

**LENOIR CITY COUNCIL
TUESDAY, OCTOBER 5, 2021
6:00 P.M.**

PRESENT: Mayor Joe Gibbons presiding. Councilmembers present were Mayor Pro-Tem Crissy Thomas, Jonathan Beal, Todd Perdue, Ike Perkins, Ralph Prestwood, David Stevens and Ben Willis. City Attorney T. J. Rohr and City Manager Scott Hildebran were also present.

Also present was Joshua Harris, Communications Director, and Candace Simmons, *News-Topic*.

ZOOM: City Clerk Shirley Cannon along with Fire Chief Ken Hair, Police Chief Brent Phelps, Recreation Director Kenny Story, Finance Director Donna Bean, Planning Director Jenny Wheelock, Public Works Director Jared Wright and Public Utilities Director Radford Thomas participated via Zoom.

I. CALL TO ORDER

A. The meeting was opened by a moment of silence followed by the Pledge of Allegiance as led by Mayor Gibbons.

**SYMPATHY EXTENDED;
COUNCILMEMBER PERDUE:**

B. On behalf of City Council, Mayor Gibbons expressed sympathy to the family of Councilmember Todd Perdue for the passing of his cousin Randall Morrison who lives in Sunset Beach. He asked everyone to keep this family in their thoughts and prayers.

**FY2020-2021 ANNUAL
AUDIT REPORT:**

C. S. Eric Bowman, PA, presented the City's FY2020-2021 Annual Audit Report. Mr. Bowman reported the City increased its unassigned General Fund Balance to 71% and has 8 ½ months of expenditures in reserve which is excellent. Mr. Bowman commended Finance Director Donna Bean and City Staff for their hard work in reducing expenditures and remarked the City has had two excellent years of financial reporting regarding both the General Fund and Fund Balance.

In addition, Mr. Bowman reported the City's Enterprise Fund for Water and Sewer's net position increased by \$1,883,457 which was outstanding.

Mr. Bowman shared the City's long-term debt increased by 7.21% for a total amount of \$1,565,482, but pointed out part of this debt is at 0% interest. Next, Mr. Bowman referred to the statement of position and shared the City has \$124,519,000 in total assets which would equal to a sizeable business in the private sector.

Mr. Bowman reiterated he enjoys working with the City as Staff is great to work with. Councilmember Stevens along with City Council agreed they were very proud of all the City has accomplished and that Mr. Bowman did an excellent job in compiling the audit report.

On behalf of City Council, Mayor Gibbons thanked Mr. Bowman for the great report and expressed Council's appreciation of City Staff and all they do for the City of Lenoir and its citizens.

- D. On behalf of City Council, Mayor Gibbons asked everyone to continue to pray for the doctors, nurses, healthcare workers and the community along with all the people that are currently hospitalized as well as those that have lost family members due to the COVID-19 virus. Mayor Gibbons encouraged everyone to continue to be safe and to wear a mask during this time.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of the minutes of the City Council meeting of Tuesday, September 21, 2021 as submitted.
- B. Minutes: Approval of the minutes of the Committee of the Whole meeting of Tuesday, September 28, 2021 as submitted.
- C. Amendment; Annual Budget Ordinance: Staff requests City Council amend the funding to the Annual Budget Ordinance for the Linkside Connector/Hotel Street Capital Project in the amount of \$38,585.00. Funds will be transferred from the General Fund to the Capital Project Fund as requested. (A copy of the amendment is hereby incorporated into these minutes by reference. Refer to page 336).
- D. Amendment; Capital Project Budget Ordinance: Staff requests that City Council approve the amendment to the Capital Project Budget Ordinance for the Linkside Connector/Hotel Street Capital Project in the amount of \$35,585.00 for a total project cost of \$260,800.00 as submitted. (A copy of the amendment is hereby incorporated into these minutes by reference. Refer to page 337).

Upon a motion by Mayor Pro-Tem Thomas, Council voted 7 to 0 to approve the above listed items on the Consent Agenda as recommended and as presented by City Manager Hildebran.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

- A. Items of Information

2022 HOLIDAY SCHEDULE:

1. The 2022 Holiday Schedule was submitted to City Council as information.

2022 CITY COUNCIL MEETING SCHEDULE:

2. The 2022 City Council Meeting Schedule was submitted to City Council for their review approval and approval.

Motion

Upon a motion by Councilmember Perdue, Council voted 7 to 0 to approve the 2022 Holiday Schedule and the 2022 City Council Meeting schedule as submitted.

CITY/COUNTY SERVICES

COMMITTEE: 3. The City/County Services Committee will meet on Monday, October 11 at noon.

**CALDWELL COUNTY ECONOMIC
DEVELOPMENT COMMISSION:**

4. The Caldwell County Economic Development Commission will meet on Tuesday, October 12 at 8:00 a.m.

**EARLY VOTING; MUNICIPAL
ELECTIONS:**

5. Early voting for the municipal elections begins on Thursday, October 14 through Friday, October 29 from 8:00 a.m. – 5:00 p.m. and on Saturday, October 30 from 8:00 a.m. – 3:00 p.m. at the Caldwell County Resource Center located at 120 Hospital Avenue.

**LENOIR BUSINESS
ADVISORY BOARD:**

6. The Lenoir Business Advisory Board will meet virtually on Thursday, October 14 at 6:00 p.m.

**PARKS & RECREATION
ADVISORY BOARD:**

7. The Parks and Recreation Advisory Board will meet on Monday, October 18 at 6:00 p.m.

B. ITEMS FOR COUNCIL ACTION

**CONSTRUCTION BID AWARD;
HOTEL STREET EXTENSION PROJECT:**

1. Bids were received for the Hotel Street Extension Project on Tuesday, September 21, 2021. A total of three (3) bids were received. Following review of the bids, Staff recommends awarding the Hotel Street Extension Construction Contract to the low bidder Mountain Crest, LLC. The contract value will be \$215,800.00 (base bid only.)

A copy of the bid tab is hereby incorporated into these minutes by reference. (Refer to page 338.)

City Manager Hildebran stated the City solicited five (5) bids on Tuesday, September 21 but only received three (3) replies. He explained the purpose of this project is to construct a street connection from the current terminus of Hotel Street east of Hampton Inn on Wilkesboro Boulevard to Hibriten Drive. Mr. Hildebran shared this project has been under consideration by the City since 2015/2016.

Public Works Director Jared Wright stated he has expressed concern with the contractor regarding the availability of materials in order to establish a notice to proceed. Director Wright also stated the City should have the contract for this project within the next ten (10) days and noted the project has a ninety (90) day timeline.

Councilmember Beal commented residents of this area are very excited about the project and he hopes that area businesses will benefit from the road extension as well. Mr. Beal thanked City Council and Staff for moving this project forward.

Upon a motion by Councilmember Beal, Council voted 7 to 0 to award the low bid of \$215,800.00 (base bid only) to Mountain Crest, LLC. for the Hotel Street Extension Construction Contract as presented.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

BOARD APPOINTMENT; LENOIR ABC BOARD:

- A. Mayor Gibbons recommended that City Council appoint Steven Stewart to serve a three-year term on the Lenoir ABC Board. Mr. Stewart is replacing Elizabeth (Betsy) Wilson who moved out of state.

Mayor Gibbons stated Mr. Stewart will be a good fit for the Board and commended Betsy Wilson for all of her accomplishments during her tenure.

Upon a motion by Councilmember Perdue, City Council voted 7 to 0 to appoint Steven Stewart to serve a three-year term on the Lenoir ABC Board as recommended by Mayor Gibbons.

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

UPDATE; HOSPITAL AVENUE SIDEWALK PROJECT:

- A. Councilmember Perkins inquired about the Hospital Avenue Sidewalk Project with City Manager Hildebran stating the City has executed two-thirds of the easements.

Public Works Director Jared Wright explained that details of the plans were modified with four (4) property owners for utility relocations. He further explained he has been onsite finalizing proposals for the remaining property owners and pointed out the City is waiting on funding from the State Department of Transportation which has delayed the project.

X. ADJOURNMENT

1. There being no further business, the meeting was adjourned at 6:26 p.m.

Shirley M. Cannon, City Clerk

Joseph L. Gibbons, Mayor

2021-2022 Fiscal Year Budget Amendment Ordinance 2021-2022 October 5, 2021		
Request for amendments to be made to the annual budget ordinance for the fiscal year ending June 30, 2022 as follows:		
Section 1. To amend the General Fund - the appropriations are to be changed as follows:		
Item 1: Allocate funds for the final phase of the Linkside Connector/Hotel Street Capital Project.		
Acct. No.		Increase - Budged Amount
40-20-3981-906	Transfer from General Fund Linkside Connector	38,585.00
	Net increase in appropriation to the Capital Project Fund for this item	38,585.00
		Decrease Balance
10-20-4511-986	Transfer to Fairview Bridge (Streets)	38,585.00
	Net decrease in appropriation to the General Fund for these items	38,585.00
	Total Change in Fund Balance	0.00

Capital Project Ordinance for the City of Lenoir

Linkside Connector/Hotel Street Capital Project – AMENDED 10/5/2021

BE IT ORDAINED by the City Council Members of the City of Lenoir, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

Section 1: The project to amend activities for Linkside Connector/Hotel Street Capital Project to include the expenditure of local funds for the engineering, right-of-way acquisition, construction, and project administration for the Linkside Connector/Hotel Street Capital Project. The project is to be funded by local funds.

Section 2: The officers of this unit are hereby directed to proceed with the capital project within the terms of the budget contained herein.

Section 3: The following amended amounts are appropriated for the project:

	Current	Change	Recommended
Engineering	\$12,000.00	\$0.00	\$12,000.00
Land and Right-Of-Way	\$30,000.00	(\$8,000.00)	\$22,000.00
Construction	\$171,630.00	\$44,370.00	\$216,000.00
Contingency	\$8,585.00	\$2,215.00	\$10,800.00
Total Expenditures	\$222,215.00	\$38,585.00	\$260,800.00

Section 4: The following revenues are anticipated to be available to complete this project:

Local Funding	\$260,800.00
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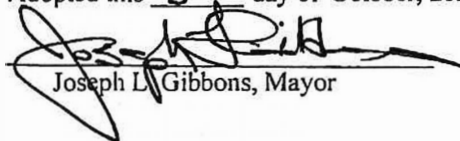
Section 5: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the Project Ordinance.

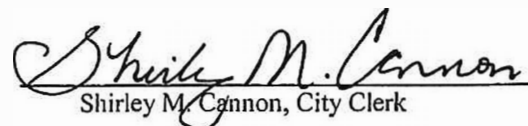
Section 6: The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3.

Section 7: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 8: Copies of this capital project ordinance shall be furnished to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this 5th day of October, 2021.


Joseph L. Gibbons, Mayor


Shirley M. Cannon, City Clerk

BID TABULATION

**HOTEL STREET EXTENSION
 CITY OF LENOIR**

Tuesday, September 21, 2021; 2:00 pm local time
 Lenoir, North Carolina

BIDDERS	BASE BID	ALTERNATE 1	TOTAL BID
Hilton, Inc.	\$304,950.00	\$15,675.00	\$320,625.00
Maymead, Inc.	\$335,525.00	\$16,000.00	\$351,525.00
Mountain Crest, LLC	\$215,800.00	\$12,100.00	\$227,900.00



1240 19th Street Lane, NW
 Hickory, North Carolina 28603

This is to certify that the bids tabulated herein were publicly opened and read aloud at 2:00 p.m. on the
 21st day of September 2021, at the Lenoir Public Works Facility, 510-B Greer Circle, Lenoir, North
 Carolina.

