the **North Carolina Department of Environmental Quality (NCDEQ) Public Water Supply Section, NCDOT, NCDEQ Division of Energy, Mineral, and Land Resources – Land Quality Section, Duke Energy, FERC, and US Army Corps of Engineers**.

Bidding and Award

After the necessary permits and easements have been obtained, the project will be competitively bid in accordance with the funding requirements established by the North Carolina Division of Water Infrastructure (NCDWI). The bid documents will be set up for formal bidding and will include advertisement, instructions to bidders, bid form, standard construction agreements, performance and payment bonds, general conditions, and applicable special provisions. To ensure quality control, we perform an internal quality control and constructability review of the bid documents.

McGill will manage the competitive bidding process for the project and verify compliance with all funding requirements. This process will include distributing bid packages, responding to inquiries during bidding, issuing addenda (as necessary), conducting the pre-bid meeting, and facilitating the bid opening. We will review the bids, prepare a certified tabulation of all bids, confirm references of the apparent low bidder, and provide a letter of recommendation to Lenoir concerning the award of construction contracts to the successful bidders. Once the project is awarded, we will assist in routing construction contract documents for signatures.

Construction Phase Services

When implementing a new water interconnection, we understand the sensitive nature of performing work in a proper manner. Our construction administration and observation inspection program is crucial to the successful completion of our public projects. McGill maintains a team committed to overseeing project construction, ensuring contractors fully comply with the project plans and specifications, and projects are completed in accordance with the prescribed schedules and protocols. If problems arise during construction, they will be handled with minimal disruptions to schedules and additional expenses.

McGill proposes to perform construction administration and observation services as follows:

- Facilitate a pre-construction meeting with the City, contractor(s), and all pertinent parties
- Review shop drawings
- Conduct progress meetings with the contractor
- Interpret the general intent of the project plans, specifications, and contract documents
- Review contractor pay applications and make recommendations for payment based on progress and performance
- Review and take action on change order requests
- Observe construction activities, as necessary, to ensure conformance with project specifications
- Submit final engineering certifications
- Assist with commissioning the new water pump station and interconnection
- Prepare and submit record drawings to the City
- Provide a certification of completion and recommendation of final acceptance
- Conduct final review of all construction and accompany the owner on an observation (prior to the approval of final payment to the contractor)
- Expedite all warranty corrections required of the contractor

02 | Company Information

Brief History

McGill Associates, PA (McGill) was founded in 1984 in Asheville, North Carolina. The firm has grown over the past 39 years to include 7 other offices in Hickory, Pinehurst, Raleigh, and Shallotte, North Carolina; as well as Knoxville, Tennessee; and Roanoke and Williamsburg, Virginia. McGill has stayed true to our commitment made when the firm was founded — to always provide quality and responsive service to clients.

Office Location	Number of Employees
Asheville, NC*	67
Hickory, NC*	47
Pinehurst, NC	9
Raleigh, NC	16
Shallotte, NC	9
Knoxville, TN	7
Roanoke, VA	1
Williamsburg, VA	3
TOTAL	159

*Offices in which work will be performed

What We Do

- Water and Wastewater
- Civil Engineering
- Water Resources
- Land Planning and Recreation
- Electrical Engineering
- Mechanical, Electrical, and Plumbing
- Surveying
- Construction Administration
- Solid Waste
- Environmental
- Consulting Services

Office Locations



Local Office:

1240 19th Street Lane NW
Hickory, NC 28601
828.328.2024

Subconsultant

SKA CONSULTING ENGINEERS

SKA Consulting Engineers (SKA)

Services for this Project: Structural engineering

Contact

Niels Andresen, PE, Structural Services Manager
neandresen@skaeng.com

Office Location

7900 Triad Center Drive, Suite 200, Greensboro NC 27409
336.855.0993 | skaeng.com

SKA is an engineering firm serving the built environment, committed to enhancing communities where clients live and work. From its proud roots as a sole proprietorship in 1957 to a nationally recognized, thriving, diversified firm, SKA has a reputation for solving complex engineering challenges.

03 | Proposed Staff and Qualifications

Team Overview

Our goal in assembling the proposed team outlined below is matching the individual and team qualifications with the expertise and experience appropriate for this project. Our comprehensive project team approach is particularly appropriate for projects where coordination, scheduling, and efficiency are important considerations.

McGill

SKA



Doug Chapman, PE
Principal / Vice President / Regional Manager



Joel Whitford, PE
Senior Project Manager

WATER TRANSMISSION / LAKE CROSSING



Mike Dowd, PE
Water / Wastewater Practice Area Leader



J Meliski, PE
Senior Project Manager / QA/QC



Forrest Westall, PE
Principal / Director of Regulatory Relations



Jon Swaim
Environmental Practice Area Leader

WATER PUMP STATION



RJ Mozeley, PE
Senior Project Manager



Noah Green, PE
Project Engineer

ELECTRICAL



Nick Huffman, PE
MEP Practice Area Leader



Chance Stowe, EI
Engineering Associate

STRUCTURAL ENGINEERING



Niels Andresen, PE
Structural Services Manager

SURVEYING



Chad Howard, PLS
Surveying Practice Area Leader



Brian Minton
Survey Party Chief

CONSTRUCTION ADMINISTRATION



Mike Patton
Construction Practice Area Leader



Curtis Baker
Construction Administrator

Technical

Environmental / Permitting



Experience
32 years

Role
Project oversight

Doug Chapman, PE

Principal / Vice President / Regional Manager

Doug is well versed in inter-governmental relationships, difficult permitting, and large-transmission projects. He manages projects from inception through construction.

Related Experience

- Boone / Blowing Rock Interconnect, Town of Blowing Rock
- Pilot Mountain / Mount Airy Water Interconnect, Town of Pilot Mountain
- Statesville / Salisbury Water Interconnect, City of Statesville
- Water Treatment Plant (WTP) Upgrade, City of Lenoir

Education
BS, Mechanical Engineering, North Carolina State University (NCSU)

Licensure
PE: NC #020622



Experience
25 years

Role
Project management

Joel Whitford, PE

Senior Project Manager

Joel has been with McGill for 18 years, where he has specialized in water and sewer infrastructure improvements, studies, line replacements, and expansions.

Related Experience

- Boone / Blowing Rock Interconnect, Town of Blowing Rock
- Pilot Mountain / Mount Airy Water Interconnect, Town of Pilot Mountain
- Gastonia / Bessemer City Water Interconnection, City of Gastonia and City of Bessemer City

Education
BS, Civil Engineering, University of Tennessee

Licensure
PE: NC #031867, VA #059709



Experience
29 years

Role
Water transmission lead

Mike Dowd, PE

Water / Wastewater Practice Area Leader

Mike's expertise in water infrastructure and processes has helped shape communities for over 29 years.

Professional Licensure

PE: NC #024487, VA #0402060398, TN #112366, SC #26460

Related Experience

- Old Fort / Marion Water and Wastewater Interconnection Feasibility Study, Town of Old Fort
- WTP Upgrade, Phase 1, City of Lenoir
- WTP Pretreatment and Filtration, City of Lenoir

Education
MS, Environmental Sciences and Engineering, University of North Carolina (UNC)

BS, Civil Engineering, Virginia Polytechnic Institute and State University



Experience
17 years

Role
Quality assurance / quality control

J Meliski, PE

Senior Project Manager / QA/QC

J has over 17 years of in-depth experience with municipal infrastructure design and construction projects.

Related Experience

- Andrews / Murphy Water Line Connector, Cherokee County
- Fallston / Cleveland County Water (CCW) System Interconnection Project, Town of Fallston
- Cleveland County / Cherryville Water Interconnection, CCW, Cleveland County

Education
BS, Civil and Environmental Engineering, Georgia Institute of Technology

Licensure
PE: NC #029887



Experience
46 years

Role
Permitting lead

Forrest Westall, PE

Principal / Director of Regulatory Relations

Forrest has a strong water quality management background and has helped develop and administer many North Carolina Water Quality programs.

Related Experience

- Raw Water Intake Permitting, City of Lenoir
- Water Regulatory Program Review, North Carolina League of Municipalities
- Evaluation of Mills River Watershed Management Strategy, City of Asheville

Education

MS, Civil Engineering, NCSU

BS, Civil Engineering, NCSU

Licensure

PE: NC #009033, TN #109877



Experience
16 years

Role
Environmental lead

Jon Swaim

Environmental Practice Area Leader

Jon has experience performing wetland and waters delineations, stream assessments, and erosion control inspections for numerous land development projects.

Related Experience

- Pilot Mountain / Mount Airy Water Interconnect, Town of Pilot Mountain
- Fallston / CCW System Interconnection Project, Town of Fallston
- COA 2018-2019 Water Distribution Project 1, City of Asheville

Education

MS, Aquaculture, Wildlife, and Fisheries Biology, Clemson University (Clemson)

BS, Industrial Technology, Appalachian State University



Experience
16 years

Role
Water pump station lead

RJ Mozeley, PE

Senior Project Manager

RJ Mozeley is a talented designer who has developed valuable knowledge of the intricate details of water systems.

Related Experience

- Boone / Blowing Rock Interconnect, Town of Blowing Rock
- Pilot Mountain / Mount Airy Water Interconnect, Town of Pilot Mountain
- Statesville / Salisbury Water Interconnect, City of Statesville
- Pittsboro and Chatham County Interconnect Study, Town of Pittsboro

Education

BS, Civil Engineering, NCSU

Licensure

PE: NC #037937



Experience
7 years

Role
Water pump station design

Noah Green, PE

Project Engineer

Noah has extensive experience with preliminary evaluations, such as studies, preliminary engineering reports (PERs), cost estimates, utility routing, and pipe and pump calculations.

Related Experience

- WTP Upgrade / Finished Water Pump Station, City of Lenoir
- Gastonia / Bessemer City Water Interconnection, City of Gastonia and City of Bessemer City
- WTP Upgrades, Raw Water Intake Pump Station, and Finished Water Pump Upgrades, City of Bessemer City

Education

BS, Civil and Environmental Engineering, UNC Charlotte

Licensure

PE: NC #053056



Experience

20 years

Role

Electrical engineering lead

Nick Huffman, PE

Mechanical, Electrical, and Plumbing (MEP) Practice Area Leader

Nick is skilled in electrical systems to support water and wastewater treatment facilities, parks, and athletic fields.

Related Experience

- Gastonia / Bessemer City Water Interconnection, City of Gastonia and City of Bessemer City
- Statesville / Salisbury Water Interconnect, City of Statesville
- WTP Upgrade, City of Lenoir
- Clyde / Canton Water Line Interconnect, Town of Clyde

Education

BS, Electrical Engineering, NCSU

BS, Computer Engineering, NCSU

Licensure

PE: NC #036840, TN #114460, VA #059110, SC #35652



Experience

2 years

Role

Electrical engineering

Chance Stowe, EI

Engineering Associate

Chance has worked on water / wastewater treatment plant improvements / expansions and communications infrastructure.

Related Experience

- Gastonia / Bessemer City Water Interconnection, City of Gastonia and City of Bessemer City
- WTP and Stinger Park Water and Sewer Improvements, City of Bessemer City
- Valdese Bluffs Water and Sewer Extension Project, Town of Valdese

Education

MS and BS, Electrical Engineering, Clemson

BS, Mathematics, Lander University

Licensure

EI: SC #21480



Experience

17 years

Role

Structural engineering lead

Niels Andresen, PE

Structural Services Manager at SKA

Niels specializes in structural design using reinforced concrete, structural steel, wood, reinforced masonry, cold-formed metal framing, aluminum, and fiber-reinforced composites.

Related Experience

- Raw Water Intake, City of Lenoir
- Water Resource Recovery Facilities Expansions, City of Mebane
- Utley Creek Water Reclamation Facility Improvements, Town of Holly Springs

Education

MS and BS, Civil Engineering, North Carolina Agricultural and Technical State University

Licensure

PE: NC #036797



Experience

27 years

Role

Surveying lead

Chad Howard, PLS

Surveying Practice Area Leader

Chad is an expert surveyor who has received many accolades for his accuracy and skill.

Professional Licensure

PLS: NC #L-4220, VA #0403002826, SC #24271

Related Experience

- Waterline Replacement, Main Street, Bennett Street, and Glendale Avenue, Town of Burnsville
- 2021 ARPA Water Line Extension Project, Alexander County

Education

AAS, Civil Engineering Technology, Wake Technical Community College (Wake Tech)

AAS, Surveying Technology, Wake Tech



Experience

22 years

Role

Surveying

Brian Minton

Survey Party Chief

With experience with residential and commercial surveys, Brian has an advanced knowledge of the surveying field.

Related Experience

- Sewer System Improvements, Town of Parkton
- ARC Wastewater Treatment Plant Improvements, Town of Andrews
- Henry Fork Sewer Collection Basin Environmental Recommendations, City of Hickory
- Village Park Improvements, Village of Tobaccoville

Specializations

- Topographic surveying
- Boundary surveys
- ALTA surveys
- Construction staking



Experience

25 years

Role

Construction lead

Mike Patton

Construction Practice Area Leader

Mike's experience covers a wide range of infrastructure projects for municipal clients, notably water system projects.

Related Experience

- Pilot Mountain / Mount Airy Water Interconnect, Town of Pilot Mountain
- Boone / Blowing Rock Interconnect, Town of Blowing Rock
- Statesville / Salisbury Water Interconnect, City of Statesville
- DWSRF WTP Improvements, City of Lenoir
- Water Reclamation Facility Improvements, City of Henderson

Education

BS, Civil Engineering Technology, UNC Charlotte

AAS, Civil Engineering Technology, Western Piedmont Community College



Experience

24 years

Role

Construction administration

Curtis Baker

Construction Administrator

Curtis is highly experienced in the installation of water, sewer, and storm drainage infrastructure

Related Experience

- Pilot Mountain / Mount Airy Water Interconnect, Town of Pilot Mountain
- WTP Upgrade, City of Lenoir
- Boone / Blowing Rock Interconnect, Town of Blowing Rock
- Water Supply Project, Town of Pilot Mountain
- DWSRF WTP Improvements, City of Lenoir

Education

Diploma, Construction Management, NCSU

Our Commitment To You

McGill is committed to providing innovative and efficient engineering to our clients. We strive to ensure each project is completed successfully through our diverse technical expertise, effective project management, and open communication methods.

Technical Expertise | **Project Management** | **Open Communication**



Boone / Blowing Rock Interconnect

Town of Blowing Rock

Client Reference

Kevin Rothrock
Interim Town Manager
828.295.5200

This project included the installation of 24,750 linear feet (LF) of 12-inch water line that was constructed along US 321 between the towns of Blowing Rock and Boone. Construction involved a prefabricated pumping station, metering station, pressure-reducing station, and flow-control station. The water line was installed along a crucial transportation route in the region, riddled with dense underground rock formations, numerous guardrail conflicts, and neighboring streams. Our team performed planning; completed a preliminary engineering report; assisted with several funding applications; executed hydraulic analysis, surveying, water line design, and electrical design; obtained permits; assisted with bidding (with minority outreach) and contract preparation; and performed complete construction phase services (preconstruction, field observation, shop-drawing review, certification preparation, application review for payment, and record drawings).

Pilot Mountain / Mount Airy Water Interconnect

Town of Pilot Mountain

Client Reference

Michael Boaz
Town Manager
336.444.3000

McGill prepared a regionalization study for the Pilot Mountain water system and evaluated water supply and treatment needs to extend the water system viability. The study included water supply from Mount Airy or King as possible alternatives. We evaluated the effectiveness of each alternative to meet the Town's current and planned water supply needs and assessed cost implications.

This study resulted in obtaining North Carolina Connect bond funding through the North Carolina Division of Water Infrastructure (NCDWI) to provide a grant to fund 50% of the project costs. Following funding approval, the Town negotiated and entered into an interlocal agreement to construct the water interconnect and purchase treated water supply with Mount Airy through a further partnership with Surry County. Ultimately, the project proceeded to interconnect Pilot Mountain's water system with Mount Airy.

McGill provided design and construction administration for this water interconnect, including the construction of 37,000 LF of 12-inch water main, hydrants, valves, a meter vault, a pressure-reducing vault, stream crossings, and major roadway crossings under Interstate 74 and US Highway 52.

41







Gastonia / Bessemer City Water Interconnection

City of Gastonia and City of Bessemer City

McGill aided the cities of Gastonia and Bessemer City with preliminary engineering, surveying, design, and bidding phase services for this Gastonia and Bessemer City water interconnection project.

Client Reference

Jamie Ramsey
Assistant City Manager / Public Works Director (City of Bessemer City)
704.629.5398

The project involved the construction of a new booster pump station to transfer water from the Two Rivers Utilities (TRU) water system owned by Gastonia to Bessemer City's water system through an existing water transmission main. The booster pump station includes three horizontal split-case pumps, control valves, pipes, electrical, controls, standby power generator, and appurtenances. The pump station is located along North Carolina 274 (Bessemer City Road) at the western edge of Gastonia, with a pressure relief vault (PRV) provided for customers along Mall Ridge Drive.

Statesville / Salisbury Water Interconnect

City of Statesville

Client Reference

Andy Smith
Water Resource Operations Manager
704.878.3438

During the drought of 2002, the City of Statesville determined it needed for an emergency water interconnect to supplement its South Yadkin raw water supply. This generated the idea for a water interconnect between Statesville and Salisbury, which was funded, in part, by grants from the North Carolina Rural Center and Drinking Water State Revolving Fund (DWSRF). This project was a multi-jurisdictional project that involved interlocal agreements between both cities and across two counties, coordination of two separate hydraulic zones across the systems, installation along an active NCDOT construction project (with two different divisions), and a parallel encroachment along the Norfolk Southern railroad right-of-way.



After developing and facilitating the project funding and interlocal arrangements, McGill provided design, permitting, bidding, and construction phases services for this important water supply project. The project, upon completion, gave both cities the ability to transfer up to two million gallons of water to the other during emergency conditions. This water conveyance is accomplished with booster pumps transferring water from Salisbury to Statesville and a flow control valve controlling flow from Statesville to Salisbury. Along with the pump station and control valve building, the project included approximately 28,500 LF of 16-inch diameter water line and a metering station to record the water transfer between the two systems.



Raw Water Intake and Pump Station

City of Lenoir

Client Reference

Radford Thomas
Public Services Director
828.757.2219

McGill provided planning, permitting, design, bidding, and construction administration services for a new raw water intake and pump station at the George L. Bernhardt, Sr. – Lake Rhodhiss Water Treatment Plant. The project generally consisted of a new intake, two 36-inch intake lines, passive intake screens, pump station with vertical turbine pumps, 30-inch raw water main, piping, valves, electrical, and associated appurtenances. The intake was designed for an initial withdrawal capacity of 12 million gallons a day (MGD), but expandable to 18 MGD with the additional of a third pump.

The surface water source for the water treatment plant is Lake Rhodhiss, which is part of the Catawba River Basin. The Catawba River is controlled through a series of seven hydropower reservoirs (Lake James, Lake Rhodhiss, Lake Hickory, Lookout Shoals Lake, Lake Norman, Mountain Island Lake, and Lake Wylie) that are owned by Duke Energy and regulated by FERC. McGill prepared the preliminary engineering report, maps, design drawings, and environmental information necessary to support the Duke Energy Conveyance Permit Application, and prepared the application on the City's behalf.





North Carolina Highway 150 Water Service

Catawba County

Client Reference

Jack Chandler
Assistant Director of
Utilities and Engineering
828.465.8940

McGill assisted Catawba County with planning, design, permitting, and construction phase services along the North Carolina Highway 150 corridor. This corridor crosses over Lake Norman and CSX Railroad in numerous locations. Since the water and sewer service corridor matches that of the roadway, the most economical method for sewer construction was to attach to North Carolina Department of Transportation (NCDOT) bridge structures. Given the high priority of bridge safety, structural integrity, and the standing policy against any bridge attachment, McGill worked with NCDOT's Encroachments Review Squad to demonstrate the extreme financial hardship of other construction techniques at each crossing. This project required thorough coordination with multiple NCDOT units, including but not limited to, the Encroachments Review Squad, Structures Unit, Bridge Maintenance Units, District Engineer, and Division Engineer's office. Further, the project required permitting with both CSX Railroad and Norfolk Southern Railroad.

The water project consisted of construction of approximately 61,000 LF of 8-inch, 12-inch, and 16-inch water lines complete with valves, hydrants, and related appurtenances along Sherrills Ford Road, North Carolina Highway 150, East Maiden Road, Mount Pleasant Church Road, Bach Drive, Emerald Isle Drive, and Tuttlewood Drive.



Redundant Water Line Funding Application and Preliminary Engineering Report (PER)

Client Reference

Josh Beck
Public Works Director
336.349.1030

City of Reidsville

McGill assisted the City of Reidsville with securing Additional Supplemental Appropriation for Disaster Relief Act (ASADRA) grant and loan funding for the redundant water line application. The purpose of the project is to construct a second, redundant supply pipeline from the City's water treatment plant to the water distribution system. This project is critical to ensuring continued service to the City's water system customers.

We completed the PER for this project, which includes approximately 12,800 LF of 20-inch water line with valves, fire hydrants, and related appurtenances from the Lake Reidsville water treatment plant, along Business 29 to Fairway Drive. The project will include construction along North Carolina Department of Transportation (NCDOT) rights-of-way and easements across private properties.







US 25 (Henderson Road) and NC 191 (Brevard Road) Water Lines

Client Reference

Mark Letterman
Project Manager
828.232.4589

City of Asheville

As part of the 2007 Water System Improvements contract for the City of Asheville, McGill performed planning, design, and construction phase services for approximately 27,000 LF of 24-inch ductile iron water line along two major transportation corridors within the City of Asheville. The projects were part of the City's master plan and provided major improvements in hydraulic capacity along both corridors. Both project areas involved permitting and coordination with NCDOT, the City of Asheville, the NCDEQ Division of Energy, Mineral, and Land Resources – Land Quality Section, and the United States Corps of Engineers. Additionally, the NC 191 project required coordination with the National Park Service, due to a section of line being installed within the right-of-way of the Blue Ridge Parkway. Design of both water lines involved extensive preliminary investigations of the proposed routes to minimize disruption of service, conflicts with other utilities, and the number of private easements that were required to obtain. Creation of the bidding documents involved negotiation with NCDOT to minimize impact to traffic along the heavily trafficked corridors, including providing provisions for nighttime work. Both projects are examples of how early and consistent communication and collaboration result in a successful project for the owner.

CITY OF LENOIR COUNCIL

ACTION FORM

I. **Agenda Item:** City staff request that City Council adopt an Order of Abatement directing staff to abate the minimum housing violations by demolishing the structure on the property of 1487 Overlook DR. NC PIN: 2748867734

II. **Background Information:** The subject structure is unfit for human habitation and attempts to achieve owner abatement have been unsuccessful. See attached time line for detailed information.

III. **Staff Recommendation:** Recommend adoption of the attached ordinance, directing staff to proceed with the demolition and removal of the structure.

IV. **Reviewed by:**

City Attorney: _____

Finance Director: _____

Interim Planning Director: Hannah Williams _____

AN ORDINANCE DIRECTING THE MINIMUM HOUSING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION AND DIRECTING THAT A NOTICE BE PLACED THEREON THAT THE SAME MAY NOT BE OCCUPIED.

WHEREAS, the City Council of the City of Lenoir finds that the dwelling described herein is unfit for human habitation under the City Housing Standards, and that all of the procedures of the Minimum Housing Standards have been complied with; and

WHEREAS, this dwelling should be removed or demolished, as directed by the Minimum Housing Inspector, and should be placard thereon the notice prohibiting use for human habitation; and

WHEREAS, the owners of this dwelling, **HALL BETTY ERVIN HALL EDDIE,** have been given a reasonable opportunity to bring the dwelling up to the standards of the Minimum Housing Standards accordance with G.S. 160A-443 (5) pursuant to an order issued by the Minimum Housing Inspector on July 14, 2023 and the owner has failed to comply with the order;

NOW THEREFORE BE IT ORDAINED BY the City Council of the City of Lenoir that:

Section 1. The Minimum Housing Inspector is hereby authorized and directed to place a placard containing the following:

"This building is unfit for human habitation: the use or occupation of this building for human habitation is prohibited and unlawful."

on the building located at the following address: **1487 Overlook DR SW**
Lenoir, North Carolina
Parcel-ID 06172 1 9
NCPIN 2748867734

Section 2. The Minimum Housing Inspector is hereby authorized and directed to proceed to remove or demolish the described above dwelling in accordance with this Order, and in accordance with the City of Lenoir Minimum Housing Code, and NCGS 160D-1203.

Section 3. The cost of demolition and improvement of the lot shall be a tax lien on the real property as provided by G.S. 160D-1203 (7).

Section 4. It shall be unlawful for any person to remove or cause to be removed the placard from any building to which it is affixed. It shall be likewise unlawful for any person to occupy or to permit the occupancy of any building therein declared to be unfit for human habitation.

Section 5. A copy of this ordinance shall be recorded in the Register of Deeds of Caldwell County, North Carolina, and indexed in the name of the property owner or owners in the grantor index.

Adopted this the 5th day of December, 2023.

_____

JOSEPH L. GIBBONS
MAYOR

ATTEST:

_____

SHIRLEY M. CANNON
CITY CLERK

APPROVED AS TO FORM:

_____

Timothy J. Rohr
CITY ATTORNEY

Minimum Housing Violation Affidavit
(1487 Overlook Dr. Sw.)

I, Robert Teague affirm that as the housing inspector for the City of Lenoir I have made every possible attempt to contact the property owners of 1487 Overlook Dr. Sw. I have exhausted all resources in the effort to find the owners and/or heirs of the property mentioned above. The dwelling is unfit for human habitation and is a health/safety hazard for nearby neighbors. At this time the best course of action to eliminate the minimum housing violations is to demolish the structure and remove all debris from the property.

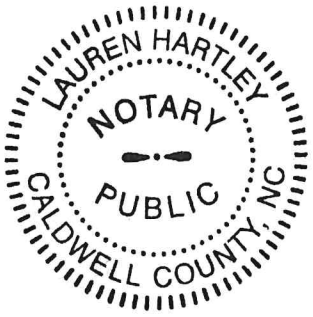
I swear that everything documented in this packet to be true and correct to the best of my information, knowledge, and belief

11/13/2023
Date

Robert Teague

STATE OF NORTH CAROLINA
COUNTY OF CALDWELL

I, the undersigned Notary Public, do hereby affirm that John R. Teague personally appeared before me on the 13th day of November, 2023 and signed the above Affidavit ad hid free and voluntary act and deed.



Notary Public Exp. 8/16/2026

Owner: Eddie Hall and Betty Ervin Hall
Property: 1487 Overlook Dr. Sw.
NC Pin: 2748867734
Minimum Housing Violation Timeline

The following information was provided by City Housing Inspector Robert Teague:

- **March 3, 2023.** On this day the initial minimum housing violation/ hearing notice was mailed to the property owner. Two copies of the letter were mailed, one by certified mail and one first class. Initial minimum housing letter requested that the property owner contact the housing inspector to set up a time for an onsite hearing to discuss the housing violations and abatement procedures. The owner failed to contact the housing inspector and the certified letter and first class letter was returned.
  Certified Mail No. 7021 1970 0001 6843 5385

- **July 14, 2023.** The final minimum housing violation/order to abate notice was mailed to the property owner. Two copies of this letter were mailed one first-class and one certified mail. The final letter determined that to abate the violations the property was to be demolished. The owner/heirs failed to contact the housing inspector and both the certified letter and the first-class letter was returned.
  Certified Mail No. 7021 1970 0001 6842 5218

- **October 24, 2023.** Notification was mailed to the owner informing him that the housing inspector will be submitting an ordinance to City Council for the demolition of the dwelling located at 1487 Overlook DR SW. The City Council will consider this ordinance for adoption at the December 5th, 2023 City Council Meeting, held in the County Chambers at 905 West Ave in Lenoir. Upon adoption of the ordinance the demolition of the dwelling will begin after December 10, 2023. All fees accumulated from the demolition will be placed as a lien on the property.
  Certified Mail No. 7021 1970 0001 6847 8917

- **November 2023.** In accordance with the City of Lenoir Code of Ordinance a Notice of Order to Demolish was submitted in the Lenoir News Topic. The ad requested that any person having or claiming an interest in the property be present for the City Council meeting. The ad was submitted and ran once a week for two consecutive weeks. Ad published on Tuesday November 21, 2023 and Tuesday November 28, 2023.

- At this time it is requested that an ordinance be passed for the demolition of the dwelling at 1487 Overlook DR SW. Demolition will take place after December 10, 2023 and all fees accumulated will be placed as a lien on the property.



This map is NOT of land survey quality and is NOT suitable for such use.

Owner	HALL BETTY ERVIN HALL EDDIE 1487 OVERLOOK DR LENOIR, NC 28645
Acct Number	10270
Parcel ID	06172 1 9
NCPIN	2748867734

Deferred Val	$0
Assessed Val	$33,200
Calc Acreage	1.028942
Land Units	1 (LT)
Legal Desc	0785/0227 0082 0.00
Plat Ref	00000/00000
Property Addr	1487 OVERLOOK DR

Caldwell County

1:978

0 0.0075 0.015 0.03 mi

0 0.0125 0.025 0.05 km

November 9, 2023

Notice of Order to Demolish

The public will hereby take notice that the Lenoir Planning Department will be submitting an ordinance to the City Council for the demolition of 1487 Overlook DR SW. on Tuesday December 5, 2023 at the City/County Chambers 905 West Ave, Lenoir. All attempts to make contact with property owners and/or heirs have failed. It is requested that any and all heirs of EDDIE HALL and BETTY ERVIN HALL, and any other persons having or claiming an interest in the property 1487 Overlook DR SW, Lenoir NC 28645 NC Pin: 2748867734 be present for the City Council meeting at the date listed above.

I. This Order set forth by the City of Lenoir Housing Inspector is issued and served pursuant to the Code of Ordinances of the City of Lenoir and the North Carolina General Statutes.

II. It appears to the undersigned, who is the Housing Inspector under the Code of Ordinances, from his preliminary investigation of the premises, that the property identified above is in violation of one or more of the Minimum Housing Standards in Chapter 10, of the Code of Ordinances of the City of Lenoir.

III. The undersigned has made attempts to contact the property owners and/or heirs to the property by first class and registered mail, all of which were returned. The property identified above has been posted with the order to abate as specified in Chapter 10, of the Code of Ordinance of the City of Lenoir.

IV. The undersigned complaining of the afore-said property and all persons owning or having any interest therein, charges that said property fails to meet the Minimum Housing Standards prescribed in the Code of Ordinances of the City of Lenoir as more specifically set forth in the Notice of Violation.

Robert Teague
Code Compliance Officer
City of Lenoir Planning Department
Office: 828.757.2212

Notice of Order to Demolish

The public will hereby take notice that the Lenoir Planning Department will be submitting an ordinance to the City Council for the demolition of 1487 Overlook DR SW. on Tuesday December 5, 2023 at the City/County Chambers 905 West Ave, Lenoir. All attempts to make contact with property owners and/or heirs have failed. It is requested that any and all heirs of EDDIE HALL and BETTY ERVIN HALL, and any other persons having or claiming an interest in the property 1487 Overlook DR SW, Lenoir NC 28645 NC Pin: 2748867734 be present for the City Council meeting at the date listed above.

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IV. The undersigned complaining of the afore-said property and all persons owning or having any interest therein, charges that said property fails to meet the Minimum Housing Standards prescribed in the Code of Ordinances of the City of Lenoir as more specifically set forth in the Notice of Violation.

Robert Teague
Code Compliance Officer
City of Lenoir Planning Department
Office: 828.757.2212
Nov. 21, 28, 2023

CITY OF LENOIR
PLANNING & COMMUNITY DEVELOPMENT

Minimum Housing Violation and Hearing Notice

03/31/2023

HALL BETTY ERVIN HALL EDDIE
1487 OVERLOOK DR SW
LENOIR, NC 28645

Certified Mail: 7021 1970 0001 6843 5385

To: **HALL BETTY ERVIN HALL EDDIE**, owner(s) of property located at **1487 OVERLOOK DR** (NCPIN:2748867734) in the City of Lenoir, North Carolina.

Condition of structure is determined as: **Deteriorated**

The property listed above has been reported to the City of Lenoir for violations of the City's Minimum Housing ordinance. The structure in its current condition is unfit for human habitation, and is creating conditions detrimental to the public health and safety.

As the legal owner(s), you have **ten (10) days** to contact the City of Lenoir Planning Department to arrange for a site inspection/on-site hearing to discuss the violations. - Please contact the Code Compliance Officer - Robert Teague Call (828-757-2212) or email @ rteague@ci.lenoir.nc.us at your earliest convenience.

All violations that are cited during the inspection must be abated. Abatement of the violations must be performed in a specified amount of time that will be determined after the inspection. The inspector may order that dwelling units found to be in violation be vacated and closed until repairs are completed.

The following code violations have been determined: If further inspection is required, additional violations may be added.

Housing Sec. 10-2(b) Abandoned
The dwelling is abandoned and unsecure, creating conditions detrimental to public health and safety as described in Sec. 10-2(b)

Housing Sec. 10-56 Unfit for Human Habitation
Every dwelling and unit used as human habitation, or held out for use as a human habitation, must comply with all of the minimum housing standards and all requirements of the NC Building Code. No person shall occupy as owner-occupant, or let to another for occupancy or use a human habitation, any dwelling or dwelling unit which does not comply with all of the minimum standards for fitness for human habitation and all requirements of the NC Building Code.

Housing Sec. 10-59 structure
Evidence of structural issues (Sec. 10-59)

Housing Sec. 10-60 unsafe
Evidence of unsafe/unsanitary maintenance (Sec. 10-60)

The property listed above has been reported to the City for not meeting the minimum housing standards as specified in the City of Lenoir Code of Ordinance. An inspection of the dwelling is required and all violations that are cited during the inspection must be abated. Abatement of the violations must be performed in a specified amount of time that will be determined at the conclusion of the inspection. If no violations are discovered at the time of the inspection than the case will be closed and no further action will be required. Please contact me to schedule a time for an onsite hearing.

Stage of the Investigation: **Initial Investigation**

Failure to comply will result in actions including, but not limited to, civil penalties, posting, and/or city abatement. All questions about the violation or procedures to abate them will be addressed at the hearing.

Sincerely

Robert Teague
Code Compliance Officer
City of Lenoir Planning Department
Office: 828.757.2212

CITY OF LENOIR
PLANNING & COMMUNITY DEVELOPMENT

Minimum Housing Violation and Order to Abate

07/14/2023

HALL BETTY ERVIN HALL EDDIE
1487 OVERLOOK DR SW
LENOIR, NC 28645

Certified Mail: 7021 1970 0001 6842 5218

To: **HALL BETTY ERVIN HALL EDDIE**, owner(s) of property located at **1487 OVERLOOK DR** (NCPIN:2748867734) in the City of Lenoir, North Carolina.

Condition of structure is determined as: **Dilapidated**

Stage of the Investigation: **Final Determination**

The following code violations have been determined:

Housing Sec. 10-2(b) Abandoned

Housing Sec. 10-56 Unfit for Human Habitation

Housing Sec. 10-59 structure

Housing Sec. 10-60 unsafe

This is the final determination for the property listed above. The property was found to be in violation of the City of Lenoir Minimum Housing standards. In order to abate the violations all the structures on the property must be removed. .

Abatement of these violations must occur in a specified amount of time, not to exceed **60 days** from receipt of this notice. Failure to abate the violations within the time specified will result in action including, but not limited to, civil penalties and abatement of the violations by the City. If you have questions concerning the violations or the abatement process, please contact me at 828-757-2212 or at rteague@ci.lenoir.nc.us.

Such lien shall be filed, have the same priority, and be enforced and the costs collected as the lien for special assessment.

Section 1-15 Civil and Criminal Penalties

(c) Violation of any provision of this Code not corrected as provided in this letter shall subject the offender to a civil penalty in the amount of $50.00 to $500.00, in accordance with the citation schedule in subsection (e), to be recovered by the city in a civil action in the nature of debt if the offender does not pay the penalty within a period of 72 hours after being cited. The citation shall be in writing, signed by the authorized person issuing the citation, and shall be delivered in person or by mail to the offender.

Sincerely

Robert Teague
Code Compliance Officer
City of Lenoir Planning Department
Office: 828.757.2212

CITY OF LENOIR
PLANNING & COMMUNITY DEVELOPMENT

Final Notice of Abatement

10/24/2023

HALL BETTY ERVIN HALL EDDIE
1487 OVERLOOK DR SW
LENOIR, NC 28645

Certified Mail: 7021 1970 0001 6847 8917

Re: Minimum Housing Determination
1487 OVERLOOK DR, LENOIR, NC 28645
Parcel: 2748867734

HALL BETTY ERVIN HALL EDDIE

This letter is to inform you that you have failed to comply with an order of the housing inspector to abate minimum housing violations at 1487 OVERLOOK DR within 60 days of 07/14/2023.

Upon failure of the owner of the dilapidated dwelling to comply with an order of the inspector within the time specified therein, the inspector may submit to the City Council an ordinance ordering the inspector to cause such dwelling to be removed or demolished, as provided in the original order of the inspector. The amount of the cost of vacating and closing, or removal or demolition caused to be made or done by the inspector shall be a lien against the real property upon which such cost was incurred. Such lien shall be filed, have the same priority, and be enforced and the costs collected as the lien for special assessment.

This letter is to inform you that the housing inspector has submitted an ordinance to City Council, as described above. The City Council will consider this ordinance for adoption at the 12/05/2023 City Council Meeting, held in the County Chambers at 905 West Ave in Lenoir.

Sincerely,

Robert Teague
Code Compliance Officer
City of Lenoir Planning Department
Office: 828.757.2212

CITY OF LENOIR
NC ★ CREATE WITH US

PO BOX 958
801 WEST AVENUE NW
LENOIR, NC 28645

CERTIFIED MAIL®

7021 1970 0001 6843 5385

GREENSBORO NC 270
4 APR 2023 PM 2 L

US POSTAGE PITNEY BOWES
ZIP 28601 $ 008.10⁰
02 4W
0000373342 APR 04 2023

HALL BETTY ERVIN
HALL EDDIE
1487 OVERLOOK DR
LENOIR NC 28645

NIXIE 274 DE 1 0004/10/23
RETURN TO SENDER
VACANT
UNABLE TO FORWARD

_. 9327010650227580 VAC BC: 28645513601 *0280-04701-05-01
28645>5136
28645-611487

CITY OF LENOIR
NC ★ CREATE WITH US

PO BOX 958
801 WEST AVENUE NW
LENOIR, NC 28645

FIRST-CLASS MAIL
PRESORTED
U.S. Postage Paid
Hickory NC
EXBS

HALL BETTY ERVIN
HALL EDDIE
1487 OVERLOOK DR
LENOIR NC 28645

NIXIE 274 DE 1081 0004/10/23
2ACS<-
RETURN TO SENDER
VACANT
UNABLE TO FORWARD

_. 9327010650227580 VAC BC: 28645513601 *2180-00553-10-26
28645>5136
091937 38 CRCOMP1 28645

56

CITY OF LENOIR
NC ★ CREATE WITH US

PO BOX 958
801 WEST AVENUE NW
LENOIR, NC 28645

CERTIFIED MAIL

GREENSBORO NC 270
18 JUL 2023 PM 2 L

US POSTAGE PITNEY BOWES
ZIP 28601 $ 008.53⁰
02 4W
0000390579 JUL 18 2023

7021 1970 0001 6842 5218

HALL BETTY ERVIN HALL EDDIE
1487 OVERLOOK DR SW
LENOIR, NC 28645

VAC

NIXIE 274 DC 1 0007/24/23
RETURN TO SENDER
VACANT
UNABLE TO FORWARD

_ 9326910751925058 VAC BC: 28645513601 *2180-01892-24-24
28645B1487

CITY OF LENOIR
NC ★ CREATE WITH US

PO BOX 958
801 WEST AVENUE NW
LENOIR, NC 28645

FIRST-CLASS MAIL
PRESORTED
U.S. Postage Paid
Hickory NC
EXBS

HALL BETTY ERVIN HALL EDDIE
1487 OVERLOOK DR SW
LENOIR, NC 28645

VAC

NIXIE 274 DC 1081 0007/24/23
VACANT
RETURN TO SENDER
UNABLE TO FORWARD

_ 9326910751925058 VAC BC: 28645513601 *2180-01896-24-24
28645B1487

137743 60 FROM

CITY OF LENOIR
NC ★ CREATE WITH US

PO BOX 958
801 WEST AVENUE NW
LENOIR, NC 28645

CERTIFIED MAIL®

7021 1970 0001 6847 8917

US POSTAGE PITNEY BOWES
ZIP 28601 $ 008.53⁰
02 4W
0000390579 OCT 25 2023

HALL BETTY ERVIN HALL EDDIE
1487 OVERLOOK DR SW
LENOIR, NC 28645

Vac

NIXIE 274 DE 1 0011/05/23
RETURN TO SENDER
VACANT
UNABLE TO FORWARD
BC: 28645513601 *0748-02551-26-41

VAC
28645513601 RO

CITY OF LENOIR
NC ★ CREATE WITH US

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801 WEST AVENUE NW
LENOIR, NC 28645

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HALL BETTY ERVIN HALL EDDIE
1487 OVERLOOK DR SW
LENOIR, NC 28645

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Minimum Housing Violation and Hearing Notice

03/31/2023

HALL BETTY ERVIN HALL EDDIE
1487 OVERLOOK DR SW
LENOIR, NC 28645

Certified Mail: 7021 1970 0001 6843 5385

To: **HALL BETTY ERVIN HALL EDDIE**, owner(s) of property located at **1487 OVERLOOK DR** (NCPIN:2748867734) in the City of Lenoir, North Carolina.

Condition of structure is determined as: **Deteriorated**

The property listed above has been reported to the City of Lenoir for violations of the City's Minimum Housing ordinance. The structure in its current condition is unfit for human habitation, and is creating conditions detrimental to the public health and safety.

As the legal owner(s), you have **ten (10) days** to contact the City of Lenoir Planning Department to arrange for a site inspection/on-site hearing to discuss the violations. - Please contact the Code Compliance Officer - Robert Teague Call (828-757-2212) or email @ rteague@ci.lenoir.nc.us at your earliest convenience.

All violations that are cited during the inspection must be abated. Abatement of the violations must be performed in a specified amount of time that will be determined after the inspection. The inspector may order that dwelling units found to be in violation be vacated and closed until repairs are completed.

The following code violations have been determined: If further inspection is required, additional violations may be added.

Housing Sec. 10-2(b) Abandoned
The dwelling is abandoned and unsecure, creating conditions detrimental to public health and safety as described in Sec. 10-2(b)

Housing Sec. 10-56 Unfit for Human Habitation
Every dwelling and unit used as human habitation, or held out for use as a human habitation, must comply with all of the minimum housing standards and all requirements of the NC Building Code. No person shall occupy as owner-occupant, or let to another for occupancy or use a human habitation, any dwelling or dwelling unit which does not comply with all of the minimum standards for fitness for human habitation and all requirements of the NC Building Code.

Housing Sec. 10-59 structure
Evidence of structural issues (Sec. 10-59)

Housing Sec. 10-60 unsafe
Evidence of unsafe/unsanitary maintenance (Sec. 10-60)

The property listed above has been reported to the City for not meeting the minimum housing standards as specified in the City of Lenoir Code of Ordinance. An inspection of the dwelling is required and all violations that are cited during the inspection must be abated. Abatement of the violations must be performed in a specified amount of time that will be determined at the conclusion of the inspection. If no violations are discovered at the time of the inspection than the case will be closed and no further action will be required. Please contact me to schedule a time for an onsite hearing.

Stage of the Investigation: **Initial Investigation**

Failure to comply will result in actions including, but not limited to, civil penalties, posting, and/or city abatement. All questions about the violation or procedures to abate them will be addressed at the hearing.

CITY OF LENOIR
PLANNING & COMMUNITY DEVELOPMENT

Minimum Housing Violation and Order to Abate

07/14/2023

HALL BETTY ERVIN HALL EDDIE
1487 OVERLOOK DR SW
LENOIR, NC 28645

Certified Mail: 7021 1970 0001 6842 5218

To: **HALL BETTY ERVIN HALL EDDIE**, owner(s) of property located at **1487 OVERLOOK DR** (NCPIN:2748867734) in the City of Lenoir, North Carolina.

Condition of structure is determined as: **Dilapidated**

Stage of the Investigation: **Final Determination**

The following code violations have been determined:

Housing Sec. 10-2(b) Abandoned

Housing Sec. 10-56 Unfit for Human Habitation

Housing Sec. 10-59 structure

Housing Sec. 10-60 unsafe

This is the final determination for the property listed above. The property was found to be in violation of the City of Lenoir Minimum Housing standards. In order to abate the violations all the structures on the property must be removed. .

Abatement of these violations must occur in a specified amount of time, not to exceed **60 days** from receipt of this notice. Failure to abate the violations within the time specified will result in action including, but not limited to, civil penalties and abatement of the violations by the City. If you have questions concerning the violations or the abatement process, please contact me at 828-757-2212 or at rteague@ci.lenoir.nc.us.

Such lien shall be filed, have the same priority, and be enforced and the costs collected as the lien for special assessment.

Section 1-15 Civil and Criminal Penalties

(c) Violation of any provision of this Code not corrected as provided in this letter shall subject the offender to a civil penalty in the amount of $50.00 to $500.00, in accordance with the citation schedule in subsection (e), to be recovered by the city in a civil action in the nature of debt if the offender does not pay the penalty within a period of 72 hours after being cited. The citation shall be in writing, signed by the authorized person issuing the citation, and shall be delivered in person or by mail to the offender.

Sincerely

Robert Teague
Code Compliance Officer
City of Lenoir Planning Department
Office: 828.757.2212

CITY OF LENOIR
PLANNING & COMMUNITY DEVELOPMENT

Final Notice of Abatement

10/24/2023

HALL BETTY ERVIN HALL EDDIE
1487 OVERLOOK DR SW
LENOIR, NC 28645

Certified Mail: 7021 1970 0001 6847 8917

Re: Minimum Housing Determination
1487 OVERLOOK DR, LENOIR, NC 28645
Parcel: 2748867734

HALL BETTY ERVIN HALL EDDIE

This letter is to inform you that you have failed to comply with an order of the housing inspector to abate minimum housing violations at 1487 OVERLOOK DR within 60 days of 07/14/2023.

Upon failure of the owner of the dilapidated dwelling to comply with an order of the inspector within the time specified therein, the inspector may submit to the City Council an ordinance ordering the inspector to cause such dwelling to be removed or demolished, as provided in the original order of the inspector. The amount of the cost of vacating and closing, or removal or demolition caused to be made or done by the inspector shall be a lien against the real property upon which such cost was incurred. Such lien shall be filed, have the same priority, and be enforced and the costs collected as the lien for special assessment.

This letter is to inform you that the housing inspector has submitted an ordinance to City Council, as described above. The City Council will consider this ordinance for adoption at the 12/05/2023 City Council Meeting, held in the County Chambers at 905 West Ave in Lenoir.

Sincerely,

Robert Teague
Code Compliance Officer
City of Lenoir Planning Department
Office: 828.757.2212

December 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 6:30 p.m. Starry Night Christmas Parade (Downtown)	2
3 12:30 pm - 6:00 pm Lenoir Cruisers Toy Drive & Cruise-In (Downtown)	4	5 5:00 p.m. City Council	6 9:00 a.m. Staff Mtg.	7	8 6:00 p.m. Luminary Display (Blue Ridge Memorial Park)	9
10	11	12 2:00 p.m. ABC Board	13	14	15	16
17	18	19 No Council Meeting	20	21	22	23
24	25 Merry Christmas! City Offices Closed	26 City Offices Closed	27 City Offices Closed	28	29	30
31		**January** **City offices will be closed on Monday, January 1 in observance of New Year's Day and on Monday, January 15 in observance of the Martin Luther King, Jr. Day.** **Curbside Christmas tree pickup will be held January 2 through January 5.**				