

**COMMITTEE OF THE WHOLE
CITY HALL, THIRD FLOOR
TUESDAY, JUNE 28, 2022
8:30 A.M.**

PRESENT: Mayor Joe Gibbons, Mayor Pro-Tem Crissy Thomas, Councilmembers Kent Greer, Ike Perkins, David Stevens, and Todd Perdue.

STAFF PRESENT:

City Manager Scott Hildebran, City Clerk Shirley Cannon, Finance Director Donna Bean, Planning Director Jenny Wheelock, Planning & GIS Coordinator Hannah Williams, Communications Director Joshua Harris, Police Captain Andy Wilson, Interim Public Works Director Ed Evans, Public Utilities Director Radford Thomas, Economic Development Director Kaylynn Horn and Parks & Recreation Director Kenny Story.

ABSENT: Councilmembers Jonathan Beal, Ralph Prestwood and Police Chief Brent Phelps.

VIA ZOOM: Fire Chief Ken Hair.

I. CALL TO ORDER

A. Mayor Pro-Tem Crissy Thomas welcomed everyone and called the meeting to order.

II. SPECIAL RECOGNITION

A. On behalf of City Council, Mayor Gibbons presented a framed City Flag with coins to Mike Engstrom, Superintendent, Building Maintenance, in honor and recognition of his 20+ years of dedicated and outstanding service to the City of Lenoir and its citizens.

Mayor Gibbons thanked Superintendent Engstrom for his dedication and hard work and for all the improvement projects Building Maintenance Staff have made to the downtown area during his tenure. Mayor Gibbons said he was proud to work with Mike and he will be missed.

Superintendent Engstrom thanked City Council for all their support and commented he was looking forward to retirement.

B. On behalf of City Council, Mayor Gibbons presented a framed City Flag with coins to Kevin Pritchard, Superintendent, Water Distribution & Wastewater Collection, in honor and recognition of 27+ years of dedicated and outstanding service to the City of Lenoir and its citizens.

Mayor Gibbons thanked Superintendent Pritchard for his dedication and hard work and for always striving to provide the best quality of drinking water to the City of Lenoir and its citizens. He thanked Mr. Pritchard for his service.

Superintendent Pritchard thanked City Council for all of their support and stated he was looking forward to retirement. He stated he would be glad to assist the City if needed in the future.

III. CITIZEN COMMENT PERIOD

IV. COMMITTEE ITEMS

- A. Update; Public Utilities: Radford Thomas, Public Utilities Director, gave the following report:
- Informed everyone that Duke Moore and Derrick Goble are the two main contacts for Public Utilities during the transition period. He stated Jonathan Hogan will begin work with Public Works on Monday, July 11 and Jeff Church will begin work with Public Utilities on Monday, August 8. Director Thomas shared both individuals have a lot of experience and are very knowledgeable.
 - The manholes & piping for the Smith Crossroads Sewer Line Replacement Project have been delivered.
 - Some electrical issues have occurred with the Bio-Solids Project, but the project is on track for completion.
 - Funding will be available on October 1 for the City's Brownfields grant approved by the state in May 2022. Director Thomas further reported an application for a BRIC grant was submitted and the City should receive notification in the near future if funding will be awarded for this project.
 - Director Thomas also stated that Freese and Nichols has started work on the City's Facilities Assessment Project.
- B. Update; Public Works: Ed Evans, Interim Public Works Director, gave the following report:
- Reported the City is waiting for notification whether its BRIC grant application for the replacement of the Arrowood Bridge would be funded. He shared the City would only receive one BRIC grant.
 - Reported he has submitted two (2) grant applications for an electric vehicle charging station and a fast charging vehicle station.
 - The City has secured all residential easements for the Hospital Avenue Sidewalk Project, but is still waiting on the easement for the property located beside of Ruby Tuesdays. City Staff has been working with the property owners regarding this issue.
 - A bid opening will be held on Tuesday, July 12 for the purpose of awarding the City's two-year paving contract.
 - Reported that individuals from Bethel Colony are assisting the City with mowing and weed eating at the Belleview Cemetery.
 - A new Sanitation truck was ordered for Public Works Staff.

On behalf of City Council, Mayor Gibbons thanked Interim Public Works Director Ed Evans for all of his assistance and sharing his expertise while the City went through the

process of hiring a new Public Works Director to fill the current vacancy. Mayor Gibbons stated it was a pleasure working with him.

V. COMMUNITY DEVELOPMENT

- A. Lenoir Tourism Development Authority: The Lenoir Tourism Development Authority (LTDA) will meet on Thursday, June 30 at 4:00 p.m. at City Hall, Third Floor. Donna Bean, Finance Director, presented a report of current activities.

Director Bean stated LTDA has reviewed several projects and has received more application requests for funding from businesses.

- B. Lenoir Business Advisory Board: The Lenoir Business Advisory Board did not meet in June. Kaylynn Horn, Economic Development Director, presented a report of current projects.

Director Horn shared that several ribbon-cutting events have been held and mentioned a Vintage Clothing Shop has opened as well as a beauty salon in the downtown area. In addition, she stated that Taste of Havana has moved to their new location. Staff is also still working on the wayfinding signs project.

In addition, Director Horn stated the City has received a preservation grant from Covington Foundation in the amount of \$18,000 for the Campus Project. Director Horn further stated the City has applied to National Trust for a historic preservation grant. She remarked this is a pilot program.

- C. Planning Board: The Planning Board met on Monday, June 27 at 5:30 p.m. Jenny Wheelock, Planning Director, presented an update on the meeting and current projects.

The Planning Board approved the following request along with a Consistency Statement and moved to call for a public hearing on Tuesday, July 19 for the following item:

1. Rezoning; 1231 Hibriten Drive SE and 1304 Hibriten Drive SE: A public hearing will be held to consider approval of a proposed re-zoning for property located at 1231 and 1304 Hibriten Drive SE to be rezoned from B-1 (Neighborhood Business) to B-2 (General Business) to allow for Auto Sales (Intensive Retailing) as requested by Ben Griffin, New Vision Trust Company.

Director Wheelock reported the abatement of the property located on Jolly Place is underway. She also reported the individual that was staying at the property has gotten rid of a number of dogs that were staying inside the house. In addition, she stated the property on Circle Drive was abated by the City.

2. Legacy Conditional Zoning: Planning Director Jenny Wheelock and Planner/GIS Hannah Williams presented a brief review of the City's Zoning Map related to Conditional Zoning districts, including the new designation for Conditional Zoning Overlay Districts (CZ-L) on properties that had active Special Use Districts on January 1, 2021, when North Carolina General Statutes §160D became effective.
- D. Parks & Recreation Advisory Board: The Parks & Recreation Advisory Board did not meet in June or July. The next meeting is scheduled for Monday, August 15 at 6:00 p.m. Kenny Story, Recreation Director, presented updates on current activities.
- Reported the basketball league at the Martin Luther King, Jr. Center has 60 team members and commented they are playing really well.
 - The Summer Swim Club has 50 youth participating and practices at the Aquatic & Fitness Center. The team is also competing with other area swim teams.
 - Staff is partnering with Smart Start for swimming lessons for ages 5 and under. Smart Start is covering the cost of the lessons which are going well.
 - The Department still needs additional life guards and will be extending summer hours at the Aquatic & Fitness Center until 7:00 p.m. to allow additional time for residents to swim.
 - The Harambee Festival will be held at the Martin Luther King, Jr. Center on August 1 through August 6. Activities pertaining to the Harambee celebration are planned throughout the week.
 - The Lenoir Rockies 10U baseball team and the Lenoir Blue Hurricanes 10U softball team recently won their respective championship games in the Foothills Athletic Association summer tournaments.
 - The Fire Cracker 5K & 10K is scheduled for Saturday, July 2. The annual fireworks display is scheduled for Monday, July 4 at 9:30 a.m. at Optimist Park.
 - A Summer Music Fest will be held on Friday, July 22 & Saturday, July 23 at the Martin Luther King, Jr. Center beginning at 6:00 p.m.
 - A Juneteenth Celebration was held at the Campus (former LHS Auditorium) on Saturday, June 18. The event was successful and well attended. Councilmembers Ike Perkins and Crissy Thomas stated they received a lot of positive comments and thanked City Staff for all their hard work.

VI. FINANCE & ADMINISTRATION

A. Update – Finance Director Donna Bean

1. May Financial Summary: Finance Director Donna Bean discussed the Financial Summary as of May 31, 2022 and stated everything is on target to meet the projections for the year. The over/under balance in the General Fund is \$2,689,753.85, Downtown District \$36,799.10 and Water & Sewer Fund \$1,028,604.23.

A copy of the May financial summary is attached to these minutes as information.

2. American Rescue Plan Policies: Director Bean presented the proposed American Rescue Plan (ARP) Policies necessary to meet the guidelines for the Coronavirus State and Local

Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021.

A copy of the policies are on file in the Finance Director's office.

3. Motion

Following a brief discussion and upon a motion by Councilmember Perdue, Council voted 5 to 0 to approve the ARP Policies as described above and as recommended by Finance Director Bean.

4. FY2021-22 Budget Amendments: Director Bean requested approval of amendments to be made to the annual budget ordinance for the fiscal year ending June 30, 2022 as follows:
- A. Increase expenditure lines in the General Fund in the amount of \$225,000 to allocate additional revenue and re-allocate funding by department.
 - B. Increase revenue and expenditures for Building Reuse Grant for Craftmaster for monies received from NC Commerce.
 - C. Increase revenues for the General Fund in the amount of \$220,000 due to revenues for Motor Vehicle Tax exceeding the budgeted amounts.
 - D. Increase expenditure lines in the General Fund in the amount of \$220,000 to allocate additional revenue.

A copy of the FY2021-22 Budget Amendments are attached to these minutes as information.

Motion

Upon a motion by Councilmember Stevens, Council voted 5 to 0 to approve the above listed FY2021-22 Budget Amendments as described above and as submitted by Finance Director Donna Bean.

5. Tax Releases & Refunds as of June 23, 2022: Approval of the Tax Releases and Refunds as of June 23, 2022 in accordance with N.C.G.S. §105-381 as submitted.

A copy of the Tax Releases and Refunds list is on file in the Finance Director's office.

Upon a motion by Councilmember Perkins, City Council voted 5 to 0 to approve the list of Tax Releases and Refunds as submitted by Finance Director Bean.

6. Retail Strategies Agreement: City Manager Hildebran presented an Agreement with Retail Strategies to provide services for the City of Lenoir at a cost of \$35,000 for a one-year period.

A copy of the agreement on file in the City Clerk's office.

Mr. Hildebran stated Retail Strategies' contract has expired and he is recommending Council approval in order to continue using their services to determine they types of businesses our demographics would support. He reviewed a list of businesses and restaurants the company has assisted in recruiting in different areas.

Motion

Upon a motion by Councilmember Perdue, Council voted 5 to 0 to approve the Agreement with Retail Strategies for a one-year period at a cost of \$35,000 as recommended by City Manager Hildebran.

6. Removed: The Job Description Update-Zoning/Housing Inspector was removed from the agenda at this time.

B. Update; Public Communications: Public Information Officer Joshua Harris

1. Joshua Harris, Public Information Officer, presented the Communications Report for the month of May. Director Harris reported there were 14 news releases, 314 photos, 6 videos, 139 social posts, 36 notify me requests, 33 questions & answers and 1 e-sign up. The website has 357 new followers, social reach is 100,956, and video views 3,444. There were 32,716 Facebook followers, 625 Twitter followers and 4,683 Instagram followers.

VII. PUBLIC SAFETY

- A. Update; Police Department: Police Captain Andy Wilson reported training is ongoing for all Staff members and things are going well.

B. Update; Fire Department: Fire Chief Ken Hair presented the following:

1. Fireworks Authorization Permit: Approval of an application for a Fireworks Display Permit as submitted by Chris Jacobs, Fire Marshall, City of Lenoir. The date of the display is July 2, 2022 and conducted by Munnerlyn Pyrotechnics.

A copy of the Fireworks Authorization Permit and Certificate of Insurance are attached to these minutes as information.

Fire Chief Ken Hair stated the application is from Midway Fireworks and noted they meet all of the required specifications. He explained the company needs approval in order to have the authority to conduct the event at the Caldwell County Fairground. The fireworks display is scheduled for Saturday, July 2 with a rain date of July 3.

Motion

Upon a motion by Councilmember Greer, Council voted 5 to 0 to approve the Fireworks Authorization Permit as submitted by Chris Jacobs, Fire Marshall, City of Lenoir.

2. Class 2 Rating; NC Department of Insurance: City Manager Hildebran congratulated Fire Chief Ken Hair and Staff upon earning a Class 2 rating from the N.C. Department of Insurance Office of the State Fire Marshall (OSFM). The rating is based on scores for the Fire Department (50%), the City's water supply (40%), and emergency communications (10%). In addition, state inspectors look for proper staffing levels, sufficient equipment,

proper maintenance of equipment, communications capabilities, and the availability of a water source. Ratings go from Class 1 (the highest) to Class 10 (not recognized as a certified fire department by the state.)

Chief Hair remarked that only 3.9% of fire departments across the state hold a Class 2 rating or better. He stated the City's Fire & Water Departments along with the County Communications Department Staff should be very proud because the rating is a team effort.

Chief Hair thanked City Council and Mr. Hildebran for ensuring the Fire Department has the Staff, tools, and budget needed to provide excellent fire service to the residents and businesses in Lenoir.

On behalf of City Council, Mayor Gibbons thanked Chief Hair and all the Staff for their hard work and dedication in achieving the Class 2 Ranking.

VIII. OTHER

- A. July Calendar: By consensus of the Council, the calendar for the month of July was approved listing various meetings and events.
- B. Closed Session: Pursuant to N.C.G.S. §143-318.11(5), and upon a motion by Councilmember Perdue, which carried unanimously, City Council entered into closed session to discuss real estate.
- C. Open Session: Upon a motion by Councilmember Perdue, Council voted unanimously to re-enter into open session. City Council took the following action:

Motion

Upon a motion by Councilmember Stevens, City Council voted 5 to 0 to approve a Capital Project Budget Ordinance and a Budget Amendment as presented for the purchase of property to be used as a Farmer's Market Pavilion. The property is located at 1136 Harper Avenue, NCPIN #2749666419. The projected cost of the property and associated fees is \$75,000.

A copy of the Capital Project Budget Ordinance and the Budget Amendment are attached to these minutes as information.

IX. ADJOURN

There being no further business, the meeting was adjourned at 10:10 a.m.

Attachments

May Financial Summary
FY2021-22 Budget Amendments

Minutes-Committee of the Whole Meeting
Tuesday, June 28, 2022

Fireworks Authorization Permit/Certificate of Insurance
Capital Project Ordinance/Budget Amendment



**City of Lenoir
Financial Summary
As of 5/31/2022**



General Fund					
	2021-2022 Budget	5/31/2022	% of Budget	Change from Previous Year	5/31/2021
Total Revenue	\$ 18,594,890.00	\$ 18,732,188.97	101%	\$ 1,363,923.48	\$ 17,368,265.49
Expenditures	\$ 18,594,890.00	\$ 16,042,435.12	86%	\$ 1,107,838.52	\$ 14,934,596.60
Over/Under	\$ -	\$ 2,689,753.85		\$ 256,084.96	\$ 2,433,668.89
Downtown District					
	2021-2022 Budget	5/31/2022	% of Budget	Change from Previous Year	5/31/2021
Revenues	\$ 184,638.00	\$ 184,739.47	100%	\$ 1,647.57	\$ 183,091.90
Expenditures	\$ 184,638.00	\$ 147,940.37	80%	\$ 17,625.77	\$ 130,314.60
Over/Under	\$ -	\$ 36,799.10		\$ (15,978.20)	\$ 52,777.30
Water/Sewer Fund					
	2021-2022 Budget	5/31/2022	% of Budget	Change from Previous Year	5/31/2021
Revenues	\$ 9,629,744.00	\$ 8,951,503.50	93%	\$ 276,896.10	\$ 8,674,607.40
Expenditures	\$ 9,629,744.00	\$ 7,922,899.27	82%	\$ 750,382.90	\$ 7,172,516.37
Over/Under	\$ -	\$ 1,028,604.23		\$ (473,486.80)	\$ 1,502,091.03

Minutes-Committee of the Whole Meeting
Tuesday, June 28, 2022

**2021-2022 Fiscal Year
Budget Amendment
Tuesday, June 28, 2022**

Request for amendments to be made to the annual budget ordinance for the fiscal year end 6/30/2022.

ITEM 1: ALLOCATE FUNDING TO THE GENERAL FUND FOR REVENUE INCREASES.

Account Number	Department	Increase	Decrease
3319	FRANCHISE TAX	110,100.00	
3837	ABC REVENUE	56,000.00	
3771	ROLL OUT CONTAINERS	26,900.00	
3480	CEMETERY MARKERS	32,000.00	
	TOTAL REVENUE INCREASE	225,000.00	

ITEM 2: ALLOCATE FUNDING TO THE GENERAL FUND FOR EXPENDITURES.

Account Number	Department	Increase	Decrease
4110	LEGISLATIVE	75,000.00	
4511	STREET CAPITAL TRANSFER	150,000.00	
		225,000.00	-
	TOTAL EXPENDITURE CHANGES	225,000.00	
	NET EFFECT ON THE GENERAL FUND BUDGET	-	

ITEM 3: ALLOCATE FUNDING TO THE GENERAL FUND FOR EXPENDITURES FOR RURAL CENTER BUILDING REUSE GRANT FOR CRAFTMASTER FURNITURE.

Account Number	Department	Increase	Decrease
3326	RURAL CENTER GRANT - CRAFTMASTER	52,361.26	
4110	LEGISLATIVE	52,361.26	
	NET EFFECT ON THE GENERAL FUND BUDGET	-	

**2021-2022 Fiscal Year
Budget Amendment
Tuesday, June 28, 2022**

Request for amendments to be made to the annual budget ordinance for the fiscal year end 6/30/2022.

ITEM 1: ALLOCATE FUNDING TO THE GENERAL FUND FOR REVENUE INCREASES.

Account Number	Department	Increase	Decrease
3200	MV TAX	220,000.00	
	TOTAL REVENUE INCREASE	220,000.00	

ITEM 2: ALLOCATE FUNDING TO THE GENERAL FUND FOR EXPENDITURES.

Account Number	Department	Increase	Decrease
4511	STREETS	220,000.00	
		220,000.00	-
	TOTAL EXPENDITURE CHANGES	220,000.00	
	NET EFFECT ON THE GENERAL FUND BUDGET	220,000.00	



Lenoir Fire Department

602 Harper Avenue, N.W.
Lenoir, North Carolina 28645



Fire Marshal

Lenoir Fire Department
Christopher W. Jacobs
(828) 757-2193
(828) 394-1206 Fax
cjacobs@ci.lenoir.nc.us

(828) 757-2190

APPLICATION FOR FIREWORKS DISPLAY PERMIT

- Name: Munnerlyn Pyrotechnics (individual, group or organizational sponsor)
- Address: 255A Charter Oak Rd
Lexington, SC 29072
- Location of Display: 2460 Fairgrounds Rd (Street Address)
Lenoir, NC 28645
- Name, Address and Phone number of fireworks display operator:
- Date and Time of Fireworks Display: 7/2/22 @approx 930PM
- Proposed Rain/Wind Date if event is postponed: 7/3/22 @approx 930PM
- Provided a copy of approval for the fireworks display from the City of Lenoir per Caldwell County Agreement.
- Provide the qualifications of the operator which demonstrate experience with use of fireworks and knowledge of all safety precautions related to the storage, handling or use of fireworks. Operators **must have a permit from the Office of State Fire Marshal** and provide a copy of permits of all personnel involved in the display to this office or provide documentation required for assistants on site.
- Provide Evidence of Financial Responsibility by the sponsor of the event of the operator of the fireworks display. (Insurance Certificate) **City of Lenoir is to be included in the Certificate Holder Section**
- Provide a "Procedure Plan for Failures" which establishes procedures to follow and actions to be taken in the event that a shell fails to ignite or other malfunctions.
- Provide a diagram (including distances) of the grounds on which the outdoor fireworks display is to be held showing the point at which the fireworks are to be discharged, the location of all buildings, highways and other lines of communication, this lines behind which the audience is to be restrained, and the location of other possible overhead obstructions.
- Provide information regarding the number and types of fireworks which will be discharged.
- Provide information regarding the manner and place of storage of such fireworks prior to delivery to the outdoor fireworks display site.

By signing this document, the applicant agrees that the operation of this outdoor fireworks display will conform to the terms of NFPA 1123 or NFPA 1126, and the General Statutes of North Carolina.

Renee Cannon

(Signature of Applicant)

6/14/2022

(Date)

Minutes-Committee of the Whole Meeting

Tuesday, June 28, 2022



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No., Ext.): 216-658-7100 FAX (A/C, No.): 216-658-7101 E-MAIL: info@brittongallagher.com ADDRESS: info@brittongallagher.com														
INSURED Munnerlyn Pyrotechnics 808 Highway 378 STE A Lexington SC 29072	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Everest Indemnity Insurance Co.</td> <td>10851</td> </tr> <tr> <td>INSURER B: Everest Denali Insurance Company</td> <td>16044</td> </tr> <tr> <td>INSURER C: Axis Surplus Lines Insurance Co.</td> <td>26620</td> </tr> <tr> <td>INSURER D: Liberty Insurance Corporation</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Everest Indemnity Insurance Co.	10851	INSURER B: Everest Denali Insurance Company	16044	INSURER C: Axis Surplus Lines Insurance Co.	26620	INSURER D: Liberty Insurance Corporation		INSURER E:		INSURER F:	
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COVERAGES

CERTIFICATE NUMBER: 635055576

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC ☐ OTHER	Y	SI8ML02549-221	4/29/2022	4/29/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS	Y	SI8CA00294-221	4/29/2022	4/29/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	☐ EXCESS LIAB ☒ EXCESS LIAB ☐ DED ☐ RETENTION \$	Y	P-001-000875153-01	4/29/2022	4/29/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe in under DESCRIPTION OF OPERATIONS below	Y/N	WCS-39S-742832-022	5/18/2022	5/18/2023	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess Liability #2	Y	SI8EX02050-221	5/26/2022	4/29/2023	Each Occ/Aggregate \$5,000,000 Total Excess Limits \$9,000,000

DESCRIPTION OF OPERATIONS (LOCATIONS/VEHICLES) (If none, then leave blank. If space is required, attach a separate sheet.)
 Additional insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
 RE: General Liability, the following are named as additional insureds in respects to the negligence of the named insured: David Shoup and his Agents, employees and associates; Caldwell County NC; Caldwell County Fire Department; City of Lenoir Fire Department; State of NC and its Agents

CERTIFICATE HOLDER

CANCELLATION

City of Lenoir PO Box 958 Lenoir NC 28645 United States	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Capital Project Ordinance for the City of Lenoir

Pavilion Capital Project

BE IT ORDAINED by the City Council Members of the City of Lenoir, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

Section 1: The project to authorize activities for the Pavilion Capital Project to include the expenditure of local funds to purchase property to be used as a Farmer's Market Pavilion and the necessary fees for the purchase. The property to be purchased is NC Pin# 2749666419 and is located at 1136 Harper Avenue NW.

Section 2: The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3: The following amounts are appropriated for the project:

	Budget
Property and Fees	\$75,000.00

Section 4: The following revenues are anticipated to be available to complete this project:

	Budget
Local Funding	\$75,000.00

Section 5: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the Project Ordinance.

Section 6: The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 7: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 8: Copies of this capital project ordinance shall be furnished to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this _____ day of June, 2022

Mayor

Clerk

**2021-2022 Fiscal Year
Budget Amendment Ordinance June 28, 2022**

Request for amendment to be made to the annual budget ordinance for the fiscal year ending June 30, 2022 as follows:

Section 1. To amend the General Fund - the appropriations are to be changed as follows:

Item 1: Allocate funds for the Pavilion Capital Project.

Acct. No.		Increase
3981	Transfer from General Fund Pavilion	75,000.00
	Net increase in appropriation to the Capital Project Fund for this item	75,000.00
Acct. No.		Decrease
4110	Legislative	75,000.00
	Net decrease in appropriation to the General Fund for these items	75,000.00
	Total Change in Fund Balance	0.00