

**LENOIR CITY COUNCIL
TUESDAY, OCTOBER 2, 2018
6:00 P.M.**

PRESENT: Mayor Gibbons presiding. Councilmembers present were Beal, Perdue, Perkins, Rohr, Stevens, Thomas and Willis. Also in attendance were City Manager Hildebran, and City Clerk Cannon.

ABSENT: City Attorney Blair.

I. CALL TO ORDER

- A. The meeting was opened by a moment of silence followed by the Pledge of Allegiance led by Mayor Gibbons.

COMMENDED; POLICE DEPARTMENT

STAFF: B. On behalf of City Council, Mayor Gibbons commended the Staff of the Police Department for all they do for the citizens of Lenoir.

PROMOTION; BRETT

INGRAM: C. Police Chief Brent Phelps announced the promotion of Brett Ingram to the rank of Lieutenant and commended him for his excellent work. Lieutenant Ingram will be assigned to the Patrol Division.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Upon a recommendation by City Manager Hildebran, the following Consent Agenda items were submitted for approval:
1. Minutes: Approval of the minutes of the City Council Meeting of Tuesday, September 18, 2018, as submitted.
 2. Minutes: Approval of the minutes of the Committee of the Whole Meeting of Tuesday, September 25, 2018 as submitted.

Upon a motion by Councilmember Perkins, Council voted 7 to 0 to approve the above listed items on the Consent Agenda as recommended by City Manager Hildebran.

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

- A. Items of Information

NATIONAL NIGHT

OUT: 1. The Police Department's National Night Out event was held on Tuesday, October 2 on the square from 6:00 p.m. – 9:00 p.m.

2019 HOLIDAY

SCHEDULE: 2. The 2019 Holiday Scheduled was submitted to Council as information. (A copy of the schedule is hereby incorporated into these minutes by reference. (Refer to page 258).

2019 CITY COUNCIL MEETING

SCHEDULE: 3. City Council voted 7 to 0 to approve the Meeting Schedule for 2019 as submitted. (A copy of the meeting scheduled is attached to these minutes as information and will also be available on the City's website at www.cityoflenoir.com. Refer to pages 259 and 260). Please note there will only be one Council Meeting in November 2019, which will be held on Tuesday, November 12, 2019.

CRUISE-IN: 4. A Cruise-In event will be held on Saturday, October 6 at 4:00 p.m. in downtown Lenoir.

CITY/COUNTY SERVICES

COMMITTEE:

5. The City/County Services Committee will meet on Monday, October 8 at 11:45 a.m.

CALDWELL COUNTY ECONOMIC DEVELOPMENT

COMM: 6. The Caldwell County Economic Development Commission will meet on Tuesday, October 9 at 8:00 a.m.

ABC

BOARD: 7. The ABC Board will meet on Thursday, October 11 at 2:00 p.m. at Lenoir Store No. 1 located at 115 ABC Court.

LENOIR TOURISM DEVELOPMENT

AUTHORITY:

8. The Lenoir Tourism Development Authority will meet on Thursday, October 18 at 3:00 p.m.

LENOIR BUSINESS ADVISORY

BOARD: 9. The Lenoir Business Advisory Board will meet on Thursday, October 11 at 6:00 p.m. at City Hall, Third Floor, former Council Chambers.

PARKS & RECREATION ADVISORY

BOARD: 10. The Parks and Recreation Advisory Board will meet on Monday, October 15 at 6:00 p.m. at the Optimist Clubhouse.

MEETING

LOCATION: 11. The City Council Meeting of Tuesday, October 16 will be held at City Hall, Third Floor, former Council Chambers due to early voting.

ONE STOP

- VOTING:** 12. One Stop Voting is scheduled from Wednesday, October 17 through Friday, November 2 from 7:00 a.m. until 7:00 p.m. Early voting will also be available on Saturday, November 3 from 8:00 a.m. until 1:00 p.m. in the City/County Chambers.

CALDWELL IS

- HIRING:** 13. The annual Caldwell is Hiring Event will be held on Thursday, October 25 from 8:30 a.m. until noon at the J. E. Broyhill Civic Center.

B. ITEMS FOR COUNCIL ACTION

BID AWARD; J. E. BROYHILL PARK

IMPROVEMENTS PROJECT; PHASE I:

1. Bids were received on Friday, September 28 for the J. E. Broyhill Park Improvements Project, Phase I. City Staff recommended the low bid of \$20,550 be awarded to Mountain Crest, LLC, for the Curb, Guttering and Sidewalks part of this project.

A copy of the bid tab is hereby incorporated into these minutes by reference. (Refer to Page 261).

Councilmember Todd Perdue asked to be recused from voting as Mountain Crest, LLC, is a client of his firm.

Motion

Upon a motion by Councilmember Thomas, Council voted 6 to 0 to recuse Mr. Perdue from voting as requested.

Motion

Upon a motion by Councilmember Rohr, Council voted 6 to 0 to approve the low bid of \$20,550 to Mountain Crest, LLC as described above and as recommended by City Staff.

BID AWARD; PAVING PROJECT;

J.E. BROYHILL PARK; PHASE I:

2. Bids were received on Tuesday, October 2, for the Paving Project; Phase I, at J. E. Broyhill Park. City Staff recommended Council award the low bid of \$33,354.42 to M & K Enterprises, LLC, of Denver, NC, for paving the parking lot at the Park.

(A copy of the bid tab is hereby incorporated into these minutes by reference. (Refer to page 262).

City Manager Hildebran commended Recreation Director Kenny Story and Public Works Director Jared Wright for all of their assistance and hard work regarding this project.

Upon a motion by Mayor Pro-Tem Willis, Council voted 7 to 0 to award the low bid of \$33,354.42 to M & K Enterprises, LLC, of Denver, NC, as recommended by City Staff.

**DELEGATES; NATIONAL LEAGUE OF
CITIES CONFERENCE:**

3. Upon a recommendation by Councilmember Rohr, Council voted 7 to 0 to appoint Councilmember Crissy Thomas to serve as the Delegate and Mayor Pro-Tem Ben Willis to serve as the Alternate Voting Delegate at the National League of Cities Annual Conference to be held November 6 through 11 in Los Angeles.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

**VACANCIES; AUTHORITIES/BOARDS/
COMMISSIONS:**

4. Mayor Gibbons announced for the general public there are two vacancies available on the Parks and Recreation Advisory Board and one vacancy on the Lenoir Housing Authority Board. Applications are being reviewed for these appointments and individuals interested in serving on one of the City's Boards may pick up an application at City Hall or go online at www.cityoflenoir.com.

IX. REPORT AND RECOMMENDATIONS OF COUNCIL MEMBERS

CLOSED SESSION:

- A. Pursuant to N.C.G.S. §143-318.11(a), (5), and upon a motion by Councilmember Perdue, which carried unanimously, City Council entered into closed session to discuss property acquisition.

OPEN SESSION:

- B. Upon a motion by Councilmember Rohr, Council voted 7 to 0 to re-enter into open session.

X. ADJOURNMENT

- A. There being no further business, the meeting was adjourned at 6:30 p.m.

Shirley M. Cannon, City Clerk

Joseph L. Gibbons, Mayor

CITY OF LENOIR

2019 HOLIDAY SCHEDULE

Tuesday, January 1	New Year's Day
Monday, January 21	Martin Luther King, Jr. Day
Friday, April 19	Good Friday
Monday, May 27	Memorial Day
Thursday, July 4	Independence Day
Monday, September 2	Labor Day
Monday, November 11	Veterans Day
Thursday, November 28	Thanksgiving Holiday
Friday, November 29	
Tuesday, Wednesday & Thursday December 24, 25, & 26	Christmas Holiday

CITY OF LENOIR

LISTING OF CITY COUNCIL MEETINGS FOR 2019

JANUARY

City Council	Tuesday, January 15	6:00 p.m.
Committee of the Whole	Tuesday, January 22	6:00 p.m.

FEBRUARY

City Council	Tuesday, February 5	6:00 p.m.
City Council	Tuesday, February 19	6:00 p.m.
Committee of the Whole	Tuesday, February 26	8:30 a.m.

MARCH

City Council	Tuesday, March 5	6:00 p.m.
City Council	Tuesday, March 19	6:00 p.m.
Committee of the Whole	Tuesday, March 26	8:30 a.m.

APRIL

City Council	Tuesday, April 2	6:00 p.m.
City Council	Tuesday, April 16	6:00 p.m.
Committee of the Whole	Tuesday, April 23	8:30 a.m.

MAY

City Council	Tuesday, May 7	6:00 p.m.
City Council	Tuesday, May 21	6:00 p.m.
Committee of the Whole	Tuesday, May 28	8:30 a.m.

JUNE

City Council	Tuesday, June 4	6:00 p.m.
City Council	Tuesday, June 18	6:00 p.m.
Committee of the Whole	Tuesday, June 25	8:30 am.

JULY

City Council	Tuesday, July 16	6:00 p.m.
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***Only one meeting in July.**

AUGUST

City Council	Tuesday, August 6	6:00 p.m.
City Council	Tuesday, August 20	6:00 p.m.
Committee of the Whole	Tuesday, August 27	8:30 a.m.

SEPTEMBER

City Council	Tuesday, September 3	6:00 p.m.
City Council	Tuesday, September 17	6:00 p.m.
Committee of the Whole	Tuesday, September 24	8:30 a.m.

OCTOBER

City Council	Tuesday, October 1	6:00 p.m.
City Council	Tuesday, October 15	6:00 p.m.
Committee of the Whole	Tuesday, October 22	8:30 am.

NOVEMBER

City Council	Tuesday, November 12	6:00 p.m.
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***Only one meeting in November.**

2019 SCHEDULE OF EVENTS

NCLM MEETINGS

Event

February 20	Town & State Dinner
May 14-16	Annual City Vision Conference (Hickory)

NLC MEETINGS

Event

March 10-13	Congressional City Conference (Washington, DC)
November 20-23	City Summit (San Antonio, Texas)



BID TAB

Public Bid Opening

2018 J.E. Broyhill Park Curb, Guttering & Sidewalk

City of Lenoir

September 28, 2018 - 1:00 p.m. Local Time

Kenny Story

Recreation Director

Contractor	Bid Security	Bid Price
Mountain Crest, LLC	Yes	\$20,550.00
Precision Contracting	Yes	\$22,487.00
Tim & Sons Concrete	Yes	\$27,500.00
Valdese Concrete	No Bid	
Unifour Concrete	No Bid	



2018 J.E. Broyhill Park Paving
City of Lenoir

Kenny Story
Recreation Director

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