

**AGENDA
CITY OF LENOIR
COMMITTEE OF THE WHOLE
801 WEST AVENUE
TUESDAY, OCTOBER 24, 2023
8:30 A.M.**

I. CALL TO ORDER

II. CITIZEN COMMENT

III. COMMITTEE ITEMS

A. Update; Public Services – Radford Thomas, Public Services Director

IV. COMMUNITY DEVELOPMENT

A. Lenoir Business Advisory Board: The Lenoir Business Advisory Board met on Thursday, October 12. A report of current activities will be given.

B. Planning Board: The Planning Board and Board of Adjustment did not meet in October. Ed Evans, Interim Planning Director will present a report of current projects.

1. Vacant Property Maintenance Overview

C. Parks & Recreation Advisory Board: The Parks & Recreation Advisory Board met on Monday, October 16 at Mulberry Recreation Center. Phil Harper, Parks & Recreation Director will present an update of current activities.

V. FINANCE & ADMINISTRATION

A. Update –Donna Bean, Finance Director

1. September Financial Summary

2. Personnel Policy Revision – Substance Use

3. Employee Bonus Request

B. Update; Public Communications

1. September Communications Report - Public Information Officer Joshua Harris

VI. PUBLIC SAFETY

A. Update; Police Department – Brent Phelps, Police Chief

1. Third Quarterly Report (July, August, & September)

- B. Update; Fire Department – Norman Staines, Fire Chief

1. Third Quarterly Report (July, August, & September)

VII. OTHER

- A. November Calendar

VIII. ADJOURN

§ 160A-193. Abatement of public health nuisances.

(a) A city shall have authority to summarily remove, abate, or remedy everything in the city limits, or within one mile thereof, that is dangerous or prejudicial to the public health or public safety. Pursuant to this section, the governing board of a city may order the removal of a swimming pool and its appurtenances upon a finding that the swimming pool or its appurtenances is dangerous or prejudicial to public health or safety. The expense of the action shall be paid by the person in default. If the expense is not paid, it is a lien on the land or premises where the nuisance occurred. A lien established pursuant to this subsection shall have the same priority and be collected as unpaid ad valorem taxes.

(b) The expense of the action is also a lien on any other real property owned by the person in default within the city limits or within one mile of the city limits, except for the person's primary residence. A lien established pursuant to this subsection is inferior to all prior liens and shall be collected as a money judgment. This subsection shall not apply if the person in default can show that the nuisance was created solely by the actions of another.

(c) The authority granted by this section does not authorize the application of a city ordinance banning or otherwise limiting outdoor burning to persons living within one mile of the city, unless the city provides those persons with either (i) trash and yard waste collection services or (ii) access to solid waste dropoff sites on the same basis as city residents. (1917, c. 136, subch. 7, s. 4; C.S., s. 2800; 1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 20; 2001-448, s. 1; 2002-116, s. 3; 2014-120, s. 24(h).)

Repair of Nonresidential Buildings: NC Local Government Authority

Regulation / Order	NCGS Authority	Statutory standards	Recoup costs
Green Condition: Good condition but vacant			
Ordinance could require: Vacant property registration	160A-174 & 153A-121 (General ordinance-making power) 160A-194 & 153A-134 (Regulating businesses)	" <u>detrimental</u> to the health, safety, or welfare of its citizens and the peace and dignity" of the city/county	- Admin fee - Decriminalized civil penalty (GS 160A-175)
Yellow Condition: Obviously vacant or visible maintenance deficiencies (not dangerous or hazardous)			
Ordinance could require: - Keep bldg. appearance in good repair - Exhibit no evidence of vacancy Failure to comply, obtain: - Injunction or - Court order of abatement Gov't may effectuate if owner cited for contempt for failing to comply with court order	160A-174 & 153A-121 (General ordinance-making power) 160A-194 & 153A-134 (Regulating businesses) In urban redevelopment area: "program of compulsory repair" and "loans therefor" 160A-503 & 160A-512 via 160D-1311	"<u>detrimental</u> to the health, safety, or welfare of its citizens and the peace and dignity" of the city/county <i>State v. Jones</i> (1982): "<u>aesthetic</u> considerations may constitute a valid basis for the exercise of the police power" if public benefit outweighs private harm: "protection of property values" "preservation of the character and integrity of the community" "promotion of the comfort, happiness, and emotional stability of area residents"	- Admin fee - Decriminalized civil penalty (GS 160A-175) - Costs of executing court order are mechanic's lien on property (GS 160A-175)
Red Condition: Building is dangerous or hazardous but can be repaired at reasonable cost			
May order repair only if: 160D-1129: "dangerous and injurious" bldg. with repair cost <50% bldg. "value" (EXCEPT manuf. & warehousing) 160D-1201: "abandoned structure" that is a "hazard" with repair cost that is "reasonable" as determined by local government	160D-1129 (Nonresidential Buildings) 160D-1201 (Minimum Housing for any "abandoned" structure that is a "hazard") In urban redevelopment area: "program of compulsory repair" and "loans therefor" 160A-503 & 160A-512 via 160D-1311	160D-1129: Repair cost LESS than 50% building value & "standards shall address only conditions that are dangerous and injurious to public health, safety, and welfare and identify circumstances under which a public necessity exists for the repair, closing, or demolition of such buildings or structures." OR 160D-1201: Repair cost is "reasonable" (% defined by local govt per GS 160A-443) for "...any abandoned structure which [is] a health or safety hazard [for enumerated reasons]."	- Admin fee - Civil penalty authorized under GS 160D-1129 but NOT 160D-1201 - Costs become lien collected as special assessment - Costs also lien on owner's other property within city (but not home)
Black & Blue Condition: Building in need of demolition or removal			
Ordinance can be enacted "to prevent the demolition by neglect of any designated landmark or any [structure] within an established historic district."	160D-949/950 (Delay in demolition of landmarks and buildings in historic district) 40A-3(b)(8) (Eminent domain)	Governing board may establish standards and requirements but ordinance shall "provide appropriate safeguards to protect property owners from undue economic hardship."	General authority to enforce & effectuate ordinances (same as yellow condition) (GS 160A-175)



City of Lenoir
Financial Summary
As of 9/30/2023



General Fund					
	2023-2024 Budget	9/30/2023	% of Budget	Change from Previous Year	9/30/2022
Total Revenue	\$ 22,066,505.00	\$ 15,914,303.05	72%	\$ (331,299.86)	\$ 16,245,602.91
Expenditures	\$ 22,066,505.00	\$ 5,390,228.55	24%	\$ 162,973.87	\$ 5,227,254.68
Over/Under	\$ -	\$ 10,524,074.50		\$ (494,273.73)	\$ 11,018,348.23
Downtown District					
	2023-2024 Budget	9/30/2023	% of Budget	Change from Previous Year	9/30/2022
Revenues	\$ 236,900.00	\$ 19,895.58	8%	\$ 1,595.90	\$ 18,299.68
Expenditures	\$ 236,900.00	\$ 54,452.23	23%	\$ (92,359.31)	\$ 146,811.54
Over/Under	\$ -	\$ (34,556.65)		\$ 93,955.21	\$ (128,511.86)
Water/Sewer Fund					
	2023-2024 Budget	9/30/2023	% of Budget	Change from Previous Year	9/30/2022
Revenues	\$ 10,726,980.00	\$ 2,844,074.25	27%	\$ 78,946.31	\$ 2,765,127.94
Expenditures	\$ 10,726,980.00	\$ 2,113,678.35	20%	\$ 348,329.78	\$ 1,765,348.57
Over/Under	\$ -	\$ 730,395.90		\$ (269,383.47)	\$ 999,779.37

CITY OF LENOIR
COUNCIL ACTION FORM

- I. **Agenda Item:** Consideration to approve the updates to the Personnel Resolution as presented.
- II. **Background Information:** Staff recommends making changes to the Personnel Resolution.
- Recommend changing the guidance in the post-accident testing portion of the Personnel Resolution.
- III. **Staff Recommendation:** Staff recommends City Council approve the updates to the Personnel Resolution as presented.
- IV. **Reviewed by:**
- City Attorney:
- Finance Director: *Donna Bean*
- Public Works/Public Utilities Director:

Human Resources Manager

The Human Resources Manager is responsible for the day-to-day implementation of this policy including employee training as it relates to this policy, obtaining informed consent for testing from all final employment candidates, maintaining related documentation, and for identifying employees covered by The Omnibus Act.

Department Managers

All Department Heads are responsible for insuring that supervisors attend training pertaining to the City's substance policy and adhere to its requirements. Department Managers are also responsible for properly applying this policy and taking disciplinary actions that are necessary.

Employees

All City employees are responsible for knowing and adhering to the requirements of this policy. Employees are also expected to share the responsibility of promoting and maintaining a drug-free work environment. Any employee who knows or strongly suspects that another employee is illegally using, under the influence, or is in possession of prohibited substances shall immediately report the facts and circumstances to the supervisor.

Definitions:

APPLICANT is a person who applies for employment with the City of Lenoir, for initial employment or a transfer or promotional opportunity.

COMMERCIAL DRIVER'S LICENSE (CDL) is a license required to operate a commercial motor vehicle which:

- Has a gross vehicle weight rating of 26,001 or more pounds, or;
- Has a gross combination weight rating of 26,001 or more pounds inclusive of a towed unit with a gross vehicle weight rating or more than 10,000 pounds
- Is designed to transport 16 or more passengers, including the driver, or
- Requires a HAZMAT placard regardless of vehicle weight

EMPLOYEE is any person employed in a part-time, full-time, or temporary position with the City of Lenoir. Appointed board members and elected officials are excluded.

EMPLOYEE ASSISTANCE PROGRAM (EAP) is a program of services which include assessment, evaluation, counseling, referral, and follow-up procedures provided to City employees.

MEDICAL REVIEW OFFICER (MRO) is a licensed physician with knowledge of drug abuse disorders whose duties include reviewing and interpreting all positive laboratory test results.

OMNIBUS TRANSPORTATION EMPLOYEE TESTING ACT OF 1991 (Omnibus Act) is a federal law that requires alcohol and drug testing for covered employees in transportation industries. Covered employees with the City of Lenoir include those employees who are required to hold a Commercial Driver's License (CDL) to perform their job duties.

ON-DUTY describes an employee who is engaged in activity on behalf of the City of Lenoir and is being compensated by the City of Lenoir for such activity.

SAFETY SENSITIVE FUNCTIONS include the following:

- Driving
- Waiting to be dispatched

- Inspecting, servicing, or conditioning equipment
- Being in or on unit unless “off duty” in sleeper berth
- Loading, unloading, or supervising such activities
- Preparing or receiving invoices/bills
- Securing/attending a vehicle following an ~~accident~~ incident
- Repairing or attending a disabled vehicle

SUBSTANCE ABUSE PROFESSIONALS (SAP) determine the level of assistance, if any, required for a CDL driver to be eligible to return to duty after certain drug and alcohol violations.

TRAINED SUPERVISORS are those City of Lenoir supervisors who have completed 2 hours of training on alcohol misuse and controlled substances use.

Employees Affected

All City of Lenoir employees, excluding appointed board members and elected officials, are covered by this policy. Special provisions of this policy, where noted, apply only to employees holding a Commercial Driver's License who are covered under the Omnibus Act.

Prohibited Substances

Prohibited substances as addressed by this policy include the following:

1. Illegally Used Controlled Substances

Using any illegal drug, misusing legally prescribed drugs and using illegally obtained prescription drugs is prohibited. Illegal drugs include, but are not limited to, marijuana, amphetamines, opiates, phencyclidine (PCP) and cocaine, as well as any drug not approved for medical use by the U.S. Drug Enforcement Administration or the U.S. Food and Drug Administration.

2. Legal Drugs

The appropriate use of prescribed drugs and non-prescription medications is not prohibited. However, the use of any substance which adversely affects an employee's ability to perform essential job functions must be reported to supervisory personnel and medical advice must be sought by the employee, as appropriate, before performing work related duties.

3. Alcohol

On-the-job consumption or impairment caused by beverages or other substances such as medications, mouthwash, food, or candy that contain alcohol is prohibited.

Prohibited Conduct

1. Manufacture, Trafficking, Possession, and Use

All employees are prohibited from engaging in the unlawful manufacture, distribution, dispensing, possession, or use of prohibited substances. Employees who violate this provision will be subject to disciplinary action. Law enforcement shall be notified, as appropriate, when criminal activity is suspected.

Any employee who is charged with, arrested, or convicted for violating any criminal drug statute shall notify his/her supervisor of such charge, arrest, or conviction as soon as possible. Such notification shall constitute grounds for reasonable suspicion testing as outlined in this policy.

2. Alcohol Use

No employee shall use or possess alcohol while on duty, shall use alcohol within eight hours of reporting for duty, or shall use alcohol while on call. No employee shall report for duty or remain on duty when his/her breath alcohol concentration (BAC) is 0.02 or greater. No employee required to undergo a **post-accident incident** test shall use alcohol for eight hours following the ~~accident~~ **incident**, or until he/she undergoes the test, whichever occurs first.

Note: *Alcohol use prohibitions may be waved for public safety officers when such alcohol use is deemed a bona fide job requirement.*

3. Controlled Substance Use

No employee shall report for duty or remain on duty when the employee uses any controlled substance, except when the use is pursuant to the instructions of a licensed medical practitioner who has advised the employee that such use will not impair the employee's ability to perform essential job functions. No employee shall report for duty or remain on duty if the employee tests positive for controlled substances.

4. Non-Compliance with Testing Requirements

No employee shall refuse to comply with the testing requirements. No employee shall provide false information in connection with a test or falsify test results through tampering, contamination, adulteration, or substitution.

5. Improper Application of the Policy

Failure to use and apply all aspects of this policy in an unbiased and impartial manner is prohibited. Any supervisor who knowingly disregards the requirements of this policy or who is found to deliberately misuse the policy in regard to subordinates shall be subject to disciplinary action.

Testing Requirements

1. Pre-employment

All final candidates for employment with the City of Lenoir, including current employees who apply for other City positions or who transfer into safety sensitive positions, are required to undergo post-offer conditional pre-employment controlled substance testing.

2. **Post-accident Incident** Testing

Under City authority, any employee who is involved in an ~~accident~~ **incident** involving any motorized and/or energized equipment and resulting in injury or property damage must, as soon as practicable, be transported by a supervisor or their designee to the City's contracted medical testing facility to undergo **post-accident incident** alcohol and controlled substance testing. Until a negative test result can be confirmed, the employee may continue to work so long as no vehicles or motorized/energized equipment are operated.

If the circumstances surrounding the ~~accident~~ incident cause reasonable suspicion for alcohol or controlled substance abuse, the Reasonable Suspicion Testing guidelines should be followed. After review of this policy, if there are still questions about whether or not a test is necessary, please contact the Human Resources Manager or the Risk Manager for more information.

Omnibus Act Employees

Employees covered under the Omnibus Act are required to undergo **post-accident incident** testing under federal authority when the ~~accident~~ **incident** meets the following criteria:

- (1) involves a fatality,
- (2) results in vehicle damage which requires towing and a citation for a moving traffic violation, or
- (3) results in the need for immediate medical attention away from the ~~accident~~ incident scene and a citation for a moving traffic violation.

~~Accidents~~ incidents meeting the federal ~~post-accident~~ incident guidelines must be reported and records must be maintained in accordance with the Omnibus Act.

Time Frame for Testing

Alcohol testing should be performed within two hours of the ~~accident~~ incident, but no longer than eight hours after the ~~accident~~ incident. If the test is not given within two hours, the reason must be documented and maintained.

Controlled substance testing is required within thirty-two hours following the ~~accident~~ incident. If not, the reason must be documented and maintained (49CFR382.303). Employees who are subject to ~~post-accident~~ incident testing shall remain readily available for such testing or will be deemed to have refused to submit to testing. After submitting to testing, employees must return to work as soon as possible or once cleared by medical personnel.

3. Random Testing

Due to the safety-sensitive nature of their job duties, random alcohol and controlled substances testing will be required for employees in the following positions:

- Sworn Law Enforcement Officers
- Telecommunications Officers
- Evidence Technicians
- Firefighters
- Employees covered under the Omnibus Act

The selection of employees for random alcohol and controlled substances testing shall be made by a scientifically valid method for randomness. Under the selection process used, each employee shall have an equal chance of being tested each time selections are made. Once notified, randomly selected employees must immediately report to the City's contracted medical testing facility for testing.

Sworn Law Enforcement Officers, Telecommunications Officers, Evidence Technicians, and Firefighters

Each calendar year, a minimum of 15% of the average number of sworn law enforcement officers, telecommunication officers, evidence technicians, and firefighters will be randomly tested for alcohol and controlled substances.

Omnibus Transportation Employee Testing Act

Each calendar year, employees covered under the Omnibus Act will be randomly tested for alcohol and controlled substances at a rate established by the Omnibus Act. These required rates are published annually by the US Department of Transportation.

Random alcohol testing is only authorized under the Omnibus Act during, just preceding, or just after an employee performs safety-sensitive functions.

ARTICLE IX. UNSATISFACTORY JOB PERFORMANCE AND DETRIMENTAL PERSONAL CONDUCT

Section 1. Disciplinary Action for Unsatisfactory Job Performance

A regular employee may be placed on disciplinary suspension, demoted, or dismissed for unsatisfactory job performance, if after following the procedure outlined below, the employee's job performance is still deemed to be unsatisfactory. All cases of disciplinary suspension, demotion, or dismissal must be approved by the City Manager prior to giving final notice to the employee.

Section 2. Unsatisfactory Job Performance Defined

Unsatisfactory job performance includes any aspects of the employee's job which are not performed as required to meet the standards set by the Department Head or City Manager.

Examples of unsatisfactory job performance include, but are not limited to, the following:

- 1) Demonstrated inefficiency, negligence, or incompetence in the performance of duties;
- 2) Careless, negligent or improper use of City property or equipment;
- 3) Physical or mental incapacity to perform duties after reasonable accommodation;
- 4) Discourteous treatment of the public or other employees;
- 5) Absence without approved leave;
- 6) Improper use of leave privileges;
- 7) Failure to report for duty at the assigned time and place;
- 8) Failure to complete work within time frames established in work plan or work standards;
- 9) Failure to meet work standards over a period of time; or
- 10) Failure to follow the chain of command to address work-related issues.

Section 3. Communication and Warning Procedures Preceding Disciplinary Action for Unsatisfactory Job Performance

When an employee's job performance is unsatisfactory, or when accidents incidents or inappropriate actions warrant, the supervisor shall meet with the employee as soon as possible in one or more counseling sessions to discuss specific performance problems. A brief summary of these counseling sessions shall be noted in the employee's file by the supervisor.

An employee whose job performance is unsatisfactory over a period of time should normally receive at least two documented warnings, one of which may be in the final written warning, from the supervisor before disciplinary action resulting in dismissal is taken by the City Manager. In each case, the supervisor should record the dates of discussions with the employee, the performance deficiencies discussed, the corrective actions recommended, and the time limits set. If the employee's performance

September 2023 Communication Report

CITY OF **LENOIR**
NC ★ CREATE WITH US

By Joshua Harris, Communication & Public Information Director

10/20/2023

CONTENT CREATION

News Releases

4

Photos

139

Videos

3

Web Updates

177

Podcast/Radio

1

Social Posts

114

Q&A

27

eSign

7

Council

9

Committees

1

PUBLIC ENGAGEMENT

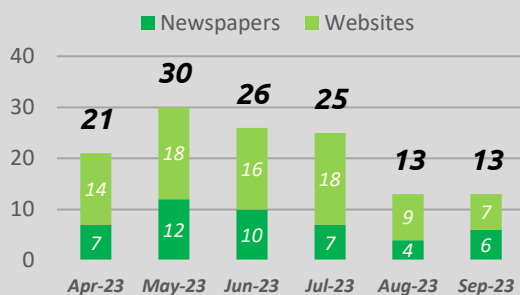
Website Total Views

39,017 +/-
-9.6%

Website Top Pages

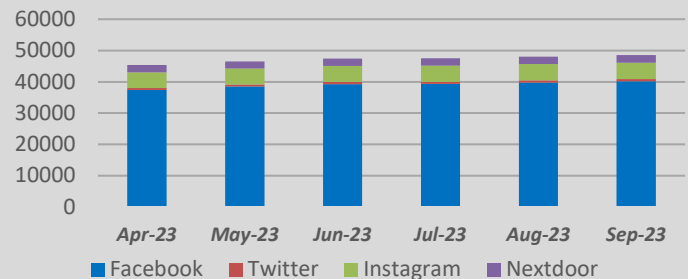
- 1 *Jobs*
- 2 *Payment Options*
- 3 *News Flash*
- 4 *Water & Sewer Service*
- 5 *Calendar*
- 6 *Police*
- 7 *LAFC*
- 8 *Search*
- 9 *Sanitation*

Media Coverage



Social Followers

49,218 +/-
1.08% **527** New this month



Social Engagement

	Total	+/-
Social Reach	115,671	2.7%
Social Visits	12,953	12.1%

Video Views

661

	Views
Facebook	548
YouTube	113

Watch Time Hrs

28.4

	Hours
Facebook	6.2
YouTube	22.2

News Releases

4

- 9/7** FALL SWIM LESSONS, OUTDOOR POOL CLOSING FOR THE SEASON
9/11 COUNCIL HONORS RAVENS BASEBALL TEAM
9/22 ADULT PROGRAMS BACK AT LENOIR PARKS & RECREATION
9/29 NATIONAL NIGHT OUT IS OCT. 3 IN DOWNTOWN LENOIR

Photos

139

<i>Date</i>	<i>#</i>	<i>Subject</i>	<i>Date</i>	<i>#</i>	<i>Subject</i>
9/5	11	City Council Ravens Baseball Reso			
9/11	1	pawn shop 606 Blowing Rock Blvd			
9/11	14	Valvoline oil change 314 Blowing I			
9/14	26	Helping Hands 25th Anniversary P			
9/19	7	City Council Constitution Week Pr			
9/19	5	Mayor Gibbons DAR Constitution I			
9/27	9	College Avenue and Cliffside Drive			
9/27	66	Employee Litter Sweep Fall 2023			



Council honors Ravens Baseball



Helping Hands 25th Anniversary Resolution



Constitution Week Proclamation



Mayor and DAR Constitution Week Ceremony



Employee Litter Sweep



Employee Litter Sweep

Social Posts 114

Top Facebook

#1	Police	14.8K	National Night Out Invitation					
	We would like to invite everyone to o...	View insights	...	Tue Sep 12, 7:00pm	14.8K Accounts Center accou...	287 Reactions	18 Comments	
	About 50 City of Lenoir employees pi...	View insights	...	Wed Sep 27, 2:07pm	13.6K Accounts Center accou...	397 Reactions	66 Comments	
#3	Parks	3.7K	Adult Leagues are BACK!!					
	Adult Leagues are BACK!! Stop by Mul...	View insights	...	Mon Sep 18, 4:34pm	3.7K Accounts Center accou...	35 Reactions	6 Comments	
#4	Downtown	2.5K	Master Plan Community Meeting Invite					
	Please join us Tuesday, September 19...	View insights	...	Mon Sep 18, 12:35p...	2.5K Accounts Center accou...	22 Reactions	7 Comments	
#5	Fire	2.4K	Climbing and rigging training					
	Just hanging out on a Saturday! C-shi...	View insights	...	Sat Sep 16, 4:33pm	2.4K Accounts Center accou...	98 Reactions	6 Comments	

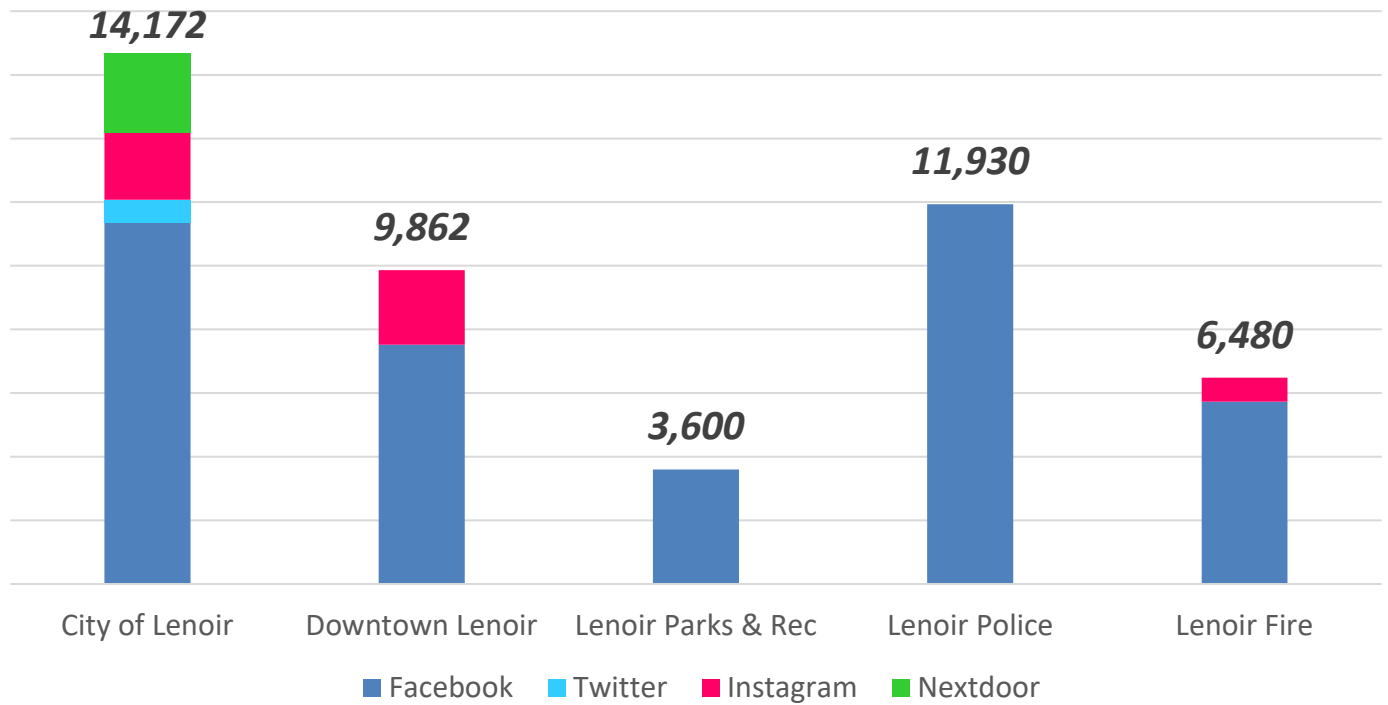
Top Twitter

					Impressions	Engagements	Engage Rate
	City of Lenoir, NC @CityofLenoir · Sep 27	About 50 City of Lenoir employees picked up dozens of bags of litter around town today. @NCDOT's Fall Litter Sweep continues through Saturday. Grab a bag, gloves, a safety vest, and a litter-picker-upper and help keep Lenoir and Caldwell County clean and beautiful! #LittersweepNC pic.twitter.com/Sz6vob9trq			3,447	25	0.7%
	City of Lenoir, NC @CityofLenoir · Sep 6	We're holding open interviews from 1:30 to 4:30 pm tomorrow, Sept. 7, 2023, at the @ncworks Career Center - Caldwell. Check out our current job openings at bit.ly/2HBePJf . Stop by if you want to work for a great team! pic.twitter.com/xjRpcbMwJn			168	9	5.4%

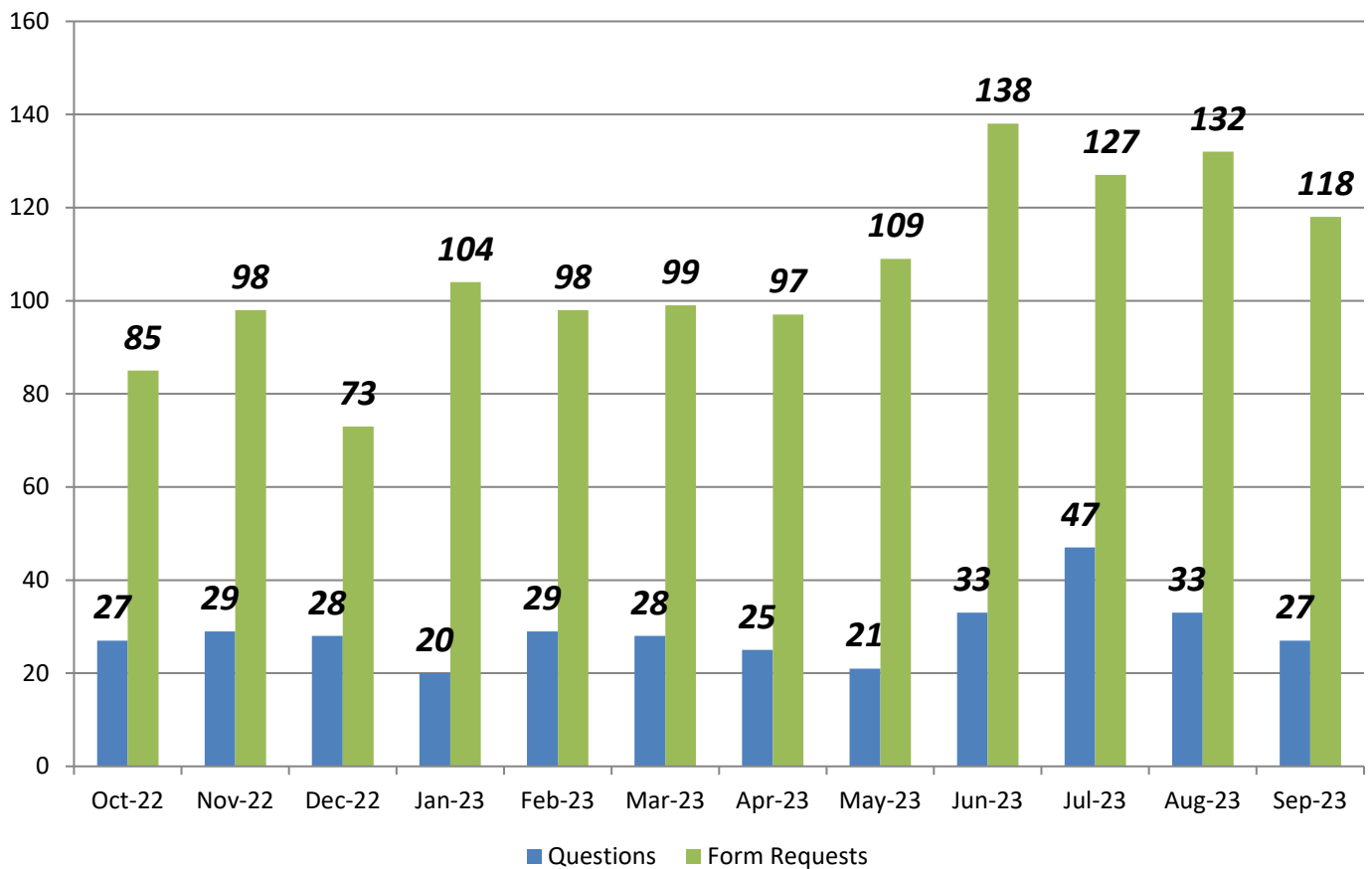
Top Instagram

#1	City	843	NC is most at risk for hurricanes during ...					
	North Carolina is most at risk for hurri...	View insights	...	Wed Sep 6, 4:27pm	843 Accounts Center accou...	41 Likes	1 Comments	
#2	City	795	The City of Lenoir Police Department is hosting National Night Out					
	The City of Lenoir Police Department i...	View insights	...	Fri Sep 29, 4:14pm	795 Accounts Center accou...	68 Likes	0 Comments	

Social Comparison



Questions & Form Requests



This is getting old...thrte are now 3 disabled cars.

Basketball for 10&11 girls

Are you aware of what an individual is saying about our local police?

I got an extension on my water bill until Friday. I just got a letter dated 8-22-23 from DSS stating they were making a payment on my

I live on Turnberry St. NE, which drivers are using as a pass through short cut. That is fine except that speed is a major issue for the n

I just noticed the address on my water bill (810347) is 197 Linkside Ct NE, Lenoir, NC 28645. The address on my tax bill is the correct

Billing Address Change Request

my ditch needs to be cleaned out and the hill y'all cut needs to be cut again

A man has been seen on camera coming down our driveway on Mondays and taking trash out of our trashcan at the back of our hor

Water here on norwood st sw.lenoir is brown are their any issues at present?

Mark Bowen, App State University, trying to reach out to anyone who may be interested in old office furniture, we have an overabu

Do you know of any plans for this spot?

Do you know who owns the property?

Repeatedly complained about loose dogs. Property damage, chasing kids, barking at all hours.

Since the switch to mygovhub, I have paid my water bill before it is drafted from my bank account. Will it still be drafted, or do I hav

Please clean debris from streets in Brittish Woods. There are piles of brush all along the streets that have been there for over 2 mon

I need the amount of real estate tax for a customer for First Community Bank. If you would please email me if this the right place to

I placed a bulk pick up request online on 9/3. It has yet to be picked up. I work from 8-4 M-F with IDD individuals. It is nearly impossi

Let us know if you need Hot Dogs for your Fall Events. Thank you

Good afternoon! I try paying my water bill, and it charge me 84.02. When my current bill is 51.68. What can I do to fix that problem?

Theft on our property

Good morning - I would like to request a COI or General Liability form for one of your sub-contractors, Lucas Pavement 1101 Diane E

I think this may be a false profile posting the christmas parade on city of lenoirs behalf

Good afternoon, I need a copy of the permit that certified the work done at my home to install an electric vehicle charger. How do I

Can you please send me my account number I've misplaced it

I need some information about signage on a downtown business. We own Liquid Roots Brewing Project and would like to add a sign

Hey yall! Who would I contact about the wood fire and smoke festival



Lenoir Police Department

Council Action Form



I. Agenda Item:

3rd Quarter 2023 Report to present to Council at the 10/24/2023 committee of the whole meeting.

II. Background Information:

Department stats for the months of Jul. - Sep. 2023 for Council Review.

III. Staff Recommendation:

IV. Reviewed by:

City Attorney: _____ Date: _____

City Manager: _____ Date: _____

Police Chief: *Butt* Date: 10/18/2023



Chief Brent Phelps
Third Quarter Report
July - September, 2023



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

DEPARTMENTAL TRAINING

	Investigations Training Hours	168
Advanced Child Death Investigation		8
Anti-Counterfeiting Task Force Training		16
Child Death Investigations		16
Crime Scene Investigation		80
Gang Across the Carolinas Conference		48
	School Resource Training Hours	111
Active Shooter Training		44
Child Trafficking: Prevention & Prosecution		64
SRO Update (2023)		3
	Special Response Team Training Hours	200
SRT Non-Specified		200
	State Mandated Training Hours	522
Accountability & Use of Force Report Writing (2023)		14
Bloodborne Pathogens / Hazmat (2023)		44
Compliance & Subject Control (2023)		6
Critical Stress On The Job (2023)		28
DCI Criminal Record Inquiries, File Transactions & General Inquiries		8
General Instructor Update (2023)		1
Enhancing Community Policing (2023)		32
Ethics & Duty to Intervene (2023)		42
Firearms Classroom, Combat & Qualification (New Hires 2023)		104
Juvenile Justice Issues & Challenges (2023)		56
Legal Update (2023)		72
Liability of Patrol Vehicle Operation (2023)		14
Mental Health Responses (2023)		26
Recognizing Assaultive Behaviors (2023)		40
Recognizing Fake IDs (2023)		12
Security Awareness Training		23
	Supplemental Training Hours	219
Critical Incident Exposure		4
FEMA Incident Command System 0100, 0200, 0700 & 0800		13
Field Training Officer Training		40
Intoximeter Recertification		8
New Hire: Driving, Garrity, Naloxone, OC, Policy, Scat, Surviving Verbal Conflict, Taser, UOF, Weapon Cleaning & Disassembly		130
T/O: Alert Protocols, Conflict Mgmt., Fire/EMS Responsibilities, Irate Callers, Liability Issues & Surviving Technical Failures		20
UAS - Remote Pilot License (Recertification)		4
	Supervisory Training Hours	48
FBI Command College		48
	TOTAL TRAINING HOURS	1268



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

DEPARTMENTAL ACTIVITIES

Achievements & Announcements

American Legion Post 29 Officer of the Year: Senior Det. J. Parker
 FBI Carolina Command College: LT C. Bumgarner & M. Crisp
 FBI-NAA Graduation: Capt. J. Herman
 Intermediate Certificates: PTL H. Reid & C. Rubio
 NC ACP Certificate: LT C. Bumgarner
 Supervisory Promotions: PTL M. Zambrano & C. Lynn to CPL
 Transfers: CPL J. Massey, PTL M. McBurney & B Mooney to DET; PTL J. Pennell & H. Reid to SRO

Committees & Meetings

Customer Service
 FBI-NAA Board Meetings & Conferences
 Robins Nest & Shelter Home Board Meetings

Demos, Events & Tours

BLET Graduation
 Bloodmobile Bus - Blood Drive
 Child Car Safety Seat / Safe Kids Events
 Downtown: Blackberry Festival, Cruise-In, Glow Run, Movie & Music, Sundown 4-Mile, Tattoo Festival
 Fireworks at Mulberry Rec
 Employee Appreciation: City Event at Bo's; LPD event at First Baptist
 Employee Litter Sweep
 Governor's Highway Safety Initiatives, Job Fairs & Promotional Processes
 National Night Out (Marion) - department representatives
 Valmead School Cook Out
 Walk for Life - Caldwell Pregnancy Care Center
 West End Community Event

Department Upgrades & Equipment

Upgrades: Kitchen Refrigerator, NIBRS, Office Carpeting/Painting, Phone System, Training Room Remodel

Orientation & Training

Intern from SCHS: Hailey Springstead (106 training hours)
 Oath of Office: J. Pyle, H King, G. Baxter
 New Hires (Civilians): C. McCurry to T/O; B. Canipe to PO

Programs & Other Mentions

Apprenticeship Agreement w/ NC Community College: J. Brown, S. Dula, H. King, J. Pyle, A. Ryerse
 Book Bags for Kids
 Reserve Guard Duty: G. Warren & M. Zambrano
 Social District Off Duty Detail (weekend nights)



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CRIMES AGAINST PERSONS

NIBRS	Charge Description	3Q20	3Q21	3Q22	3Q23
13A	Aggravated Assault	5	9	11	6
11D	Forcible Fondling	4	2	2	4
11A	Forcible Rape	7	2	4	1
11B	Forcible Sodomy	0	0	2	0
64A	Human Trafficking (Commercial Sex Acts)	1	0	0	0
64B	Human Trafficking (Involuntary Servitude)	1	0	0	0
36A	Incest	0	0	0	1
13C	Intimidation	3	2	4	2
09C	Justifiable Homicide	0	0	0	0
100	Kidnapping / Abduction	0	0	2	1
09A	Murder / Non-Negligent Manslaughter	0	0	0	0
09B	Negligent Manslaughter	0	0	0	0
11C	Sexual Assault with Object	0	0	0	2
13B	Simple Assault	44	38	104	78
36B	Statutory Rape	0	0	0	1

TOTALS	65	53	129	96
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CRIMES AGAINST SOCIETY

NIBRS	Charge Description	3Q20	3Q21	3Q22	3Q23
720	Animal Cruelty	1	3	2	1
40B	Assisting / Promoting Prostitution	0	0	0	0
35A	Drug / Narcotic Violations	81	51	74	56
35B	Drug Equipment Violations	36	24	21	17
39A	Gambling (Betting / Wagering)	0	0	0	0
39C	Gambling (Equipment Violations)	0	0	0	0
39B	Gambling (Operating / Promotion)	0	0	0	0
39D	Gambling (Sports Tampering)	0	0	0	0
370	Pornography / Obscene Materials	2	1	2	1
40A	Prostitution	3	0	0	0
40C	Purchasing Prostitution	0	0	0	0
520	Weapons Law Violations	7	12	9	4

TOTALS	130	91	108	79
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LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CRIMES AGAINST PROPERTY

NIBRS	Charge Description	3Q20	3Q21	3Q22	3Q23
200	Arson	1	1	0	0
510	Bribery	0	0	0	0
220	Burglary / Breaking & Entering	46	47	54	29
250	Counterfeiting / Forgery	3	2	1	0
290	Destruction/ Damage/ Vandalism of	43	65	61	38
270	Embezzlement	0	0	0	1
210	Extortion / Blackmail	0	0	1	0
26G	Hacking / Computer Invasion	0	1	0	0
26F	Identity Theft	2	1	0	1
23H	Larceny (All Other)	62	75	55	47
23D	Larceny (From Building)	13	6	9	8
23E	Larceny (From Coin-Operated Machines / Devices)	0	1	1	1
23F	Larceny (From Motor Vehicles)	17	21	18	20
23G	Larceny (Motor Vehicle Parts and Accessories)	5	13	1	1
23A	Larceny (Pick-Pocket)	0	0	0	0
23B	Larceny (Purse Snatching)	0	2	0	0
23C	Larceny (Shoplifting)	27	15	35	17
240	Motor Vehicle Theft	29	20	20	11
26B	Fraud (Credit / Debit Card / ATM)	8	10	10	16
26A	Fraud (False Pretense / Swindle / Confidence Game)	22	11	16	7
26C	Fraud (Impersonation)	0	0	2	1
26D	Fraud (Welfare)	0	0	0	0
120	Robbery	2	3	0	0
280	Stolen Property	1	0	1	3
26E	Wire Fraud	0	0	0	1

TOTALS	281	294	285	202
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CRIME STOPPERS

Description	3Q20	3Q21	3Q22	3Q23
Calls Received	67	82	70	35
Illegal Narcotics Recovered	\$32,500	\$0	\$0	\$0
Rewards Paid	\$300	\$150	\$675	\$0
Stolen Property Recovered	\$6,500	\$0	\$0	\$0
Total Arrests / Charges	2 / 6	2 / 2	0 / 0	0 / 0



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

GROUP B OFFENSES

NIBRS	Charge Description	3Q20	3Q21	3Q22	3Q23
90A	Bad Checks	0	0	0	2
90B	Curfew / Loitering / Vagrancy	0	0	0	0
90C	Disorderly Conduct	1	2	4	5
90D	Driving under Influence	9	6	6	3
90E	Drunkenness	0	0	0	0
90F	Family Non Violent Offenses	65	62	58	32
90G	Liquor Law Violations	0	0	2	1
90H	Peeping Tom	0	0	0	0
90I	Runaways	2	0	4	12
90J	Trespass of Real Property	0	0	0	0
90Z	All Other Offenses (Person / Property / Society)	5	6	1	2
TOTALS		82	76	75	57

CALLS FOR SERVICE

Description	3Q20	3Q21	3Q22	3Q23
Alarms	343	398	341	348
Animal Complaints	77	150	102	100
Civil Disturbances	269	278	222	232
Domestic Disturbances	302	269	269	223
Field Contacts	10	69	74	92
Follow-Ups	200	173	331	217
Foot Patrols	27	10	39	72
Incomplete 911s	606	723	622	747
Loud Noise Complaints	55	53	41	47
Special / House Checks	2035	2709	2366	3047
Stranded Motorists	189	162	119	126
Suspicious Persons	496	636	772	688
Suspicious Vehicles	426	332	285	272
Warrant Service	377	250	214	245
TOTALS	5412	6212	5797	6456

Group B offenses are non-reportable and consist of Crimes Against Society, except bad checks, runaway juvenile, and all other offenses.
Runaway juvenile is not classified as a crime by the FBI, but we feel documentation is warranted.



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CANINE ACTIVITIES

Description	3Q20	3Q21	3Q22	3Q23
Building Searches	2	4	10	1
Building Search Apprehensions	2	1	0	1
Call Outs	0	0	0	0
Demonstrations	0	3	0	2
Currency Seized	\$0	\$0	\$0	\$0
Assist Narcotics Searches	1	12	3	3
Assist Narcotics Seizures	1	7	0	1
Narcotic Utilizations	55	45	38	15
Street Value of Seized Narcotics	\$4,768	\$85,107	\$11,354	\$2,188
Tracks	9	8	4	0
Tracks Apprehensions	2	2	0	0
Training Hours	36	113	32	50
Utilizations	66	69	49	18

CHARGES / ARRESTS

Description	3Q20	3Q21	3Q22	3Q23
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Felony Charges

Adult	153	107	159	126
Juvenile	0	1	1	0

Misdemeanor Charges

Adult	701	606	491	626
Juvenile	5	6	5	11

TOTALS	859	720	656	763
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Figures to the right are arrests stemming from charges above. Involuntary Commitments are included in misdemeanor arrest totals.

Felony Arrests	105	78	106	86
Misdemeanor Arrests	566	489	416	516
Involuntary Commitments	25	58	50	61



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

TRAFFIC

Description	3Q20	3Q21	3Q22	3Q23
Crashes				
Crashes with Injuries	35	60	44	65
Crashes with Property Dmg	218	203	224	323

TOTALS	253	263	268	388
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Figures to the right are included in the totals above.	Fatalities	0	0	1	1
	Hit & Runs	58	62	53	68
	Parking Lots	76	69	72	110

In the third quarter of 2023, there were 5 pedestrians injured.

Tickets	3Q20	3Q21	3Q22	3Q23
Handicap Tickets Issued	0	0	0	0
Parking Tickets Issued	65	0	30	19
Parking Tickets Paid	18	5	17	44
Traffic Citations Issued	738	532	730	545
Warning Tickets Issued	350	295	215	274

Top Five Contributing Circumstances	3Q23
Improper Backing	69
Failure to Reduce Speed	59
Failure to Yield Right of Way	58
Inattention	51
Improper Lane Change	17

Top Five Crash Locations	3Q23
Blowing Rock Blvd / Hospital Ave	6
Morganton Blvd / Complex St	6
Blowing Rock Blvd / ABC Ct	5
Blowing Rock Blvd / Seehorn St	5
Harper Ave / Pennton Ave	3



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

ADMINISTRATIVE

Description	3Q23
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ABC Permits	7
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Frankie's Bar & Pizza (1016 Harper Ave. NW)	Mixed Bev, Beer & Wine (on premise)
Western Piedmont Symphony (3 One-Time JEBCC events)	Malt Bev, Wine, Spirituous Liquor (sell on premise)
Savemore (1010 Blowing Rock Blvd.)	Malt Bev (Beer), Fortif./Unfortif. Wine (off premise)
Corner Market (1902 Harper Ave. NW)	Malt Bev, Fortified & Unfortified Wine (off premise)
NC Hmong Music Festival (One-Time Fairground event)	Malt Beverage & Spirituous Liquor (sell/serve)

Backgrounds	6
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COMMUNICATIONS

Description	3Q20	3Q21	3Q22	3Q23
CAD Requests DSS	66	82	54	72
Criminal History Requests	52	41	77	64
Entered CAD Calls	9685	9948	9757	10388
Interpreter Requests (all Spanish)			7	5
Number of Monthly Validations	218	228	221	225
Utility Calls	75	109	113	74

There were 5 Interpreter Requests for the 3rd Quarter of 2023; all were for Spanish.

RECORDS

Description	3Q20	3Q21	3Q22	3Q23
CAD Reports	\$20	\$60	\$50	\$75
Fingerprints	\$0	\$25	\$40	\$20
Parking Ticket Payments	\$95	\$25	\$95	\$310
Reports	\$60	\$70	\$60	\$20

TOTALS	\$175	\$180	\$245	\$425
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PROPERTY & EVIDENCE

Description	3Q20	3Q21	3Q22	3Q23
Evidence Destroyed	97	207	2035	756
Evidence Received	635	660	646	586
Evidence Items To Date	44218	46456	49008	51087

In 3rd quarter 2023, 41.5 pounds of unused, unwanted medication was collected from the lobby drop box.



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

GENERAL INVESTIGATIONS

Description	3Q20	3Q21	3Q22	3Q23
Interviews / Forensic Interviews			109 / 8	107 / 6
Recovered Stolen Property	\$25,630	\$28,480	\$266,108	\$13,506
Recovered Stolen Vehicles (number of)	21	17	15	9
Recovered Stolen Vehicles (value of)	\$104,878	\$173,975	\$91,000	\$82,500

Narcan Use	9	11	28	22
Overdoses	16	19	60	38
<i>Opioid Induced Overdoses</i>	9	11	37	29
Suicides	2	1	2	3
Unattended Deaths	11	13	12	12

Narcan is used to reverse fatal drug overdoses. In third quarter 2023, we were able to save 20 lives.

CASE STATUSES

Description	3Q20	3Q21	3Q22	3Q23
Open	218	122	132	64
Inactive	226	214	335	250
CBA (Cleared by Arrest)	94	83	108	95
Exceptionally Cleared	12	16	6	13
Unfounded	34	26	40	31

NUISANCE

Description	3Q20	3Q21	3Q22	3Q23
Offenses				
Abandoned / Junk Vehicle	10	2	3	2
Graffiti	0	0	0	3
Health and Safety	5	5	4	7
Junk and Debris	11	8	18	9
Miscellaneous	30	1	1	1
Tall Grass or Vegetation	19	15	30	23

TOTALS	75	31	56	45
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Case Statuses				
City Abated	10	7	8	8
Owner Abated	33	12	31	35



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

NARCOTICS ACTIVITIES

Description	3Q20	3Q21	3Q22	3Q23
Arrests	28	13	10	3
Charges	37	27	28	9
Arrests While Assisting Other Agencies	0	0	0	0
Charges While Assisting Other Agencies	0	0	0	0
Cases Opened or Initiated Within City Limits	64	26	48	24
Cases Opened or Initiated While Assisting Other Agencies	5	12	9	17
Cash and Property Seized	\$4,381	\$11,860	\$26,540	\$1,527
Cash and Property Seized While Assisting Other Agencies	\$0	\$402	\$42,314	\$200
Illegal Narcotics Seized	\$21,765	\$84,378	\$435,188	\$87,867
Illegal Narcotics Seized While Assisting Other Agencies	\$122,960	\$273,013	\$1,812,258	\$106,788
Knock and Talks	0	2	0	4
Search Warrants	29	8	18	12
Total Assists and Joint Investigations	5	12	9	17
Vehicle Seizures	0	0	0	0

NARCOTICS CONFISCATED

Description	3Q23	
Drug Name	Quantity	Value
Alprazolam	90 du	\$900
Buprenorphine	1 du	\$20
Clonazepam	41 du	\$410
Crack Cocaine	14.97 gm	\$2,994
Fentanyl	131.7 gm	\$79,020
Marijuana	49.7 gm	\$398
Methamphetamine	67.5 gm	\$10,125
Mushrooms	24 gm	\$360
Oxycodone	34 du	\$505
Unknown Pills	26.3 du	\$135
TOTAL		\$94,867



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

For the Alcoholic Beverage Commission Board's reporting requirements, listed below are alcoholic violations and drug charges from inside the city limits of Lenoir for the quarters below:

ALCOHOLIC VIOLATIONS

Description	3Q20	3Q21	3Q22	3Q23
Consuming at an Off-Premise Establishment		2	1	
Consuming Underage of 21		2		
Contributing to the Delinquency of a Minor		2		2
Defrauding a Drug / Alcohol Screening Test				
Driving While Subject to Impairing Substances	1	1	4	4
Disorderly Conduct				
Driving Under the Influence				
Driving While Impaired	7	1		
Drunkenness		2		
Hold Until Sober	1	2	2	5
Impaired Driving Revocation		3	1	
Intoxicated and Disruptive	6	1	1	2
Open Container			1	
Possess / Sale of Non-Taxed Alcoholic Beverage				
Possessing an Open Container in Passenger's Area				
Public Consumption			1	
Sell/Give Malt Beverage and/or Unfortified Wine to < 21				1
TOTALS	15	16	11	14

DRUG CHARGES

Description	3Q20	3Q21	3Q22	3Q23
Felony Drug Charges	42	61	27	61
Misdemeanor Drug Charges	12	77	41	26
TOTALS	54	138	68	87

What's New in Nuisance?

- In addition to the incident reports on the quarterly, Detective Hartley also had 14 follow ups, and 35 self initiated code enforcement calls for the third quarter of 2023. Please see the map on the next page for a visible view of the Detective's follow ups and self initiated calls!

Please note duplicate visits have been limited to one visit per address for mapping purposes

- The following pictures are some before and after shots of a properties in the city that Detective Hartley has been working on this quarter. Take a look!

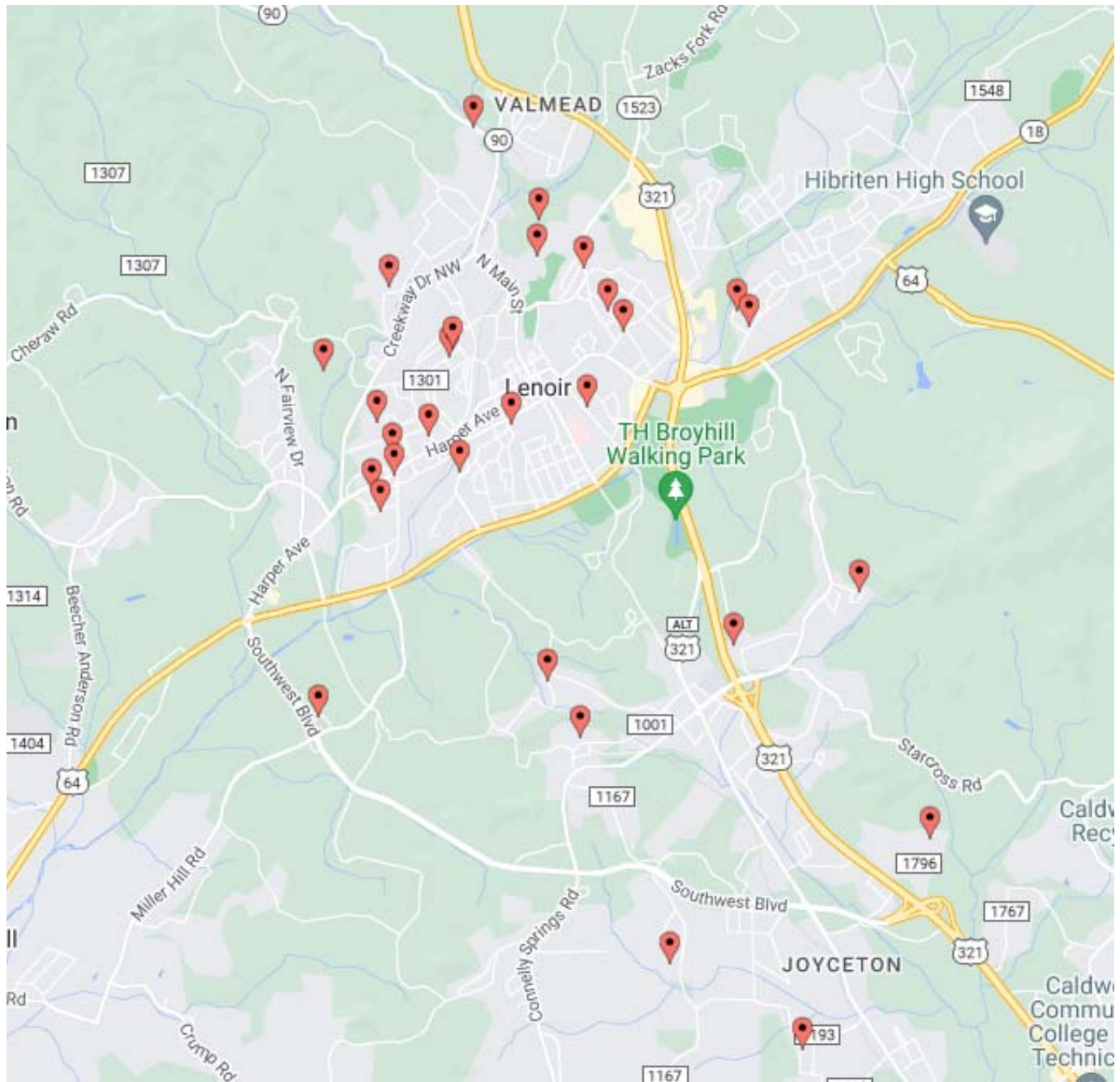
This owner abated property is located beside 1025 College Ave



This owner abated property is located at 1510 Underdown Ave



Follow us around town!



804 SW TIFFANY PL
 1007 NW WARREN PL
 1025 SW COLLEGE AV
 1035 NW WEST AV
 106 NW VIRGINIA ST
 106 SW VIRGINIA
 1230 SW FRAZIER PL
 1034 SE PRESTWOOD DR
 309 SW NORWOOD ST
 118 SE PLYMOUTH RD

980 NW CYPRESS CT
 1311 SE CLIFFSIDE PL
 1312 SW UNDERDOWN AV
 1526 NW WAKEFIELD DR
 1605 NW BEACH PL
 1703 SW BRADFORD ST
 1801 NW VALWAY RD
 109 SW HICKORY ST
 510 NW HILL ST
 804 SW SOUTHSIDE CT

517 NW HILL ST
 2607 SW FRIENDSWOOD ST
 305 NE LOWER CREEK
 342 NE EASTOVER CIR
 342 NW FINLEY AV
 508 NW ARLINGTON CIR
 503 NW HOSPITAL AV
 409 NW WILSON ST
 113 NW BEALL ST
 828 SW EMERALD P



Chief Norman Staines
Third Quarter Report
July - September, 2023

OVERVIEW

Thank you for taking the time to look through the Lenoir Fire Department's quarterly report. This report is designed to give you an understanding of the day-to-day operations of our department and staff for the third quarter of 2023. The third quarter of the year has been busy for our department and staff.

MAJOR EVENTS

JULY – This month has been busy for administration and staff. Our department has participated in several community event, outreach programs, classes, etc. Highlights for July include:

- Engineer Rodney Woods retired on July 1st. Tucker Price was promoted from Firefighter II to Engineer to fill this open position.
- Eli Woodie was reclassified from part-time to Firefighter II on July 12th.
- Rickelle Maynard was hired as a Firefighter I and began working on A-shift on July 25th.
- Mike Dellinger was hired as a Firefighter I and began working on C-shift on July 27th.
- Three new HVAC units were installed at Headquarters on July 27th. These were part of the 2023-24 CIP.
- Staff completed a standby for the Firecracker 5K race (July 1st).
- Staff completed a standby for the fireworks (July 4th).
- Staff went to New Covenant UMC and talked about fire safety and showed equipment to the children participating in the summer reading program (July 11th).
- Staff set up Tower 1 with American Flag at Blue Ridge Cemetery during the graveside service for Retired Firefighter Joe Price.
- Staff completed standby for Blackberry Festival and all its events (July 14th and 15th). During the event twenty-six people received medical attention.
- Staff replaced the halyard on the flag pole at the Community Garden (July 19th).
- Staff took a fire truck to West End Mennonite Church (July 29th).
- Fire department responded to a structure fire. Upon arrival had two out buildings on fire that were close to the house. Units were able to slow the spread from the two out buildings to limit the damage to the house (July 26th).

AUGUST – This month has been busy for administration and staff. Our department participated in multiple community events during the month and took delivery of the new fire truck.

- Fire department responded to "a smoke report in the area call" off of Fairwood Drive. Units found a single family house with approximately fifty percent involvement. One victim was found inside the burned area of the structure (August 6th).
- Following a brief storm, the department responded to multiple calls for service to include trees and power lines down. Two houses received significant damage caused by trees (August 7th).
- Hosted the Caldwell County Firefighters' Association meeting at Station 2 (August 8th).

- Staff completed standbys for football games at Hibriten High School (August 11, 17, 25 and 31).
- Staff provided CPR training for community members at Station 2 (August 16th).
- Staff completed a “Fire Truck Visit” at Fire Baptist Church of Whitnel during their “Book Bag Give Away” (August 12th).
- Pizza Hut provided supper for staff at Station 1 (August 17th).
- Staff completed a standby for the Southern Sundown 4 Miler (August 19th).
- Four Chief Officers attended the South Atlantic Fire Rescue Expo (SAFRE) in Raleigh (August 8 – 12).
- Dysart-Kendall American Legion Post 29 named Captain Roger Whisnant as City of Lenoir Firefighter of the Year during the City Council meeting Tuesday, August 18th.
- Staff traveled to Ohio to the Sutphen plant on August 17th to complete the inspection on the new Engine. The truck arrived in Lenoir on August 19th.

SEPTEMBER – This month has been busy for administration and staff. Our department has been working on training new staff on the new fire truck along with participating in community events and responding to calls for service.

- Hosted quarterly “Retirees Breakfast” (September 1st).
- Staff completed standbys for William Lenoir Middle School football games (September 1st and 27th).
- Annual pump testing was completed on all fire apparatus (September 8th).
- Staff completed standbys for footballs games at Hibriten High School (September 8th and 15th).
- Staff completed a standby for the Sculpture Celebration at Broyhill Walking Part (September 9th).
- Staff set up Ladder 1 with large flag at Anytime Fitness as part of their 9-11 observance (September 11th).
- Staff completed a fire truck demonstration at 959 Cypress Court (September 15th).
- Staff provided a CPR training for community members at Station 2 (September 18th).
- Twenty-one staff members participated in the fall litter sweep. They combined to pick-up twenty (20) bags of trash (September 27th).
- Staff completed standbys at the Caldwell County Fair (September 28th, 29th and 30th).
- Annual ladder testing was completed on all aerial devices (September 28th & 29th).
- Firefighter I Ty Williamson resigned from the department effective September 24th. Tanner Shelton will fill this position effective October 2nd.
- Received seven (7) sets of turnout gear and thirty-two (32) helmets.
- Staff completed a tour of JBS along with staff from Caldwell County Emergency Services and Regional Response HazMat Team from Asheville Fire Department (September 6th).









RESPONSES / INCIDENTS / CALLS FOR SERVICE**INCIDENT COUNT**

INCIDENT TYPE	3rd Quarter 2022 # INCIDENTS	3RD Quarter 2023 # INCIDENTS
MEDICAL	564	548
FIRE	285	298
TOTAL	849	846

PRE-INCIDENT VALUE – VS – DOLLAR LOSSES – VS PROPERTY SAVED

	PRE-INCIDENT VALUE	LOSSES	PROPERTY SAVED
2022 – 3rd QUARTER	\$1,491,800	\$345,200	\$1,146,600
2023 – 3rd QUARTER	\$745,400	\$326,800	\$418,600

LIGHTS AND SIREN – AVERAGE RESPONSE TIME (Dispatch to Arrival)

Station	MEDICAL 2022 3rd Quarter	MEDICAL 2023 3rd Quarter	FIRE 2022 3rd Quarter	FIRE 2023 3rd Quarter
Station 1	4:02	3:27	4:11	4:08
Station 2	4:10	3:20	2:08	3:17
Station 3	3:57	3:09	4:33	3:55

LIGHTS AND SIREN AVERAGE FOR ALL CALLS (MM:SS)

2022 – 3rd QUARTER	4:07
2023 – 3rd QUARTER	3:30
REDUCTION IN RESPONSE TIME	00:37

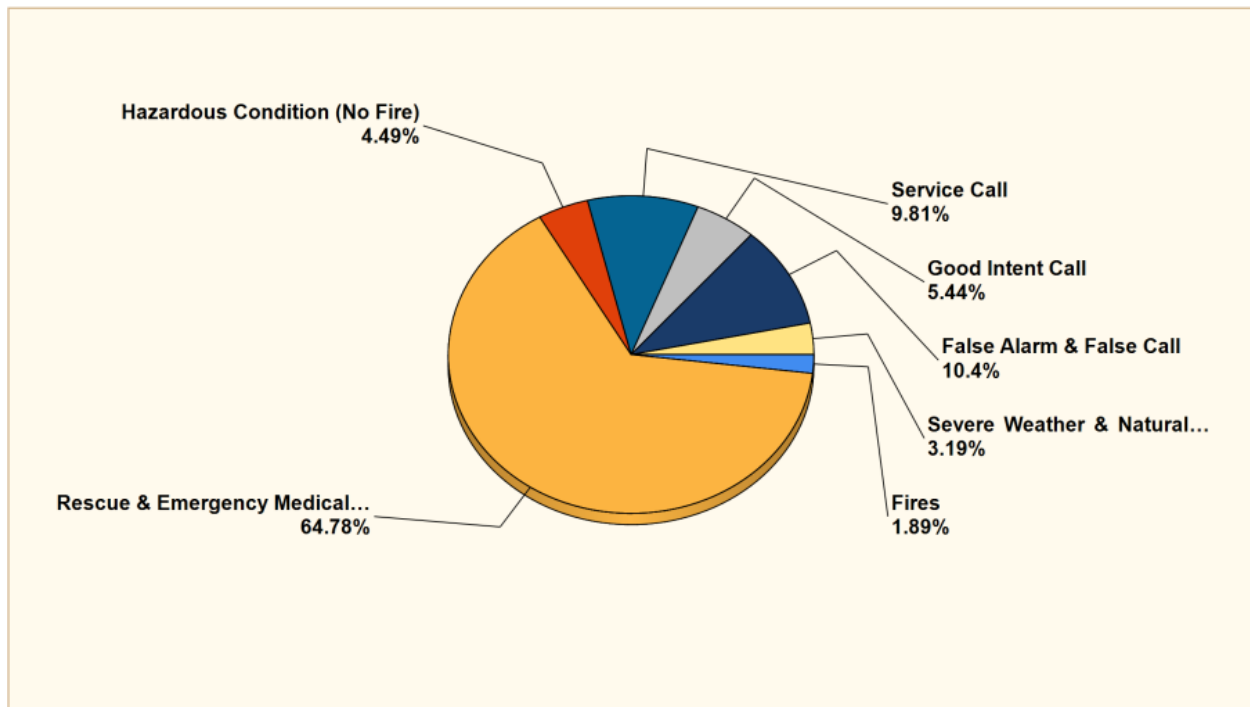
AVERAGE TIME ON SCENE (MM:SS)

2022 – 3rd QUARTER	40:52
2023 – 3rd QUARTER	37:35

COUNT OF INCIDENTS BY APPARATUS

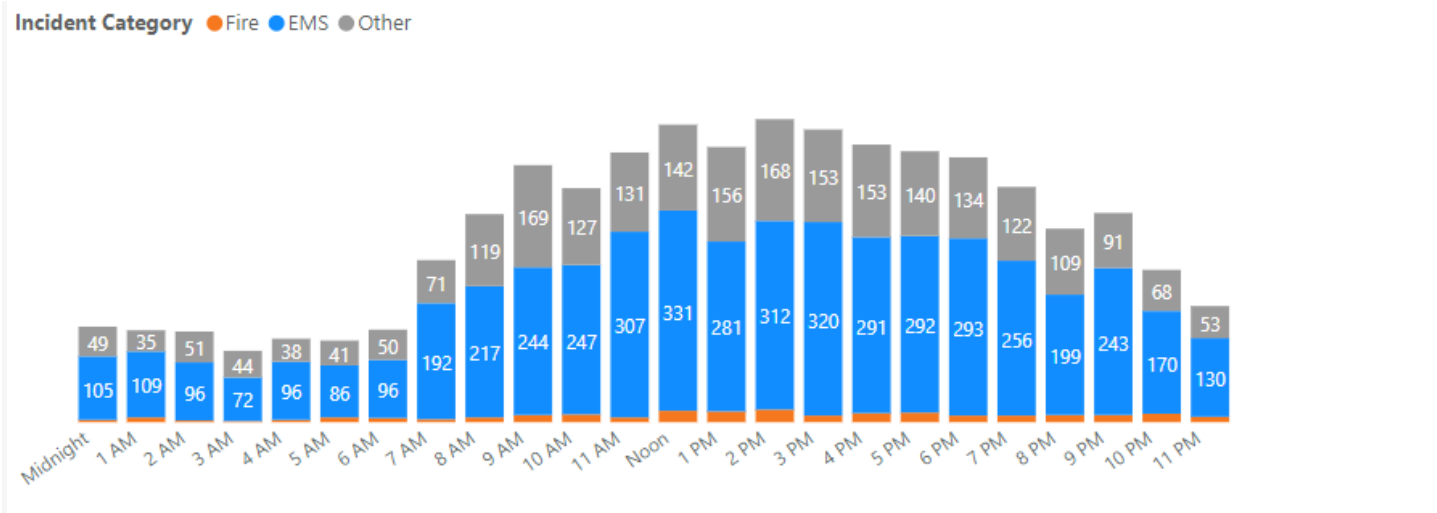
	2022 – 3 RD QUARTER	2023 – 3 RD QUARTER
Battalion	122	91
Car 1	6	17
Car 2	12	11
Car 3	20	21
Car 4	6	7
Engine 1	48	28
Engine 2	129	119
Engine 3	127	128
Ladder 1	164	167
Ladder 2	111	129
Personal	1	2
QRV – 1	272	236
QRV – 2	112	112
QRV – 3	42	5
Rescue 1	167	201
Rescue 10	31	17
Support 1 (UTV)	12	12
S-10 (Command Trailer)	0	0
ST1 – Headquarters	1	0
ST2 – Station 2	0	1
Tower 1	6	11
Truck 17	1	1
Truck 18	6	0
TOTAL FOR ALL APPARATUS	1,396	1,316

Breakdown by Major Incident Types

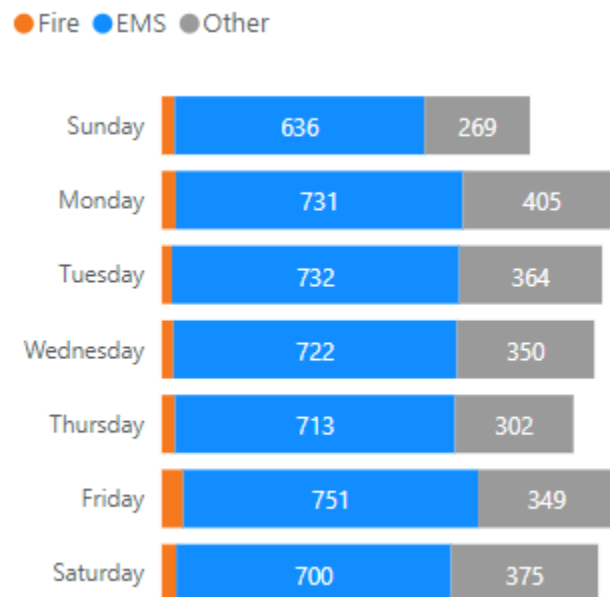


MAJOR INCIDENTS	# INCIDENTS	% of TOTAL
Fires	16	1.89%
Rescue & Emergency Medical Services	548	64.78%
Hazardous Condition (No Fire)	38	4.49%
Service Call	83	9.81%
Good Intent Call	46	5.44%
False Alarm & False Call	88	10.4%
Severe Weather & Natural Disaster	27	3.19%
TOTAL	846	100%

Number of Incidents by Hour of the Day



Number of Incidents by Day of the Week



3rd QUARTER INCIDENT TYPE COUNT PER STATION

INCIDENT TYPE	# INCIDENTS 2022	# INCIDENTS 2023
Station: 1 - STATION 1		
111 - Building fire	3	2
118 - Trash or rubbish fire, contained	0	1
131 - Passenger vehicle fire	0	2
132 - Road freight or transport vehicle fire	1	0
143 - Grass fire	0	2
151 - Outside rubbish, trash or wast fire	4	0
162 - Outside equipment fire	1	0
163 - Outside gas or vapor combustion explosion	0	1
311 - Medical assist, assist EMS crew	11	6
321 - EMS call, excluding vehicle accident with injury	284	265
322 - Motor vehicle accident with injuries	14	23
323 - Motor vehicle/pedestrian accident (MV Ped)	2	2
324 - Motor vehicle accident with no injuries.	19	11
331 - Lock-in (if lock out , use 511)	0	3
341 - Search for person on land	0	1
353 - Removal of victim(s) from stalled elevator	1	1
381 - Rescue or EMS standby	30	26
400 - Hazardous condition, other	1	0
412 - Gas leak (natural gas or LPG)	3	1
413 - Oil or other combustibile liquid spill	0	1
421 - Chemical hazard (no spill or leak)	1	0
422 - Chemical spill or leak	1	1
442 - Overheated motor	1	0
444 - Power line down	7	6
445 - Arcing, shorted electrical equipment	5	7
462 - Aircraft standby	2	0
463 - Vehicle accident, general cleanup	0	1
511 - Lock-out	2	0
522 - Water or steam leak	2	0
542 - Animal rescue	2	1
551 - Assist police or other governmental agency	3	4
552 - Police matter	0	1
553 - Public service	34	27
554 - Assist invalid	1	10
561 - Unauthorized burning	9	4
571 - Cover assignment, standby, moveup	2	1
611 - Dispatched & cancelled en route	18	17
622 - No incident found on arrival at dispatch address	6	5
631 - Authorized controlled burning	0	4
651 - Smoke scare, odor of smoke	3	4
671 - HazMat release investigation w/no HazMat	1	1

713 - Telephone, malicious false alarm	0	1
721 - Bomb scare, odor of smoke	3	0
731 - Sprinkler activation due to malfunction	0	1
733 - Smoke detector activation due to malfunction	1	5
735 - Alarm system sounded due to malfunction	6	9
740 - Unintentional transmission of alarm, other	0	1
741 - Sprinkler activation, no fire - unintentional	2	1
743 - Smoke detector activation, no fire - unintentional	7	18
744 - Detector activation, no fire - unintentional	3	2
745 - Alarm system activation, no fire - unintentional	27	28
746 - Carbon monoxide detector activation, no CO	2	1
812 - Flood assessment	0	1
813 - Wind storm, tornado/hurricane assessment	1	12
# Incidents for 1 - Station 1:	524	522
Station: 2 - STATION 2		
111 - Building fire	1	3
113 - Cooking fire, confined to container	4	0
117 - Commercial Compactor fire, confined to rubbish	0	1
118 - Trash or rubbish fire, contained	0	1
121 - Fire in mobile home used as fixed residence	1	0
131 - Passenger vehicle fire	0	2
151 - Outside rubbish, trash or wast fire	1	0
154 - Dumpster or other outside trash receptacle fire	1	0
311 - Medical assist, assist EMS crew	1	7
321 - EMS call, excluding vehicle accident with injury	126	118
322 - Motor vehicle accident with injuries	10	4
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0
324 - Motor vehicle accident with no injuries.	7	5
381 - Rescue or EMS standby	3	4
400 - Hazardous condition, other	0	1
412 - Gas leak (natural gas or LPG)	1	1
413 - Oil or other combustible liquid spill	1	1
444 - Power line down	2	4
445 - Arcing, shorted electrical equipment	1	3
462 - Aircraft standby	0	1
511 - Lock-out	1	1
522 - Water or steam leak	1	1
531 - Smoke or odor removal	1	0
542 - Animal rescue	1	1
550 - Public service assistance, other	0	1
551 - Assist police or other governmental agency	1	3
553 - Public service	17	14
554 - Assist invalid	3	4
561 - Unauthorized burning	5	1
571 - Cover assignment, standby, moveup	4	0
611 - Dispatched & cancelled en route	4	5

622 - No incident found on arrival at dispatch address	2	3
631 - Authorized controlled burning	0	2
651 - Smoke scare, odor of smoke	1	0
711 - Municipal alarm system, malicious false alarm	0	1
715 - Local alarm system, malicious false alarm	0	2
731 - Sprinkler activation due to malfunction	1	0
732 - Extinguishing system activation due to malfunction	1	0
733 - Smoke detector activation due to malfunction	1	1
734 - Heat detector activation due to malfunction	1	1
735 - Alarm system sounded due to malfunction	3	3
740 - Unintentional transmission of alarm, other	1	0
741 - Sprinkler activation, no fire - unintentional	0	1
743 - Smoke detector activation, no fire - unintentional	1	0
744 - Detector activation, no fire - unintentional	1	1
745 - Alarm system activation, no fire - unintentional	3	3
746 - Carbon monoxide detector activation, no CO	0	1
813 - Wind storm, tornado/hurricane assessment	2	5
814 - Lightning strike (no fire)	0	2
# Incidents for 2 - Station 2:	217	213
Station: 3 - STATION 3		
100 - Fire, other	0	1
111 - Building fire	1	0
131 - Passenger vehicle fire	3	0
151 - Outside rubbish, trash or wast fire	1	0
311 - Medical assist, assist EMS crew	0	3
321 - EMS call, excluding vehicle accident with injury	45	59
322 - Motor vehicle accident with injuries	6	4
324 - Motor vehicle accident with no injuries.	3	7
353 - Removal of victim(s) from stalled elevator	0	1
363 - Swift water rescue	0	1
381 - Rescue or EMS standby	1	0
412 - Gas leak (natural gas or LPG)	3	4
421 - Chemical hazard (no spill or leak)	0	1
423 - Refrigeration leak	0	2
424 - Carbon monoxide incident	0	1
442 - Overheated motor	1	0
444 - Power line down	1	1
445 - Arcing, shorted electrical equipment	1	0
463 - Vehicle accident, general cleanup	0	1
500 - Service Call, other	1	0
511 - Lock-out	1	1
531 - Smoke or odor removal	0	1
553 - Public service	10	4
554 - Assist invalid	3	2
561 - Unauthorized burning	0	1
571 - Cover assignment, standby, moveup	1	0

611 - Dispatched & cancelled en route	2	1
622 - No incident found on arrival at dispatch address	1	3
631 - Authorized controlled burning	0	1
651 - Smoke scare, odor of smoke	0	1
733 - Smoke detector activation due to malfunction	6	3
735 - Alarm system sounded due to malfunction	1	0
736 - CO detector activation due to malfunction	1	0
741 - Sprinkler activation, no fire - unintentional	1	3
743 - Smoke detector activation, no fire - unintentional	3	1
745 - Alarm system activation, no fire - unintentional	3	1
813 - Wind storm, tornado/hurricane assessment	3	7
# Incidents for 3 - Station 3:	108	116

TRAINING REPORT

In the third quarter, our department participated in a total of **4,773** hours of training. This training accounts for both on and off duty training.

Student Hours by Month

	On Duty	Off Duty	Total
July	1,114	51	1,165
August	1,726	101	1,827
September	1,636	148	1,784
Total	4,476	300	4,773

July: During the month, staff participated in Skills Review for EMT in service. They then trained on Hazardous Materials Response. Staff worked on annual hose and hydrant testing during the month.

August: During the month, staff participated in Medical and Legal for EMT in service. Staff then trained on hose evolutions and station specific training for the remainder of the month.

September: During the month, staff participated in Incident Management for EMT in service. Staff then trained on UTV response and completed practical evolution at the Greenway. Staff trained on apparatus equipment and station specific training for the remainder of the month. Staff began training on the new Engine 2 to be prepared once it is able to go in service.

FIRE PREVENTION ACTIVITIES

In the third quarter of 2023 we delivered twelve (12) fire prevention presentations / public education programs. We were able to perform these programs for businesses, schools, and religious groups and had an estimate of 381 participants.

0-4 years (preschool)	37
5-10 years (elementary)	74
11-13 years (middle school)	25
14-18 years (high school)	47
Adults (19-61)	177
Seniors (62+)	21
Total Participants	381

Eight (8) smoke detectors were installed in third quarter 2023. These detectors can be requested and installed free for our citizens by calling one of our stations and scheduling them.

FIRE MARSHAL'S REPORT

Fire Marshal – This quarter **316 fire code inspections** on businesses within the Lenoir City Limits were completed. Monthly totals were 94 in July, 110 in August and 112 in September.

- The Fire Marshal investigated complaints at one business during this quarter. RHA Behavioral Health Care was investigated, but no issues were found.
- The Fire Marshal put in significant work on several different projects this quarter to include: Frankie's Pizza, SaveMore, Ross and Company, Caldwell County Fairgrounds, Ruby Tuesday, 808 Harper Avenue, 101 Main Street, 341 Harper Avenue, New Farm Bureau Lot, Cancer Center, CMH, Appalachian Gaming, Moonjoy Meadery, Gas House, Cube Smart, Nara's Express, Cross River Cardiology, Google, Max Tech, Exela, College Avenue Baptist Church, Banana Box Grocery, Pyro Shows Fireworks and Kingdom Hall.

Fire Investigations - In accordance with N.C.G.S. Chapter 58 article 79, all fires that occur inside the City Limits of Lenoir are investigated for cause and determination. We have certified fire investigators on each shift and they work under the direct supervision of our Fire Marshal. This quarter we had **35 investigations** that occurred in the City with the 7 seven below being of higher impact:

- House fires: Walt Arney, Old North, Mull, Fairwood and Willow
- Commercial: Viridian Apartments and Norwood Apartments

Permits –

- Burn Permit 2 (Broyhill Complex LP tank and Fairgrounds)
- Fireworks / Pyrotechnics 1 (City of Lenoir)
- Fumigation / Insecticidal Fogging 1 (Greer Labs)
- Special Events 3 (Tattoo Festival, Fair and Civic Center)
- Tents 4 (Revival, Kingdom Hall, Fireworks and Church)

Total = 11

Emergency Management - The Fire Marshal also acts as the City of Lenoir's Emergency Manager under the direct supervision of the Fire Chief. This position works closely with local and State Emergency Management and partners with the LEPC to respond and mitigate hazardous/disasterous incidents or situations.

- July 4th Celebration with fireworks and multiple tents.
- Blackberry Festival – use of National Weather Service for local weather hazards.
- Multiple storm preps with few responses (July 13, 14, 15, 16, 18, 29, 30 and August 7)
- Carbon Monoxide leak at Green Mountain Park
- Chemical spills at Ridge Street, Norwood Street and Harper Ave
- Gas leaks on Green Mountain Park (twice), Wildwood Rd., Taylorsville Rd., Wilkesboro Blvd. and Clover Dr.
- Swiftwater rescue on Powell Road with car in the water
- Garbage truck hydraulic leak
- Small natural gas explosion on German Street
- Refrigeration leaks at Dollar General – Wilkesboro Blvd. (twice)
- Search for lost person – Blowing Rock Blvd.
- 80 gallons diesel fuel release from motor vehicle crash (Hickory Blvd.)

Burning Issues –

- 6 illegal burns
- 7 authorized burns

Other –

- Investigated small fire caused by illegal fireworks (side of the road).
- Smoke detector program with City and State funding
- Prepare to purchase new reporting software, training upcoming
- New SOG on Open Burning and updated rules
- Work on New SOG on information release to public (FOIA, etc.)

LOGISTIC REPORT**Apparatus Out of Service**

- Engine 1 – 8 days
- Ladder 1 – 7 days
- Tower 1 – 12 days

Building Maintenance

- Three (3) new HVAC units were installed at Station 1 to replace old units. The work was completed by city staff.
- A portion of the parking lot was repaired by city staff. The area was fixed to remove a safety hazard that was found.



November 2023



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4 8:00 a.m. - 3:00 p.m. Early Voting Caldwell County Resource Center
5 Daylight Savings Time Ends	6	7 5:00 p.m. City Council (Note Time Change) Election Day!	8 9:00 a.m. Staff Meeting	9 6:00 p.m. Lenoir Business Adv. Board	10 Veterans Holiday! City Offices Closed!	11 Veterans Day! 11:00 a.m. Veterans Day Service (On square)
12	13 Noon - City/County Services Committee	14 8:15 a.m. Economic Development Adv. Committee	15	16 5:00 p.m. - 7:30 p.m. Light Up Lenoir Begins	17	18
19	20	21 Cancelled-City Council Meeting	22	23 Thanksgiving! City Offices Closed!	24 City Offices Closed! In observance of Thanksgiving!	25
26	27 5:30 p.m. Planning Board	28 Cancelled-Committee of the Whole	29 Noon - Foothills Regional Airport Authority	30		
		Notes for December The Starry Night Christmas Parade is scheduled for Friday, December 1 at 6:30 p.m. in downtown. City offices will be closed on Monday, December 25, Tuesday, December 26 and Wednesday, December 27 in observance of the Christmas holidays.				

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