

**AGENDA
CITY OF LENOIR
COMMITTEE OF THE WHOLE
801 WEST AVENUE
TUESDAY, AUGUST 24, 2021
8:30 A.M.**

**FACILITY TOURS (WATER TREATMENT PLANT &
BIOSOLIDS) *Following meeting**

- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. COMMITTEE ITEMS
 - A. Update; Public Utilities – Public Utilities Director Radford Thomas
 - B. Update; Public Works – Public Works Director Jared Wright
- IV. COMMUNITY DEVELOPMENT
 - A. Lenoir Business Advisory Board: The Lenoir Business Advisory Board met on Thursday, August 12. Minutes of the June 10, 2021 meeting are submitted as information. Kaylynn Horn, Economic Development Director, will present a report of current projects.
 - B. Planning Board: The Planning Board cancelled their meeting of Monday, August 23. Jenny Wheelock, Planning Director, will present updates on current projects.
 - C. Parks & Recreation Advisory Board: The Parks & Recreation Advisory Board met on Monday, August 16. Minutes of the meeting are submitted as information. Kenny Story, Recreation Director, will present updates on current activities.
- V. FINANCE & ADMINISTRATION
 - A. Update – Finance Director Donna Bean
 - 1. July Financial Summary
 - 2. Sales Tax Chart by Year
- VI. Update; Public Communications – Public Information Officer Joshua Harris
 - 1. July Communication Report

VI. PUBLIC SAFETY

A. Update; Police Department – Police Chief Brent Phelps

1. 2021 Second Quarter Report (April, May & June) – Chief Phelps

B. Update; Fire Department –Chief Ken Hair

1. 2021 Second Quarter Report (April, May & June) – Chief Hair

VII. OTHER

A. September Calendar

B. Facilities Tour (Water Treatment Plant & Biosolids)

VIII. ADJOURN

Meeting Attendance

Board Members PRESENT	Board Members ABSENT	Ex-Officio Members PRESENT	Ex-Officio Members ABSENT
1. Mark Transou- Chair	1. Grey Scheer	1. Joe Gibbons	1. Ike Perkins
2. John Moore	2. Gonzalo Vazquez	2. Scott Hildebran	2. Crissy Thomas
3. Dana Clark	3. Margaret Forney		
4. Jennifer Indicott	4. Sean Williams		
5. Darin McKinney	5. Patrick Longano		
6. Glenda Wilson	6.		
7. Kimmie Rogers			
8. Tim Biddix			
9. Matt Underwood			
10.			
11.			
12.			

Staff Members PRESENT	
1. Kaylynn Horn	
2. Matthew Anthony	
3.	

Mark Transou called the meeting to order.

Approval of Minutes

Upon a motion from Matt Underwood, seconded by Dana Clark the May 13, 2021 minutes were unanimously approved.

Report from Grants Committee

The Grants committee has nothing to report at this time.

Jesse Plaster is the first to receive the Park Service Grant. Grant moneys have been approved and construction should be underway shortly.

Insights and Background on LBAB and Lenoir Main Street

Kaylynn Horn gave a presentation on The Main Street Four Point Approach.

- o Promotion, Economic Vitality, Organization and Design.

Lenoir Main Street Committee Update

- o Cruise-In
- o Lenoir Legends
- o Caldwell County Farmers Market
- o Summer Music Madness

- o Southern Sundown-8/21
- o Tattoo Festival- September 2021

Updates from Mayor Gibbons and City Manager Scott Hildebran

- Scott Hildebran spoke about tax rates; the decision to not increase the rates; and the decision to decrease tax rates in the MSD. He mentioned Lenoir as one of the lowest tax rates.
- Scott Hildebran and Mayor Gibbons reviewed the new businesses and construction coming to Lenoir
 - o HWY 55 Burger
 - o Dairy O's
 - o The Blue Bell
 - o Katz Corner
- Mayor Gibbons thanked the Girls Scouts for their donation of birdhouses to the community gardens

Meeting adjourned.



Recreation Administrative Offices (828)757-2165 - Fax (828)758-1315
 Martin Luther King Center (828)757-2170
 Lenoir Aquatic & Fitness Center (828)757-2196
 Mulberry Recreation Center (828)757-2165
www.cityoflenoir.com/parks

Recreation Advisory Board Meeting

Minutes

Monday, August 16, 2021

The Recreation Advisory Board met at the Mulberry Recreation Center at 6:00pm.

Members present for this meeting were: Scott Barnett, Schonna Banner, Michael Dineen, Rick Pierce, and James Robertson.

City staff members present were: Kenny Story and Maria Swanson

Absences included: Darrell Lipford, Tim Poarch and Crissy Thomas, Ex-Officio

Members were welcomed by Scott Barnett.

Minutes from the April 2021 meeting were reviewed. Motion made to approve minutes by James Robertson, second by Michael Dineen. Motion carried.

Director's Report

- All parks and rec facilities opened on Monday, April 26th with limited hours and restricted capacity.
- Following the state's guidelines, most of the capacity limitations have been raised but we are still operating on limited hours.
- Spring Baseball season went well. Numbers were low but that was expected due to Covid. We had 9 teams and played teams from Hudson, Sawmills, and Granite Falls.
- CCC&TI women's softball played and practiced at the Optimist Park. Season went well. Fall practice will begin next week.
- LYSA had a spring season. Numbers were down due to Covid. They are currently taking registration for fall soccer and their travel team.
- Fall softball and baseball registration ended on Friday, August 13th. Again numbers are low but we do have enough to have a season.
- Jazz Festival was held at MLK center on Saturday, July 24th. It was moved inside due to the weather. There were approximately 100 people in attendance. The West Caldwell Health Alliance was on site to give Covid vaccines.
- The gospel singing was held at MLK Center on Sunday, August 14th. Around 75 people were in attendance.
- MLK Center will be having a Back to School Book Bag Giveaway on Thursday, August 19th. This will start at 3pm and last until the last book bag is given away. Caldwell County Health Department will be on site again to give Covid vaccines.
- Downtown Stage hosted bands on July 9th and August 13th. There was a good turnout for both events
- The Sculpture Celebration will be held at the Broyhill Walking Park on Saturday, September 11th from 10am to 4pm. There will be no Friday night events this year.

- The deck and restrooms at the Walking Park are complete. This project was done with a donation from the Broyhill Family Foundation. A ribbon cutting is planned for Tuesday, August 17th at 5pm.
- Work is continuing on the Lenoir High School Auditorium. The restrooms downstairs are finished and the stage floor have been refinished. Other work to be done includes: new curtains, new doors, carpet, guttering and downspouts, HVAC, painting, lighting and roof repairs. This project is being funded with CDBG funds. The project will take several years to complete.
- The Rotary Club has shown interest in raising funds to install lighting at Mack Cook Stadium. Several club members and a lighting company meet me (Kenny Story) at the field this week to discuss the logistics and cost involved.
- The First Presbyterian Church on Pennell Street is interested in creating a park and possibly a dog park on their property right off the greenway. Scott Barnett has been involved in the planning of this proposed project.
- We are looking at possible ways to make some needed repairs to the basketball court in West End.
- We are looking at applying for another PARTF Grant to do renovations at LAFC. These renovations could possibly include a splash pad.

New Business

- No new business was discussed

Old Business

- No Old business was discussed.

There being no further business to discuss, the meeting was adjourned.

The next meeting will be at Mulberry Recreation Center at 6 p.m. Monday, September 16, 2021

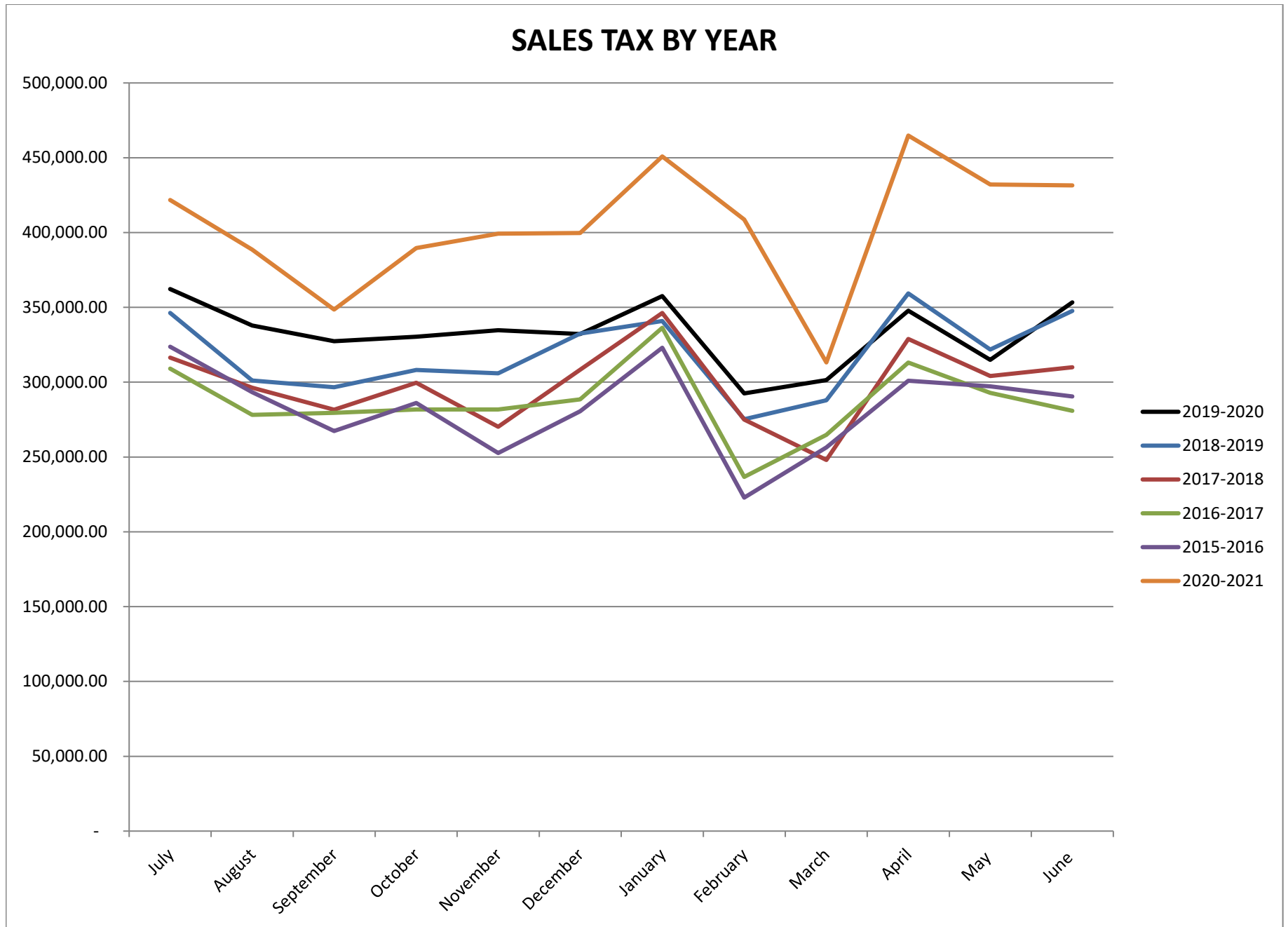
Minutes submitted by: Maria Swanson



**City of Lenoir
Financial Summary
As of 7/31/2021**



General Fund					
	2021-2022 Budget	7/31/2021	% of Budget	Change from Previous Year	7/31/2020
Total Revenue	\$ 18,594,890.00	\$ 4,743,692.75	26%	\$ 932,644.64	\$ 3,811,048.11
Expenditures	\$ 18,594,890.00	\$ 2,814,830.81	15%	\$ 1,248,957.50	\$ 1,565,873.31
Over/Under	\$ -	\$ 1,928,861.94		\$ (316,312.86)	\$ 2,245,174.80
Downtown District					
	2021-2022 Budget	7/31/2021	% of Budget	Change from Previous Year	7/31/2020
Revenues	\$ 184,638.00	\$ 14,949.43	8%	\$ 461.29	\$ 14,488.14
Expenditures	\$ 184,638.00	\$ 14,095.25	8%	\$ 4,631.53	\$ 9,463.72
Over/Under	\$ -	\$ 854.18		\$ (4,170.24)	\$ 5,024.42
Water/Sewer Fund					
	2021-2022 Budget	7/31/2021	% of Budget	Change from Previous Year	7/31/2020
Revenues	\$ 9,629,744.00	\$ 895,549.10	9%	\$ 58,077.31	\$ 837,471.79
Expenditures	\$ 9,629,744.00	\$ 453,664.31	5%	\$ (103,534.58)	\$ 557,198.89
Over/Under	\$ -	\$ 441,884.79		\$ 161,611.89	\$ 280,272.90



July 2021 Communication Report

By Joshua Harris, Director, Communication & Public Information 8/9/2021

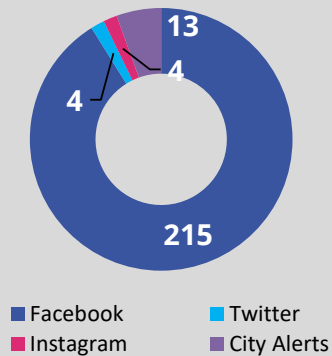
CONTENT CREATION

News Releases	Photos	Videos	Podcasts/Radio	Social Posts	Notify Me	Q&A	eSign
8	50	5	2	90	21	26	8

PUBLIC ENGAGEMENT

New Followers

236



Social Reach

54,682

Facebook	51,757	
Twitter	2,834	

Video Views

6,245

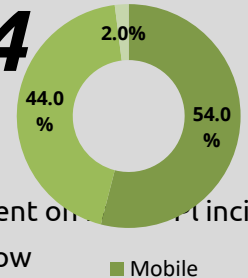
Facebook	5,560
YouTube	685

Website Views

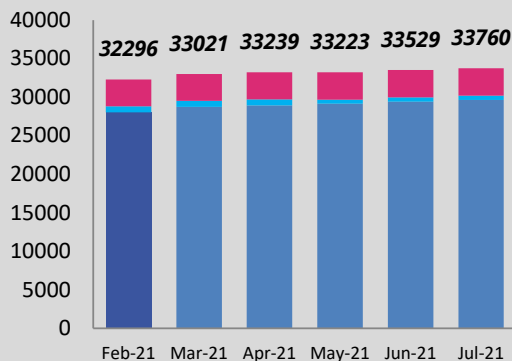
45,694

Top Pages

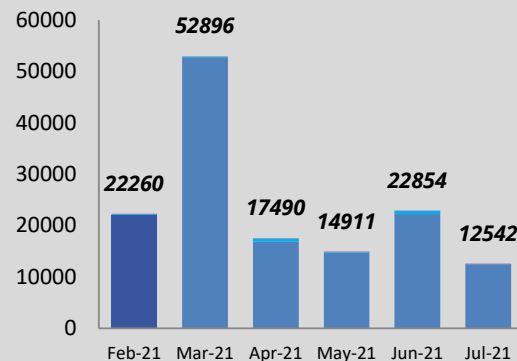
- 1 Payment Options
- 2 Police release statement on [unclear] inci
- 3 July 4th Fireworks Show
- 4 Jobs
- 5 LAFC Secretary Job
- 6 Water & Sewer Service
- 7 LAFC



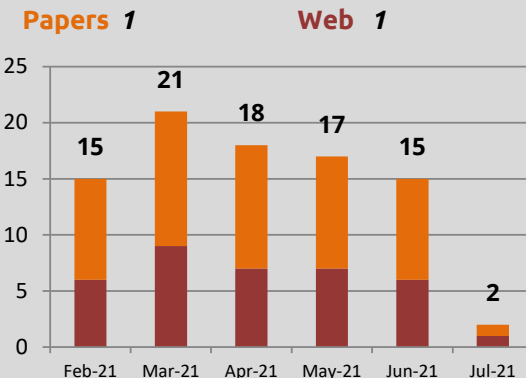
Total Followers



Social Engagement



Media Coverage





Top Facebook

Reach: The number of people who saw the post on their feed

Engagements: Reactions, comments, shares, photo/video views, and clicks

Total Facebook Followers

29,647

Last Month 29,432

Gain 215

City of Lenoir Fire Department
Published by Joshua Harris · July 23 at 11:10 AM ·

Lenoir Fire would like to extend our most sincere and heartfelt condolences to the families of Retired Chief Bill Murray and Retired Captain Billy White. Both Chief Murray and Captain White passed about 12 hours apart yesterday due to nonrelated health issues. These two men were valued members of our department and will be forever missed!! Rest Easy Brothers!!




8,624 People Reached 1,456 Engagements

Boost Post

331 Reactions 78 Comments 47 Shares

Like Comment Share

	Paid	Organic	Rate
Reach		8,624	
Engagements		1,456	17%
> Comments		78	
> Shares		47	

City of Lenoir Police Department
Published by Aide Decamp · July 29 at 1:46 PM ·

We are pleased to announce that we plan to host a Canine Academy this year. We have uploaded a fillable adobe form that you can complete and email back to us at lenoirpolice@gmail.com. You can also fax the completed form to 828-394-1231 or drop it in our curbside drop-box located at 1035 West Ave. This is a 7 week class that meets every Thursday night from 6 - 7 PM. Application deadline is 8/26/2021. Classes begin Sept. 2nd. Please visit our webpage for more info.
<https://www.cityoflenoir.com/180/Citizens-Canine-Academy>

2021 Canine Academy

Teach your furry friend some basic obedience commands from our resident canine experts!

Sep. 2 - Oct. 7
Th. 6 - 7 pm

Applicants must be 16 or older or accompanied by guardian and subject to background check and signed release of liability

No dogs under 6 months of age are accepted

No overly aggressive dogs will be accepted

Dogs must have current vaccinations & receiving flea & tick-treatments

Training requires chain slip collars, approved leashes, & reward treats

Deadline to apply is 8/26/21. More info & application at www.cityoflenoir.com (programs) Citizens Canine Academy

7,411 People Reached 601 Engagements +2.5x Higher Distribution Score

Boost Post

70 Reactions 28 Comments 39 Shares

	Paid	Organic	Rate
Reach		7,411	
Engagements		601	8%
> Comments		28	
> Shares		39	

Downtown Lenoir
Published by Matthew Anthony · July 2 ·

Just a reminder.... Tomorrow the Farmers Market will be from 7am-2pm in the 902 Harper Ave parking lot.

Also, the first Cruise-In is tomorrow from 3-7pm. Please be aware of Downtown street closures. The map below highlights where the street closures will be. Come out and enjoy as the streets are lined with classic cars and be sure to support our local shops and restaurants as you stroll around Downtown.

#domoreinlenoir Lenoir Cruisers City of Lenoir, NC Government



4,523 People Reached 188 Engagements +12.6x Higher Distribution Score

Boost Post

17 Reactions 30 Shares

	Paid	Organic	Rate
Reach		4,523	
Engagements		188	4%
> Comments			
> Shares		30	



Top Tweets

Impressions: Times people saw this Tweet on Twitter

Engagements: Times people interacted with this Tweet

Total Twitter Followers

541

Last Month 537 Gain 4



City of Lenoir, NC @CityofLenoir

Head to the MLK Jr. Center tomorrow night and enjoy the free Bring Back the Music Jazz concert. Lexxi, Groove Masters Band, and Reggie Graves and Jazz Theory will perform starting at 6:30 pm. Food truck on site and free COVID vaccines available. Bring a comfy chair or blanket pic.twitter.com/xUkBHWSDxm

Impressions 301

Total engagements 13

Media engagements 11

Retweets 1

Likes 1



City of Lenoir, NC @CityofLenoir

Main Street Attendant Darren Bryant took the Billy Goat vacuum for a test spin yesterday in Downtown Lenoir. The Billy Goat is a heavy-duty, gas powered vacuum. It can pick up grass, leaves, and litter and even cans and bottles. pic.twitter.com/zFS5dnNraZ

Impressions 297

Total engagements 12

Media engagements 7

Likes 4

Profile clicks 1

City of Lenoir, NC @CityofLenoir

Staff with the NC Cooperative Extension Caldwell County Center recently took some aerial video of Unity Park & Community Gardens and the new Blue Bell Apartments under construction on College Avenue in Downtown Lenoir. Check it out at <https://youtu.be/AMWnByo783Q> .

Impressions 284

Total engagements 4

Link clicks 4



Top Instagram

Likes: The number of people who liked the post on their feed

Total Instagram Followers

3,564

Last Month 3,560

Gain

4

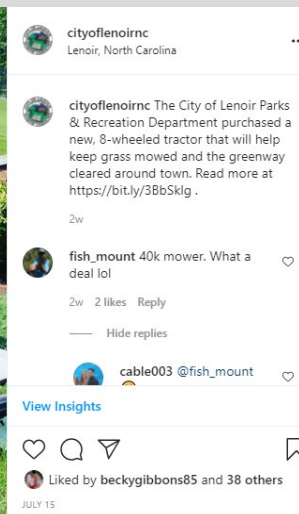


Likes

30

Comments

1



Likes

39

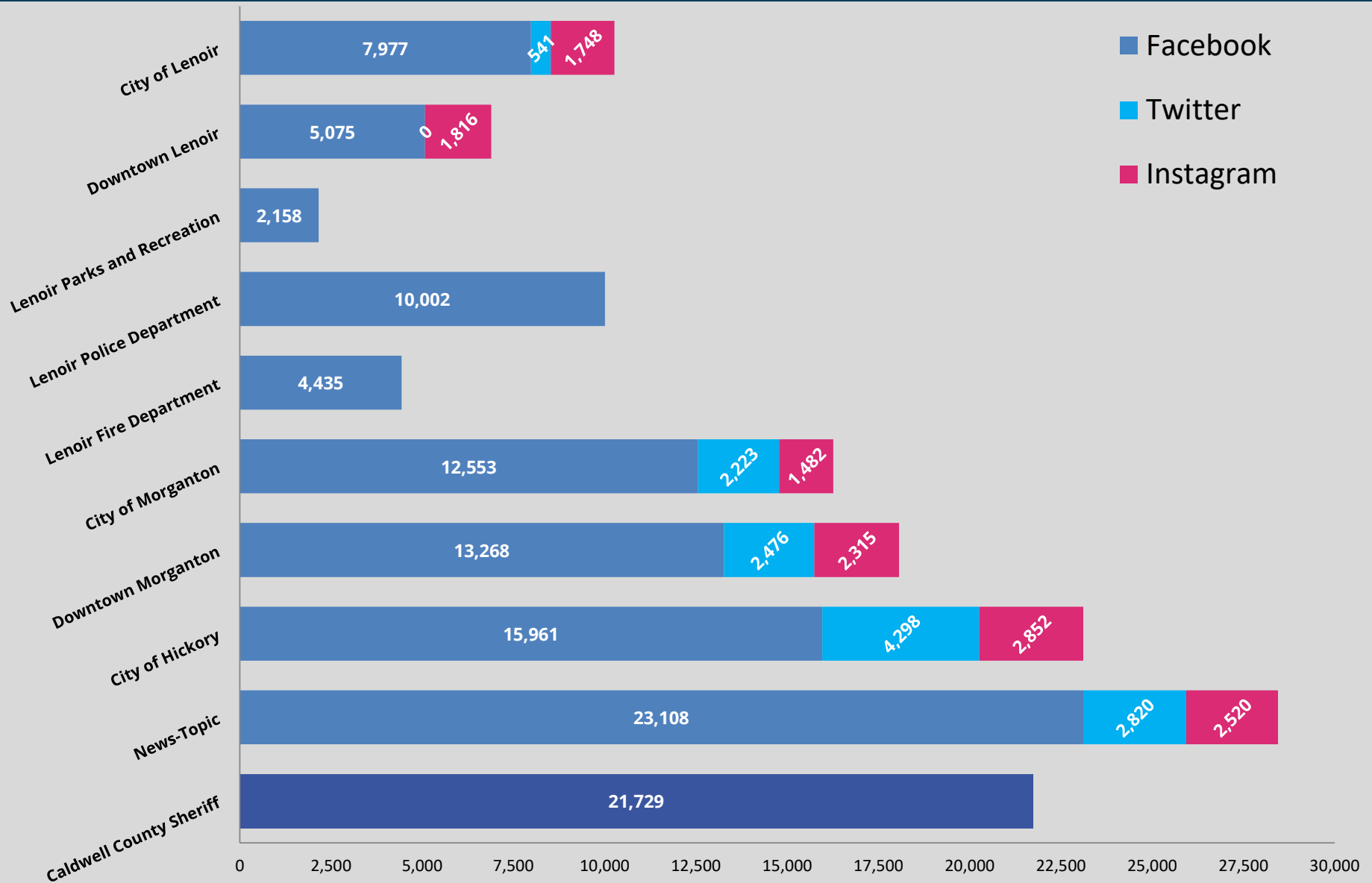
Comments

3



Social Comparison

The chart below compares Lenoir's social accounts with surrounding organizations.





Questions and Form Requests

26

Bulk Garbage 44

Garbage Pickup 22

Cart Issue 4

Extra Cart 21

Payment Plan

Records Request

Total Requests 91

I own some property and want to update the address for my tax bills

I just got the message saying possible water leak how can we find out since we can't hear water run

just had a quick question for you, this is the fourth of july weekend, why are there no flags flying downtown

Ditches are never cleaned and therefore are overflowing into road when rains and banks are hardly mowed

I have some concerns about the ways things are being handled with public facilities, with the swimming pool

You have a hold on my fl drivers license I paid the fine 3 weeks ago of 310.00 county clerk said there was nothing else pending it was dismissed but the hold

I would like to be added to your list of City alerts

submitted a request for a veterans tile back in November 2020, wondering how long that takes to be processed

Public records for [person]

calling about a residential reroofing project, building code requirements for space decking

Hole in road and underneath looks washed out.

I just moved into a home on 7/12, and the house already has two grey trash cans. One of them is severely damaged at the bottom

Money was stolen from my wallet and it was about a grand because it was the most of my stimulus check and I reported to the SunTrust that my debit card

Bestway in Lenoir has 2 garbage pick ups a week. Tuesday and Thursday usually. Neither of which have been picked up

Code violation. Building occurring in violation of code. Unpermitted building.

I am trying to understand the public swim schedule. It appears that the slides are always closed

can y'all find out why North Main Street water is so low right now?

I made a call about trash not getting picked up . you guys came got trash. but when I came home from work Friday my trash can was gone .

Street lights not working

On our street, people are taking their home and making apartment out of their home

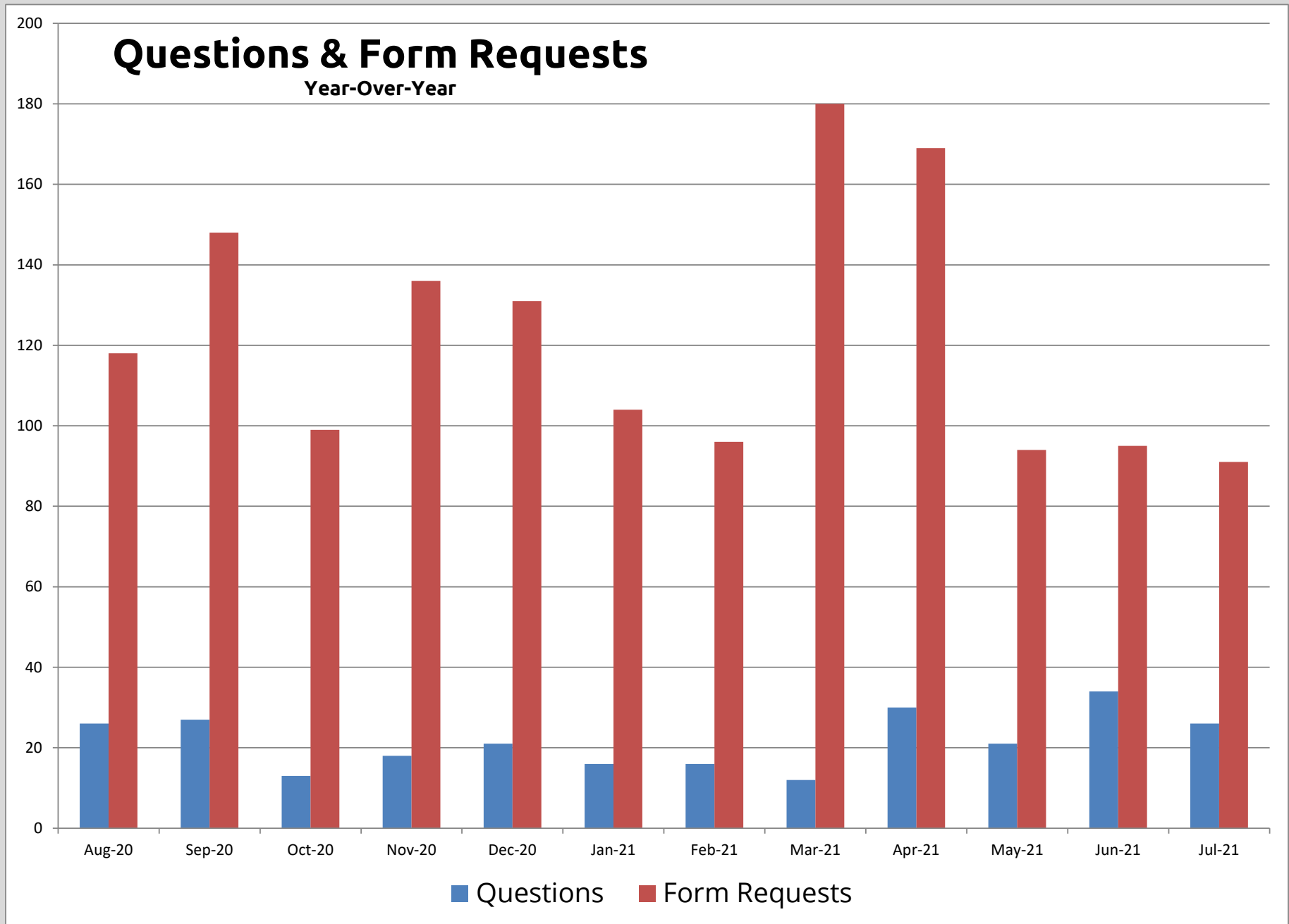
Empty house that looks like it should be condemned ... someone is living in it.

Water back on. High pressure evenings and nights, but real low in mornings.

Street light not working

I am contacting you to inform you that, we noticed P O Box is incorrect on the tax bill received.

The Greenway parking lot off of Sherlee street often contains a large group of teens simply hanging out there playing music.





Chief Brent Phelps
Second Quarter Report
April - June, 2021



This report should serve to document and describe the department's in-service educational activity by providing a detailed list of training conducted and the hours involved:

Communications / Records:	300 hours
<i>Criminal Record, DCI File Transactions & DCI General Inquiries</i>	8
<i>Crisis Negotiations</i>	56
<i>Critical Thinking</i>	56
<i>Followership: Being an Influential Employee</i>	4
<i>Handling Active Assailant Incidents</i>	28
<i>Security Awareness Training</i>	4
<i>Telecommunicator Certification</i>	144
Criminal Investigations:	48 hours
<i>First Call Initial Investigation Interview Training</i>	24
<i>Forensic Analysis & Ballistic Math</i>	24
Instructor Training:	143 hours
<i>General Instructor Certification</i>	91
<i>General Instructor Update</i>	2
<i>G.L.O.V.E. Instructor Qualification</i>	2
<i>Sig Sauer Armorer Certification</i>	48
Non-Specific	292 hours
<i>Bloodborne Pathogens & Hazmat</i>	264
<i>Constitutional Use of Force</i>	6
<i>CPR Recertification</i>	16
<i>UAS – Remote Pilot License Recertification</i>	6
Patrol Training:	1,436 hours
<i>Advanced Accident Investigation</i>	240
<i>At-Scene Traffic Crash Investigation</i>	40
<i>Continue to Make a Difference</i>	22
<i>Department Policy & Procedure (New Hire)</i>	4
<i>Fair & Impartial Policing (New Hire)</i>	8
<i>Field Training Officer Training</i>	120
<i>Firearms Training</i>	255
<i>Hemp Industry: Overview & Officer Roles</i>	14
<i>Intoxilyzer Recertification</i>	16
<i>Law Enforcement Canine Team Law</i>	24
<i>Legal Update - 2021</i>	20
<i>NCLM – Dangerous Crossroads</i>	14
<i>New Hire: Driver, OC Spray, SCAT, Taser Update</i>	13
<i>Officer Awareness: Responding to Victims of Trauma</i>	92
<i>Patrol Vehicle Operations</i>	112
<i>Scat – 2021</i>	200
<i>Shoot / Don't Shoot Scenario Drills</i>	230
<i>U.S. Supreme Court Case Law for Law Enforcement (New Hire)</i>	8
<i>Verbal De-escalation Techniques (New Hire)</i>	4
School Resource:	57 hours
<i>SRO Certification</i>	40
<i>SRO Procedural Justice – 2021</i>	1
<i>School Safety & Responding to Incidents</i>	16
Special Response Team:	200 hours
<i>Shoot House Training</i>	90
<i>Non-Specific Specialized Training</i>	110
Supervision and Management:	196 hours
<i>FBI-LEEDA Command Leadership Institute</i>	28
<i>First Line Supervision</i>	40
<i>Managing the Media in Law Enforcement</i>	128
Total Return for 2nd Quarter 2021:	2,672 hours



In addition to over 2,600 in recorded training hours during the 2nd quarter, employees also participated in the following:

Awards & Certifications

Advanced LE Certificates: D. Brown, J. Banks

Golden Ticket Award: M. Coffey

School Resource Officer Certification: C. Lynn

Telecommunicator Certification: M. Ford, A. Hollingsworth, C. Swanson

Committees, Meetings & Training

Active Shooter Training (Yokefellow): C. Mills, M. Spears

Caldwell Heritage Museum Board Member: P. Moser

Caldwell School System Board Member: C. Bumgarner

CIS Board Member: C. Bumgarner

Customer Service New Hire Orientation Training

e-Warrants Webinar Training

Patrol Supervisors Meeting

Policy Revisions Committee

Events

Back-the-Blue Luncheon Invitation

Back-the-Blue Ride (Watauga Deputies KIA) – Special Assignment

City Employee Litter Sweep

Department Tour / Touch a Truck: J. Moore, T. Lee

Drive-Thru Child Health & Safety Fair (DHHS): M. Spears

Food Truck Night for City Employees (Mulberry Rec)

Memorial Day Service (on the Square)

National Day of Prayer (on the Square)

Project Graduation (Bo's): C Platoon

New Hire Orientations

BLET Graduation: A. Smith

Field Training Completion (11 weeks): G. Baxter, J. Pennell, H. Reid

Field Training for Telecommunicators: K. Hardy, L. Cockerham

Oath of Office: M. Bonestell, A. Smith

Other Mentions

Brazos e-Citation Migration Completion

CJLeads Audit Completion

e-Warrants NCAWARE Migration Completion

Guard Duty: G. Warren, M. Zambrano

Internships End: C. Dopp, D. McGuire (367 hours for 2Q21)

Linx Audit Completion

Presentations & Receptions

K9 Atos Certification & Recognition: J. Lo

K9 Cerik (RIP) Remembrance: N. Blache

Motorcycle Safety Awareness Month (Proclamation)

Peace Officers Memorial Week (Proclamation)

Retirement Recognitions: G. Snider, T. Lee

Telecommunicators Appreciation Week (Proclamation)



Crimes Against Persons

NIBRS Code	Charge Description	2QR19	2QR20	2QR21
13A	Aggravated Assault	8	6	7
11D	Forcible Fondling	4	0	0
11A	Forcible Rape	2	1	2
11B	Forcible Sodomy	4	0	0
64A	Human Trafficking (Commercial Sex Acts)	0	0	0
64B	Human Trafficking (Involuntary Servitude)	0	0	0
36A	Incest	0	0	0
13C	Intimidation	2	3	1
09C	Justifiable Homicide	0	0	0
100	Kidnapping / Abduction	1	1	1
09A	Murder / Non-Negligent Manslaughter	0	0	1
09B	Negligent Manslaughter	0	0	0
11C	Sexual Assault with Object	1	0	0
13B	Simple Assault	55	44	62
36B	Statutory Rape	0	0	0
Total		77	55	74

Crimes Against Society

Code	Charge Description	2QR19	2QR20	2QR21
720	Animal Cruelty	1	0	2
40B	Assisting / Promoting Prostitution	0	0	0
35A	Drug / Narcotic Violations	97	50	90
35B	Drug Equipment Violations	50	17	29
39A	Gambling (Betting / Wagering)	0	0	0
39C	Gambling (Equipment Violations)	0	0	0
39B	Gambling (Operating / Promotion)	0	0	0
39D	Gambling (Sports Tampering)	0	0	0
370	Pornography / Obscene Materials	2	2	0
40A	Prostitution	0	0	0
40C	Purchasing Prostitution	0	0	0
520	Weapons Law Violations	5	9	14
Total		155	78	135



Crimes Against Property

Code	Charge Description	2QR19	2QR20	2QR21
200	Arson	0	0	2
510	Bribery	0	0	0
220	Burglary / Breaking & Entering	48	35	39
250	Counterfeiting / Forgery	5	6	2
290	Destruction/ Damage/ Vandalism Of	69	36	45
270	Embezzlement	1	0	1
210	Extortion / Blackmail	0	0	0
26G	Hacking / Computer Invasion	0	1	0
26F	Identity Theft	1	0	1
23H	Larceny (All Other)	49	39	59
23D	Larceny (From Building)	21	9	19
23E	Larceny (From Coin-Operated Machines / Devices)	1	0	3
23F	Larceny (From Motor Vehicles)	22	5	28
23G	Larceny (Motor Vehicle Parts And Accessories)	1	2	8
23A	Larceny (Pick-Pocket)	3	1	0
23B	Larceny (Purse Snatching)	0	0	0
23C	Larceny (Shoplifting)	41	39	24
240	Motor Vehicle Theft	21	19	25
26B	Fraud (Credit / Debit Card / ATM)	6	15	5
26A	Fraud (False Pretense / Swindle / Confidence Game)	18	11	12
26C	Fraud (Impersonation)	0	2	0
26D	Fraud (Welfare)	0	0	0
120	Robbery	5	0	2
280	Stolen Property	2	3	0
26E	Wire Fraud	0	0	0
Total		314	223	275



Group B Offenses

Code	Charge Description	2QR19	2QR20	2QR21
90A	Bad Checks	0	1	0
90B	Curfew / Loitering / Vagrancy	0	0	0
90C	Disorderly Conduct	6	4	7
90D	Driving under Influence	8	13	6
90E	Drunkenness	0	0	2
90F	Family Non Violent Offenses	80	72	84
90G	Liquor Law Violations	1	6	1
90H	Peeping Tom	0	0	0
90I	Runaways	2	2	4
90J	Trespass of Real Property	4	2	0
90Z	All Other Offenses (Person / Property / Society)	7	0	4
Totals		108	100	108

Calls For Service

Description	2QR19	2QR20	2QR21
Alarms	449	356	390
Animal Complaints	92	63	76
Civil Disturbances	214	239	244
Domestic Disturbances	303	307	327
Field Contacts	36	13	96
Follow-Ups	206	154	213
Foot Patrols	154	22	10
Incomplete 911s	525	493	717
Loud Noise Complaints	74	90	102
Special/House Checks	2281	3137	1787
Stranded Motorists	196	133	145
Suspicious Persons	407	387	490
Suspicious Vehicles	526	482	341
Warrant Service	507	165	298
Totals	5970	6041	5236

Group B offenses are non-reportable offenses. All of the Group B offenses are Crimes Against Society, except bad checks, runaway juvenile, and all other offenses. Even though runaway juvenile is not classified as a crime by the FBI, Lenoir Police Department feels strongly that documentation should be kept.



Canine Activities

Description	2QR19	2QR20	2QR21
Building Searches	12	12	12
Building Search Apprehensions	2	0	3
Call Outs	0	0	0
Demonstrations	12	0	0
Currency Seized	\$411	\$120.00	\$0
Assist Narcotics Searches	3	5	6
Assist Narcotics Seizures	0	4	1
Narcotic Utilizations	72	55	74
Street Value of Seized Narcotics	\$25,512.40	\$18,996.32	\$47,469.50
Tracks	11	6	19
Tracks Apprehensions	0	0	3
Training Hours	83	92.95	190.08
Utilizations	112	114	80

Charges / Arrests

Description

Felony Charges	2QR19	2QR20	2QR21
Adult	191	160	110
Juvenile	0	1	1
Misdemeanor Charges			
Adult	832	442	504
Juvenile	12	5	8
Total Charges	1035	608	623

The figures to the right are arrests stemming from the above charges. Involuntary commitment arrests are included in the misdemeanor arrests totals.

Felony Arrests	157	107	108
Misdemeanor Arrests	667	331	406
Involuntary Commitment Arrests	22	16	47



Traffic

Description	2QR19	2QR20	2QR21
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Crashes

Crashes with Injuries	47	31	47
Crashes with Property Damage	231	195	220

Total Crashes	278	226	267
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The figures to the right are included in the above totals.

Crashes With Fatalities	0	0	0
Crashes Hit / Run	57	50	63
Crashes in Parking Lots	84	64	71

Tickets

Handicap Tickets Issued	0	0	2
Parking Tickets Issued	61	8	68
Parking Tickets Paid	56	7	71
Traffic Citations Issued	1145	645	557
Warning Tickets Issued	638	227	259

Total Tickets	1900	887	957
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Top Five Contributing Circumstances 2QR21

Failure to Reduce Speed	54
Inattention	53
Failed to Yield Right of Way	33
Improper Backing	28
Improper Turn	15

Top Five Crash Locations 2QR21

Blowing Rock Blvd / Hospital Av	9
Blowing Rock Blvd / Greenhaven Dr	5
Blowing Rock Blvd / Nuway Cir	4
Blowing Rock Blvd / Seehorn St	4
Morganton Blvd / Virginia St	4



Administrative

Description 2QR21

ABC Permits 4

Friendly Mart - 830 Connelly Springs Road

Malt Beverage & Wine (Off Premise)

Moonjoy Meadery – 110 Church St. (addendum from 6/2020)

Fortified Wine (On Premise)

Smoking in the Foothills - (2 Special Permits for Downtown Lenoir events to include temporary extension of premises)

Malt Beverage (On Premise)

Save N More – 429 Harper Avenue

Malt Beverage , Fort./Unfort. Wine (Off Premise)

Backgrounds 4

Wrecker Inspections 7

Communications

Description	2QR19	2QR20	2QR21
CAD Requests DSS	49	43	55
Criminal History Requests	76	23	71
Entered CAD Calls	10969	9574	9148
Number of Monthly Validations	115	123	122
Utility Calls	102	84	99
Total	11311	9847	9495

Records

Description	2QR19	2QR20	2QR21
CAD Reports	\$40.00	\$0.00	\$55.00
Fingerprints	\$50.00	\$0.00	\$35.00
Parking Ticket Payments	\$485.00	\$45.00	\$620.00
Reports	\$55.00	\$15.00	\$80.00
Total	\$630.00	\$60.00	\$790.00



Case Statuses

Description	2QR19	2QR20	2QR21
Open	199	107	116
Inactive	329	288	275
CBA (Cleared by Arrest)	118	60	93
Exceptionally Cleared	7	5	8
Unfounded	37	21	31

Crime Stoppers

Description	2QR19	2QR20	2QR21
Calls Received	109	49	55
Crime of the Week Press Releases	5	3	0
Illegal Narcotics Recovered	\$0.00	\$0.00	\$0.00
Rewards Paid	\$825.00	\$0.00	\$250.00
Stolen Property Recovered	\$39,000 / 3 Vehicles	\$0.00	\$0.00
Total Arrests	6	2	3
Total Charges	19	6	13



Generals

Description	2QR19	2QR20	2QR21
Evidence Destroyed	170	330	1261
Evidence Received	728	473	692
Evidence Inventory Total	40811	43,471	45795
Polygraph Examinations	3	4	
Recovered Stolen Property	\$5,642.70	\$80,076.51	\$44,859.45
Recovered Stolen Vehicles (Number of)	13	14	17
Recovered Stolen Vehicles (Value of)	\$55,900.00	\$50,800.00	\$124,684.00
Narcan Use	9	6	15
Overdoses	20	17	18
<i>Opioid Induced Overdoses</i>	9	6	15
Suicides	0	2	2
Unattended Deaths	17	9	8

Narcan is used to reverse fatal drug overdoses. In the second quarter of 2021, we have been successful at saving 15 lives with the administration of Narcan while on overdose scenes.

Nuisance

Description	2QR19	2QR20	2QR21
Abandoned / Junk Vehicle	14	8	3
Graffiti	0	0	0
Health And Safety	6	4	5
Junk And Debris	31	17	11
Miscellaneous	8	4	3
Tall Grass Or Vegetation	48	27	28
Total	107	60	50

Case Statuses

City Abated	22	1	5
Owner Abated	56	24	42



Narcotics Activities

Description	2QR19	2QR20	2QR21
Arrests	24	6	19
Charges	43	17	40
Arrests While Assisting Other Agencies	0	0	0
Charges While Assisting Other Agencies	0	0	0
Cases Opened Or Initiated Within City Limits	70	25	57
Cases Opened Or Initiated While Assisting Other Agencies	15	2	16
Cash And Property Seized	\$5,440.00	\$782.00	\$25,757.00
Cash And Property Seized While Assisting Other Agencies	\$7,187.00	\$0.00	\$564.00
Illegal Narcotics Seized	\$42,822.30	\$9,151.90	\$171,373.00
Illegal Narcotics Seized While Assisting Other Agencies	\$24,020.00	\$44,280.60	\$433,231.00
Knock and Talks	38	4	2
Search Warrants	27	4	12
Total Assists And Joint Investigations	15	2	16
Vehicle Seizures	0	0	0

Narcotics Confiscated

			2QR21
Drug Name	Drug Quantities	Street Value	
Alprazolam	297du	\$1,485.00	
Assorted Pills	13du	\$100.00	
Buprenorphine Hydrochloride	6du	\$30.00	
Clonazepam	15du	\$75.00	
Cocaine	5.6gm	\$560.00	
Crack Cocaine	.8gm	\$160.00	
Fentanyl	65.4gm	\$39,240.00	
Heroin	12gm	\$7,200.00	
Heroin/Fentanyl	1.2gm	\$720.00	
Liquified Meth	167.24gm	\$25,086.00	
Marijuana	34.5gm	\$276.00	
Methamphetamine	633.2gm	\$94,980.00	
Non Schedule Pills	10du	\$1.00	
Oxycodone	117du	\$585.00	
Oxycodone Hydrochloride	16du	\$80.00	
Oxymorphone Pills	9du	\$45.00	
Pressed Pills	4du	\$20.00	
Suboxone	5du	\$25.00	
Temazepam	84du	\$420.00	
Unknown Pills	2du	\$10.00	
Xanax	28 du	\$140.00	
Zolpidem Tartrate 10mg	1du	\$5.00	
Total:		\$171,243.00	



2021 SECOND QUARTER REPORT

APRIL, MAY & JUNE

MISSION:

“The mission of Lenoir Fire Department is to provide public safety in the form of Fire Prevention, Fire Protection, Rescue Services and Emergency Medical Care. We will constantly strive to improve the quality of life for the citizens of Lenoir.”

VISION:

“To be aggressively proactive with respect to traditions and the realization of progression.”

OVERVIEW

Thank you for taking the time to look through Lenoir Fire Department's quarterly report. This report is designed to give you an understanding of the day to day operations of our department and staff for the second quarter of 2021. This quarter proved to be a busy one for our department and staff. We had promotions for four staff members due to the retirement of Battalion Chief Todd Laws, we had an increase of structure fires and several of them were major and we participated in several events for the City and throughout our community. Also, we were impacted by the cyber-attack on the pipeline that was one of the major suppliers for the east coast. One of the great things that happened this quarter was the Executive Order from the Governor that lifted many restrictions for mass gatherings and other safety precautions due to the decline in numbers associated with the COVID-19 pandemic. These lifted restrictions allowed us to fully open our Fire Stations again to the public for the first time in over a year.

MAJOR EVENTS

APRIL – With the retirement of Chief Laws, we had three members within our department receive promotions and we were able to hire a new Firefighter. Lieutenant Keith Owens, a 17-year veteran with Lenoir was promoted to Battalion Chief. Engineer Billy Safford, a 17-year veteran with Lenoir was promoted to Lieutenant. Firefighter Brent Simmons, a 16-year veteran with Lenoir was promoted to Engineer. John Bard, from Watauga County was the Firefighter hired.



- Also this month our department was able to change our fire reporting software. The previous program, Fire Programs, we utilized for National Fire Incident Reporting System was outdated and in need of updating. We changed to Emergency Reporting which updated our software, is more staff friendly to utilize, provides much more capability of uses and will provide us with cost savings for the budget.

- 17 Firefighters participated in the City of Lenoir's "Litter Sweep". With five different crews our staff collected 27 garbage bags full of litter. Our staff would like to thank the City Administrators for providing the hearty and delicious lunch after the event.
- On the 8th of this month our department responded to a structure fire at Goodwill located on Blowing Rock Blvd. This event caused some damage to their loading dock and the Police Department was able to make an arson arrest.



- We received our License from NCOEMS to be an EMS Agency (Ambulance Patient Transporter) showing we were able to meet NCGS 131E-155.1 requirements.
- We performed 3 stand-by ambulance coverages for football games and 1 soccer game at Hibriten High School.
- We purchased two Chevrolet Silverado 2500 Pick-up Trucks and a Chevrolet Tahoe which will be utilized for QRVs to respond to medical calls, pull our department trailers and out of town training participation. These vehicles should allow us to improve our response times, save wear and tear on our large apparatus, and provide cost savings.

MAY – We had the opportunity to assist Public Works and Parks and Recreation with a clean-up project of the creek beside the Greenway off Powell Rd. A washing machine was dumped there and they needed help removing it so we utilized this opportunity to interject some rescue training. We were also requested by Fleet Services to assist with changing the filters on the fuel storage tanks. Due to the height, we utilized Ladder 1 and used it as a training opportunity.



- Due to the Colonial Gas Pipeline cyber-attack, which impacted our City, we issued a fuel conservation plan allowing only necessary operations of gas fired apparatus and equipment to be utilized to lessen the impact of gas uses until the situation could be mitigated and return to normal. This lasted only a couple of weeks.
- Staff utilized the month, minus the gas conservation plan time, to inspect our fire hydrants. We ensure that hydrants are operational, free of damage, marked accordingly and clean around them maintaining 3 foot of clearance for our ease of use.
- Through the 18th to 22nd, 5 of our Chief Officers attending the NC Fire Chief's Association's "Mid-Winter" conference in Concord. This conference had several seminars and training classes that allowed attendees to further knowledge in Leadership while providing networking opportunities to address current fire service concerns and future trends that may impact fire departments.
- We performed 1 ambulance stand-by coverage for Hibriten High School's Graduation ceremony. With the lingering effects of the pandemic still in progress, the High School decided to hold their ceremony outside to maintain social distancing of all and asked us to stand-by for them due to the possibility of hot weather.

JUNE – On June 1st at 8:00am, all fire station facilities fully opened back up the public under the provisions and policies that were in place prior to the COVID-19 pandemic.

- June 4th, we held our quarterly retiree breakfast. This was the first breakfast the retirees were allowed to have in over a year due to the pandemic and Governor's Executive Orders. We had 27 retirees in attendance.
- We received notification that the two grants we applied for last quarter for Safety and Loss Liability through the NCLM was awarded. These were 50/50 matching grants in the amounts up to \$5,000 for each section. We were awarded \$5,000 from the Safety grant for a Rescue Combination Tool (battery operated) for Engine 2 and the total cost will be \$10,793. We were also awarded \$3,118 from the Loss Liability grant for turnout gear storage lockers for Station 1 and the total cost will be \$6,236. We will purchase all equipment in July with the Authorization of the Finance Department.
- We received notification from a local business (who wished to remain anonymous from the public) wanted to fund a project that our department was working on. We sent them a list of ongoing projects and the one they chose to fund was the project where we were trying to purchase 18 personal thermal imaging cameras (TIC), one for each riding position. TICs allow firefighters to more easily locate downed victims in fires where there is "black out conditions" and find hidden fires in structures, thus decreasing the chance of rekindles. Currently, the apparatus' only have one camera each and they are bulky. These 18 will allow for each firefighter to have their own TIC, which will enhance their personal safety and victim survivability. The TICs cost approximately \$700 each for a total of \$12,600. The company has agreed to disperse checks to us in three installments, \$4,000 in August, \$4,000 in September and \$4,600 in October to complete this project. We can't express how thankful we are for this company's generosity!

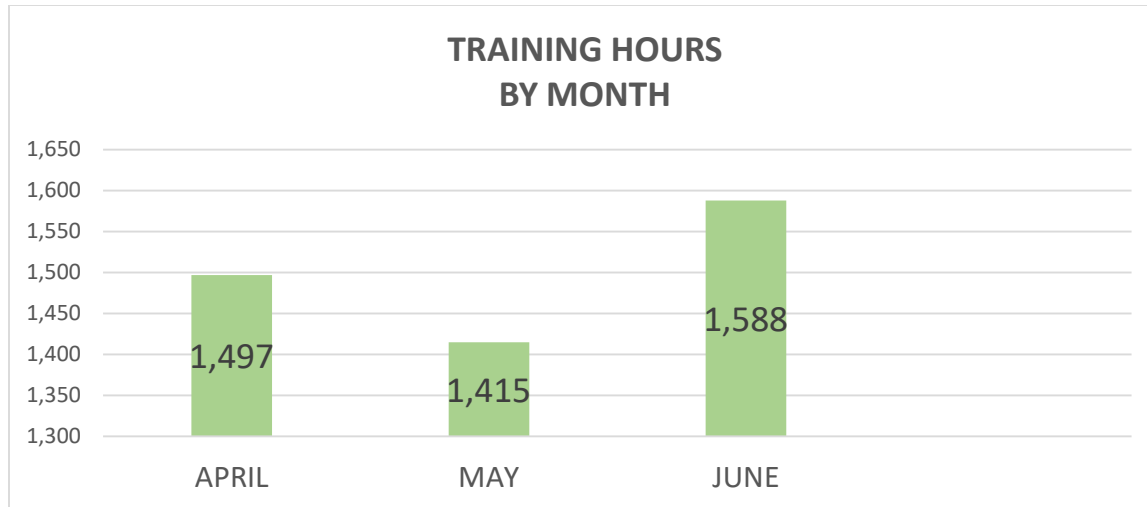
RESPONSES/INCIDENTS/CALLS FOR SERVICE

Incident Reports By Type of Situation Found	# of Incidents Current Quarter	2020 Quarterly Comparison	# of Incidents 2021 YTD
Fire, structure	9	6	14
Fire, vehicle & heavy equipment	2	1	6
Fire, brush or grass	13	16	23
Fire, trash	3	4	8
Fire, other	8	0	9
Medical call	368	29	661
EMS lift assist	14	6	33
Assist invalid, lift assist	10	1	15
MVA – with Injuries	21	12	35
MVA- no Injuries	38	23	82
Rescue call	20	12	41
Service call, public	68	57	118
Cover in assignment	2	2	4
Hazardous condition, other, power lines	12	11	23
Hazardous material or spill	8	5	27
False alarm, sprinkler	7	7	9
False alarm, smoke or carbon monoxide	30	34	54
False alarm, alarm sounded	22	13	47
False alarm, malicious & bomb threats	0	0	0
False alarm, other	42	18	59
Severe weather or natural disasters	8	1	8
TOTALS	705	262	1,276

Incident Responses by Districts	# of Incidents Current Quarter	Avg. Response Time/Minutes	Incidents 2020 Comparison	Response Time 2020 Comparison
Station 1	451	3.99	166	3.82
Station 2	178	4.25	68	3.87
Station 3	76	3.55	28	3.69
TOTALS	705	3.93	262	3.80

TRAINING REPORT

In the first quarter, our department personnel participated in a total of **4,500 hours** of training, on and off duty which averages to about **78 hours** per firefighter.



- **April**, we participated in EMT in-service, which is a monthly requirement and our focus was on ventilation tactics for structure fires.
- **May**, we participated in EMT in-service and our focus on duty was Fire Hydrant Inspections and Maintenance.
- **June**, we participated in EMT in-service and our focus on duty was Ground Ladders, which included testing, maintenance, operations and uses.

FIRE PREVENTION ACTIVITIES

- In the second quarter of this year we have performed and delivered **9 fire prevention presentations/programs**. We were able to perform these programs in businesses and schools and reached a **total of 323 people, 213 children and 110 adults**.
- This quarter, we were able to resume our smoke alarm program. Our staff distributed and installed **4 smoke alarms** this quarter ensuring early warning detection of a fire and improving the safety of the citizens at these residences. This program is made possible by the grant award from NC Office of State Fire Marshal and the department budget.



FIRE MARSHAL'S REPORT

Fire Marshal - This quarter the Fire Marshal performed a total of **109 fire code inspections** on businesses within Lenoir City Limits. In April he completed **44**, May he completed **23** and in June he completed **42**.

- Also this quarter, he responded to possible fire code violation complaints at three businesses (LHS Apartments, Malouf, and Recycling Associates) that he addressed and the company's came into compliance.
- Chief assisted businesses and developers with continued work to meet fire codes at five different locations (Bluebell, Exela, Kattz Corner, JBS Meat Packing, and Parks and Recreation on LHS Auditorium remodel).
- Worked with Plan Reviews on Babb's Jewelry building separation and Parks and Recreation on LHS remodel.
- He did get notification of the two Grants he applied for last quarter through the NCLM, we were awarded both opportunities (information is detailed in the June Events section of this report).
- Worked with the State Fire Marshal's Office on FEMA reporting

FIRE INVESTIGATIONS – In accordance with N.C.G.S. Chapter 58 article 79, all fires that occur inside the City Limits of Lenoir are investigated for cause and determination. We have certified fire investigators on each shift and they work under the direct supervision of our Fire Marshal. This quarter we had **31 fires** that occurred in the City.

- Of the 31 fires mentioned, 9 were structure fires that occurred in residential and commercial structures. The major fires that occurred this quarter were at Goodwill (where there was an arson arrest), Bernhardt Plant 5, Woodgrain Millworks, and Woodcrest Apartments.
- We had 14 instances of subjects performing illegal burns.

EMERGENCY MANAGEMENT – The Fire Marshal also acts as the City of Lenoir's Emergency Manager under the direct supervision of the Fire Chief. This position works closely with local and State Emergency Management and partners with the LEPC to respond and mitigate hazardous/disasterous incidents or situations.

- Natural Gas leak of a 2" line at the Sheriff's office
- Natural Gas leak at Arlington Circle
- We had two more calls for a smell of a gas odor at Blue Ridge Energy, in which is still a continuous occurrence without identity or source location. NCDENR has given us some canisters to take air samples when it occurs again to help identify the odor product
- We had two separate storm systems that created minor damage in the City to some properties (no major damages noted)
- Assisted Caldwell County EM on EPLANS for hazardous reporting

OTHER DUTIES – Our Fire Marshal also performs IT services for our department to help the City's IT staff. This quarter, he successfully installed and set up a new reporting system that complies with the National Fire Incident Reporting System requirements and gives the department more capabilities of use in our operations.

LOGISTICS' REPORT

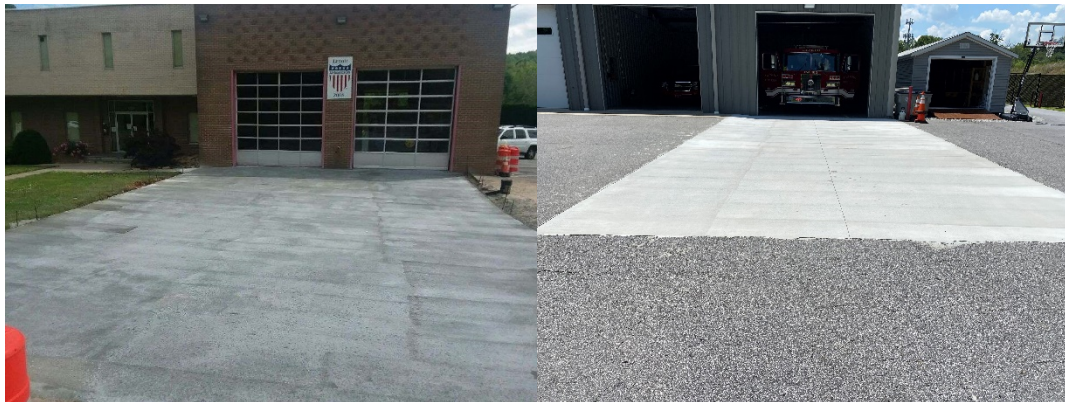
MAINTENANCE – This portion of the report will indicate any maintenance that took place on apparatus and/or facilities for the quarter.

April – Ladder 1 had a coolant leak due to a busted hose repaired and replaced a bad pressure sensor for the air system \$348.46

- Logistics vehicle had the NC Safety Inspection performed, had preventive maintenance performed and had the front rotors machined and replaced the pads \$209.67

May – Rescue 1 replaced the batteries and cables to the relay and replaced the front tires \$2,395.91

- Dodge Service Truck had a tire valve stem replaced \$100.00
- Engine 3 had the oil dip stick and tube replaced and had coolant added \$298.56
- Ladder 1 had NC Safety Inspection performed and purchased operational fluids \$55.53
- Tower 1 had preventative maintenance performed \$298.56
- Fire Chiefs Vehicle had NC safety Inspection and preventative maintenance performed \$97.44
- Replaced the apparatus concrete pads at Fire Stations 2 & 3. Station 2 replacement \$9,069.15 and Station 3 replacement \$5,246.46



- Had the annual service and pump test performed on all apparatus (Cornerstone Specialty Equipment) \$3,711.90
- Staff performed annual service test of all ground ladders

June – Battalion Vehicle had NC Safety Inspection and preventative maintenance performed \$99.96

- Rescue 10 had NC Safety Inspection performed \$38.25
- Ladder 2 had to replace hydraulic pump, guage and switch that operates the aerial \$806.64
- Had to perform repairs and replace appartus connector of the dry hydrant at the Moose lodge \$414.56
- Fire Station 1 had to perform repairs on an HVAC unit by replacing a contact switch, replacing refrigerant and replacing a motor and two capacitors \$392.24

EQUIPMENT PURCHASES – This portion of the report will indicate the major equipment purchases for the quarter.

April – No major equipment purchases were performed this month

May – No major equipment purchases were performed this month

June – We purchased two 2021 Chevrolet Silverado HD 2500 Pick-up Trucks to be utilized as future QRVs for our department \$42,287.00 each for a total of \$84,574.00 (we still have to upfit both vehicles for audible and visual warning devices and get them marked)



Respectfully submitted by;

Ken Hair

Fire Chief, City of Lenoir Fire Department



September 2021



Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 Labor Day! City Offices Closed!	7 6:00 p.m. City Council	8 9:00 a.m. Staff Meeting	9 6:00 p.m. Lenoir Business Adv. Board	10	11 9:00 a.m. Sculpture Festival-T.H.Broy.Pk. NCDOT Fall Litter Sweep Begins
12	13 Noon - City/County Services Committee	14 8:00 a.m. EDC	15	16	17	18
19	20	21 6:00 p.m. City Council	22 9:00 a.m. Staff Meeting	23	24	25 NCDOT's Fall Litter Sweep Ends
26	27 5:30 p.m. Planning Board	28 8:30 a.m. Committee of the Whole	29 Noon - Foothills Regional Airport	30		
		Notes for October				