

**AGENDA
CITY OF LENOIR
COMMITTEE OF THE WHOLE
801 WEST AVENUE
TUESDAY, SEPTEMBER 24, 2019
8:30 A.M.**

I. CALL TO ORDER

II. PRESENTATION – Quasi-Judicial Hearing Procedure – City Attorney T. J. Rohr

III. CITIZEN COMMENT

IV. COMMITTEE ITEMS

A. Public Utilities - Director Radford Thomas

1. Public Utilities Risk and Resiliency Plan (FNI Proposal) – Director Thomas
2. Biosolids Preferred Alternate Resolution: Pursuant to N.C.G.S. §133-3, Staff recommends approval of the submitted resolution to Preferred Brand Alternate Bids Fairbanks for pumps and Alfa-Laval AS-H for the belt filter process.

B. Public Works - Director Jared Wright

1. Update; Sanitation Study - Director Wright
2. Guying Easement; Duke Energy: Staff recommends granting a Guying Easement to Duke Energy for the installation and perpetual maintenance of a 21-foot guy wire on an existing utility pole at Blue Ridge Memorial Park in order to facilitate overhead electrical installation for a nearby property.

IV. Community Development

- A. Lenoir Tourism Development Authority: The Lenoir Tourism Development Authority will not meet in September. Kaylynn Horn, Economic Development Director, will present a report of current activities.
- B. Lenoir Business Advisory Board: The Lenoir Business Advisory Board will not meet in September. Kaylynn Horn, Economic Development Director, will present a report of current activities.

- C. Planning Board: The Planning Board is scheduled to meet on Monday, September 23. Planning Director Jenny Wheelock will present a report of current projects.

- 1. Update; West End Small Area Plan – Director Wheelock

- D. Parks & Recreation Advisory Board: The Parks & Recreation Advisory Board met on Monday, September 16. Minutes of the meeting are submitted as information. Kenny Story, Recreation Director, will present a report of current activities.

V. FINANCE & ADMINISTRATION

- A. Financial Summary – Finance Director Donna Bean

- B. Update; Public Communications – Public Information Officer Joshua Harris

VI. PUBLIC SAFETY

- A. Police Department – Chief Brent Phelps

- B. Fire Department – Chief Ken Hair

VII. OTHER

- A. October Calendar

VIII. ADJOURN

CITY OF LENOIR
COUNCIL ACTION FORM

- I. Agenda Item:** Resolution to Receive Preferred Brand Alternate Bids from Fairbanks for pumps and Alfa-Laval AS-H for the belt filter press.
- II. Background Information:** The City of Lenoir is undertaking a Biosolids Facility Improvements project at the Lower Creek Wastewater Treatment Plant. The purpose of the Resolution to Receive Preferred Brand Alternate Bids is to allow the City the opportunity to: 1) replace existing Fairbanks pumps with new Fairbanks pumps for uniformity of equipment and continuity of operations, and 2) add a belt filter press by Alfa-Laval AS-H, who has sufficient experience, adequate number of installations, and capability of meeting the equipment size requirements and performance standards. N.C. General Statute 133-3 allows for this type of bid process.
- III. Staff Recommendation:** Staff recommends City Council approval of the Resolution to Preferred Brand Alternate Bids Fairbanks for pumps and Alfa-Laval AS-H for the belt filter press.

IV. Reviewed by:

City Attorney: _____

Finance Director: _____

Public Works/Public Utilities Director:_____



CITY MANAGER
SCOTT E. HILDEBRAN

CITY OF LENOIR
NORTH CAROLINA

MAYOR
JOSEPH L. GIBBONS

CITY COUNCIL
J. T. BEAL
T. H. PERDUE
J. I. PERKINS
T. J. ROHR
D. F. STEVENS
C. D. THOMAS
B. K. WILLIS

**RESOLUTION TO RECEIVE PREFERRED BRAND ALTERNATE BIDS FOR THE
BIOSOLIDS FACILITY IMPROVEMENTS PROJECT**

WHEREAS, the City of Lenoir owns, operates, and maintains the Lower Creek Wastewater Treatment Plant for the benefit of the citizens of the City and surrounding communities; and

WHEREAS, the City of Lenoir intends to construct the Biosolids Facility Improvements project at the Lower Creek Wastewater Treatment Plant; and

WHEREAS, as part of the treatment process, the plant has existing processes and equipment in operation, including Fairbanks pumps; and

WHEREAS, the project involves the replacement of processes and equipment that are aging, including Fairbanks pumps; and

WHEREAS, the project also includes a belt filter press, which is a complex sludge dewatering machine that is sized based on equipment by Alfa-Laval AS-H, who has sufficient experience, adequate number of installations, and capability of meeting the following size requirements and general performance standards:

Belt Filter Press shall be designed to dewater sludge with a solids content as low as 1% to a minimum solids content of 16% at a flow rate of 140 gallons per minute and solids loading rate of 878 dry pounds per hour. The equipment shall be sized with maximum approximate dimensions of 20.5 feet long by 12 feet wide at a maximum height of 8.6 feet.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL MEMBERS OF THE CITY OF LENOIR:

That the Lenoir City Council does hereby decide to receive preferred brand alternate bid pricing from Fairbanks for replacement pumps and Alfa-Laval AS-H for the belt filter press, and to select preferred alternate equipment if deemed in the best interest of the City of Lenoir.

Adopted this the 24th day of September 2019 at Lenoir, North Carolina.

(SEAL)

Joseph L. Gibbons, Mayor

ATTEST:

Shirley M. Cannon, City Clerk



CITY OF LENOIR
COUNCIL ACTION FORM

I. Agenda Item:

Granting of a “Guying Easement” to Duke Energy for installation and perpetual maintenance of a 21 ft. guy wire on an existing utility pole at Blue Ridge Memorial Park Cemetery

II. Background Information:

Staff was contacted by representatives of Duke Energy regarding provision of electrical service to a property on Wilkesboro Boulevard located SE of Blue Ridge Memorial Park. In order to serve this property (located at 115 Gateway Court SE) with overhead electrical service, a guy wire must be installed on an existing pole located within the right-of-way adjacent to City Cemetery property. Due to the length of overhead span, the guy wire would need to extend beyond the right-of-way and onto City property. The total distance from pole to guy wire anchor is stated to be 21 ft. The approximate distance from the guy wire anchor to the nearest burial plot is 35 ft. No additional burials will take place in this section.

**** See attached exhibit and photo****

III. Staff Recommendation:

Staff recommends granting an easement to Duke Energy for installation of a guy wire on an existing pole in order to facilitate overhead electrical installation for a nearby property.

IV. Reviewed by:

City Attorney: _____

Finance Director: _____

Public Works/Public Utilities Director: _____



GUYING EASEMENT

NORTH CAROLINA
CALDWELL COUNTY

Prepared By: Duke Energy
Return to: Duke Energy Carolinas
Attn: David M. Gourley
250 9th Street Lane SE
Hickory, NC 28602

THIS EASEMENT ("Easement") is made this _____ day of _____, 20_____
("Effective Date"), from THE CITY OF LENOIR, A North Carolina body politic, located in Caldwell County, North Carolina,
("GRANTOR," whether one or more), to Duke Energy Carolinas, LLC, a North Carolina limited liability company. ("DEC");
its successors, licensees, and assigns.

WITNESSETH:

THAT GRANTOR, for and in consideration of the sum of ONE DOLLAR (\$1.00), the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto DEC, its successors, licensees, and assigns, the perpetual right, privilege, and easement to go in and upon the land of GRANTOR situated in Lower Creek Township, described as follows: containing 0.480 acres, more or less, and being the land described in a deed from Earl G. Hall and wife, Jessie G. Hall to The City of Lenoir, a municipal corporation located in Caldwell County, North Carolina, dated January 7, 1966, and recorded in Deed Book 515, Page 313, Caldwell County Registry, (the "Property"), LESS AND EXCEPT any prior out-conveyances, and to construct, reconstruct, operate, patrol, maintain, inspect, repair, replace, relocate, add to, modify and remove facilities thereon including but not limited to, supporting structures such as guy poles, span guy wires, down guy wires, anchors, and other appurtenant apparatus' and equipment (the "Facilities") within an easement area being ten (10) feet wide (the "Easement Area") for the purpose supporting a line transmitting power of electricity. The center line of the Facilities shall be the center line of the Easement Area.

TO HAVE AND TO HOLD said rights, privilege, and easement unto DEC, its successors, licensees, and assigns, forever, and GRANTOR, for itself, its heirs, executors, administrators, successors, and assigns, covenants to and with DEC that GRANTOR is the lawful owner of the Property and the Easement Area in fee and has the right to convey said rights and Easement.

IN WITNESS WHEREOF, this EASEMENT has been executed under seal by GRANTOR, as of the date first above written.

The City of Lenoir
A North Carolina body politic

By: _____

Printed Name: Joe L Gibbons

Title: Mayor, The City of Lenoir

ATTEST:

By: _____
Shirley M. Cannon, Town Clerk

 NORTH CAROLINA, _____ COUNTY

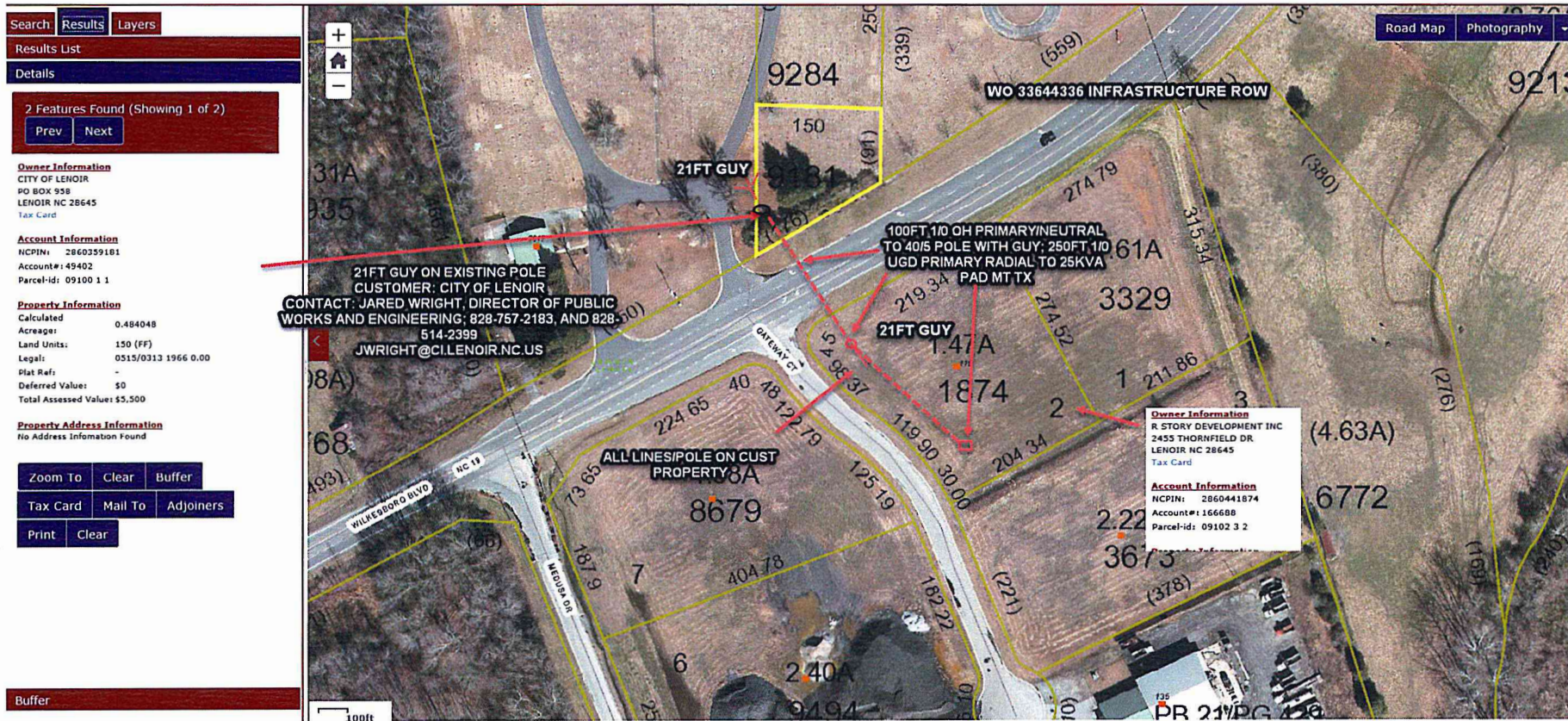
I, _____, a Notary Public of _____ County, North Carolina, certify that _____ personally appeared before me this day and acknowledged that she is Town Clerk of the THE CITY OF LENOIR, a North Carolina body politic, and that by authority duly given and as the act of said THE CITY OF LENOIR, a North Carolina body politic, the foregoing EASEMENT was signed in its name by its Mayor, sealed with its official seal, and attested by herself as its Town Clerk.

Witness my hand and notarial seal, this _____ day of _____, 20____.



 Notary Public

My commission expires: _____



Cust:
Rickard Story
828-228-5107
R Story Development, Inc.
Rstorydev@aol.com

Gateway, Lenoir
Mary Bruce



21 ft. from pole to guy anchor



Recreation Administrative Offices (828)757-2165 - Fax (828)758-1315
 Martin Luther King Center (828)757-2170
 Lenoir Aquatic & Fitness Center (828)757-2196
 Mulberry Recreation Center (828)757-2165
www.cityoflenoir.com/parks

Recreation Advisory Board Meeting

Minutes

Monday, September 17, 2019

The Recreation Advisory Board met at the Optimist Park Clubhouse at 6:00pm.

Members present for this meeting were: Schonna Banner, Scott Barnett, Michael Dineen, Rick Pierce, and James Robertson.

City staff members present were: Maria Swanson.

Absences included: Darrell Lipford, Erik Rabinowitz, Crissy Thomas, Ex-Officio and Kenny Story.

Members were welcomed by Scott Barnett.

Minutes from the August 19, 2019 meeting were reviewed. Motion made to approve minutes made by Robertson, second by Dineen. Motion carried.

Director's Report

- The outdoor pool has closed for the season and slide repairs will begin in the coming few weeks. We are waiting on the repair company to finish up another job. The pool guttering, which was recently cut during a rescue at pool, will also be repaired at the same time.
- Kayaking is being offered on Wednesdays 5-8pm
- MLK will have their Halloween Carnival again this year.
- Tennis courts at MLK Center have been repaired.
- Fall baseball and softball games have begun. We have 8U and 12U baseball teams and 10U softball team. Season will end mid-October with tournament play the week of October 14th
- Soccer teams are practicing and games will begin on September 23rd. Season will end on October 31st.
- Pickleball is still being offered at Mulberry Rec on Monday, Wednesday and Friday mornings 9-11am
- New Little League signs will be put up soon. (Pictures of signs are attached to the minutes)
- The Arts Council Annual Sculpture Celebration was held on Saturday, September 7th at the Broyhill Walking Park. Attendance was good and lots of positive comments were heard from attendees.
- Rentals at all facilities are great. Optimist Clubhouse is rented almost every weekend and the J.E Broyhill Park shelters are being rented. LHS Auditorium has had several good rentals and Drama Fest is using it for their rehearsals.
- Work on the Optimist Park is continuing. The shelters are now complete. Picnic tables are ordered (we already have 4 in stock) and permanent corn hole boards were delivered this week. Bid for paving the parking lot are in and will be presented to City Council for approval on Tuesday, September 17th.

New Business

Are there any plans to reseed Mack Cook Stadium for the winter? What would be the cost to do this? Michael Dineen mentioned he possibly knew of an organization who would be willing to donate materials for this.

Splash pad - There is a lot of interest in the community for a splash pad. What would be the cost? The Soccer Complex was mentioned as a good location.

The tree sculpture at the SW Blvd and Hwy 321 is no longer spinning. It needs to be checked for possible repairs.

There is a section of the greenway along the creek near the Aquatic Center entrance that is breaking off possibly due to erosion. Caution tape has been placed around the area. Are there any plans in the near future for repairs to this area?

Old Business

The hiking/foot trail at LAFC is in need of being remarked. Eric asked and was given permission to mark the trail at the April meeting. He was not in attendance at this meeting to give an update on this.

There being no further business to discuss, the meeting was adjourned at 6:30pm

The next advisory board meeting will be held on Monday, October 21, 2019

Minutes submitted by: Maria Swanson

August 2019 Communications Report

By Joshua Harris, Director, Communications

Sept. 12, 2019



LENOIR
NORTH CAROLINA

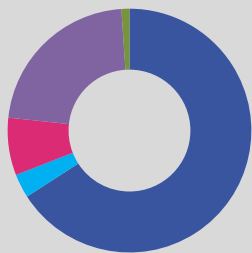
CONTENT CREATION

News Releases	Photos	Videos	Radio Spots	Social Posts	Notify Me	Q&A	eSign
6	136	4	2	197	45	11	3

PUBLIC ENGAGEMENT

New Followers

472



Facebook Twitter Instagram
eNews City Alerts

Social Reach

95,255

Facebook **86,785**
Twitter **7,707**

Video Views

3,124

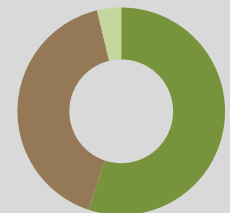
Facebook **3,092**
YouTube **32**

Website Views

31,525

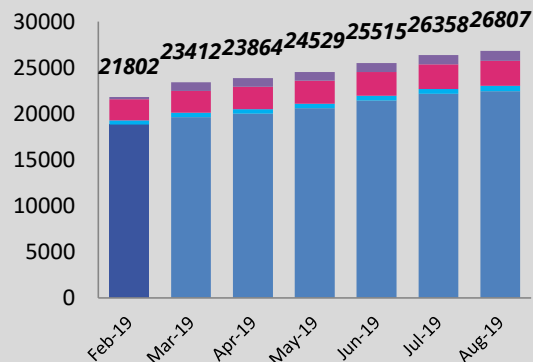
Top Pages

- 1 Payment Options
- 2 Jobs
- 3 LAFC
- 4 Water & Sewer Service
- 5 Calendar
- 6 Contact The City
- 7 Garbage Collection

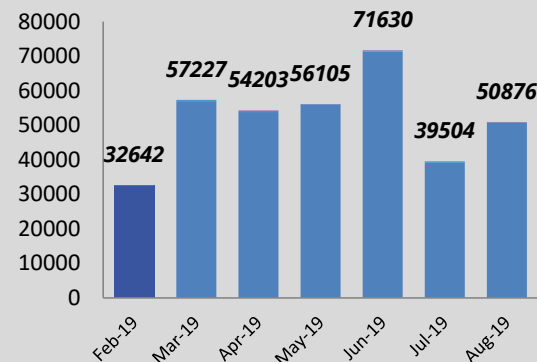


Mobile
Desktop
Tablet

Total Followers



Social Engagement

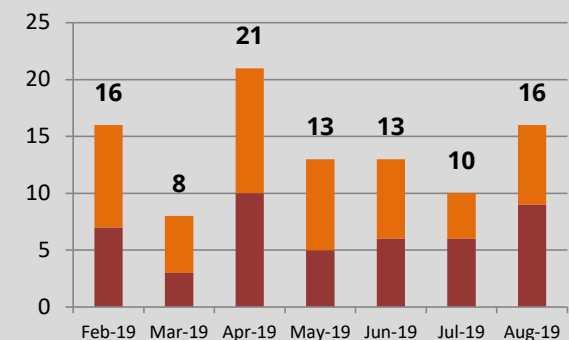


Media Coverage

16

Papers 9

Web 7



13



Top Facebook

Reach: The number of people who saw the post on their feed

Engagements: Reactions, comments, shares, photo/video views, and clicks

Total Facebook Followers

22,459

Last Month 22,148

Gain **311**

Downtown Lenoir is at Downtown Lenoir. Published by kyle case [?] · August 5 at 1:46 PM · Lenoir · 🌐 · 📍

Join us for shopping, art, and more in Downtown Lenoir! Together we create... a great place!

Together We Create... Lasting Impressions! 00:31 WWW.DOWNTOWNLENOIRNC.COM

DOWNTOWNLENOIRNC.COM

Together We Create... Lasting Impressions! [Learn More](#)

19,248 People Reached 938 Engagements [Boost Again](#)

Boosted on Aug 5, 2019 By kyle case Completed

People Reached	14.5K	ThruPlays	3.1K
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[View Results](#)

👍❤️👏 132 8 Comments 51 Shares

City of Lenoir, NC Government Published by Joshua Harris [?] · August 22 at 2:52 PM · 🌐

Around 1:15 pm today, Aug. 22, 2019, a tree fell across Norwood Street at the intersection with Jenednell Court. The tree is laying on electrical lines. The power company will have to turn off power to the lines before crews can clear the tree from the road. The road is closed. Staff does not have an estimated time of when the road will be open.

16,680 People Reached 3,501 Engagements [Boost Post](#)

👍😬👎 98 16 Comments 168 Shares

City of Lenoir Fire Department Published by Jason C. Hines [?] · August 12 at 1:34 PM · 🌐 [Like Page](#) ...

Lenoir Fire would like to announce and congratulate our newest Captains. This morning, Capt Kenny McCall, Capt Cory Houck, and Capt Roger Whisnant took the Captain's Oath. These new Captains will be the officers of Engine 3 at new Station 3.

12,451 People Reached 4,136 Engagements [Boost Post](#)

👍❤️👏 You and 323 others 67 Comments 28 Shares

	Paid	Organic
Reach	14,804	4,891
Engagements		938
Comments		8
Shares		51

	Paid	Organic
Reach		16,680
Engagements		3,501
Comments		16
Shares		168

	Paid	Organic
Reach		12,451
Engagements		4,136
Comments		67
Shares		28



Top Tweets

Impressions: Times people saw this Tweet on Twitter

Engagements: Times people interacted with this Tweet

Total Twitter Followers

567

Last Month 552 Gain **15**



City of Lenoir, NC @CityofLenoir

We're looking for a dedicated, hard-working person to join our Building Maintenance Division in Public Works. Great benefits and great coworkers. Read more at <http://bit.ly/33x5nwv> . pic.twitter.com/bpjcaut1fO

Impressions 554

Total engagements 11

Retweets 4

Link clicks 4

Likes 3



City of Lenoir, NC @CityofLenoir

Do you want to save time, save gas, and save a trip? Set up an automatic bank draft for your water bills, or pay online. Read more at <http://bit.ly/2H8D1PE> . pic.twitter.com/gSNnRp5cCH

Impressions 351



Downtown Lenoir, NC @DowntownLenoir

Check out the August 2019: Together We Create Newsletter for Downtown Lenoir events, street closure information, and more! - <https://mailchi.mp/03edd5d78cbb/downtownchrismas-697179> ... pic.twitter.com/u9yrKKoRb2

Impressions 186

Total engagements 2

Media engagements 2



Top Instagram

Likes: The number of people who liked the post on their feed

Total Instagram Followers

2,715

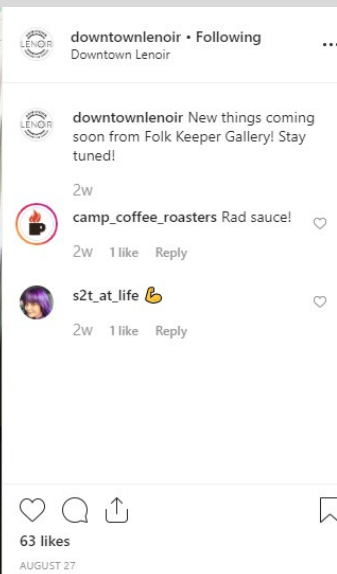
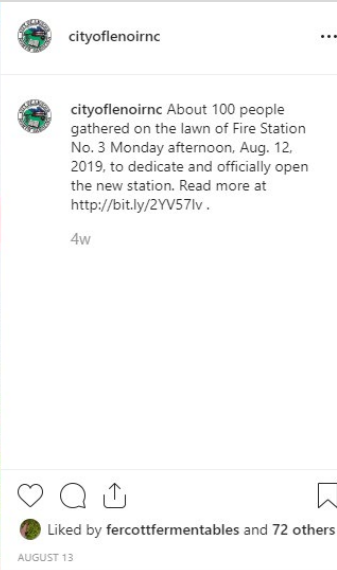
Last Month 2,679

Gain **36**

Likes

73

Comments



Likes

63

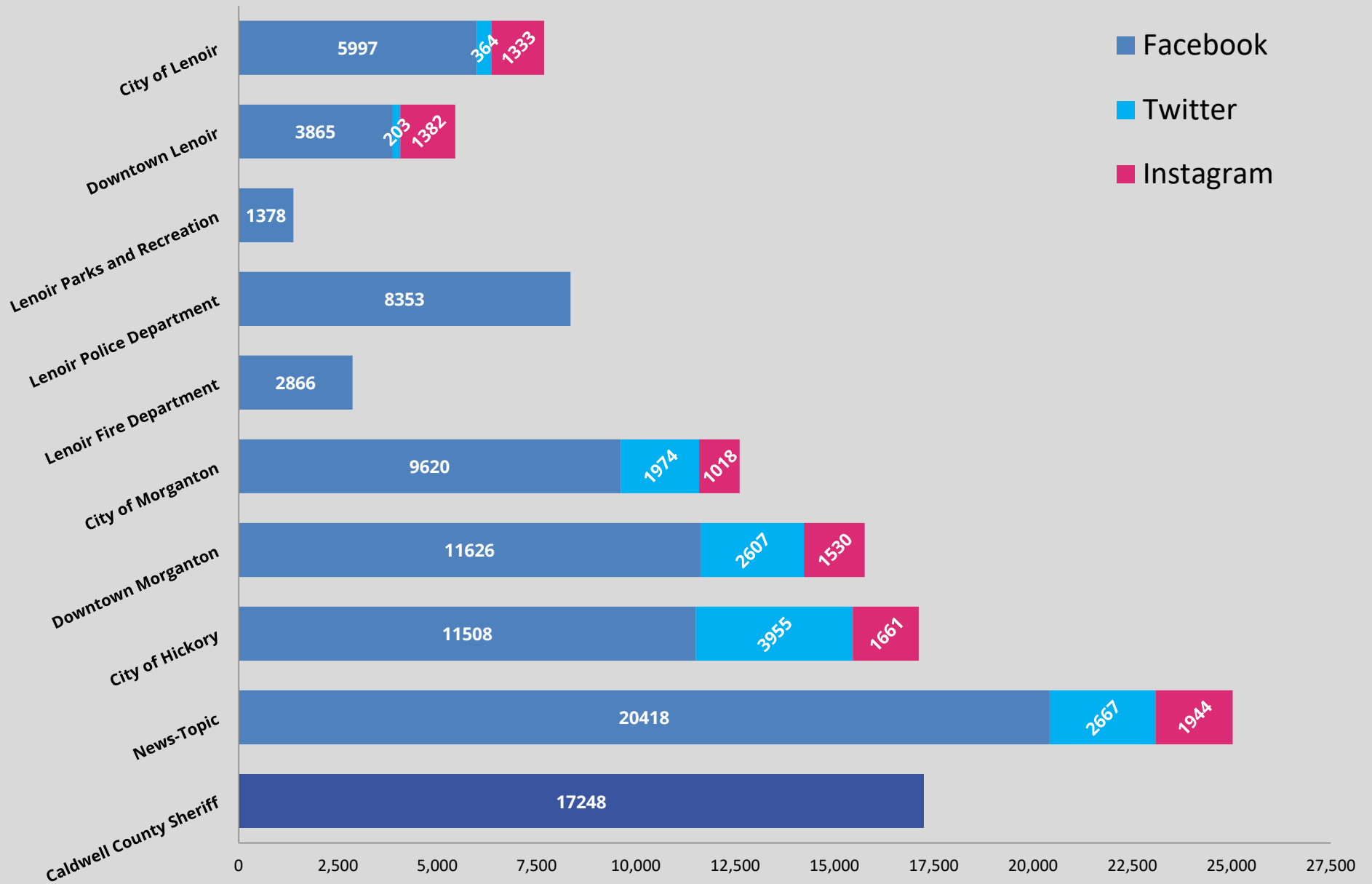
Comments

2



Social Comparison

The chart below compares Lenoir's social accounts with surrounding organizations.





Questions from the public

11

The resident of 210 Beall Street NW has not mowed or tended their yard in over a month.

I would like to make a request to have access to the arrest records/mugshots from Fri, Aug 2nd to Aug 4th.

I had sent an email a little while back concerning a street water runoff problem I have.

To whom do I report malfunctioning traffic lights? At the corner of Southwest Blvd and Morganton Blvd.

On Tuesday, August 13, 2019, the trash pickup service left the empty trash bin in the direct center of our narrow driveway.

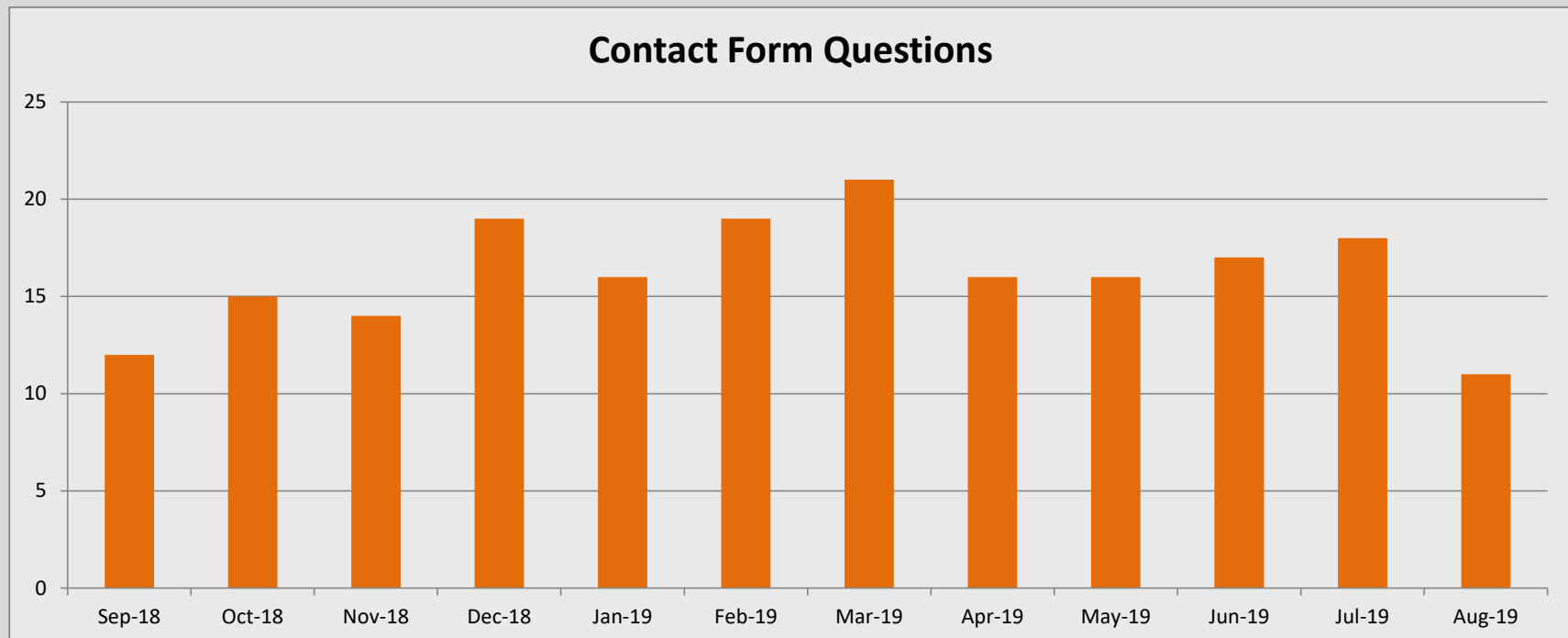
When will something be done about the stoplights at the intersections of Westview st and Morganton Blvd and mulberry st and Morganton Blvd not changing?

I am needing to disconnect my water services at the above address.

Our neighbor has a junk car and other junk piling up on their property.

Do you have any music in downtown Lenoir tonight?

Who would i contact about getting some speed bumps put in our neighborhood??



October 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 6:00 p.m. City Council 6:00 p.m. - 9:00 p.m. National Night Out (Downtown)	2 9:00 a.m. Staff Mtg.	3 4:00 p.m Lenoir Tourism Dev. Auth. (City Hall, 3rd Floor)	4	5
6	7	8	9	10 2:00 p.m. ABC Board 6:00 p.m. Lenoir Business Adv. Board (City Hall, 3rd Floor)	11	12
13	14 11:45 a.m. City/County Services Committee	15 8:00 a.m. EDC 6:00 p.m. City Council	16 9:00 a.m. Staff Mtg. 8:00 a.m. - 5:00 p.m. Early Voting Begins thur Friday Nov. 1st	17	18 5:00 p.m. - 10:30 p.m. Smoking in the Foothills BQ Festival (Downtown)	19 10:00 a.m.- 10:30 p.m. Smoking in the Foothills BQ Festival (Downtown)
20	21 6:00 p.m. Parks & Recreation Board (Mulberry Rec. Center)	22 8:30 a.m. Committee of the Whole (City Hall, 3rd Floor)	23	24	25	26
27	28 5:30 p.m. Planning Board	29	30 Noon - Foothills Regional Airport Authority	31 3:00 p.m. - 6:00 p.m. Pumpkin Patch Parade (Downtown)		
Notes for November Election Day is Tuesday, November 5. City offices will be closed on Monday, November 11 in observance of Veterans Day and on Thursday, November 28 & Friday, November 29 in observance of Thanksgiving. City Council will meet on Tuesday, November 12 at 6:00 p.m.						