

**COMMITTEE OF THE WHOLE
CITY HALL, THIRD FLOOR
TUESDAY, APRIL 27, 2021
8:30 A.M.**

PRESENT: Committee members, Mayor Joe Gibbons, Todd Perdue, David Stevens, Ben Willis and Ike Perkins.

STAFF PRESENT: City Manager Scott Hildebran and City Clerk Shirley Cannon.

ABSENT: Councilmember Ralph Prestwood.

VIA TELECONFERENCE:

Participating via teleconference were Mayor Pro-Tem Crissy Thomas, Fire Chief Ken Hair, Finance Director Donna Bean, Police Captain Andy Wilson, Recreation Director Kenny Story, Main Street Director Kaylynn Horn, Planning Director Jenny Wheelock, Public Utilities Director Radford Thomas, Public Works Director Jared Wright and Communications Director Joshua Harris.

I. CALL TO ORDER

A. Mayor Pro-Tem Crissy Thomas welcomed everyone and called the meeting to order.

II. CITIZEN COMMENT PERIOD

III. COMMITTEE ITEMS

A. Public Utilities: Public Utilities Director Radford Thomas reported on the following items:

- A progress report was given on the Biosolids Project and the installation of the Gryphon Dryer. The dryer should be operational by the middle of May and ready to be commissioned in June.
- Brownfield Site – The cleanup work at the former Broyhill Furniture site funded by the ARC grant has been completed by RCI Demolition. RCI estimated 5,000 tons of debris in their bid but they were able to remove 7,100 tons under the contract amount. However, an estimated 4,000 tons of debris still remains on the site that needs to be removed. Additional funding sources are being explored. Also, work on the final Phase 2 environmental analysis and the Brownfield Agreement application are underway.
- Meter Sys Project – the project is close to being finished with about 1,000 additional meters to be installed.
- WaterSmart Customer Portal – Staff plans to launch the public information push to our utility customers for the WaterSmart portal within the next couple of weeks. Mailings and notices on our social media sites will be utilized.
- Finley Avenue Water System Improvements – The funding application for the project will be submitted to the state this week.

- Work will begin on the two projects associated with the Engineering services agreements with McGill for the Water System Interconnect project and the Water System Transmission Main Replacement as soon as possible.
- B. Public Works: Public Works Director Jared Wright reported on the following items:
 - The Street Division has recently paved four sections of the Greenway, plus made repairs for existing sections due to pavement buckling from tree roots and low areas ponding water. The repaired areas include the big loop at Powell Road and the section between Powell Road the Soccer Complex.
 - Several removable bollards have been purchased to be used at street crossings on the OVNHT portions of the new greenway.
 - Several street sections have been resurfaced during this Spring's asphalt resurfacing contract. There are 7-8 additional sections to be resurfaced this fiscal year, and these locations include several sections of College Avenue, Virginia Street, and Shasta Lane and Swanson Drive in the Joyceton area.
 - A small streetscape project is being completed downtown. Approximately 70 feet of sidewalk will be replaced near Tybrisa Books that was never addressed during the original streetscape project from the mid 2000's.
 - The right-of-way has been staked on Hospital Avenue for the sidewalk project and property owners have been contacted.
 - Beginning April 1, the Sanitation Division began picking up yard waste on the same day as garbage pickup. All staff are fully trained and Director Wright thanked City Council for their support.
 - Building Maintenance staff recently replaced a section of the deck at the J. E. Broyhill Park and it was noted that this was a large project, with approximately 1,000 boards cut and installed. The project is complete except for the final staining of the boards. Director Wright commended Mike Engstrom and staff for their dedication and hard work.
 - Building Maintenance staff is also currently working on installing the controlled access card entry system at City Hall.
 - A community plaque will be placed at the Fire Department for the Ku King Sculpture donation. He reported that Wendy Dellinger, Cemeteries Division, designed the area for the sculpture plaque placement.
 - A part-time position is needed for the downtown area during business hours to assist with general cleaning, as well as building relationships with business owners to reinforce the City's presence downtown.

IV. COMMUNITY DEVELOPMENT

- A. Lenoir Tourism Development Authority: The Lenoir Tourism Development Authority conducted an electronic meeting on Thursday, April 8, 2021. Donna Bean, Finance Director, reviewed the minutes of the October 20, 2020.

Director Bean stated in October the LTDA had a fund balance of \$223,172.24 with \$17,651.82 in revenues and \$6,453.56 in expenditures. In addition, Director Bean reviewed the financial report of the April 8, 2021 meeting. The LTDA has a fund balance of \$265,804.52 with \$89,333.63 in revenues and \$35,612.28 in expenditures. The remaining obligations are \$63,550.67.

In addition, Director Bean reported hotel occupancy has increased slightly and mentioned the Main Street Department will utilize some of their billboard funding for wayfinding signage. She shared the board reviewed several funding requests as well.

- B. The Lenoir Business Advisory Board (LBAB): The Lenoir Business Advisory Board (LBAB) did not meet on Thursday, April 8, 2021 due to not having a quorum present. Kaylynn Horn, Economic Development Director, reported the downtown area is experiencing a lot of activity with several buildings being renovated. One building was renovated for five apartments which will be available for lease. One of these apartments will be an AirBNB (Bed & Breakfast). In addition, she reported that Liquid Roots has purchased the former dry cleaners for an expansion. Also, Exela has purchased the property at 1170 West Avenue.

Director Horn reported the Farmers Market will open on Saturday, May 1 and also reported the Blackberry Festival has been cancelled. In addition, she shared that applications are being submitted for the fall such as the Tattoo Festival, etc. Also, Thursday, May 6 is the National Day of Prayer with an event to be held downtown as organized by the Caldwell Baptist Association.

- C. Planning Board: The Planning Board conducted a virtual meeting on Monday, April 26, 2021. Planning Director Jenny Wheelock updated City Council on the following project:

Director Wheelock reported Staff conducted training of chapters 18 and 19 of the 160D ordinance which pertains to streets and subdivisions. This ordinance was adopted by City Council in January 2021. The Planning Board will consider amending these two chapters in order to have them placed in the right section of the code. The Board will present a recommendation in June for City Council to call or a public hearing to consider this request. In addition, Director Wheelock reported that the number of permit applications has increased.

- D. Parks and Recreation Advisory Board: The Parks and Recreation Advisory Board met on Monday, April 19 at 6:00 p.m. at Mulberry Recreation Center. Minutes of the meeting were submitted as information. Recreation Director Kenny Story stated all facilities re-opened on Monday with limited hours and capacity and he hopes all facilities can be fully operational by summer.

Director Story reported the indoor pool at the Aquatic & Fitness Center is open from 6:00 a.m. – 5:00 p.m. for lap swimming and fitness classes. The outdoor pool will open Memorial Day weekend. Staff is not scheduling any birthday parties or other events at this time.

Director Story reported that Katelin Cooke has accepted the position of Athletic Director/Park Manager to oversee J.E. Broyhill Park, T.H. Broyhill Walking Park, Wilson Park, West End Park, the majority of the Greenway, and the Soccer Complex. Ms. Cooke will inspect the parks, as well as prepare budget information, and evaluate ways to improve customer service. (A copy of the job description is attached to these minutes as information.) Ms. Cooke is replacing Doug Main who accepted a position with the Town of Granite Falls. He also reported that Mikayla Gayheart has been promoted to the Senior Aquatics Specialist.

Director Story reported that youth soccer began last week and the girls' softball games began Monday, April 26. He mentioned a number of people are using the Greenway and that Staff has replaced the mulch at four parks.

E. Financial and Administration

1. March Financial Summary: Finance Director Donna Bean reviewed the Financial Summary as of March 31, 2021. The over/under balance in the General Fund is \$3,634,519.03, Downtown District (\$73,619.00), and Water & Sewer Fund \$1,748,396.21. Director Bean reported the City is on target for its goals and stated sales tax revenue has increased by 30% over 2020 collections for the same month last year. Sales tax collections are up 12 ¾% for the year. Also, she stated expenditures have decreased due to recreation facilities being closed during the pandemic. In addition, Director Bean reported the Downtown District and the Water & Sewer Fund are also on target with their budgets.

(A copy of the financial summary is attached to these minutes as information.)

Director Bean stated City Hall opened on Monday, April 26 and reported that Building Maintenance Staff installed an electronic access pad at the side entrance of City Hall, the elevator, and at the stairwell entrance on the first floor for security purposes. Access pads will be installed on each floor soon.

2. Reclassification of Parks and Recreation Position: Based on input from the Parks and Recreation Director, the recommendation is being made to change the position for the Athletic Director to an Athletic Director/Park Manager. This change is being recommended as the duties and responsibilities of this position will be increased and be more in-line with the other manager's positions in the department.

Director Bean explained that Staff evaluated the needs for this position due to having additional sections of the Greenway to manage and needing someone to oversee the remote parks on a daily basis to make sure everything is maintained. The recommendation is for the pay grade to change from grade 22 to a grade 26. Director Bean stated this person will have the same duties and responsibility as the other Center managers.

Director Story further explained the City has several remote parks that currently do not have any staff present. He reiterated this individual will also be able to check the parks daily and submit recommendations for any necessary improvements.

Motion

Upon a motion by Councilmember Willis, Council voted 5 to 0 to approve the job description for the proposed Athlete Director/Park Manager as presented.

Update; COVID Funding

City Manager Hildebran reported Yokefellow has expended \$110,000 in COVID funding (from the City) with \$25,700 for Water & Sewer assistance and \$84,300 for mortgage and rental assistance.

- F. Update; Public Communications: A copy of the March 2021 Communications Report was presented to Council as information.

As information, there were 7 news releases, 45 photos, 2 videos, 147 social posts, 40 notify me requests, 12 questions & answers and 4 e-sign ups. The website experienced 37,847 views and reached 177,545 people via Facebook and Twitter. Also, there were 804 new followers and 848 video views.

V. PUBLIC SAFETY

A. Police Department

1. Update: Police Captain Andy Wilson reported four new officers are currently in training and the Department has two additional openings. Also, the Department is in the process of hiring one officer and another is currently completing the Basic Law Enforcement Training (BLET) at Western Piedmont.

In addition, Captain Wilson shared the Department will consider, depending on status of the pandemic, the possibility of offering a Citizens Canine Academy in the fall.

B. Fire Department

1. Update: Chief Hair presented the Department's 2020 Annual Report. (Refer to the copy of the Annual Report attached to these minutes.) He stated the Department has 58 full-time and 4 part-time employees. He shared their call volume has decreased to the lowest number since 2003. Also, Chief Hair stated their goal is a response time of four (4) minutes from the time of dispatch and noted Staff is working on reducing that number. In addition, he stated there was a 29% decrease in medical calls.

The Department accumulated 15,661 hours for training in-house and 1,703 hours for training away from the Department. He shared that regular training events were cancelled due to COVID. In addition, Chief Hair reported the Department has distributed around 100 smoke alarms and as of Monday, April 26, Staff began to install the alarms in homes for citizens.

Chief Hair further mentioned the parking lots at Station No. 2 and No. 3 need to be paved and the asphalt replaced. In addition, he reported the recent fire at Goodwill was accidental, but the Police Department did make an arrest of a homeless person in this case. Also, the fire at Bernhardt Industries started above the sprinkler system and currently anything that operates using suction is not working.

Chief Hair shared the Department responded to 86 fires in 2020 for a total fire loss of \$193,450. However, he noted out of these fires, the Department saved the property owners an estimated monetary amount of \$23,958,070.

Next, Chief Hair reported the Department has been experiencing major issues with their rescue truck and he will present an update at the May meeting.

VI. OTHER

- A. May Calendar: By consensus of the Council, the calendar for the month of May was approved listing various committee meetings.

VII. Adjourn:

There being no further business; the meeting was adjourned at 9:50 a.m.

Attachments

March Financial Summary

March Communications Report

2020 Annual Report-Fire Department



**City of Lenoir
Financial Summary
As of 3/31/2021**



General Fund					
	2020-2021 Budget	3/31/2021	% of Budget	Change from Previous Year	3/31/2020
Total Revenue	\$ 18,644,570.98	\$ 16,277,573.97	87%	\$ 613,258.16	\$ 15,664,315.81
COVID-19- Revenue	\$ 314,054.98	\$ 314,054.98	100%		
Revenue Net of COVID	\$ 18,330,516.00	\$ 15,963,518.99	87%	\$ 299,203.18	\$ 15,664,315.81
Expenditures	\$ 18,644,570.98	\$ 12,643,054.94	68%	\$ (807,823.16)	\$ 13,450,878.10
COVID-19 Expenditures	\$ 314,054.98	\$ 314,054.98	100%		
Expenditures Net of COVID	\$ 18,330,516.00	\$ 12,328,999.96	67%	\$ (1,121,878.14)	\$ 13,450,878.10
Over/Under Net of COVID	\$ -	\$ 3,634,519.03		\$ 1,421,081.32	\$ 2,213,437.71
Downtown District					
	2020-2021 Budget	3/31/2021	% of Budget	Change from Previous Year	3/31/2020
Total Revenue	\$ 191,938.00	\$ 39,238.90	20%	\$ 19,905.54	\$ 19,333.36
COVID-19- Revenue	\$ 8,200.00	\$ 8,200.00	100%		
Revenue Net of COVID	\$ 183,738.00	\$ 31,038.90	17%	\$ 11,705.54	\$ 19,333.36
Expenditures	\$ 191,938.00	\$ 112,857.90	59%	\$ (40,743.78)	\$ 153,601.68
COVID-19 Expenditures	\$ 8,200.00	\$ 8,200.00	100%		
Expenditures Net of COVID	\$ 183,738.00	\$ 104,657.90	57%	\$ (48,943.78)	\$ 153,601.68
Over/Under Net of COVID	\$ -	\$ (73,619.00)		\$ 60,649.32	\$ (134,268.32)
Water/Sewer Fund					
	2020-2021 Budget	3/31/2021	% of Budget	Change from Previous Year	3/31/2020
Revenues	\$ 8,606,700.00	\$ 7,219,809.35	84%	\$ 121,768.59	\$ 7,098,040.76
COVID-19- Revenue	\$ 25,400.00	\$ 25,400.00	100%		
Revenue Net of COVID	\$ 8,581,300.00	\$ 7,194,409.35	84%	\$ 96,368.59	\$ 7,098,040.76
Expenditures	\$ 8,606,700.00	\$ 5,471,413.14	64%	\$ 105,692.23	\$ 5,365,720.91
COVID-19 Expenditures	\$ 25,400.00	\$ 25,400.00	100%		
Expenditures Net of COVID	\$ 8,581,300.00	\$ 5,446,013.14	63%	\$ 80,292.23	\$ 5,365,720.91
Over/Under Net of COVID	\$ -	\$ 1,748,396.21		\$ 16,076.36	\$ 1,732,319.85

ATHLETICS DIRECTOR/PARKS MANAGER

General Statement of Duties

Plans, coordinates, implements, and supervises various athletic programs and activities for the City's parks and athletic recreation program.

Distinguishing Features of the Class

An employee in this position organizes, coordinates, and supervises all parks and youth sports in softball, baseball, basketball and soccer and coordinates adult sport teams for citizens in the community. Work includes promoting, organizing, recruiting for sponsored activities, training the coaches and officials, organizing and forming teams, scheduling games and practices, coordinating and purchasing uniforms, equipment and supplies, confirming proper supplies and equipment are available for each game, and supervising during games. This individual will also be responsible for handling and resolving problems with coaches, players and parents. Work involves considerable planning and scheduling of activities in addition to contacting participants, coaches and officiating personnel utilizing various forms of communication. Employee develops rules, policies, and other regulations to assure safe, effective and enjoyable programming that maintains public acceptance. Employee will oversee the JE Broyhill Park, TH Broyhill Walking Park, Wilson Park, the majority of the Greenway, West End Park and the Soccer Complex. Overseeing includes inspecting parks, as well as budget information, and evaluation ways to improve customer service. This individual will assist with the planning and project management of long and short-term maintenance projects. The Manager will direct and/or perform maintenance on grounds, buildings and equipment in the parks assigned to this position. The Manager must perform the job functions in accordance with departmental rules and policies and must use sound judgment and discretion in the application and interpretation of programs, game rules, and procedures. Employee is exposed to hazards in the parks and recreation environment including working in both inside and outside environments, in extreme hot and cold weather, and exposure to the hazards of motorized equipment. The duties are performed under the general supervision of the Parks and Recreation Director and are evaluated in terms of program effectiveness, as well as through observation, discussions, and public acceptance/feedback.

Duties and Responsibilities

Essential Duties and Tasks

- Plans, organizes, and promotes team athletic events and leagues for various age groups including such programs as softball, baseball, soccer, and basketball; evaluates programs for participation levels and attainment of program objectives; recommends changes to programs.
- Observes and evaluates athletic events and games for quality of competition, proper use of equipment and facilities, and sportsmanship; develops and enforces rules, policies, and regulations for participant behavior.
- Meets with coaches, officials and/or parents to deal with problem situations and seeks resolution to the problem and/or making and explaining decisions based on the official game rules and department policies and procedures.
- Recruits, trains, supervises, and assures proper payment for a variety of part-time, temporary, and volunteer officials, such as scorekeepers, maintenance, and other staff.
- Organizes youth teams; divides teams equitably; develops game and practice time schedules.
- Conducts organizational meetings for adult leagues.

Athletics Director/Parks Manager
Page 3

- Ability to recruit, train, and supervise temporary, part-time, and volunteer workers and coaches.
- Ability to use sound judgment and to enforce rules and regulations with tact and firmness.
- Ability to express ideas effectively in written and oral forms.
- Ability to deal tactfully, courteously and firmly with the public.
- Ability to establish and maintain effective working relationships with adults, youth, parents, volunteers, peers, schools and other community organization officials and representatives, and superiors.
- Ability to handle numerous details effectively and efficiently with a high degree of accuracy.

Physical Requirements

- Must be able to physically perform the basic life operational functions of climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, talking, fingering, hearing, and repetitive motions.
- Must be able to perform work that requires exerting up to 100 pounds of force occasionally and/or up to 20 pounds of force frequently and/or up to 10 pounds of force constantly to move objects.
- Must possess the visual acuity to prepare and analyze data, to read extensively, to operate a computer and motorized vehicles, and to inspect work of others.

Desirable Education and Experience

- Graduation from a four-year college or university with a degree in recreation administration or closely related degree
- Considerable experience in recreation and athletics, preferably in a municipal setting, or an equivalent combination of education and experience.

Special Requirement

- Possession of a valid North Carolina driver's license.
- Possession of or willingness and ability to obtain CPR certification.

Recommendation

Recommendation: Based on input from the Parks and Recreation Director, the recommendation is being made to change the position for the Athletic Director to a Athletic Director/Park Manager. This changed is being recommended as the duties and responsibilities of this position will be increased and be more inline with the other manager's positions in the department.

To Be Effective 05/1/21

Department	Current Title	Proposed Title	Impact for Current Budget	Recommendation	Current Grade	Proposed Grade
Job Responsibilities -Re-Organized - Change Pay Grade						
Finance Department						
Parks & Rec	Athletic Director	Athletic Director/Park Manager	1,324.09	Re-Organization of duties to assume additional responsibilities in parks management in response to changing needs in the Parks and Recreation Department.	22	

Minutes-Committee of the Whole Meeting
Tuesday, April 27, 2020
26

March 2021 Communication Report

By Joshua Harris, Director, Communication & Public Information

4/21/2021

CITY OF **LENOIR**
NC ★ CREATE WITH US

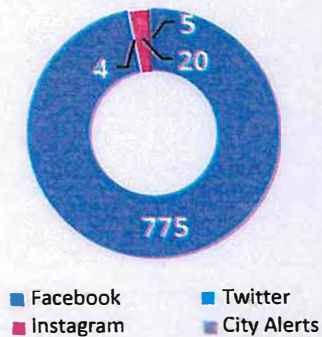
CONTENT CREATION

News Releases	Photos	Videos	Radio Spots	Social Posts	Notify Me	Q&A	eSign
7	45	2		147	40	12	4

PUBLIC ENGAGEMENT

New Followers

804



Social Reach

177,545

Facebook	172,824	
Twitter	4,244	

Video Views

848

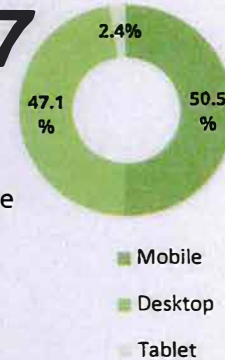
Facebook	794
YouTube	54

Website Views

37,847

Top Pages

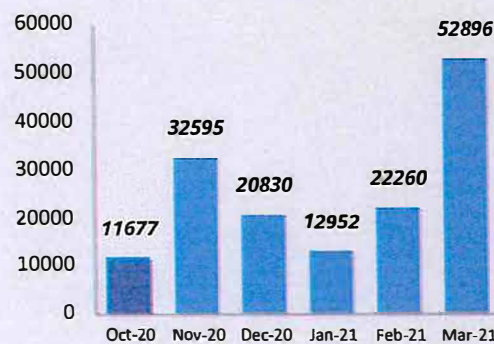
- 1 Payment Options
- 2 Water & Sewer Service
- 3 Jobs
- 4 Police
- 5 Garbage Collection
- 6 Parks & Recreation
- 7 LAFC



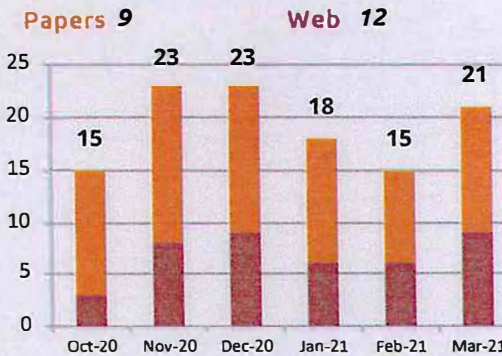
Total Followers



Social Engagement



Media Coverage **21**



Minutes-Committee of the Whole Meeting
Tuesday, April 27, 2021



Top Facebook

Reach: The number of people who saw the post on their feed

Engagements: Reactions, comments, shares, photo/video views, and clicks

Total Facebook Followers

28,816

Last Month 28,041

Gain 775

Minutes-Committee of the Whole Meeting
Tuesday, April 27, 2021

City of Lenox, MA Government
Published by Thomas Hanks · March 2 · 100%

Guess what? **Hugoboss Shoes & Socks** is coming to Lenox! The company bought the property located at 1095 Military Blvd. where it used to be coming to Lenox and the guys surrounding that location from the locals has been amazing. A Hugoboss rep said: The new building will live like the one down in this spot. It'll have a full drive thru and staff will come breakfast from 8:30-10:30 am.




89,320 Reach Reached
16,505 Engagements
358 Comments 116 Shares

	Paid	Organic	Rate
Reach		89,320	
Engagements		18,505	21%
> Comments		358	
> Shares		1,150	

City of Lenox Police Department
Published by Thomas Hanks · March 2 · 100%

Need Assistance Identifying Vehicle - Driver (corrected):
On Feb. 6, 2021, while making a street camera down, a vehicle (pictured below) was captured on camera striking a building & vehicle. The hit & run occurred at and in the vicinity of the new Lenox Fire Department Station #3 located at 1015 Wilkesboro Blvd. (w/ Lenox Inn).
If you have any information as to the identity of the driver or possible whereabouts of the vehicle, please contact our office:
Anonymous Crime Stopper Tip line: 626-756-6200
Investigations Division: 626-757-2115
24/7 Communications Call Center: 626-757-2100
Email: lenoxpolice@gmail.com
Thank you



13,527 People Reached
1,538 Engagements
8 Comments 207 Shares

	Paid	Organic	Rate
Reach		13,527	
Engagements		1,538	11%
> Comments		8	
> Shares		207	

City of Lenox Fire Department
Published by Thomas Hanks · March 2 · 100%

*****UPDATE*****
Morganton Blvd is partially open, the spill has been mitigated, and all units have cleared the scene.
*****ATTENTION*****
Morganton Blvd from 5th Blvd past Complex Street is closed due to a large fire engine motor vehicle accident. Please avoid the area at all cost.




9,900 People Reached
1,644 Engagements
13 Comments 97 Shares

	Paid	Organic	Rate
Reach		9,909	
Engagements		1,644	17%
> Comments		13	
> Shares		97	



Top Tweets

Impressions: Times people saw this Tweet on Twitter
Engagements: Times people interacted with this Tweet

Total Twitter Followers

790

Last Month 786 Gain 4



City of Lenoir, NC @CityofLenoir

It looks like @eatdairto has planted their cup in Lenoir! Welcome to the city!
pic.twitter.com/c1kTkqzbP

Impressions	384
Total engagements	34
Media engagements	20
Likes	7
Profile clicks	4
Detail expands	2
Retweets	1



City of Lenoir, NC @CityofLenoir

Contractors have started demolishing the old Rite Aid building on the northwest corner of Smith Crossroads. The property is owned by D-2/DARIO LLC. pic.twitter.com/BYfj887IBs

Impressions	329
Total engagements	22
Media engagements	18
Profile clicks	2
Retweets	1
Detail expands	1



Top Instagram

Likes: The number of people who liked the post on their feed

Total Instagram Followers

3,489

Last Month 3,469

Gain 20

Minutes-Committee of the Whole Meeting
Tuesday, April 27, 2021

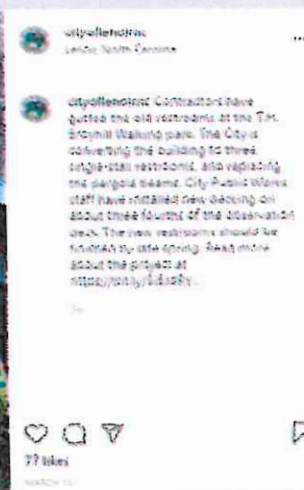


Likes

88

Comments

4



Likes

77

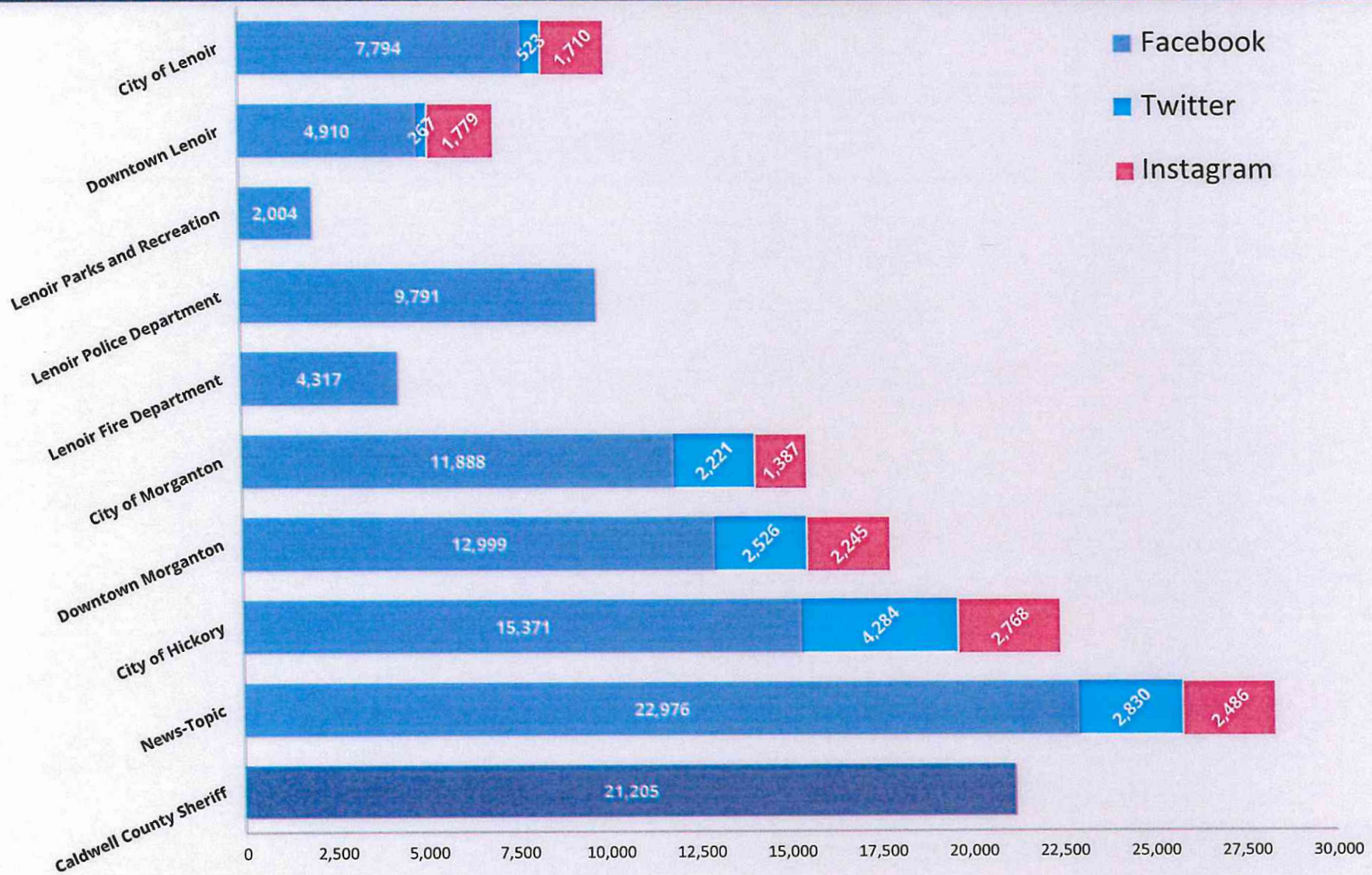
Comments

n/a



Social Comparison

The chart below compares Lenoir's social accounts with surrounding organizations.





Questions and Form Requests

12

Bulk Garbage 99

Garbage Pickup 38

Cart Issue 9

Extra Cart 29

Payment Plan 2

Records Request

Total Requests 177

I live on Evans St in Lenoir and there is a trailer park at 2422 Evans st that always has trash sitting at curb

If I live outside the city limits, I am in Caldwell County, I do not live in a neighborhood. I am on a 1/2 acre.

Can you please forward an updated email address for accounts payable.

Is magnet fishing allowed at broyhill pond?

I was told by previous owners and neighbors I have city sewer. Now I am being told by appraisers that's r

What can be done about speeding on Maywood Dr? Pets and kids are close to getting hit on this road. Can anything be done?

Our church wanting to do a 5k race and we needed to know who to contact at the city to see what is required to do one.

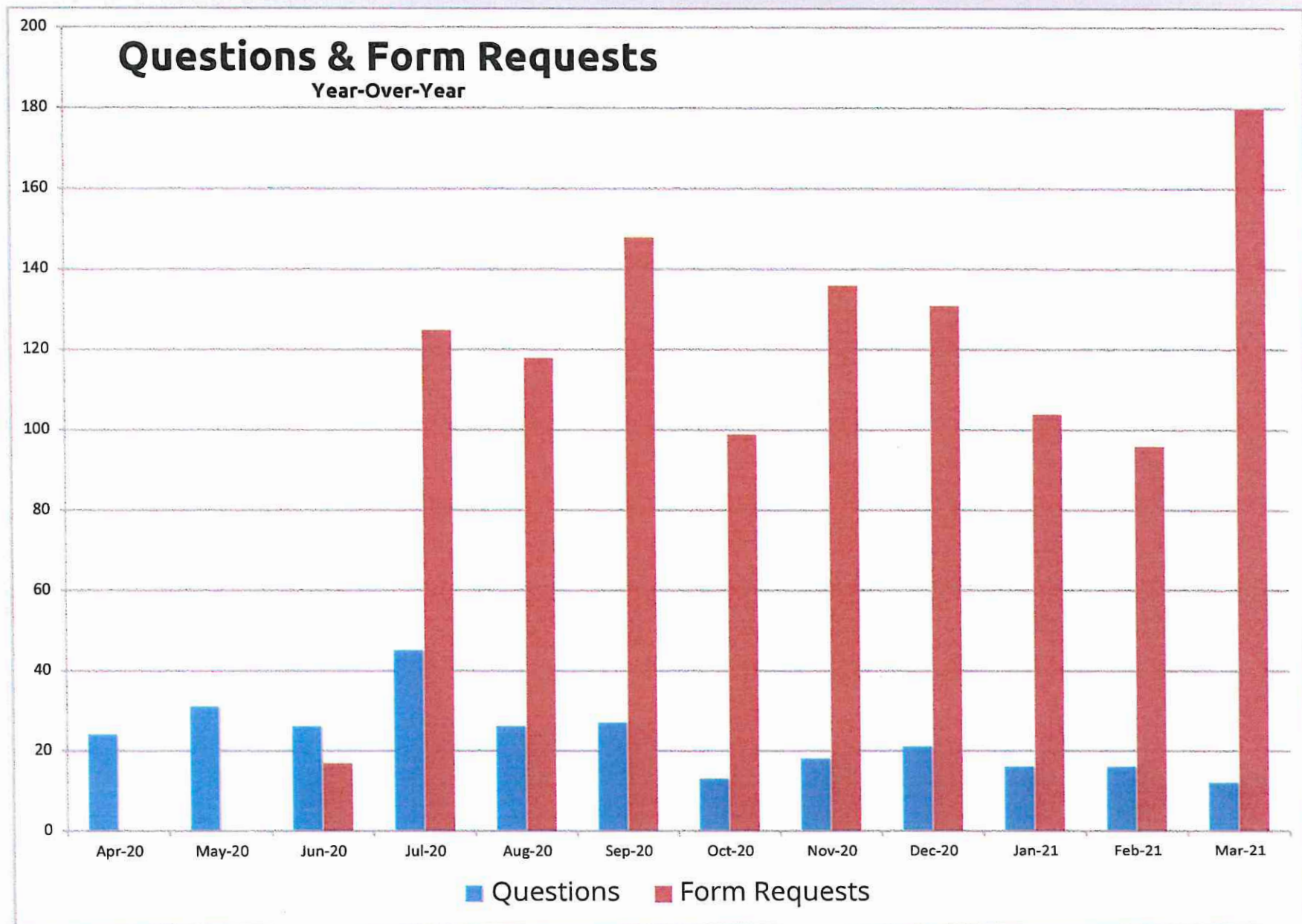
New streetlight is way too bright and offensive and lights up my entire house and yard all night and keeps me awake. Need to have it removed immedi

Has the Office Manager position been filled for the Dept. of Recreation?

My sister lives in The Coves and apparently emergency services does not have the location to find her.

All the NEW Construction is GREAT. My problem is, I have been in Huntington Woods since May 13, 2006 and still cannot get "Cable/Internet/TV/Telep

Email about incorrect data on county GIS



2020 Annual Report

Lenoir Fire Department



**143 Years of Service
1877-2020**

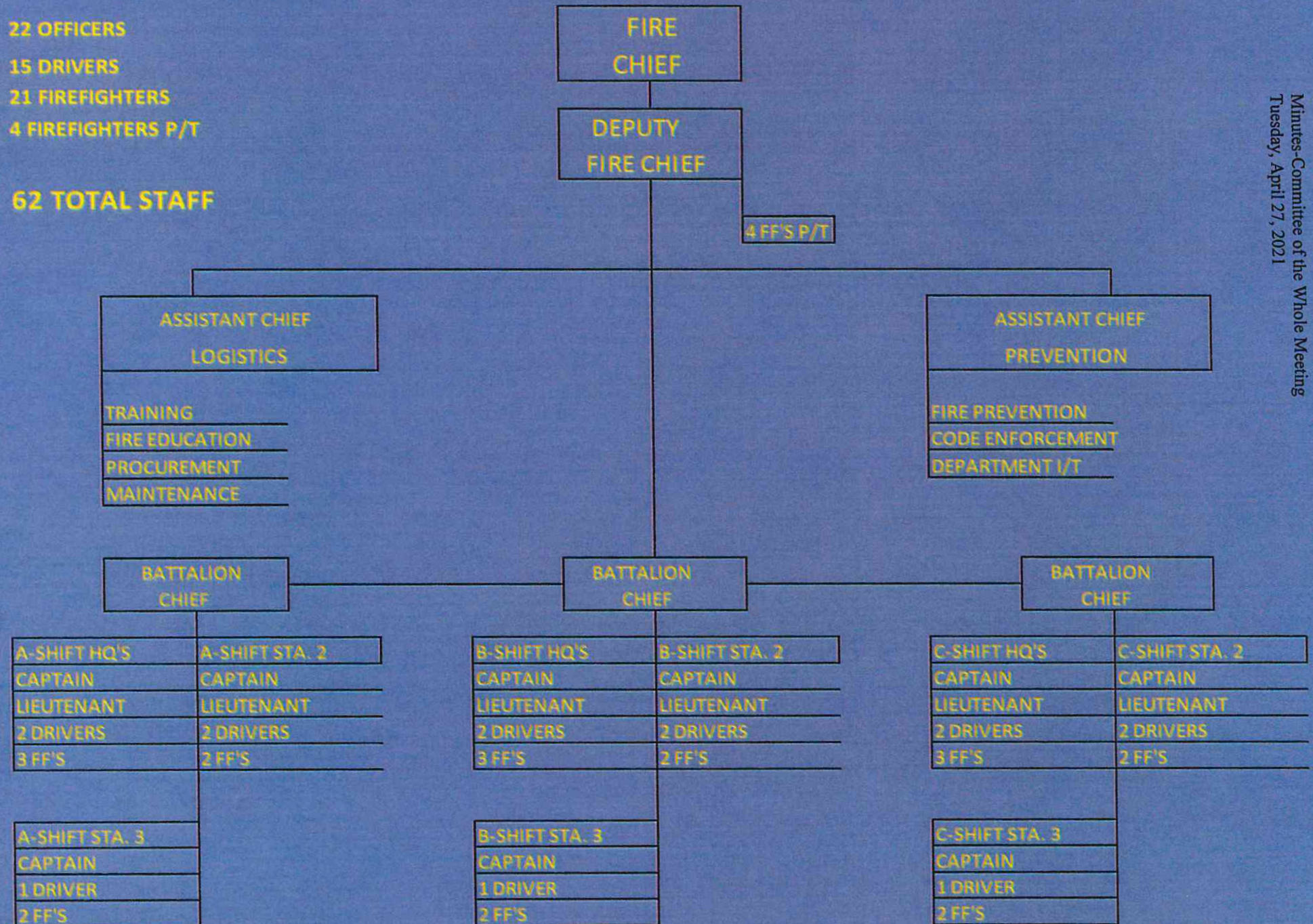
22 OFFICERS

15 DRIVERS

21 FIREFIGHTERS

4 FIREFIGHTERS P/T

62 TOTAL STAFF

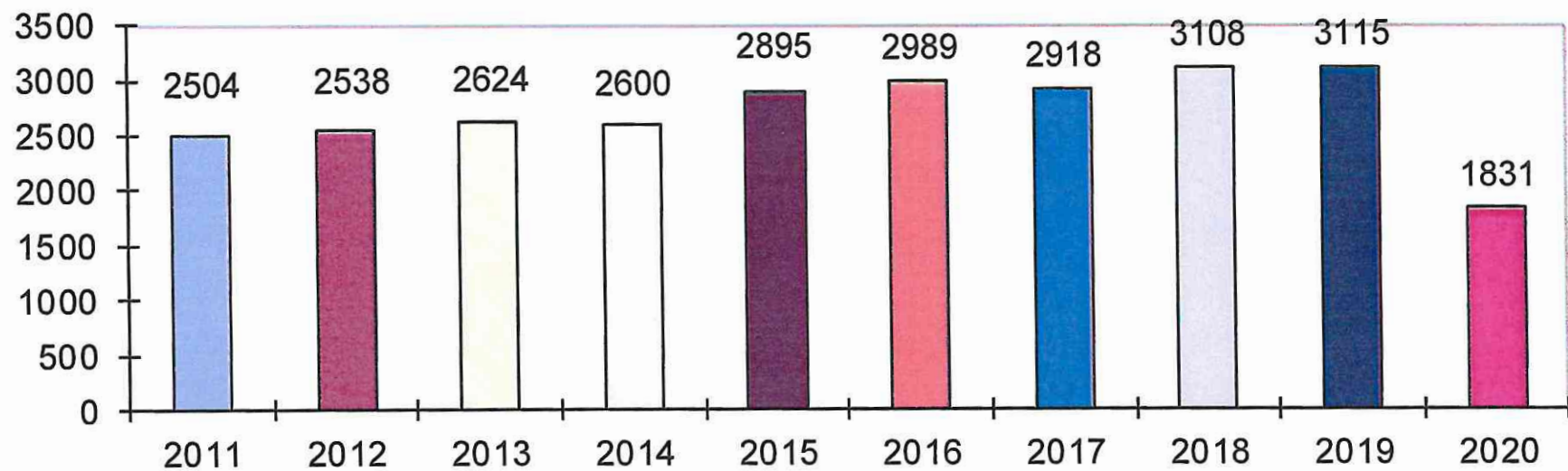


Minutes-Committee of the Whole Meeting
Tuesday, April 27, 2021

LENOIR FIRE DEPARTMENT
2020 ANNUAL REPORT
Incident Reports

Minutes-Committee of the Whole Meeting
Tuesday, April 27, 2021

TEN YEAR COMPARISON OF INCIDENT CALLS



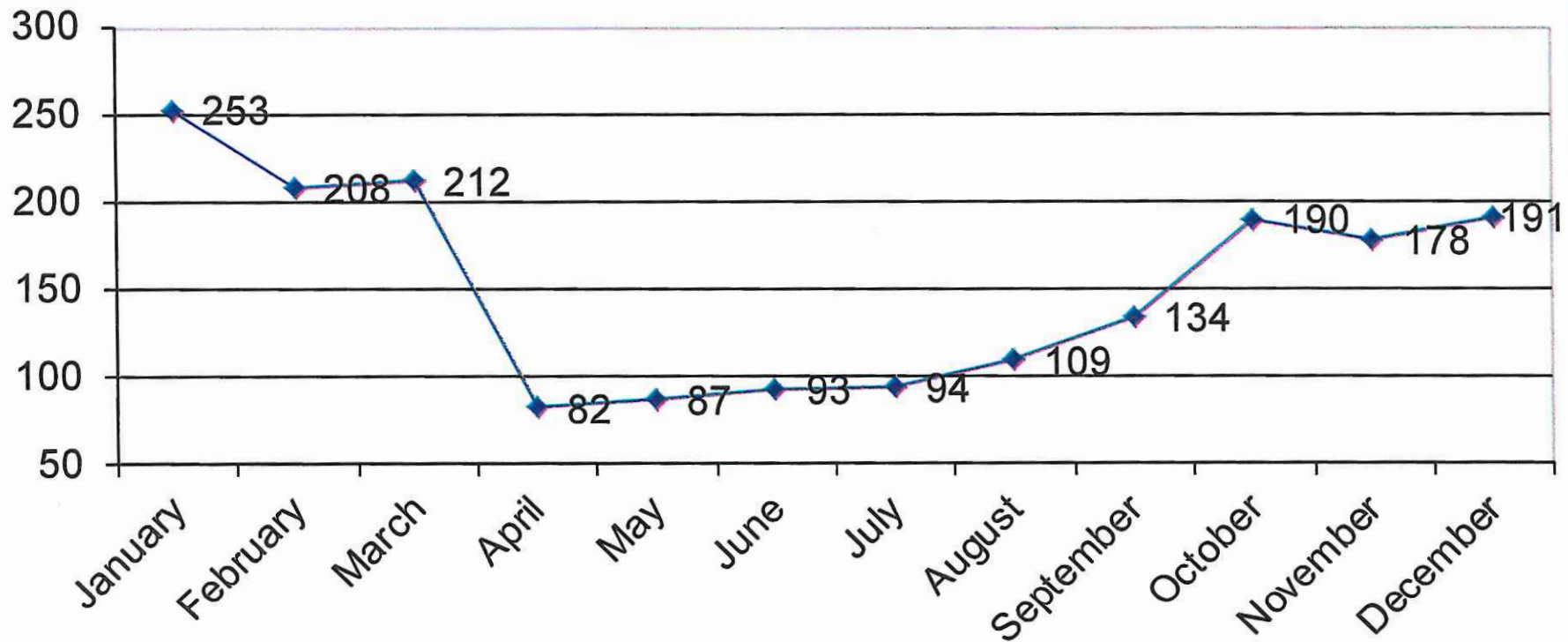
LENOIR FIRE DEPARTMENT

2020 ANNUAL REPORT

Calls per month

Minutes-Committee of the Whole Meeting
Tuesday, April 27, 2021

Calls Per Month



LENOIR FIRE DEPARTMENT
2020 ANNUAL REPORT
Responses by Districts

Minutes-Committee of the Whole Meeting
Tuesday, April 27, 2021

1,831 Total Calls for Service in 2020

Station #1 – 1,135 Responses, 61.9% of total calls

Station #2 – 470 Responses, 25.7% of total calls

Station #3 – 226 Responses, 12.4% of total calls

LENOIR FIRE DEPARTMENT

2020 ANNUAL REPORT

Suppression Report

<u>Fires</u>	2020	2019
Building fires	19	27
Vehicle fires	7	11
Brush or grass fires	44	66
Trash or dumpster fires	10	16
Other fires	6	9
Total Fire calls	86	129
<u>False Alarms</u>		
Alarm system sounded, no fire	68	86
Smoke detector activation due to malfunction	158	166
Sprinkler activation due to malfunction	35	43
False alarm, other & Bomb Threats	96	173
Total suppression calls	357	468

Average Response Time for 2020 Calls – 4:00 Minutes

***After we have been dispatched**

LENOIR FIRE DEPARTMENT

2020 ANNUAL REPORT

EMS Calls

	2020	2019
Medical calls	723	1,641
EMS Lift Assistance*	42	75
Assist Invalid*	6	6
10-50 Personal Injury	85	91
10-50 No Personal Injury	119	98
Total Medical Calls	975	1,911



LENOIR FIRE DEPARTMENT
2020 ANNUAL REPORT
Miscellaneous Call Report

	<u>2020</u>	<u>2019</u>
Hazardous Condition/Materials Spills or Leaks	88	84
Public Service Calls	248	347
Rescue Calls	59	96
Cover Assignment/Stand-by	9	80
Severe Weather Calls	9	0
Total Miscellaneous Calls	413	607

LENOIR FIRE DEPARTMENT

2020 ANNUAL REPORT

Training

Hours

Total Training In-House

15,661

Total Training Taken Away From Lenoir Fire Department

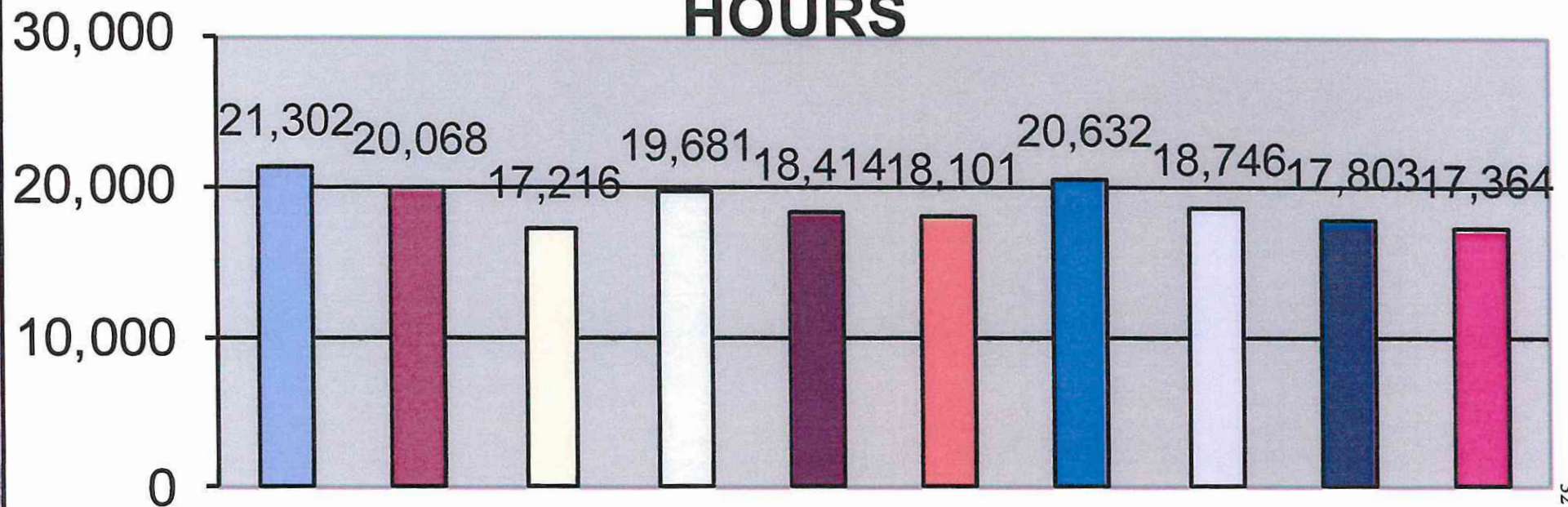
1,703

Total Training for 2019

17,364

Minutes-Committee of the Whole Meeting
Tuesday, April 27, 2021

TEN YEAR COMPARISON OF TRAINING HOURS



LENOIR FIRE DEPARTMENT

2020 ANNUAL REPORT

Training, Special Classes Firefighters Attended

- National Fire Academy: Cancelled due to COVID
- Breathing Equipment School (Spring): Two firefighters attended this school
- F.D.I.C.: Cancelled due to COVID
- Mid-winter Fire Chief's Conference: Five Officers attended this conference
- Breathing Equipment School (Fall): Two firefighters attended this school
- NCSFA Conference: Cancelled due to COVID
- NC Fire Prevention School: Cancelled due to COVID
- High Angle Rescue Schools (Spring): Two firefighters attended this school
- High Angle Rescue School (Fall): Cancelled due to COVID
- NC/SC IAAI Conference: Cancelled due to COVID
- UTV (ATV): All 58 firefighters attended this annual in-house training
- Burke, McDowell, Wilkes, and Cleveland County Schools: Cancelled due to COVID

LENOIR FIRE DEPARTMENT

2020 ANNUAL REPORT

Fire Prevention and Inspections

Inspections

Occupancy group-A (*Assembly*)

A-1 Assembly with fix setting for Performing arts or motion pictures.	3
A-2 Assembly uses intended for food and drink consumption.	32
A-3 Assembly uses intended for worship.	16
A-4 Assembly uses skating rinks and pools.	1
A-5 Ballfields/Stadium/Bleacher Seating	2

Occupancy Group B (*Business*)

B	96
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Occupancy Group E (*Educational*)

E	36
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Occupancy Group F (*Factory/Industrial*)

F-1 Factory Industrial with moderate-Hazard Occupancy	10
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Occupancy Group H

H-3 Hazardous	2
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Occupancy Group I (*Institutional*)

I-1 Building with more than 16 people on a 24 hours basis with disabilities .	2
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LENOIR FIRE DEPARTMENT

2020 ANNUAL REPORT

Fire Prevention and Inspections

Occupancy Group I (*Institutional*)

I-2 Structures used for medical, nursing or custodial care on a 24 hour basis	8
I-3 Building and structures which are inhabited by 5 or more under restraints.	1

Occupancy Group M (Mercantile) 37

Occupancy Group R (Residential)

R-1 Boarding house or Hotels	6
R-2 Apartment houses	6
R-3 Other Residential	3
R-4 Assisted Living Facilities	4
Residential Special – (Foster Homes)	12

Occupancy Group U (Tents) 1

S-1 Storage Group 1

Total Inspections 279

LENOIR FIRE DEPARTMENT
2020 ANNUAL REPORT
Fire Prevention and Education

Classes/Presentation	24
Schools	
Number in attendance	433
Day Care	
Number in attendance	168
Senior Center	
Number in attendance	0
Church, Public Housing, etc...	
Number in attendance	152
Smoke Detectors Issued	36
CO Detectors Issued	0

LENOIR FIRE DEPARTMENT

2020 ANNUAL REPORT

Fire Loss vs. Save Report

- Total estimated value of property and contents for 2020 pre-fire responses:
\$24,182,520 (total value)
- In 2020, Lenoir Fire Department responded to 86 fires. Of these 104 fires, we had 19 structure fires and 7 vehicle fires, an estimated total monetary fire loss of property and contents equaled to:
\$193,450 (fire loss)
- However of these same 104 fires, we were able to show that we potentially saved, of the same property and contents, an estimated monetary total equaled to:
\$23,989,070 (saved)

NC FIRE INSURANCE RATING

- In the state of North Carolina there are 1,500 rated fire districts. 365 of these are rated as municipal fire districts. The City of Lenoir is rated as a **Class 3** fire district. The classification scale rates 1 to be the best protected and 9S to be the worst protected. Including all 1,500 fire districts, only 34 cities have a better fire rating than the City of Lenoir.
- What does this mean to our citizens in dollars and cents? If you live in Caldwell County, outside the City of Lenoir in a 9S fire district, and live in a \$100,000.00 home, you will pay approximately \$565.00 a year for homeowners insurance. If you live in the City of Lenoir which has a **Class 3** fire insurance rating and live in a \$100,000.00 home, you will pay approximately \$401.00 a year for home owners insurance. This translates into a savings of approximately \$164.00 each year. If you live in a \$200,000.00 home in the City of Lenoir you will pay approximately \$669.00 a year for home owners insurance, saving approximately \$251.00 each year.