

**AGENDA
CITY OF LENOIR
COMMITTEE OF THE WHOLE
801 WEST AVENUE
TUESDAY, AUGUST 23, 2022
8:30 A.M.**

I. CALL TO ORDER

II. CITIZEN COMMENT

III. COMMITTEE ITEMS

IV. COMMITTEE ITEMS

A. Update; Public Utilities – Radford Thomas, Public Services Director

B. Update; Public Works – Radford Thomas, Public Services Director

V. COMMUNITY DEVELOPMENT

A. Lenoir Business Advisory Board: The Lenoir Business Advisory Board did not meet in August. Kaylynn Horn, Economic Development Director, will present a report of current projects.

1. Social Districts: Matthew Anthony, Main Street Engagement Coordinator, & Brent Phelps, Chief of Police, will review an outline and ground rules of the City's proposed plans for a Social District. This item may be placed on the September 20 City Council Agenda for consideration of approval by Council.

B. Planning Board: The Planning Board is scheduled to meet on Monday, August 22 at 5:30 p.m. Jenny Wheelock, Planning Director, will present an update on the meeting and current projects.

C. Parks & Recreation Advisory Board: The Parks & Recreation Advisory Board met on Monday, August 15. Minutes of the meeting are submitted as information. Kenny Story, Parks & Recreation Director, will present updates on current activities.

VI. FINANCE & ADMINISTRATION

A. Update –Donna Bean, Finance Director

1. July Financial Summary

2. ADA Transition Plan –David Coffey, Risk Manager/Purchasing Agent

3. Update; Job Descriptions; Police Department & Planning Department - Finance
Director Bean & Police Chief Brent Phelps

B. Update; Public Communications –Joshua Harris, Public Information Officer

1. July Communications Report

VII. PUBLIC SAFETY

A. Update; Police Department – Brent Phelps, Police Chief

1. Traffic Study; Pennwood and Glenview Street

2. 2nd Quarter 2022 Report (April - June)

B. Update; Fire Department – Ken Hair, Fire Chief

1. 2nd Quarter 2022 Report (April - June)

VIII. OTHER

A. September Calendar

IX. ADJOURN



Social District Proposal for the City of Lenoir

Background: House Bill 890 was passed by the NC House and Senate on Wednesday, September 8, 2021 and signed by the Governor on September 10. Included in House Bill 890 is a provision that allows the creation of social districts in North Carolina. The North Carolina Retail Merchants Association was the major interest group pushing for the passage of this legislation to drive foot traffic to downtown businesses and level the playing field for brick-and-mortar businesses without ABC permits.

What is a Social District?

A defined outdoor area in which a person may consume alcoholic beverages sold by an ABC permittee.

Who Can Designate a Social District?

House Bill 890 did not create a statewide social district, but instead allows cities and counties to “opt-in” to social districts via an ordinance. A city may adopt an ordinance designating an area within the municipal limits as a social district under G.S. 160A-205.4.

What are the requirements for a City to Create a Social District?

1. Social districts must be clearly defined and post signage in conspicuous locations indicating:
 - a. The area included in the social district
 - b. The days and hours during which alcoholic beverages can be consumed in the social district
 - c. The telephone number for the ALE division and local law enforcement jurisdiction over the social district.
 - d. A clear statement that an alcoholic beverage purchased for consumption in a social district shall:
 - i. Only be consumed within the social district
 - ii. Be disposed of before the person possessing the alcoholic beverage exits the social districts, unless the person is reentering the licensed ABC premises where the alcoholic beverage was purchased (G.S. 18B-904.1(c)(1)).

2. Social districts are only allowed to operate during the hours defined under G.S. 18B-1004: from 7am until 2 am Monday-Saturday and 10am-2am on Sundays. (G.S. 18B-904.1(c)(1))
3. A city designating a social district is required to establish management and maintenance plans for the social district and post these plans along with a drawing of the boundaries and the applicable days and hours of the social district on the city's website. A social district must be maintained in a manner that protects the health and safety of the general public. (G.S. 18B-904.1(c)(2))
4. Before a social district can become operational, a city must submit to the North Carolina ABC a detailed map of the social district with the boundaries clearly marked and the days and hours during which alcoholic beverages can be consumed. (G.S. 18B-904.1(c)(3))

Who Can Sell Alcohol in a Social District?

Under G.S. 18B-904.1(a)(1), a business holding any of the following ABC Permits may sell alcohol to be consumed in a social district:

1. An on-premises malt beverage permit issued pursuant to G.S. 18B-1001(1)
2. An on-premises unfortified wine permit issued pursuant to G.S. 18B-1001(3)
3. An on-premises fortified wine permit issued pursuant to G.S. 18B-1001(5)
4. A mixed beverages permit issued pursuant to G.S. 18B-1001(10)
5. A distillery permit issued pursuant to G.S. 18B-1100(5)

What additional rules do ABC permittees have to follow to sell alcohol within a social district? (G.S. 18B-904.1(d))

First, an ABC permittee must be located in or contiguous to the social district in which it is selling alcohol to be consumed.

Secondly, the ABC Permittee is only allowed to sell and serve alcoholic beverages ON its licensed premises. In other words, the ABC Permittee cannot sell alcoholic beverages in the street or down the street from its licensed premises just because they are located in, or are contiguous to the social district.

Third, alcoholic beverages that are being sold to be consumed in a social district can only be sold in a container that meets the following requirements:

1. The container clearly identifies the ABC permittee from which the alcoholic beverage was purchased.
2. The container clearly displays a logo or some other mark that is unique to the social district in which it will be consumed.
3. The container is NOT made of glass.
4. The container displays, in no less than 12-point font, the statement "Drink Responsibly – Be 21."
5. The container cannot hold more than 16 fluid ounces.

Finally, the ABC permittee must prohibit a person from entering or reentering its licensed premises with an alcoholic beverage not sold by the ABC permittee as is the current law. An example XYZ restaurant sells John Smith a cup of wine. John Smith cannot reenter XYZ Restaurant with a cup of beer he bought at Acme Brewing located within the same social district. John Smith also cannot enter XYZ restaurant for the first time with the cup of beer John Smith bought at Acme Brewing. They can, however, re-enter the same location where they purchased the alcohol that they are still consuming.

Businesses Who Wish to Opt Out.

- Signage will indicate that retail customers cannot enter with alcohol (or food & drink if that is the policy).
- Signage can indicate that a bar or restaurant customer may not remove alcohol from the facility.

Customer Requirements:

First, a person can only possess and consume alcoholic beverages purchased from an ABC permittee located in or contiguous to the social district on a designated social district container.

Second, any alcoholic beverages consumed in the social district must be consumed from the required social district container. A person cannot pour their wine, beer or liquor into a solo cup or any type of container other than the one meeting all the requirements for social districts.

Third, alcoholic beverages shall only be possessed and consumed IN the social district during the days and hours set by the city.

The sale and delivery of alcohol in a social district is subject to the same limitations for sales and deliveries of alcohol in North Carolina:

- No more than two malt beverage or wine drinks at one time to a single patron
- No more than one mixed beverage or spiritous liquor drink at one time to a single patron

Finally, a person is required to dispose of any alcoholic beverage in the person's possession prior to exiting the social district unless the person is reentering the licensed ABC premises where the alcoholic beverage was purchased. If a person is leaving the social district area, they must pour out or throw away their alcohol. They also cannot take it with them into any other business that sells alcohol or has opted out of the social district. They may ONLY take their alcoholic drink into the establishment where they bought it or a participating business that does not sell alcohol.

The Proposed Downtown Lenoir Social District Details:

The structure for the proposed Social District in Downtown Lenoir was based on input from the following:

Research:

- Two live webinars in which 3 Town Managers discussed their experiences with their Social Districts: Mobile, AL, Huntsville, AL and Grand Rapids, MI.
- Information gathering from social districts with the state:
 - Kannapolis, NC
 - Greensboro
 - Hickory
 - Sylva
 - Newton
 - Salisbury
 - Mooresville
 - Asheboro
 - Oxford
 - Monroe
- Discussions with Permit Holders and Non-Permit Holders within the district, as well as downtown residents.
- Discussion with the Chief and Assistant Chief of Police to hear their concerns.
- Conversation with the ABC legal team in Raleigh about liability scenarios.
- Conversations with David Coffey about insurance liabilities.
- A Law Enforcement Meeting with a local ALE agent, Lenoir Police, Katie Brummett (Liquid Roots Brewery, Kaylynn Horn (Economic Development Director) and Scott Hildebran (City Manager) to discuss liability scenarios.

District Details:



The **Social District hours** would be from 12pm-10pm Monday-Sunday.

Merchant Educational Program:

The DLMS would conduct an informational webinar that would also be recorded for the merchants outlining requirements. Chief Phelps would be on this call. Merchants can opt out of the program if they choose to.

Container:

The permit holders opting into the social district would supply their own containers that meet the state requirements (branded with their business or using a sticker), and Downtown Lenoir Main Street has designed a district sticker with required verbiage along with date/time line which is required to be filled out at point of sale. The participating permit holders will be responsible for purchasing the district stickers.

Signage:

Public Works would implement required signage indicating the district (ground decals as is necessary for the state highway on Main Street), and merchants who choose to opt-out would need to provide their own signage. For retailers: "This Retailer Has Opted Out of the Downtown Lenoir Social District. Do not enter with an alcoholic beverage." For permit-holders: "This Business Has Opted Out of the Downtown Lenoir Social District. You May Not Take Alcoholic Beverages Off-Site Purchased from This Location." Additionally, permit-holders opting into to the program would be encouraged to place signage that indicates "No Outside Alcohol" on their entrances. Those with patios would be encouraged to have signage that indicates "No Glass Beyond this Point" at the patio exit/entrance to the district.

Special Events:

If an event is hosted in Downtown that allows the sale of Alcoholic Beverages, the same permit-holder rules will apply to the boundary of the event. That permit holder will be required to serve in the required container, and consumers can move about the district with alcohol purchased at the event, but will not be allowed to bring alcohol into the event purchased from other permit-holder locations outside of the district.

Next Steps:

1. Craft the Ordinance
2. Hold a Public Input Meeting for the Ordinance Proposal
3. Vote on the Ordinance
4. If passed, record the Social District Plan with NC ABC Commission
5. Implement the Program
 - a. Merchant information session
 - b. Place required signage demarking the district
 - c. Acquire social district stickers and create other communication programs

Social District Background Research – Web Meeting

Selling Points: Great for economic development, especially during a pandemic to encourage shoppers and diners to move around outside and patronize retailers. So many festivals did not happen – losses are still significant for businesses. In other towns, it has proven to increase business traffic and property occupancy rates.

Signage Requirements: Where the district boundaries are, hours of the social district and who to call for help.

Cups: Must be non-glass and branded with the permittee who is selling, and required verbiage. It can be a sticker from the town's district, plus a sticker from the permittee.

Social District Specifics:

- Opt-In or Opt-Out for both alcohol sales permit holders and those who don't. All other laws for permittees will still be in place.
- Social districts CAN include NCDOT roads with proper signage.
- The town will need to pass an ordinance.
- The town can define the hours and days of the week
- The town should be comfortable with maintaining and policing the district
- The town will need to submit a plan to ABC for filing, but not for approval

Enforcement:

- No big issues with any of the towns who have it. Most exempted parking lots and decks to discourage people from refilling their cups.

Social District Logo/Signage:

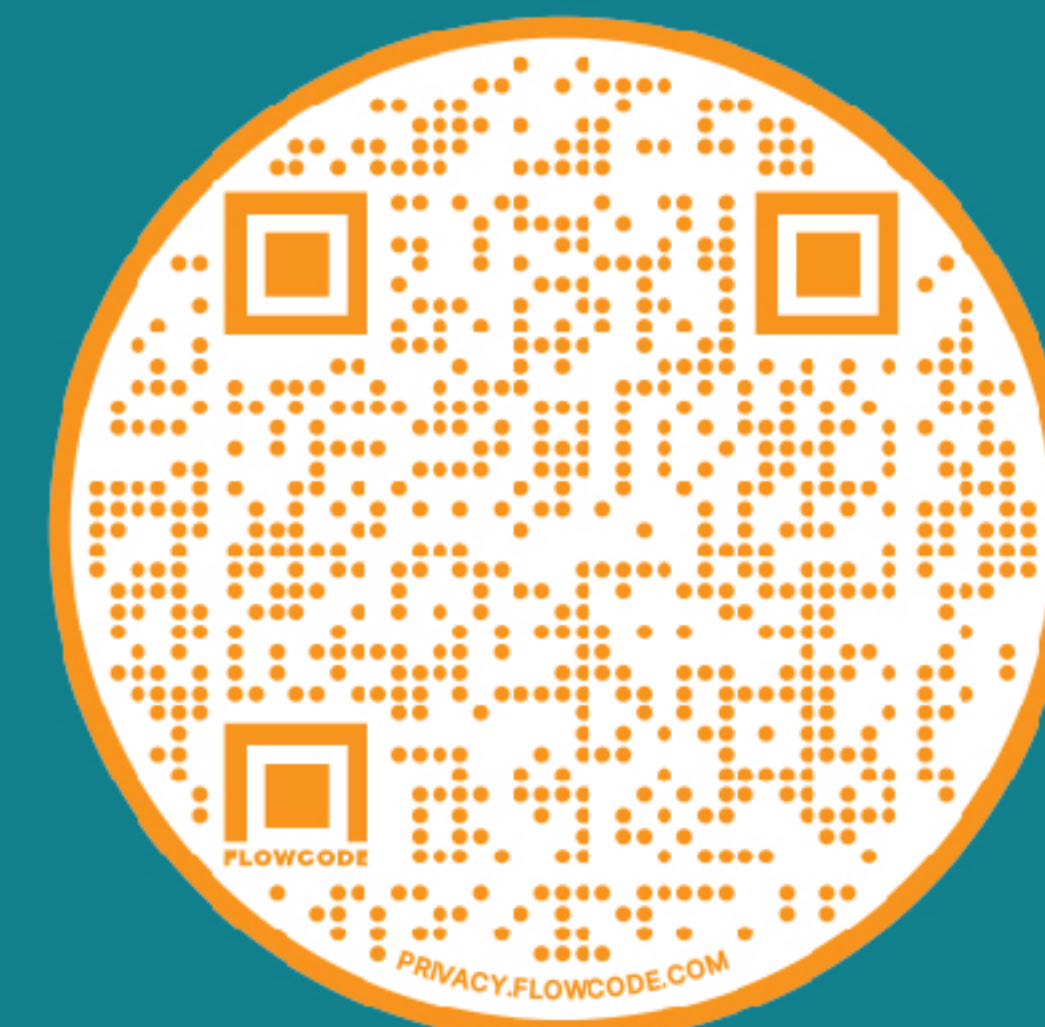


No alcoholic beverages
allowed beyond this point



THE PINT OF NO RETURN

SOCIAL DISTRICT BORDER



Scan for more info
on our Social District





Recreation Administrative Offices (828)757-2165 - Fax (828)758-1315
 Martin Luther King Center (828)757-2170
 Lenoir Aquatic & Fitness Center (828)757-2196
 Mulberry Recreation Center (828)757-2165
www.cityoflenoir.com/parks

Recreation Advisory Board Meeting

Minutes

Monday, August 15, 2022

The Recreation Advisory Board met at the Mulberry Recreation Center at 6:00pm.

Members present for this meeting were:, Schonna Banner, Darrell Lipford, Rick Pierce, and James Robertson.

City staff members present were: Kenny Story, Maria Swanson, and City Manager Scott Hildebran.

Absences included: Scott Barnett, Michael Dineen, Tim Poarch, and Crissy Thomas, Ex-Officio

Members were welcomed by Kenny Story.

Minutes from the April 2022 meeting was reviewed. Motion made by James Robertson to approve minutes as written. 2nd by Rick Pierce. Motion carried.

Director's Report

- Youth Spring Baseball season went really well. We had 160 players in the program.
- J.H. Jones summer league was held at MLK Center with 55 players and 5 teams.
- We started a new program, Swim Team for ages 6-17, at LAFC this summer. This was a huge success with 60 kids participating. They competed against teams in Granite Falls, Black Mountain, Marion, and Forest City.
- The recreation department partnered with Smart Start this summer to offer free swim lessons to children 5 yrs and younger. Smart Start paid the cost for lessons. Throughout the summer, around 50 kids participated in the lessons.
- We had the fireworks on July 4th. There was a great turnout with lots of positive comments from the community.
- The summer music festival was held at MLK Center on Friday, July 22 and Saturday, July 23rd. Over 600 residents attended the events.
- The Harambee Festival was held during the week of July 30 through August 5th. All events during the week were well attended.
- Fall Baseball Registration is underway now through August 19th for ages 6-13
- LYSA Soccer registration is underway.
- The Sculpture Celebration will be held on September 10th

Projects

- Four (4) new pickle ball courts were installed at Mulberry Recreation Center. Pickle ball is the fastest growing sport in America right now. These courts will increase the outdoor play time
- We continue to work on upgrades at the LHS Campus.
 - HVAC Units are being installed in the Auditorium.
 - LED Lighting in the Auditorium
 - Replacing broken windows

- Mack Cook Stadium will be getting LED lighting. – This has already been approved by city council. Caldwell Rotary Club had been getting donations to help with this project.
- We are working with architects as well as others to obtain a one million dollar grant for renovations to the Band Building.
- PARTF Grant for LAFC renovations has been submitted. Grant approvals will be announced after August 26th.

New Business

- .No new business was discussed

Old Business

- Mr. Story updated the board on the progress of the NC Mountain Biking Trail Club and the Zacks Fork Bike Trail expansion. Work is coming along. The new trail will be a little more challenging with several jumps. For safety concerns, parts will be one way only due to the nature the trail. This expansion was funded by the NC Mountain Bike Trail Club. The only cost to the city was some directional signage. A grand opening will be planned sometime in September.
- The City Manager updated the board on Greenway connectivity. A one million dollar grant has been obtained to connect parts of the greenway. These connections will include the greenway portion at Google to the portion on the other side of Morganton Blvd and the portion at Mulberry Rec to the rest of the Greenway. There will also be sidewalks added to Hospital Ave.

There being no further business to discuss, the meeting was adjourned.

The next meeting will be at Mulberry Recreation Center at 6 p.m. Monday, September 19, 2022

Minutes submitted by: Maria Swanson



**City of Lenoir
Financial Summary
As of 7/31/2022**



General Fund					
	2022-2023 Budget	7/31/2022	% of Budget	Change from Previous Year	7/31/2021
Total Revenue	\$ 20,320,130.00	\$ 11,739,670.12	58%	\$ 6,995,977.37	\$ 4,743,692.75
Expenditures	\$ 20,320,130.00	\$ 1,922,184.10	9%	\$ (892,646.71)	\$ 2,814,830.81
Over/Under	\$ -	\$ 9,817,486.02		\$ 7,888,624.08	\$ 1,928,861.94
Downtown District					
	2022-2023 Budget	7/31/2022	% of Budget	Change from Previous Year	7/31/2021
Revenues	\$ 288,220.00	\$ 13,609.94	5%	\$ (1,339.49)	\$ 14,949.43
Expenditures	\$ 288,220.00	\$ 20,057.41	7%	\$ 5,962.16	\$ 14,095.25
Over/Under	\$ -	\$ (6,447.47)		\$ (7,301.65)	\$ 854.18
Water/Sewer Fund					
	2022-2023 Budget	7/31/2022	% of Budget	Change from Previous Year	7/31/2021
Revenues	\$ 10,232,980.00	\$ 952,269.20	9%	\$ 56,720.10	\$ 895,549.10
Expenditures	\$ 10,232,980.00	\$ 561,127.88	5%	\$ 107,463.57	\$ 453,664.31
Over/Under	\$ -	\$ 391,141.32		\$ (50,743.47)	\$ 441,884.79

City of Lenoir, NC

ROW Self-Assessment and Condition Study

Prepared By:



PIM | PRECISION
INFRASTRUCTURE
MANAGEMENT

June 30, 2022

DRAFT for City Review

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INTRODUCTION

The City of Lenoir, NC contracted with Precision Infrastructure Management (PIM CS LLC) in February 2022 to complete an ADA Transition Plan including a Self-Assessment and Condition Study of the City's public right of way assets. The purpose of an ADA Transition Plan is to ensure the residents and visitors of Lenoir have full access to the City's public right-of-way and public facilities. It is designed to accommodate disabled persons of Lenoir to achieve fair access to facilities without limiting their quality of life. The City of Lenoir is committed to meet all the accessibility needs of disabled individuals as required by Title II of ADA ([28 CFR Part 35 Sec. 35.105 and Sec. 35.150](#)). This Self-Assessment and Condition Study is an integral part of the overall ADA transition planning process identifying current-state conditions and identifying maintenance actions and resources required for the City to bring its public right of way assets into ADA compliance. PIM CS LLC completed the Self-Assessment and Condition Study in June 2022. This report is a comprehensive review of the condition study and includes an asset management plan to support the City's budgeting and work planning processes as part of their ADA Transition Plan.

The Study found a total of 3,481 deficiencies across 24.7 miles of sidewalk assets maintained by the City. A breakdown of the deficiencies by category is covered in the Assessment Findings Summary section of this report.

SELF-ASSESSMENT

Overview

Under Title II of the ADA ([28 CFR Sec. 35.105](#)), public entities are required to perform a self-assessment of their facilities on public property and within public rights-of-way, in order to identify any obstacles or barriers to accessibility that need to be addressed. The general categories of items to be evaluated include: sidewalk mileage calculation, vertical height displacement locations, absence of curb ramps or detectable warnings, demolition and replacement, and facility assessments. Public entities are required to provide an opportunity for interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-assessment process by submitting comments ([28 CFR Sec. 35.105\(b\)](#)).

Process & Findings

In 2021 Lenoir identified the need to perform a Self-Assessment of its sidewalks within public rights-of-way regarding accessibility. PIM was contracted to complete the Self-Assessment in February 2022. The City identified 11 deficiency conditions to be included in the right of way self-assessment and condition study across approximately 25 miles of sidewalk. All deficient conditions were cataloged in a geodatabase and provided to the City. The methodology used to conduct the condition study followed the ADA Guidelines for ADA Transition Planning, Public Right of Way Accessibility Guidelines, and Self- Assessment Checklists for Public ROW. The references to these are provided below:

- ADA Transition Plan Guidelines Title II Checklist: [Checklist](#)
- Public Right-of-Way Accessibility Guidelines: [PROWAG](#)
- ADA Accessibility Guidelines: [ADAAG](#)

- ADA Guide for Small Towns: ADA Guide

ASSESSMENT FINDINGS SUMMARY

The field assessment of 24.7 miles of City of Lenoir sidewalk assets identified a total of 3,481 deficient conditions across the 7 assessment categories within the scope of the project. The deficiencies are reviewed in detail in the following sections.

No Curb Ramp – 79

Deficient Curb Ramp – 321

Sidewalk Gaps – 4

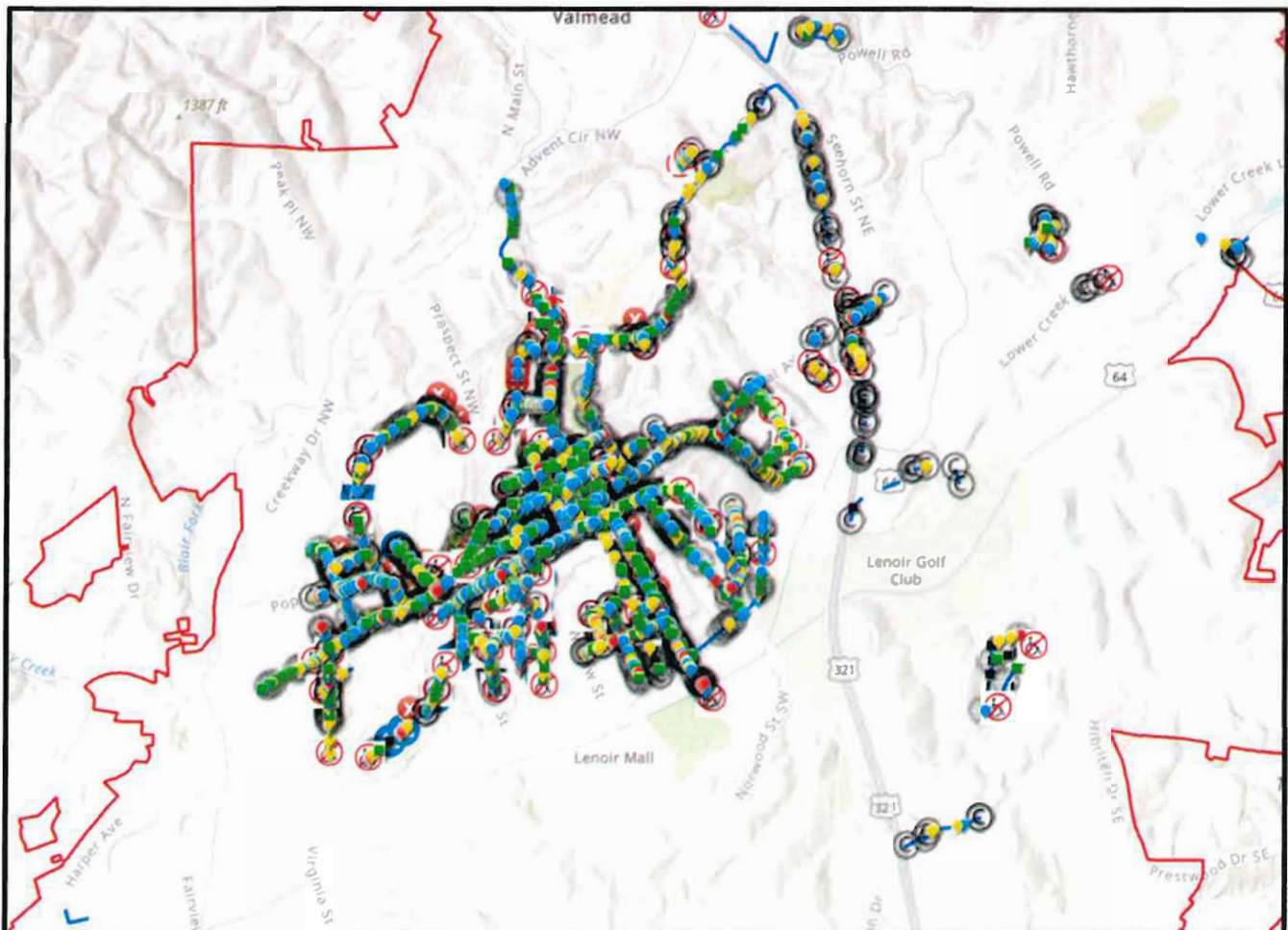
<4 Ft. Passable Sections – 290

Driveway Acc. Barrier – 399

Cross Slope – 57

Sidewalk Deficiencies – 2315

- D&R – 638
- Small VHD – 527
- Medium VHD – 986
- Large VHD – 165



FINDINGS BY DEFICIENCY CATEGORY

1.0 Curb Ramps and Detectable Warnings

1.1 Assessment Specification

Curb ramps were assessed based on the following criteria:

- Absence of Ramp (where required)
- No Detectable Warning Device
- Cross Slope > 2.1%
- Running Slope > 8%
- Width < 4ft
- Absence of Flush Transition
- Absence of Perpendicular Grade Break
- Needs Replacement

1.2 Assessment Results

There were 336 curb ramps evaluated during the assessment. Of these ramps, 2 require only that a detectable warning be added. There were 79 locations requiring curb ramps that did not have them and 62 locations where complete replacement of the curb ramp is needed.

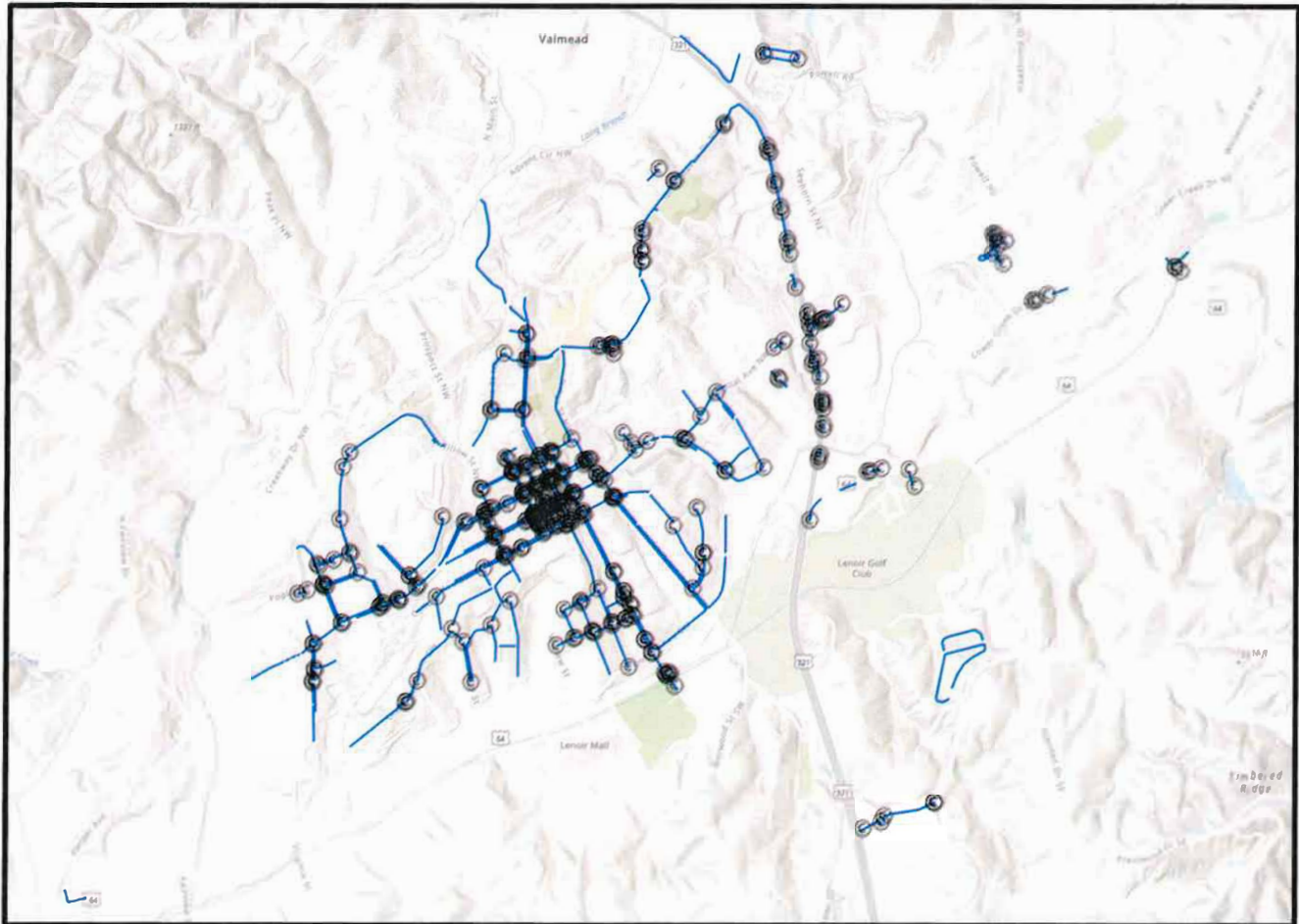
1.3 Priority Repairs

Attribute	Qty
Missing Detectable Warning (compliant otherwise)	2
No Curb Ramp	79
Curb Ramp Replacement (cross slope, running slope, landing, condition poor)	319

1.4 Estimated Repair Costs

Curb Ramp Installation is projected to average \$1,000.00 per location, and Detectable Warning Installation at \$450.00 per location. A prioritized summary of repair costs is provided in Appendix A.

1.5 Locations and Examples of Curb Ramp Deficiencies



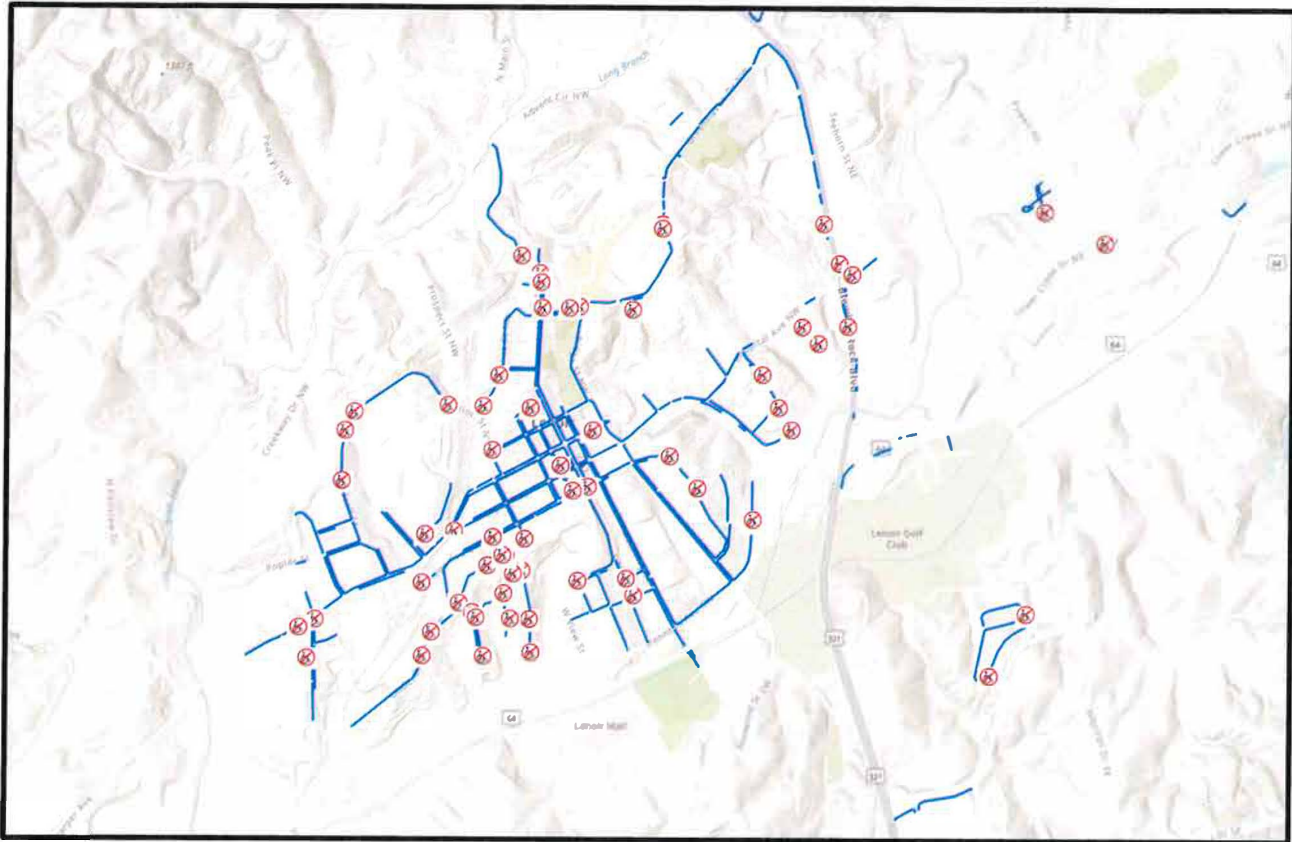
No Appropriate DWM



Deficient Curb Ramp (Slope)



1.6 Locations with No Curb Ramp



No Ramp Example



2.0 SIDEWALKS

2.1 Assessment Specifications

Sidewalk Vertical Height Displacement (VHD) Severity class:

- Small ($\frac{1}{4}$ " up to $\frac{1}{2}$ ")
- Medium ($\frac{1}{2}$ " up to 1.0")
- Large (1.0" up to 2.5")
- Demolish and Replace (>2.5" or > 4 cracks)

2.2 VHD Assessment Results

2.2.1 Vertical Height Displacement (VHD) Totals

Small	527
Medium	986
Large	165
D&R	637

2.2.2 Priority VHD Repairs

All D&R and Large VHD locations (803) should be considered as priority repairs.

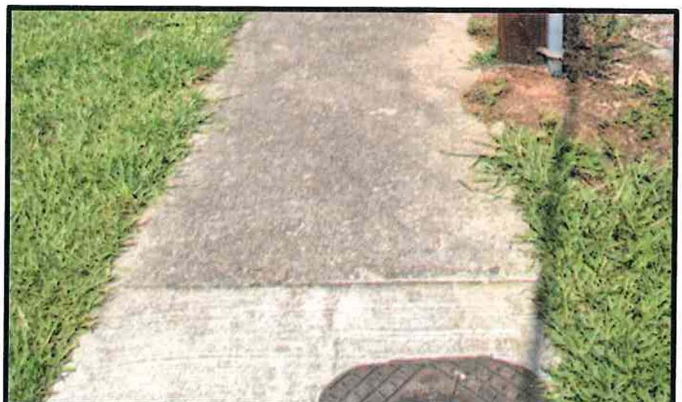
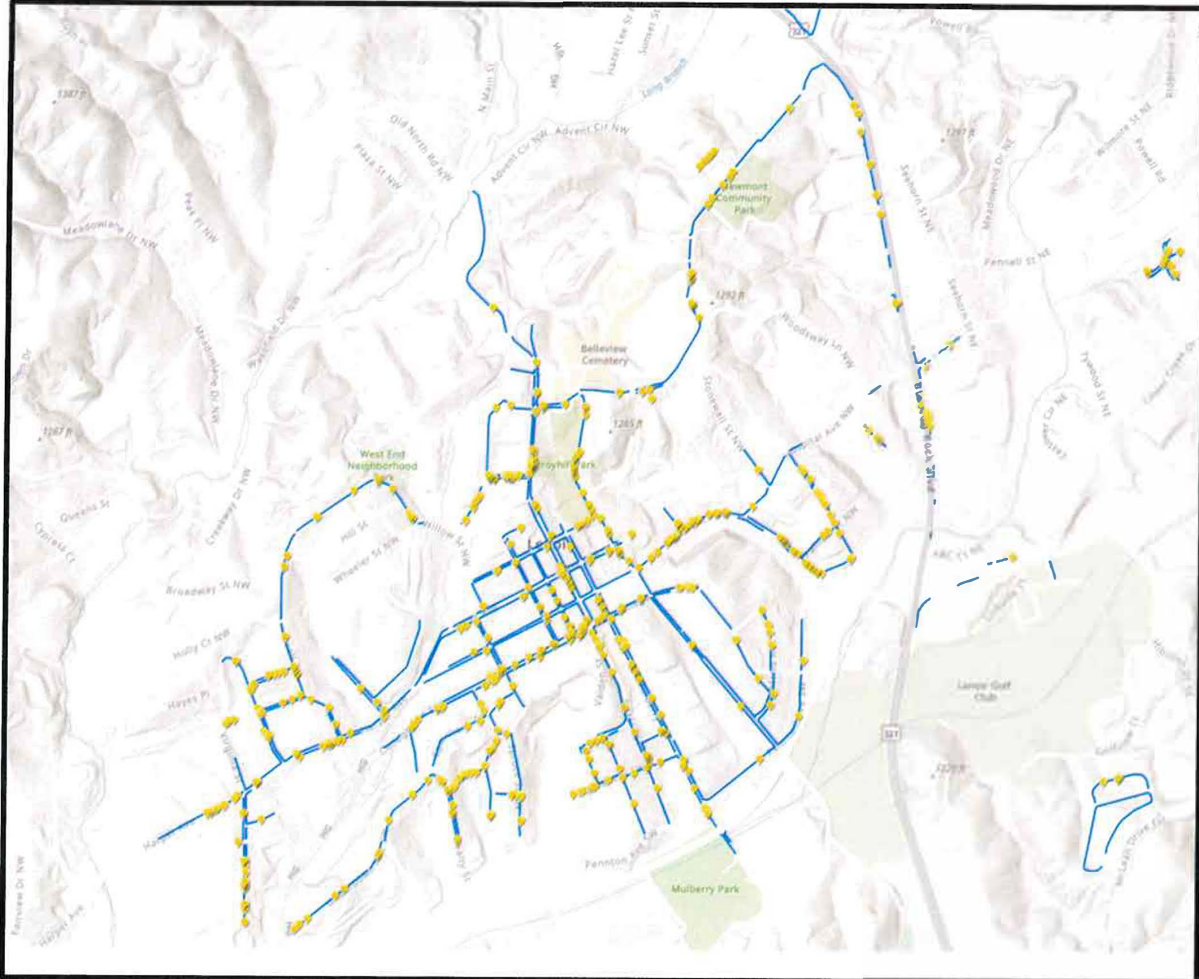
2.2.3 VHD Estimated Repair Cost

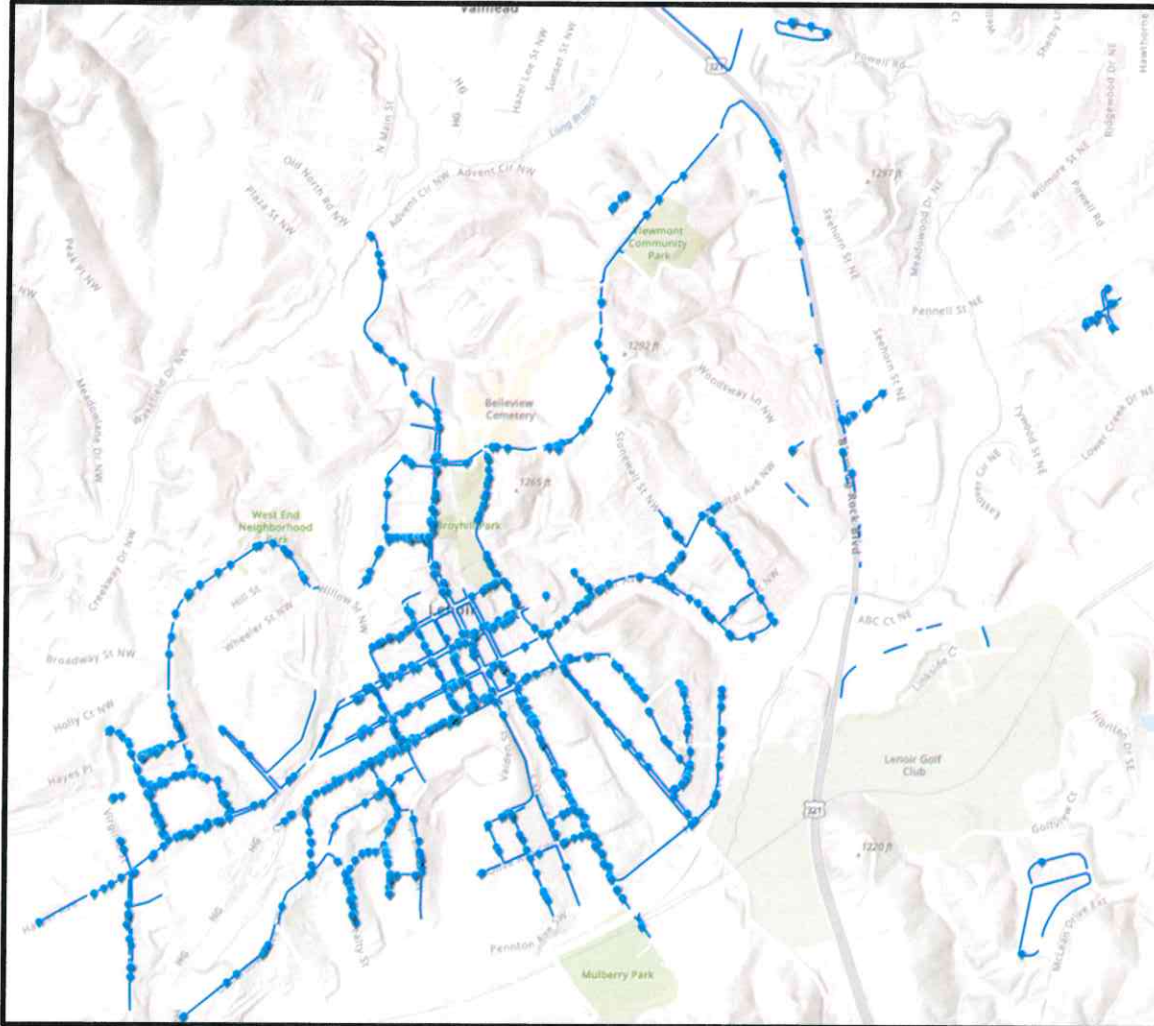
Repairs for VHD are based on an average of \$3.95 per square foot.

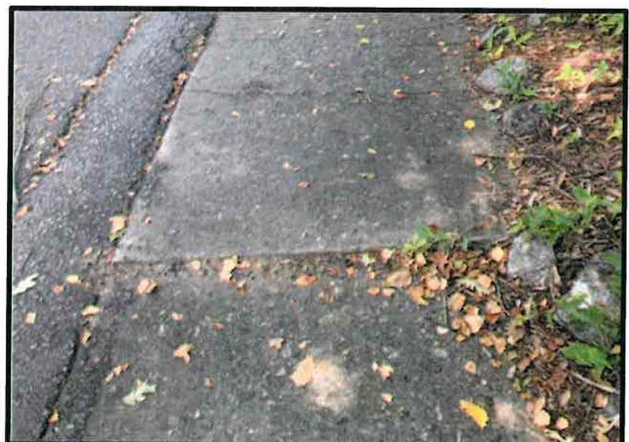
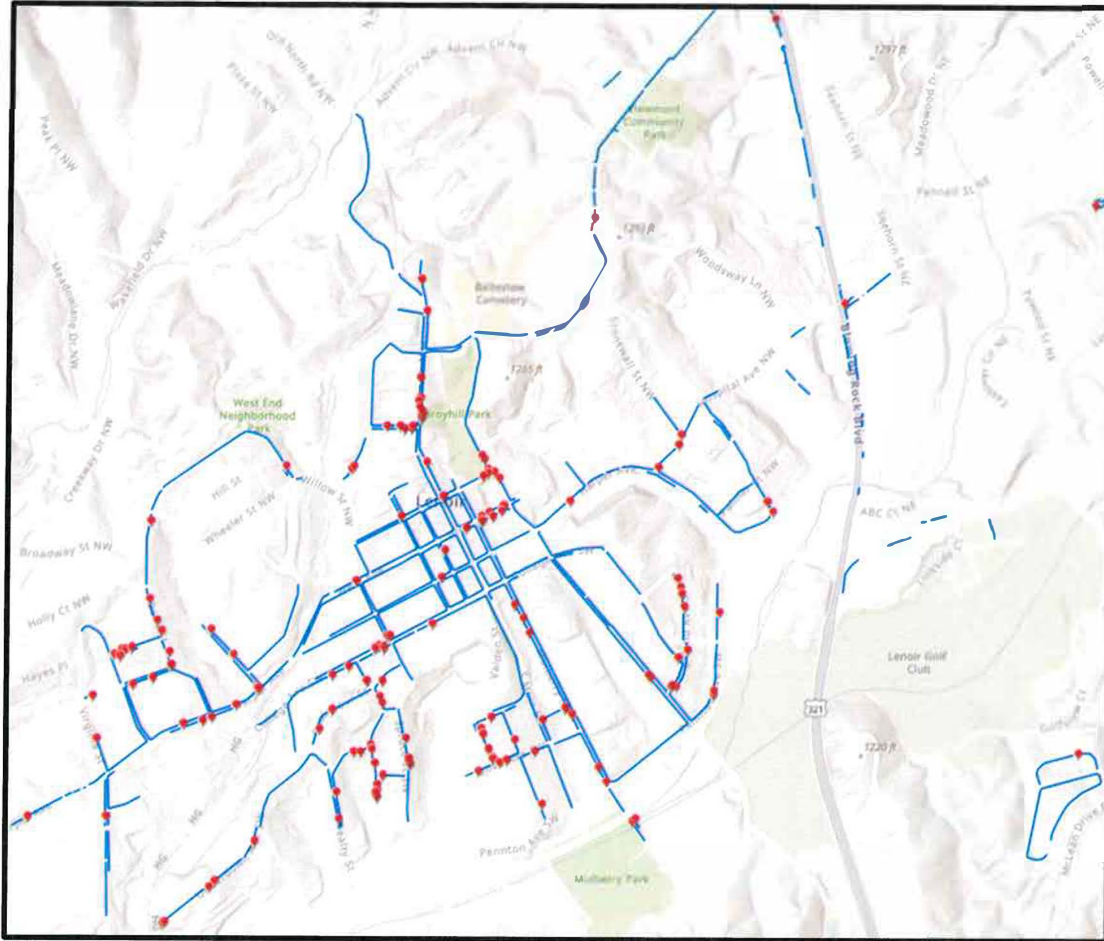
D&R cost will be approximately \$10.00 per square foot of panel replaced.

2.2.4 VHD Locations

Small ($\frac{1}{4}$ in. up to $\frac{1}{2}$ in.)



MEDIUM (½ in. up to 1.0 in.)

LARGE (1.0 in. up to 2.5 in.)

3.0 Driveway Accessibility Barrier

3.1 Assessment Specifications

Driveway Accessibility Barrier was assessed based on the following compliance criteria:

- Cross slope
- Running slope

3.2 Assessment Results

There were 399 Driveway Accessibility Barrier locations observed during the assessment.

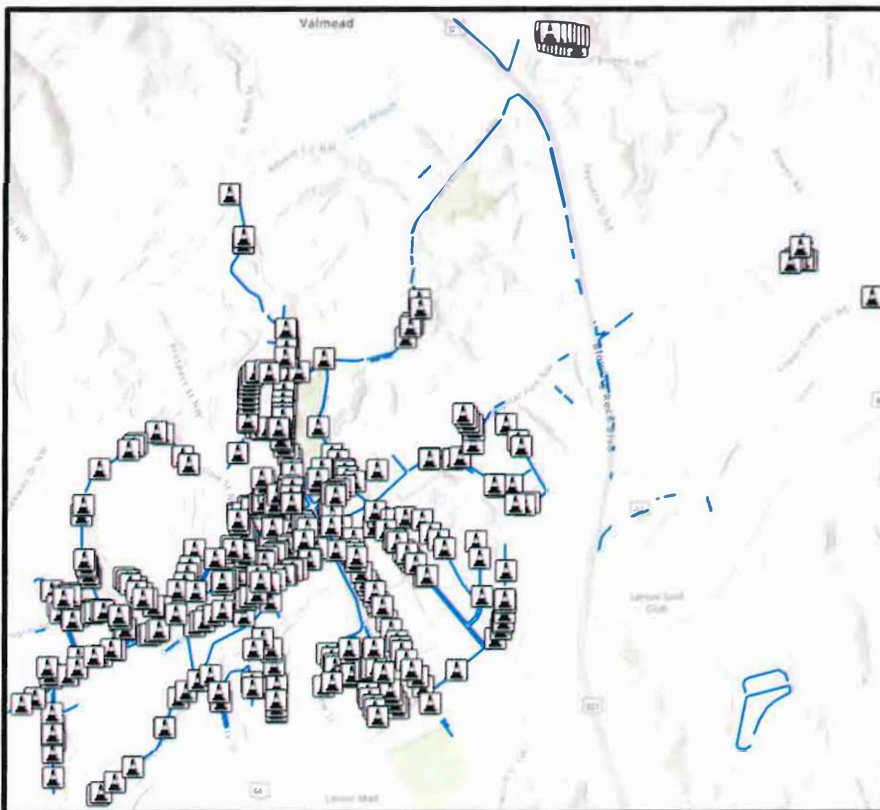
3.3 Priority Repairs

No assessment was made to the priority of the needed repairs.

3.4 Estimated Repair Cost

Mitigation costs for Driveway Accessibility Barriers will vary based on the specific location and the nature of the obstruction. An average of \$10/sqft per location was used for in the asset management plan. A summary of repair costs is provided in Appendix B - Sidewalk Asset Management Plan.

3.5 Locations and Examples



Driveway Accessibility Barrier Examples



5.0 Less Than 4-Foot Passable Surface

5.1 Assessment Specifications

Lack of a 4-foot passable surface was listed as a specification in the assessment, per PROWAG specifications. Less than 4-foot passable surface could be caused by:

- Less than 4-foot width concrete pour
- Vegetative barriers
- Vertical obstructions (i.e. telephone poles, signs, trees in ROW)

5.2 Assessment Results

There were 290 sections of less than-4 foot-wide passable sidewalk surfaces identified during the assessment.

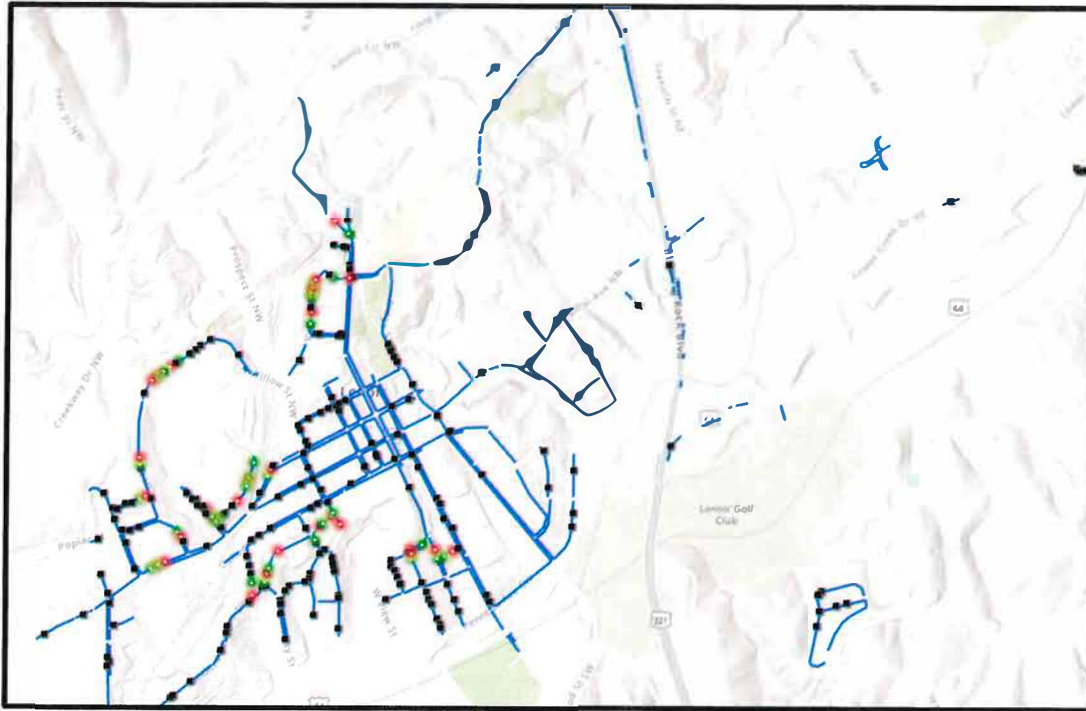
5.3 Priority Repairs

The City will need to review the deficient sections to determine a priority for repairs based upon a number of factors including pedestrian traffic levels, access to services via these sidewalk sections and general public safety.

5.4 Estimated Repair Cost

Mitigation costs for non-4 foot passable surfaces will vary based on the specific location but will be determined by the specific mitigation strategies for the sections. A replacement cost of \$10.00 per square foot will be used for the SAMP.

5.5 Locations and Examples



Less Than 4-Foot Passable Surface Examples





6.0 Cross Slope

6.1 Assessment Specifications

The assessment looked for situations cross slope of sidewalk is greater than 2.1% in accordance with PROWAG specifications.

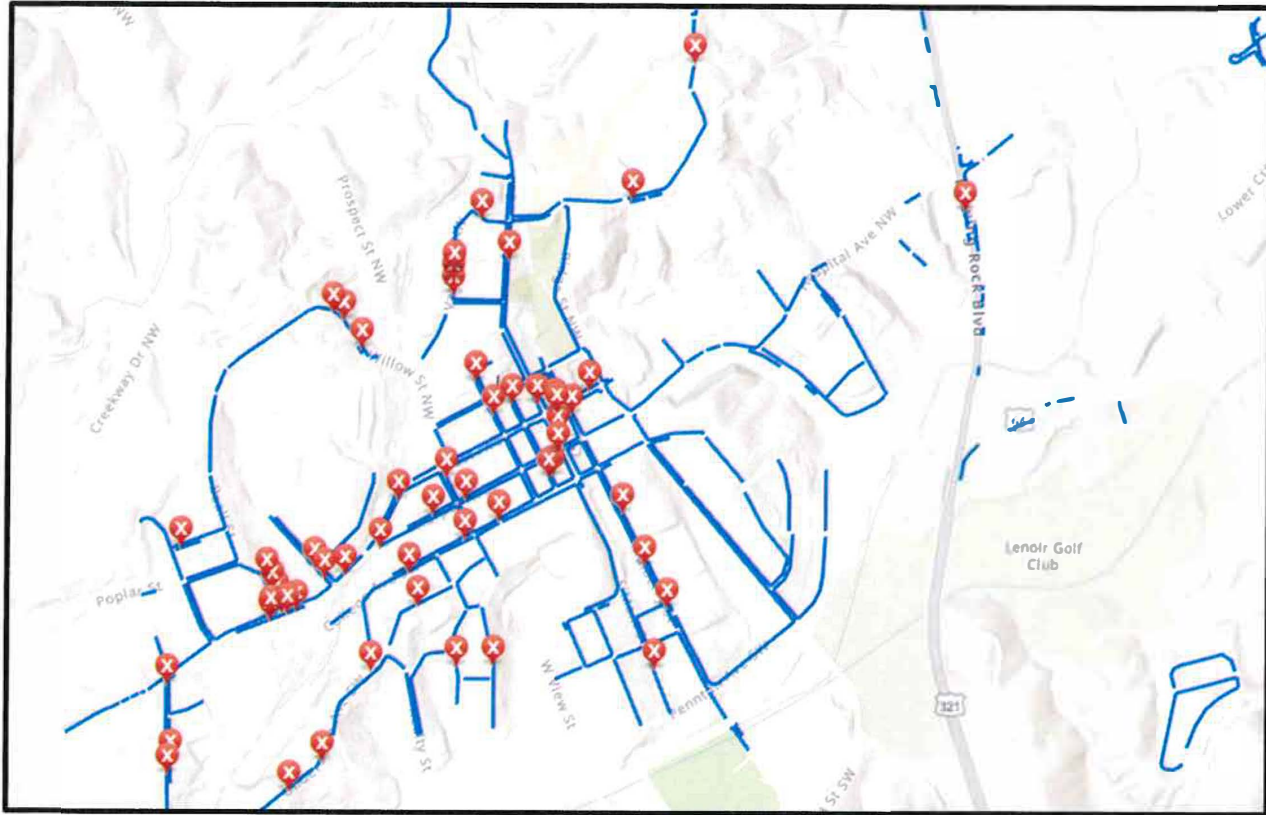
6.2 Assessment Results

There were 57 incidents of extreme cross slope greater than 2.1% along the sidewalk found during the assessment.

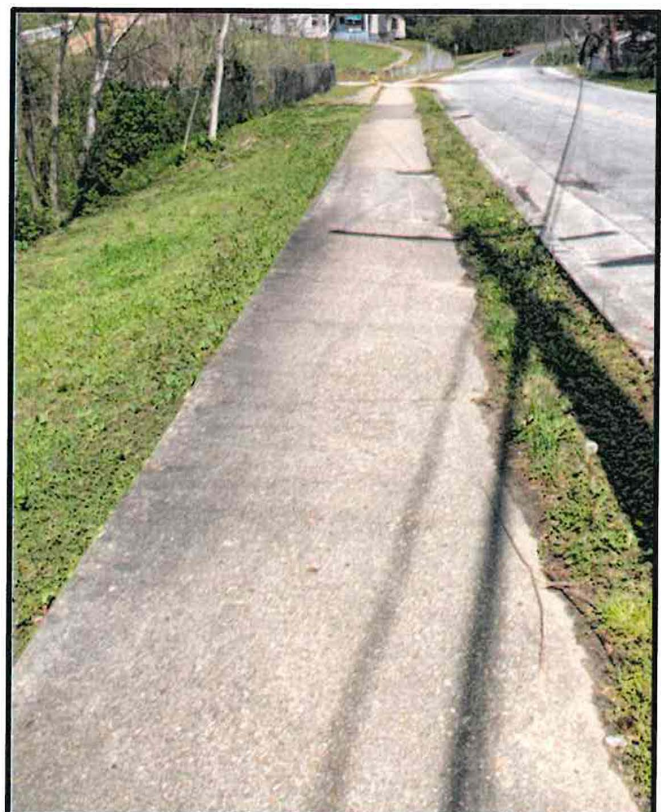
6.3 Estimated Repair Cost

Mitigation costs for cross slope deficiencies is estimated at \$10/sqft as full demolition and replacement will be required to repair cross slope issues.

6.3 Locations and Examples



Cross Slope Examples





7.0 Sidewalk Gaps

7.1 Assessment Specifications

Sidewalk gaps were assessed based on the following compliance criteria:

- Gaps of less than 100 feet between sidewalk sections or gaps greater than 100 feet between sidewalk sections.

7.2 Assessment Results

There were 4 total sidewalk gaps identified.

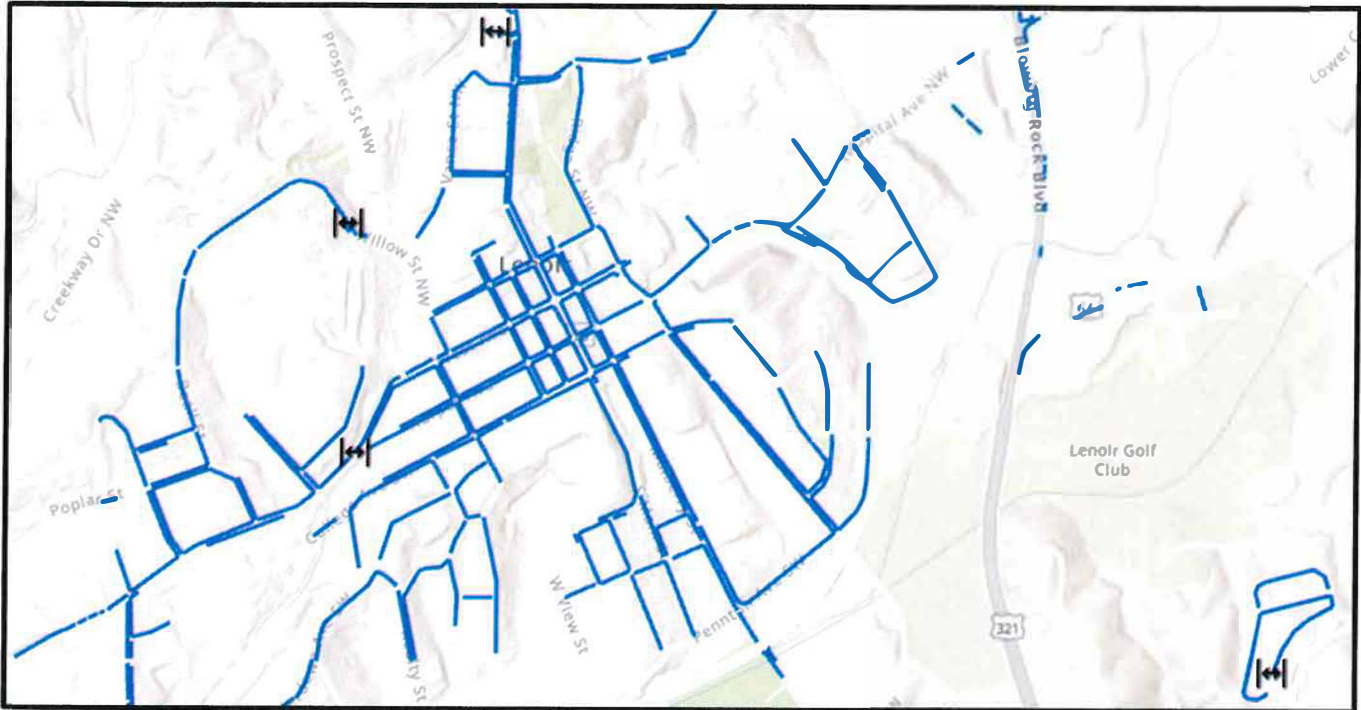
7.3 Priority Repairs

The 4 gaps due to misalignment of the sidewalk by the builder/developer should be considered priority repairs.

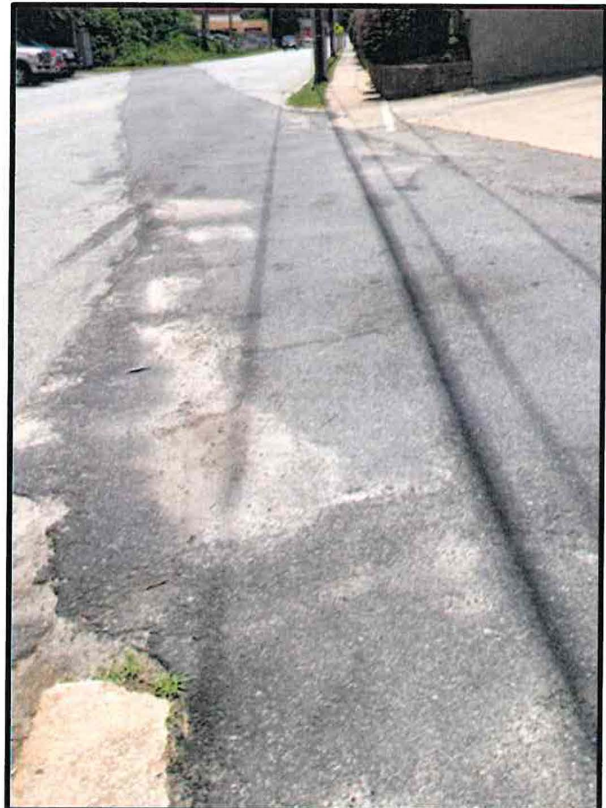
7.4 Estimated Repair Cost

Mitigation costs will be based on installation or replacement of sidewalk sections at \$10.00/sqft.

7.5 Locations and Examples



Sidewalk Gaps Examples





8.0 Exposed Utilities

8.1 Assessment Specifications

- Exposed utilities, including cable, electrical, gas, ss cleanout, or water meters within right of way sidewalk.

8.2 Assessment Results

There were 591 such locations encountered during the assessment.

8.3 Priority Repairs

Exposed utilities do not require repairs.

8.4 Estimated Repair Cost

Cost estimates were not assigned to these non-deficiency locations.

8.5 Locations and Examples



Exposed Utilities Examples



9.0 Residential Ramps

9.1 Assessment Specifications

- Ramps along the right of way located at residential dwellings.

9.2 Assessment Results

There were 27 such locations encountered during the assessment.

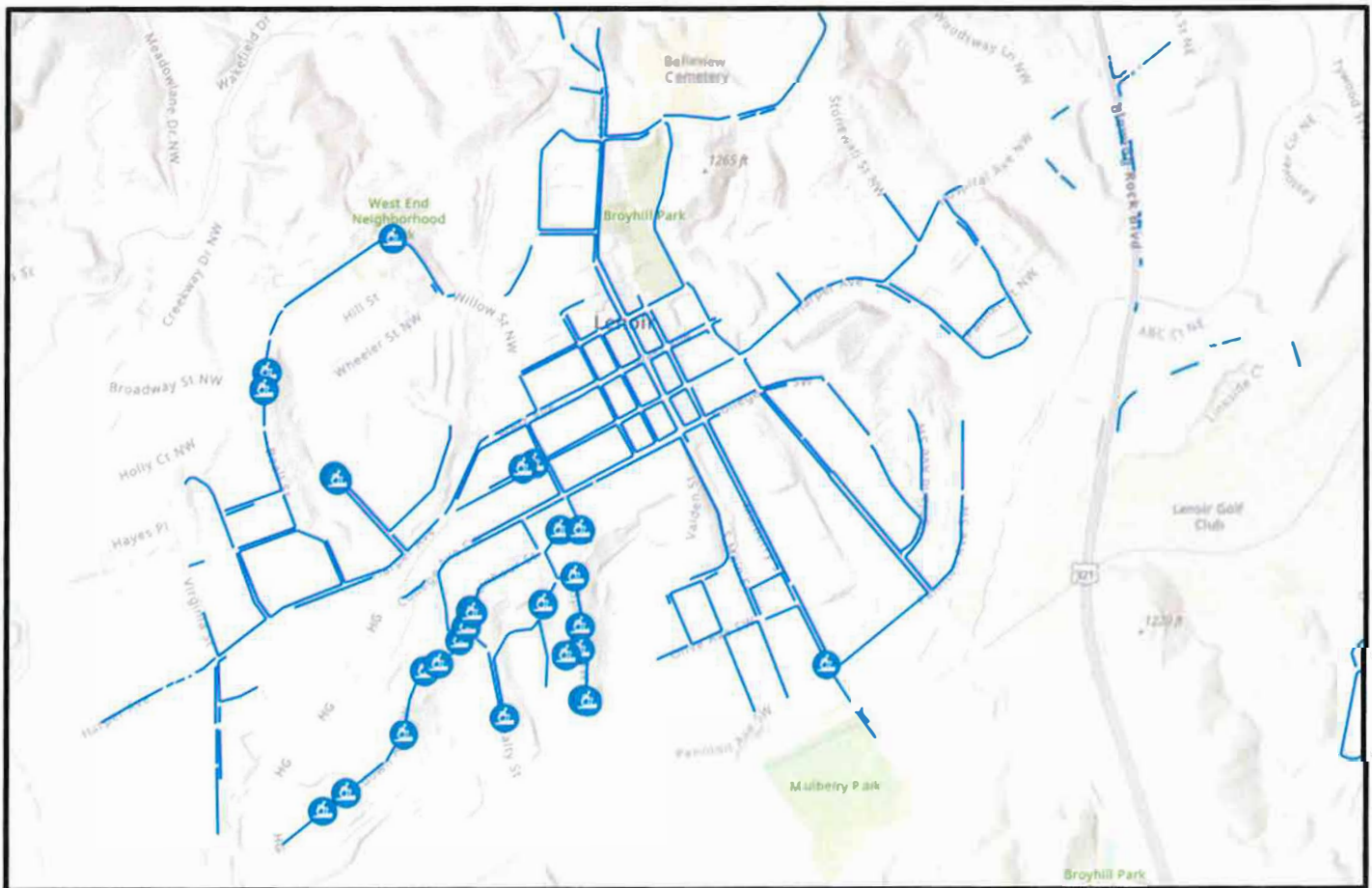
9.3 Priority Repairs

Residential ramps are noted for informational use and are not deficiencies.

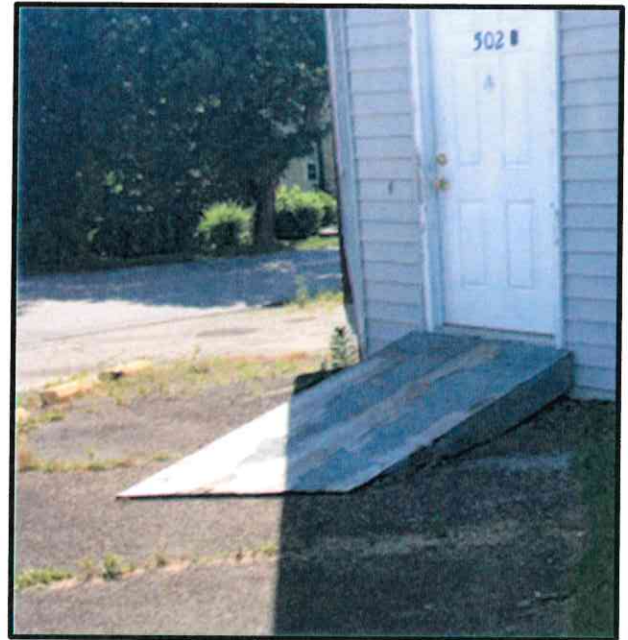
9.4 Estimated Repair Cost

Cost estimates were not assigned to these non-deficiency locations.

9.5 Locations and Examples



Residential Ramp Examples



Downtown Asset Management Plan

No Curb Ramp – 4

Deficient Curb Ramp – 95

Sidewalk Gaps – 4

<4 Ft. Passable Sections – 20

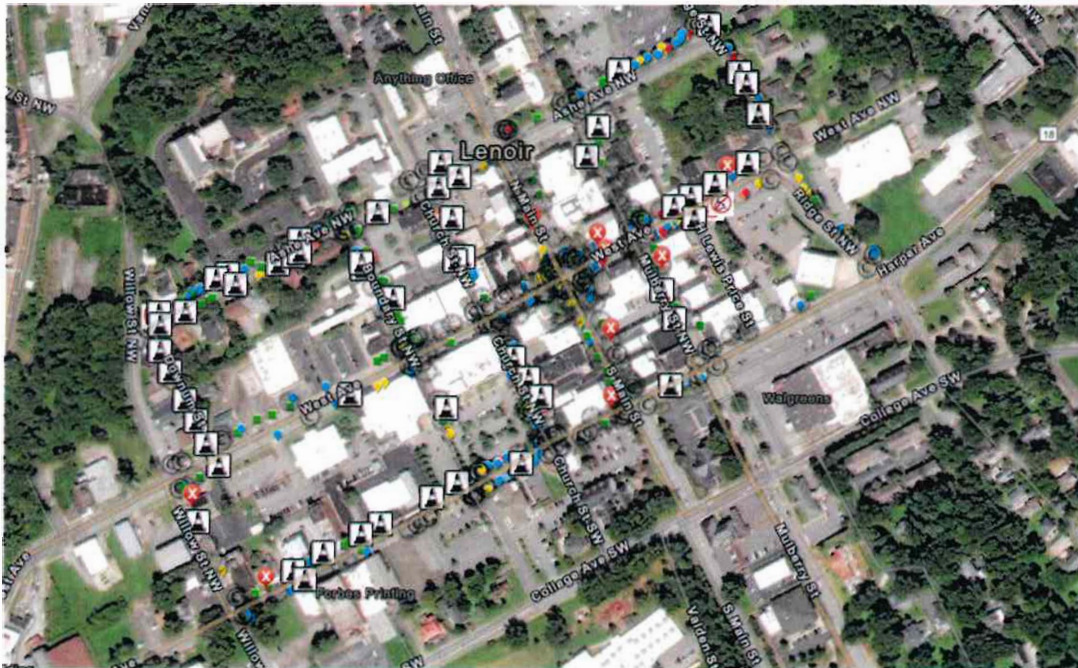
Driveway Acc. Barrier – 58

Cross Slope – 11

Sidewalk Deficiencies – 276

- D&R – 85
- Small VHD – 44
- Medium VHD – 129
- Large VHD – 18

In accordance with the City of Lenoir's request, PIM created a map specifically showing deficiencies for a section of downtown Lenoir. This area will receive priority funding as it has high pedestrian traffic.



APPENDIX A – SIDEWALK ASSET MANAGEMENT PLAN

Downtown Asset Management Plan

Full City Asset Management Plan

City of Lenoir, NC

ADA Self-Evaluation And Transition Plan

Prepared By:



June 30, 2022

DRAFT for City Review

INTRODUCTION

The purpose of an ADA Transition Plan is to ensure the residents and visitors of Lenoir have full access to the City's public right-of-way and public facilities. It is designed to accommodate disabled persons of Lenoir to achieve fair access to facilities without limiting their quality of life. The City of Lenoir is committed to meet all the accessibility needs of disabled individuals. This ADA Transition Plan includes those plan components specifically requested by the City of Lenoir to fulfill requirements of the ADA.

TRANSITION PLAN AND PURPOSE

The [Americans with Disabilities Act \(ADA\)](#) is a civil rights law prohibiting discrimination against individuals on the basis of disability. It was enacted on July 26, 1990 and was amended in 2008 with the ADA Amendments Act. The ADA consists of five titles outlining protections in the following areas:

- I. Employment
- II. State and local government services
- III. Public accommodations
- IV. Telecommunications
- V. Miscellaneous provisions

As required by Title II of ADA ([28 CFR Part 35 Sec. 35.105 and Sec. 35.150](#)), Lenoir has conducted a self-evaluation of its facilities on public property and within public rights-of-way; and has developed this Transition Plan detailing the methods to be used to ensure compliance with ADA accessibility requirements.

AGENCY REQUIREMENTS

Under Title II, Lenoir must meet these general requirements:

- Must designate at least one responsible employee to coordinate ADA compliance [[28 CFR Sec. 35.107\(a\)](#)]. This person is typically referred to as the ADA Coordinator. The public entity must provide the ADA Coordinator's name, office address, and telephone number to all interested individuals [[28 CFR Sec. 35.107\(a\)](#)].
- Must provide notice of ADA requirements. All public entities, regardless of size, must provide information about the rights and protections of Title II to applicants, participants, beneficiaries, employees, and other interested persons [[28 CFR Sec. 35.106](#)]. The notice must include the identification of the employee serving as the ADA Coordinator and must provide this information on an ongoing basis [[28 CFR Sec. 104.8\(a\)](#)]

- Must establish a grievance procedure. Public entities must adopt and publish grievance procedures providing for prompt and equitable resolution of complaints [[28 CFR Sec. 35.107\(b\)](#)]. This requirement provides for a timely resolution of all problems or conflicts related to ADA compliance before they escalate to litigation and/or the federal complaint process.

DESIGNATION OF RESPONSIBILITY

In accordance with [28 CFR 35.107\(a\)](#), Lenoir has designated the following person to serve as ADA Title II Coordinator, to oversee Lenoir's policies and procedures:

Name: David Coffey

Title: Risk Manager/Purchasing Agent

Contact Information is provided in Appendix E

In accordance with [28 CFR 35.150\(d\)\(3\)](#), Lenoir has designated the following person to serve as ADA Transition Plan Implementation Coordinator, to monitor Lenoir's progress and manage review and updates of this document:

Name: David Coffey

Title: Risk Manager/Purchasing Agent

Contact Information is provided in Appendix E

SELF EVALUATION

Overview

Under Title II of the ADA ([28 CFR Sec. 35.105](#)), public entities are required to perform a self- evaluation of their facilities on public property and within public rights-of-way, in order to identify any obstacles or barriers to accessibility that need to be addressed. The general categories of items to be evaluated include: sidewalk mileage calculation, vertical height displacement locations, absence of curb ramps or detectable warnings, demolition and replacement, narrow or missing sidewalk sections, and facility evaluations. Public entities are required to provide an opportunity for interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self- evaluation process by submitting comments [[28 CFR Sec. 35.105\(b\)](#)].

Process & Findings

In June 2022 Lenoir completed a self-evaluation of its facilities within public rights-of-way regarding accessibility. The following right-of-way deficiencies were requested by the City: specific sidewalk areas of approximately 24.7 miles, vertical height displacement locations, absence of curb ramps, absence of detectable warnings, missing or narrow sidewalks, driveway accessibility issues (running/cross slope), cross slope issues generally, and areas that may require demolition and replacement. These deficiencies were cataloged in a geodatabase and provided to the City.

The City also conducted an assessment of all public access facilities to identify barriers to accessibility for programs and services. The methodology used to conduct the condition study followed the ADA Guidelines for ADA Transition Planning, Public Right of Way Accessibility Guidelines, and Self- Assessment Checklists for Public ROW and Facilities. The references to these are provided below:

- ADA Transition Plan Guidelines Title II Checklist: [Checklist](#)
- Public Right-of-Way Accessibility Guidelines: [PROWAG](#)
- ADA Accessibility Guidelines: [ADAAG](#)
- ADA Guide for Small Towns: ADA Guide

Detailed inventories and findings from this review are provided in Appendix A.

An important component of the self-evaluation process is the identification of obstacles or barriers to accessibility and the corresponding modifications that will be needed to remedy these items. The following sections provide a summary of improvements and obstacles that Lenoir plans to address as part of this Transition Plan.

PUBLIC OUTREACH

Lenoir recognizes that public participation is an important component in the development of this transition plan. Input from the community has been gathered and used to help define priority areas for improvements within the jurisdiction of Lenoir.

Public outreach for preparation of this document has consisted of the following activities which can be found in Appendices B through E:

- ADA Transition Plan Review Checklist
- Announcement of the ADA assessment at a Council Meeting
- Adoption of a Grievance Procedure
- A public survey disseminated through the City's website and available at City Hall

This document was also made available for public comment. Appendix C provides a summary of comments received and detailed information regarding the public engagement survey.

PUBLIC NOTICE OF ADA REQUIREMENTS AND GRIEVANCE PROCEDURES

Under the Americans with Disabilities Act, each agency is required to publish its responsibilities with regard to ADA compliance. A draft of this public notice is provided in Appendix D. If users of Lenoir's facilities and services believe the City has not provided a reasonable accommodation they have the right to file a grievance. In accordance with [28 CFR Sec. 35.107\(b\)](#), the City has developed a grievance procedure for the purpose of the prompt and equitable resolution of citizens' complaints or concerns. This grievance procedure is outlined in Appendix D.

PLAN IMPLEMENTATION OF CORRECTIVE ACTIONS

- Prioritize identified issues.
- Inform and educate City officials of findings.
- Develop a budget for addressing issues.
- Coordinate a schedule of needed modifications with proposed remediations.

PUBLIC ACCESSIBILITY TO PLAN

The ADA Transition Plan will be available for review on the City of Lenoir's website and a printed copy is available for review by request at City Hall.

City of Lenoir
801 West Ave NW
Lenoir, NC 28645

FORMAL ADOPTION OF ADA TRANSITION PLAN

This ADA Transition Plan is hereby adopted by the City of Lenoir, effective July of 2022.

Signed:

ADA Title II Coordinator

Date

ADA Transition Plan Implementation Coord.

Date

Authorizing Official

Date

APPENDIX A

Sidewalk Right of Way Self-Assessment

Public Facilities Self-Assessment

APPENDIX B

Public Notification

APPENDIX C

Public Engagement Survey Results

APPENDIX D

Grievance Procedure

APPENDIX E

ADA Plan Contact Information

ADA Coordinator/ADA Transition Plan Implementation Coordinator

Mr. David Coffey
Risk Manager/Purchasing Agent
City of Lenoir
801 West Ave NW
Lenoir, NC 28645
828-757-2217
drcoffey@ci.lenoir.nc.us

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
City Hall	801 West Ave		Assessment 1 – Approach and Entrance - Of the accessible spaces, there is not at least one van accessible space. Note: If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible. - The accessible spaces are not at least 8 feet wide or there is not accessible aisle with at least 5-foot width. Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle. - The van accessible spaces are not at least 11-foot wide with an access aisle at least 5-foot wide. - Van accessible space is not at least 8 feet wide with an at least 8 feet side. - Access aisles are not marked so as to discourage parking in them. Note: The marking method and color may be addressed by state/local requirements. - The slope of the accessible parking spaces and access aisles are steeper than 1:48 in all directions. - Access aisles do not adjoin an accessible route. - There are no signs reading "Van Accessible" at the van accessible spaces. - The running slope is steeper than 1:12. - All accessible entrances do not have signs indicating the location of the nearest accessible entrance. - All entrances are not accessible and there is no sign at the accessible entrance with the international symbol of accessibility. - Carpets or mats provided at the building entrance are higher than 1/2 inch thick. Assessment 2 – Access to Services and Goods - No ADA Compliance findings	\$3,800 - \$4,560	City Hall Assessment
Law	1035 West		Assessment 1 – Approach and Entrance	\$2,300 - \$2,760	Law

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
Enforcement Center	Ave		• Of the accessible spaces, there is not at least one van accessible space. Note: If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible. • The accessible spaces are not at least 8 feet wide or there is not accessible aisle with at least 5-foot width. Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle. • The van accessible spaces are not at least 11-foot wide with an access aisle at least 5-foot wide. • Van accessible space is not at least 8 feet wide with an at least 8 feet side. • Access aisles are not marked so as to discourage parking in them. Note: The marking method and color may be addressed by state/local requirements. • The slope of the accessible parking spaces and access aisles are steeper than 1:48 in all directions. • Access aisles do not adjoin an accessible route. • There are no signs reading "Van Accessible" at the van accessible spaces. • The slope is steeper than 1:20. Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails. • The running slope is steeper than 1:12. • The cross slope of the curb ramp is steeper than 1:48. • There is no level landing at the top of the curb ramp that is at least 36 in. long at least as wide as the curb ramp. • There is not level landing that is at least 60 in. long at the bottom of the ramp. • All entrances are not accessible and there is no sign at the		Enforcement Center Assessment

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			accessible entrance with the international symbol of accessibility. - There is a vertical threshold, and it is more than 1/4 inch high. - Carpets or mats provided at the building entrance are not securely attached to minimize tripping hazards. Assessment 2 – Access to Services and Goods - No ADA Compliance findings		
MLK Center	313 Greenhaven Dr	Playground area has wood chips as the surface. While this is an acceptable surface it must be properly maintained and the surface checked to be sure a wheel chair can be rolled on it with no more effort than required on a 1:14 slope	Assessment 1 – Approach and Entrance - Of the accessible spaces, there is not at least one van accessible space. Note: If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible. - The slope of the accessible parking spaces and access aisles are steeper than 1:48 in all directions. - There are no signs reading "Van Accessible" at the van accessible spaces. - All accessible entrances do not have signs indicating the location of the nearest accessible entrance. - All entrances are not accessible and there is no sign at the accessible entrance with the international symbol of accessibility. - There is a front approach to the pull side of the door and, on both sides of the door, the ground or floor surface of the maneuvering clearance is not level. Assessment 2 – Gazebo and Picnic Table 4 picnic tables, all non-compliant Assessment 3 – Playground - There are separate play areas within a site for specific age groups, but there is not an accessible route to each play area. - There is not an accessible route within the play area	\$9,353 - \$11,224	MLK Center Assessment

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			connecting ground level play components on the accessible route and elev. play components that are on an acc. Route including entry and exit points of those components. • There is not an acc. Route to at least one of each type of ground level play component. • There are elev. Play components, but there is not an acc. Route to the appropriate number of each type of play component. • 2 or more ground level play components are on an acc. Route, but they are not dispersed throughout the play are and/or are not integrated with other play components. • There is a soft contained play structure with 4 or more entry points, but there is not an acc. Route to at least 2 entry points. • The route is steeper than 1:16. • There is not an acc. route to entry and exit points of at least 50% of elevated components. • There are 20 or more elev. play components, but at there are not at least 25% connected by ramps and the other 25% required to be on an acc. route are not connected by either ramps or transfer systems. • There are fewer than 20 elev. Play components, but there are not at least 50% connected by either ramps or transfer systems. • There is not at least one means of support for transferring on and off the platform. • There is not at least one means of support for transferring up and down the transfer steps. • There are swings, but there is not clear space for a person in a wheelchair to turn around. • There is not clear floor/ground space at least 30 in. wide by 48 in. long at each ground level play component required to be on an acc. route that is connected by ramps.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			Assessment 4 – Sports and Recreation [Tennis courts not accessible all of fields/ courts are] • There is not an accessible route connecting both sides of the court. • There is not at least one wheelchair space at team or player seating. • There is a single wheelchair space, but it is not at least 36 in. wide. • There are 2 adjacent wheelchair spaces, but they are not each at least 33 in. wide. • The wheelchair space(s) can be entered from the front or rear, but it is not at least 48 in. deep. • The wheelchair space can only be entered from the side, but it is not at least 60 in. deep. • Wheelchair spaces adjoin and overlap accessible routes. • There is not clear floor space at least 30 in. wide by 48 in. long positioned for transfer of one person seated in a wheelchair next to at least one of each type of exercise machine and equipment. [Men's and women's locker rooms used as storage. HC stalls locked. No back supported seating in either.] Assessment 5 – Access to Goods and Service • All objects on circulation paths through public areas (fire extinguishers, drinking fountains, signs, etc.) do not protrude less than 4 in. into the path. • There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the text characters do not contrast with their backgrounds. • There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the text characters are not raised.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			• There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but there is no Braille. • There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the sign is not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices. • There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the sign is not mounted with clear floor space beyond the arc of the door swing between the closed position and 45 degrees open position, at least 18x18 inches centered on the tactile characters. Note: If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required. • There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the sign is not mounted so the baseline of the lowest characters is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor. Note: If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required. Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf. • There are signs that provide direction to or information about interior spaces, but the text characters do not contrast with their backgrounds. • Carpets or mats are provided and are not securely attached		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
		Significant renovations required	to minimize tripping hazards. Assessment 6 – Women’s Public Restroom (near supervisor office) • There are no signs at inaccessible toilet rooms that give directions to accessible toilet rooms. • The door opening width is not at least 32 in. clear, between the face of the door and the stop, when the door is open 90 degrees. • There is a front approach to the pull side of the door, but there is not at least 18 in. of maneuvering clearance beyond the latch side plus 60 in. clear depth. • Door does not have lock. • Pipes below the lavatory are not insulated or otherwise configured to protect from contact. • Clearance is not provided around the water closet measuring at least 60 inches from the side wall and/or at least 56 inches from the rear wall. Note: If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet. • The height of the water closet is less than 17 in. above the floor measured to the top of the seat. • There is no grab bar at least 42 in. long on the side wall. • The grab bar is greater than 12 in. from the rear wall. • The grab bar does not extend at least 54 in. from the rear wall. • There is no grab bar at least 36 in. long on the rear wall. • The flush control is hand operated, but it cannot be operated		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
		Significant renovations required	with one hand or without tight grasping, pinching, or twisting of the wrist. - The toilet compartment does not have a door opening width of at least 32 in. of clear space between the face of the door and the stop, when the door is open 90 degrees. - The compartment is not at least 60 in. wide. - The water closet is floor mounted, but the compartment is not at least 59 in. deep. Assessment 7 – Men’s Public Restroom (near supervisor office) - There are no signs at inaccessible toilet rooms that give directions to accessible toilet rooms. - Not all toilet rooms are accessible, and there is no sign at the accessible toilet room with the international symbol of accessibility. - The door opening width is not at least 32 in. clear, between the face of the door and the stop, when the door is open 90 degrees. - There is a front approach to the pull side of the door, but there is not at least 18 in. of maneuvering clearance beyond the latch side plus 60 in. clear depth. - Door does not have lock. - Clearance is not provided around the water closet measuring at least 60 inches from the side wall and/or at least 56 inches from the rear wall. Note: If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			• There is no grab bar at least 42 in. long on the side wall. • The grab bar does not extend at least 54 in. from the rear wall. • There is no grab bar at least 36 in. long on the rear wall. • The toilet compartment does not have a door opening width of at least 32 in. of clear space between the face of the door and the stop, when the door is open 90 degrees. • The compartment is not at least 60 in. wide. • The water closet is floor mounted, but the compartment is not at least 59 in. deep. Assessment 8 – Women’s Public Restroom (near weight room) • There are no signs at inaccessible toilet rooms that give directions to accessible toilet rooms. • Not all toilet rooms are accessible, and there is no sign at the accessible toilet room with the international symbol of accessibility. • Door does not have lock. • There is a coat hook, but it is greater than 48 in. above the floor. Note: If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 in. above the floor. • Pipes below the lavatory are not insulated or otherwise configured to protect from contact. • The operable parts of the hand dryer and/or towel dispenser are not within the following ranges: Not over an obstruction: No higher than 48 in. above the floor. • Clearance is not provided around the water closet measuring at least 60 inches from the side wall and/or at least 56 inches from the rear wall. Note: If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
		Significant renovations required	overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet. • The height of the water closet is less than 17 in. above the floor measured to the top of the seat. • Not at least 12 in. clearance between the grab bar and projecting objects above. If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards. • There is no grab bar at least 36 in. long on the rear wall. • The grab bar on the rear wall does not extend at least 24 in. on the other (open) side. • The flush control is not on the open side of the water closet. • The outlet of the dispenser is located behind grab bars. • The door is not self-closing. • The compartment is not at least 60 in. wide. • The water closet is floor mounted, but the compartment is not at least 59 in. deep. Assessment 9 – Men's Public Restroom (near gymnasium) • There are no signs at inaccessible toilet rooms that give directions to accessible toilet rooms. • Not all toilet rooms are accessible, and there is no sign at the accessible toilet room with the international symbol of accessibility. • Toilet room signs are not mounted so the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor. Note: If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required. Note: If the sign is at double		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf. • There is a front approach to the pull side of the door, but there is not at least 18 in. of maneuvering clearance beyond the latch side plus 60 in. clear depth. • Door does not have lock. • There is a coat hook, but it is greater than 48 in. above the floor. Note: If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 in. above the floor. • Pipes below the lavatory are not insulated or otherwise configured to protect from contact. • The operable parts of the soap dispenser are not within the following ranges: Not over an obstruction: No higher than 48 in. above the floor. • The operable parts of the hand dryer and/or towel dispenser are not within the following ranges: Not over an obstruction: No higher than 48 in. above the floor. • The operable parts of the hand dryer and/or towel dispenser cannot be operated without tight grasping, pinching, or twisting of the wrist. • The force required to activate the hand dryer and/or towel dispenser is greater than 5 pounds. • The height of the water closet is less than 17 in. above the floor measured to the top of the seat. • The grab bar does not extend at least 54 in. from the rear wall. • Not at least 12 in. clearance between the grab bar and projecting objects above. If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- There is no grab bar at least 36 in. long on the rear wall. - The grab bar on the rear wall does not extend at least 12 in. from the centerline of the water closet on one side. - The grab bar on the rear wall does not extend at least 24 in. on the other (open) side. - The door is not self-closing.		
Fire Station #1	602 Harper Ave	No publicly accessible spaces for firehouse	Assessment 1 – Approach and Entrance - There is not at least one route from site arrival points that does not require the use of stairs. - No handicap accessible parking spaces - Access aisles are not marked so as to discourage parking in them. Note: The marking method and color may be addressed by state/local requirements. - The slope of the accessible parking spaces and access aisles are steeper than 1:48 in all directions. - Access aisles do not adjoin an accessible route. - Accessible spaces are not identified with a sign that includes the international symbol of accessibility. - The bottom of the sign is not at least 60 in. above the ground. Note: The International Symbol of Accessibility is not required on the ground. - There are no signs reading "Van Accessible" at the van accessible spaces. - Accessible spaces are not located on the closest accessible route to the accessible entrance(s). Note: If parking serves multiple entrances, accessible parking should be dispersed (No publicly accessible areas).	\$1300 - \$1,560	Fire Station #1 Assessment
Fire Station #2	1927 Norwood St		Assessment 1 – Approach and Entrance - There is not at least one route from site arrival points that does not require the use of stairs. - One parking spot labeled as handicap accessible but fails accessibility requirements. - The accessible spaces are not at least 8 feet wide or there is	\$3,610 - \$4,332	Fire Station #2 Assessment

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			not accessible aisle with at least 5-foot width. Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle. • Accessible spaces are not identified with a sign that includes the international symbol of accessibility. Van accessible space is not at least 8 feet wide with an at least 8 feet side. • Access aisles are not marked so as to discourage parking in them. Note: The marking method and color may be addressed by state/local requirements. • The slope of the accessible parking spaces and access aisles are steeper than 1:48 in all directions. • Access aisles do not adjoin an accessible route. • Accessible spaces are not identified with a sign that includes the international symbol of accessibility. • The bottom of the sign is not at least 60 in. above the ground. Note: The International Symbol of Accessibility is not required on the ground. • There are no signs reading "Van Accessible" at the van accessible spaces. • Accessible spaces are not located on the closest accessible route to the accessible entrance(s). Note: If parking serves multiple entrances, accessible parking should be dispersed. • The accessible route crosses a curb and there is not curb ramp. • The main entrance is not accessible, and the alternative accessible entrance cannot be used independently and during the same hours as the main entrance. • All accessible entrances do not have signs indicating the location of the nearest accessible entrance. • All entrances are not accessible and there is no sign at the accessible entrance with the international symbol of accessibility.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- If the door is equipped with hardware, it is not operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist. - The operable parts of the door hardware are less than 34 in. above the floor or ground surface. Assessment 2 – Access to Services and Goods - No ADA Compliance findings		
Fire Station #3	1015 Wilkesboro Blvd NE		Assessment 1 – Approach and Entrance - The slope of the accessible parking spaces and access aisles are steeper than 1:48 in all directions. - All entrances are not accessible and there is no sign at the accessible entrance with the international symbol of accessibility. - The door handle has a closer that takes less than 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch. Assessment 2 – Access to Services and Goods - No ADA Compliance findings	\$1,380 - \$1,656	Fire Station #3 Assessment
Public Works Operations Center	510C Greer Circle		Assessment 1 – Approach and Entrance - There is not at least one route from site arrival points that does not require the use of stairs. - Of the accessible spaces, there is not at least one van accessible space. Note: If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible. - Access aisles do not adjoin an accessible route. - The bottom of the sign is not at least 60 in. above the ground. Note: The International Symbol of Accessibility is not required on the ground. - Accessible spaces are not located on the closest accessible route to the accessible entrance(s). Note: If parking serves multiple entrances, accessible parking should be dispersed. - The main entrance is not accessible.	\$2,560 - \$3,072	Public Works Operations Center Assessment

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- The main entrance is not accessible, and the alternative accessible entrance cannot be used independently and during the same hours as the main entrance. - All entrances are not accessible and there is no sign at the accessible entrance with the international symbol of accessibility. - There is a vertical threshold, and it is more than 1/4 inch high. (Acceptable if 1.43.1 or 1.43.2 answered 'yes'.) Assessment 2 – Access to Services and Goods - No ADA Compliance findings		
Mulberry Center	720 Mulberry St	Playground area has wood chips as the surface. While this is an acceptable surface it must be properly maintained, and the surface checked to be sure a wheel chair can be rolled on it with no more effort than required on a 1:14 slope	Assessment 1 – Approach and Entrance - The van accessible spaces are not at least 11-foot wide with an access aisle at least 5-foot wide or at least 8 feet wide with an at least 8 feet side. - The bottom of the sign is not at least 60 in. above the ground. Note: The International Symbol of Accessibility is not required on the ground. - The slope is steeper than 1:20. Note: If the running slope is steeper than 1:20, treat as a ramp and add features such as edge protection and handrails. - The handrail does not return to a wall, guard, or landing surface. - The main entrance is not accessible. - All entrances are not accessible and there is no sign at the accessible entrance with the international symbol of accessibility. - The operable parts of the door hardware are less than 34 in. above the floor or ground surface. - Carpets or mats provided at the building entrance are not securely attached to minimize tripping hazards. Assessment 2 – Playground - The route is steeper than 1:16. - The acc. route connecting elev. play components are not at	\$10,746 - \$12,895	Mulberry Center Assessment

City of Lenoir Facilities and Parks Assessment

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FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			least 36 in. wide. - The acc. route connecting elev. play components are not at least 32 in. wide for a dist. of no greater than 24 in. - There are swings, but there is not clear space for a person in a wheelchair to turn around. Assessment 3 – Sports and Recreation - There is not an accessible route connecting both sides of the court. - There is not an accessible route to each side of team or player seating. - There is not at least one wheelchair space at team or player seating. Assessment 4 – Sports and Recreation (rec center) - There is not at least one wheelchair space at team or player seating. - There is a single wheelchair space, but it is not at least 36 in. wide. - There are 2 adjacent wheelchair spaces, but they are not each at least 33 in. wide. - The wheelchair space(s) can be entered from the front or rear, but it is not at least 48 in. deep. - The wheelchair space can only be entered from the side, but it is not at least 60 in. deep. - Wheelchair spaces adjoin and overlap accessible routes. - Wheelchair spaces overlap circulation paths. Assessment 5 – Access to Goods and Services - All objects on circulation paths through public areas (fire extinguishers, drinking fountains, signs, etc.) do not protrude less than 4 in. into the path. - There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the text characters do not contrast with their backgrounds.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the text characters are not raised. - There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but there is no Braille. - There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the sign is not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices. - There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the sign is not mounted with clear floor space beyond the arc of the door swing between the closed position and 45 degrees open position, at least 18x18 inches centered on the tactile characters. Note: If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required. - There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the sign is not mounted so the baseline of the lowest characters is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor. Note: If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation not required. Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- There are signs that provide direction to or information about interior spaces, but the sign is not mounted so that characters are at least 40 in. above the floor. Note: Raised characters and Braille are not required. Assessment 6 – Men’s Public Restroom (interior) - There is a threshold, and it is more than 1/4 inch high. - Door does not have lock. - Operable parts of the door hardware are mounted less than 34 in. above the floor. - The door has a closer that takes less than 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch. - There is not clear floor space available for a person in a wheelchair to turn around (there is neither a circle of at least 60 in. in diameter nor a T-shaped space with a 60 inch square). - The mirror is over a lavatory or countertop, but the bottom edge of the reflecting surface is higher than 40 in. above the floor. - Pipes below the lavatory are not insulated or otherwise configured to protect from contact. - Clearance is not provided around the water closet measuring at least 60 inches from the side wall and/or at least 56 inches from the rear wall. Note: If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- The grab bar does not extend at least 54 in. from the rear wall. - The grab bar is mounted greater than 36 in. above the floor to the top of the gripping surface. - There is no grab bar at least 36 in. long on the rear wall. - Toilet paper dispenser located < 7 in. from the front of the water closet to the centerline of the dispenser. If constructed before 3/15/2012 dispenser does not need to be relocated if within reach from the water closet seat. Assessment 7 – Women’s Public Restroom (interior) - There is a threshold, and it is more than 1/2 inch high and/or the top 1/4 inch is beveled steeper than 1:2. (Acceptable if 3.8.1 answered ".") Note: The first ¼ inch of the ½ or ¾ inch threshold may be vertical; the rest must be beveled. - Door does not have lock. - The door handle has a closer that takes less than 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch. - There is not clear floor space available for a person in a wheelchair to turn around (there is neither a circle of at least 60 in. in diameter nor a T-shaped space with a 60-inch square). - The mirror is over a lavatory or countertop, but the bottom edge of the reflecting surface is higher than 40 in. above the floor. - There is not at least one lavatory with a clear floor space for a forward approach of at least 30 in. wide and 48 in. long. - Pipes below the lavatory are not insulated or otherwise configured to protect from contact. - The centerline of the water closet is less than 16 in. from the side wall partition. - The grab bar does not extend at least 54 in. from the rear wall.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- There is no grab bar at least 36 in. long on the rear wall. - Toilet paper dispenser located < 7 in. from the front of the water closet to the centerline of the dispenser. If constructed before 3/15/2012 dispenser does not need to be relocated if within reach from the water closet seat. Assessment 8 – Men's Public Restroom (connected to gymnasium) - There are no signs at inaccessible toilet rooms that give directions to accessible toilet rooms. - Not all toilet rooms are accessible, and there is no sign at the accessible toilet room with the international symbol of accessibility. - Door is equipped with hardware, but it is not operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist: Door Handle and Lock (no closer) - The mirror is over a lavatory or countertop, but the bottom edge of the reflecting surface is higher than 40 in. above the floor. - There is no coat hook. - Pipes below the lavatory are not insulated or otherwise configured to protect from contact. - The faucet cannot be operated without tight grasping, pinching, or twisting of the wrist. - The operable parts of the soap dispenser are not within the following ranges: Above lavatories less than 20 in. deep: No higher than 48 in. above the floor. - Not at least 12 in. clearance between the grab bar and projecting objects above. If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards. - There is no grab bar at least 36 in. long on the rear wall. - The grab bar on the rear wall does not extend at least 12 in. from the centerline of the water closet on one side.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- The grab bar on the rear wall does not extend at least 24 in. on the other (open) side. - The flush control is not on the open side of the water closet. [No door on handicap acc. stall] Assessment 9 – Women’s Public Restroom (connected to gymnasium) - There are no signs at inaccessible toilet rooms that give directions to accessible toilet rooms. - Not all toilet rooms are accessible, and there is no sign at the accessible toilet room with the international symbol of accessibility. - The door handle has a closer that takes less than 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch. (no closer) - The mirror is over a lavatory or countertop, but the bottom edge of the reflecting surface is higher than 40 in. above the floor. - There is no coat hook. - Pipes below the lavatory are not insulated or otherwise configured to protect from contact. - The faucet cannot be operated without tight grasping, pinching, or twisting of the wrist. - The operable parts of the soap dispenser are not within the following ranges: Above lavatories or counters no less than 20 in. and no greater than 25 in. deep: No higher than 44 in. above the floor. - The centerline of the water closet is greater than 18 in. from the side wall partition. - Not at least 12 in. clearance between the grab bar and projecting objects above. If constructed before 3/15/2012 grab bars do not need to be relocated; there are no space requirements above and below grab bars in the 1991 Standards.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			• There is no grab bar at least 36 in. long on the rear wall. • The grab bar on the rear wall does not extend at least 12 in. from the centerline of the water closet on one side. • The grab bar on the rear wall does not extend at least 24 in. on the other (open) side. • The flush control is not on the open side of the water closet. • The outlet of the dispenser is located behind grab bars. • The door is not self-closing. There are not door pulls on both doors that are operable with one hand that do not require tight grasping, pinching, or twisting of the wrist. If constructed before 3/15/2012 door pulls don't need to be added. • No lock Assessment 10 – Men's Public Restroom (exterior) • Toilet room signs are not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices. • Door does not have lock. • There is no mirror • There is no coat hook. • The operable parts of the soap dispenser are not within the following ranges: Not over an obstruction: No higher than 48 in. above the floor. • There are not door pulls on both doors that are operable with one hand that do not require tight grasping, pinching, or twisting of the wrist. If constructed before 3/15/2012 door pulls don't need to be added. • The lock is not operable with one hand and without tight grasping, pinching, or twisting of the wrist. Assessment 11 – Women's Public Restroom (exterior) • Toilet room signs are not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- Toilet room signs are not mounted with clear floor space beyond the arc of the door swinging between the closed position and 45-degree open position, at least 18x18 inches centered on tactile characters. Note: If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required. - Door does not have lock. - There is no mirror - There is no coat hook. - The operable parts of the soap dispenser are not within the following ranges: Not over an obstruction: No higher than 48 in. above the floor. - The door is not self-closing. - There are not door pulls on both doors that are operable with one hand that do not require tight grasping, pinching, or twisting of the wrist. If constructed before 3/15/2012 door pulls don't need to be added. - The lock is not operable with one hand and without tight grasping, pinching, or twisting of the wrist. - The operable parts of the door hardware are mounted greater than 48 in. above the floor. Assessment 12 – Picnic Shelter - Shelter is on accessible path, but all picnic tables are non-compliant.		
T. H. Broyhill Park	945 Lakewood Dr SW		Assessment 1 – Approach and Entrance - Van accessible space is not at least 8 feet wide with an at least 8 feet side. - The bottom of the sign is not at least 60 in. above the ground. Note: The International Symbol of Accessibility is not required on the ground. Assessment 2 – Public Restrooms 1	\$250 - \$300	T. H. Broyhill Park Assessment

City of Lenoir Facilities and Parks Assessment

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FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- Door is equipped with hardware, but it is not operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist: Lock Assessment 3 – Public Restrooms 2 - Door is equipped with hardware, but it is not operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist: Lock Assessment 4 – Public Restrooms 3 - Door is equipped with hardware, but it is not operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist: Lock Assessment 5 – Pagoda and Sundeck - No ADA Compliance findings Assessment 6 – Gazebo - No ADA Compliance findings		
Public Restroom at 112 Church St.	112 Church St		Assessment 1 – Women’s Public Restroom - Toilet room signs are not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices. - There is no mirror - There is no coat hook. - The front of the lavatory or counter surface (whichever is higher) is more than 34 in. above the floor. - The operable parts of the soap dispenser are not within the following ranges: Above lavatories or counters no less than 20 in. and no greater than 25 in. deep: No higher than 44 in. above the floor. - The operable parts of the hand dryer and/or towel dispenser are not within the following ranges: Not over an obstruction: No higher than 48 in. above the floor. - The door is not self-closing.	\$2,116 - \$2,539	Public Restroom at 112 Church St. Assessment

City of Lenoir Facilities and Parks Assessment

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FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- There are not door pulls on both doors that are operable with one hand that do not require tight grasping, pinching, or twisting of the wrist. If constructed before 3/15/2012 door pulls don't need to be added. - The lock is not operable with one hand and without tight grasping, pinching, or twisting of the wrist. Assessment 2 – Men's Public Restroom - Toilet room signs are not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices. - Door is equipped with hardware, but it is not operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist: Door Handle and Lock. - There is no mirror - There is no coat hook. - The front of the lavatory or counter surface (whichever is higher) is more than 34 in. above the floor. - The operable parts of the soap dispenser are not within the following ranges: Above lavatories or counters no less than 20 in. and no greater than 25 in. deep: No higher than 44 in. above the floor. - The operable parts of the hand dryer and/or towel dispenser are not within the following ranges: Not over an obstruction: No higher than 48 in. above the floor. - The door is not self-closing. - There are not door pulls on both doors that are operable with one hand that do not require tight grasping, pinching, or twisting of the wrist. If constructed before 3/15/2012 door pulls don't need to be added. - The lock is not operable with one hand and without tight grasping, pinching, or twisting of the wrist.		
Aquatic Center	031 Jim Barger C	Add signs to all handicap	Assessment 1 – Approach and Entrance The accessible spaces are not at least 8 feet wide or there is	\$120 - \$144	Aquatic Center Assessment

City of Lenoir Facilities and Parks Assessment

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FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
		accessible parking spaces	not accessible aisle with at least 5-foot width. Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle. Accessible spaces are not identified with a sign that includes the international symbol of accessibility.		
LHS	116 College Ave SW	Auditorium: Only inaccessible area is the stage and the balcony is not for public use	Assessment 1 – Approach and Entrance (gymnasium) - There is not at least one route from site arrival points that does not require the use of stairs. - Parking is provided but there is not an adequate number of accessible spaces provided. - The main entrance is not accessible. - All accessible entrances do not have signs indicating the location of the nearest accessible entrance. - All entrances are not accessible and there is no sign at the accessible entrance with the international symbol of accessibility. - The clear opening width of the accessible entrance door is not at least 32 in. between the face of the door and the stop when the door is open 90 degrees. Assessment 2 – Approach and Entrance (auditorium) - Of the accessible spaces, there is not at least one van accessible space. Note: If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible. - There is no level landing where the ramp changes direction that is at least 60x60 in. - The handrail does not return to a wall, guard, or landing surface. Assessment 3 – Approach and Entrance (ball field) - There is no accessible route to bathrooms and all the gates around ballfield are locked Assessment 4 – Gymnasium	\$12,680 - \$15,216 (If floor replacement of 50x50*5 is included \$25,180 - \$30,216)	LHS Assessment

City of Lenoir Facilities and Parks Assessment

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FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- No ADA Compliance findings Assessment 5 – Auditorium - For at least some sections of the ramp, running slope is greater than 1:12. Rises no greater than 3 in. with slope no steeper than 1:8 and rises no greater than 6 in. with a slope no steeper than 1:10 are permitted when due to space limitations. - The surface of the ramp does not extend at least 12 in. beyond the inside face of the handrail. - There is a full size or Limited Use, Limited Application (LULA) elevator, and the door is power operated, but the door doesn't remain open for at least 20 seconds when activated. - There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but there is no Braille. - There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the sign is not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices. - There are signs designating permanent rooms and spaces not likely to change over time (room numbers and letters, room names, exit signs, etc.), but the sign is not mounted with clear floor space beyond the arc of the door swing between the closed position and 45 degrees open position, at least 18x18 inches centered on the tactile characters. Note: If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required. - There is a front approach to the pull side door, but the floor surface of the maneuvering clearance level is steeper than 1:48 on one or both sides of the door.		

City of Lenoir Facilities and Parks Assessment

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FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			• There are not an adequate number of wheelchair spaces provided. • Wheelchair spaces are not dispersed to allow location choices and viewing angles equivalent to other seating, including specialty seating areas that provide distinct services and amenities. (No wheelchair marked spaces.) • Wheelchair spaces are not w here people are expected to remain seated, people in wheelchair spaces do not have a clear line of sight over and between the heads of others in front of them. (No wheelchair marked spaces.) • Wheelchair spaces are not w here people are expected to stand, people in wheelchair spaces do not have a clear line of sight over and between the heads of others in front of them. (No wheelchair marked spaces.) Assessment 6 – Women’s Public Restroom (gymnasium) • There are no signs at inaccessible toilet rooms that give directions to accessible toilet rooms. • Not all toilet rooms are accessible, and there is no sign at the accessible toilet room with the international symbol of accessibility. • Toilet room signs do not have raised text characters. • Toilet room signs do not have Braille. • Toilet room signs are not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices. • Toilet room signs are not mounted with clear floor space beyond the arc of the door swinging between the closed position and 45-degree open position, at least 18x18 inches centered on tactile characters. Note: If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required. • Toilet room signs are not mounted so the baseline of the		

City of Lenoir Facilities and Parks Assessment

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FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor. Note: If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required. Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf. • The door opening width is not at least 32 in. clear, between the face of the door and the stop, when the door is open 90 degrees. • There is a threshold, and it is more than 1/4 inch high. • Door is equipped with hardware, but it is not operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist: Door Handle • The door handle has a closer that takes less than 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch. (no closer) • There is not a clear path to at least one of each type of fixture (lavatory, hand dryer, etc.) that is at least 36 in. wide. • There is not clear floor space available for a person in a wheelchair to turn around (there is neither a circle of at least 60 in. in diameter nor a T-shaped space with a 60-inch square). • The mirror is over a lavatory or countertop, but the bottom edge of the reflecting surface is higher than 40 in. above the floor. • There is no coat hook. • There is not at least one lavatory with a clear floor space for a forward approach of at least 30 in. wide and 48 in. long. • Less than 17 in. of the clear floor space extends under the lavatory. • No toe clearance of at least 9 in. in height in a space		

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FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			extending < 6 in. beyond available toe clearance. Space extending greater than 6 in. beyond the available toe clearance at 9 in. above the floor is not considered toe clearance. • The faucet cannot be operated without tight grasping, pinching, or twisting of the wrist. • The operable parts of the soap dispenser are not within the following ranges: Above lavatories or counters no less than 20 in. and no greater than 25 in. deep: No higher than 44 in. above the floor. • Clearance is not provided around the water closet measuring at least 60 inches from the side wall and/or at least 56 inches from the rear wall. Note: If constructed before 3/15/12, clearances around water closets in single user toilet rooms can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet. • The grab bar does not extend at least 54 in. from the rear wall. • There is no grab bar at least 36 in. long on the rear wall. • Toilet paper dispenser located < 7 in. from the front of the water closet to the centerline of the dispenser. If constructed before 3/15/2012 dispenser does not need to be relocated if within reach from the water closet seat. Assessment 7 – Men’s Public Restroom (gymnasium) • There are no signs at inaccessible toilet rooms that give directions to accessible toilet rooms. • Not all toilet rooms are accessible, and there is no sign at the		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			accessible toilet room with the international symbol of accessibility. • Toilet room signs do not have raised text characters. • Toilet room signs do not have Braille. • Toilet room signs are not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices. • Toilet room signs are not mounted with clear floor space beyond the arc of the door swinging between the closed position and 45-degree open position, at least 18x18 inches centered on tactile characters. Note: If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required. • Toilet room signs are not mounted so the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor. Note: If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required. Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf. • The door opening width is not at least 32 in. clear, between the face of the door and the stop, when the door is open 90 degrees. • There is a threshold, and it is more than 1/4 inch high. • Door is equipped with hardware, but it is not operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist: Door Handle • The door handle has a closer that takes less than 5 seconds		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			to close from an open position of 90 degrees to a position of 12 degrees from the latch. (no closer) • There is not a clear path to at least one of each type of fixture (lavatory, hand dryer, etc.) that is at least 36 in. wide. • There is not clear floor space available for a person in a wheelchair to turn around (there is neither a circle of at least 60 in. in diameter nor a T-shaped space with a 60-inch square). • The mirror is over a lavatory or countertop, but the bottom edge of the reflecting surface is higher than 40 in. above the floor. • There is no coat hook. • There is not at least one lavatory with a clear floor space for a forward approach of at least 30 in. wide and 48 in. long. • Less than 17 in. of the clear floor space extends under the lavatory. • No toe clearance of at least 9 in. in height in a space extending < 6 in. beyond available toe clearance. Space extending greater than 6 in. beyond the available toe clearance at 9 in. above the floor is not considered toe clearance. • The faucet cannot be operated without tight grasping, pinching, or twisting of the wrist. • The force required to activate the faucet is greater than 5 pounds. • The operable parts of the hand dryer and/or towel dispenser are not within the following ranges: Not over an obstruction: No higher than 48 in. above the floor. • Clearance is not provided around the water closet measuring at least 60 inches from the side wall and/or at least 56 inches from the rear wall. Note: If constructed before 3/15/12, clearances around water closets in single user toilet rooms		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			can be 48 inches wide by 66 inches long or 48 inches wide by 56 inches long (depending on the approach to the water closet, see 1991 Standards Figure 28) and the lavatory may overlap that clearance if the door to the room does not swing into the required clearances at fixtures (such as lavatories, water closet and urinals) and the edge of the lavatory is at least 18 inches from the centerline of the water closet. • The height of the water closet is less than 17 in. above the floor measured to the top of the seat. • There is no grab bar at least 42 in. long on the side wall. • Toilet paper dispenser located < 7 in. from the front of the water closet to the centerline of the dispenser. If constructed before 3/15/2012 dispenser does not need to be relocated if within reach from the water closet seat. Assessment 8 – Women’s Public Restroom (auditorium, 1st floor) • Toilet room signs do not have Braille. • Toilet room signs are not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices. • Toilet room signs are not mounted so the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor. Note: If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required. Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf. • There is a coat hook, but it is greater than 48 in. above the floor. Note: If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 in. above the floor. • The door is not self-closing.		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			- The lock is not operable with one hand and without tight grasping, pinching, or twisting of the wrist. Assessment 9 – Men’s Public Restroom (auditorium, 1st floor) - Toilet room signs do not have Braille. - Toilet room signs are not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices. - Toilet room signs are not mounted so the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor. Note: If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required. Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf. - There is a coat hook, but it is greater than 48 in. above the floor. Note: If installed before 3/15/2010 and the clear floor space allows a parallel approach, the coat hook may be 54 in. above the floor. - The door is not self-closing. - The lock is not operable with one hand and without tight grasping, pinching, or twisting of the wrist. Assessment 10 – Women’s Public Restroom (auditorium, 2nd floor) - Door is equipped with hardware, but it is not operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist: Lock - There is no coat hook. - The operable parts of the hand dryer and/or towel dispenser cannot be operated without tight grasping, pinching, or twisting of the wrist. Assessment 11 – Men’s Public Restroom (auditorium, 2nd floor) - The operable parts of the hand dryer and/or towel dispenser		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			cannot be operated without tight grasping, pinching, or twisting of the wrist.		
J. E. Broyhill Park	411 Ridge St	Picnic areas and basketball court and accessible, playground is not Playground area has wood chips as the surface. While this is an acceptable surface it must be properly maintained and the surface checked to be sure a wheel chair can be rolled on it with no more effort than required on a 1:14 slope.	Assessment 1 – Approach and Entrance - Of the accessible spaces, there is not at least one van accessible space. Note: If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible. - The accessible spaces are not at least 8 feet wide or there is not accessible aisle with at least 5-foot width. Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle. - The van accessible spaces are not at least 11-foot wide with an access aisle at least 5-foot wide. - Van accessible space is not at least 8 feet wide with an at least 8 feet side. - Access aisles are not marked so as to discourage parking in them. Note: The marking method and color may be addressed by state/local requirements. - The slope of the accessible parking spaces and access aisles are steeper than 1:48 in all directions. - Access aisles do not adjoin an accessible route. - Accessible spaces are not identified with a sign that includes the international symbol of accessibility. - The bottom of the sign is not at least 60 in. above the ground. Note: The International Symbol of Accessibility is not required on the ground. - There are no signs reading "Van Accessible" at the van accessible spaces. - Accessible spaces are not located on the closest accessible route to the accessible entrance(s). Note: If parking serves multiple entrances, accessible parking should be dispersed. - The accessible route crosses a curb and there is not curb	\$8,003 - \$9,604	J. E. Broyhill Park Assessment

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
		More wood chips may need to be added to playground for smooth transition from accessible walkway.	ramp. - Running slope for each section of ramp is greater than 1:12. Note: Rises less than 3 in. with slope no steeper than 1:8 and rises less than 6 in. with slope no steeper than 1:10 permitted when such slopes are necessary due to space limitations. - There is not level landing that is at least 60 in. long at the top of the ramp. - There is not level landing that is at least 60 in. long at the bottom of the ramp. - There is no level landing where the ramp changes direction that is at least 60x60 in. - The ramp has a rise higher than 6 in. and there are no handrails on both sides. Note: Curb ramps are not required to have handrails. - The top of the handrail gripping surface is greater than 38 in. above the ramp surface. - The handrail surface is not continuous or is obstructed along the top or sides. Assessment 2 – Playground - There is not an accessible route to the entrance of the play area. - There is not an acc. Route to at least one of each type of ground level play component. Assessment 3 – Picnic Shelter #1 4 picnic tables, all non-compliant. Assessment 4 – Picnic Shelter #2 4 picnic tables, all non-compliant. Assessment 5 – Public Restrooms - Toilet room signs are not mounted on the wall on the latch side of the door. Note: Signs are permitted on the push side of doors with closers and without hold-open devices. - Toilet room signs are not mounted with clear floor space		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			beyond the arc of the door swinging between the closed position and 45-degree open position, at least 18x18 inches centered on tactile characters. Note: If constructed before 3/15/2012 and a person may approach within 3 inches of the sign without encountering protruding objects or standing within the door swing, relocation not required. • Toilet room signs are not mounted so the baseline of the lowest character is at least 48 inches above the floor and the baseline of the highest character is no more than 60 inches above the floor. Note: If constructed before 3/15/2012 and mounted no higher than 60 inches to the centerline of the sign, relocation is not required. Note: If the sign is at double doors with one active leaf, the sign should be on the inactive leaf; if both leaves are active, the sign should be on the wall to the right of the right leaf. • Door is equipped with hardware, but it is not operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist: Door Handle • There is no mirror • There is no coat hook. • The front of the lavatory or counter surface (whichever is higher) is more than 34 in. above the floor. • The operable parts of the hand dryer and/or towel dispenser are not within the following ranges: Above lavatories or counters no less than 20 in. and no greater than 25 in. deep: No higher than 44 in. above the floor. • The operable parts of the hand dryer and/or towel dispenser are not within the following ranges: Above lavatories less than 20 in. deep: No higher than 48 in. above the floor. • The grab bar on the rear wall does not extend at least 24 in. on the other (open) side. Assessment 6 – Basketball Court • No ADA Compliance findings		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
West End Park	538 Willow St		Assessment 1 – Picnic Shelter 3 picnic tables, all non-compliant. Assessment 2 – Basketball Court - Court is not accessible due to sidewalk ending abruptly.	\$3600 - \$4,320	West End Park Assessment
Main Street Stage	201 Main St NW		Assessment 1 – Stage The area surrounding stage is accessible, but the actual stage is not.	\$2,500 - \$3,000	Main Street Stage Assessment
Optimist Park	701 Mulberry St SW	No marked parking, all gravel lot with no accessible route extending from parking lot not adjacent to Mulberry St Ungilations on path to playground (wood chips) Playground area has wood chips as the surface. While this is an acceptable surface it must be	Assessment 1 – Approach and Entrance - Of the accessible spaces, there is not at least one van accessible space. Note: If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible. - The accessible spaces are not at least 8 feet wide or there is not accessible aisle with at least 5-foot width. Note: Two spaces may share an access aisle. Check state/local requirements; some specify that each space have its own aisle. - The van accessible spaces are not at least 11-foot wide with an access aisle at least 5-foot wide. - Van accessible space is not at least 8 feet wide with an at least 8 feet side. - Access aisles are not marked so as to discourage parking in them. Note: The marking method and color may be addressed by state/local requirements. - The slope of the accessible parking spaces and access aisles are steeper than 1:48 in all directions. - Access aisles do not adjoin an accessible route. - The bottom of the sign is not at least 60 in. above the ground. Note: The International Symbol of Accessibility is not required on the ground. - There are no signs reading "Van Accessible" at the van accessible spaces. - Accessible spaces are not located on the closest accessible	\$5,318 - \$6,382	Optimist Park Assessment

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
		properly maintained and the surface checked to be sure a wheel chair can be rolled on it with no more effort than required on a 1:14 slope	route to the accessible entrance(s). Note: If parking serves multiple entrances, accessible parking should be dispersed. • The exterior accessible route is not stable, firm, and slip resistant. • The handrail does not extend at least 12 in. horizontally beyond the top and bottom of the ramp. Note: If a 12-inch extension would be a hazard (in circulation path) it is not required. • The surface of the ramp does not extend at least 12 in. beyond the inside face of the handrail and There is no curb or barrier that prevents the passage of a 4-inch diameter sphere. • The main entrance is not accessible, and the alternative accessible entrance cannot be used independently and during the same hours as the main entrance. • All accessible entrances do not have signs indicating the location of the nearest accessible entrance. • All entrances are not accessible and there is no sign at the accessible entrance with the international symbol of accessibility. • There is a vertical threshold, and it is more than 1/4 inch high. • If the door is equipped with a door handle it isn't operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist. • If the door is equipped with a lock, it isn't operable with one hand and/or requires tight grasping, pinching, or twisting of the wrist. • The door handle has a closer that takes less than 5 seconds to close from an open position of 90 degrees to a position of 12 degrees from the latch (no closer). Assessment 2 – Approach and Entrance (adjacent to Mulberry St) • Of the accessible spaces, there is not at least one van		

City of Lenoir Facilities and Parks Assessment

Reference Numbers are from 2010 ADA Standards for Accessible Design

FACILITY	LOCATION	NOTES	ISSUES IDENTIFIED	MATERIAL Only ESTIMATE	Assessment Link
			accessible space. Note: If constructed before 3/15/2012, parking is compliant if at least 1 in every 8 accessible spaces is van accessible. • Accessible spaces are not identified with a sign that includes the international symbol of accessibility. Assessment 3 – Access to Services and Goods (clubhouse) • No signage anywhere in building. Assessment 4 – Public Restroom (interior) • Toilet rooms are available to the public, but there is not at least one accessible toilet room. Note: If toilet rooms are chiefly for children, e.g., in elementary schools and day care centers, use the children's specifications in Toilet. • Neither the men's nor women's restrooms are accessible. Assessment 5 – Public Restroom (exterior) • There is no mirror • There is no coat hook. Assessment 6 – Playground • 2 or more ground level play components are on an acc. Route, but they are not dispersed throughout the play area and/or are not integrated with other play components. • The route is steeper than 1:16. • There are swings, but there is not clear space for a person in a wheelchair to turn around. Assessment 7 – Sports and Recreation • None of the fields are on an accessible route. Assessment 8 – Picnic Shelter • Tables on accessible route, but all are non-compliant.		

Deficiency	Location or SqFt	Est. Cost
No Curb Ramp	79 \$	79,000
Severly Degraded Ramp (non-funtional)	49 \$	56,500
Significant Running Slope Issues (>20%)	11 \$	11,000
General Non-Compliant (<8.3%)	134 \$	134,000
General Non-Compliant (>8.3%)	125 \$	125,000
Detectable Warnings Only	2 \$	900
Vertical Obstructions	1,678 \$	251,700
No 4 Foot Passable Sidewalk	16,000 \$	160,000
No 4 Foot Passable Sidewalk - Vegetative	105 \$	10,500
Extreme Cross Slope Issues	8,500 \$	85,000
Driveway Accessibility Barrier	36,656 \$	366,560
Sidewalk Gaps	530 \$	5,300
Panel Replacement (sq ft)	34,690 \$	346,900
Total	\$	1,632,360

CURB RAMPS	Urgent < 1 Yr		Significant <=3 Yrs		Schedule <=5 YR	
Repair Mode/Priority	# Loc	Cost	# Loc	Cost	# Loc	Cost
No Curb Ramp	4	\$ 4,000		\$ -		\$ -
Severly Degraded Ramp (non-funtional)	5	\$ 12,500	10	\$ 10,000		\$ -
Significant Running Slope Issues (>20%)		\$ -	6	\$ 6,000		\$ -
General Non-Compliant (<8.3%)		\$ -		\$ -		\$ -

General Non-Compliant (>8.3%)			10	\$ 10,000	29	\$ 29,000
Detectable Warnings Only		\$ -		\$ -		
Total Cost by Deficiency Type		\$ 16,500		\$ 26,000		\$ 29,000

DOWNTOWN

OBSTRUCTIONS	Urgent < 1 Yr		Significant <=3 Yrs		Schedule <=5 YR	
Repair Mode/Priority	# Loc	Cost	# Loc	Cost	# Loc	Cost
Vertical Obstructions	74	\$ 11,100	117	\$ 17,550		\$ -
No 4 Foot Passable Sidewalk		\$ -		\$ -		\$ -
No 4 Foot Passable Sidewalk - Vegetative						
Total Cost by Deficiency Type	74	\$ 11,100	117	\$ 17,550	0	\$ -

DEMO & REPLACEMENT	Urgent < 1 Yr		Significant <=3 Yrs		Schedule <=5 YR	
Repair Mode/Priority	Sq Ft	Cost	Sq Ft	Cost	Sq Ft	Cost
Extreme Cross Slope Issues		\$ -		\$ -		\$ -
Driveway Accessibility Barrier		\$ -		\$ -		\$ -
Sidewalk Gaps				\$ -		
Panel Replacement (sq ft)	540	\$ 5,400	1,080	\$ 10,800	1,080	\$ 10,800
Total Cost by Deficiency Type	540	\$ 5,400	1,080	\$ 10,800	1,080	\$ 10,800

TOTALS	Urgent < 1 Yr		Significant <=3 Yrs		Schedule <=5 YR	
	#Loc	Cost	#Loc	Cost	#Loc	Cost

ESTIMATED COST BY SCHEDULE		\$ 33,000		\$ 54,350		\$ 39,800
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CURB RAMPS	Urgent < 1 Yr		Significant <=3 Yrs		Schedule <=5 YR	
Repair Mode/Priority	# Loc	Cost	# Loc	Cost	# Loc	Cost
No Curb Ramp		\$ -	20	\$ 20,000	20	\$ 20,000
Ramp (non-		\$ -	5	\$ 5,000	5	\$ 5,000
Significant Running Slope Issues (>20%)		\$ -	5	\$ 5,000		\$ -
General Non- Compliant (<8.3%)		\$ -		\$ -		\$ -
General Non- Compliant (>8.3%)				\$ -		\$ -
Detectable Warnings Only	2	\$ 900		\$ -		
Total Cost by Deficiency Type		\$ 900		\$ 30,000		\$ 25,000

OBSTRUCTIONS	Urgent < 1 Yr		Significant <=3 Yrs		Schedule <=5 YR	
Repair Mode/Priority	# Loc	Cost	# Loc	Cost	# Loc	Cost
Vertical Obstructions		\$ -		\$ -	140	\$ 21,000
No 4 Foot Passable Sidewalk		\$ -		\$ -		\$ -
No 4 Foot Passable Sidewalk - Vegetative	105	\$ 10,500				
Total Cost by Deficiency Type	105	\$ 10,500	0	\$ -	140	\$ 21,000

DEMO & REPLACEMENT	Urgent < 1 Yr	Significant <=3 Yrs	Schedule <=5 YR
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Repair Mode/Priority	Sq Ft	Cost	Sq Ft	Cost	Sq Ft	Cost
Extreme Cross Slope Issues		\$ -		\$ -		\$ -
Driveway Accessibility Barrier		\$ -		\$ -		\$ -
Sidewalk Gaps			530	\$ 5,300		
Panel Replacement (sq ft)		\$ -		\$ -		\$ -
Total Cost by Deficiency Type	-	\$ -	530	\$ 5,300	-	\$ -

TOTALS	Urgent < 1 Yr		Significant <=3 Yrs		Schedule <=5 YR	
	#Loc	Cost	#Loc	Cost	#Loc	Cost
ESTIMATED COST BY SCHEDULE		\$ 11,400		\$ 35,300		\$ 46,000

Schedule <=8 YR		Schedule - Longterm		Total by Mode	
# Loc	Cost	#Loc	Cost	# Loc	Cost
	\$ -		\$ -	4	\$ 4,000
	\$ -		\$ -	15	\$ 22,500
	\$ -		\$ -	6	\$ 6,000
	\$ -		\$ -	0	\$ -

	\$ -		\$ -	39	\$ 39,000
				0	\$ -
	\$ -				\$ 71,500

Schedule <=8 YR		Schedule - Longterm		Total by Mode	
# Loc	Cost	#Loc	Cost	# Loc	Cost
	\$ -			191	\$ 28,650
	\$ -				\$ -
-	\$ -	-	\$ -		\$ 28,650

Schedule <=8 YR		Schedule - Longterm		Total by Mode	
Sq Ft	Cost	#Loc	Cost	#Loc	Cost
	\$ -				\$ -
	\$ -				\$ -
					\$ -
2,716	\$ 27,160			5,416	\$ 54,160
2,716	\$ 27,160			5,416	\$ 54,160

Schedule <=8 YR		Schedule - Longterm		Plan Total	
#Loc	Cost	#Loc	Cost	#Loc	Cost

	\$ 27,160				\$ 154,310
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Schedule <=8 YR		Schedule - Longterm		Total by Mode	
# Loc	Cost	#Loc	Cost	# Loc	Cost
35	\$ 35,000		\$ -	75	\$ 75,000
24	\$ 24,000		\$ -	34	\$ 34,000
	\$ -		\$ -	5	\$ 5,000
	\$ -	134	\$ 134,000	134	\$ 134,000
	\$ -	86	\$ 86,000	86	\$ 86,000
				2	\$ 900
	\$ 59,000				\$ 334,900

Schedule <=8 YR		Schedule - Longterm		Total by Mode	
# Loc	Cost	#Loc	Cost	# Loc	Cost
210	\$ 31,500	1,137	\$ 170,550	1,487	\$ 223,050
	\$ -	16,000	\$ 160,000	16,000	\$ 160,000
				105	\$ 10,500
210	\$ 31,500	17,137	\$ 330,550		\$ 393,550

Schedule <=8 YR	Schedule - Longterm	Total by Mode
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Sq Ft	Cost	#Loc	Cost	#Loc	Cost
1,000	\$ 10,000	7,500	\$ 75,000	8,500	\$ 85,000
1,000	\$ 10,000	35,656	\$ 356,560	36,656	\$ 366,560
				530	\$ 5,300
1,000	\$ 10,000	28,274	\$ 282,740	29,274	\$ 292,740
3,000	\$ 30,000			74,960	\$ 749,600

Schedule <=8 YR		Schedule - Longterm		Plan Total	
#Loc	Cost	#Loc	Cost	#Loc	Cost
	\$ 120,500				\$ 1,478,050

Recommendation					
<i>Recommendation: Based on input from the Department Heads, staff recommends the following changes.</i>					
To Be Effective 08/1/22					
Department	Current Title	Proposed Title	Recommendation	Current Grade	Proposed Grade
Job Responsibilities -Re-Organized - Change Pay Grade					
Police	Sr. Detective	Evidence Tech	Change the position's job title from Sr. Detective to Evidence Tech and make a non-sworn position. This change will better reflect the job responsibilities.	31	29
Planning	Housing and Zoning Inspector	Code Compliance Officer	To better reflect the job responsibilities for the position.	29	29

CITY OF LENOIR POLICE PROPERTY AND EVIDENCE CLERK

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

GENERAL STATEMENT OF THE JOB:

Under general supervision, the Property and Evidence Clerk receives, records, stores, and safeguards evidence collected from criminal investigations. Duties include determining the suitable packaging and storage locations for each item. Incumbent must preserve and safeguard all items from contamination, degradation, and/or theft to ensure proper chain of custody and successful prosecution in court. Performs a variety of clerical duties which also includes the care and maintenance of the evidence storage facilities. Property and Evidence Clerk is required to stay abreast of best practices for evidence preservation and may be called to attend and/or testify in court when required.

ESSENTIAL JOB FUNCTIONS:

- Responsible for integrity of evidence seized and property turned in.
- Receive incoming evidence and found property for the entire City of Lenoir.
- Determine proper storage location of each item seized.
- Maintain a strict chain of custody for every item of evidence.
- Input detailed records into a computer terminal (RMS) regarding the inventory and storage location of evidence, items for safekeeping, and found property.
- Verify accuracy of information when items are turned in and update information when necessary.
- Supervise the viewing of all evidence by attorneys, detectives, and/or other law enforcement personnel.
- Release evidence and property to law enforcement personnel, District Attorney's Office for court trials, or to rightful owner.
- Testify in court when necessary.
- Return evidence to its proper storage location after it has been temporarily released.
- Identify and dispose of evidence and property to be purged in closed or unfounded cases in accordance with written authorization or department policy and procedures;
- Physically accompany, maintain security, and witness the destruction of purged evidence or unusual evidence that is not safe to store. This may include weapons, drugs, and drug paraphernalia.
- Provide information and assistance to police officers and attorneys regarding status of case evidence.
- Interact with the appropriate court personnel to facilitate getting evidence destruction orders signed.
- Order, receive, store, and distribute the supplies needed to process and seize evidence.
- Log, store, and maintain all digital evidence. This includes but is not limited to body worn camera video, in-car camera video, digital audio recording, security camera video, and other digital media.

(Revised: 08/2022)

- Burn CD/DVDs of digital media when necessary.
- Transport evidence to the North Carolina Crime Lab when necessary.
- Ability to stay abreast of current evidence handling techniques.
- Operate modern office machines and equipment including computers, DVD burners, copiers, document shredders, and computer software applications.
- Print photographic evidence as requested.
- Provide training for officers on the proper procedures for packaging, documenting, preserving, submitting for analysis, and long-term storage of evidence.
- Continually research the best practices for packaging, documenting, tracking, preserving, submitting for analysis, and long-term storage of evidence
- Conduct periodic audits of both physical and digital evidence/data.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

Unquestionable Integrity: Honesty, integrity, and ethics must be beyond reproach.

Physical Requirements: Must be physically able to operate a variety of equipment including computers, copiers, calculators, printers, and CD/DVD burners, etc. Must be able to exert up to 30 pounds of force occasionally, and/or move objects. Physical demand requirements are in excess of those for Sedentary Work. Light Work usually requires walking or standing to a significant degree. However, if the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

Educational Requirements: High school diploma and at least 2 years of experience in the field, preferably with the City of Lenoir. Ability to successfully complete the Property and Evidence Room Management training offered by the NC Justice Academy.

Interpersonal Communication: Requires the ability of speaking and/or signaling people to convey or exchange information. This includes receiving instructions, assignments or directions from superiors.

Language Ability: Requires the ability to read a variety of reports, forms, computer text, etc. Requires the ability to speak to people with poise, voice control and confidence.

Intelligence: Requires the ability to apply logical thinking to define problems, establish facts, and draw valid conclusions. Also requires common sense and the ability to problem solve.

Verbal Aptitude: Requires the ability to record and deliver information, to explain procedures, to follow oral and written instructions. Must be able to communicate effectively and efficiently in a professional manner.

Motor Coordination: Requires the ability to coordinate hands and eyes rapidly and accurately in using office equipment.

Manual Dexterity: Requires the ability to handle a variety of items such as office equipment. Must have eye/hand/foot coordination.

Color Discrimination: Requires the ability to differentiate between colors and shades of color.

Interpersonal Temperament: Requires the ability to deal with people beyond giving and receiving instructions. Must be adaptable to performing under stress and when confronted with persons acting under stress.

Physical Communication: Requires the ability to talk and hear: (Talking: expressing or exchanging ideas by means of spoken words. Hearing: perceiving nature of sounds of ear.) Must be able to communicate via telephone.

Confidentiality: Requires the ability to maintain strict confidentiality and secrecy as it relates to the sensitive information available to the law enforcement profession. Unauthorized access, use, or distribution of such information warrants immediate termination from employment and potential civil liability and/or criminal prosecution.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of Job: Fully comprehends the importance of the job and how it relates to criminal justice as a whole. Completely realizes the consequences when proper procedures and policies are not followed. Able to obtain a working knowledge of the Lenoir Police Department's RMS. Is able to stay abreast of new technologies and is able to recommend changes to improve current evidence tracking systems. Has knowledge of office methods, practices and procedures. Has the ability to exercise sound judgment in making decisions. Has the ability to follow rules and regulations pertaining to city government. Has the ability to prepare complete records, reports and documents appropriate for department activities. Has the ability to establish and maintain effective relationships with employees, co-workers, vendors, commissioners, and the general public and to exercise tact and discretion. Has the ability to plan, prioritize and organize work. Knows the importance of maintaining a good City image.

Quality of Work: Maintains high standards of accuracy in exercising duties and responsibilities. Exercises immediate action to correct any quality deficiencies that occur in areas of responsibility. Maintains high quality communication and interacts within department and division, and with co-workers and the general public.

Quantity of Work: Maintains effective and efficient output of all duties and responsibilities as described under "Specific Duties and Responsibilities."

Dependability: Assumes responsibility for doing assigned work and meeting deadlines. Completes assigned work on or before deadlines in accordance with directives, City policy, standards and prescribed procedures.

Attendance: Attends work regularly and adheres to City policies and procedures regarding absences and tardiness. Provides adequate notice to higher management with respect to vacation time and time-off requests.

Initiative and Enthusiasm: Maintains an enthusiastic, self-reliant and self-starting approach to meet job responsibilities and accountabilities. Strives to anticipate work to be done and initiates proper and acceptable direction for completion of work with a minimum of supervision and instruction.

Judgment: Exercises analytical judgment in areas of responsibility. Identifies problems or situations as they occur and specifies decision objectives. Identifies or assists in identifying alternative solutions to problems or situation. Implements decisions in accordance with prescribed and effective policies and procedures and with a minimum of errors. Seeks expert or experienced advice and researches problems, situations and alternatives before exercising judgment.

Cooperation: Accepts supervisory instruction and direction and strives to meet the goals and objectives of same. Questions such instruction and direction when clarification of results or consequences are justified, i.e., poor communications, variance with City policy or procedures, etc. Offers suggestions and recommendations to encourage and improve cooperation between all staff persons within the department.

Relationships with Others: Shares knowledge with supervisors and staff for mutual and departmental benefit. Contributes to maintaining high morale among all department employees. Develops and maintains cooperative and courteous relationships with department employees, staffers and managers in other departments, representatives from organizations, and the general public so as to maintain good will toward the department and project a good departmental image. Tactfully and effectively handles requests, suggestions and complaints from other departments and persons in order to maintain good will within the City. Interacts effectively with fellow employees, supervisor, professionals, and the general public.

Coordination of Work: Plans and organizes daily work routine. Establishes priorities for the completion of work in accordance with sound time-management methodology. Avoids duplication of effort. Estimates expected time of completion of elements of work and establishes a personal schedule accordingly. Attends meetings, planning sessions and discussions on time. Implements work activity in accordance with priorities and estimated schedules. Maintains a calendar for meetings, deadlines and events.

Safety and Housekeeping: Adheres to all safety and housekeeping standards established by the City and various regulatory agencies. Sees that the standards are not violated. Maintains a clean and orderly workplace.

CITY OF LENOIR PLANNING Code Compliance Officer

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

GENERAL STATEMENT OF DUTIES:

Performs professional work related to the administration and enforcement of the City's housing and development ordinances. Serves as the primary field inspector for the Planning Department, working with property owners, tenants, developers, and the public to ensure compliance with the City's ordinances. Work is under general direction of the Planning Director. The Code Compliance Officer may respond to and investigate community complaints, review and issue permits, issue notices of violation and stop work orders, write civil citations, hold fact-finding hearings, prepare bid specifications for remediation and demolition contractors, carry out orders of abatement issued by the City Council, and advise the public on the City's ordinances related to minimum housing, zoning, driveways, floodplain development, subdivisions, property maintenance, and signage. Works closely with local law enforcement and public safety officials, under the general direction of the Planning Director, to achieve positive outcomes for affected persons and the community at large. This position is responsible for conducting annual mobile home park inspections, issuing mobile home permits, and related work as required. Occasional attendance at evening meetings may be required.

DISTINGUISHING FEATURES OF THE CLASS:

This is light work requiring the exertion of up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and a negligible amount of force constantly to move objects; work requires standing, walking, sitting, and driving; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, use of measuring devices, determining the accuracy and thoroughness of work, and observing code related issues as well as their general surroundings and activities; the employee is not subject to adverse environmental conditions although they will sometimes work outside.

ILLUSTRATIVE EXAMPLES OF WORK:

- Responding to complaints of citizens, staff, businesses, and Council;
- Patrolling the community to observe violations;
- Interpreting the applicability of codes and ordinances to specific situations;
- Performing inspections;
- Educating business owners, property owners, tenants, and the public on the requirements of the ordinances and the purpose of having such requirements;
- Issuing notices of violations and citations;
- Conducting follow-up inspections;
- Hold fact-finding hearings;
- Prepare bid specifications for remediation contractors;
- Carry out orders of abatement issued by the City Council;
- Maintains competent records and files related to assigned job duties;
- Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES:

- Must possess considerable knowledge of zoning and minimum housing laws and legal procedures related to their enforcement;
- Must possess considerable skill to be able to comprehend codes and ordinances and their application to specific situations;
- Hands on experience or working knowledge of construction, drafting, surveying, renovations/repairs, building maintenance, plumbing, HVAC, electric, is preferred.
- Must have strong verbal and written communication skills;
- Ability to apply and enforce regulations tactfully;
- Ability to deal tactfully and courteously with the public;
- Ability to provide excellent customer service to the public, co-workers, citizen boards, City Council, and other outside organizations;
- Ability to organize and maintain accurate records and reports;
- Ability to research public records manually and on various web-based applications;
- Knowledge of Microsoft Office for preparing notices and maintaining digital archives and databases;
- Ability to read and comprehend maps;
- Ability to use basic GIS functions to research property information;
- Ability to establish and maintain effective working relationships with co-workers, citizens, and other City departments.

EDUCATION AND EXPERIENCE:

Two year degree with courses in architecture, engineering, planning, public administration, building construction, or related field and two years of experience in planning, zoning, or building inspections preferred, or equivalent combination of education or experience.

SPECIAL REQUIREMENTS:

Possession of a valid NC driver's license. Must obtain certification as a Zoning Official from the North Carolina Association of Zoning Officials within 2 years of employment.

July 2022 Communication Report

CITY OF **LENOIR**
NC ★ CREATE WITH US

By Joshua Harris, Communication & Public Information Director

8/2/2022

CONTENT CREATION

News Releases

5

Photos

193

Videos

4

Web Updates

134

Podcast/Radio

Social Posts

164

Q&A

24

eSign

5

Council

3

Committees

PUBLIC ENGAGEMENT

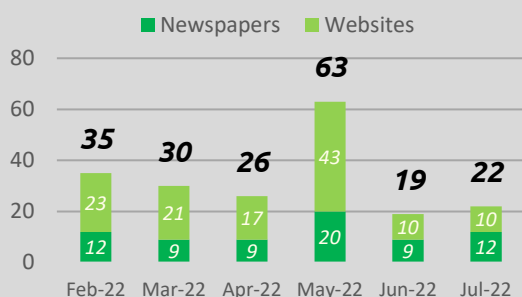
Website Total Views

50,045

Website Top Pages

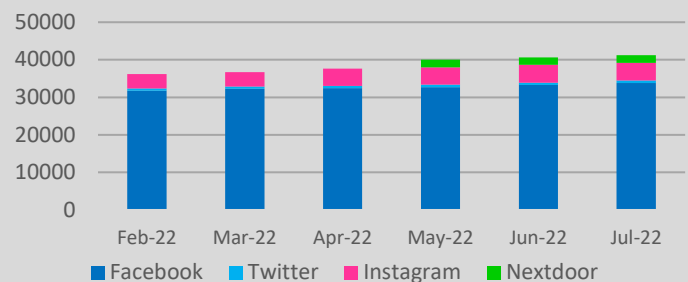
- 1 *Payment Options*
- 2 *Jobs*
- 3 *JULY 4TH FIREWORKS AND CLOSINGS*
- 4 *LAFC*
- 5 *Water & Sewer Service*
- 6 *Job: Records Secretary*
- 7 *Annual Events*
- 8 *Police*
- 9 *July 4th Fireworks Show*

Media Coverage



Social Followers

Total **41,952** +/- **1.44%** New this month **594**



Social Engagement

	Total	+/-
Social Reach	187,958	46.14%
Social Visits	16,788	33.80%

Video Views

3,336

	Views
Facebook	3,263
YouTube	73

Watch Time Hrs

129.2

	Hours
Facebook	103.8
YouTube	25.4

News Releases

5

7/1	WEEKEND EVENTS IN LENOIR
7/2	MAYOR PRESENTS INDEPENDENCE DAY RESOLUTION TO LOCAL DAR MEMBERS
7/21	JUMP STREET DRIVE BAND MUSIC FESTIVAL THIS WEEKEND
7/21	COUNCIL HONORS CENTRAL BARBER SHOP CENTENNIAL
7/27	HARAMBEE ARTS FESTIVAL STARTS THIS SATURDAY

Photos

193

<i>Date</i>	<i>#</i>	<i>Subject</i>
7/2	24	Mayor DAR read Independence Day Resolution
7/7	5	Aspen Dental Chipotle building demolition
7/8	65	Wolf Moon Salt Cave Ribbon Cutting
7/15	45	NC Blackberry Festival
7/15	9	Tybrisa Books our state magazine
7/19	21	Central Barber Award
7/29	7	Fatboy Prowash pressure washing sidewalks on Harper Ave
7/29	17	Police HQ ADA Ramp



DAR July Fourth Proclamation



Wolf Moon Salt Cave



NC Blackberry Festival



NC Blackberry Festival



Fatboy Prowash



Police HQ ADA ramp

Social

154

Top Facebook

#1 City of Lenoir Police Department

	Drug Violations & Arrests Made Lenoir, N.C. - On...	Boost post	Post	Thu Jul 28, 4:52pm	13.5K People reached	261 Reactions
--	---	------------	------	--------------------	-------------------------	------------------

#2 City of Lenoir Fire Department

	Friday morning our very own Captain Cory Houc...	Boost post	Post	Sat Jul 2, 10:16pm	6.4K People reached	546 Reactions
--	--	------------	------	--------------------	------------------------	------------------

#3 City of Lenoir

	Heads up, here is a map showing the festival are...	Boost post	Post	Fri Jul 15, 3:19pm	4.3K People reached	40 Reactions
--	---	------------	------	--------------------	------------------------	-----------------

#4 Lenoir Parks and Recreation

	Join us for the week long Harambee Arts Festival...	Boost post	Post	Thu Jul 28, 9:09am	1.5K People reached	11 Reactions
--	---	------------	------	--------------------	------------------------	-----------------

#5 Downtown Lenoir

	Beginners yoga tonight Wolf Moon Salt C...	Boost unavailable	Post	Fri Jul 1, 12:55pm	1.2K People reached	5 Reactions
--	--	-------------------	------	--------------------	------------------------	----------------

Top Twitter

	City of Lenoir, NC @CityofLenoir · Jul 27 The totally free, multi-day, and always fun Harambee Arts Festival starts this weekend at the MLK Jr. Center in Lenoir. The festival starts at 11:00 am this Saturday, July 30, 2022, with a Family Fun Day. Read more at bit.ly/3BjdoZv . View Tweet activity	273	3	1.1%
---	---	-----	---	------

	City of Lenoir, NC @CityofLenoir · Jul 7 Contractors are demolishing the old building at 141 Blowing Rock Blvd to make way for a new Aspen Dental and Chipotle. Developers have submitted plans for two new buildings on the property. Chipotle will be located on the left and Aspen Dental will be located on the right. pic.twitter.com/Mk4wQrUyo3 View Tweet activity	226	43	19.0%
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Top Instagram

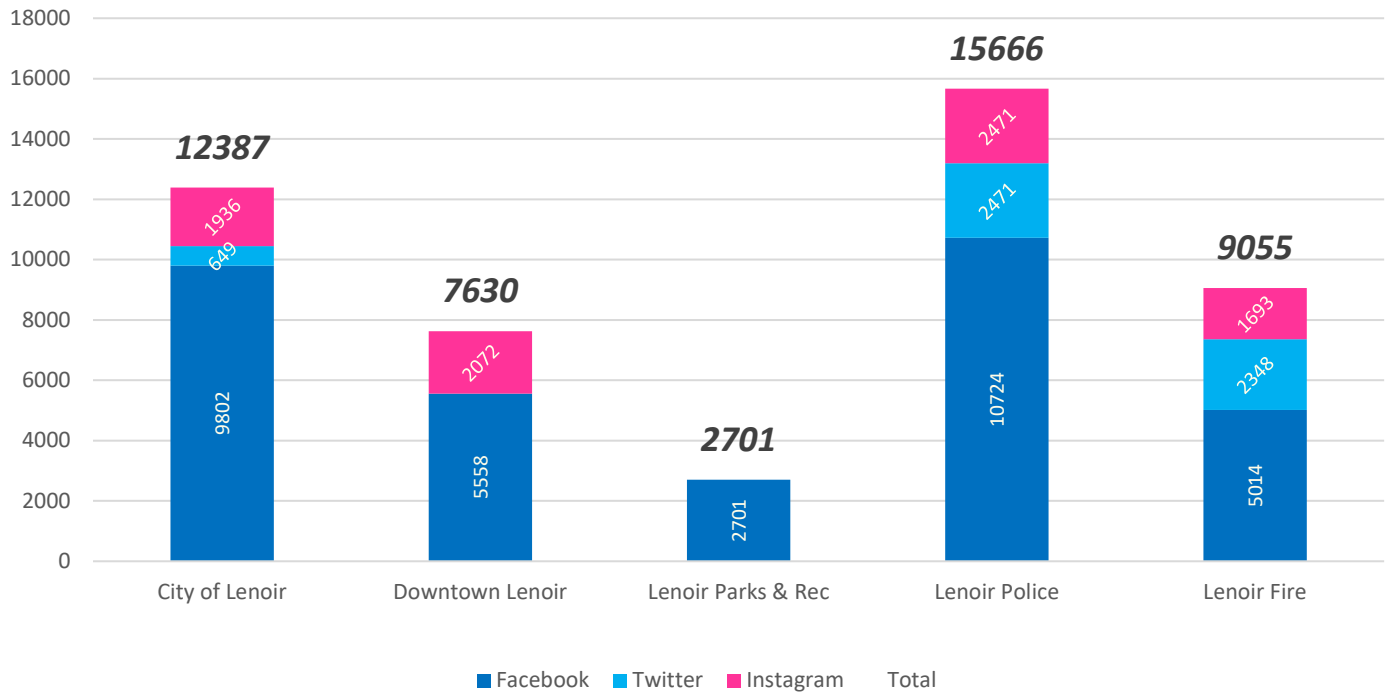
#1 City of Lenoir

	The City is nearly finished with an upgrade to the...	Boost post	Post	Fri Jul 29, 3:12pm	441 People reached	34 Likes
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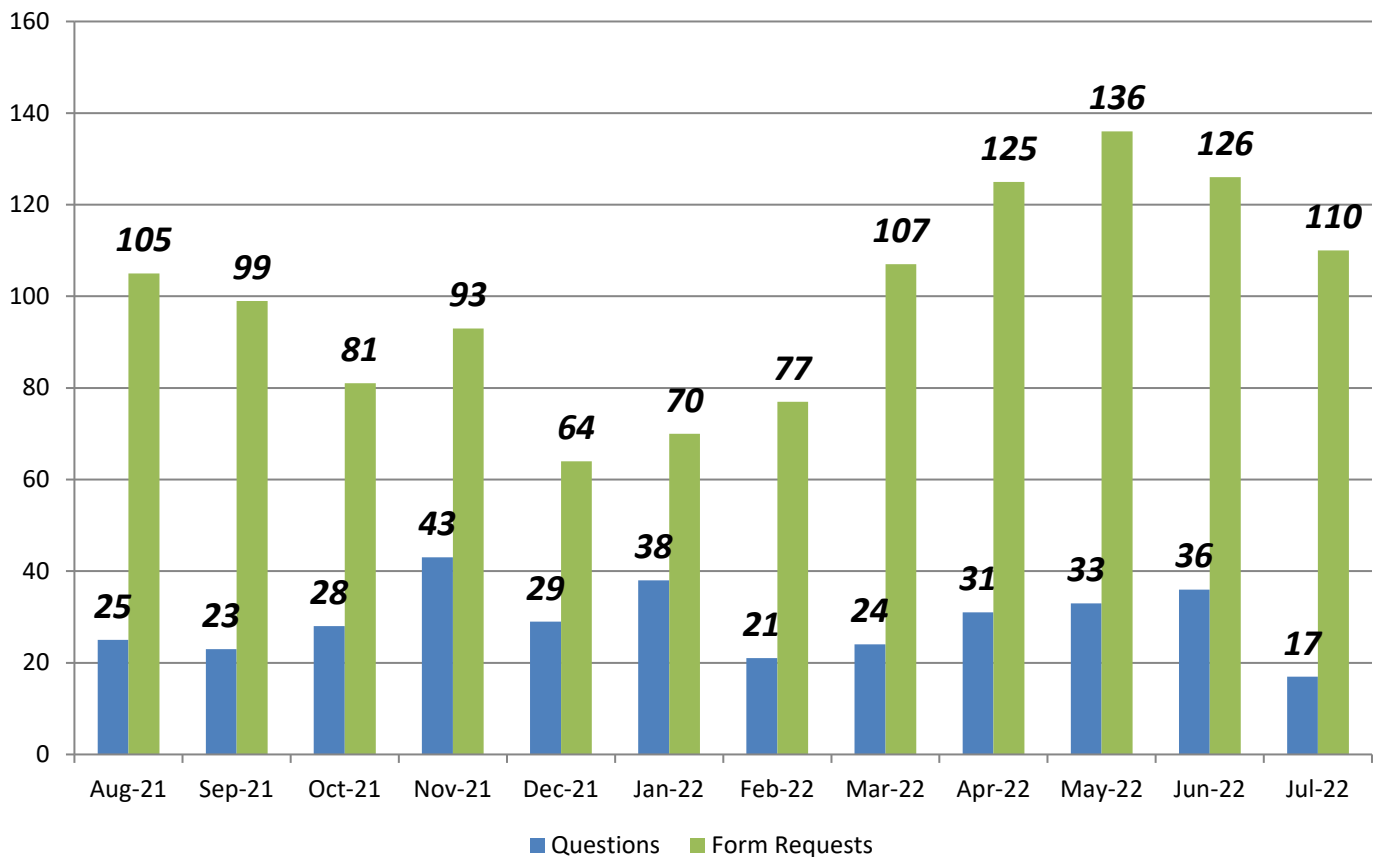
#2 Downtown Lenoir

	The NC Blackberry Festival is coming this weeken...	Boost post	Post	Mon Jul 11, 11:20am	406 People reached	19 Likes
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Social Comparison



Questions & Form Requests



Payment options link is dead

Payment Option on the web page is not working.

Can't access payment page

property ownership for 114 underdown ave. nw history

What are they doing to the building beside the bank beside dairy o

Been looking over website and trying to see if old/broken wooden fence slats and post be taken to the convenience center or be pic

What building was tore down for the new dental office and restaurant

I would like to request that the tax bills for map numbers - be emailed or faxed to me. If you cannot send me the bills, can you tell me
drainage pipe at 256 McCrary Pl needs to be cleaned out

I would like attend the next City Council Meeting in person. Or if you will contact me or send me a link to join through Zoom at your

When can I sign up for Christmas Parade? I have group of youth that would like to dance/step in the parade this year.

Neighbor not mowing grass. She was reported once and was made to mow but has only had her grass mowed once since then.

I am wondering about my water bill..The account was put into my name but it is not showing yet..it is showing the old owners name

What's going on with Popeyes?

Call about tall grass

trying to get info from planning department, looking for river buffer info for Lenoir

live in 6-unit apartment building in Lenoir, managed by a company in Hickory, is there a way to get the name of the owner of the bu

I am moving and I need my water switched over

I sent a request about a month ago about a code issue at property on Eastview Pl. across from mine. I think owned by Bessie Goins. I
complaint below about tall grass on a lot on Finley Ave

good evening- I accepted a travel assignment at UNC caldwell hosp and am looking for a lap pool. There isn't a UNC wellness center
we have a bunch of trash we've had up here beside the road for more than three weeks, stacked up in a neat pile, would you see th

On my water bill (7-22-22) there was a -\$924.27. I just paid my Lenoir City taxes \$964.71 on 7-19-22, accounts. - I just need confirma
I'm currently living at 1521 old north road and I've seen heavy traffic and drug activity at a house across from us. I know that there is



**LENOIR POLICE DEPARTMENT
TRAFFIC UNIT**

**TRAFFIC PROJECT
EVALUATION AND RECOMMENDATION**



Location of Evaluation: Pennwood Street
Glenview Street

Dates of Evaluation: April 22 – May 24, 2022

Recommendation: See attached

Completed by: Sgt. Chris Bumgarner

Photographs (Google Earth Images)



Pennwood Street (from Lower Creek Drive)



Intersection of Pennwood Street and Glenview Street



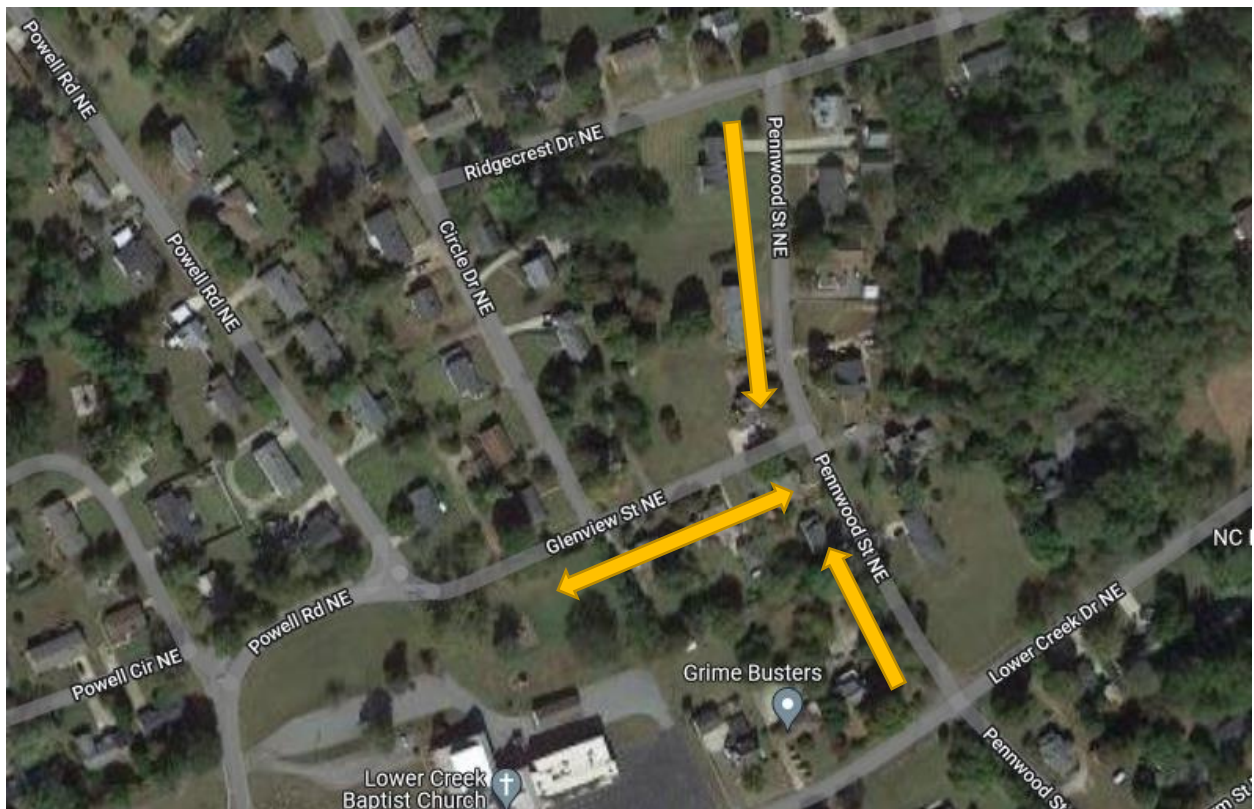
Glenview Street (From Pennwood Street)



Glenview Street (From Powell Road towards Pennwood Street)



Glenview Street at Circle Drive (towards Pennwood Street)



Satellite Image of Evaluated Area

EVALUATION

The radar sign was deployed on **Pennwood Street** (from Ridgecrest Drive) beginning **April 22, 2022** for a period of two weeks. Data collecting during this two week period is as follows:

Average Speeds		Average Daily Count	
Sunday	18.15 mph	Sunday	73
Monday	19 mph	Monday	252
Tuesday	17.6 mph	Tuesday	276
Wednesday	19.3 mph	Wednesday	256
Thursday	18.75 mph	Thursday	266
Friday	17.85 mph	Friday	91
Saturday	17.55 mph	Saturday	77



The radar sign was deployed on **Glenview Street** (from Powell Road) beginning **May 2, 2022** for a period of one week. Data collecting during this period is as follows:

Average Speeds:

Sunday	20 mph
Monday	19.7 mph
Tuesday	20.2 mph
Wednesday	20.4 mph
Thursday	20.4 mph
Friday	18.2 mph
Saturday	19.9 mph

Average Daily Vehicle Count:

Sunday	278
Monday	411
Tuesday	416
Wednesday	425
Thursday	442
Friday	435
Saturday	290

This data shows the amount of vehicles that traveled Glenview Street from Powell Road to Pennwood Street each day.



The radar sign was deployed on **Glenview Street** (from Pennwood Street) beginning **May 10, 2022** for a period of two weeks. Data collecting during this two week period is as follows:

Average Speeds:

Sunday	19.85 mph
Monday	20.35 mph
Tuesday	20.35 mph
Wednesday	20.5 mph
Thursday	20.4 mph
Friday	19.3 mph
Saturday	18.6 mph

Average Daily Vehicle Count:

Sunday	265
Monday	415
Tuesday	416
Wednesday	420
Thursday	443
Friday	418
Saturday	320

This data shows the amount of vehicles that traveled Glenview Street from Pennwood Street each day.



RECOMMENDATION

There is no posted speed limit on either of these city streets. Therefore, the assumed speed limit is 35mph. After evaluating the collected data, the highest daily speed average was 20.5 mph (Glenview Street traveling toward Pennwood Street). Based on this information, it does not appear that excessive speeding is taking place.

As neither Pennwood Street nor Glenview Street have an average daily vehicle count of greater than 500 vehicles, neither streets qualify for multi-way stops or speed humps/tables in accordance with traffic calming guidelines.

Rumble strips have been previously installed by the City of Lenoir at the intersection of Glenview Street and Pennwood Street. Due to wear and tear, these strips are becoming ineffective. *I recommend replacing the rumble strips at this intersection to encourage drivers to slow and come to a complete stop at the intersection.*

It is my recommendation that as call volume allows, officers of the Lenoir Police Department continue to have a visible presence in this residential neighborhood in an effort to address citizen concerns regarding motor vehicles.



City of Lenoir Police



Council Action Form

I. Agenda Item:

2nd Quarter 2022 Report to present to Council at the next Committee of the Whole meeting.

II. Background Information:

Department STATS for the months of April - June 2022 for Council Review. Also included at the end of this 2nd Quarter Report is a snapshot of our Nuisance Abatement activity.

III. Staff Recommendation:

IV. Reviewed by:

City Attorney: _____

Date: _____

City Manager: _____

Date: _____

Police Chief: *Butt* _____

Date: 8/2/2022



Chief Brent Phelps
Second Quarter Report
April – June, 2022



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

Communications & Records Training Hours	6
DCI Criminal Record Inquiries, File Transactions & General Inquiries	6
Investigations Training Hours	44
Deadly Encounters for Law Enforcement	12
Medicolegal Death Investigation (Blache, Hamrick)	32
Non-Specific Training Hours	248
Bloodborne Pathogens / Hazmat (2022)	248
Instructor Training Hours	347
General Instructor Certification (Banks, Coffey, Ruppard)	273
General Instructor Update (2022)	2
Less Lethal Instructor (Barlowe, Coffey)	64
Less Lethal Instructor Recertification (Mills)	8
Patrol Training Hours	1326
Child Passenger Safety Tech Training (Shumate)	32
Crash Data Collection (Shumate)	16
Creating a Safety Net (2022)	16
Dangerous Crossroads: 1st & 4th Amendment	36
De-escalation, The Process of Listen, Talk (2022)	232
Domestic Violence: Psych of Whether to Stay or Go (2022)	16
Ethics: Preempting Misconduct & Corruption (2022)	22
Firearms Situational Training & Accuracy Drills	414
Honor Guard Training	232
Incorporating a Co-Response (2022)	30
Legal Update (2022)	44
NCLM Response to Resistance Scenarios	11
New Hire: BWC, Code of Conduct, Driving, Firearms, Garrity, Pursuit, Scat, Taser, UOF, Weapon Cleaning	72
Practicing Proactive Wellness (2022)	22
Raising the Bar (2022)	24
Speed Measuring Instrument Operator (Baxter, Warren)	80
Squad Training	5
Subversive Groups (2022)	22
School Resource Hours	28
NC D.A.R.E. In-Service Training Conference	28
Special Response Team Training Hours	316
Crisis Negotiations	32
Physical Fitness Assessment	32
SRT Non-Specified	252
Supervisory Training Hours	16
Intro to Internal Affairs Investigations (Robinson)	16
TOTAL TRAINING HOURS	2331



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

Achievements & Announcements

Advanced Certificates: CPL T. Sanders; MPO R. Shumate

Golden Ticket(s): MPO R. Shumate

Municipal Administration Certificate from UNC Chapel Hill School of Government: Chief B. Phelps

Supervisory Promotions: J. Kerley to Evidence; D. Eller to Communications Director

Transfers: HHS SRO C. Lynn to Community Resource Officer; MPO C. Rubio to HHS SRO

Traffic Enforcement & Investigation Certificate Program (400 hours): MPO R. Shumate; MPO S. Woodward

Committees & Meetings

Community Neighborhood Watches: Cambridge/Wellington Court

NC FBI-NAA Youth & Summer Conferences: Chief B. Phelps

Safety Assessments: Heritage Christian School; Hibriten High & school administrators (LT C. Mills, SGT M. Spears)

Demos, Events & Tours

Bike Glow Ride (Greenway)

Caldwell Pregnancy Care Center Banquet

Crime Stoppers Pro Wrestling Fundraiser Event

D.A.R.E. Fishing Tournament

Downtown Events: Bike Festival, Bootlegger 100, Cruise-In, Music Madness, Nat'l Day of Prayer, Roe v. Wade Rallies

Drive-Thru Child Health & Safety Fair (DHHS):

Employee Litter Sweep

Facility Tours for Davenport 1st Grade Classes

Governor's Highway Safety Initiatives

Juneteenth Block Party

Mental Health Youth Event (The Life Center / NC Families United)

National Night Out in Conover & Longview (department represented)

Department Upgrades & Equipment

Card Readers Installed on 3 Outer Entrance Doors

Wheelchair Ramp Built, Concrete & Stone Work (Front of Building)

Orientation & Training

e-Warrants Webinars (June)

New Hire B. Mooney: Oath of Office / 11 weeks of Field Training

New Hires J. Harless, C. Miller & Trainee C. Bates: Orientation

Programs & Other Mentions

Bingo Renewal: Lenoir American Legion Post 29

Graduation Ceremonies (BLET & HHS); Project Graduation at Bo's

NCLM Law Enforcement Risk Assessment Audit (passed) & Certificate Awarded at 5/3/22 Council Mtg.

Proclamation for National Public Safety Telecommunicators Week; Staff Recognized (April)

Proclamations for Motorcycle Safety Month & Peace Officers Memorial Week (May)

Reserve Guard Duty: PTL Warren & Zambrano



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CRIMES AGAINST PERSONS

NIBRS	Charge Description	2Q19	2Q20	2Q21	2Q22
13A	Aggravated Assault	8	6	7	4
11D	Forcible Fondling	4	0	0	1
11A	Forcible Rape	2	1	2	11
11B	Forcible Sodomy	4	0	0	0
64A	Human Trafficking (Commercial Sex Acts)	0	0	0	0
64B	Human Trafficking (Involuntary Servitude)	0	0	0	0
36A	Incest	0	0	0	0
13C	Intimidation	2	3	1	1
09C	Justifiable Homicide	0	0	0	0
100	Kidnapping / Abduction	1	1	1	1
09A	Murder / Non-Negligent Manslaughter	0	0	1	0
09B	Negligent Manslaughter	0	0	0	0
11C	Sexual Assault with Object	1	0	0	1
13B	Simple Assault	55	44	62	72
36B	Statutory Rape	0	0	0	0
TOTALS		77	55	74	91

CRIMES AGAINST SOCIETY

NIBRS	Charge Description	2Q19	2Q20	2Q21	2Q22
720	Animal Cruelty	1	0	2	1
40B	Assisting / Promoting Prostitution	0	0	0	0
35A	Drug / Narcotic Violations	97	50	90	67
35B	Drug Equipment Violations	50	17	29	28
39A	Gambling (Betting / Wagering)	0	0	0	0
39C	Gambling (Equipment Violations)	0	0	0	0
39B	Gambling (Operating / Promotion)	0	0	0	0
39D	Gambling (Sports Tampering)	0	0	0	0
370	Pornography / Obscene Materials	2	2	0	0
40A	Prostitution	0	0	0	0
40C	Purchasing Prostitution	0	0	0	0
520	Weapons Law Violations	5	9	14	13
TOTALS		155	78	135	109



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CRIMES AGAINST PROPERTY

NIBRS	Charge Description	2Q19	2Q20	2Q21	2Q22
200	Arson	0	0	2	1
510	Bribery	0	0	0	0
220	Burglary / Breaking & Entering	48	35	39	48
250	Counterfeiting / Forgery	5	6	2	3
290	Destruction/ Damage/ Vandalism of	69	36	45	42
270	Embezzlement	1	0	1	1
210	Extortion / Blackmail	0	0	0	0
26G	Hacking / Computer Invasion	0	1	0	0
26F	Identity Theft	1	0	1	0
23H	Larceny (All Other)	49	39	59	51
23D	Larceny (From Building)	21	9	19	8
23E	Larceny (From Coin-Operated Machines / Devices)	1	0	3	0
23F	Larceny (From Motor Vehicles)	22	5	28	13
23G	Larceny (Motor Vehicle Parts and Accessories)	1	2	8	6
23A	Larceny (Pick-Pocket)	3	1	0	0
23B	Larceny (Purse Snatching)	0	0	0	0
23C	Larceny (Shoplifting)	41	39	24	29
240	Motor Vehicle Theft	21	19	25	27
26B	Fraud (Credit / Debit Card / ATM)	6	15	5	11
26A	Fraud (False Petense / Swindle / Confidence Game)	18	11	12	9
26C	Fraud (Impersonation)	0	2	0	3
26D	Fraud (Welfare)	0	0	0	0
120	Robbery	5	0	2	1
280	Stolen Property	2	3	0	1
26E	Wire Fraud	0	0	0	0

TOTALS	314	223	275	254
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CRIME STOPPERS

Description	2Q19	2Q20	2Q21	2Q22
Calls Received	109	49	55	49
Crime of the Week Press Releases	5	3	0	0
Illegal Narcotics Recovered	\$0	\$0	\$0	\$0
Rewards Paid	\$825	\$0	\$250	\$825
Stolen Property Recovered	\$39,000	\$0	\$0	\$0
Total Arrests / Charges	6 / 19	2 / 6	3 / 13	1 / 1



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

GROUP B OFFENSES

NIBRS	Charge Description	2Q19	2Q20	2Q21	2Q22
90A	Bad Checks	0	1	0	0
90B	Curfew / Loitering / Vagrancy	0	0	0	0
90C	Disorderly Conduct	6	4	7	4
90D	Driving under Influence	8	13	6	11
90E	Drunkenness	0	0	2	0
90F	Family Non Violent Offenses	80	72	84	64
90G	Liquor Law Violations	1	6	1	0
90H	Peeping Tom	0	0	0	0
90I	Runaways	2	2	4	3
90J	Trespass of Real Property	4	2	0	0
90Z	All Other Offenses (Person / Property / Society)	7	0	4	1
TOTALS		108	100	108	83

CALLS FOR SERVICE

Description	2Q19	2Q20	2Q21	2Q22
Alarms	449	356	390	398
Animal Complaints	92	63	76	97
Civil Disturbances	214	239	244	274
Domestic Disturbances	303	307	327	286
Field Contacts	36	13	96	98
Follow-Ups	206	154	213	267
Foot Patrols	154	22	10	73
Incomplete 911s	525	493	717	532
Loud Noise Complaints	74	90	102	69
Special/House Checks	2281	3137	1787	2661
Stranded Motorists	196	133	145	150
Suspicious Persons	407	387	490	671
Suspicious Vehicles	526	482	341	274
Warrant Service	507	165	298	310
TOTALS	5970	6041	5236	6160

Group B offenses are non-reportable and consist of Crimes Against Society, except bad checks, runaway juvenile, and all other offenses.
Runaway juvenile is not classified as a crime by the FBI, but we feel documentation is warranted.



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CANINE ACTIVITIES

Description	2Q19	2Q20	2Q21	2Q22
Building Searches	12	12	12	4
Building Search Apprehensions	2	0	3	1
Call Outs	0	0	0	0
Demonstrations	12	0	0	0
Currency Seized	\$411	\$120	\$0	\$0
Assist Narcotics Searches	3	5	6	8
Assist Narcotics Seizures	0	4	1	2
Narcotic Utilizations	72	55	74	54
Street Value of Seized Narcotics	\$25,512	\$18,996	\$47,470	\$7,088
Tracks	11	6	19	13
Tracks Apprehensions	0	0	3	2
Training Hours	83	93	190	58
Utilizations	112	114	80	64

CHARGES / ARRESTS

Description	2Q19	2Q20	2Q21	2Q22
-------------	------	------	------	------

Felony Charges

Adult	191	160	110	173
Juvenile	0	1	1	0

Misdemeanor Charges

Adult	832	442	504	642
Juvenile	12	5	8	9

TOTALS	1035	608	623	824
---------------	-------------	------------	------------	------------

Figures to the right are arrests stemming from charges above. Involuntary Commitments are included in misdemeanor arrest totals.

Felony Arrests	157	107	108	113
Misdemeanor Arrests	667	331	406	523
Involuntary Commitments	22	16	47	54



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

TRAFFIC

Description	2Q19	2Q20	2Q21	2Q22
Crashes				
Crashes with Injuries	47	31	47	41
Crashes with Property Dmg	231	195	220	212

TOTALS	278	226	267	253
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Figures to the right are included in the totals above.	Fatalities	0	0	0	2
	Hit & Runs	57	50	63	56
	Parking Lots	84	64	71	66

In the second quarter of 2022, there was 1 relatable pedestrian injury that resulted in a traffic fatality (included in the fatalities number above). No other pedestrian injuries were reported during the quarter.

Tickets	2Q19	2Q20	2Q21	2Q22
Handicap Tickets Issued	0	0	2	0
Parking Tickets Issued	61	8	68	13
Parking Tickets Paid	56	7	71	78
Traffic Citations Issued	1145	645	557	459
Warning Tickets Issued	638	227	259	294

Top Five Contributing Circumstances	2Q22
Inattention	70
Failure to Yield Right of Way	33
Failure to Reduce Speed	32
Improper Backing	25
Disregard of Traffic Signals	10

Top Five Crash Locations	2Q22
Blowing Rock Blvd / Hospital Ave	4
Harper Ave / Pennton Ave	4
Blowing Rock Blvd / Commercial Ct	3
Blowing Rock Blvd / Seehorn St	3
Hickory Blvd / McLean Dr (Hibriten Ext)	3



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

ADMINISTRATIVE

Description	2Q22
ABC Permits	1
Taste of Havana (819 West Ave. NW)	Mixed Bev, Malt & Unfortified Wine (on premise)
Backgrounds	5
Solicitations: Southwestern Advantage (door-to-door sales of children's books)	1
Wrecker Inspections	6

COMMUNICATIONS

Description	2Q19	2Q20	2Q21	2Q22
CAD Requests DSS	49	43	55	70
Criminal History Requests	76	23	71	60
Entered CAD Calls	10969	9574	9148	10230
Interpreter Requests (all Spanish)				9
Number of Monthly Validations	115	123	122	121
Utility Calls	102	84	99	105

Going forward, we will be capturing the number of interpreter requests.

RECORDS

Description	2Q19	2Q20	2Q21	2Q22
CAD Reports	\$40	\$0	\$55	\$45
Fingerprints	\$50	\$0	\$35	\$20
Parking Ticket Payments	\$485	\$45	\$620	\$175
Reports	\$55	\$15	\$80	\$35

TOTALS	\$630	\$60	\$790	\$275
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PROPERTY & EVIDENCE

Description	2Q19	2Q20	2Q21	2Q22
Evidence Destroyed	2354	337	1261	1690
Evidence Received	728	473	692	735
Evidence Inventory Total	40811	43471	45795	48357

In 2nd quarter 2022, 112 pounds of unused, unwanted medication was collected from the lobby drop box.



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

GENERAL INVESTIGATIONS

Description	2Q19	2Q20	2Q21	2Q22
Forensic Interviews				140
Recovered Stolen Property	\$5,643	\$80,077	\$44,859	\$306,931
Recovered Stolen Vehicles (number of)	13	14	17	24
Recovered Stolen Vehicles (value of)	\$55,900	\$50,800	\$124,684	\$173,300

Going forward, we will be replacing the number of polygraph examinations with the number of forensic interviews.

Narcan Use	9	6	15	11
Overdoses	20	17	18	23
<i>Opioid Induced Overdoses</i>	<i>9</i>	<i>6</i>	<i>15</i>	<i>14</i>
Suicides	0	2	2	3
Unattended Deaths	17	9	8	15

Narcan is used to reverse fatal drug overdoses. In second quarter 2022, we were able to save 11 lives.

CASE STATUSES

Description	2Q19	2Q20	2Q21	2Q22
Open	199	107	116	80
Inactive	329	288	275	258
CBA (Cleared by Arrest)	118	60	93	126
Exceptionally Cleared	7	5	8	9
Unfounded	37	21	31	34

NUISANCE

Description	2Q19	2Q20	2Q21	2Q22
Offenses				
Abandoned / Junk Vehicle	14	8	3	1
Graffiti	0	0	0	0
Health and Safety	6	4	5	4
Junk and Debris	31	17	11	16
Miscellaneous	8	4	3	0
Tall Grass or Vegetation	48	27	28	32

TOTALS	107	60	50	53
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Case Statuses				
City Abated	22	1	5	14
Owner Abated	56	24	42	33



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

NARCOTICS ACTIVITIES

Description	2Q19	2Q20	2Q21	2Q22
Arrests	24	6	19	15
Charges	43	17	40	32
Arrests While Assisting Other Agencies	0	0	0	0
Charges While Assisting Other Agencies	0	0	0	0
Cases Opened or Initiated Within City Limits	70	25	57	48
Cases Opened or Initiated While Assisting Other Agencies	15	2	16	15
Cash and Property Seized	\$5,440	\$782	\$25,757	\$11,800
Cash and Property Seized While Assisting Other Agencies	\$7,187	\$0	\$564	\$61,222
Illegal Narcotics Seized	\$42,822	\$9,152	\$171,373	\$91,855
Illegal Narcotics Seized While Assisting Other Agencies	\$24,020	\$44,281	\$433,231	\$160,935
Knock and Talks	38	4	2	5
Search Warrants	27	4	12	22
Total Assists and Joint Investigations	15	2	16	15
Vehicle Seizures	0	0	0	0

NARCOTICS CONFISCATED

Description	2Q22	
Drug Name	Quantity	Value
Alprazolam	21 du	\$42
Assorted Pills	18 du	\$38
Buprenorphine	18.5 gm	\$135
Buprenorphine Patches	2 du	\$100
Clonazepam	18 du	\$18
Cocaine	254 gm	\$25,400
Crack Cocaine	10.4 gm	\$2,080
Elicit Shrooms	3.3 gm	\$231
Fentanyl	18.1 gm	\$10,860
Heroin	43.2 gm	\$25,920
Heroin / Fentanyl	0.6 gm	\$360
LSD	1 du	\$5
Marijuana	680.2 gm	\$5,442
Marijuana Wax	94.1 gm	\$753
Methamphetamine	120.5 gm	\$18,075
Oxy Hydro	21 du	\$420
Oxycodone	46 du	\$995
Unknown Powder	10.6 gm	\$10
Xanax	27 du	\$270
TOTAL		\$91,154



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

For the Alcoholic Beverage Commission Board's reporting requirements, listed below are alcoholic violations and drug charges from inside the city limits of Lenoir for the quarters below:

ALCOHOLIC VIOLATIONS

Description	2Q19	2Q20	2Q21	2Q22
Contributing to the Delinquency of a Minor	1			
Defrauding Drug / Alcohol Screening Test	1			
Driving While Subject to Impairing Substances	10	1	5	9
Disorderly Conduct				
Driving Under the Influence		13	8	
Driving While Impaired	2	2	6	1
Drunkenness			3	
Hold Until Sober	11	2	1	3
Impaired Driving Revocation	2			3
Intoxicated and Disruptive	9	2	3	
Open Container				1
Possessing Open Container in Passenger's Area	2			
Public Consumption	1	0	0	
Sell/Give Malt Beverage and/or Unfortified Wine to < 21				
TOTALS	39	20	26	17

DRUG CHARGES

Description	2Q19	2Q20	2Q21	2Q22
Felony Drug Charges	49	31	59	23
Misdemeanor Drug Charges	30	14	35	46
TOTALS	79	45	94	69

What's New in Nuisance?

- In addition to the incident reports on the quarterly, Detective Hartley also had 26 follow up, and 105 self initiated code enforcement calls for the second quarter of 2022. Please see the map on the next page for a visible view of the Detective's follow ups and self initiated calls!

Please note duplicate visits have been limited to one visit per address for mapping purposes

- The following pictures are some before and after shots of a couple properties in the city that Detective Hartley has been working on this quarter. Take a look!

This owner abated property is located at Harper Av & SW Norwood St.



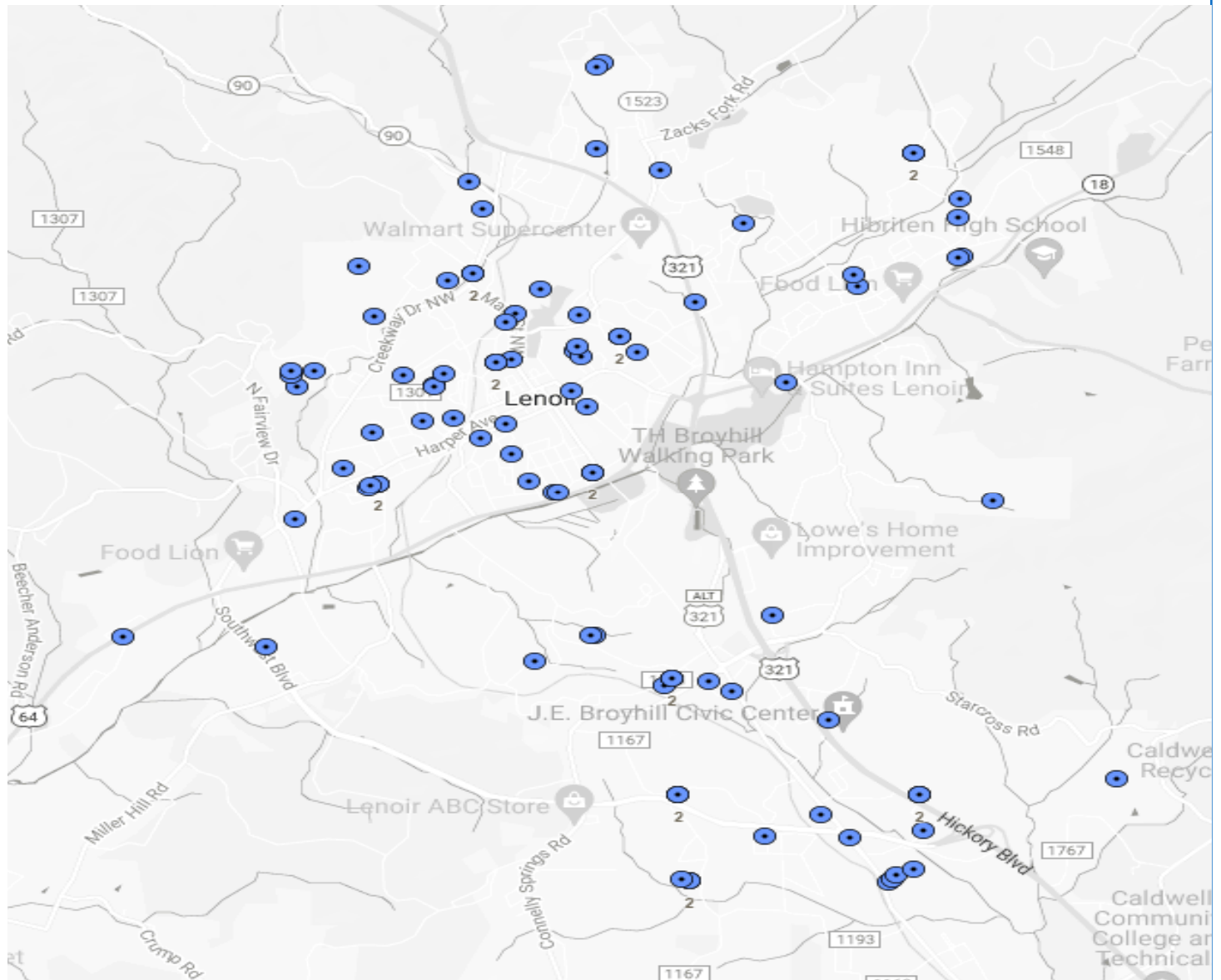
This city abated property is located at 503 NW Hospital Av.



This city abated property is located at 710 SW Pennton Av.



Follow us around town!



232 SW DRUM CIR	1301 NE JOLLY PL	106 SE EASTWOOD PARK DR	409 NW WILSON ST	701 NW CONLEY PL
409 NW WILSON ST	1319 NE JOLLY PL	110 SW JOYCETON CHURCH RD	428 NW VANCE ST	706 NE RIDGECREST DR
428 NW VANCE ST	1319 SE WINHURST ST	1114 NW REGAL PL	429 NE CLEARVIEW CIR	710 SW PENNTON AV
502 NW HEALAN PL	1321 SW IDLEWOOD ST	115 NW PINETOP PL	431 NW RANKIN ST	711 NE GLENVIEW ST
503 NW HOSPITAL AV	1322 NW PEAK PL	1205 SW ACORN CT	503 NW SCROGGS ST	804 SW SOUTHSIDE CT
517 SW SOUTH MAIN ST	138 SE HAIGLER RD	1801 NW VALWAY RD	508 NW ARLINGTON CIR	844 NW QUEENS ST
710 SW PENNTON AV	144 NW TORRENCE CIR	1949 HARPER AV	510 NW STAGE ST	845 NW QUEENS ST
802 NE SEVERT CIR	1507 SW BARCOSE ST	205 NE TILTON PL	511 SW CONNELLY SPRINGS RD	930 NE MEADOWOOD DR
828 SW EMERALD PL	1526 NW WAKEFIELD DR	809 NW QUEENS ST	1211 SW COLLEGE AV	979 NW CYPRESS CT
902 SW SOUTHSIDE CT	1596-BLK NW HAYES PL	206 SW VIRGINIA ST	512 SW EDGEWOOD DR	NE SASSAFRAS CT/NE EBEL PL
1007 SW PENNTON AV	1615 SW COLLEGE AV	530 NW WHEELER ST	512 SW OAK ST	1207 SW ACORN CT
1011 SW PENNTON AV	1616 SW COLUMBUS ST	530-A NW WHEELER ST	512-B NE COTTRELL HILL RD	
1028 SW COLLEGE AV	1624 SW NORWOOD ST	575 HARPER AV	515 NW HILL ST	
257 SW DRUM CIR	232 SW DRUM CIR	606 BLOWING ROCK BLVD	215 SW NORWOOD ST	
304 NW HILLSIDE ST	2351 NORWOOD ST	610 NW NORTH MAIN ST	2214 OLDE WELL RD	
309 SW SPRUCE ST	2419 SW MORGANTON BLVD	2302 LAKESIDE TERRACE CIR	2214 SW NORWOOD ST	
314 NW GLENDALE ST	252 SW DRUM CIR	2302 SE LAKESIDE TERRACE	227 NW BROADWAY ST	
317 NW PROSPECT ST	350 WILKESBORO BLVD	2302 SW MAYWOOD DR	214 NE GREENVALLEY PL	
2303 SW WALT ARNEY RD	611 NW VANCE ST	611 NW CENTER ST	208 NE TILTON PL	



2022 SECOND QUARTER REPORT

APRIL, MAY & JUNE

MISSION:

“The mission of Lenoir Fire Department is to provide public safety in the form of Fire Prevention, Fire Protection, Rescue Services and Emergency Medical Care. We will constantly strive to improve the quality of life for the citizens of Lenoir.”

VISION:

“To be aggressively proactive with respect to traditions and the realization of progression.”

OVERVIEW

Thank you for taking the time to look through Lenoir Fire Department's quarterly report. This report is designed to give you an understanding of the day-to-day operations of our department and staff for the second quarter of 2022. This quarter proved to be a busy one for our department and staff. City sponsored events went into full force this quarter and caused us to perform numerous medical and fire standbys. We held our annual Driver's Assessment Center to seek future qualified candidates for promotion to Driver Operator. We also performed our annual spring-cleaning of buildings and apparatus that had on-duty crews working diligently to ensure our facilities and fleet were in top shape and cleaned. I would like to thank our entire staff for all the efforts and hard work this quarter.

MAJOR EVENTS

APRIL – Annual spring-cleaning of facilities and fleet began. During this time all staff ensure buildings and apparatus' are thoroughly cleaned. Some of the duties include pressure washing all engine compartments and cleaning out all areas of the apparatus'. We also clean every part of our facilities. During this time, staff also made repairs to certain areas that needed attention to ensure upmost performance.



- 16 Firefighters participated in the City of Lenoir's "Litter Sweep". With five different crews, our staff collected 21 garbage bags full of litter. Our staff would like to thank the City Administrators for providing the hearty and delicious lunch after the event.
- We performed mutual-aid with Collettsville Fire Department to assist with a land search for a missing mother and son whom had been missing since the day before. We had three of our Special Operations team assist with the search and fortunately, the two missing subjects were found safe and unharmed.
- This month many events began and we performed numerous medical and fire standbys due to the high probability of emergencies. We performed a standby for the Car Show downtown and 3 peewee league football games at Hibriten High School.

- The department finalized and approved our 5 year Comprehensive Strategic Plan. This plan will help our department initiate our direction and goals for the next five years. This plan outlines our strengths, weaknesses, opportunities, and threats. Thank you to all that helped with the development in this plan and a special thank you to Lt. Anthony Harrison for leading the discussions, comprising all materials, and finalizing the results!

MAY – This month we held our annual Driver’s Assessment for qualified candidates seeking to be considered for future Driver promotions. This year we had 10 staff members that were eligible participate in the assessment. The assessment encompasses a written knowledge exam, street familiarization exam, pump evolution exam and a driving exam. Candidates must make 70% or higher from the cumulative total score to be considered for future promotion. Thank you to all candidates whom participated and a special thank you to all the Chief Officers whom took their time to direct and see the assessment through to completion.



- On May 21, our on duty crews from Station 2 and the Battalion Chief assisted the county with their first annual Hazardous Waste Dump Day. This day was developed and organized by the county and STAT to allow citizens to bring hazardous waste to STAT Inc. to get rid of any household waste they may have. Our crews assisted with traffic control for the event to reduce the chance of motor vehicle accidents.
- Our ambulance and crew assisted Caldwell Community College with their Spring Graduation ceremony. Our crew provided medical standby for two different ceremonies.
- We provided medical standby for City sponsored Car Show and the Bike Festival downtown.

JUNE – This month all Administrative Staff from the Fire Department took part in a training opportunity to gain knowledge on First Amendment Auditors whom may frequent our facilities. This class allowed us to gain knowledge on how to represent our City and protect the Constitutional Rights of our Citizens whom we may encounter. Administration shared our subject matter with our Officers. We would like to thank Chief Phelps from Lenoir Police Department for the invitation to include our staff in this training.

- Our ambulance and crew performed medical standby for Hibriten High School's Graduation Ceremony. We have performed this coverage the past two years due to the ceremonies taking place outside on the football field.
- June 3rd, we held our quarterly retiree breakfast. We had 16 retirees in attendance.
- We assisted Hibriten High School's training staff with special 7 on 7 football practice they held this month. Their training staff were out of town so we provided medical standby during the practices. We performed this three different time in a two week span.
- We performed several medical standbys for City sponsored events this month including the Neon Night Ride at the Soccer Complex, a Car Show, and two Summer Music Madness events.
- This month we received results from our previous Fire Rating Inspection that took place in February. It was with great news and appreciation that our department had improved our Fire Rating from a previous Class 3 Department and we obtained a Class 2 Fire Department Rating. This is huge for our Department to achieve this rating and with we become one of only 38 Fire Departments in North Carolina to achieve a Class 2 Rating and only 21 Fire Department in the State of a higher rating, Class 1 above us out of 1,520 rated fire departments. Our new Rating Classification becomes effective on September 1, 2022.



RESPONSES/INCIDENTS/CALLS FOR SERVICE

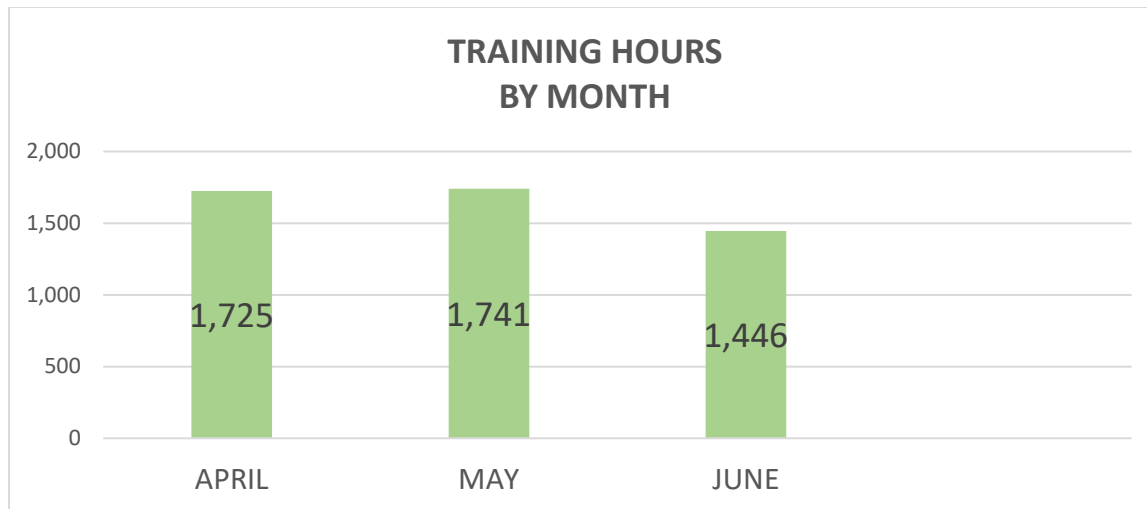
Incident Reports By Type of Situation Found	# of Incidents Current Quarter	2021 Quarterly Comparison	# of Incidents 2022 YTD
Fire, structure	6	9	15
Fire, vehicle & heavy equipment	5	2	10
Fire, brush or grass	14	13	39
Fire, trash	5	3	5
Fire, other	1	8	8
Medical call	372	368	643
EMS lift assist	17	14	34

Assist invalid, lift assist	10	10	18
MVA – with Injuries	30	21	54
MVA- no Injuries	21	38	53
Rescue call	41	20	71
Service call, public	59	68	112
Cover in assignment	0	2	3
Hazardous condition, other, power lines	12	12	25
Hazardous material or spill	7	8	17
False alarm, sprinkler	8	7	23
False alarm, smoke or carbon monoxide	19	30	42
False alarm, alarm sounded	43	22	81
False alarm, malicious & bomb threats	1	0	1
False alarm, other	32	42	49
Severe weather or natural disasters	4	8	10
TOTALS	707	705	1,313

Incident Responses by Districts	# of Incidents Current Quarter	Avg. Response Time/Minutes	Incidents 2021 Comparison	Response Time 2021 Comparison
Station 1	455	3:41	451	3:59
Station 2	171	3:51	178	4:15
Station 3	81	3:56	76	3:33
TOTALS	707	3:50	705	3:56

TRAINING REPORT

In the second quarter, our department personnel participated in a total of **4,912 hours** of training, on and off duty which averages to about **83 hours** per firefighter.



- **April**, we participated in EMT in-service, which is a monthly requirement and our focus was on rescue rigging and ropes and knots for stokes basket evolutions.
- **May**, we participated in EMT in-service and our focus on duty was Fire Hydrant Inspections and Maintenance.
- **June**, we participated in EMT in-service and our focus on duty was Ground Ladders, which included testing, maintenance, operations and uses.

FIRE PREVENTION ACTIVITIES

- In the second quarter of this year we have performed and delivered **10 fire prevention presentations/programs**. We were able to perform these programs in businesses and schools and reached a **total of 799 people, 538 children and 261 adults**.
- This quarter, we were able to continue our smoke alarm program. Our staff distributed and installed 19 **smoke alarms** this quarter ensuring early warning detection of a fire and improving the safety of the citizens at these residences. This program is made possible by the grant award from NC Office of State Fire Marshal and the department budget.



FIRE MARSHAL'S REPORT

Fire Marshal - This quarter the Fire Marshal performed a total of **126 fire code inspections** on businesses within Lenoir City Limits. In April he completed **46**, May he completed **40** and in June he completed **37**.

- Also this quarter, he responded to possible fire code violation complaints at three businesses (Wal-Mart, Stonewall Square Apts., and Tractor Supply) that he addressed and the company's came into compliance.
- Chief assisted businesses and developers with continued work to meet fire codes at several different locations (Google Building #1 addition, JBS Meatpacking Expansion, Mavis Discount Tire construction, Mulberry Medical Park upgrade, HWY. 55 Grill construction, Azura Vascular Care construction, Golden Cardinal Gallery construction, Greer Labs Building #7 addition, 4440 Ranch and Cattle Co. construction, Kattz Corner construction, Wolf Moon Salt Vave construction, Huntsinger Building construction, Taste of Havana construction, Brew and Mews Cat Café, Comic Range and Gaming, Aary's Ice Cream, Valmead Elementary, Popeye's Louisiana Kitchen, Pour House external, and Blue Ridge Community Action.

FIRE INVESTIGATIONS – In accordance with N.C.G.S. Chapter 58 article 79, all fires that occur inside the City Limits of Lenoir are investigated for cause and determination. We have certified fire investigators on each shift and they work under the direct supervision of our Fire Marshal. This quarter we had **31 fires** that occurred in the City.

- Of the 31 fires mentioned, 6 were structure fires that occurred in residential and commercial structures. The major fires that occurred this quarter were at Piedmont St, Vance St. Oaklawn St., Bernhardt Furniture, Marathon Gas Station, and old American and Effird property..
- We had 18 instances of subjects performing illegal burns.

EMERGENCY MANAGEMENT – The Fire Marshal also acts as the City of Lenoir's Emergency Manager under the direct supervision of the Fire Chief. This position works closely with local and State Emergency Management and partners with the LEPC to respond and mitigate hazardous/disasterous incidents or situations.

- Land Search in Collettsville
- Multiple Storm Preps (general summertime evening storms)
- Fuel Spill on Connelly Springs Rd
- Provided Confined Space Emergency Rescue Standby for Engineering firm (LFD Station #1 sinkhole investigation)
- Gas Leaks on Harrington St. and Harper Ave.
- Clean up from protestors using chalk on the sidewalks on West Ave.
- Assisted with Ammonia Emergency Contingency Plan (JBS)

OTHER DUTIES – Our Fire Marshal also performs IT services for our department to help the City's IT staff. This quarter, he assisted all three stations in the upkeep of all computers and worked out some problems individual Captains were experiencing with computers and printers. Chief Jacobs also attended and participated in the NC Fire Prevention School to keep abreast of emerging issues and receive continuing education for his Fire Inspector's license.

- We received word that our NCLM Safety Grant was awarded for the LDH Hose Roller and Hose Tester. The Hose Roller was purchased for \$8,810.00 and our share was \$4,405.00. the Hose Tester was purchased for \$2,978.00 and our share was \$1,489.00.

LOGISTICS' REPORT

MAINTENANCE – This portion of the report will indicate any maintenance that took place on apparatus and/or facilities for the quarter.

April – Ladder 1 got coolant supplies \$75.10

- Rescue 1 was outsourced for repair work to replace engine mounts, replaced rear axle, torqued arm bushing, replaced both tie rod ends and replace end yoke and joints 1,531.83
- Rescue 1 had the radiator cleaned and replaced the radiator cap \$306.69
- QRV 1 had a tire replaced that couldn't be repaired \$236.50
- Dodge Station Vehicle had the thermostat housing repaired and purchased new thmostat \$168.40
- Station 2 had new shrubbery planted
- Station 1 had new mulch put out

May – Tower 1 was outsourced for repair work on the driveshaft \$1,393.50 also PM work perfomed \$551.08

- Battalion Vehicle had PM work perfomed \$116.67 and had the NC Inspection perfomed \$16.85
- Rescue 1 was outsourced to repair door from earlier damage due to an accident. Was paid through insurance
- QRV 3 had a recall for Safety Restraint Warning Light and oil change at Everett Chevrolet
- Car 4 had the NC Inspection performed \$16.85
- Ladder 1 had a service call for warning light on and repairs costed \$1,138.37
- Car 2 Repair work on AC \$35.79
- Car 4 PM repair work \$85.32
- QRV 1 had the NC Inspection performed \$16.85, also had PM repair work performed \$83.90
- Car 2 PM repair work \$79.92

June – Engine 3 repair work on oil pressure switch and rotated tires \$116.67

- Ladder 1 outsourced for repair work to check EMC and VGT actuator which ended up being bad. OEM had never been installed in the harness so Velocity installed harness and replace actuator \$1,23.34
- Ladder 1 DEF supplies \$13.99, power steering fluid \$3.99 and had NC Inspection performed \$16.85
- Ladder 1 PM repairs and replaced rear tires and brakes \$3,511.64
- All Fire Station 1 sprayed all shrubbery for spidermites. Was performed by staff at no cost

EQUIPMENT PURCHASES – This portion of the report will indicate the major equipment purchases for the quarter.

April – We purchased the LDH Hose Roller and Hose Tester we were awarded through the NCLM Safety Grant. Hose Roller cost \$8,810.00 and our share was \$4,405.00. Hose Tester cost \$2,978.00 and our share was 1,489.00.



May – No major equipment purchases were performed this month

June – No major equipment purchases were performed this month

Respectfully submitted by;

Ken Hair

Fire Chief, City of Lenoir Fire Department



September 2022



Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3 3:00 p.m. Cruise-In (Downtown)
4	5 Labor Day! City Offices Closed!	6 6:00 p.m. City Council	7 9:00 a.m. Staff Mtg.	8 6:00 p.m. Lenoir Business Advisory Board	9	10 9:00 a.m. - 4:00 p.m. Sculpture Festival Broy. Walking Park Fall Litter Sweep Begins
11	12 8:00 a.m. City/County Services Committee	13 8:00 a.m. EDC	14	15	16	17
18	19 6:00 p.m. Parks & Recreation Adv. Brd.	20 6:00 p.m. City Council	21 9:00 a.m. Staff Mtg.	22	23	24 NCDOT Fall Litter Sweep Ends
25	26 5:30 p.m. Planning Board	27 8:30 a.m. Committee of the Whole (City Hall, 3rd Floor)	28 Noon - Foothills Regional Airport Authority (Airport Facility)	29	30	
		Notes for October				