

**AGENDA
CITY OF LENOIR
COMMITTEE OF THE WHOLE
801 WEST AVENUE
TUESDAY, FEBRUARY 22, 2022
8:30 A.M.**

I. CALL TO ORDER

II. CITIZEN COMMENT

III. COMMITTEE ITEMS

- A. Update; Public Utilities – Public Utilities Director Radford Thomas
- B. Update; Public Works – Public Works Director Jared Wright

IV. COMMUNITY DEVELOPMENT

- A. Lenoir Business Advisory Board: The Lenoir Business Advisory Board met on Thursday, February 10, 2022. Kaylynn Horn, Economic Development Director, will present a report of current projects.
- B. The Lenoir Tourism Development Authority met on Thursday, February 10, 2022. Donna Bean, Finance Director, will present a report of the meeting.
- C. Planning Board: The Planning Board is scheduled to meet on Monday, February 28, 2022. Jenny Wheelock, Planning Director, will present updates on current projects.
- D. Parks & Recreation Advisory Board: The Parks & Recreation Advisory Board met on February 21, 2022. Kenny Story, Recreation Director, will present updates on current activities.

V. FINANCE & ADMINISTRATION

- A. Update – Finance Director Donna Bean
 - 1. January Financial Summary – Finance Director Donna Bean
- B. Update; Public Communications – Public Information Officer Joshua Harris
 - 1. January Communications Report – Public Information Officer Joshua Harris

VI. PUBLIC SAFETY

A. Update; Police Department – Police Chief Brent Phelps

1. 2021 Fourth Quarterly Report (October, November & December) – Chief Brent Phelps

B. Update; Fire Department – Fire Chief Ken Hair

1. 2021 Lenoir Fire Department Annual Report – Chief Ken Hair

VII. OTHER

A. March Calendar

VIII. ADJOURN

Lenoir Business Advisory Board Meeting

Meeting Minutes

1/13/2022

Meeting Attendance

Board Members PRESENT	Board Members ABSENT	Ex-Officio Members PRESENT	Ex-Officio Members ABSENT
1. Mark Transou- Chair	1. Kimmie Rogers	1 Joe Gibbons	1
2. Dana Clark	2. Gonzalo Vazquez	2	2
3. Matt Underwood	3. John Moore		
4. Darin McKinney	4. Jennifer Indicott		
5. Glenda Wilson	5. Margaret Forney		
6. Sean Williams	6.		
7. Tim Biddix	7.		
8. Patrick Longano			
9.			
10			
.			

Staff Members PRESENT	
1. Kaylynn Horn	
2. Matthew Anthony	
3. Scott Hildebran	

Mark Transou called the meeting to order.

Approval of Minutes

Upon a motion from Dana Clark, seconded by Matthew Underwood the October 14, 2021 minutes were unanimously approved.

Report from Grants Committee

Kaylynn updated us that we still have funding with the NPS Grant with a couple projects looking into the Grant program.

Lenoir Main Street Committee Update

- Positive Comments on Holiday Décor, hope to see that grow. A thanks to Public Works for all their efforts!
- Elf on a Shelf in a Store in Lenoir recap = 400 stamps 23% out of zip participation
- Downtown Carriage Rides recap – 430 rides, great turn out
- LHS/Foothills Performing Arts on “The Campus” - 79% first time at LHS, 92% would eat in Downtown if incentivized: Patrick Longano reported 900+ people in attendance
- NC Main Street Conference in Statesville March 8-10; National Main Street Conference in Richmond, VA May 16-18th

Updates from Mayor Gibbons and City Manager Scott Hildebran

- The Blue Bell apartments have 16+ tenants already
- Kat’s Corner looking to open in Spring
- LHS (The Campus) is slated for renovations
- 7 New subdivisions (single family housing)
- Irish Rose has new owners and will be reopening as a Bed & Breakfast
- Caldwell County Covid update
- Council will be looking at applications on the January 18th meeting.

Meeting adjourned.

Lenoir Tourism Development Authority
Meeting Minutes
12/9/2021

Meeting Attendance

Board Members PRESENT	Board Members ABSENT	Ex-Officio Members PRESENT	Ex-Officio Members ABSENT
1. Dana Clark- Chair	1.	1. Joe Gibbons	1. Joshua Harris
2. Brenda Floyd	2.	2. Scott Hildebran	2.
3. Glenda Wilson	3.	3. Donna Bean	
4. Matt Underwood	4.	4. Bryan Moore	
5. Jessie Plaster	5.	5.	
6. Angela Johnson	6.		
7.			
8.			
9.			
10.			
11.			
12.			

Staff Members PRESENT	
1. Kaylynn Horn	
2. Matthew Anthony	
3. Lauren Hartley	

Chair Dr. Dana Clark called the meeting to order.

Approval of Minutes

- **Matthew Underwood made a motion to accept the September minutes, seconded by Glenda Wilson, which was voted on and passed unanimously.**

Financials

Finance Director Donna Bean presented the financial report for the LTDA which included a fund balance of \$371,304.56 with \$77,332.37 in revenues and \$16,612.32 in expenditures. The total remaining obligations is \$57,996.05.

Introductions

Dana Clark welcomed the new board member, Jesse Plaster. Mr. Plaster introduced himself and stated he is an architect in Lenoir and owns property in downtown.

Updates

- Ellen Ball, Executive Director of the Caldwell Arts Council updated the board on the Sculpture Celebration and Tucker's Gallery. The Sculpture Celebration went very well with around 1700 in attendance. The Tucker's Gallery has \$245.59 in remaining obligations, they are still working on pouring the concrete pads for the sculptures. She thanked the LTDA for their support.
- Kaylynn Horn gave a PowerPoint presentation on wayfinding showing the signage, location, and landscaping. The entire project will cost an estimate of \$150,000. Ms. Horn asked the LTDA for \$165,000 for wayfinding, which includes \$48,000 for the Destination by Design contract.

Mathew Underwood made a motion to pay \$165,000 for Wayfinding, seconded by Angela Johnson, which was voted on and passed unanimously.

- Bryan Moore with The Caldwell Chamber gave a presentation on Tourism Partnership. The focus will be to promote and market private and governmental efforts to enhance the area's unrealized tourism potential.
- Dana Clark stated the board will have six month considerations at the January 13th meeting. Please have all applications in early for the board to review.

Meeting adjourned.

Lenoir Tourism Development Authority
Meeting Minutes
1/13/2022

Meeting Attendance

Board Members PRESENT	Board Members ABSENT	Ex-Officio Members PRESENT	Ex-Officio Members ABSENT
1. Dana Clark- Chair	1. Jessie Plaster	1. Joe Gibbons	1.
2. Brenda Floyd	2.	2. Bryan Moore	2.
3. Glenda Wilson	3.	3.	
4. Matt Underwood	4.	4.	
5. Angela Johnson	5.	5.	
6.	6.		
7.			
8.			
9.			
10.			
11.			
12.			

Staff Members PRESENT	
1. Kaylynn Horn	
2. Matthew Anthony	
3. Scott Hildebran	
4. Donna Bean	

Chair Dr. Dana Clark called the meeting to order.

Approval of Minutes

- Approval for both December 2021 and January 2022 minutes will take place during the February 10th meeting.

Financials

Financials will be reviewed during the February 10th meeting.

Mathew Underwood made a motion to reserve \$5200 for 3 board members to attend the 365 Conference held in Durham, NC on March 20-22, 2022. The motion was seconded by Glenda Wilson and passed unanimously.

Meeting adjourned.



**City of Lenoir
Financial Summary
As of 1/31/2022**



General Fund					
	2021-2022 Budget	1/31/2022	% of Budget	Change from Previous Year	1/31/2021
Total Revenue	\$ 18,594,890.00	\$ 14,757,782.75	79%	\$ 674,488.00	\$ 14,083,294.75
Expenditures	\$ 18,594,890.00	\$ 10,465,792.98	56%	\$ 724,524.18	\$ 9,741,268.80
Over/Under	\$ -	\$ 4,291,989.77		\$ (50,036.18)	\$ 4,342,025.95
Downtown District					
	2021-2022 Budget	1/31/2022	% of Budget	Change from Previous Year	1/31/2021
Revenues	\$ 184,638.00	\$ 31,427.87	17%	\$ 3,354.96	\$ 28,072.91
Expenditures	\$ 184,638.00	\$ 102,740.46	56%	\$ 17,033.08	\$ 85,707.38
Over/Under	\$ -	\$ (71,312.59)		\$ (13,678.12)	\$ (57,634.47)
Water/Sewer Fund					
	2021-2022 Budget	1/31/2022	% of Budget	Change from Previous Year	1/31/2021
Revenues	\$ 9,629,744.00	\$ 5,809,798.86	60%	\$ 228,168.18	\$ 5,581,630.68
Expenditures	\$ 9,629,744.00	\$ 4,162,879.63	43%	\$ 32,485.93	\$ 4,130,393.70
Over/Under	\$ -	\$ 1,646,919.23		\$ 195,682.25	\$ 1,451,236.98

January 2022 Communication Report

By Joshua Harris, Director, Communication & Public Information

2/17/2022

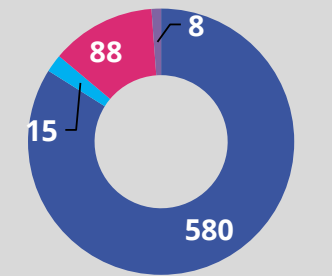
CONTENT CREATION

News Releases	Photos	Videos	Podcasts/Radio	Social Posts	Notify Me	Q&A	eSign
11	88	6		113	35	38	1

PUBLIC ENGAGEMENT

New Followers

691



Facebook Instagram Twitter City Alerts

Social Reach

130,558

Facebook	125,790	f
Twitter	3,374	t

Video Views

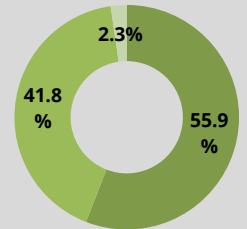
3,785

Facebook	3,598
YouTube	187

Website Views

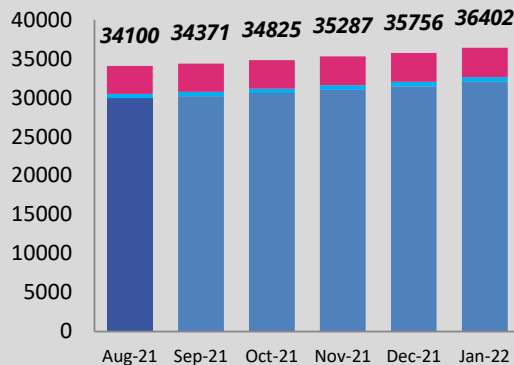
Top Pages

- 1 Payment Options
- 2 Garbage Collection
- 3 Jobs
- 4 Water & Sewer Service
- 5 Police
- 6 JOB OPENINGS WITH THE CITY OF LENOIR
- 7 LAFC

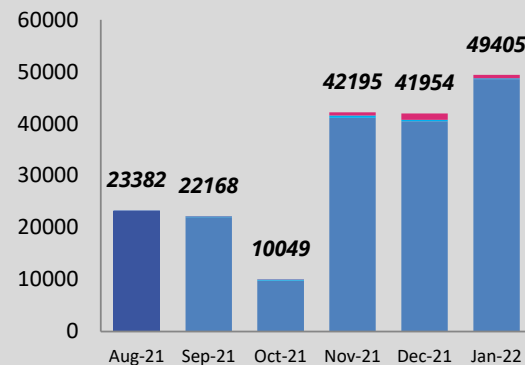


Mobile
Desktop
Tablet

Total Followers



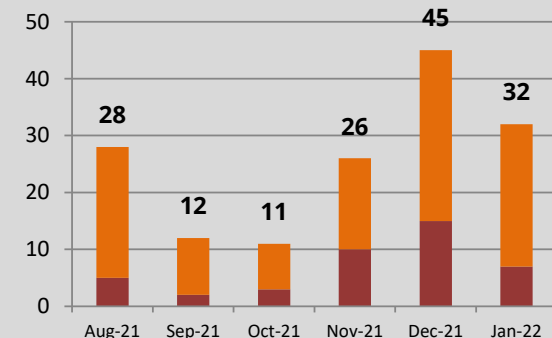
Social Engagement



Media Coverage **32**

Papers 7

Web 25





Top Facebook

Reach: The number of people who saw the post on their feed

Engagements: Reactions, comments, shares, photo/video views, and clicks

Total Facebook Followers

32,050

Last Month 31,470

Gain 580

City



Boost post

...

×

If you like Jersey Mike's Subs, you may be able to get a sandwich t...
January 4, 2022 at 10:17 AM
ID: 285514446952643

Interactions

1,200 reactions

306 comments

264 shares

Overview

Performance

Feed preview

Performance

Reach ⓘ
Total
33,981

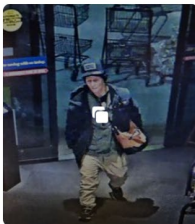
Engagements ⓘ
Reactions
1,200

Negative interactions ⓘ
Total
6

Organic	33,981 (100%)	Comments	306	Unique	6
Paid	0 (0%)	Shares	264		

Reach	33,981	Eng.Rate	5.2%
Organic	33,981	Reactions	1,200
Paid		Comments	306
		Shares	264

Police



Boost post

...

×

Update: Subject Identified ATTEMPT TO LOCATE / INFORMATION ...
January 23, 2022 at 4:04 PM
ID: 237704445185087

Interactions

89 reactions

57 comments

372 shares

Overview

Performance

Feed preview

Performance

Reach ⓘ
Total
27,510

Engagements ⓘ
Reactions
89

Negative interactions ⓘ
Total
7

Organic	27,510 (100%)	Comments	57	Unique	7
Paid	0 (0%)	Shares	372		

Reach	27,510	Eng.Rate	1.9%
Organic	27,510	Reactions	89
Paid		Comments	57
		Shares	372

Downtown



Boost again

...

×

We're declaring February "LOVE LOCAL" month for Downtown Leno...
January 28, 2022 at 3:37 PM
ID: 4781611921931433

Interactions

93 reactions

5 comments

29 shares

Overview

Performance

Paid results

Feed preview

Performance

Reach ⓘ
Total
6,515

Engagements ⓘ
Reactions
93

Negative interactions ⓘ
Total
1

Organic	4,425 (68%)	Comments	5	Unique	1
Paid	2,693 (32%)	Shares	29		

Reach	7,118	Eng.Rate	1.8%
Organic	4,425	Reactions	93
Paid	2,693	Comments	5
		Shares	29



Top Tweets

Impressions: Times people saw this Tweet on Twitter
Engagements: Times people interacted with this Tweet

Total Twitter Followers

586

Last Month 571 Gain 15



City of Lenoir, NC @CityofLenoir

Snow is on the way. If possible, wait until your street has been plowed before clearing the last part of your driveway. Staff can't plow streets without pushing snow into driveways. Staff will not go back clear out the end of any private driveway. More at <https://bit.ly/3r9rS7u> .
pic.twitter.com/ssh9QTfZfq

Impressions 309

Total engagements 22

Detail expands 7

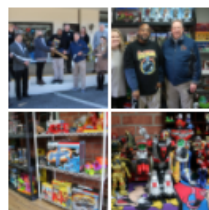
Media engagements 4

Likes 4

Link clicks 3

Retweets 2

Profile clicks 2



City of Lenoir, NC @CityofLenoir

Congrats to James and Crystal Powell, owners of Kids World, on their new location 236 Morganton Blvd beside @nc_natural. The store is open Mon, Wed, Thurs, & Fri from 1:30 to 6 pm and Sat from 12 to 5 pm. Welcome to the City. We're glad you're here and we wish you all the best!
pic.twitter.com/O7rkYXJDXk

Impressions 297

Total engagements 19

Media engagements 7

Detail expands 6

Likes 5

Retweets 1



Top Instagram

Likes: The number of people who liked the post on their feed

Total Instagram Followers

3,766

Last Month 3,678

Gain 88

Boost post ... X



A little bit of slush and snow on the ground didn't stop @jerseymik...
January 19, 2022 at 2:58 PM
ID: 17875621778584577

Interactions

103 likes 5 comments

Overview Performance Feed preview

Performance

Reach ⓘ Total 937	Engagements ⓘ Likes 103	Negative interactions ⓘ
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Reach **937**
Likes/Engagement: **103**
Comments **5**
Eng.Rate **11.5%**

Boost post ... X



If you like Jersey Mike's Subs, you may be able to get a sandwich a...
January 4, 2022 at 10:19 AM
ID: 17925972749054646

Interactions

106 likes 2 comments

Overview Performance Feed preview

Performance

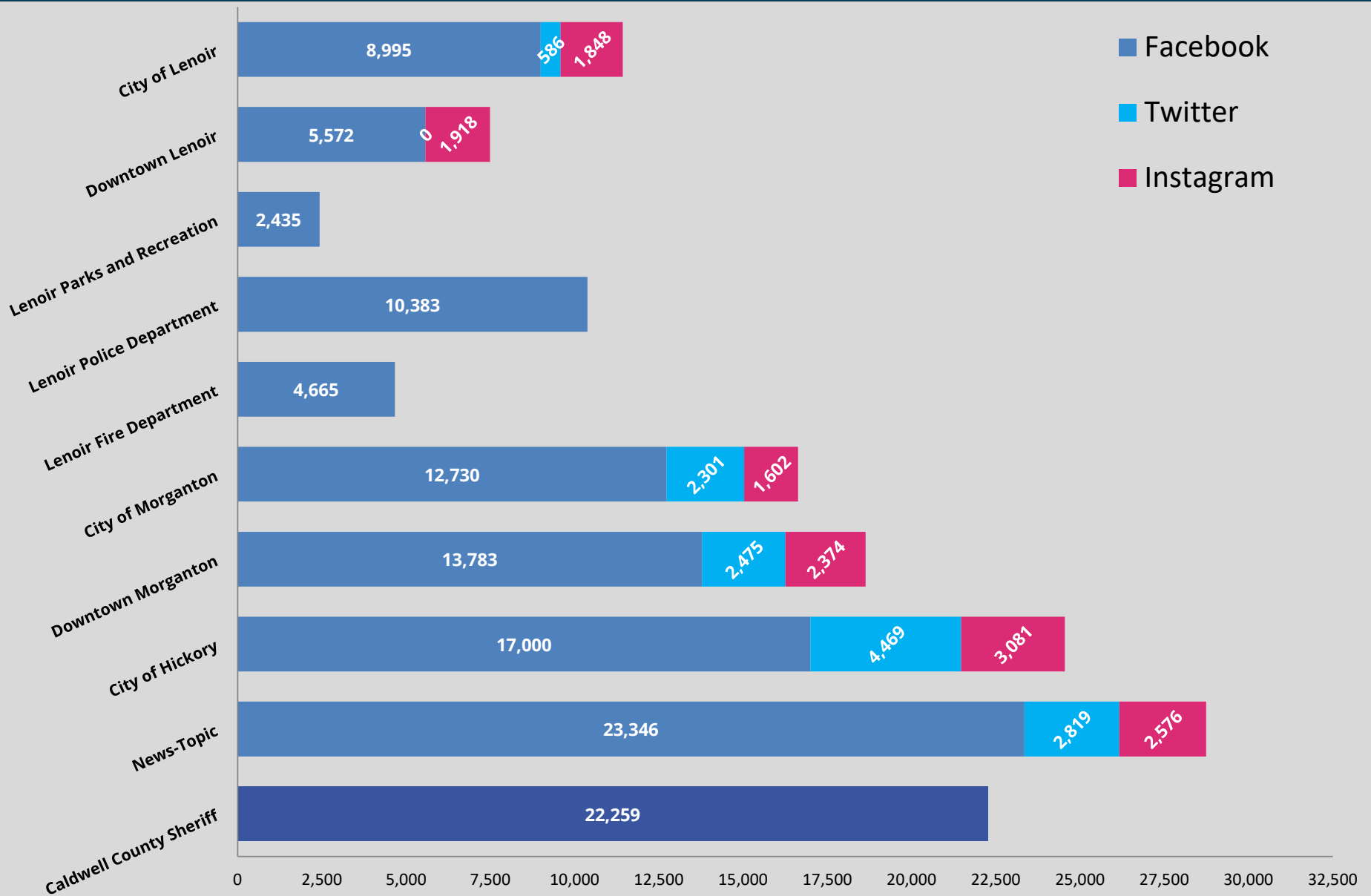
Reach ⓘ Total 906	Engagements ⓘ Likes 106	Negative interactions ⓘ
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Reach **906**
Likes/Engagement: **106**
Comments **2**
Eng.Rate **11.9%**



Social Comparison

The chart below compares Lenoir's social accounts with surrounding organizations.





Questions and Form Requests

How can I apply for the apartments in Wilkesboro Blvd behind SECU? I am very interested. I called the COI
Our water / sewer bill is currently in my grandmothers name and we need to know what we need to do to
My mother, Allene Stevens, died in October. How do I change the mailing address for the tax bills that she
What can be done about Dogs barking in the city limits that are in a fence? How far does a dog fence need
Hi, how can I get information about the apartments being built in lower creek area. Or where do I get App
Any chance Lower Creek Drive is going to be resurfaced anytime soon? It is very rough!

I would like information on the Katz Corner apts. Where do I put in and application for these apartments!

Who would I contact to see about places I could get married in Lenoir. Historical sites possibly

Hi. I was wondering where I can go to change to my residency or if I should do it online, through the mail, etc.

Just paid water bill in full due to disconnect wanting to confirm so that it will be turned back on-thank you-will also call

Hi! I would like information on the new apartments going up behind State Employees Credit Union please!

I would like the information for applying and renting at these apartments. Please and thank you!

I have two questions about fire related to city ordinances. 1st is it OK to have one of those metal fire pits or is burning completely prohibited. Second,
Why don't they salt or scrape Hoods Creek Road?

I live at 514 Foster Pl NW, and it hasn't been scraped yet. I'm also told that Harrington St NW hasn't been scraped either, and my 91 year old mother lives

Hello! We was just wondering if our neighborhood roads would be scrapped today? Thank you!

Snow plow pushed snow up against my mailbox, paper box and driveway. Snow is almost waist high at the boxes. When I saw what he was doing yesterday

Is there a estimated date when Hwy 55 might open?

Property info for 2309 Lakeside Terrace Circle

Our street light has been out since Friday night. If you would pass this along to the right person.

Hey, could you please send me the information on how to apply for an apartment at kattz corner in Lenoir nc off of Wilkesboro blvd . thank you so much

I am thinking of turning my home into a multiple family dwelling but I don't know if I can based on the zone.

Litter, Apparently someone killed and stripped down two Dead Deer Carcass and left in trash bag on the side of the road it looked just like a body. This

How/who to apply for a property tax exemption

Interested (Kattz Corner)

could you please send me information about these Apartment Thank You!!

I would love some information about these apartments.

Info please (Kattz Corner)

Could you message me about how to apply please?

Info please (Kattz Corner)

Info please (Kattz Corner)

Bulk Garbage 51

Garbage Pickup 7

Cart Issue 1

Extra Cart 11

Payment Plan

Records Request

Total Requests 70

Questions 38

Where is this (Kids World)

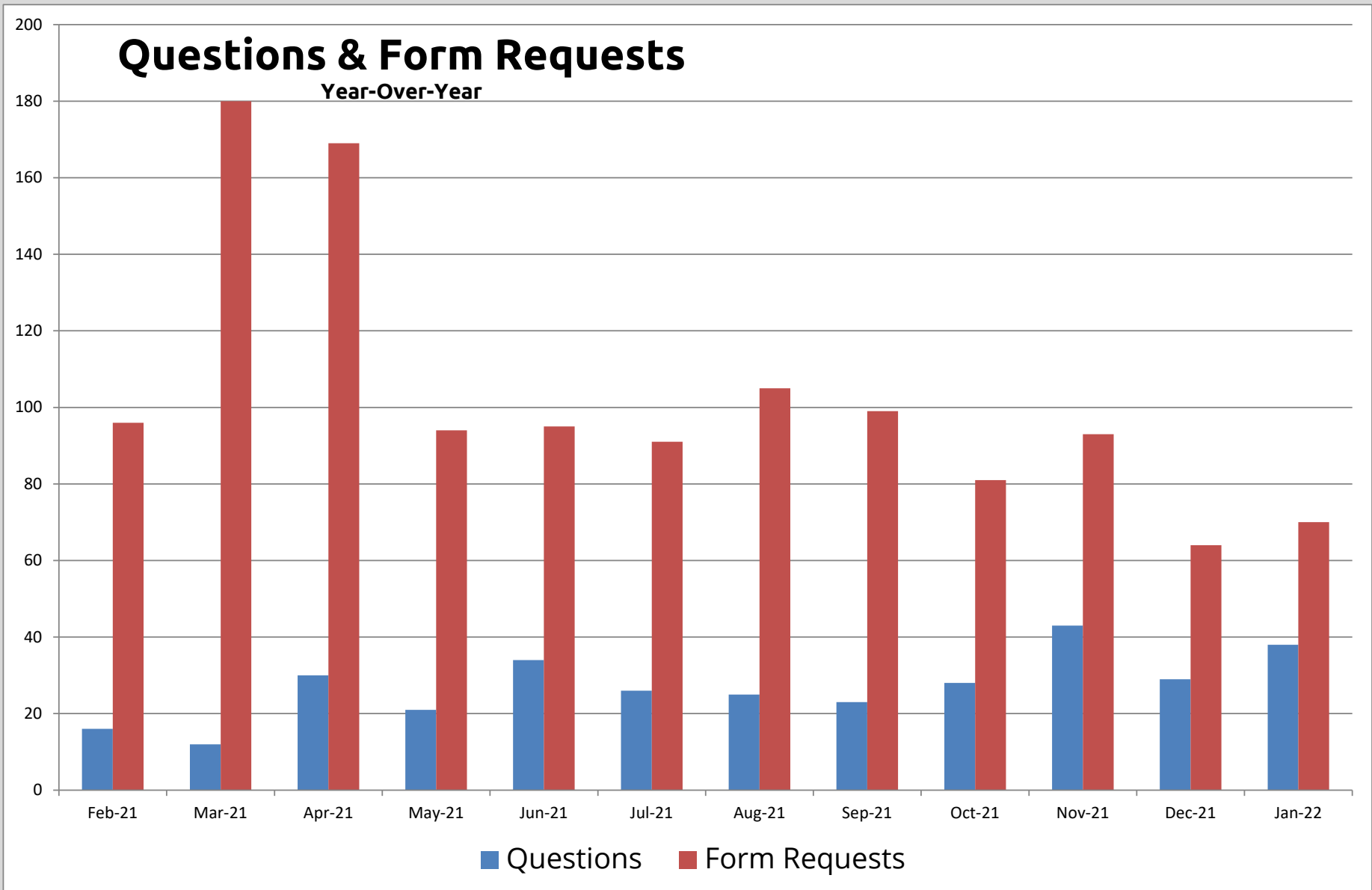
Junk/abandoned vehicles

What is your policy on masks and vaccines. I don't see anything statewide for Recreation Centers.

Hey guys, the dog waste trash can in front of the police department hasn't been touched in months. Who should I contact to get this taken care of?

I am conducting a Phase I Environmental Site Assessment (ESA) on the property located at 950 German Street

I don't understand your website. They use to pick up larger items that didn't fit in the bin/receptical (I guess you call then carts now?). I have not got an





City of Lenoir Police

1035 West Avenue NW
Lenoir, North Carolina 28645
(828) 757-2100 • Fax (828) 757-2103



Council Action Form

I. Agenda Item:

II. Background Information:

III. Staff Recommendation:

IV. Reviewed by:

City Attorney:_____	Date:_____
City Manager:_____	Date:_____
Police Chief:  _____	Date:_____



Chief Brent Phelps
Fourth Quarter Report
October – December, 2021



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

This report should serve to document and describe the department's in-service educational activity by providing a detailed list of training conducted and the hours involved.

Communications & Records Training:	73 hours
Civil Liability for Telecommunicators	4
Crisis Negotiations	4
DCI General Inquiries	5
Followership: Being an Influential Employee	18
Handling Active Assailant Incidents	4
Shift Management Skills in Communications	22
Viper System and ESINET Explained	16
Incident Command Training:	7 hours
Introduction to Natural Response Plan	3
Introduction to NIMS	4
Non-Specific Training:	32 hours
Bloodborne Pathogens & Hazmat	20
Security Awareness Training	12
Instructor Training:	2 hours
General Instructor Update	2
Patrol Training:	1,384 hours
Being Prepared for the Day	24
Continuing to Make a Difference	26
Crime Prevention Specialist (Part 2)	24
Criminal Investigations through Traffic Enforcement	24
Driver Training	305
Firearms Classroom, Combat & Qualification	570
Legal Update	40
Mexican Cartels and Culture	20
NCLM Driver Training	1
Officer Awareness – Responding to Victims of Trauma	72
Orientation Training (New Hires)	16
Patrol Vehicle Operations	76
Squad Training	4
Surviving Deadly Force Encounters	24
Taser Certification & Update	34
Taser Update / Less Lethal	124
School Resource Training:	49 hours
Procedural Justice	1
School Safety & Responding to Incidents	48
Special Response Team Training:	135 hours
Sniper Course	45
SRT Training	90
TOTAL TRAINING:	1,682 HOURS



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

In addition to over 1,680 in recorded training hours during the 4th quarter, employees also participated in the following:

Awards, Certifications & Presentations

Civilian of the Year Award: Comm. Ctr. SVR Dustin Eller
Officer of the Year Award: SGT James Moore
Traffic Enforcement & Investigation Certificate: DET Nathaneal Blache

Committees & Meetings

Rotary Club Meeting via Zoom ref. mandated control & arrest techniques: SGT M.Crisp
WPCC Criminal Justice Advisory Committee Appointment: SGT C. Bumgarner

Demos, Events & Tours

15th Annual Citizens Canine Academy Graduation - 9 participants
Downtown Events: Christmas Parade, Cruise-in
Governor's Highway Safety Initiatives
Luminary Lighting (Blue Ridge Memorial Park Cemetery)
Veterans Stand Down Event (JEBCC)

Department Upgrades & Equipment

Auto / Electronic Speed Monitoring Signs Erected
New Flooring in Records
Outside Door Entering Lounge Replaced

Orientation & Training

Garner Webb Intern Jackie Taylor completed 108 hours
LE Canine Association Seminar: K9 Officers
NCHIA Conference: DET Stella January
NCIAFCI Training Conference: DET Jason Parker
New Hires: B. Christian (oath taken); H. Carswell & S. Clark complete BLET

Programs & Other Mentions

Criminal Justice Training & Standards Audit (passed)
Oral Board Assessments; Sergeant & Lieutenant Processes
Reserve Guard Duty: PTL Warren & Zambrano

**Some cancellations due to CV-19 Omicron Variant*



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CRIMES AGAINST PERSONS

NIBRS	Charge Description	4Q19	4Q20	4Q21
13A	Aggravated Assault	12	9	9
11D	Forcible Fondling	8	2	7
11A	Forcible Rape	1	6	1
11B	Forcible Sodomy	2	0	1
64A	Human Trafficking (Commercial Sex Acts)	0	0	0
64B	Human Trafficking (Involuntary Servitude)	0	0	0
36A	Incest	0	0	0
13C	Intimidation	4	1	5
09C	Justifiable Homicide	0	0	1
100	Kidnapping / Abduction	2	1	0
09A	Murder / Non-Negligent Manslaughter	0	0	1
09B	Negligent Manslaughter	0	0	0
11C	Sexual Assault with Object	0	1	0
13B	Simple Assault	44	40	64
36B	Statutory Rape	0	1	2
TOTALS		73	61	91

CRIMES AGAINST SOCIETY

NIBRS	Charge Description	4Q19	4Q20	4Q21
720	Animal Cruelty	0	0	0
40B	Assisting / Promoting Prostitution	0	0	0
35A	Drug / Narcotic Violations	78	55	72
35B	Drug Equipment Violations	33	28	23
39A	Gambling (Betting / Wagering)	0	0	0
39C	Gambling (Equipment Violations)	0	0	0
39B	Gambling (Operating / Promotion)	0	0	0
39D	Gambling (Sports Tampering)	0	0	0
370	Pornography / Obscene Materials	0	0	1
40A	Prostitution	0	0	0
40C	Purchasing Prostitution	0	0	0
520	Weapons Law Violations	13	5	11
TOTALS		124	88	107



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CRIMES AGAINST PROPERTY

NIBRS	Charge Description	4Q19	4Q20	4Q21
200	Arson	2	0	2
510	Bribery	0	0	0
220	Burglary / Breaking & Entering	62	45	43
250	Counterfeiting / Forgery	6	2	5
290	Destruction/ Damage/ Vandalism of	44	44	47
270	Embezzlement	1	1	0
210	Extortion / Blackmail	0	1	0
26G	Hacking / Computer Invasion	0	0	0
26F	Identity Theft	0	1	2
23H	Larceny (All Other)	49	40	69
23D	Larceny (From Building)	13	15	5
23E	Larceny (From Coin-Operated Machines / Devices)	0	1	0
23F	Larceny (From Motor Vehicles)	20	20	24
23G	Larceny (Motor Vehicle Parts and Accessories)	5	5	5
23A	Larceny (Pick-Pocket)	0	0	0
23B	Larceny (Purse Snatching)	0	2	0
23C	Larceny (Shoplifting)	27	9	23
240	Motor Vehicle Theft	29	18	21
26B	Fraud (Credit / Debit Card / ATM)	4	4	13
26A	Fraud (False Petense / Swindle / Confidence Game)	18	14	16
26C	Fraud (Impersonation)	3	2	0
26D	Fraud (Welfare)	0	0	0
120	Robbery	2	2	5
280	Stolen Property	1	0	1
26E	Wire Fraud	0	1	0

TOTALS	286	227	281
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CRIME STOPPERS

Description	4Q19	4Q20	4Q21
Calls Received	69	55	69
Crime of the Week Press Releases	3	4	0
Illegal Narcotics Recovered	0	1500	0
Rewards Paid	500	750	0
Stolen Property Recovered	8000	2800	0
Total Arrests / Charges	3 / 6	6 / 15	0 / 0



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

GROUP B OFFENSES

NIBRS	Charge Description	4Q19	4Q20	4Q21
90A	Bad Checks	0	0	0
90B	Curfew / Loitering / Vagrancy	0	0	0
90C	Disorderly Conduct	2	0	2
90D	Driving under Influence	6	13	8
90E	Drunkenness	0	0	0
90F	Family Non Violent Offenses	69	53	59
90G	Liquor Law Violations	0	0	1
90H	Peeping Tom	0	0	0
90I	Runaways	2	6	3
90J	Trespass of Real Property	2	0	0
90Z	All Other Offenses (Person / Property / Society)	5	7	2
TOTALS		86	79	75

CALLS FOR SERVICE

Description	4Q19	4Q20	4Q21
Alarms	428	389	355
Animal Complaints	69	73	76
Civil Disturbances	196	198	218
Domestic Disturbances	264	260	268
Field Contacts	36	37	34
Follow-Ups	209	164	211
Foot Patrols	51	23	4
Incomplete 911s	536	528	656
Loud Noise Complaints	56	62	33
Special/House Checks	2280	2446	2566
Stranded Motorists	189	164	153
Suspicious Persons	477	419	475
Suspicious Vehicles	457	337	260
Warrant Service	488	288	297
TOTALS	5736	5388	5606

Group B offenses are non-reportable and consist of Crimes Against Society, except bad checks, runaway juvenile, and all other offenses.
Runaway juvenile is not classified as a crime by the FBI, but we feel documentation is warranted.



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

CANINE ACTIVITIES

Description	4Q19	4Q20	4Q21
Building Searches	12	8	1
Building Search Apprehensions	1	1	0
Call Outs	0	0	0
Demonstrations	7	0	0
Currency Seized	\$2,275	\$0	\$0
Assist Narcotics Searches	2	3	4
Assist Narcotics Seizures	0	3	1
Narcotic Utilizations	56	85	67
Street Value of Seized Narcotics	\$643,966	\$12,402	\$27,067
Tracks	20	5	3
Tracks Apprehensions	1	1	0
Training Hours	295	32	142
Utilizations	74	89	84

CHARGES / ARRESTS

Description	4Q19	4Q20	4Q21
-------------	------	------	------

Felony Charges

Adult	180	102	220
Juvenile	0	0	0

Misdemeanor Charges

Adult	670	538	608
Juvenile	18	10	8

TOTAL CHARGES	868	650	836
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Figures to the right are arrests stemming from charges above. Involuntary Commitments are included in misdemeanor arrest totals.

Felony Arrests	120	72	131
Misdemeanor Arrests	532	427	463
Involuntary Commitments	23	22	51



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

TRAFFIC

Description	4Q19	4Q20	4Q21
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Crashes

Crashes with Injuries	54	62	37
Crashes with Property Dmg	237	221	246

TOTAL CRASHES	291	283	283
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Figures to the right are included in the totals above.	Fatalities	1	0	0
	Hit & Runs	58	66	57
	Parking Lots	73	69	78

Tickets	4Q19	4Q20	4Q21
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Handicap Tickets Issued	0	0	1
Parking Tickets Issued	21	52	0
Parking Tickets Paid	18	60	1
Traffic Citations Issued	918	893	652
Warning Tickets Issed	446	385	307

Top Five Contributing Circumstances	4Q21
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Inattention	57
Failure to Reduce Speed	55
Failure to Yield Right of Way	49
Improper Backing	27
Disregard of Traffic Signals	15

Top Five Crash Locations	4Q21
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Blowing Rock Blvd / Hospital Ave	6
Morganton Blvd / Harper Ave / SW Blvd	6
Blowing Rock Blvd / Pennton Ave	5
Hickory Blvd / McLean (Hibriten Ave) Dr	5
Blowing Rock Blvd / Commercial Ct	4



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

ADMINISTRATIVE

Description	4Q21
-------------	------

ABC Permits	4
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Western Pied. Symphony (3 events - Special Permit)	Malt Bev & Wine (sell on premise)
Tienda Latina El Tio Rico (1354 Norwood St)	Malt Beverage (sell on / off premise)

Backgrounds	0
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COMMUNICATIONS

Description	4Q19	4Q20	4Q21
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CAD Requests DSS	57	57	44
Criminal History Requests	62	50	62
Entered CAD Calls	10141	9502	9718
Number of Monthly Validations	287	292	288
Utility Calls	87	81	122

TOTALS	10634	9982	10234
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RECORDS

Description	4Q19	4Q20	4Q21
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CAD Reports	\$50	\$5	\$60
Fingerprints	\$20	\$0	\$0
Parking Ticket Payments	\$110	\$335	\$10
Reports	\$105	\$15	\$55

TOTALS	\$285	\$355	\$125
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PROPERTY & EVIDENCE

Description	4Q19	4Q20	4Q21
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Evidence Destroyed	881	212	148
Evidence Received	659	419	623
Evidence Inventory Total	42234	44518	46564



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

GENERALS

Description	4Q19	4Q20	4Q21
Polygraph Examinations	3	1	0
Recovered Stolen Property	\$ 19,805	\$ 10,884	\$ 1,925
Recovered Stolen Vehicles (number of)	22	16	26
Recovered Stolen Vehicles (value of)	\$ 198,994	\$ 155,937	\$ 253,200
Narcotics Use	6	5	15
Overdoses	13	9	28
<i>Opioid Induced Overdoses</i>	6	5	14
Suicides	4	1	1
Unattended Deaths	13	14	8

CASE STATUSES

Description	4Q19	4Q20	4Q21
Open	206	96	153
Inactive	279	178	231
CBA (Cleared by Arrest)	79	64	81
Exceptionally Cleared	14	11	18
Unfounded	29	28	31

NUISANCE

Description	4Q19	4Q20	4Q21
Offenses			
Abandoned / Junk Vehicle	1	5	3
Graffiti	0	0	0
Health and Safety	3	3	5
Junk and Debris	4	19	17
Miscellaneous	2	4	8
Tall Grass or Vegetation	5	4	5

TOTALS	15	35	38
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Case Statuses

City Abated	0	0	0
Owner Abated	2	17	2



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

NARCOTICS ACTIVITIES

Description	4Q19	4Q20	4Q21
Arrests	23	12	13
Charges	38	28	19
Arrests While Assisting Other Agencies	0	0	0
Charges While Assisting Other Agencies	0	0	0
Cases Opened or Initiated Within City Limits	59	29	49
Cases Opened or Initiated While Assisting Other Agencies	6	6	11
Cash and Property Seized	\$8,236	\$6,698	\$9,946
Cash and Property Seized While Assisting Other Agencies	\$2,000	\$0	\$48,571
Illegal Narcotics Seized	\$708,694	\$30,135	\$120,043
Illegal Narcotics Seized While Assisting Other Agencies	\$26,676	\$37,190	\$132,341
Knock and Talks	6	0	4
Search Warrants	26	13	26
Total Assists and Joint Investigations	6	6	11
Vehicle Seizures	0	0	0

NARCOTICS CONFISCATED

Description	4Q21	
Drug Name	Quantity	Value
Cocaine	3 gm	\$600
Crack Cocaine	1.3 gm	\$260
Heroin	9.7 gm	\$5,820
Marijuana	1079 gm	\$8,632
Fentanyl	9.3 gm	\$5,580
Fentanyl Pills	305.46 du	\$24,696
Methamphetamine	124 gm	\$18,600
TOTAL		\$64,188



LENOIR POLICE DEPARTMENT QUARTERLY REPORT

For Alcoholic Beverage Commission Board reporting purposes, listed below are alcoholic violations and drug charges from inside the city limits of Lenoir for the fourth quarter of 2021:

Alcoholic Violations

Description	4Q19	4Q20	4Q21
Contributing to the Delinquency of a Minor	0	0	3
Driving While Subject to Impairing Substances	8	8	4
Disorderly Conduct	0	0	1
Driving While Impaired - Level 1	1	3	1
Hold Until Sober	0	3	0
Impaired Driving Revocation	0	3	0
Intoxicated and Disruptive	3	3	0
Sell/Give Malt Beverage and/or Unfortified Wine to < 21	1	0	0
TOTAL VIOLATIONS	13	20	9

Drug Charges

Description	4Q19	4Q20	4Q21
Felony Drug Charges	50	49	59
Misdemeanor Drug Charges	38	37	88
TOTAL CHARGES	88	86	147

2021 Annual Report

Lenoir Fire Department



**144 Years of Service
1877-2021**

Mission & Vision

“The mission of Lenoir Fire Department is to provide public safety in the form of Fire Prevention, Fire Protection, Rescue Services and Emergency Medical Care. We will constantly Strive to improve the quality of life for the citizens of Lenoir.”

“To be aggressively proactive with respect to traditions and the realization of progression.”

Our Core Values

- *“Customer Service”* – Above all else, we realize that we are here to meet the needs of the public. We treat all customers with respect, dignity, fairness, and compassion.
- *“Professionalism”* – We conduct ourselves at all times in a manner befitting the oath we swore to uphold.
- *“Integrity”* – We live according to our Code of Conduct that governs our behavior both on and off the job.
- *“Respect”* – We always treat others as they desire to be treated.
- *“Innovation”* – We inspire our employees to take risks that improve our organization and advance our profession. We are responsive to the ever changing needs of our community.
- *“Trust”* – We trust one another to prepare in such a way that puts the safety, effectiveness, and reputation of the team and the department first.

Office of the Chief

I am pleased to present the 2021 Annual Report which provides an overview the Fire Department's Operations for the year. Even with the COVID Pandemic remaining significant for our City, the Fire Department was still able to participate and complete many accomplishments. Our staff endured through the tough year and ensured our operations were not negatively impacted for our citizens. Our staff assisted other City Departments by periodically sanitizing their facilities along with ours which was done weekly to help reduce the spread of COVID amongst staff.

As reflected in our response numbers, you will see that our call volume was down again this year from our normal responses as it was last year but we did have a 30% increase of responses compared to last year. Medical Control derived protocols to try and reduce the potential for First Responders to contract the virus in the operations of their duties. Thus, after August, First Responders were halted from responding to known COVID positive patients unless they were in cardiac arrest, victims of trauma or EMS needed extra help. We had several COVID positives employees throughout the year but we know if it were not for these new protocols it could have been far worse for our staff.

I am very proud of every member of our department. Through this year they bestowed a great sense of responsibility to the fire service and citizens; they also presented a great sense of loyalty to the fire department and the City as we did not have any staff resign their position. So thank you to each of our members for being great servants to our City and citizens and especially thank you for all you do everyday.

Note: this annual report is only a summation of operational activities for the year and for further details of what all our department and staff perform daily, we request for you to please view our quarterly reports posted on the City's website under the Fire Department Reports.

Thank you,
Ken Hair
Fire Chief

2021 Accomplishments & Highlights

- Several staff volunteered with Samaritan's Purse to set-up a field hospital for COVID patients and then more volunteered to tear down the field hospital after the need was concluded for the region.
- The department installed cleaning concentrate dilutions systems for each station to improve efficiency and provide a cost savings for laundry, bathroom cleaning, floor cleaning, window cleaning and vehicle washing.
- Successfully replaced the positions of Battalion Chief, Lieutenant, Driver Operator and Firefighter after the retirement of 30 year veteran Chief Laws.
- Successfully changed and implemented new Fire Reporting software while adding more operational data abilities.
- 17 staff members participated in the City's "Litter Sweep" collectively gathering 27 trash bags of trash from the City's roads.
- Received our "Ambulance Patient Transporter" license from NCOEMS.
- All three stations replaced their apparatus front entrances with new concrete.
- We provided numerous medical stand-bys for City events and back-up ambulance stand-bys for High and Middle School football programs.

- Received two different grants from the NCLM for safety and loss liability which included a battery operated extrication tool and a turnout gear storage for Station 1.
- Staff performed numerous station beautification projects including, new front lights at Sta. 1, removed old bushes and replaced at Sta. 2, upgraded paint at Sta. 1 and 2 and annually staff trims all bushes and trees at each facility.
- Each riding position received a personal thermal imaging camera thanks to an anonymous donation from a local business.
- Implemented a Quick Response Vehicle program to help with medical response which included two ¾ ton pick-ups and an SUV.
- Several staff assisted other City Departments with the annual Luminary display at the cemetery.
- We had two articles published in national magazines. NFPA Journal did an article about the manufacturing fire we had in January 2019 and Firehouse Magazine did an article from the strip mall fire we had in February 2021.
- Finance Department successfully implemented a pay plan for the Fire Department Staff to aid in compensation gaps and make us more compatible with other regional Fire Departments.
- We had a few members continue to participate with the Communities In School mentoring program for students.

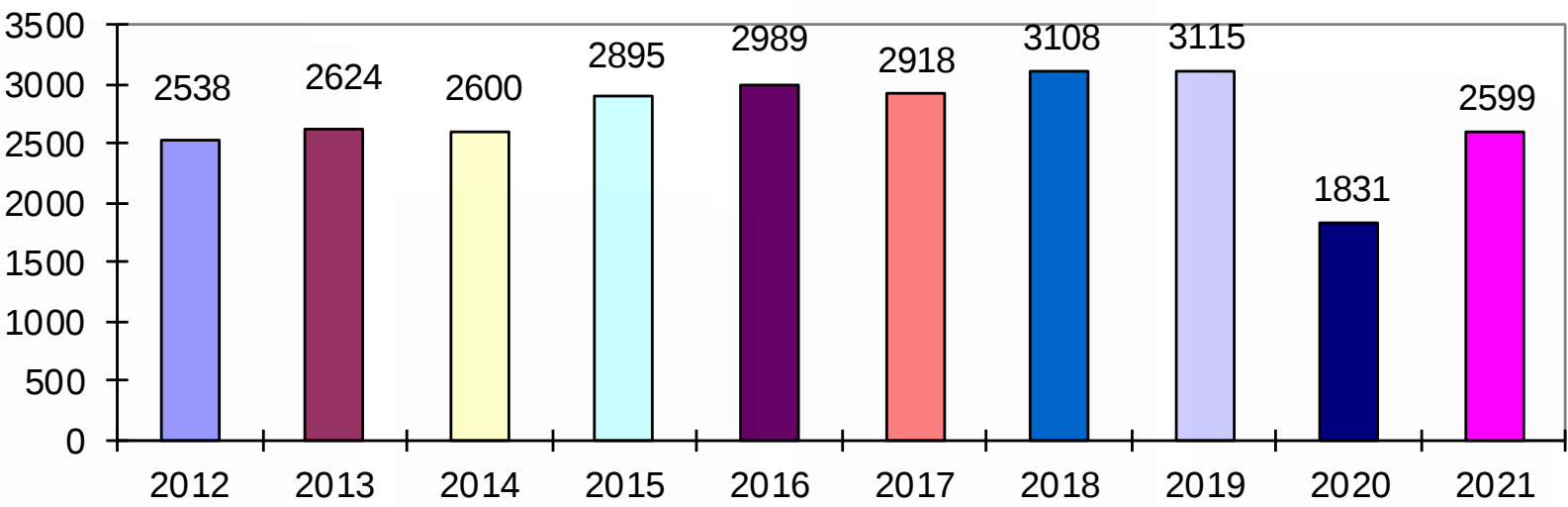
22 OFFICERS
15 DRIVERS
21 FIREFIGHTERS
4 FIREFIGHTERS P/T

62 TOTAL STAFF

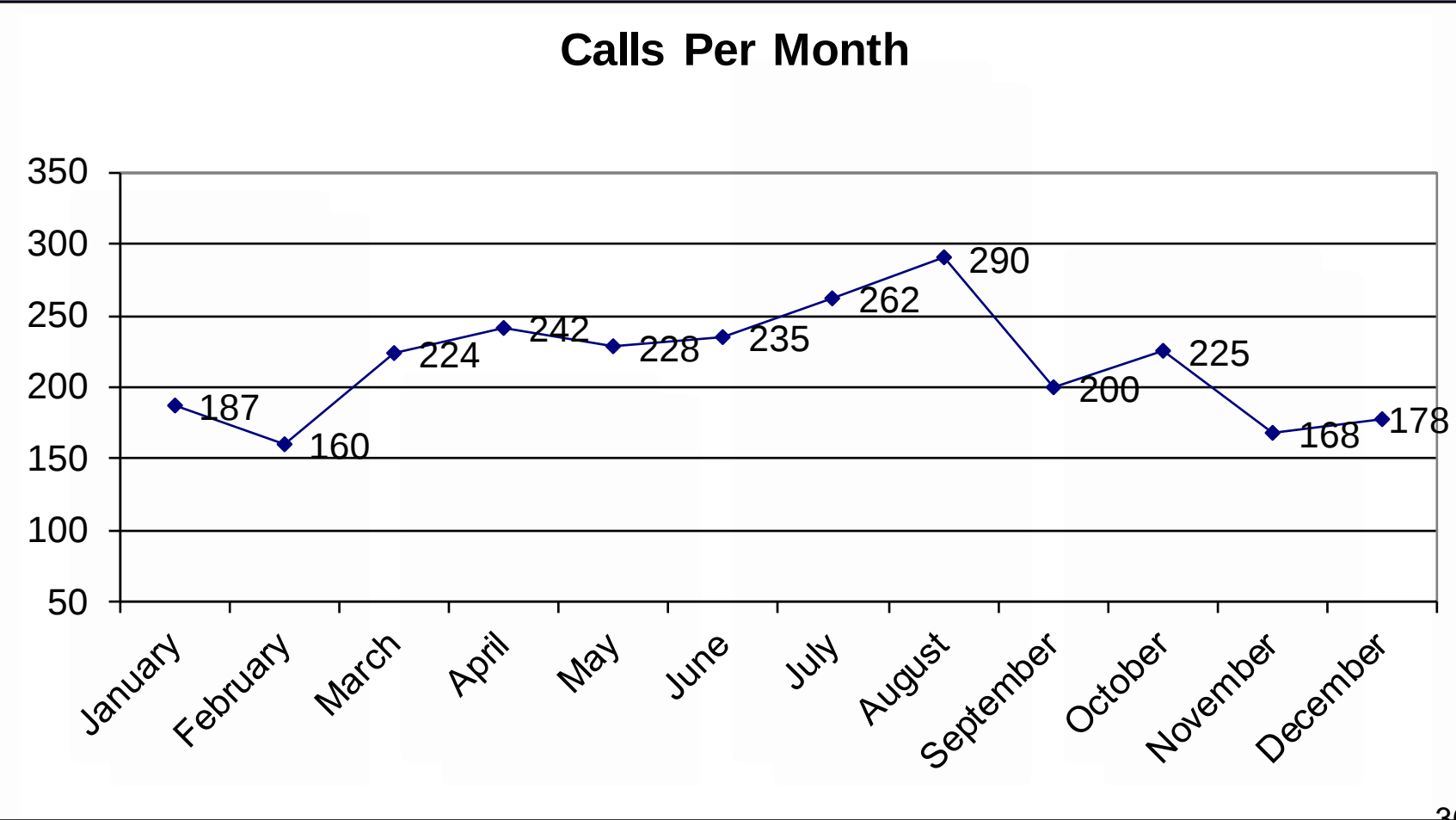


LENOIR FIRE DEPARTMENT
2021 ANNUAL REPORT
Incident Responses

TEN YEAR COMPARISON OF INCIDENT CALLS



LENOIR FIRE DEPARTMENT
2021 ANNUAL REPORT
Calls per month



2,599 Total Calls for Service in 2021

Station #1 – 1,622 Responses, 62.4% of total calls

Station #2 – 683 Responses, 26.3% of total calls

Station #3 – 294 Responses, 11.3% of total calls

LENOIR FIRE DEPARTMENT
2021 ANNUAL REPORT
Suppression Report

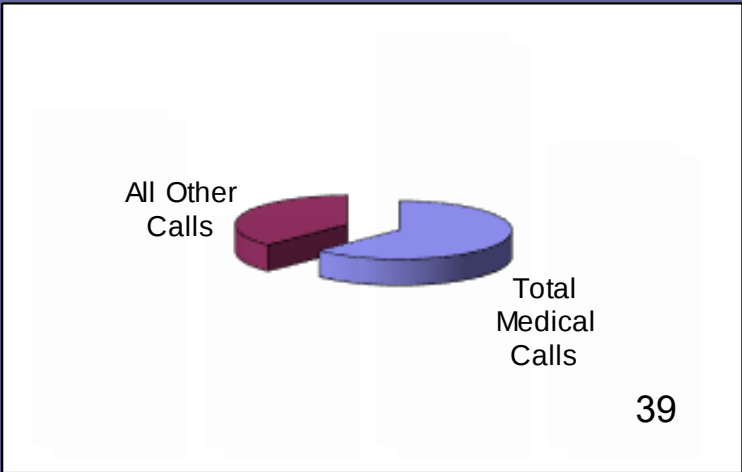
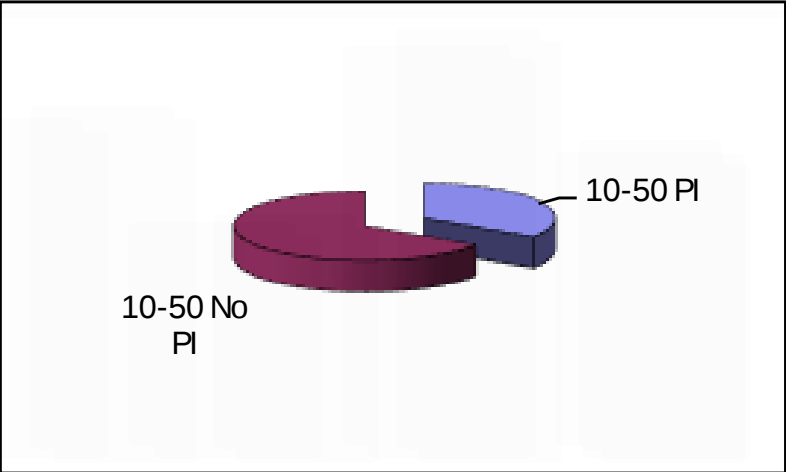
<u>Fires</u>	2021	2020
Building fires	24	19
Vehicle fires	18	7
Brush or grass fires	55	44
Trash or dumpster fires	16	10
Other fires	15	6
Total Fire calls	128	86
<u>False Alarms</u>		
Alarm system sounded, no fire	93	68
Smoke detector activation due to malfunction	133	158
Sprinkler activation due to malfunction	25	35
False alarm, other & Bomb Threats	109	96
Total suppression calls	360	357

Average Response Time for 2021 Calls – 3:40 Minutes

***After we have been dispatched**

LENOIR FIRE DEPARTMENT
2021 ANNUAL REPORT

EMS Calls	2021	2020
Medical calls	1,257	723
EMS Lift Assistance*	73	42
Assist Invalid*	40	6
10-50 Personal Injury	88	85
10-50 No Personal Injury	168	119
Total Medical Calls	1,626	975



LENOIR FIRE DEPARTMENT***2021 ANNUAL REPORT*****Miscellaneous Call Report**

	<u>2021</u>	<u>2020</u>
Hazardous Condition/Materials Spills or Leaks	90	88
Public Service Calls	264	248
Rescue Calls	104	59
Cover Assignment/Stand-by	8	9
Severe Weather Calls	19	9
Total Miscellaneous Calls	485	413

LENOIR FIRE DEPARTMENT

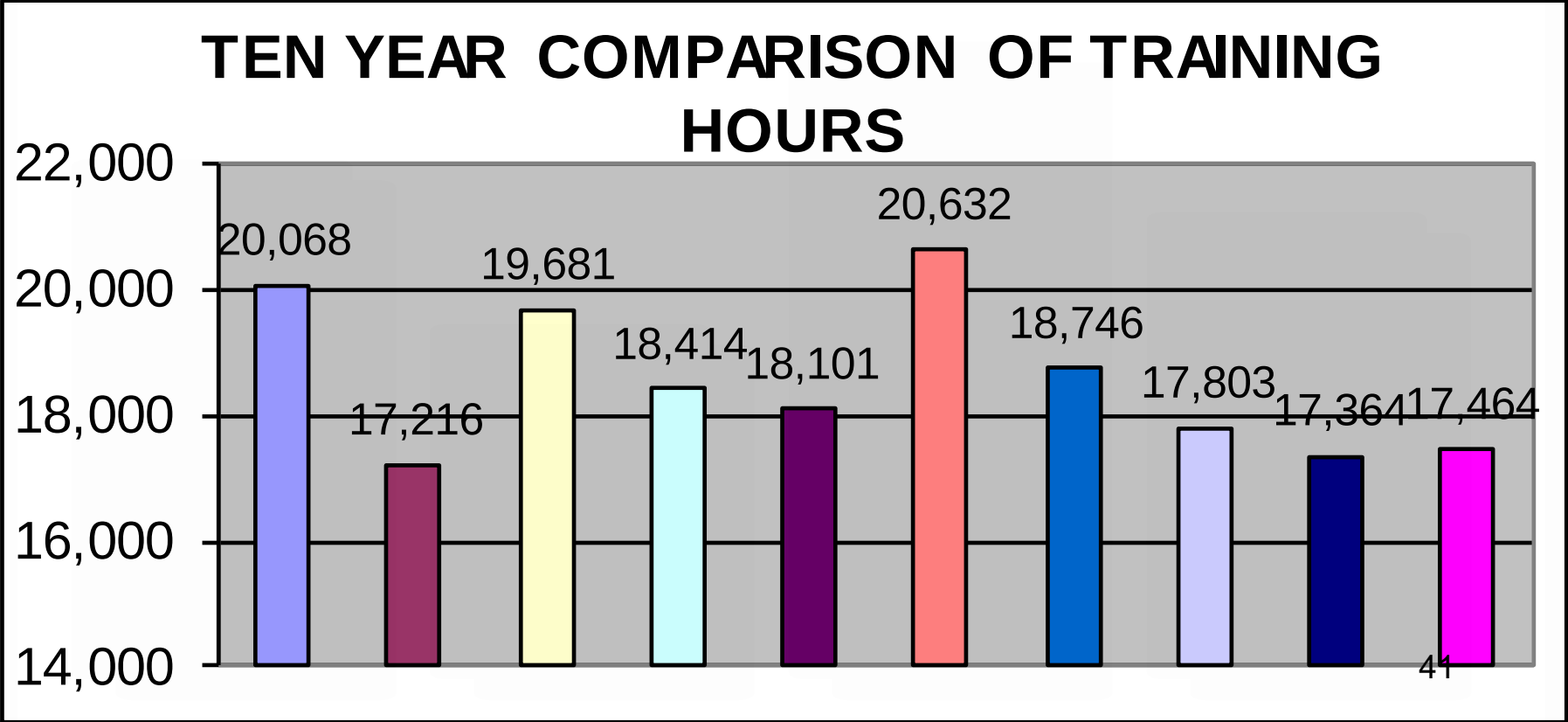
2021 ANNUAL REPORT

Training	Hours
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Total Training In-House 16,341

Total Training Taken Away From Lenoir Fire Department 1,123

Total Training for 2021 17,464



LENOIR FIRE DEPARTMENT

2021 ANNUAL REPORT

Training, Special Classes Firefighters Attended

- National Fire Academy: Four Firefighters attended this school
- Breathing Equipment School (Spring): Two firefighters attended this school
- F.D.I.C.: Four Firefighters attended this school
- Mid-winter Fire Chief's Conference: Five Officers attended this conference
- Breathing Equipment School (Fall): Two firefighters attended this school
- NCSFA Conference: Cancelled due to COVID
- NC Fire Prevention School: Cancelled due to COVID
- High Angle Rescue Schools (Spring): Two firefighters attended this school
- High Angle Rescue School (Fall): Cancelled due to COVID
- NC/SC IAAI Conference: Three Firefighters attended this school
- UTV (ATV): All 58 firefighters attended this annual in-house training
- Burke, McDowell, Wilkes, and Cleveland County Schools: Eleven Firefighters attended these schools

LENOIR FIRE DEPARTMENT
2021 ANNUAL REPORT
Fire Prevention and Inspections

Inspections

Occupancy group-A (*Assembly*)

A-1	Assembly with fix setting for Performing arts or motion pictures.	3
A-2	Assembly uses intended for food and drink consumption.	58
A-3	Assembly uses intended for worship.	31
A-4	Assembly uses skating rinks and pools.	4
A-5	Ballfields/Stadium/Bleacher Seating	9

Occupancy Group B (*Business*)

B		96
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Occupancy Group E (*Educational*)

E		46
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Occupancy Group F (*Factory/Industrial*)

F-1	Factory Industrial with moderate-Hazard Occupancy	19
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Occupancy Group H

H-3	Hazardous	4
H-4	Hazardous	5

LENOIR FIRE DEPARTMENT

2021 ANNUAL REPORT

Fire Prevention and Inspections

Occupancy Group I (<i>Institutional</i>)	
I-1 Building with more than 16 people on a 24 hour basis with disabilities	2
I-2 Structures used for medical, nursing or custodial care on a 24 hour basis	14
I-3 Building and structures which are inhabited by 5 or more under restraints.	2
Occupancy Group M (Mercantile)	40
Occupancy Group R (Residential)	
R-1 Boarding house or Hotels	13
R-2 Apartment houses	26
R-3 Other Residential	5
R-4 Assisted Living Facilities	5
Residential Special – (Foster Homes)	13
Occupancy Group U (Tents)	14
S-1 Storage Group	17

Total Inspections423

LENOIR FIRE DEPARTMENT
2021 ANNUAL REPORT
Fire Prevention and Education

Classes/Presentation	37
Schools	
Number in attendance	871
Day Care	
Number in attendance	461
Senior Center	
Number in attendance	30
Church, Public Housing, etc...	
Number in attendance	394
Smoke Detectors Issued	39
CO Detectors Issued	0

LENOIR FIRE DEPARTMENT

2021 ANNUAL REPORT

Fire Loss vs. Save Report

- Total estimated value of property and contents for 2020 pre-fire responses:
\$38,409,750 (total value)
- In 2020, Lenoir Fire Department responded to 86 fires. Of these 104 fires, we had 19 structure fires and 7 vehicle fires, an estimated total monetary fire loss of property and contents equaled to:
\$360,220 (fire loss)
- However of these same 104 fires, we were able to show that we potentially saved, of the same property and contents, an estimated monetary total equaled to:
\$38,049,530 (saved)

NC FIRE INSURANCE RATING

ISO Class 3

- In the state of North Carolina there are 1,682 rated fire districts. The City of Lenoir is rated as a **Class 3** fire district. The classification scale rates 1 to be the best protected and 9S to be the worst protected. Including all 1,682 fire districts, only 67 cities have a better fire rating than the City of Lenoir and another 163 share our Class 3 fire rating. The City of Lenoir Fire Department's fire rating is within the top 14% of all Fire Departments in NC.
- What does this mean to our citizens in dollars and cents? If you live in Caldwell County, outside the City of Lenoir in a 9S fire district, and live in a \$100,000.00 home, you will pay approximately \$565.00 a year for homeowners insurance. If you live in the City of Lenoir which has a **Class 3** fire insurance rating and live in a \$100,000.00 home, you will pay approximately \$401.00 a year for home owners insurance. This translates into a savings of approximately \$164.00 each year. If you live in a \$200,000.00 home in the City of Lenoir you will pay approximately \$669.00 a year for home owners insurance, saving approximately \$251.00 each year.

March 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 6:00 p.m. City Council	2 9:00 a.m. Staff Meeting	3	4	5
6	7	8 NC Main St. Conf. Virtual 8:00 a.m. EDC	9 NC Main St. Conf. Virtual	10 NC Main St. Conf. Virtual 2:00 p.m. ABC Board	11	12
13 NLC Mtg - D.C. Daylight Savings Time Begins	14 NLC Mtg - D.C. Noon - City/County Services Committee	15 NLC Mtg - D.C. 6:00 p.m. City Council	16 NLC Mtg - D.C.	17 9:00 a.m. Staff Meeting 4:00 p.m. LTDA 6:00 p.m. Lenoir Business Adv. Board	18	19
20	21 6:00 p.m. Recreation Advisory Board	22 8:30 a.m. Committee of the Whole (Budget Retreat)	23 Noon - Foothills Regional Airport Authority	24 UNC-SOG Essentials Course Asheville, NC	25 UNC-SOG Essentials Course Asheville, NC	26
27	28 5:30 p.m. Planning Board	29	30	31		
Notes for April						
City offices will be closed on Friday, April 15 in observance of Good Friday.						
NCLM CityVision 2022, Wilmington, NC April 26-28						

City of Lenoir
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Joseph L. Gibbons, Mayor
Scott E. Hildebran, City Manager
Shirley M. Cannon, City Clerk